

MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES WORK SESSION
Wednesday, October 13, 2021, 5:45pm, Meeting Rm 1B/C Downtown Library
Join Zoom Meeting: <https://us02web.zoom.us/j/84368969293>

AGENDA

1. Call to Order – John Walsh, President
2. 2022 Budget Adoption – Gary Lettelleir (page 1-17)
3. Employee Insurance Renewal – Kyle Wickemeyer-Hardy
4. Continuous Improvement Update -- Grier Carson, Marilyn Wood (page 18)
5. Results of the 2021 Series A and Series B Bond Sale – Gary Lettelleir, Marilyn Wood (page 19-46)
6. Southwest Branch Planning – Change Order review – Marilyn Wood (page 47-51)
7. Policy Review: Security Camera; Internet and Computer Use; Meeting Room: Art Exhibit and Display; and Computer Disaster Recovery (sent under separate cover) – Marilyn Wood (page 52-62)
8. Public Comment
9. Adjournment

View the Board Packet on the Library's website: <https://mcpl.info/library-trustees/meetings>

Monroe County Public Library Public Comment Policy

The Library Board of Trustees shall have a time providing for public comment during all public meetings. Comments should be relevant to Library matters, excluding personnel issues. Individual speakers are asked to limit their remarks to three–five minutes. The chair shall be allowed to limit the time for individual speakers and to limit the total time for public comment.

Public comment time is provided for the public to express their opinions or concerns about matters over which the Board of Trustees has authority or responsibility. Comments are intended to be statements from speakers; speakers may not engage the Board in a question & answer exchange during public comments. Questions relating to Library or administrative procedures which could be addressed outside of a Library board meeting should be referred to the appropriate Library staff at other times. Expressions of opinion about these matters are appropriate for the public comment time on the agenda.

Approved by the Library Board of Trustees July 17, 2019

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4
 Generated 9/24/2021 1:30:00 PM

Ordinance / Resolution Number:

Be it ordained/resolved by the **MCPL Board of Trustees** that for the expenses of **MONROE COUNTY PUBLIC LIBRARY** for the year ending December 31, **2022** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **MONROE COUNTY PUBLIC LIBRARY**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **MCPL Board of Trustees**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
MCPL Board of Trustees	Library Board	10/20/2021

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0061	RAINY DAY	\$332,000	\$0	0.0000
0101	GENERAL	\$10,583,278	\$7,014,548	0.0839
0180	DEBT SERVICE	\$718,681	\$718,681	0.0086
2011	LIBRARY IMPROVEMENT RESERVE	\$639,000	\$0	0.0000
		\$12,272,959	\$7,733,229	0.0925

Name		Signature
John A Walsh	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Christine Harrison	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST		
Name	Title	Signature
Kari Esarey	Secretary	

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1 Yes No

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31 Yes No

Monroe County Public Library 2022 Budget – October 2021

The financial plan for 2022 looks forward to continued support for community services, programs and overall stewardship of the Library’s facilities. Along with significant investment in the Southwest Branch as planning and preparation for opening day services will be carried out, the budget plan will provide support to meet these critical strategic goals:

- Provide free and equitable access to information, materials, and services
- Support reading, lifelong learning, technological literacy, and other essential life skills
- Facilitate and promote inclusive, diverse, and respectful dialogue in safe and welcoming spaces
- Adapt and respond to community and partner needs

The Assessed Value for 2022 went up by 6.05%. And with that comes the 2022 tax rate.

MCPL Tax Rate Data				
	2022 budget		2021	
AV change \$	477,092,889		494,401,457	
change %	6.05%		6.69%	
AV	8,360,378,009.00		7,883,285,120.00	
per \$100	83,603,780		78,832,851	
operating levy	7,014,548	0.0839	6,725,358	0.0853
debt levy	718,681	0.0086	700,810	0.0089
tax rate		0.0925		0.0942

The 8.36 billion AV for 2022 is a 6.05% increase from last year. When the AV increases at a higher rate than the growth quotient (4.3%) – the tax rate drops.

The chart below shows this explosive growth for the county’s assessed value in more detail and it shows revised projections for future Assessed Value in the county.

		MCPL NAV History			
		August 2021			
Budget Year		Actual vs Estimate	Net Assessed Value	Increase	%
			estimate		
2026	projected		9.25 Billion	250,000,000	2.78%
2025	projected		9,000,000,000	250,000,000	2.86%
2024	projected		8,750,000,000	250,000,000	2.94%
2023	projected		8,500,000,000	139,621,991	1.75%
2022	actual	8,360,378,009	8,000,000,000	477,092,889	6.05%
2021	actual		7,883,285,120	494,401,457	6.69%
2020	actual		7,388,883,663	273,154,459	3.84%
2019	actual		7,115,729,204	258,525,644	3.77%
2018	actual		6,857,203,560	138,609,691	2.06%
2017	actual		6,718,593,869	113,088,552	1.71%
2016	actual		6,605,505,317	136,913,399	2.12%
2015	actual		6,468,591,918	98,419,589	1.55%
2014	actual		6,370,172,329	50,513,780	0.80%
2013	actual		6,319,658,549	57,224,411	0.91%
2012	actual		6,262,434,138		

The chart below illustrates the projected 2022 spending budget vs. the 2021 spending budget:

	2022 budget	2021 budget	Change	\$ Change
Operating Fund				
Personnel Services	7,140,978	6,720,203	6.26%	420,775
Supplies	298,200	218,200	36.66%	80,000
Other Services/Charges	2,133,100	1,907,600	11.82%	225,500
Capital	1,011,000	988,000	2.33%	23,000
	10,583,278	9,834,003	7.1%	749,275
Debt Fund				
Debt Service - G.O. Bond Payment	718,681	700,810	2.55%	17,871
Library Improvement Reserve Fund				
Contingency Appropriations	639,000	634,000	0.79%	5,000
Rainy Day Fund				
Contingency Appropriations	332,000	599,000	-44.57%	(267,000)
Total Budget	12,272,959	11,767,813	4.29%	505,146

Wage and Benefit Assumptions

Wages and benefits account for 69% of the 2022 operating budget. The estimated increase in the wages & benefits category for 2022 compared to the previous year is 6.26%. The increase is higher than normal because \$250,000 has been added for staff wages for a portion of the year to support planning and operation for the SW Branch. The estimated increase for health insurance is about 15%. The annual staff salary calculations are based on a \$.75/hr increase or 2.75%, whichever is the highest amount for the employee. A final decision on the allocation of the increase between wages and cost of benefits will be made around the end of the year when we see what happens to the cost of health insurance.

2022 Revenue Summary

Here is a comparison of the Operating Fund projected 2022 revenue budget vs. the 2021 revenue budget:

<i>Operating Fund</i>	<i>2022</i>	<i>2021</i>	<i>% Change</i>	<i>\$ Change</i>
Property Tax	\$7,014,548	\$6,725,358	4.30%	\$289,190
Tax Cap adj	(\$87,130)	(\$108,140)	-19.43%	\$21,010
Local Income Tax	\$2,800,000	\$2,250,000	24.44%	\$550,000
Commercial Vehicle Excise Tax	\$49,000	\$48,686	0.64%	\$314
Financial Institutions Tax	\$20,000	\$20,874	-4.19%	(\$874)
License Excise Tax	\$485,000	\$484,101	0.19%	\$899
Lost and Damage Fees	\$20,000	\$40,000	-50.00%	(\$20,000)
Other Fees (Copier/PLAC)	\$25,000	\$25,000	0.00%	\$0
Interest / meeting rooms	\$34,000	\$34,000	0.00%	\$0
<i>Total Operating Fund</i>	\$10,360,418	\$9,519,879	8.83%	\$840,539
<i>Debt Fund</i>				
Debt Levy	\$718,681	\$700,810	2.55%	\$17,871
TOTAL REVENUE	\$11,079,099	\$10,220,689	8.40%	\$858,410

The following worksheet is a long term look at projected operating surplus as we give consideration to the bond renewal six years from now.

Long Term Estimates	2027	2026	2025	2024	2023	2022	2021	2020
	estimated	estimated	estimated	estimated	estimated	estimated	estimated	Actual 2020
Operating Revenue	12,014,512	11,664,575	11,324,830	10,994,981	10,674,739	10,363,824	10,164,173	9,868,129
Percentage Increase	3.00%	3.00%	3.00%	3.00%	3.00%	1.96%		
Dollar Increase	349,937	339,745	329,849	320,242	310,915	199,651		
Annex impact								
lower Local Income Tax		(188,000)	(86,000)					
66,000 tax cap - 20,000 misc rev reduction - 188,000 L.I.T. reduction								
						Budget	actual	
Operating Expense	10,426,656	10,287,666	9,868,200	9,473,981	9,274,739	9,339,195	8,453,087	8,453,087
Branch oper	787,856	764,909	742,630	721,000	700,000	250,000	350,000	
						plus 3% plus 250,000 branch oper	adjust for 2020 reduced cost due to COVID	
sub total							8,803,087	Actual 2020
Oper Exp estimate	11,214,513	11,052,575	10,610,830	10,194,981	9,974,739	9,589,195	9,067,180	plus 3%
	1.5%	4.2%	4.1%	2.2%	4.0%	5.8%		
Surplus	800,000	612,000	714,000	800,000	700,000	774,629	1,096,993	1,415,042

The following worksheet is an update on the S W Branch finances.

SW Branch Financial Report

2021-2040 Construction bond - \$6,000,000	Actual Spending	September 2021 Bid/estimates	March 2021 Estimates
Available Funds - 8-31-2021			
Bond sale		6,000,000	6,000,000
less issuance cost		(300,000)	(300,000)
2021 Month End LIRF Balance less 1 mil reserve		1,092,073	1,092,073
2021 Month End Rainy Day Balance less 1 mil reserve		3,987,570	3,987,570
Note - One Million Dollars surplus in LIRF, Rainy Day, and Operating are not include in available funds			
2019 Bond - Estimated Branch Allocation		318,400	318,400
2021 Friends Pledge		650,000	650,000
Grant Funds - Teaching Kitchen		40,760	
2021 Operating Surplus - estimated		1,700,000	1,700,000
Funds Available		13,488,803	13,448,043
Project Cost Estimates/Bid			
Land cost estimate	137,961	137,500	137,500
Site Development			956,888
Building Construction 21,000 sq. ft.		10,414,000	7,949,936
Construction Contingency 5%			445,341
Alt 1 Ampitheater		174,000	
Alt 2 Labyrinth		41,400	
Alt 3 Garage Paint		11,600	
Furnishings and Equipment			
Tech Eq		410,000	410,000
Furniture		200,000	200,000
Teaching Kitchen		40,760	40,760
Shelving		339,000	339,000
Collection		850,000	850,000
Other costs			
Legal & other fees		25,000	25,000
Architect fees		712,706	712,706
total legal / architect	450,980		
Prof fees - Furn		25,000	25,000
Survey and soil testing	9,650	30,000	30,000
Reimbursable Expenses		15,000	15,000
	598,591	13,425,966	12,137,131
Estimated available funds balance		62,837	1,310,912

MCPL		2022	2022	2022	2022	2022
2022 BUDGET		OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
worksheet C						
PERSONNEL SERVICES						
SALARIES						
	1120 ADMINISTRATION	207,138				
	1130 MANAGERS	1,214,242				
	1140 LIBRARIANS, EXPERTS	1,164,252				
	1150 SPECIALISTS	279,878				
	1160 ASSISTANTS-PARAPROFESSIONALS	964,686				
	1170 TECH / SECRETARIES	34,495				
	1180 -see "Other Wages" below					
	1190 BUILDING SERVICES-MAINT.	207,060				
	1200 BUILDING SERVICES-SECURITY	163,168				
	1280 PRODUCTION ASSISTANTS	21,372				
	1290 INFO ASST. / MATERIAL SUPPORT	406,315				
	1300 MATERIAL HANDLER	414,996				
	TOTAL SALARIES	5,077,602		-	-	5,077,602
EMPLOYEE BENEFITS						
	1210 EMPLOYER CONTRIBUTION/FICA	314,811				
	1220 UNEMPLOYMENT COMPENSATION	20,000				
	1230 EMPLOYER CONTRIBUTION/PERF	453,738				
	1235 EMPLOYEE CONTRIBUTION/PERF	121,537				
	1240 EMPLOYER CONT/INSURANCE	812,665				
	1250 EMPLOYER CONT/MEDICARE	73,625				
	TOTAL EMPLOYEE BENEFITS	1,796,376		-		1,796,376
OTHER WAGES						
	1310 WORKSTUDY	7,000				
	1180 TEMPORARY STAFF	10,000				
	1350 STIPEND	250,000				
	TOTAL OTHER WAGES	267,000				267,000
TOTAL PERSONNEL SERVICES (1000s)		7,140,978		-		7,140,978
SUPPLIES (2000s)						

MCPL		2022	2022	2022	2022	2022
2022 BUDGET		OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
worksheet C						
OFFICE SUPPLIES						
	2110 OFFICIAL RECORDS	1,200				
	2120 STATIONERY & PRINTING	500				
	2130 OFFICE SUPPLIES	16,000				
	2135 GENERAL SUPPLIES	54,000				
	2140 DUPLICATING	29,500				
	2150 PROMOTIONAL MATERIALS	-				
TOTAL OFFICE SUPPLIES		101,200		-		101,200
OPERATING SUPPLIES						
	2210 CLEANING SUPPLIES	42,000				
	2220 FUEL, OIL, & LUBRICANTS	13,000				
	2230 CATALOGING SUPPLIES	12,000				
	2240 AUDIO VISUAL SUPPLIES	3,500				
	2250 CIRCULATION SUPPLIES	35,000				
	2260 LIGHT BULBS	10,000				
	2280 UNIFORMS	2,000				
	2290 DISPLAY/EXHIBIT SUPPLIES	2,000				
TOTAL OPERATING SUPPLIES		119,500		-		119,500
REPAIR & MAINTENANCE SUPPLIES						
	2300 IS SUPPLIES	16,000				
	2310 BUILDING MATERIALS & SUPPLIES	60,000				
	2320 PAINT & PAINTING SUPPLIES	1,500				
	2340 OTHER REPAIR & BINDING	-				
TOTAL REPAIR & MAINTENANCE SUPPLIES		77,500				77,500
TOTAL SUPPLIES (2000s)		298,200		-		298,200
OTHER SERVICES/CHARGES (3000s)						
PROFESSIONAL SERVICES						
	3110 CONSULTING SERVICES	11,000		20,000		
	3120 ENGINEERING/ARCHITECTURAL	7,000		20,000		
	3130 LEGAL SERVICES	21,000		20,000		
	3140 BUILDING SERVICES	60,000				

MCPL		2022	2022	2022	2022	2022
2022 BUDGET		OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
worksheet C						
	3150 MAINTENANCE CONTRACTS	298,100				
	3160 OCLC & COMPUTER SERVICES	97,000				
	31650 DIGITIZATION	75,000				
	3170 ADMIN/ACCOUNTING SERVICES	101,000				
	3175 COLLECTION AGENCY SERVICE	-				
	TOTAL PROFESSIONAL SERVICES	670,100	-	60,000		730,100
COMMUNICATION & TRANSPORTATION						
	3210 TELEPHONE	45,500				
	3220 POSTAGE	30,000				
	3230 TRAVEL EXPENSE	-				
	3240 PROFESSIONAL MEETINGS	35,000				
	3250 CONTINUING EDUCATION	-				
	3260 FREIGHT & DELIVERY	-				
	TOTAL COMMUNICATION & TRANSPORTATION	110,500				110,500
PRINTING & ADVERTISING						
	3310 ADVERTISING & PUBLICATION	18,000				
	3320 PRINTING	43,000				
	TOTAL PRINTING & ADVERTISING	61,000				61,000
INSURANCE						
	3410 OFFICIAL BOND	800				
	3420 OTHER INSURANCE	110,000				
	TOTAL INSURANCE	110,800				110,800
UTILITIES						
	3510 GAS	4,500				
	3520 ELECTRICITY	392,000				
	3530 WATER	38,000				
	TOTAL UTILITIES	434,500				434,500
REPAIR & MAINTENANCE						
	3610 BUILDING REPAIR	38,000	114,000	25,000		
	3630 OTHER REPAIR	16,000				
	3640 VEHICLE REPAIR & MAINTENANCE	35,000				

MCPL		2022	2022	2022	2022	2022
2022 BUDGET		OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
worksheet C						
	3650 MATERIALS BINDING/REPAIR	1,500				
	TOTAL REPAIR & MAINTENANCE	90,500	114,000	25,000		229,500
	RENTALS					
	3710 REAL ESTATE RENTAL/BOND PMT.	52,900			718,681	
	3720 EQUIPMENT RENTAL	-				
	TOTAL RENTALS	52,900			718,681	771,581
	OTHER CHARGES					
	3845 ELEC. REOURCES-DATABASES	290,000				
	3846 E-BOOKS	300,000				
	3910 DUES/INSTITUTIONAL	7,800				
	3940 TRANSFER TO LIRF	-				
	3944 CATS SUBSIDY	-				
	3945 TRANSFER TO RAINY DAY	-				
	3950 EDUCATIONAL LICENSING/SERVICES	5,000				
	TOTAL OTHER CHARGES	602,800				602,800
	TOTAL OTHER SERVICES/CHARGES (3000s)	2,133,100	114,000	85,000	718,681	3,050,781
	CAPITAL OUTLAY (4000s)					
	FURNITURE & EQUIPMENT					
	4410 FURNITURE	10,000	25,000			
	4420 AUDIO VISUAL EQUIPMENT	-				
	4430 OTHER EQUIPMENT	5,000	125,000			
	4440 LAND & BUILDINGS	-				
	4450 BUILDING RENOVATION -	5,000	375,000	247,000		
	4460 IS EQUIPMENT	-				
	4465 IS SOFTWARE	-				
	4470 EQUIPMENT - CATS	-				
	4475 SOFTWARE - CATS	-				
	TOTAL FURNITURE & EQUIPMENT	20,000	525,000	247,000		792,000
	OTHER CAPITAL OUTLAY					
	4510 BOOKS	588,000				
	4520 PERIODICALS & NEWSPAPERS	40,000				

	MCPL	2022	2022	2022	2022	2022
	2022 BUDGET	OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
	worksheet C					
	4530 NONPRINT MATERIALS	340,000				
	to get to 15%	23,000				
	4540 ELECTRONIC RESOURCES	-				
	TOTAL OTHER CAPITAL OUTLAY	991,000				991,000
		14.94%				
	TOTAL CAPITAL OUTLAY	1,011,000	525,000	247,000		1,783,000
	TOTAL EXPENDITURES 2022	10,583,278	639,000	332,000	718,681	12,272,959
	TOTAL BUDGET 2021	9,834,003	634,000	599,000	700,810	11,767,813
	Increase from 2020	7.62%	0.79%	-44.57%	2.55%	4.29%

MONROE COUNTY PUBLIC LIBRARY
2022 BUDGET COMPARISON

Worksheet D	2022	2021	2020	2019
	BUDGET	BUDGET	ACTUAL	ACTUAL
PERSONNEL SERVICES (1000'S)				
SALARIES				
1120 ADMINISTRATION	207,138	211,843	187,884	199,588
1130 MANAGERS	1,214,242	1,144,406	1,101,757	1,066,953
1140 LIBRARIANS, EXPERTS	1,164,252	1,129,840	1,026,524	1,030,204
1150 SPECIALISTS	279,878	271,786	255,245	242,144
1160 ASSISTANTS-PARAPROFESSIONALS	964,686	894,790	847,202	811,764
1170 TECH / SECRETARIES	34,495	73,125	65,501	67,313
1180 -see "Other Wages" below				
1190 BUILDING SERVICES-MAINT.	207,060	217,835	198,431	184,552
1200 BUILDING SERVICES-SECURITY	163,168	140,370	137,649	113,873
1280 PRODUCTION ASSISTANTS	21,372	20,397	19,594	18,949
1290 INFO ASST. / MATERIAL SUPPORT	406,315	447,499	429,499	448,282
1300 MATERIAL HANDLER	414,996	387,574	280,554	269,712
TOTAL SALARIES	<u>5,077,602</u>	<u>4,939,464</u>	<u>4,549,840</u>	<u>4,453,334</u>
EMPLOYEE BENEFITS				
1210 EMPLOYER CONTRIBUTION/FICA	314,811	306,247	254,370	263,701
1220 UNEMPLOYMENT COMPENSATION	20,000	20,000	10,959	10,092
1230 EMPLOYER CONTRIBUTION/PERF	453,738	437,358	421,271	401,748
1235 EMPLOYEE CONTRIBUTION/PERF	121,537	117,149	113,310	107,632
1240 EMPLOYER CONT/INSURANCE	812,665	751,363	619,342	643,126
1250 EMPLOYER CONT/MEDICARE	73,625	71,622	63,100	61,260
TOTAL EMPLOYEE BENEFITS	<u>1,796,376</u>	<u>1,703,739</u>	<u>1,482,352</u>	<u>1,487,558</u>
OTHER WAGES				
1310 WORKSTUDY	7,000	7,000		4,177
1180 TEMPORARY STAFF	10,000	10,000	4,195	12,840
1350 WAGE CONTINGENCY	250,000	60,000		
TOTAL OTHER WAGES	<u>267,000</u>	<u>77,000</u>	<u>4,195</u>	<u>17,016</u>
TOTAL PERSONNEL SERVICES	<u>7,140,978</u> 67.47%	<u>6,720,203</u> 68.34%	<u>6,036,387</u> 63.25%	<u>5,957,908</u> 62.97%

Worksheet D	2022	2021	2020	2019
	BUDGET	BUDGET	ACTUAL	ACTUAL
SUPPLIES (2000'S)				
OFFICE SUPPLIES				
2110 OFFICIAL RECORDS	1,200	1,200		
2120 STATIONERY & PRINTING	500	500	494	517
2130 OFFICE SUPPLIES	16,000	16,000	9,570	15,476
2135 GENERAL SUPPLIES	54,000	4,000	8,673	
2140 DUPLICATING	29,500	29,500	13,552	35,263
2150 PROMOTIONAL MATERIALS				
TOTAL OFFICE SUPPLIES	101,200	51,200	32,289	51,256
OPERATING SUPPLIES				
2210 CLEANING SUPPLIES	42,000	42,000	17,161	30,712
2220 FUEL, OIL, & LUBRICANTS	13,000	13,000	4,455	5,845
2230 CATALOGING SUPPLIES-BOOKS	12,000	12,000	5,063	8,399
2240 A/V SUPPLIES-CATALOGING	3,500	3,500	783	1,642
2250 CIRCULATION SUPPLIES	35,000	35,000	24,328	21,480
2260 LIGHT BULBS	10,000	10,000	6,125	6,849
2280 UNIFORMS	2,000	2,000	967	
2290 DISPLAY/EXHIBIT SUPPLIES	2,000	2,000	311	1,301
TOTAL OPERATING SUPPLIES	119,500	119,500	59,193	76,227
REPAIR & MAINTENANCE SUPPLIES				
2300 IS SUPPLIES	16,000	16,000	5,514	10,587
2310 BUILDING MATERIALS & SUPPLIES	60,000	30,000	15,669	11,743
2320 PAINT & PAINTING SUPPLIES	1,500	1,500	2,732	649
2340 OTHER REPAIR & BINDING			12,084	
TOTAL REPAIR & MAINTENANCE SUPPLIES	77,500	47,500	35,999	22,980
TOTAL SUPPLIES	298,200	218,200	127,481	150,462
OTHER SERVICES/CHARGES (3000'S)				
PROFESSIONAL SERVICES				
3110 CONSULTING SERVICES	11,000	11,000	859	1,817
3120 ENGINEERING/ARCHITECTURAL	7,000	7,000	2,310	
3130 LEGAL SERVICES	21,000	21,000	16,386	19,483

Worksheet D

	2022	2021	2020	2019
	BUDGET	BUDGET	ACTUAL	ACTUAL
3140 BUILDING SERVICES	60,000	55,000	42,745	58,728
3150 MAINTENANCE CONTRACTS	298,100	244,600	146,886	177,020
3160 COMPUTER SERVICES (OCLC)	97,000	94,000	78,845	73,026
31650 DIGITIZATION	75,000	25,000	49,955	
3170 ADMIN/ACCOUNTING SERVICES	101,000	101,000	53,845	56,433
3175 COLLECTION AGENCY SERVICES				9,854
TOTAL PROFESSIONAL SERVICES	670,100	558,600	391,831	396,361
COMMUNICATION & TRANSPORTATION				
3210 TELEPHONE	45,500	35,000	36,066	27,209
3220 POSTAGE	30,000	30,000	15,770	18,147
3230 TRAVEL EXPENSE				3,889
3240 PROFESSIONAL MTG. (OFF-SITE)	35,000	35,000	13,302	16,669
3250 CONTINUING ED. (ON-SITE)				160
3260 FREIGHT & DELIVERY			800	1,020
TOTAL COMMUNICATION & TRANSPORTATION	110,500	100,000	65,938	67,094
PRINTING & ADVERTISING				
3310 ADVERTISING & PUBLICATION	18,000	18,000	11,104	11,867
3320 PRINTING	43,000	43,000	6,552	17,406
TOTAL PRINTING & ADVERTISING	61,000	61,000	17,656	29,273
INSURANCE				
3410 OFFICIAL BOND	800	800	654	654
3420 OTHER INSURANCE	110,000	110,000	87,151	88,479
TOTAL INSURANCE	110,800	110,800	87,805	89,133
UTILITIES				
3510 GAS	4,500	6,000	1,568	2,355
3520 ELECTRICITY	392,000	392,000	268,973	300,016
3530 WATER	38,000	38,000	16,581	23,980
TOTAL UTILITIES	434,500	436,000	287,122	326,351

Worksheet D	2022 BUDGET	2021 BUDGET	2020 ACTUAL	2019 ACTUAL
REPAIR & MAINTENANCE				
3610 BUILDING REPAIR	38,000	38,000	9,681	28,907
3630 OTHER EQUIP/FURNITURE REPAIRS	16,000	16,000	599	2,114
3640 VEHICLE REPAIR & MAINTENANCE	35,000	30,000	17,905	14,043
3650 MATERIAL BINDING/REPAIR SERV.	1,500	1,500		991
TOTAL REPAIR & MAINTENANCE	90,500	85,500	28,185	46,055
RENTALS				
3710 REAL ESTATE RENTAL/BOND PMT.	52,900	52,900	27,215	35,062
3720 EQUIPMENT RENTAL				1,373
TOTAL RENTALS	52,900	52,900	27,215	36,435
OTHER CHARGES				
3845 ELEC. RECOURCES-DATABASES	290,000	259,047	253,001	199,040
3846 E-BOOKS	300,000	343,000	376,881	277,651
3910 DUES/INSTITUTIONAL	7,800	7,800	6,418	6,268
1004 MISCELLANEOUS				
3940 TRANSFER TO LIRF				10,512
3944 CATS SUBSIDY		15,000	3,574	
3945 TRANSFER TO ANOTHER FUND			1,091,000	1,003,136
3950 EDUCATIONAL SERV/LICENSING	5,000	5,000		2,575
TOTAL OTHER CHARGES	602,800	629,847	1,730,874	1,499,182
TOTAL OTHER SERVICES/CHARGES	2,133,100	2,034,647	2,636,626	2,489,884
CAPITAL OUTLAY (4000'S)				
FURNITURE & EQUIPMENT				
4410 FURNITURE	10,000	10,000	(6,280)	20,111
44105 ENCUMBERED FURNITURE				
4420 AUDIO VISUAL EQUIPMENT				
4430 OTHER EQUIPMENT	5,000	5,000	4,530	6,216
4440 LAND & BUILDINGS				
4450 BUILDING RENOVATIONS	5,000	5,000		
4460 IS EQUIPMENT			1,622	1,248
4465 IS SOFTWARE			1,404	536

Worksheet D

	2022 BUDGET	2021 BUDGET	2020 ACTUAL	2019 ACTUAL
4470 EQUIPMENT - CATS				
4475 SOFTWARE - CATS				
TOTAL FURNITURE & EQUIPMENT	20,000	20,000	1,276	28,111
OTHER CAPITAL OUTLAY				
4510 BOOKS	588,000	555,753	487,089	503,500
4520 PERIODICALS & NEWSPAPERS	40,000	30,000	26,731	29,089
4530 NONPRINT MATERIALS	340,000	255,200	228,496	302,269
to get to 15%	23,000	-		
4540 ELECTRONIC RESOURCES	-	-	-	-
TOTAL OTHER CAPITAL OUTLAY	991,000	840,953	742,316	834,859
	14.94%	14.93%	14.38%	13.86%
TOTAL CAPITAL OUTLAY	1,011,000	860,953	743,592	862,969
TOTAL OPERATING EXPENDITURES	10,583,278	9,834,003	9,544,086	9,461,224
			1,091,000	1,003,136
transfer				
			8,453,086	8,458,088
less transfer				

MONROE COUNTY PUBLIC LIBRARY
Wage and Salary Schedule
Continuous Improvement 2021

Highlighted areas denote changes in schedule. Pay grade 2 was previously without an associated job family. All job family classifications and pay scale moved up one pay grade number to make use of grade 2. Pay grade 10 is a new job family.

Pay Grade	Job Family	Market Minimum	Market Maximum
Non-Exempt / Hourly			
1	Material Handler	\$11.48	\$17.21
2	Support	\$12.68	\$20.29
3	PA's	\$13.71	\$21.93
4	Technicians	\$14.95	\$23.93
5	Paraprofessionals, IT	\$16.10	\$25.75
6	Specialists	\$17.67	\$28.27
7	Librarians & Subject Specialists	\$20.26	\$32.41
8	Assistant Managers, Coordinators/Systems	\$22.54	\$33.81
Exempt / Salaried			
9	Managers	\$1,948.55	\$2,922.82
10	Assistant Director	\$2,363.14	\$3,544.70
11	Associate Director	\$2,777.72	\$4,166.57



Wire Inbox Parity Calendar Deal List

Upcoming Calendar Overview Result Excel

KeyBanc Capital Markets - Cleveland, OH's Bid



Monroe Co Pub Lib
\$2,000,000 General Obligation Bonds, Series 2021A

For the aggregate principal amount of \$2,000,000.00, we will pay you \$2,166,266.25, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Table with 5 columns: Maturity Date, Amount \$, Coupon %, Yield %, Dollar Price. Rows include dates from 07/15/2023 to 01/15/2028 with corresponding amounts and yields.

Total Interest Cost: \$237,650.00
Premium: \$166,266.25
Net Interest Cost: \$71,383.75
NIC: 0.901120
Time Last Bid Received On: 09/30/2021 10:51:42 EDST

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement, all of which are made a part hereof.

Bidder: KeyBanc Capital Markets, Cleveland, OH
Contact: Robert Bond
Title: Managing Director
Telephone: 720-904-4571
Fax:

Issuer Name: Monroe County Public Library Company Name:

Accepted By: [Signature] Accepted By:

Date: 9/30/2021 Date:

MONROE COUNTY PUBLIC LIBRARY

\$2,000,000 GENERAL OBLIGATION BONDS, SERIES 2021A

Bonds Dated October 21, 2021

Debt Service Schedule

Date	Bond Balance	Principal	Coupon	Interest	Total	Fiscal Total
10/21/2021	2,000,000.00	-	-	-	-	-
01/15/2022	2,000,000.00	-	-	-	-	-
07/15/2022	2,000,000.00	-	-	44,000.00	44,000.00	-
01/15/2023	2,000,000.00	-	-	30,000.00	30,000.00	74,000.00
07/15/2023	1,760,000.00	240,000.00	3.000%	30,000.00	270,000.00	-
01/15/2024	1,520,000.00	240,000.00	3.000%	26,400.00	266,400.00	536,400.00
07/15/2024	1,275,000.00	245,000.00	3.000%	22,800.00	267,800.00	-
01/15/2025	1,025,000.00	250,000.00	3.000%	19,125.00	269,125.00	536,925.00
07/15/2025	775,000.00	250,000.00	3.000%	15,375.00	265,375.00	-
01/15/2026	520,000.00	255,000.00	3.000%	11,625.00	266,625.00	532,000.00
07/15/2026	395,000.00	125,000.00	3.000%	7,800.00	132,800.00	-
01/15/2027	265,000.00	130,000.00	3.000%	5,925.00	135,925.00	268,725.00
07/15/2027	135,000.00	130,000.00	3.000%	3,975.00	133,975.00	-
01/15/2028	-	135,000.00	3.000%	2,025.00	137,025.00	271,000.00
Total	-	\$2,000,000.00	-	\$219,050.00	\$2,219,050.00	-

Yield Statistics

Bond Year Dollars	\$7,301.67
Average Life	3.651 Years
Average Coupon	3.0000000%
Net Interest Cost (NIC)	0.8658194%
True Interest Cost (TIC)	0.8241833%
Bond Yield for Arbitrage Purposes	0.6389751%
All Inclusive Cost (AIC)	0.8241833%

IRS Form 8038

Net Interest Cost	0.6164631%
Weighted Average Maturity	3.680 Years

MONROE COUNTY PUBLIC LIBRARY

\$2,000,000 GENERAL OBLIGATION BONDS, SERIES 2021A

Bonds Dated October 21, 2021

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
07/15/2023	Serial Coupon	3.000%	0.320%	240,000.00	104.628%	251,107.20
01/15/2024	Serial Coupon	3.000%	0.370%	240,000.00	105.843%	254,023.20
07/15/2024	Serial Coupon	3.000%	0.420%	245,000.00	107.003%	262,157.35
01/15/2025	Serial Coupon	3.000%	0.470%	250,000.00	108.108%	270,270.00
07/15/2025	Serial Coupon	3.000%	0.540%	250,000.00	109.079%	272,697.50
01/15/2026	Serial Coupon	3.000%	0.640%	255,000.00	109.840%	280,092.00
07/15/2026	Serial Coupon	3.000%	0.700%	125,000.00	110.689%	138,361.25
01/15/2027	Serial Coupon	3.000%	0.800%	130,000.00	111.252%	144,627.60
07/15/2027	Serial Coupon	3.000%	0.900%	130,000.00	111.708%	145,220.40
01/15/2028	Serial Coupon	3.000%	1.000%	135,000.00	112.055%	151,274.25
Total	-	-	-	\$2,000,000.00	-	\$2,169,830.75

Bid Information

Par Amount of Bonds	\$2,000,000.00
Reoffering Premium or (Discount)	169,830.75
Gross Production	\$2,169,830.75
Total Underwriter's Discount (0.700%)	\$(14,000.00)
Bid (107.792%)	2,155,830.75
Total Purchase Price	\$2,155,830.75
Bond Year Dollars	\$7,301.67
Average Life	3.651 Years
Average Coupon	3.0000000%
Net Interest Cost (NIC)	0.8658194%
True Interest Cost (TIC)	0.8241833%

Bond Report

\$2,000,000.00
Monroe Co Pub Lib, IN
General Obligation Bonds, Series 2021A
S&P: AA / Moody: / Fitch: / Kroll:
Description: MONROE2
Sale Date: 09/30/2021 11:00:00 AM EDST
KeyBanc Capital Mark

Delivery Date: 10/21/2021
First Int Date: 07/15/2022

Dated Date: 10/21/2021
Int Accrue Date: 10/21/2021
Submitted via Parity: 09/30/2021 10:51:42 AM EST

No. of Bonds	Maturity Date	Coupon	Price or Basis	Computed Price Yield	Conc.	Takedown	Price To Date
190	07/15/2023	3.0000	0.3200	104.6280		0.5000	
195	01/15/2024	3.0000	0.3700	105.8430		0.5000	
200	07/15/2024	3.0000	0.4200	107.0030		0.5000	
205	01/15/2025	3.0000	0.4700	108.1080		0.5000	
210	07/15/2025	3.0000	0.5400	109.0790		0.5000	
215	01/15/2026	3.0000	0.6400	109.8400		0.5000	
220	07/15/2026	3.0000	0.7000	110.6890		0.5000	
225	01/15/2027	3.0000	0.8000	111.2520		0.5000	
170	07/15/2027	3.0000	0.9000	111.7080		0.5000	
170	01/15/2028	3.0000	1.0000	112.0550		0.5000	

Summary

	Total	Per \$100		
Par Amount:	2,000,000.00	100.000000		
Gross Prod:	2,180,266.25	109.013312		
Spread:	14,000.00	0.700000		
Bid:	2,166,266.25	108.313312		
Accrued Int:	0.00	0.000000		
Bond Yrs:	7,921.67			
Avg Life:	3.9608	3 Years	11 Months	16 Days
Gross Int Cost:	237,650.00			
- Net Premium:	166,266.25	(+Prod:180,266.25 -Spread:14,000.00)		
Net Int Cost:	71,383.75			
NIC*:	0.901120			
TIC -- Del Date:	0.855897			
Avg Takedown:	5.000000			

Call Schedule

Not callable.

MONROE COUNTY PUBLIC LIBRARY

\$2,000,000 GENERAL OBLIGATION BONDS, SERIES 2021A

Bonds Dated October 21, 2021

NIC BID RANKINGS

BID	NIC	TIC	PAR	Premium	Total Interest
KeyBanc Capital Markets	0.9011203%	0.8558970%	2,000,000.00	166,266.25	71,383.75
Bankers' Bank	0.9296879%	0.9051982%	2,000,000.00	84,786.55	73,646.78
Robert W. Baird & Co., Inc.	0.9722737%	0.9476336%	2,000,000.00	81,413.05	77,020.28
CINCaP Investment Group	1.1129631%	1.0884513%	2,000,000.00	70,268.10	88,165.23
First Financial Bank	1.7200000%	1.7193431%	2,000,000.00	-	136,252.67

Sources Of Funds

Total Sources -

Uses Of Funds

Total Uses -



September 23, 2021

**MADDY SMITH
BAKER TILLY MUNICIPAL ADVISORS LLC
8365 KEYSTONE XING STE 300
INDIANAPOLIS, IN 46240-2687**

MADDY SMITH,

This email confirmation is sent in response to your request for the assignment of / change request to a **Municipal** CUSIP number for:

ISSUER: MONROE CNTY IND PUB LIBR

CUSIP NUMBER: 610601 BE5
ISIN NUMBER: US610601BE51
ISSUE DESCRIPTION: SER A
RATE:
MATURITY: 07/15/2023
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BF2
ISIN NUMBER: US610601BF27
ISSUE DESCRIPTION: SER A
RATE:
MATURITY: 01/15/2024
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BG0
ISIN NUMBER: US610601BG00
ISSUE DESCRIPTION: SER A
RATE:
MATURITY: 07/15/2024
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BH8
ISIN NUMBER: US610601BH82
ISSUE DESCRIPTION: SER A
RATE:
MATURITY: 01/15/2025
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BJ4
ISIN NUMBER: US610601BJ49
ISSUE DESCRIPTION: SER A
RATE:
MATURITY: 07/15/2025
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BK1

ISIN NUMBER: US610601BK12
ISSUE DESCRIPTION: SER A
RATE:
MATURITY: 01/15/2026
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BL9
ISIN NUMBER: US610601BL94
ISSUE DESCRIPTION: SER A
RATE:
MATURITY: 07/15/2026
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BM7
ISIN NUMBER: US610601BM77
ISSUE DESCRIPTION: SER A
RATE:
MATURITY: 01/15/2027
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BN5
ISIN NUMBER: US610601BN50
ISSUE DESCRIPTION: SER A
RATE:
MATURITY: 07/15/2027
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BP0
ISIN NUMBER: US610601BP09
ISSUE DESCRIPTION: SER A
RATE:
MATURITY: 01/15/2028
DATED DATE: 10/21/2021

MONROE COUNTY PUBLIC LIBRARY

\$2,000,000 General Obligation Bonds, Series 2021A

DISTRIBUTION LIST

Email Working Group

ISSUER

Monroe County Public Library
303 East Kirkwood Avenue
Bloomington, IN 47408

Ms. Marilyn Wood
(812) 349-3050
mwood@mcpl.info

Mr. Gary Lettellier
(812) 349-3279
glettell@mcpl.info

Mr. Grier Carson
(812) 349-3094
gcarson@monroe.lib.in.us

LOCAL COUNSEL

Bunger & Robertson
211 South College Avenue
Bloomington, IN 47404

Mr. Thomas Bunger
(812) 332-9295
tbunger@lawbr.com

BOND COUNSEL

Bose McKinney & Evans LLP
111 Monument Circle, Suite 2700
Indianapolis, IN 46204

Mr. Jacob A. McClellan
(317) 684-5154
jmcclellan@boselaw.com

Mr. Dennis H. Otten
(317) 684-5307
DOtten@boselaw.com

REGISTRAR/PAYING AGENT

Regions Bank
8182 Maryland Avenue, 12th Floor
St. Louis, MO 63105

Mr. Daniel G. Dwyer
(314) 615-3584
daniel.dwyer@regions.com

Regions Bank
1900 5th Avenue North, 26th Floor
Birmingham, AL 35203

Ms. Cherié Sasser
(205) 264-0902
cherie.sasser@regions.com

UNDERWRITER

KeyBanc Capital Markets
127 Public Square
Cleveland, OH 44114

Mr. Robert Bond
(720) 904-4571
robert.bond@key.com

Ms. Lori Capron
(216) 689-0382
lcapron@key.com

Mr. Kyle Kennedy
kyle.kennedy@key.com

MUNICIPAL ADVISOR

Baker Tilly Municipal Advisors, LLC
8365 Keystone Crossing, Suite 300
Indianapolis, IN 46240

Ms. Belvia B. Gray
(317) 465-1523
belvia.gray@bakertilly.com

Ms. Susan B. Reed
(317) 465-1536
susan.reed@bakertilly.com

Mr. Ryan K. Fettes
(317) 465-1553
ryan.fettes@bakertilly.com

Mr. Caleb C. Moffatt
(317) 465-1655
caleb.moffatt@bakertilly.com

Ms. Maddy Smith
(317) 465-1504
maddy.smith@bakertilly.com

Other Bids Received



Wire Inbox

Parity Calendar

Deal List

Upcoming Calendar Overview Result Excel

Bankers' Bank - Madison , WI's Bid



Monroe Co Pub Lib
\$2,000,000 General Obligation Bonds, Series 2021A

For the aggregate principal amount of \$2,000,000.00, we will pay you \$2,084,786.55, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Table with 5 columns: Maturity Date, Amount \$, Coupon %, Yield %, Dollar Price. Rows include dates from 07/15/2023 to 01/15/2028 with corresponding financial values.

Total Interest Cost: \$158,433.33
Premium: \$84,786.55
Net Interest Cost: \$73,646.78
NIC: 0.929688
Time Last Bid Received On:09/30/2021 10:14:43 EDST

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement, all of which are made a part hereof.

Bidder: Bankers' Bank, Madison , WI
Contact: Elliot Klim
Title: Investment Officer
Telephone:608-829-5567
Fax:

Issuer Name: Monroe County Public Library Company Name: _____

Accepted By: _____ Accepted By: _____

Date: _____ Date: _____



Wire Inbox Parity Calendar Deal List

Upcoming Calendar Overview Result Excel

Robert W. Baird & Co., Inc. - Milwaukee , WI's Bid



**Monroe Co Pub Lib
\$2,000,000 General Obligation Bonds, Series 2021A**

For the aggregate principal amount of \$2,000,000.00, we will pay you \$2,081,413.05, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Maturity Date	Amount \$	Coupon %	Yield %	Dollar Price
07/15/2023	190M	2.0000	0.3500	102.848
01/15/2024	195M	2.0000	0.4000	103.553
07/15/2024	200M	2.0000	0.4500	104.205
01/15/2025	205M	2.0000	0.5500	104.640
07/15/2025	210M	2.0000	0.6500	104.970
01/15/2026	215M	2.0000	0.7300	105.284
07/15/2026	220M	2.0000	0.8000	105.562
01/15/2027	225M	2.0000	0.8700	105.768
07/15/2027	170M	2.0000	0.9500	105.844
01/15/2028	170M	2.0000	1.0500	105.716

Total Interest Cost: \$158,433.33
 Premium: \$81,413.05
 Net Interest Cost: \$77,020.28
 NIC: 0.972274
 Time Last Bid Received On:09/30/2021 10:55:51 EDST

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement, all of which are made a part hereof.

Bidder: Robert W. Baird & Co., Inc., Milwaukee , WI
 Contact: Peter Anderson
 Title:
 Telephone:414-765-7331
 Fax:

Issuer Name: Monroe County Public Library Company Name: _____

Accepted By: _____ Accepted By: _____

Date: _____ Date: _____



Wire Inbox

Parity Calendar

Deal List

Upcoming Calendar Overview Result Excel

CINCaP Investment Group - Brentwood , TN's Bid



Monroe Co Pub Lib
\$2,000,000 General Obligation Bonds, Series 2021A

For the aggregate principal amount of \$2,000,000.00, we will pay you \$2,070,268.10, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Table with 5 columns: Maturity Date, Amount \$, Coupon %, Yield %, Dollar Price. Rows include dates from 07/15/2023 to 01/15/2028 with corresponding values.

Total Interest Cost: \$158,433.33
Premium: \$70,268.10
Net Interest Cost: \$88,165.23
NIC: 1.112963
Time Last Bid Received On:09/30/2021 10:57:15 EDST

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement, all of which are made a part hereof.

Bidder: CINCaP Investment Group, Brentwood , TN
Contact: Peter Raines
Title: Partner
Telephone:317-678-9212
Fax:

Issuer Name: Monroe County Public Library Company Name: _____

Accepted By: _____ Accepted By: _____

Date: _____ Date: _____

BID FORM

\$2,000,000* Monroe County Public Library
General Obligation Bonds, Series 2021A

Monroe County Public Library
c/o Baker Tilly Municipal Advisors, LLC
8365 Keystone Crossing, Suite 300
Indianapolis, Indiana 46240

Reference is made to your "Notice of Intent to Sell Bonds" ("Notice") for \$2,000,000* of Monroe County Public Library ("Issuer") General Obligation Bonds, Series 2021A ("2021A Bonds"). For your legally issued bonds, as described in said notice, we will pay you the par value thereof (\$2,000,000*) less a discount of \$_____ plus a premium of \$_____ (Minimum Purchase Price** may not be less than 99.25% of par or \$1,985,000*) for bonds maturing and bearing interest as follows:

<u>Date Maturing</u>	<u>Bonds Maturing*</u>	<u>Interest Rate</u>	<u>Date Maturing</u>	<u>Bonds Maturing*</u>	<u>Interest Rate</u>
July 15, 2023	\$190,000	1.72	January 15, 2026	\$215,000	1.72
January 15, 2024	195,000	1.72	July 15, 2026	220,000	1.72
July 15, 2024	200,000	1.72	January 15, 2027	225,000	1.72
January 15, 2025	205,000	1.72	July 15, 2027	170,000	1.72
July 15, 2025	210,000	1.72	January 15, 2028	170,000	1.72

The bid is for all or none of the bonds.

* Preliminary, subject to change. The Library reserves the right to modify the amounts above following the sale of the 2021A Bonds to achieve the financial objectives of the Library based upon the interest rates bid by the successful bidder.

** Minimum Purchase Price shall mean the \$2,000,000* of the General Obligation Bonds, Series 2021A less total discount submitted with bid, including any underwriter discount, purchaser discount, original issue discount or any expenses submitted by the bidder which will reduce the amount of bond proceeds to be received by the Issuer, and adding any amortizable bond premium.

In the event that the competitive sale requirements are not satisfied, the bidder shall be required to meet the hold the price test to establish issue price as set forth in the Notice and the form of issue price certificate in the preliminary official statement. **By submitting this bid, the undersigned acknowledges the successful bidder shall be required to inform the Issuer's municipal advisor, as promptly as possible after the sale date of the bonds, as to the issue price of the bonds, applied on a maturity-by-maturity basis (and if different interest rates apply within a maturity, to each separate CUSIP number within that maturity), and simultaneously with or before delivery of the bonds, provide a certificate in form satisfactory to the Issuer to establish the issue price of the bonds.**

Respectfully submitted,

(Please attach a list of
account members)

Scott Trilling

By: 
Authorized Representative

ACCEPTANCE CLAUSE

The above and foregoing bid is hereby in all things accepted on behalf of the Monroe County Public Library this _____ day of _____, 2021.

The following is a computation of the interest cost on the above bid. This computation is not to be considered as part of the bid and is subject to verification:

Gross Interest Cost	\$ _____
+Discount	\$ _____
-Premium	\$ _____
Net Interest Cost	\$ _____
Effective Interest Rate	_____



Wire Inbox Parity Calendar Deal List

Upcoming Calendar Overview Result Excel

Robert W. Baird & Co., Inc. - Milwaukee, WI's Bid



**Monroe Co Pub Lib
\$6,000,000 General Obligation Bonds, Series 2021B**

For the aggregate principal amount of \$6,000,000.00, we will pay you \$6,076,514.75, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Maturity Date	Amount \$	Coupon %	Yield %	Dollar Price
07/15/2022	150M	2.0000	0.2500	101.281
07/15/2023	205M	2.0000	0.3000	102.091
07/15/2023	105M	2.0000	0.3500	102.848
07/15/2024	110M	2.0000	0.4000	103.553
07/15/2024	110M	2.0000	0.4500	104.205
07/15/2025	115M	2.0000	0.5500	104.640
07/15/2025	115M	2.0000	0.6500	104.970
07/15/2026	120M	2.0000	0.7300	105.284
07/15/2026	120M	2.0000	0.8000	105.562
07/15/2027	125M	2.0000	0.8700	105.768
07/15/2027	130M	2.0000	0.9500	105.844
07/15/2028	130M	2.0000	1.0500	105.716
07/15/2028	135M	2.0000	1.1500	105.491
07/15/2029	135M	2.0000	1.2000	105.526
07/15/2029	140M	2.0000	1.2500	105.511
07/15/2030	145M	2.0000	1.3000	105.448
07/15/2030	150M	2.0000	1.3500	105.337
07/15/2031	150M	2.0000	1.4000	105.179
07/15/2031	155M	2.0000	1.4500	104.975
07/15/2032				
07/15/2032	320M	2.0000	1.5000	104.725
07/15/2033				
07/15/2033	330M	2.0000	1.5500	104.242
07/15/2034				
07/15/2034	340M	2.0000	1.6000	103.760
07/15/2035				
07/15/2035	350M	2.0000	1.7000	102.805
07/15/2036				
07/15/2036	360M	2.0000	1.8000	101.860
07/15/2037				
07/15/2037	370M	2.0000	1.9000	100.924
07/15/2038				
07/15/2038	380M	2.0000	2.0000	100.000
07/15/2039				
07/15/2039	395M	2.1250	2.1250	100.000
07/15/2040				
07/15/2040				
07/15/2041	610M	2.1250	2.2000	98.827
Total Interest Cost:				\$1,326,821.25
Premium:				\$76,514.75
Net Interest Cost:				\$1,250,306.50
NIC:				1.917795
Time Last Bid Received On: 09/30/2021 10:55:28 EDT				

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement, all of which are made a part hereof.

Bidder: Robert W. Baird & Co., Inc., Milwaukee, WI
 Contact: Peter Anderson
 Title:
 Telephone: 414-765-7331
 Fax:

Issuer Name: Monroe County Public Library Company Name: _____
 Accepted By: Mandy [Signature] Accepted By: _____
 Date: 9/30/2021 Date: _____

MONROE COUNTY PUBLIC LIBRARY

\$6,000,000 GENERAL OBLIGATION BONDS, SERIES 2021B

Bonds Dated October 21, 2021

Debt Service Schedule

Date	Bond Balance	Principal	Coupon	Interest	Total	Fiscal Total
10/21/2021	6,000,000.00	-	-	-	-	-
01/15/2022	6,000,000.00	-	-	-	-	-
07/15/2022	5,770,000.00	230,000.00	2.000%	88,815.83	318,815.83	-
01/15/2023	5,505,000.00	265,000.00	2.000%	58,256.25	323,256.25	642,072.08
07/15/2023	5,380,000.00	125,000.00	2.000%	55,606.25	180,606.25	-
01/15/2024	5,250,000.00	130,000.00	2.000%	54,356.25	184,356.25	364,962.50
07/15/2024	5,120,000.00	130,000.00	2.000%	53,056.25	183,056.25	-
01/15/2025	4,990,000.00	130,000.00	2.000%	51,756.25	181,756.25	364,812.50
07/15/2025	4,855,000.00	135,000.00	2.000%	50,456.25	185,456.25	-
01/15/2026	4,720,000.00	135,000.00	2.000%	49,106.25	184,106.25	369,562.50
07/15/2026	4,585,000.00	135,000.00	2.000%	47,756.25	182,756.25	-
01/15/2027	4,450,000.00	135,000.00	2.000%	46,406.25	181,406.25	364,162.50
07/15/2027	4,310,000.00	140,000.00	2.000%	45,056.25	185,056.25	-
01/15/2028	4,170,000.00	140,000.00	2.000%	43,656.25	183,656.25	368,712.50
07/15/2028	4,030,000.00	140,000.00	2.000%	42,256.25	182,256.25	-
01/15/2029	3,885,000.00	145,000.00	2.000%	40,856.25	185,856.25	368,112.50
07/15/2029	3,740,000.00	145,000.00	2.000%	39,406.25	184,406.25	-
01/15/2030	3,595,000.00	145,000.00	2.000%	37,956.25	182,956.25	367,362.50
07/15/2030	3,450,000.00	145,000.00	2.000%	36,506.25	181,506.25	-
01/15/2031	3,300,000.00	150,000.00	2.000%	35,056.25	185,056.25	366,562.50
07/15/2031	3,150,000.00	150,000.00	2.000%	33,556.25	183,556.25	-
01/15/2032	3,000,000.00	150,000.00	2.000%	32,056.25	182,056.25	365,612.50
07/15/2032	2,845,000.00	155,000.00	2.000%	30,556.25	185,556.25	-
01/15/2033	2,690,000.00	155,000.00	2.000%	29,006.25	184,006.25	369,562.50
07/15/2033	2,535,000.00	155,000.00	2.000%	27,456.25	182,456.25	-
01/15/2034	2,375,000.00	160,000.00	2.000%	25,906.25	185,906.25	368,362.50
07/15/2034	2,215,000.00	160,000.00	2.000%	24,306.25	184,306.25	-
01/15/2035	2,055,000.00	160,000.00	2.000%	22,706.25	182,706.25	367,012.50
07/15/2035	1,895,000.00	160,000.00	2.000%	21,106.25	181,106.25	-
01/15/2036	1,730,000.00	165,000.00	2.000%	19,506.25	184,506.25	365,612.50
07/15/2036	1,565,000.00	165,000.00	2.000%	17,856.25	182,856.25	-
01/15/2037	1,400,000.00	165,000.00	2.000%	16,206.25	181,206.25	364,062.50
07/15/2037	1,230,000.00	170,000.00	2.000%	14,556.25	184,556.25	-
01/15/2038	1,060,000.00	170,000.00	2.000%	12,856.25	182,856.25	367,412.50
07/15/2038	890,000.00	170,000.00	2.000%	11,156.25	181,156.25	-
01/15/2039	715,000.00	175,000.00	2.125%	9,456.25	184,456.25	365,612.50
07/15/2039	540,000.00	175,000.00	2.125%	7,596.88	182,596.88	-
01/15/2040	360,000.00	180,000.00	2.125%	5,737.50	185,737.50	368,334.38
07/15/2040	180,000.00	180,000.00	2.125%	3,825.00	183,825.00	-
01/15/2041	-	180,000.00	2.125%	1,912.50	181,912.50	365,737.50
Total	-	\$6,000,000.00	-	\$1,243,643.96	\$7,243,643.96	-

Yield Statistics

Bond Year Dollars	\$61,167.50
Average Life	10.195 Years
Average Coupon	2.0331777%
Net Interest Cost (NIC)	1.8969269%
True Interest Cost (TIC)	1.8768761%
Bond Yield for Arbitrage Purposes	1.6950464%
All Inclusive Cost (AIC)	1.8768761%

IRS Form 8038

Net Interest Cost	1.7027186%
Weighted Average Maturity	10.113 Years

Robert W. Baird & Co., In | SINGLE PURPOSE | 9/30/2021 | 12:36 PM

MONROE COUNTY PUBLIC LIBRARY

\$6,000,000 GENERAL OBLIGATION BONDS, SERIES 2021B

Bonds Dated October 21, 2021

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	YTM	Call Date	Call Price	Dollar Price
07/15/2022	Serial Coupon	2.000%	0.250%	230,000.00	101.281%	-	-	-	232,946.30
01/15/2023	Serial Coupon	2.000%	0.300%	265,000.00	102.091%	-	-	-	270,541.15
07/15/2023	Serial Coupon	2.000%	0.350%	125,000.00	102.848%	-	-	-	128,560.00
01/15/2024	Serial Coupon	2.000%	0.400%	130,000.00	103.553%	-	-	-	134,618.90
07/15/2024	Serial Coupon	2.000%	0.450%	130,000.00	104.205%	-	-	-	135,466.50
01/15/2025	Serial Coupon	2.000%	0.550%	130,000.00	104.640%	-	-	-	136,032.00
07/15/2025	Serial Coupon	2.000%	0.650%	135,000.00	104.970%	-	-	-	141,709.50
01/15/2026	Serial Coupon	2.000%	0.730%	135,000.00	105.284%	-	-	-	142,133.40
07/15/2026	Serial Coupon	2.000%	0.800%	135,000.00	105.562%	-	-	-	142,508.70
01/15/2027	Serial Coupon	2.000%	0.870%	135,000.00	105.768%	-	-	-	142,786.80
07/15/2027	Serial Coupon	2.000%	0.950%	140,000.00	105.844%	-	-	-	148,181.60
01/15/2028	Serial Coupon	2.000%	1.050%	140,000.00	105.716%	-	-	-	148,002.40
07/15/2028	Serial Coupon	2.000%	1.150%	140,000.00	105.491%	-	-	-	147,687.40
01/15/2029	Serial Coupon	2.000%	1.200%	145,000.00	105.526%	-	-	-	153,012.70
07/15/2029	Serial Coupon	2.000%	1.250%	145,000.00	105.511%	-	-	-	152,990.95
01/15/2030	Serial Coupon	2.000%	1.300%	145,000.00	105.448%	-	-	-	152,899.60
07/15/2030	Serial Coupon	2.000%	1.350%	145,000.00	105.337%	-	-	-	152,738.65
01/15/2031	Serial Coupon	2.000%	1.400%	150,000.00	105.179%	-	-	-	157,768.50
07/15/2031	Serial Coupon	2.000%	1.450%	150,000.00	104.975%	-	-	-	157,462.50
07/15/2032	Term 1 Coupon	2.000%	1.500%	305,000.00	104.725% c	1.521%	-	-	319,411.25
07/15/2033	Term 2 Coupon	2.000%	1.550%	310,000.00	104.242% c	1.602%	07/15/2032	100.000%	323,150.20
07/15/2034	Term 3 Coupon	2.000%	1.600%	320,000.00	103.760% c	1.671%	07/15/2032	100.000%	332,032.00
07/15/2035	Term 4 Coupon	2.000%	1.700%	320,000.00	102.805% c	1.769%	07/15/2032	100.000%	328,976.00
07/15/2036	Term 5 Coupon	2.000%	1.800%	330,000.00	101.860% c	1.855%	07/15/2032	100.000%	336,138.00
07/15/2037	Term 6 Coupon	2.000%	1.900%	335,000.00	100.924% c	1.932%	07/15/2032	100.000%	338,095.40
07/15/2038	Term 7 Coupon	2.000%	2.000%	340,000.00	100.000%	-	-	-	340,000.00
07/15/2039	Term 8 Coupon	2.125%	2.125%	350,000.00	100.000%	-	-	-	350,000.00
01/15/2041	Term 9 Coupon	2.125%	2.200%	540,000.00	98.827%	-	-	-	533,665.80
Total	-	-	-	\$6,000,000.00	-	-	-	-	\$6,179,516.20

Bid Information

Par Amount of Bonds	\$6,000,000.00
Reoffering Premium or (Discount)	179,516.20
Gross Production	\$6,179,516.20
Total Underwriter's Discount (1.603%)	\$(96,175.00)
Bid (101.389%)	6,083,341.20
Total Purchase Price	\$6,083,341.20
Bond Year Dollars	\$61,167.50
Average Life	10.195 Years
Average Coupon	2.0331777%
Net Interest Cost (NIC)	1.8969269%
True Interest Cost (TIC)	1.8768761%

Robert W. Baird & Co., In | SINGLE PURPOSE | 9/30/2021 | 12:36 PM

UNSAVED Bond Report

\$6,000,000.00
Monroe Co Pub Lib, IN
General Obligation Bonds, Series 2021B
S&P: AA / Moody: / Fitch: / Kroll:
Description: MON*FINAL**
Sale Date: 09/30/2021 11:00:00 AM EDST
R-BARID

Delivery Date: 10/21/2021
First Int Date: 07/15/2022

Dated Date: 10/21/2021
Int Accrue Date: 10/21/2021

Submitted via Parity:

No. of Bonds	Maturity Date	Coupon	Price or Basis	Computed Price Yield	Conc.	Takedown	Price To Date
230	07/15/2022	2.0000	0.2500	101.2810		0.2500	
265	01/15/2023	2.0000	0.3000	102.0910		0.3750	
125	07/15/2023	2.0000	0.3500	102.8480		0.3750	
130	01/15/2024	2.0000	0.4000	103.5530		0.5000	
130	07/15/2024	2.0000	0.4500	104.2050		0.5000	
130	01/15/2025	2.0000	0.5500	104.6400		0.6250	
135	07/15/2025	2.0000	0.6500	104.9700		0.6250	
135	01/15/2026	2.0000	0.7300	105.2840		0.7500	
135	07/15/2026	2.0000	0.8000	105.5620		0.7500	
135	01/15/2027	2.0000	0.8700	105.7680		1.0000	
140	07/15/2027	2.0000	0.9500	105.8440		1.0000	
140	01/15/2028	2.0000	1.0500	105.7160		1.0000	
140	07/15/2028	2.0000	1.1500	105.4910		1.0000	
145	01/15/2029	2.0000	1.2000	105.5260		1.0000	
145	07/15/2029	2.0000	1.2500	105.5110		1.0000	
145	01/15/2030	2.0000	1.3000	105.4480		1.2500	
145	07/15/2030	2.0000	1.3500	105.3370		1.2500	
150	01/15/2031	2.0000	1.4000	105.1790		1.2500	
150	07/15/2031	2.0000	1.4500	104.9750		1.2500	
	01/15/2032						
305	07/15/2032	2.0000	1.5000	104.7250		1.5000	01/15/2032
	01/15/2033						
310	07/15/2033	2.0000	1.5500	104.2420		1.5000	01/15/2032
	01/15/2034						
320	07/15/2034	2.0000	1.6000	103.7600		1.5000	01/15/2032
	01/15/2035						
320	07/15/2035	2.0000	1.7000	102.8050		1.5000	01/15/2032
	01/15/2036						
330	07/15/2036	2.0000	1.8000	101.8600		1.5000	01/15/2032
	01/15/2037						
335	07/15/2037	2.0000	1.9000	100.9240		1.5000	01/15/2032
	01/15/2038						
340	07/15/2038	2.0000	2.0000	100.0000		1.5000	07/15/2038
	01/15/2039						
350	07/15/2039	2.1250	2.1250	100.0000		2.0000	07/15/2039
	01/15/2040						
	07/15/2040						
540	01/15/2041	2.1250	2.2000	98.8270		2.0000	01/15/2041

UNSAVED Bond Report

\$6,000,000.00
Monroe Co Pub Lib, IN
General Obligation Bonds, Series 2021B
S&P: AA / Moody: / Fitch: / Kroll:
Description: MON*FINAL**
Sale Date: 09/30/2021 11:00:00 AM EDST
R-BARID

Delivery Date: 10/21/2021
First Int Date: 07/15/2022

Dated Date: 10/21/2021
Int Accrue Date: 10/21/2021
Submitted via Parity:

Summary

	<u>Total</u>	<u>Per \$100</u>			
Par Amount:	6,000,000.00	100.000000			
Gross Prod:	6,179,516.20	102.991937			
Spread:	96,175.00	1.602917			
Bid:	6,083,341.20	101.389020			
Accrued Int:	0.00	0.000000			
Bond Yrs:	61,167.50				
Avg Life:	10.1946		10 Years	2 Months	10 Days
Gross Int Cost:	1,243,643.96				
- Net Premium:	83,341.20		(+Prod:179,516.20 -Spread:96,175.00)		
Net Int Cost:	1,160,302.76				
NIC*:	1.896927				
TIC -- Del Date:	1.876876				
Avg Takedown:	12.423958				

Call Schedule

Bonds due 07/15/2032 to 01/15/2041 callable 01/15/2032 at par.



Wire Inbox

Parity Calendar

10:12:13 a.m. CDST

Upcoming Calendar

Overview

Compare

Summary

Bid Results

**Monroe Co Pub Lib
\$6,000,000 General Obligation Bonds, Series 2021B**

The following bids were submitted using **PARITY**[®] and displayed ranked by lowest NIC.
Click on the name of each bidder to see the respective bids.

Bid Award*	Bidder Name	NIC
<input type="checkbox"/>	Robert W. Baird & Co., Inc.	1.917795
<input type="checkbox"/>	KeyBanc Capital Markets	1.988476

*Awarding the Bonds to a specific bidder will provide you with the Reoffering Prices and Yields.

© 1981-2002 i-Deal LLC, All rights reserved, [Trademarks](#)



September 23, 2021

**MADDY SMITH
BAKER TILLY MUNICIPAL ADVISORS LLC
8365 KEYSTONE XING STE 300
INDIANAPOLIS, IN 46240-2687**

MADDY SMITH,

This email confirmation is sent in response to your request for the assignment of / change request to a **Municipal** CUSIP number for:

ISSUER: MONROE CNTY IND PUB LIBR

CUSIP NUMBER: 610601 BQ8
ISIN NUMBER: US610601BQ81
ISSUE DESCRIPTION: SER B
RATE:
MATURITY: 07/15/2022
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BR6
ISIN NUMBER: US610601BR64
ISSUE DESCRIPTION: SER B
RATE:
MATURITY: 01/15/2023
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BS4
ISIN NUMBER: US610601BS48
ISSUE DESCRIPTION: SER B
RATE:
MATURITY: 07/15/2023
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BT2
ISIN NUMBER: US610601BT21
ISSUE DESCRIPTION: SER B
RATE:
MATURITY: 01/15/2024
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BU9
ISIN NUMBER: US610601BU93
ISSUE DESCRIPTION: SER B
RATE:
MATURITY: 07/15/2024
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BV7
ISIN NUMBER: US610601BV76

ISSUE DESCRIPTION: SER B

RATE:

MATURITY: 01/15/2025

DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BW5

ISIN NUMBER: US610601BW59

ISSUE DESCRIPTION: SER B

RATE:

MATURITY: 07/15/2025

DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BX3

ISIN NUMBER: US610601BX33

ISSUE DESCRIPTION: SER B

RATE:

MATURITY: 01/15/2026

DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BY1

ISIN NUMBER: US610601BY16

ISSUE DESCRIPTION: SER B

RATE:

MATURITY: 07/15/2026

DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 BZ8

ISIN NUMBER: US610601BZ80

ISSUE DESCRIPTION: SER B

RATE:

MATURITY: 01/15/2027

DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CA2

ISIN NUMBER: US610601CA21

ISSUE DESCRIPTION: SER B

RATE:

MATURITY: 07/15/2027

DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CB0

ISIN NUMBER: US610601CB04

ISSUE DESCRIPTION: SER B

RATE:

MATURITY: 01/15/2028

DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CC8

ISIN NUMBER: US610601CC86

ISSUE DESCRIPTION: SER B

RATE:

MATURITY: 07/15/2028

DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CD6

ISIN NUMBER: US610601CD69

ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 01/15/2029
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CE4
ISIN NUMBER: US610601CE43
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 07/15/2029
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CF1
ISIN NUMBER: US610601CF18
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 01/15/2030
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CG9
ISIN NUMBER: US610601CG90
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 07/15/2030
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CH7
ISIN NUMBER: US610601CH73
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 01/15/2031
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CJ3
ISIN NUMBER: US610601CJ30
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 07/15/2031
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CK0
ISIN NUMBER: US610601CK03
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 01/15/2032
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CL8
ISIN NUMBER: US610601CL85
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 07/15/2032
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CM6
ISIN NUMBER: US610601CM68
ISSUE DESCRIPTION: SER B

RATE:

MATURITY: 01/15/2033
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CN4
ISIN NUMBER: US610601CN42
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 07/15/2033
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CP9
ISIN NUMBER: US610601CP99
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 01/15/2034
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CQ7
ISIN NUMBER: US610601CQ72
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 07/15/2034
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CR5
ISIN NUMBER: US610601CR55
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 01/15/2035
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CS3
ISIN NUMBER: US610601CS39
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 07/15/2035
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CT1
ISIN NUMBER: US610601CT12
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 01/15/2036
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CU8
ISIN NUMBER: US610601CU84
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 07/15/2036
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CV6
ISIN NUMBER: US610601CV67
ISSUE DESCRIPTION: SER B

RATE:
MATURITY: 01/15/2037

DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CW4
ISIN NUMBER: US610601CW41
ISSUE DESCRIPTION: SER B
RATE:
MATURITY: 07/15/2037
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CX2
ISIN NUMBER: US610601CX24
ISSUE DESCRIPTION: SER B
RATE:
MATURITY: 01/15/2038
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CY0
ISIN NUMBER: US610601CY07
ISSUE DESCRIPTION: SER B
RATE:
MATURITY: 07/15/2038
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 CZ7
ISIN NUMBER: US610601CZ71
ISSUE DESCRIPTION: SER B
RATE:
MATURITY: 01/15/2039
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 DA1
ISIN NUMBER: US610601DA12
ISSUE DESCRIPTION: SER B
RATE:
MATURITY: 07/15/2039
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 DB9
ISIN NUMBER: US610601DB94
ISSUE DESCRIPTION: SER B
RATE:
MATURITY: 01/15/2040
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 DC7
ISIN NUMBER: US610601DC77
ISSUE DESCRIPTION: SER B
RATE:
MATURITY: 07/15/2040
DATED DATE: 10/21/2021

CUSIP NUMBER: 610601 DD5
ISIN NUMBER: US610601DD50
ISSUE DESCRIPTION: SER B
RATE:
MATURITY: 01/15/2041
DATED DATE: 10/21/2021

MONROE COUNTY PUBLIC LIBRARY

\$6,000,000 General Obligation Bonds, Series 2021B

DISTRIBUTION LIST

Email Working Group

ISSUER

Monroe County Public Library
303 East Kirkwood Avenue
Bloomington, IN 47408

Ms. Marilyn Wood
(812) 349-3050
mwood@mcpl.info

Mr. Gary Lettellier
(812) 349-3279
glettell@mcpl.info

Mr. Grier Carson
(812) 349-3094
gcarson@monroe.lib.in.us

LOCAL COUNSEL

Bunger & Robertson
211 South College Avenue
Bloomington, IN 47404

Mr. Thomas Bunger
(812) 332-9295
tbunger@lawbr.com

BOND COUNSEL

Bose McKinney & Evans LLP
111 Monument Circle, Suite 2700
Indianapolis, IN 46204

Mr. Jacob A. McClellan
(317) 684-5154
jmcclellan@boselaw.com

Mr. Dennis H. Otten
(317) 684-5307
DOtten@boselaw.com

REGISTRAR/PAYING AGENT

Regions Bank
8182 Maryland Avenue, 12th Floor
St. Louis, MO 63105

Mr. Daniel G. Dwyer
(314) 615-3584
daniel.dwyer@regions.com

Regions Bank
1900 5th Avenue North, 26th Floor
Birmingham, AL 35203

Ms. Cherié Sasser
(205) 264-0902
cherie.sasser@regions.com

UNDERWRITER

Robert W. Baird & Co., Inc.
777 East Wisconsin Avenue
Milwaukee, WI 53202

Mr. Peter Anderson
(414) 765-7331
pranderson@rwbaird.com

Mr. Moises Gomez
(414) 765-3725
mgomez@rwbaird.com

Ms. Vicky Ossoinik
(414) 765-3725
vossoinik@rwbaird.com

Ms. Abby Yorton
(414) 765-3915
ayorton@rwbaird.com

Mr. Tom Dickinson
(414) 765-7331
tdickinson@rwbaird.com

MUNICIPAL ADVISOR

Baker Tilly Municipal Advisors, LLC
8365 Keystone Crossing, Suite 300
Indianapolis, IN 46240

Ms. Belvia B. Gray
(317) 465-1523
belvia.gray@bakertilly.com

Ms. Susan B. Reed
(317) 465-1536
susan.reed@bakertilly.com

Mr. Ryan K. Fetters
(317) 465-1553
ryan.fetters@bakertilly.com

Mr. Caleb C. Moffatt
(317) 465-1655
caleb.moffatt@bakertilly.com

Ms. Maddy Smith
(317) 465-1504
maddy.smith@bakertilly.com

Other Bids Received



Wire Inbox Parity Calendar Deal List

Upcoming Calendar Overview Result Excel

KeyBanc Capital Markets - Cleveland, OH's Bid



**Monroe Co Pub Lib
\$6,000,000 General Obligation Bonds, Series 2021B**

For the aggregate principal amount of \$6,000,000.00, we will pay you \$6,187,989.70, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Maturity Date	Amount \$	Coupon %	Yield %	Dollar Price
07/15/2022	150M	3.0000	0.2500	102.013
07/15/2023	205M	3.0000	0.3000	103.321
07/15/2023	105M	3.0000	0.3200	104.628
07/15/2024	110M	3.0000	0.3700	105.943
07/15/2024	110M	3.0000	0.4200	107.263
07/15/2025	115M	3.0000	0.4700	108.108
07/15/2025	115M	3.0000	0.5400	109.079
07/15/2026	120M	3.0000	0.6400	109.840
07/15/2026	120M	3.0000	0.7000	110.689
07/15/2027	125M	3.0000	0.8000	111.252
07/15/2027	130M	3.0000	0.9000	111.708
07/15/2028	130M	3.0000	1.0000	112.055
07/15/2028	135M	3.0000	1.1000	112.297
07/15/2029	135M	3.0000	1.2000	112.434
07/15/2029	140M	3.0000	1.2500	112.860
07/15/2030	145M	3.0000	1.3000	113.231
07/15/2030	150M	3.0000	1.3500	113.548
07/15/2031	150M	3.0000	1.4000	113.811
07/15/2031	155M	3.0000	1.4500	114.021
07/15/2032				
07/15/2032	320M	2.0000	1.6500	103.282
07/15/2033				
07/15/2033	330M	2.0000	1.7000	102.805
07/15/2034				
07/15/2034	340M	2.0000	1.8000	101.860
07/15/2035				
07/15/2035	350M	2.0000	1.9000	100.924
07/15/2036				
07/15/2036	360M	2.0000	2.0000	100.000
07/15/2037				
07/15/2037	370M	2.0000	2.1000	98.664
07/15/2038				
07/15/2038	380M	2.1250	2.2000	98.953
07/15/2039				
07/15/2039	395M	2.1250	2.2500	98.179
07/15/2040				
07/15/2040				
07/15/2041	610M	2.2500	2.3000	99.224
Total Interest Cost:				\$1,484,376.46
Premium:				\$187,989.70
Net Interest Cost:				\$1,296,386.76
NIC:				1.988476
Time Last Bid Received On: 09/30/2021 10:55:12 EDT				

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement, all of which are made a part hereof.

Bidder: KeyBanc Capital Markets, Cleveland, OH
 Contact: Robert Bond
 Title: Managing Director
 Telephone: 720-904-4571
 Fax:

Issuer Name: Monroe County Public Library Company Name: _____

Accepted By: _____ Accepted By: _____

Date: _____ Date: _____

CHANGE ORDER

This form takes the place of AIA Document F701

Owner Rep.: M. Wood, MCPL
 G. Lettelleir, MCPL
 Architect: K. Floyd, MA
 Consultants: R. Dee, LHB
 R. Wyman, CDG
 B. Riggert, BRCJ
 Contractor: R. Strauser, SCCI
 L. Strauser, SCCI
 T. Strauser, SCCI

PROJECT:
 MCPL – Southwest Branch
 890 W. Gordon Pike
 Bloomington, IN 47403

CHANGE ORDER: CO-1

OWNER:
 MCPL – Board of Trustees
 303 E. Kirkwood Ave.
 Bloomington, IN 47408

DATE OF ISSUANCE: September 15, 2021

CONTRACT FOR: General Construction

CONTRACTED DATE: September 15, 2021

TO:
 Strauser Construction Co., Inc.
 453 S. Clarizz Boulevard
 Bloomington, IN 47401

ARCHITECT’S PROJECT NO.: 1908

ARCHITECT:
 Matheu Architects, PC
 205 N. College Ave., Suite 010
 Bloomington, IN 47404

The Contract is changed as follows: DO NOT PROCEED WITH DESCRIBED WORK WITHOUT SIGNED APPROVAL FROM OWNER.

Description: (Insert a written description of the work.)

- Item #1: Change Morin Matrix 1.0 Rain Screen Metal Panel System to 22 ga. Steel in lieu of Aluminum.
- Item #2: Change the Zinc Coating on the Interior Metal Framing to G40 in lieu of G60.
- Item #3: Change Acoustic Panel Ceilings to Armstrong ‘Cirrus’ #574 in lieu of USG Eclipse #76520.
- Item #4: Change Storm Water Detention System to Bio-Clean, ref. Attached Documents.

Attachments: (List attached documents that support description.)

10090 VE Storm_BRCJ Review 2021-09-09

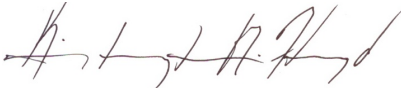
Item #1: Change Morin Matrix 1.0 Rain Screen Metal Panel System to 22 ga. Steel in lieu of Aluminum	(\$	12,700.00)
Item #2: Change Zinc Coating on the Interior Metal Framing to G40 in lieu of G60.....	(\$	5,500.00)
Item #3: Change Acoustic Panel Ceilings to Armstrong ‘Cirrus’ #574 in lieu of USG Eclipse #76520	(\$	6,200.00)
Item #4: Change Storm Water Detention System to Bio-Clean, ref. Attached Documents	(\$	10,600.00)
TOTAL ITEMS: Decrease in Cost:	(\$	35,000.00)
Original Contract Sum:	\$	10,641,000.00
Net Change by previously authorized Change orders:	\$	0.00
Contract Sum prior to this Change Order:	\$	10,641,000.00
The Contract Sum will be (increased)(decreased)(unchanged) by this Change Order by:	(\$	35,000.00)
The New Contract Sum including this Change Order will be:	\$	10,606,000.00

The contract time will be (increased)(decreased)(unchanged) by: (0) days
 The date of Substantial Completion as of the date of this Change Order therefore is:

Not Valid Until Signed by the Owner, Architect/Engineer, and Contractor
Approved for Contractor: Strauser Construction Co., Inc.

By: _____ Date: _____

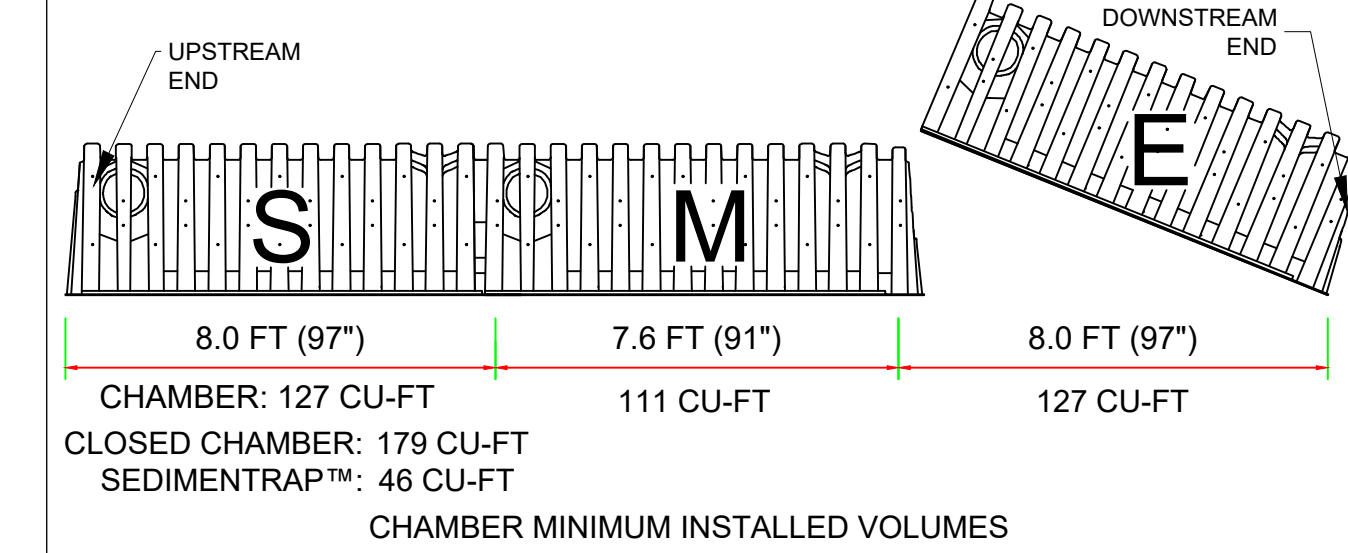
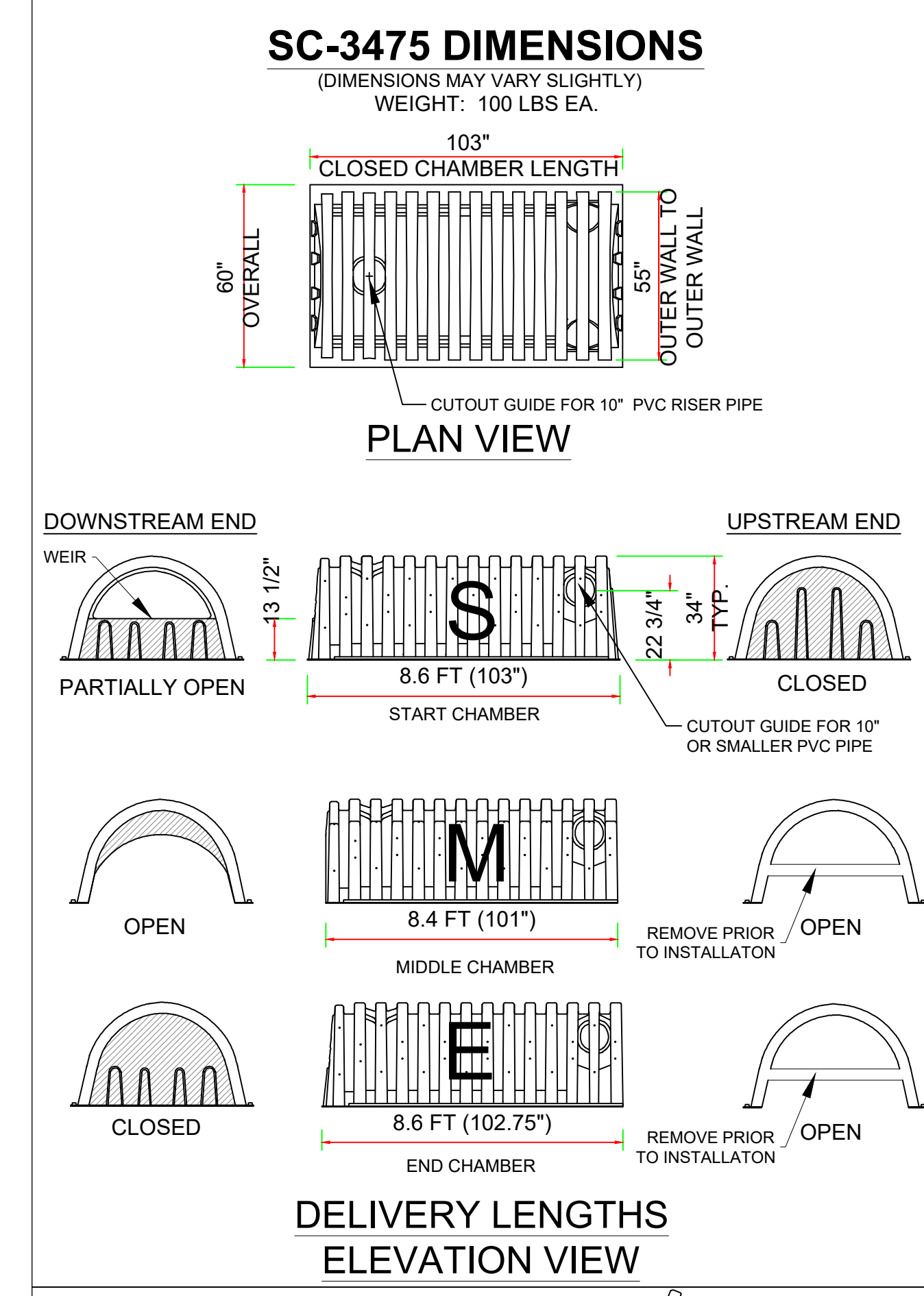
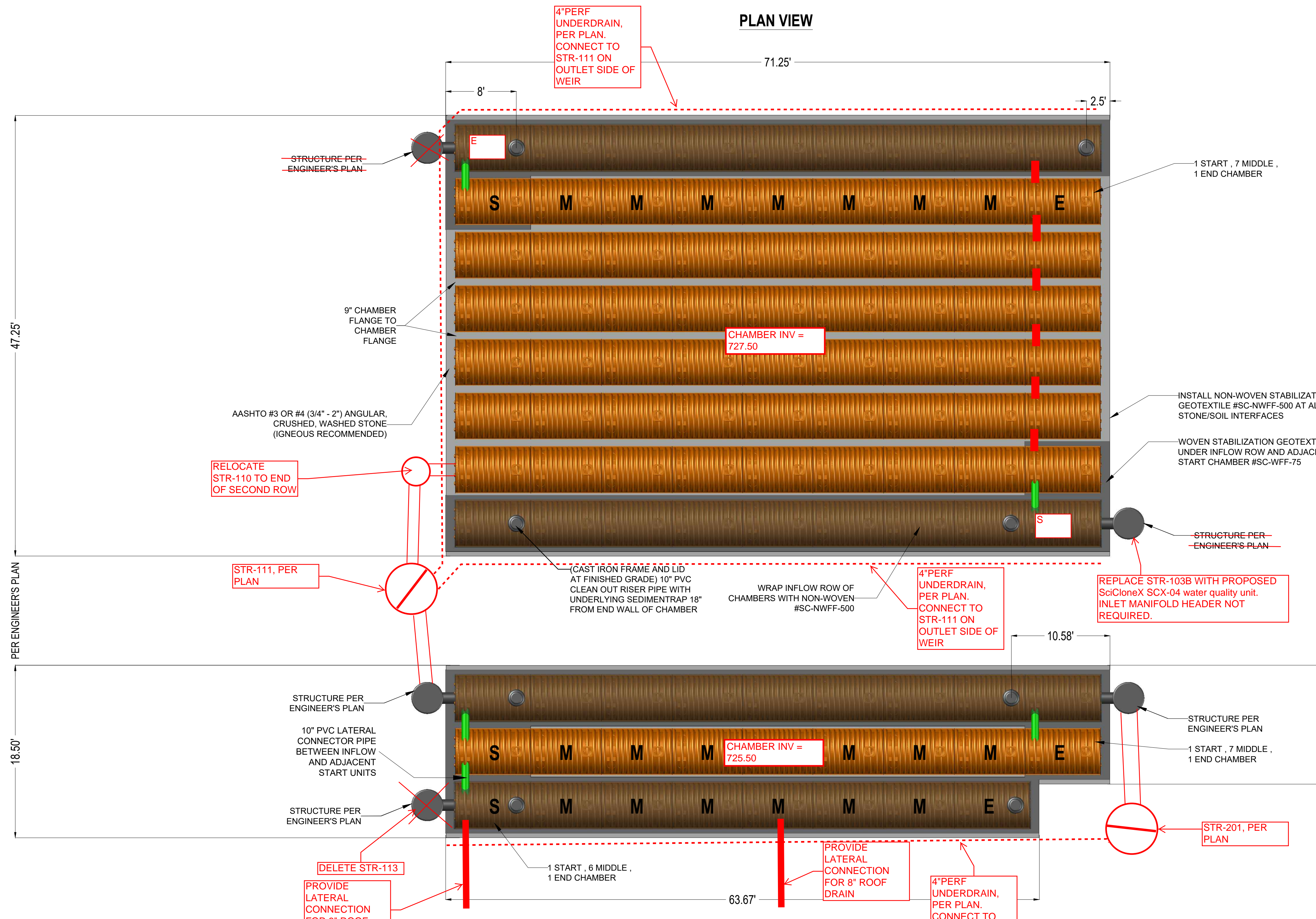
Approved for Architect/Engineer: Matheu Architects, PC

By:  _____ Date: 09-15-21

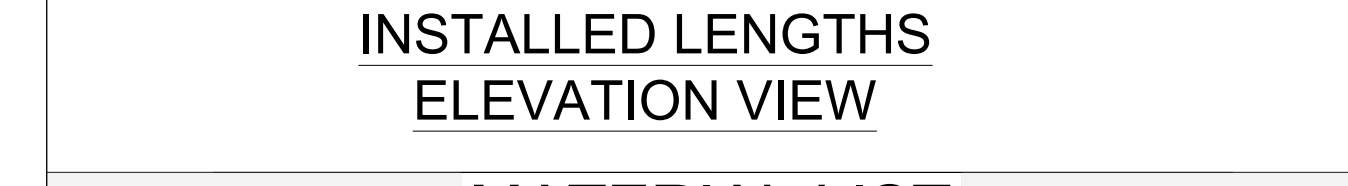
Owner: MCPL – Board of Trustees

By: _____ Date: _____

VALUE ENGINEERING R E V I E W		
BRCJ PROJECT NO.: 10090	REVIEWER: A. Knust	DATE: 2021-09-09
PROJECT: MCPL - SW BRANCH		
Submittal No. VE Drainage Proposal		
MATERIAL DESCRIPTION		
WQ Unit - SciClone - SXC-04		
Storm Chamber Underground Detention		
<input type="checkbox"/> No resubmittal is required. <input type="checkbox"/> Partial resubmittal is required. <input checked="" type="checkbox"/> Resubmittal of final shop drawings is required.		<p>THE ENGINEER'S ACTION UPON THE CONTRACTOR'S SUBMITTALS IS FOR THE LIMITED PURPOSE OF CHECKING FOR CONFORMANCE WITH INFORMATION GIVEN AND THE DESIGN CONCEPT EXPRESSED BY THE CONTRACT DOCUMENTS. MARKINGS OF COMMENTS SHALL NOT BE CONSTRUED AS RELIEVING THE CONTRACTOR FROM COMPLIANCE WITH THE CONTRACT DOCUMENTS NOR DEPARTURES THEREFROM. REFER TO THE GENERAL CONDITIONS OF THE CONTRACT FOR THE RESPONSIBILITIES OF THE CONTRACTOR AND THE ENGINEER.</p> <p>VALUE ENGINEERING REVIEW</p> <input type="checkbox"/> ACCEPTED – NO EXCEPTIONS TAKEN <input checked="" type="checkbox"/> ACCEPTED – NOTE MARKINGS <input type="checkbox"/> REVISE AND RESUBMIT <input type="checkbox"/> REJECTED – RESUBMIT, NOTE COMMENTS <input type="checkbox"/> COMMENTS ATTACHED
No.	Comments	
1	SciCloneX Separator by Bio Clean, model SCX-04 - ACCEPTED as substitution for Hydro International First Defense Water Quality Unit. ONLY UNDER THE FOLLOWING CONDITION: The proposed SCX-04 Unit is designed to handle one inflow pipe, while the plan indicates three inflow pipes at STR-103. The proposed substitution can be made only if the SCX-04 unit is installed as STR-103B, and STR-103 becomes a standard Type J inlet with EJIW 7505 Curb Inlet Casting	
2	NDS StormChamber SC-3475: ACCEPTED as substitution for StormTech SC-740 chambers. ONLY UNDER THE FOLLOWING CONDITIONS: 4" Perforated subdrain piping must be installed around the perimeter of the chambers per sheet C601 plan note 9. Install chamber arrays at invert elevations as indicated by profiles on sheet C602.	
3	ADDITIONAL RECOMMENDATION FOR COST SAVINGS (refer to attached markup): - Eliminate drainage structure STR-113 and connect roof drain lateral directly to chamber unit. Estimated savings: \$3,500 - Relocate STR-110 to shorten length of 12" HDPE header pipe connecting to STR-111. Estimated Savings \$1,000	
4	\$2,500.00 is the agreed value of Item #3 and is included in the \$10,600.00 deduct.	

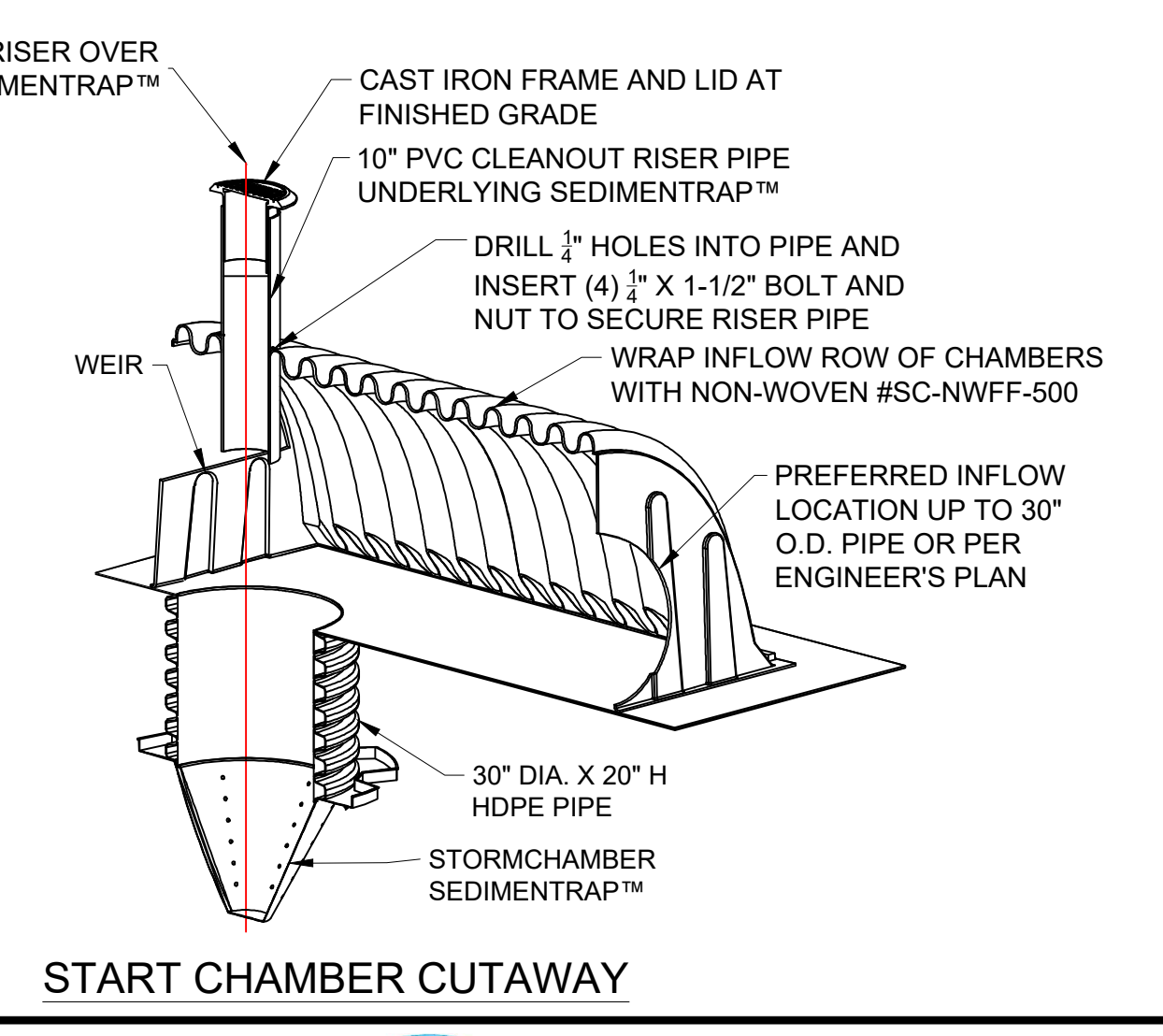
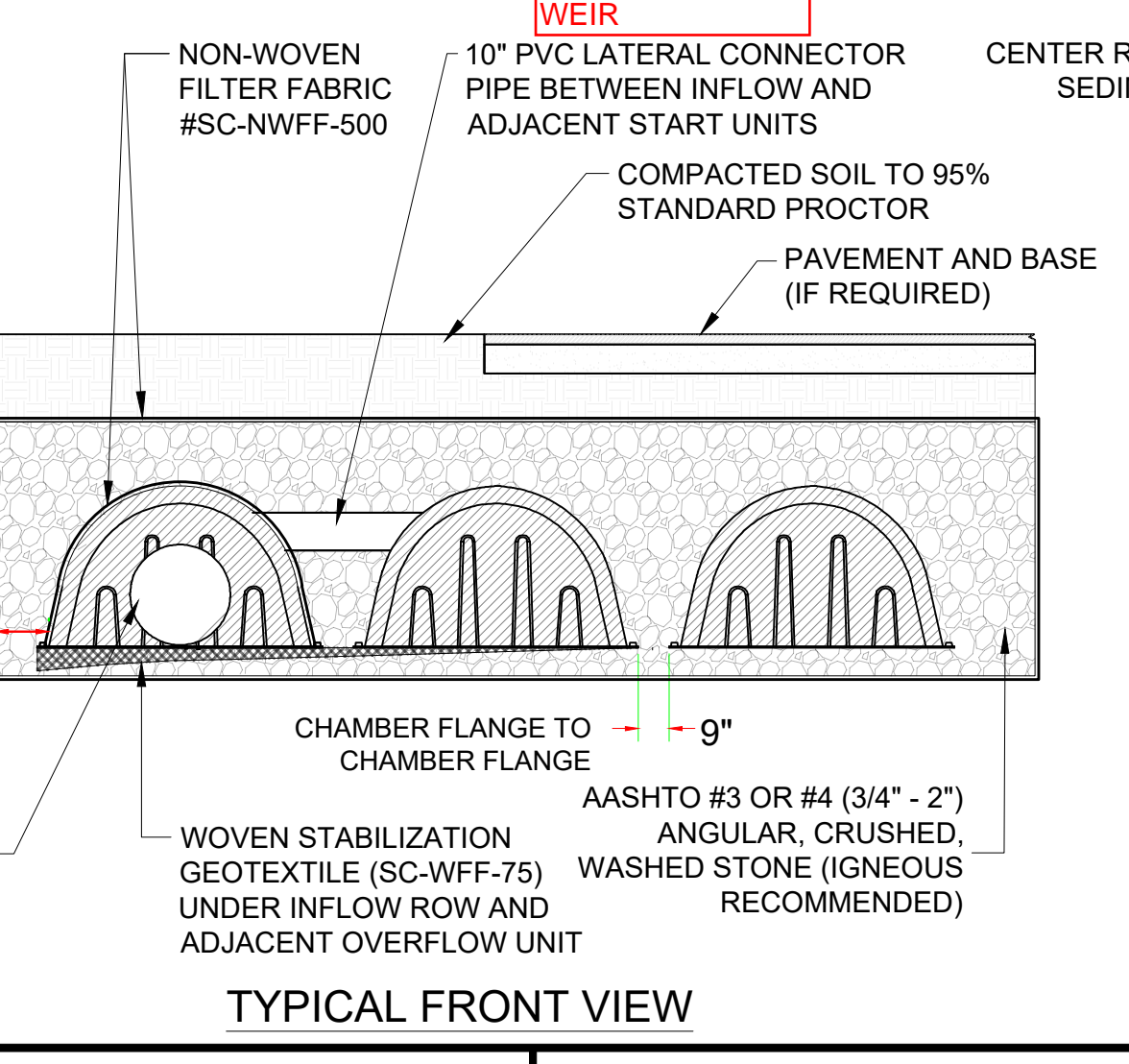
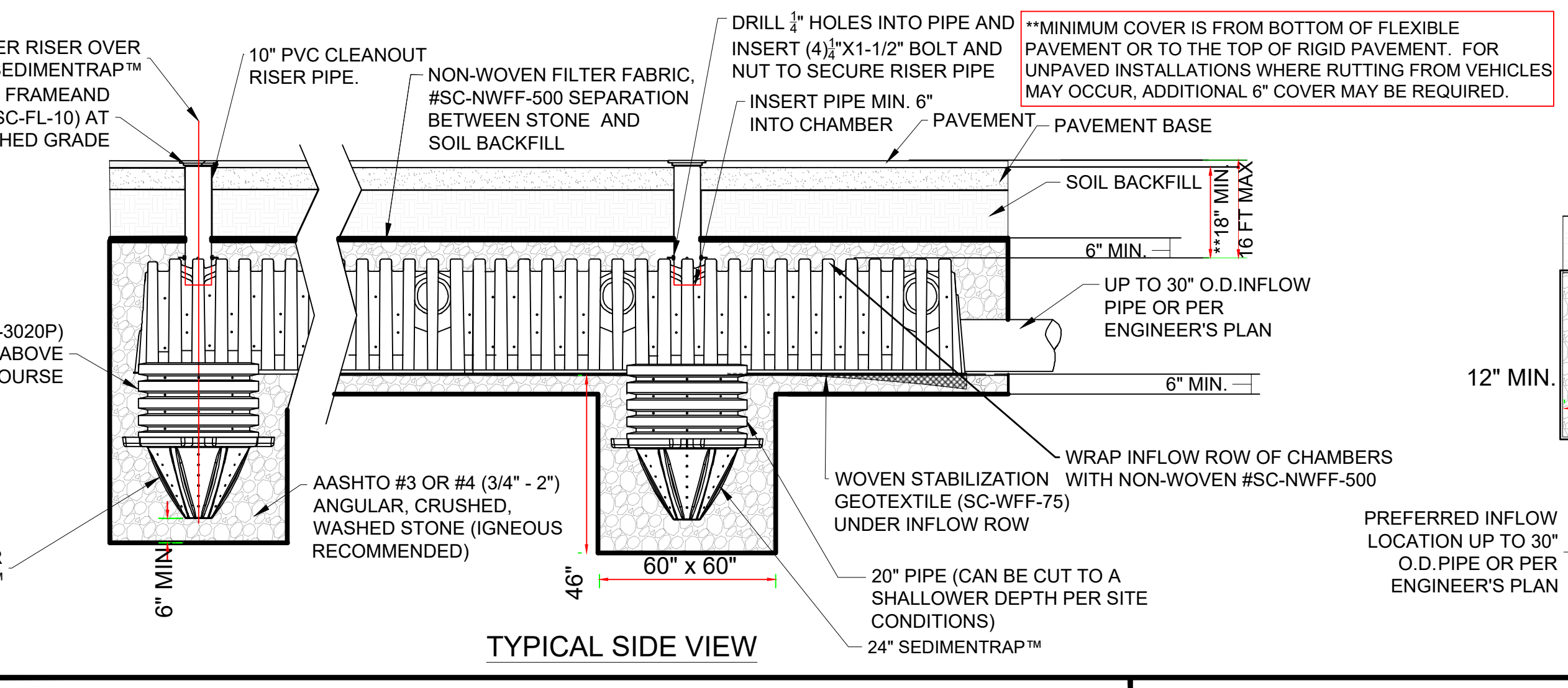


- CHAMBER: 127 CU-FT
 CLOSED CHAMBER: 179 CU-FT
 SEDIMENTRAP™: 46 CU-FT
 CHAMBER MINIMUM INSTALLED VOLUMES
- NOTES:
 1. START CHAMBERS (CLOSED AT THE SIDE PORTAL END) ARE PLACED AT THE INFLOW END OF THE ROWS.
 2. BEGIN PLACEMENTS WITH START CHAMBERS AND END ROWS WITH END CHAMBERS.
 3. PLACE FIRST RIB OF THE NEXT CHAMBER IN THE ROW OVER THE LAST RIB OF THE PREVIOUS CHAMBER.



MATERIAL LIST

DESCRIPTION	STOCK CODE	QTY	UNITS
CHAMBERS AND ACCESSORIES:			
START CHAMBER	SC-3475-S-O	11	EACH
MIDDLE CHAMBER	SC-3475-M-O	76	EACH
END CHAMBER	SC-3475-E-O	11	EACH
CLOSED CHAMBER	SC-3475-C-O	N/A	EACH
SEDIMENTRAP™	SC-ST	8	EACH
NON-WOVEN GEOTEXTILE	SC-NWFF-500	4	SQ FT
WOVEN STABILIZATION GEOTEXTILE	SC-WFF-75	5	SQ FT
30" X 20" HDPE PIPE FOR SEDIMENTRAP™	SC-3020P	8	EACH
10" CAST IRON FRAME AND LID	SC-FL-10	8	EACH
MATERIALS BY OTHERS:			
10" DIAMETER RISER / LATERAL PIPE	OTHERS	13	EACH
IN-PLACE EXCAVATION (NO BULKING FACTOR)	OTHERS	646.27	CU YD
STONE BACKFILL	OTHERS	407.02	CU YD
1/4" X 1-1/2" NUT AND BOLT	OTHERS	32	EACH
3" SCREWS	OTHERS	32	EACH
IMPERVIOUS LINER	OTHERS	N/A	SQ YD
6" PERFORATED UNDERDRAIN	OTHERS	N/A	LF



PROJECT NAME : MONROE COUNTY PUBLIC LIBRARY
 PROJECT LOCATION : BLOOMINGTON, INDIANA

PROJECT #1814
 DATE: 9/1/2021
 DRAWN BY: ARH



SC-3475 STORMCHAMBER LAYOUT
 MEETS OR EXCEEDS ASTM F2922 AND ASTM F2787.
 MEETS AASHTO HS-20, HS-25 AND HL-93 LIVE LOADING PER AASHTO LRFD SECTION 12

STORMCHAMBER DESIGN CALCULATOR

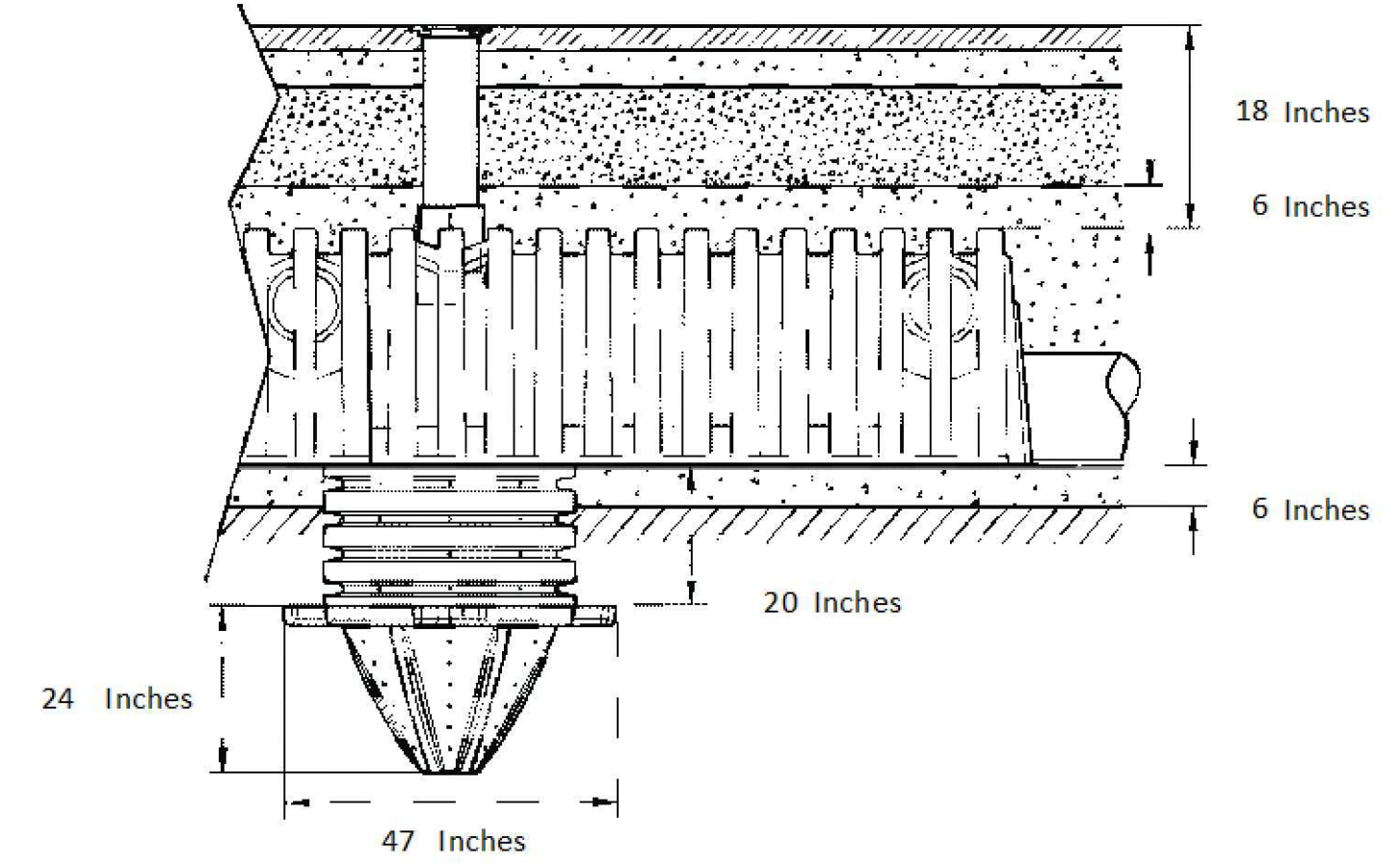
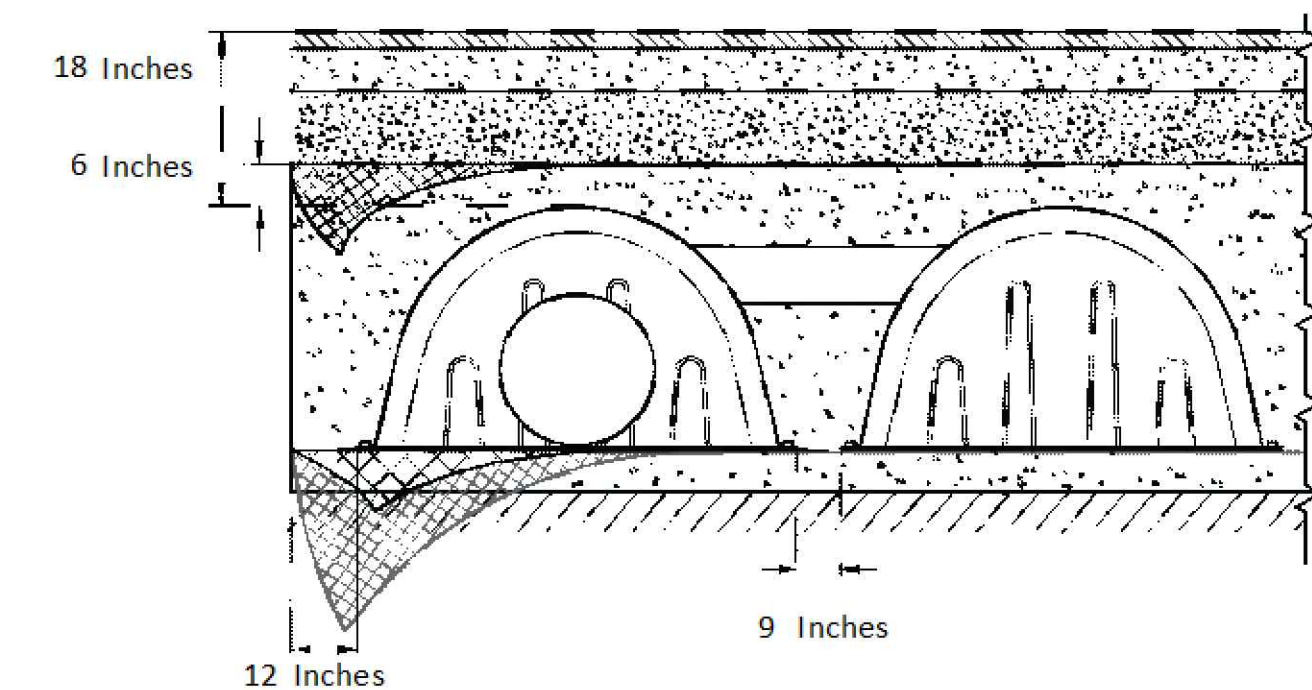
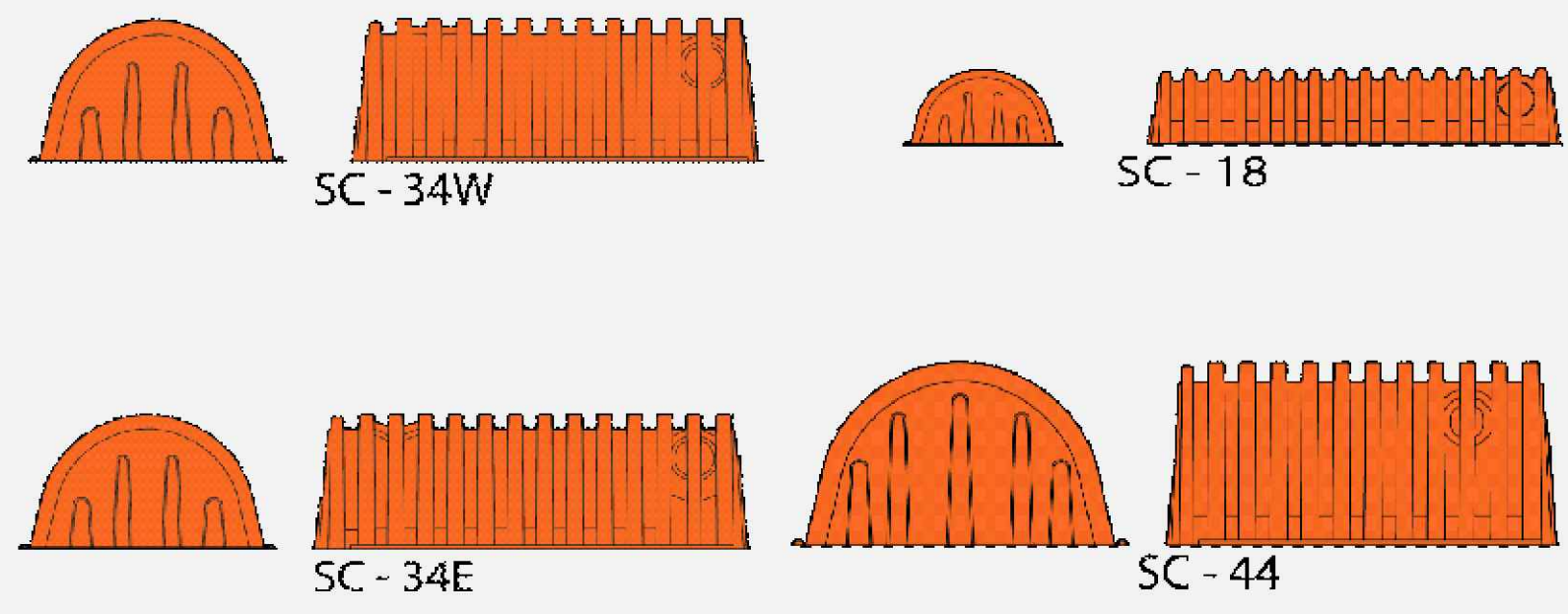
Project Name: **MONROE COUNTY PUBLIC LIBRARY**
 Engineer: **BRCJ**
 Location: **BLOOMINGTON, INDIANA**
 Date: **9/1/2021**



For more information visit ndspro.com, or if you need help call us at (888) 825-4716

Please note, while the SC-44 and SC-18 are available in all locations the SC-34W only ships from the West Coast of the US while the SC-34E only ships from the East Coast of the US.

ENTER SYSTEM PARAMETERS		SYSTEM RESULTS	
Choose Measurement Type	<input type="text" value="Imperial"/>	Total Chamber Storage Volume	7240.00 Cubic Feet
Required Storage Volume	<input type="text" value="11310"/> ft ³	Total Stone Storage Volume	4083.77 Cubic Feet
Choose the Chamber Model	<input type="text" value="SC-34E"/>	Installed System Storage Volume	11323.77 Cubic Feet
Choose Design Constraint	<input type="text" value="Width"/>	Minimum Internal Storage of a Chamber	72.8 Cubic Feet
Design Constraint Dimension	<input type="text" value="65"/> ft	Minimum Installed Storage with stone	110.54 Cubic Feet
Stone Above Chambers (min. 6 inches; max. 192 inches)	<input type="text" value="6"/> in	Total Number of Chambers Required	98
Stone Below Chambers (min. 6 inches)	<input type="text" value="6"/> in	<i>Try adjusting the number of rows until you are satisfied with the layout.</i>	
Total Cover Over Chambers (min. 18 inches; max. 192 inches)	<input type="text" value="18"/> in	SYSTEM LAYOUT	
Stone Void (Industry Standard is 40%)	<input type="text" value="40"/> %	Layer Length	71.25 ft
Desired Number of Layers	<input type="text" value="1"/>	Rows/Chambers	1 Row(s) of 8 Chambers
Space Between each Layer (min. 12 Inches)	<input type="text" value="12"/> in	Layer Width	64.5 ft
Number of Rows Desired	<input type="text" value="11"/>	Rows/Chambers	10 Row(s) of 9 Chambers
Maximum Number of Rows Based on Constraint Dimension	11	Layer Depth	3.83 ft
Space Between Each Row (min. 9 inches)	<input type="text" value="9"/> in	Layer Installed Storage	11323.77 Cubic Feet
Number of Sediment Traps Desired	<input type="text" value="8"/>	Total Chambers in Layer	98
Minimum Suggested Number of Sediment Traps (per inflow row)	<input type="text" value="2"/>	NO LAYER	
Do you need impervious liner to restrict infiltration?	<input type="text" value="no"/>	Layer Length	0.00 ft
Number of Inflow Rows	<input type="text" value="4"/>	Rows/Chambers	0 Row(s) of 0 Chambers
		Layer Width	0 ft
		Rows/Chambers	0 Row(s) of 0 Chambers
		Layer Depth	0.00 ft
		Layer Installed Storage	0.00 Cubic Feet
		Total Chambers in Layer	0
		NO LAYER	
		Layer Length	0.00 ft
		Rows/Chambers	0 Row(s) of 0 Chambers
		Layer Width	0 ft
		Rows/Chambers	No rows in this layer are shorter or longer than any other rows.
		Layer Depth	0.00 ft
		Layer Installed Storage	0 Cubic Feet
		Total Chamber in Layer	0
		NO LAYER	
		Layer Length	0 ft
		Rows/Chambers	0 Row(s) of 0 Chambers
		Layer Width	0 ft
		Rows/Chambers	No rows in this layer are shorter or longer than any other rows.
		Layer Depth	0 ft
		Layer Installed Storage	0 Cubic Meters
		Total Chamber in Layer	0
		Minimum Trench Length	71.25 ft
		Minimum Trench Width	64.50 ft
		System Depth	3.83 ft
		Trench Depth	4.83 ft
		Minimum Bed Size Required	4552.02 Square Feet
		System Components	
		Minimum Amount of Stone Required	407.02 Cubic Yards
		<small>(3/4" - 2" crushed, washed, ANGULAR stone or concrete only)</small>	
		Volume of Excavation (not including fill)	646.27 Cubic Yards
		Non-woven Filter Fabric Required	1594.12 Square Yards
		Stabilization Fabric	4 Pieces
		Impervious Liner	0.00 Square Yards



PROJECT NAME : MONROE COUNTY PUBLIC LIBRARY
 PROJECT LOCATION : BLOOMINGTON, INDIANA

PROJECT #1814
 DATE: 9/1/2021
 DRAWN BY: ARH



SC-3475 STORMCHAMBER CALCULATOR
 MEETS OR EXCEEDS ASTM F2922 AND ASTM F2787.
 MEETS AASHTO HS-20, HS-25 AND HL-93 LIVE LOADING PER AASHTO LRFD SECTION 12

Monroe County Public Library Security Camera Policy

The Monroe County Public Library strives to offer a welcoming environment where customers can use the Library's resources in safety and comfort. Security cameras are in use at the Library for the narrow purpose of enhancing the physical security of the Library, its property, staff and customers. The purpose of this policy is to establish guidelines for the placement and use of the cameras, as well as the access and retrieval of recorded images.

Security Camera Purpose and Placement Guidelines

- Security cameras will be used in public places to document events involving the safety and security of patrons, staff, and Library property. Cameras will not be installed in areas of the Library where individuals have a reasonable expectation of privacy, such as restrooms, private offices, or staff break rooms. Cameras will be placed in indoor and outdoor areas.
- Cameras will not be positioned to identify a person's reading, viewing, or listening activities in the Library.
- Notices are posted at the Library entrances informing the public and staff that cameras are in use.
- Cameras are not installed for the purpose of monitoring staff performance and will not be used for the purpose of routine staff performance evaluations.
- Cameras are not continuously monitored and therefore individuals should continue to take appropriate precautions for their safety and for the security of their personal property.
- Camera locations will not be changed without permission from the Director or designee.

Use and Disclosure of Video Records

- Digital records may be used to identify the person or persons responsible for Library policy violations, criminal activity, damage or destruction of Library property or actions disruptive to normal Library operations.
- Data from the cameras is recorded and stored ~~on an onsite DVR~~. Recorded data is considered confidential and secure. Access to recorded data is limited to the following Library staff: Director, security, or the Director's designated appointees. Authorized individuals may review recorded data in order to identify those responsible for suspected Library policy violations or criminal activity on Library property.
- Digital security records are not to be used to identify the activities of individual Library patrons except as viewed in relation to suspected criminal activity, suspected violation of the Library's policies, or incidents where there is reasonable basis to believe a claim may be made against the Library for civil liability.
- The Director or their designee may use a still shot or selected portions of recorded data to request law enforcement review of a specific individual or for investigating a crime on Library property.

- A copy of digital security data will be made available to law enforcement upon request and with the approval of the Director or their designee. Recorded data will be accorded the same level of confidentiality and protection provided to Library users by Indiana state law and the Library's policies.
- Images may be shared with Library security staff to identify person(s) suspended from Library property.
- Images may be shared by Library security staff upon request by law enforcement for suspected criminal activity on Library property during a limited specified time period.
- Confidentiality and privacy issues prevent the Library from allowing the public to view security camera footage. If the Library receives a request from the general public to view recorded camera footage, the public will be advised to file a police report.
- Video images are stored digitally and retained for approximately 30 days or as storage space allows.
- In the event of a suspected crime or incident, still shots or selected portions of the recorded data will be maintained until resolution of the specific incident.
- Occasional spot-checking of images and recordings will occur to assure proper operation of security equipment.
- Live viewing of data may occur to alert staff to customers in an unstaffed public area of the Library or in cases of suspected criminal activity.
- Recordings shall not be used or disclosed other than as specifically authorized by this policy. Staff who misuse this data will be subject to disciplinary action.

Policy will be reviewed annually by the Board

Approved by the Library Board of Trustees October ~~201~~, 20201

Internet and Computer Use Policy

Monroe County Public Library provides access to computers and computer-based resources for informational, educational, and recreational purposes. This policy governs the management of computers and computer data networks that are owned and administered by the library.

Access

Residents, using their library card, and guests using approved guest credentials are eligible to access the Library's computers and resources. Computer use is on a first-come, first-served basis. To promote equitable access to computer resources, the Library may utilize time management software. Staff may also take other measures to manage computer access including (but not restricted to) reserving terminals for individuals or groups with specific needs.

Free wireless access is available for all Library visitors with their own personal laptops and mobile devices. Use is governed by the Library's internet use policy. Use of the Library's wireless network is entirely at the risk of the user.

Confidentiality

In keeping with the Library's general policies, information stored on computers is treated as confidential. The Library does not disclose information about an individual's use of computer resources unless compelled to do so by local, state, or federal law, or approved by the Director or their designee. Viewing information in the course of normal system maintenance does not constitute disclosure.

Information stored by a user on the Library's public computers will be removed by operating system procedures and software tools at the conclusion of each user session. However, no guarantees can be made in this regard and ~~customers~~patrons should exercise caution when exposing any private information.

~~Customer~~Patron Responsibilities

Users should be aware of computer viruses and other destructive programs, and take steps to avoid being a victim or an unwitting distributor. Ultimate responsibility for resolution of problems related to the invasion of the user's privacy or loss of data rests with the user. The Library assumes no liability for loss or damage to the user's data or devices, nor for any personal damage or injury incurred as a result of using the Library's computing resources. This includes damage or injury sustained from invasion of the user's privacy.

Computing resources may only be used for legal purposes. Examples of illegal use include, but are not limited to, the following:

- Attempting to alter or damage computer equipment, software configurations, or files belonging to the Library, other users, or external networks
- Attempting unauthorized entry to the Library's network or external networks
- Intentional propagation of computer viruses, malware, etc.
- Violation of copyright or communications laws
- Violation of software license agreements
- Transmission of speech not protected by the First Amendment, such as libel and obscenity

Cooperative Responsibilities:

The Library strives to balance the rights of users to access different information resources with the rights of users to work in a public environment free from harassing sounds and visuals. The Library asks all users to remain sensitive to the fact that they are working in a public environment shared by people of all ages, with a variety of information interests and needs. In order to ensure an efficient, productive computing environment, the Library insists on the practice of cooperative computing. This includes:

- Respecting the privacy of other users
- Not using computer accounts, access codes, or network identification codes assigned to others
- Refraining from overuse of connect time, information storage space, printing facilities, processing capacities, or bandwidth capacities
- Refraining from the use of sounds and visuals which might disrupt the ability of other Library ~~customers~~ patrons to use the Library and its resources

Sanctions

The Library relies on the cooperation of its users to efficiently and effectively provide shared resources and ensure community access to a wide range of information. If individuals violate these acceptable use rules in any way, their right to use networked resources may be suspended for a specified time. They will be notified of the length of and reason for the suspension. Individuals using Library computing resources for illegal purposes may also be subject to prosecution.

Internet Disclaimer

The internet is a global electronic network with no central control of its users or content. The internet contains a diverse range of information, some of which may be objectionable or offensive. The Library cannot protect users from offensive internet content, but librarians can offer advice and suggestions to help ensure effective internet searching.

Except for webpages produced internally, the Library does not control internet content and makes no general effort to limit internet access. However, when informed of a violation of the

Library's Internet and Computer Use Policy, library staff will enforce the legal and cooperative responsibilities outlined above.

As with other materials, parents and guardians of minor children—not the Library nor its staff—are responsible for supervising their children's use of internet resources at the Library.

The Library has investigated filters designed to restrict access to various online content, but has found them to be both overly broad (restricting access to materials that no one would find objectionable) and not fully effective (allowing access to a considerable number of sites of the sort they purport to block). Given these limitations, the Library has not installed such software. In order to provide alternatives for minors, the Library does provide links through the children's webpages to search engines with filters.

The Library cannot ensure the availability nor the accuracy of external electronic resources. Like print materials, not all electronic sources provide accurate, complete, or current information. Users need to be good information consumers, questioning the validity of information.

In accordance with Indiana Code (IC 36-12-1-12), the Library performs a public review of this Internet and Computer Use Policy annually.

Approved by the Library Board of Trustees ~~December 16, 2020~~October 20, 2021

Monroe County Public Library Meeting Room Policy

The Library is a designated public forum and provides meeting rooms for public use. The Meeting Room Policy is developed in accordance with the Library's mission. Meeting rooms are available, free of charge, to all Monroe County organizations and local units of government on equal terms regardless of opinion or affiliation. The Library welcomes the use of meeting rooms by community groups and organizations engaged in educational, cultural, intellectual or charitable activities. Some rooms are also available to local businesses for a fee established annually by the Board of Trustees in the Library's fee schedule.

Permission to use a meeting room does not constitute an endorsement by the Library of a point of view being expressed. Except as a designation of location, the name of the Library may not be used in any publicity relating to use of the meeting rooms. A group may not use the Library logo in any form or identify or imply that the Library is a sponsor.

This policy is for use of the Library by outside groups and does not apply to Library programs, Library-sponsored programs, or approved use by Library-affiliated-groups.

Conditions of Use and policies

- Read and accept the meeting room policy
- Possess an active Monroe County Public Library card or driver's license (for business use).
- Be a nonprofit organization, unit of government, or business operating in Monroe County.
- Meeting rooms are only available during hours the Library is open to the public.
- All meetings are free and open to the general public unless the reserving group has noted otherwise in the reservation.
- No charge may be made for admission and no freewill collection may be made in the Library. Items, services, and memberships may not be sold or promoted. Fundraising events are prohibited.
- Groups showing copyrighted movies in the Library are solely responsible for obtaining written public performance licensing rights. Borrowing, renting, or purchasing a movie does not carry with it the right to show the movie outside the home.
- Meeting rooms may not be scheduled for individual use or social gatherings such as private parties.
- The Library's art display policy shall apply in a meeting room when it is being used for an art exhibition.
- Use of meeting rooms for Library programs and Library-affiliated programs takes precedence over use by outside groups.

Reservations and Cancellations

- Meeting rooms can be reserved online, by telephone, or in person.
- Groups are limited to 24 reservations per year.
- Meeting room reservations may be made up to 90 days in advance. ~~To request r~~Reservations requested less than 72 hours in advance ~~must be made in person in the~~ contact the Main Downtown Library administration office, Monday–Friday, 9 AM–5PM, via email meetingrooms@mcpl.info, or by telephone at (812) 349-3050 ext. 1000, to ensure that meeting room use is approved.
- It is the responsibility of the nonprofit organization or unit of local government to contact Library administration if a meeting has been canceled. If Community Access Television Services

(CATS) is scheduled to record a public meeting, the organization must also notify CATS of the cancellation.

Library Reserves the Following Rights

- Share the contact information of any individual/organization that books a meeting room, if a request is made by a member of the public.
- Preempt or reschedule meetings when the Library needs the meeting room space.
- Refuse or discontinue any use which is disruptive to the normal operation of the Library, destructive to the building or equipment, fails to follow the Library's behavioral rules, or if information is falsified on the meeting room application. Meeting room use that generates excessive noise will be considered disruptive.
- Allow staff to enter any meeting room to ensure adherence to Library policies and to ask groups to vacate the building before Library closing.
- Cancel scheduled meeting room use when Library policy has been or will be violated.

Use by Businesses

Businesses operating in Monroe County may reserve meeting rooms for a fee established by the Board of Trustees in the annual [fee schedule](#).

- Payment for use is due when the reservation is made.
- It is the responsibility of the business to contact Library administration when a meeting has been canceled. If a business cancels a reservation less than [one week 24 hours](#) before the meeting was scheduled, no refund will be made. The Library will refund fees as follows:
 - ~~50% of the fee if a business cancels a reservation more than one week before the meeting was scheduled.~~
 - 100% of the fee if a business cancels a reservation ~~more than two weeks~~ [24 hours](#) before the meeting was scheduled.
 - 100% of the fee if the Library cancels the meeting at any time.

Facility Setup

- Each meeting room has a set configuration and meeting room users are responsible for meeting room and equipment setup and cleanup. The Library provides no setup at any of its locations. If a group decides to use a different room setup, the room must be returned to its original configuration upon departure.
- Groups that have questions about Library meeting room equipment, or auditorium setup and use, should plan to visit the Library between 9 AM and 5 PM, Monday through Friday, and/or schedule a training session with the Meeting Room Coordinator (812) 349-3050 [ext. 1000 x4041](#), pwallace@mcpl.info, meetingrooms@mcpl.info at least one week before the event.
- The Library is not responsible for the loss of and/or damage to equipment or materials owned by groups. The Library cannot store supplies or equipment belonging to a group. All materials left are turned into lost and found.
- Light refreshments may be served during meetings in all public meeting rooms. The group using the room must provide supplies and equipment for serving refreshments. The [Downtown and Ellettsville locations do not have public](#) ~~Library does not have full~~ kitchen facilities.

Meeting Room Usage Subject to Additional Fees

- If a group fails to leave a meeting room or equipment in its original configuration and condition, or does not vacate the room by the scheduled reservation time, it will be charged a fee, as approved by the Board of Trustees in the fee schedule.
- If additional cleaning or security personnel are required, fees are applicable as approved in the fee schedule.

Approved by the Library Board of Trustees ~~November-October 20, 2019~~2021

Monroe County Public Library Art Exhibit and Display Policy

Library provides art exhibit and display spaces for public use. The Art Exhibit and Display Policy is developed in accordance with the Library's mission, vision, and values. Exhibit and display spaces are available to individuals and community nonprofit groups on equal terms regardless of opinion or affiliation. The Library does not sponsor nor endorse the views of any individual or group using the exhibit and display spaces.

This policy is for use of the Library by external groups and individuals and does not apply to use by Library staff, the Library Foundation/Friends of the Library, and groups collaborating with the Library on an exhibit or display. It applies to all spaces used by the public for display or exhibit, including Library meeting rooms or other areas of the Library.

The Library reserves its display ~~cases and display windows spaces~~ for the primary purpose of presenting itself and the Library Foundation/Friends of the Library to the community.

The Library has ~~written~~ procedures for the use and scheduling of exhibit and display spaces that are in the best interest of the Library and the community.

General guidelines: individuals and groups can reserve space through the Library's meeting room/space reservation webpage or by calling the Administrative and Volunteer Services Assistant at 812-349-3050 ext. ~~4041~~1000.

- Those reserving exhibit and display spaces are asked to remember that these spaces are public areas readily accessible to Library ~~customers patrons~~ of all ages.
- The Library reserves the right to deny requests for any reason and to remove exhibits and displays at any time.
- Direct sale of works on exhibit is not permitted on Library property. There shall be no pricing information posted with the works.
- The Library reserves the right to preempt and schedule exhibit and display spaces for Library events and promotions as it deems necessary and appropriate.
- The Library is not responsible for any loss, theft, or damage that may occur while works are on exhibit. All who choose to exhibit will be required to sign a form releasing the Library from all such liability.
- Exhibits and display use is limited to no more than one month. Exceptions are made by Library administration only.

Setup:

- The individual or group reserving space is required to utilize the hanging hardware provided by the Library. The individual or group reserving the space shall provide all hardware and other supplies for displaying materials and is responsible for installing and removing works.

- The Meeting Room Coordinator can demonstrate at least one week in advance how to use the exhibit hardware and space(s).
- Library staff will not be available to assist with hanging and/or provide any signage related to an exhibit or display.

Both installation and removal must be completed during regular Library hours. The individual or group installing the display shall be responsible for any damage caused to the exhibit space while installing or removing the exhibit or display. The title of the exhibit and the name of the individual or group that is mounting it, as well as contact information, must appear prominently with the exhibit or display.

Gallery, first floor, Main-Downtown Library

- **Art Exhibits**
Art exhibit space is available on four walls (A, B, C, and D). Please refer to the gallery setup form.
The Library accepts donations from artists for works sold as a result of being on exhibit at the Library.
- **Public Displays**
Space for informational/educational displays is available on wall C. Please refer to the gallery setup form. This space is also available for art exhibits.

Ellettsville Branch

The Ellettsville Branch has an art exhibit space located in the meeting room lobby. This space features hardware for ~~seven~~ wall-hung pieces. ~~This space may be requested through the Library's meeting room/space reservation webpage, or by calling the Ellettsville Branch at 812-876-1272.~~

Approved by the Library Board of Trustees ~~July 17~~October 20, 2019~~2021~~

Monroe County Public Library Art Exhibit and Display Release Form DRAFT

This art exhibit and/or display ('**Artwork**') is made by and/or presented by _____
(the '**Owner**'). (person(s) and/or
organization)

Exhibit space is provided by the Monroe County Public Library ('**MCPL**'). The Artwork is being exhibited
during the dates of _____ at _____.
(Month, Day, Year) (Library Location(s))

1. Permission to Use Artwork

MCPL may exhibit the Owner's artwork in accordance with the Library's Art Exhibit and Display Policy. The Owner grants MCPL rights to promote the exhibit and/or display on the Library's marketing platforms.

2. Release

The Owner hereby releases MCPL from any liability arising from the Artwork while on MCPL property, including but not limited to: loss or damage.

3. Owner's Representations

The Owner hereby represents that:

- (a) it is the sole owner of the copyright of the Artwork and has the full power and authority to enter into this release and to grant its use;
- (b) the rights granted under this release are not subject to any litigation or encumbered in any way that would interfere with the Owner's Artwork rights.

The Owner's signature agrees to all items in this Release:

Owner Signature

Owner Printed Name

Date

Proposed October 20, 2021