

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

Wednesday, April 16, 2014

Meeting Room 1B

**Immediately following Public Hearing for Additional Appropriation,
beginning at 5:45 p.m.**

AGENDA

1. Call to Order –Valerie Merriam, President
2. Consent Agenda – action item – Sara Laughlin
 - a. Minutes of March 26, 2014 Board Meeting (page 1-5)
 - b. Monthly Bills for Payment (page 6-8)
 - c. Monthly Financial Report (page 9-36)
 - d. Personnel Report (page 37)
 - e. 2014 Board Meetings Calendar (page 38)
3. Director’s Monthly Report (page 39-54) – Sara Laughlin, Director
4. Old Business
5. New Business – action items
 - a. Additional Appropriation to Authorize Spending for Renovation (see 4/16 Public Hearing packet) – Sara Laughlin/Gary Lettelleir
 - b. Authorization for Library Director to Approve Renovation Change Orders up to Budgeted Amount of \$47,875 (page 55) – Sara Laughlin
6. Update: “It’s Your Money” Financial Literacy Initiative (page 56) – Steve Backs, Adult Services Department
7. Public Comment
8. Adjournment

View the Board Packet on the Library’s website:

<http://mcpl.info/library-trustees/meetings>

MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, March 26, 2014
Meeting Room 1B
5:45 pm

Present:

David Ferguson, Kari Isaacson, Valerie Merriam, Hans-Otto Meyer, Melissa Pogue, and John Walsh.

Absent: Fred Risinger.

Staff Attendance: Michael Hoerger, Sara Laughlin, Gary Lettelleir, Sue Sater, Bara Swinson, Michael White, Marilyn Wood, and CATS staff.

Others: Tom Bunger, and Rachel Bunn

Call to Order

President Valerie Merriam called the meeting to order at 5:45 p.m. in Meeting Room 1B. The Board introduced themselves to the public and announced what they were currently reading.

Consent Agenda

Valerie asked for a motion to approve consent agenda items. John moved to approve. Melissa seconded.

Kari had a question regarding the jail grant on page 8. Sara responded that we have a long standing agreement with the jail to provide library service at that location. The sheriff provides \$6,000 annually for materials. Kari asked if the materials purchased for the jail stay there. Sara confirmed that they do; in addition, the library supplies requested titles and also searches Friends bookstore donations to add to the collection.

Valerie reported that she had asked Gary a question regarding a purchase for the library, and he responded quickly to her. She reminded the Board that if they have any questions, Gary is always available to answer them.

John asked about the cost for Production House regarding digitizing, in the Bills for Payment on p. 6 of the packet. Michael White responded that the vendor is digitizing reel-to-reel tapes from

the CATS archives. The procedure of preparing these old and fragile tapes includes baking them, after which they can sustain one pass through digitization machine.

Hans asked what the results of this activity were. Michael responded that we have the content in digital format for archiving and playback.

Valerie asked if this is the same process individuals would use if they had old videos. Michael responded yes.

The motion to approve the consent agenda passed unanimously.

Director's Monthly Report

Sara presented the report. The library is in the final stages of Phase 0, getting ready for the renovation. This includes moving shelves and weeding collections. Facilities supported another library-wide cleaning day, and Circulation helped shift collections in the Children's Department.

New phones have been installed after several days of training for all employees. Sara thanked Vanessa Schwegman, Ned Baugh, and IS staff for the smooth change-over.

The library is rethinking reference service. We have reignited customer service in Adult Services, Children's Services, and Ellettsville Branch and are beginning to do "roving reference," moving away from the public service desk and asking patrons if they need help.

Discussion followed regarding service on Sundays. Valerie reminded the public that parking is free around the library on Sundays. Sara added that the library is always busy on Sundays.

Kari asked if we are still thinking about adding hours on Sundays. Sara responded that she is gathering data through April and considering whether schedules can be realigned to cover additional hours without adding staff.

John mentioned the concerns the Board had last year about circulation, due to parking issues, and wondered how circulation numbers are today in comparison. Sara responded that the library has been very busy in March. Numbers are still down from earlier years (refer to page 36 for the chart in the director's report).

Kari mentioned that the bookmobile numbers are down too. Sara replied that the Bookmobile missed a several stops due to the winter weather, which affected circulation.

Valerie asked Sara to report on the proposed bus stop changes. Sara announced that the Bloomington Transit heard concerns from library patrons and will be retaining stops on Kirkwood in front of the library for Route 1, 3, and 4.

Melissa thanked Sara for sending the Board the candidate applications for the Teen/Digitivity Creativity manager presentations.

Melissa asked whether the library would benefit from refunds for price fixing through Amazon. Sara responded that it might have a small impact on our library budget, and she would ask Gary to report.

Old Business

There was no old business.

New Business

a. Additional Appropriation to Authorize Spending for Renovation

Sara requested approval for an additional appropriation of \$500,000 from the Rainy Day Fund to authorize spending for the renovation.

Valerie asked for a motion. John moved to approve. Kari seconded.

Sara continued to explain the additional appropriation process is identical to the annual budget process. The next steps are to advertise it in two newspapers and hold a public hearing before the Board action on May 16. After Board approval, the County Council must approve.

The motion passed unanimously.

Selection of Contractor for Main Library Renovation

Marilyn stated that on March 18 the library accepted three public bids for the renovation. She introduced Kristopher Floyd, who announced that local contractor Strauser Construction Company was low bidder. The architects have completed their review of the bid materials and recommended the Board enter into a contract with Strauser Construction Company in the amount of \$957,500.00.

Valerie asked if Christine Matheu Architects have worked with the contractor before. Kristopher responded yes.

Hans asked for more information from the other bidders. Sara responded that the other two bidders were Gibraltar Construction Corp. and Glenroy Construction Co., Inc. Details about bids are on page 67 of the Board packet.

Kari asked if the alternates were included in the recommendation. Kristopher responded the price included all three alternates.

Valerie stated that she was pleased the Auditorium was included.

Kari asked if the extra meeting scheduled for April 2 was still necessary. Valerie said the meeting would not be necessary if the Board took action at this meeting.

Kari stated the bids came in very favorably.

John moved to accept the recommendation to contract with Strauser Construction. Hans seconded. The vote to approve was unanimous.

Resolution to Declare Property Surplus

Valerie asked for a motion. Kari moved that we declare the property surplus. Melissa seconded.

Valerie asked Gary if we ever offered surplus items to the public. Gary responded that he had checked on several options. At one point when the library had a lot of outdated computer equipment, neither a local vocational school nor other nonprofit organizations were interested. We also offered several items on an auction website, but we didn't get any response. Gary stated there doesn't seem to be a market for obsolete items.

Hans suggested that we give them to a company that takes things free. Sara said the library has an agreement with Green Geek; they dispose of equipment responsibly.

Hans asked if they sell it. Sara responded that they may sell precious metals out of the equipment.

Valerie added if there is a charge to recycle through the City.

Public Comment

There was no public comment.

Valerie announced that April 1 is the next Dine-Out for the Friends of the Library at Uptown Café. Uptown will donate 10% of the entire purchase to the library.

Sara announced that Saturday will be a busy day at the library. The Friends Bookstore Clearance Sale runs from Friday through Monday in 1B/1C, and the Affordable Care Act Volunteers of Monroe County will be here Saturday from 10-3 for a final sign-up opportunity for health insurance.

Valerie asked for a motion to adjourn. John moved. David seconded.

The vote was unanimous.

Adjournment

The meeting adjourned at 6:22 p.m.

MONROE COUNTY PUBLIC LIBRARY

04/10/14 9:01 AM

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***Check Summary Register©**

March 21, 2014 to April 10, 2014

Name	Check Date	Check Amt	
06500 FIFTH THIRD CHECKING			
Paid Chk# 005576 3M	3/25/2014	\$11,210.63	E-BOOKS
Paid Chk# 005577 ACTION WITHOUT BORDERS	3/25/2014	\$80.00	TEEN/DIGITAL MGR.
Paid Chk# 005578 AFSCME COUNCIL 62	3/25/2014	\$1,148.09	UNION DUES W/H
Paid Chk# 005579 AMERICAN UNITED LIFE INS. CO.	3/25/2014	\$1,525.00	403bTSA-AUL W/H
Paid Chk# 005580 AT&T (OK)	3/25/2014	\$56.27	PHONE CALLS
Paid Chk# 005581 GLHEC	3/25/2014	\$200.80	GARNISHMENTS W/H
Paid Chk# 005582 INDIANA ELECTRICAL &	3/25/2014	\$1,500.00	GRANT STREET/INTERCOM
Paid Chk# 005583 LEGAL SHIELD	3/25/2014	\$47.84	PREPAID LEGAL W/H
Paid Chk# 005584 LOGISTECH, INC.	3/25/2014	\$544.55	BOOKS
Paid Chk# 005585 MIDWEST PRESORT SERVICE	3/25/2014	\$288.35	POSTAGE SERVICE
Paid Chk# 005586 MONROE COUNTY YMCA	3/25/2014	\$81.24	YMCA W/H
Paid Chk# 005587 THE MAY AGENCY, INC.	3/25/2014	\$2,248.00	MEDIA PROF. LIAB.
Paid Chk# 005588 UNITED WAY	3/25/2014	\$100.00	UNITED WAY W/H
Paid Chk# 005589 VECTREN ENERGY DELIVERY	3/25/2014	\$53.10	NATURAL GAS
Paid Chk# 005590 VERIZON WIRELESS	3/25/2014	\$105.66	CELL PHONE
Paid Chk# 005591 WEX BANK	3/25/2014	\$37.29	FUEL
Paid Chk# 005592 YP	3/25/2014	\$135.00	PHONE LISTINGS/MAIN
Paid Chk# 005593 ANTHEM BLUE CROSS BLUE	3/31/2014	\$53,523.93	APR.'14 HEALTH INS.
Paid Chk# 005594 AT&T (IL)	3/31/2014	\$1,308.81	TELEPHONE
Paid Chk# 005595 AT&T MOBILITY - ROC	3/31/2014	\$250.63	CELL PHONES
Paid Chk# 005596 BERRY	3/31/2014	\$27.20	PHONE LISTINGS/ELL
Paid Chk# 005597 COLONIAL LIFE	3/31/2014	\$855.80	APR.'14 OTHER INSURANCES
Paid Chk# 005598 DUKE ENERGY	3/31/2014	\$1,742.48	ELECTRICITY
Paid Chk# 005599 GEGRB/AMAZON	3/31/2014	\$6,702.07	BOOKS
Paid Chk# 005600 GUARDIAN LIFE INS. CO.	3/31/2014	\$8,356.66	DENTAL, VISION, STD, LIFE INS.
Paid Chk# 005601 JENNIFER BAILEY	3/31/2014	\$25.97	REFUND ON LOST ITEMS
Paid Chk# 005602 LOWE'S	3/31/2014	\$76.79	BLDG SPLS
Paid Chk# 005603 MIDWEST PRESORT SERVICE	3/31/2014	\$303.62	POSTAGE SERVICES
Paid Chk# 005604 MONROE COUNTY HISTORICAL	3/31/2014	\$35.00	PERIODICALS
Paid Chk# 005605 PAULA GRAY-OVERTOOM	3/31/2014	\$1,422.12	CODE4LIB TRAVEL. EXPENSES
Paid Chk# 005606 REPUBLIC SERVICES #694	3/31/2014	\$212.70	TRASH SERVICE
Paid Chk# 005607 RUTH GREEN	3/31/2014	\$19.99	REFUND ON LOST ITEM
Paid Chk# 005608 SARA LAUGHLIN	3/31/2014	\$230.00	PLA REGISTRATION
Paid Chk# 005609 VECTREN ENERGY DELIVERY	3/31/2014	\$46.00	NATURAL GAS
Paid Chk# 005610 OPAR, INC.	4/3/2014	\$5,000.00	MAURICE SENDAK MEMORIAL EXHIBI
Paid Chk# 005611 TELECOM RESOURCES, INC.	4/3/2014	\$4,375.00	FINAL PYMT FOR PHONE CONSULTAN
Paid Chk# 005612 AMERICAN UNITED LIFE INS. CO.	4/7/2014	\$1,525.00	403b TSA-AUL W/H
Paid Chk# 005613 AT&T (IL)	4/7/2014	\$386.52	4 DEDICATED LINES
Paid Chk# 005614 AVER'S PIZZA	4/7/2014	\$81.78	FD/SRP VIDEO/FOOD
Paid Chk# 005615 BARRACUDA NETWORKS, INC.	4/7/2014	\$1,799.00	ONE YR. MAINT./BACKUP SERVER
Paid Chk# 005616 CITY OF BLOOMINGTON	4/7/2014	\$557.00	APRIL GARAGE PARKING PASSES
Paid Chk# 005617 DUKE ENERGY	4/7/2014	\$20,565.82	ELECTRICITY
Paid Chk# 005618 ELLETTSVILLE UTILITIES	4/7/2014	\$212.65	WATER & SEWER
Paid Chk# 005619 GE CAPITAL INFORMATION	4/7/2014	\$50.93	COPIER RENT
Paid Chk# 005620 HFI MECHANICAL CONTRACTOR	4/7/2014	\$19,351.80	MCPL CHILLER PROJECT/PARTIAL PYMT.
Paid Chk# 005621 MIDWEST PRESORT SERVICE	4/7/2014	\$325.21	POSTAGE SERVICE
Paid Chk# 005622 SMITHVILLE	4/7/2014	\$1,825.00	INTERNET SERVICE
Paid Chk# 005623 VIRGINIA H. RICHEY	4/7/2014	\$60.00	FD/ELL. PRESCHOOL STORYTIMES
Paid Chk# 005624 A1 LANDSCAPE & HAULING INC.	4/10/2014	\$800.00	SALT APPL. & SNOW REMOVAL
Paid Chk# 005625 ALL-PHASE ELECTRIC SUPPLY	4/10/2014	\$1,446.90	LIGHT BULBS
Paid Chk# 005626 BAKER & TAYLOR BOOKS	4/10/2014	\$41,503.75	BOOKS
Paid Chk# 005627 BANCTEC INC.	4/10/2014	\$31.83	MNTHLY FOLDER MAINT.
Paid Chk# 005628 BLACKSTONE AUDIO, INC.	4/10/2014	\$144.00	NONPRINT
Paid Chk# 005629 CARMICHAEL TRUCK &	4/10/2014	\$21.75	COOLANT

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

March 21, 2014 to April 10, 2014

Name	Check Date	Check Amt	
Paid Chk# 005630 CENTER POINT LARGE PRINT	4/10/2014	\$216.90	BOOKS
Paid Chk# 005631 CINTAS CORPORATION	4/10/2014	\$489.77	FIRST AID SPLS
Paid Chk# 005632 DEMCO, INC.	4/10/2014	\$571.83	CATALOGING SPLS
Paid Chk# 005633 EBSCO	4/10/2014	\$9.90	PERIODICALS
Paid Chk# 005634 ELECTRONIC COMMERCE, INC.	4/10/2014	\$2,239.50	PAYROLL SERVICES
Paid Chk# 005635 EVANSVILLE BINDERY, INC.	4/10/2014	\$201.76	BINDING
Paid Chk# 005636 FINDAWAY WORLD, LLC	4/10/2014	\$1,936.68	NONPRINT
Paid Chk# 005637 FREEDOM BUSINESS	4/10/2014	\$1,653.13	CARTRIDGES
Paid Chk# 005638 GALE/CENGAGE LEARNING	4/10/2014	\$1,549.35	BOOKS
Paid Chk# 005639 HUNTERS HONEY FARM	4/10/2014	\$640.00	FD/VOLUNTEER THANK YOU
Paid Chk# 005640 INTERNET MINDED DESIGN AND	4/10/2014	\$1,362.00	1ST QTR'14; CONSULTING-CATS
Paid Chk# 005641 JIM GORDON, INC	4/10/2014	\$52.94	MNTHLY MAINT. ON COPIERS
Paid Chk# 005642 KOORSEN FIRE & SECURITY,	4/10/2014	\$897.85	MAINT. CONTRACT/FIRE ALARM
Paid Chk# 005643 LOGISTECH, INC.	4/10/2014	\$83.82	BOOKS
Paid Chk# 005644 MIDWEST TAPE	4/10/2014	\$20,924.13	NONPRINT & BOOKS
Paid Chk# 005645 NATURE'S WAY, INC.	4/10/2014	\$85.00	INTERIOR PLANTS MAINT.
Paid Chk# 005646 NOLAN'S LAWN CARE SERVICE	4/10/2014	\$1,330.87	LAWN CARE
Paid Chk# 005647 B,B & C POW PEST CONTROL,	4/10/2014	\$84.00	PEST CONTROL
Paid Chk# 005648 PQ SYSTEMS INC.	4/10/2014	\$595.00	CHARTRUNNER RENEWAL
Paid Chk# 005649 QUILL CORPORATION	4/10/2014	\$64.78	OFFICE SPLS
Paid Chk# 005650 RANDOM HOUSE, LLC	4/10/2014	\$455.15	NONPRINT
Paid Chk# 005651 RECORDED BOOKS, LLC	4/10/2014	\$10,799.30	DATABASES 1YR. RENEWAL
Paid Chk# 005652 SAM'S CLUB/GECRB	4/10/2014	\$58.04	BLDG SPLS & FOOD
Paid Chk# 005653 SMITHVILLE	4/10/2014	\$173.87	TELEPHONE
Paid Chk# 005654 TANTOR MEDIA	4/10/2014	\$371.62	NONPRINT
Paid Chk# 005655 THE HERALD-TIMES, INC.	4/10/2014	\$692.40	AD/LIB RENOVATION & SRP
Paid Chk# 005656 UNIQUE MANAGEMENT	4/10/2014	\$1,602.05	COLLECTION AGENCY/CIRC
Paid Chk# 005657 WESTON WOODS STUDIOS	4/10/2014	\$119.80	NONPRINT
Paid Chk# 005658 WORLD BOOK DIRECT	4/10/2014	\$47.40	BOOKS
Total Checks		\$243,874.37	

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
03/21/14 - 04/10/14

Fifth Third Checking Account/Check Register Total	\$243,874.37
Add: Electronic Withdrawals	
Merchant Services-Monthly Credit Card Fees (Apr. '14)	769.17
Fifth Third Checking-Monthly Service Charge ()	0.00
Fifth Third Checking-ACH Service Charge	0.00
Old National Checking-Patron Bad Check & Fees	0.00
Add: Payrolls	
Vouchers 03/21/14 Payroll (ECI)	117,755.62
Electronic transfer (ECI) employee/employer taxes	45,669.46
Electronic transfer (ECI) employee "HSA"	2,181.06
Electronic PERF pymt. 03/24/14	18,924.05
Electronic transfer 03/25/14 (TASC) employee "FSA"	325.38
Vouchers 04/04/14 Payroll (ECI)	118,863.40
Electronic transfer (ECI) employee/employer taxes	45,632.31
Electronic transfer (ECI) employee "HSA"	2,181.06
Electronic PERF pymt. 04/07/14	18,929.35
Electronic transfer 04/08/14 (TASC) employee "FSA"	325.38
TOTAL OF A/P AND PAYROLL CHECK REGISTERS	\$615,430.61

Financial Report Comments

Reports as of 3-31-14

Board Meeting Date 4/16/14

Monthly Budget Report:

The guideline for the portion of the annual budget spent after three months is 25% or three twelfths. The actual operating fund spending for March is 23.0% of the annual total budget.

Monthly Budget Report:

PERF – The PERF payment for the Feb. 21 pay was not made until March. The combined employer and employee PERF for that pay period is about \$18,000

Employer Contribution Insurance – The April Anthem premium was paid in March (about \$46,000). The Clinic payment for the 2nd quarter was paid in February which is about \$11,000. These two prepayments have resulted in about 30% of the annual budget being used in these first three months.

Cleaning Supplies (2210) and Light Bulbs (2260) – These two lines are over the guideline at this point. They will be watched closely.

Building Services (3140) - Snow removal and salt application has caused this line to be over the guideline at this point.

Advertising and Printing – The public notices related to the renovation, roof, and chillers along with job postings for several positions have caused this line to be over.

Insurance – We pay the annual amount usually by March. We are going to be over budget on this line.

Utilities – Over the guideline due to winter heating .

Building and Vehicle repairs – Over the guideline at this point. We are hoping to go for a while without anything breaking.

Dues (3910) – We pay the annual I.L.F. dues at the beginning of the year which amounts to about 87% of the annual budget on this line.

The rest of the budget lines seem to be moving along as expected.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF MARCH 31, 2014
THREE MONTHS = 25.0%

	2014 MARCH	2013 MARCH	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	294,745.48	292,537.27	895,062.54	3,979,955.67	877,363.08	3,084,893.13	22.5%	77.5%
EMPLOYEE BENEFITS	119,978.55	107,238.96	403,384.02	1,554,141.00	402,073.80	1,150,756.98	26.0%	74.0%
OTHER WAGES	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	<u>414,724.03</u>	<u>399,776.23</u>	<u>1,298,446.56</u>	<u>5,549,096.67</u>	<u>1,279,436.88</u>	<u>4,250,650.11</u>	<u>23.4%</u>	<u>76.6%</u>
SUPPLIES								
OFFICE SUPPLIES	3,875.34	3,223.22	7,322.11	58,250.00	12,365.94	50,927.89	12.6%	87.4%
OPERATING SUPPLIES	5,877.78	13,219.50	17,286.11	114,400.00	27,632.70	97,113.89	15.1%	84.9%
REPAIR & MAINT. SUPPLIES	1,691.44	1,519.75	3,650.76	27,900.00	6,181.89	24,249.24	13.1%	86.9%
TOTAL SUPPLIES	<u>11,444.56</u>	<u>17,962.47</u>	<u>28,258.98</u>	<u>200,550.00</u>	<u>46,180.53</u>	<u>172,291.02</u>	<u>14.1%</u>	<u>85.9%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	21,305.90	20,579.92	72,570.84	381,937.32	66,684.72	309,366.48	19.0%	81.0%
COMMUNICATION & TRANSPORTATION	5,729.14	4,373.03	13,800.23	89,300.00	16,073.33	75,499.77	15.5%	84.5%
PRINTING & ADVERTISING	1,117.09	182.60	1,735.28	7,700.00	212.60	5,964.72	22.5%	77.5%
INSURANCE	52,306.00	907.00	67,020.00	64,000.00	61,874.00	-3,020.00	104.7%	-4.7%
UTILITIES	27,711.51	26,001.09	91,508.52	326,450.00	80,624.72	234,941.48	28.0%	72.0%
REPAIR & MAINTENANCE	5,441.53	4,844.76	17,118.86	57,200.00	11,609.21	40,081.14	29.9%	70.1%
RENTALS	-71.80	9,982.50	8,978.08	38,200.00	19,726.00	29,221.92	23.5%	76.5%
ELECTRONIC SERVICES	18,975.93	1,148.55	23,785.02	264,053.00	2,632.15	240,267.98	9.0%	91.0%
OTHER CHARGES	1,000.00	18,583.33	8,511.35	14,050.00	60,350.03	5,538.65	60.6%	39.4%
TOTAL OTHER SERVICES & CHARGES	<u>133,515.30</u>	<u>86,602.78</u>	<u>305,028.18</u>	<u>1,242,890.32</u>	<u>319,786.76</u>	<u>937,862.14</u>	<u>24.5%</u>	<u>75.5%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	1,168.18	6,417.65	4,652.57	83,000.00	6,592.65	78,347.43	5.6%	94.4%
OTHER CAPITAL OUTLAY	81,539.36	66,656.87	206,227.57	936,147.00	228,464.49	729,919.43	22.0%	78.0%
TOTAL CAPITAL OUTLAY	<u>82,707.54</u>	<u>73,074.52</u>	<u>210,880.14</u>	<u>1,019,147.00</u>	<u>235,057.14</u>	<u>808,266.86</u>	<u>20.7%</u>	<u>79.3%</u>
TOTAL OPERATING EXPENDITURES	<u><u>642,391.43</u></u>	<u><u>577,416.00</u></u>	<u><u>1,842,613.86</u></u>	<u><u>8,011,683.99</u></u>	<u><u>1,880,461.31</u></u>	<u><u>6,169,070.13</u></u>	<u><u>23.0%</u></u>	<u><u>77.0%</u></u>

2013 BUDGET 7,818,019.99
% USED IN 2013 24.1%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MARCH 31, 2014

	2014 MARCH	2013 MARCH	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION	14,405.24	13,635.98	43,215.72	187,268.00	40,907.95	144,052.28	23.1%	76.9%
1130 PROFESSIONAL/SUPERVISORS	45,081.10	38,914.33	135,243.35	628,111.73	116,742.96	492,868.38	21.5%	78.5%
1140 PROFESSIONAL ASSISTANTS	92,437.12	98,356.38	287,372.72	1,243,966.80	292,867.65	956,594.08	23.1%	76.9%
1150 SPECIALISTS & TECHNICIANS	60,884.91	65,021.35	182,564.33	868,268.28	195,049.32	685,703.95	21.0%	79.0%
1160 CLERICAL ASSISTANTS	35,544.61	31,064.28	107,497.97	430,085.63	95,139.92	322,587.66	25.0%	75.0%
1170 PAGES	18,017.22	19,091.84	52,562.20	247,000.00	53,533.48	194,437.80	21.3%	78.7%
1190 BUILDING MAINTENANCE	28,375.28	26,453.11	86,606.25	375,255.23	83,121.80	288,648.98	23.1%	76.9%
TOTAL SALARIES	294,745.48	292,537.27	895,062.54	3,979,955.67	877,363.08	3,084,893.13	22.5%	77.5%
EMPLOYEE BENEFITS								
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	17,433.00	17,200.56	52,967.98	245,484.46	51,521.11	192,516.48	21.6%	78.4%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	41,191.43	23,870.63	82,332.53	364,667.22	71,996.08	282,334.69	22.6%	77.4%
12301 ENCUMBERED PERF	0.00	0.00	0.00	0.00	15,335.99	0.00	#DIV/0!	#DIV/0!
1235 EMPLOYEE/PERF	11,033.44	7,161.19	22,053.41	97,678.73	21,598.78	75,625.32	22.6%	77.4%
1240 EMPLOYER CONT/INSURANCE	46,243.59	54,983.86	233,642.42	778,898.82	229,572.56	545,256.40	30.0%	70.0%
1250 EMPLOYER CONT/MEDICARE	4,077.09	4,022.72	12,387.68	57,411.77	12,049.28	45,024.09	21.6%	78.4%
TOTAL EMPLOYEE BENEFITS	119,978.55	107,238.96	403,384.02	1,554,141.00	402,073.80	1,150,756.98	26.0%	74.0%
OTHER WAGES								
1310 WORKSTUDY	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
TOTAL OTHER WAGES	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	414,724.03	399,776.23	1,298,446.56	5,549,096.67	1,279,436.88	4,250,650.11	23.4%	76.6%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	31.49	0.00	31.49	1,100.00	979.76	1,068.51	2.9%	97.1%
2120 STATIONERY & PRINTING	0.00	0.00	0.00	1,100.00	0.00	1,100.00	0.0%	100.0%
2130 OFFICE SUPPLIES	791.18	253.41	1,556.85	13,650.00	1,945.14	12,093.15	11.4%	88.6%
2135 GENERAL SUPPLIES	0.00	0.00	0.00	0.00	101.46	0.00	#DIV/0!	#DIV/0!
2140 DUPLICATING	3,052.67	2,969.81	5,733.77	42,400.00	9,339.58	36,666.23	13.5%	86.5%
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	3,875.34	3,223.22	7,322.11	58,250.00	12,365.94	50,927.89	12.6%	87.4%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MARCH 31, 2014

	2014 MARCH	2013 MARCH	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	3,314.50	3,548.62	11,772.70	38,200.00	9,875.83	26,427.30	30.8%	69.2%
2220 FUEL, OIL, & LUBRICANTS	703.27	108.90	1,961.73	10,000.00	1,916.57	8,038.27	19.6%	80.4%
2230 CATALOGING SUPPLIES-BOOKS	0.00	47.93	111.89	7,000.00	404.65	6,888.11	1.6%	98.4%
2240 A/V SUPPLIES-CATALOGING	95.00	246.76	95.00	9,500.00	246.76	9,405.00	1.0%	99.0%
2250 CIRCULATION SUPPLIES	988.56	8,827.91	1,067.02	33,900.00	11,587.26	32,832.98	3.1%	96.9%
2260 LIGHT BULBS	776.45	4.38	2,277.77	7,200.00	1,810.50	4,922.23	31.6%	68.4%
2280 UNIFORMS	0.00	0.00	0.00	1,900.00	873.00	1,900.00	0.0%	100.0%
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	435.00	0.00	6,700.00	918.13	6,700.00	0.0%	100.0%
TOTAL OPERATING SUPPLIES	5,877.78	13,219.50	17,286.11	114,400.00	27,632.70	97,113.89	15.1%	84.9%
REPAIR & MAINTENANCE SUPPLIES								
2300 IS SUPPLIES	408.87	508.07	608.86	6,500.00	1,400.06	5,891.14	9.4%	90.6%
2310 BUILDING MATERIALS & SUPPLIES	1,282.57	1,011.68	2,822.17	21,000.00	4,781.83	18,177.83	13.4%	86.6%
2320 PAINT & PAINTING SUPPLIES	0.00	0.00	219.73	400.00	0.00	180.27	54.9%	45.1%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	1,691.44	1,519.75	3,650.76	27,900.00	6,181.89	24,249.24	13.1%	86.9%
TOTAL SUPPLIES	11,444.56	17,962.47	28,258.98	200,550.00	46,180.53	172,291.02	14.1%	85.9%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3110 CONSULTING SERVICES	125.00	690.00	2,855.00	13,500.00	9,320.00	10,645.00	21.1%	78.9%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	30,000.00	0.00	30,000.00	0.0%	100.0%
31201 ENCUM. ENGINEERING/ARCHITECT	0.00	0.00	10,000.00	10,000.00	0.00	0.00	100.0%	0.0%
3130 LEGAL SERVICES	1,365.00	2,331.97	3,373.95	17,300.00	4,378.68	13,926.05	19.5%	80.5%
3140 BUILDING SERVICES	7,648.51	4,608.19	16,044.56	30,000.00	10,156.53	13,955.44	53.5%	46.5%
3150 MAINTENANCE CONTRACTS	1,408.78	3,852.94	9,265.65	144,600.00	12,299.88	135,334.35	6.4%	93.6%
3160 COMPUTER SERVICES (OCLC)	4,981.69	4,803.53	15,219.97	69,637.32	13,879.51	54,417.35	21.9%	78.1%
3170 ADMIN/ACCOUNTING SERVICES	4,434.42	4,293.29	12,816.41	46,900.00	12,273.57	34,083.59	27.3%	72.7%
3175 COLLECTION AGENCY SERVICES	1,342.50	0.00	2,995.30	20,000.00	4,376.55	17,004.70	15.0%	85.0%
TOTAL PROFESSIONAL SERVICES	21,305.90	20,579.92	72,570.84	381,937.32	66,684.72	309,366.48	19.0%	81.0%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	2,341.97	2,655.77	7,269.38	32,700.00	7,341.65	25,430.62	22.2%	77.8%
3215 CABLE TV	4.45	8.27	13.97	0.00	8.27	-13.97	#DIV/0!	#DIV/0!
3220 POSTAGE	1,761.60	1,561.99	4,544.62	25,000.00	4,299.61	20,455.38	18.2%	81.8%
3230 TRAVEL EXPENSE	1,247.12	0.00	1,338.64	10,000.00	0.00	8,661.36	13.4%	86.6%
3240 PROFESSIONAL MTG. (OFF-SITE)	175.00	147.00	219.00	10,000.00	172.00	9,781.00	2.2%	97.8%
3250 CONTINUING ED. (ON-SITE)	199.00	0.00	398.00	10,000.00	660.00	9,602.00	4.0%	96.0%
32501 ENCUMBERED CONTINU. ED.(ON-SITE)	0.00	0.00	0.00	0.00	3,500.00	0.00	#DIV/0!	#DIV/0!
3260 FREIGHT & DELIVERY	0.00	0.00	16.62	1,600.00	91.80	1,583.38	1.0%	99.0%
TOTAL COMMUNICATION & TRANSPORTATION	5,729.14	4,373.03	13,800.23	89,300.00	16,073.33	75,499.77	15.5%	84.5%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MARCH 31, 2014

	2014 MARCH	2013 MARCH	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	1,117.09	95.60	1,735.28	2,700.00	95.60	964.72	64.3%	35.7%
3320 PRINTING	<u>0.00</u>	<u>87.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>117.00</u>	<u>5,000.00</u>	<u>0.0%</u>	<u>100.0%</u>
TOTAL PRINTING & ADVERTISING	1,117.09	182.60	1,735.28	7,700.00	212.60	5,964.72	22.5%	77.5%
INSURANCE								
3410 OFFICIAL BOND	450.00	450.00	450.00	600.00	450.00	150.00	75.0%	25.0%
3420 OTHER INSURANCE	<u>51,856.00</u>	<u>457.00</u>	<u>66,570.00</u>	<u>63,400.00</u>	<u>61,424.00</u>	<u>-3,170.00</u>	<u>105.0%</u>	<u>-5.0%</u>
TOTAL INSURANCE	52,306.00	907.00	67,020.00	64,000.00	61,874.00	-3,020.00	104.7%	-4.7%
UTILITIES								
3510 GAS	99.10	356.93	996.65	2,750.00	777.12	1,753.35	36.2%	63.8%
3520 ELECTRICITY	27,265.24	24,549.79	87,458.58	296,400.00	76,455.73	208,941.42	29.5%	70.5%
3530 WATER	<u>347.17</u>	<u>1,094.37</u>	<u>3,053.29</u>	<u>27,300.00</u>	<u>3,391.87</u>	<u>24,246.71</u>	<u>11.2%</u>	<u>88.8%</u>
TOTAL UTILITIES	27,711.51	26,001.09	91,508.52	326,450.00	80,624.72	234,941.48	28.0%	72.0%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	5,000.00	3,348.06	13,315.81	22,000.00	6,516.48	8,684.19	60.5%	39.5%
3630 OTHER EQUIP/FURNITURE REPAIRS	98.00	750.00	514.50	21,200.00	1,741.50	20,685.50	2.4%	97.6%
3640 VEHICLE REPAIR & MAINTENANCE	343.53	746.70	3,044.52	11,000.00	2,688.51	7,955.48	27.7%	72.3%
3650 MATERIAL BINDING/REPAIR SERV.	<u>0.00</u>	<u>0.00</u>	<u>244.03</u>	<u>3,000.00</u>	<u>662.72</u>	<u>2,755.97</u>	<u>8.1%</u>	<u>91.9%</u>
TOTAL REPAIR & MAINTENANCE	5,441.53	4,844.76	17,118.86	57,200.00	11,609.21	40,081.14	29.9%	70.1%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	-71.80	9,982.50	8,978.08	38,200.00	19,726.00	29,221.92	23.5%	76.5%
3720 EQUIPMENT RENTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>#DIV/0!</u>	<u>#DIV/0!</u>
TOTAL RENTALS	-71.80	9,982.50	8,978.08	38,200.00	19,726.00	29,221.92	23.5%	76.5%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	0.00	449.95	3,496.00	161,917.00	1,374.95	158,421.00	2.2%	97.8%
38460 E-BOOKS SERVICES	<u>18,975.93</u>	<u>698.60</u>	<u>20,289.02</u>	<u>102,136.00</u>	<u>1,257.20</u>	<u>81,846.98</u>	<u>19.9%</u>	<u>80.1%</u>
TOTAL ELECTRONIC SERVICES	18,975.93	1,148.55	23,785.02	264,053.00	2,632.15	240,267.98	9.0%	91.0%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	1,000.00	750.00	7,551.35	7,550.00	6,850.00	-1.35	100.0%	0.0%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.0%	100.0%
3940 TRANSFER TO LIRF	0.00	17,833.33	0.00	0.00	53,500.03	0.00	#DIV/0!	#DIV/0!
3945 TRANSFER TO ANOTHER FUND (R.DAY)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	<u>0.00</u>	<u>0.00</u>	<u>960.00</u>	<u>4,000.00</u>	<u>0.00</u>	<u>3,040.00</u>	<u>24.0%</u>	<u>76.0%</u>
TOTAL OTHER CHARGES	1,000.00	18,583.33	8,511.35	14,050.00	60,350.03	5,538.65	60.6%	39.4%
TOTAL OTHER SERVICES/CHARGES	133,515.30	86,602.78	305,028.18	1,242,890.32	319,786.76	937,862.14	24.5%	14 75.5%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MARCH 31, 2014

	2014 MARCH	2013 MARCH	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	0.00	5,699.79	768.00	10,000.00	5,699.79	9,232.00	7.7%	92.3%
4430 OTHER EQUIPMENT	1,168.18	717.86	3,884.57	68,000.00	892.86	64,115.43	5.7%	94.3%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
4460 IS EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4465 IS SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	1,168.18	6,417.65	4,652.57	83,000.00	6,592.65	78,347.43	5.6%	94.4%
OTHER CAPITAL OUTLAY								
4510 BOOKS	50,181.59	38,932.95	126,703.25	548,250.00	144,405.45	421,546.75	23.1%	76.9%
4520 PERIODICALS & NEWSPAPERS	975.10	83.95	2,809.73	41,936.00	2,695.86	39,126.27	6.7%	93.3%
4530 NONPRINT MATERIALS	30,382.67	27,639.97	76,714.59	345,961.00	81,363.18	269,246.41	22.2%	77.8%
TOTAL OTHER CAPITAL OUTLAY	81,539.36	66,656.87	206,227.57	936,147.00	228,464.49	729,919.43	22.0%	78.0%
TOTAL CAPITAL OUTLAY	82,707.54	73,074.52	210,880.14	1,019,147.00	235,057.14	808,266.86	20.7%	79.3%
TOTAL OPERATING EXPENDITURES	642,391.43	577,416.00	1,842,613.86	8,011,683.99	1,880,461.31	6,169,070.13	23.0%	77.0%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2014 to March 31, 2014
3 months = 25.0%

Object	Object Descr	2014 Budget	Jan.	Feb.	Mar.	2014 YTD Amt	2014 YTD Balance	2014 %YTD Budget
11200	ADMINISTRATION	\$187,268.00	\$14,405.24	\$14,405.24	\$14,405.24	\$43,215.72	\$144,052.28	23.08%
11300	PROF/SUPERVISORS	\$628,111.73	\$45,081.13	\$45,081.12	\$45,081.10	\$135,243.35	\$492,868.38	21.53%
11400	PROFESSIONAL ASSISTANT	\$1,243,966.80	\$95,672.25	\$99,263.35	\$92,437.12	\$287,372.72	\$956,594.08	23.10%
11500	SPECIALIST/TECHNICIAN	\$868,268.28	\$60,817.93	\$60,861.49	\$60,884.91	\$182,564.33	\$685,703.95	21.03%
11600	CLERICAL ASSISTANTS	\$430,085.63	\$36,262.02	\$35,691.34	\$35,544.61	\$107,497.97	\$322,587.66	24.99%
11700	PAGES	\$247,000.00	\$16,481.67	\$18,063.31	\$18,017.22	\$52,562.20	\$194,437.80	21.28%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$375,255.23	\$29,072.49	\$29,158.48	\$28,375.28	\$86,606.25	\$288,648.98	23.08%
12100	FICA/EMPLOYER	\$245,484.46	\$17,618.37	\$17,916.61	\$17,433.00	\$52,967.98	\$192,516.48	21.58%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$364,667.22	\$27,416.83	\$13,724.27	\$41,191.43	\$82,332.53	\$282,334.69	22.58%
12350	PERF/EMPLOYEE	\$97,678.73	\$7,343.83	\$3,676.14	\$11,033.44	\$22,053.41	\$75,625.32	22.58%
12400	INS/EMPLOYER	\$778,898.82	\$85,311.66	\$102,087.17	\$46,243.59	\$233,642.42	\$545,256.40	30.00%
12500	MEDICARE/EMPLOYER	\$57,411.77	\$4,120.37	\$4,190.22	\$4,077.09	\$12,387.68	\$45,024.09	21.58%
13100	WORK STUDY	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$31.49	\$31.49	\$1,068.51	2.86%
21200	STATIONERY/BUS.	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
21300	OFFICE SUPPLIES	\$13,650.00	\$368.99	\$396.68	\$791.18	\$1,556.85	\$12,093.15	11.41%
21400	DUPLICATING	\$42,400.00	\$1,181.22	\$1,499.88	\$3,052.67	\$5,733.77	\$36,666.23	13.52%
22100	CLEANING SUPPLIES	\$38,200.00	\$2,006.50	\$6,451.70	\$3,314.50	\$11,772.70	\$26,427.30	30.82%
22200	FUEL/OIL/LUBRICANTS	\$10,000.00	\$1,090.47	\$167.99	\$703.27	\$1,961.73	\$8,038.27	19.62%
22300	CATALOGING	\$7,000.00	\$0.00	\$111.89	\$0.00	\$111.89	\$6,888.11	1.60%
22400	A/V SUPPLIES/CATALOG	\$9,500.00	\$0.00	\$0.00	\$95.00	\$95.00	\$9,405.00	1.00%
22500	CIRCULATION SUPPLIES	\$33,900.00	\$78.46	\$0.00	\$988.56	\$1,067.02	\$32,832.98	3.15%
22600	LIGHT BULBS	\$7,200.00	\$0.00	\$1,501.32	\$776.45	\$2,277.77	\$4,922.23	31.64%
22800	UNIFORMS	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900.00	0.00%
22900	DISPLAY/EXHIBITS	\$6,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,700.00	0.00%
23000	IS SUPPLIES	\$6,500.00	\$199.99	\$0.00	\$408.87	\$608.86	\$5,891.14	9.37%
23100	BUILDING MATERIAL	\$21,000.00	\$403.55	\$1,136.05	\$1,282.57	\$2,822.17	\$18,177.83	13.44%
23200	PAINT/PAINTING SUPPLIES	\$400.00	\$125.56	\$94.17	\$0.00	\$219.73	\$180.27	54.93%
31100	CONSULTING SERVICES	\$13,500.00	\$0.00	\$2,730.00	\$125.00	\$2,855.00	\$10,645.00	21.15%
31200	ENGINEERING/ARCHITEC	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%
31201	ENCUMBERED	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	100.00%
31300	LEGAL SERVICES	\$17,300.00	\$0.00	\$2,008.95	\$1,365.00	\$3,373.95	\$13,926.05	19.50%
31400	BUILDING SERVICES	\$30,000.00	\$1,970.05	\$6,426.00	\$7,648.51	\$16,044.56	\$13,955.44	53.48%
31500	MAINTENANCE	\$144,600.00	\$2,560.46	\$5,296.41	\$1,408.78	\$9,265.65	\$135,334.35	6.41%
31600	COMPUTER SERVICES	\$69,637.32	\$5,323.12	\$4,915.16	\$4,981.69	\$15,219.97	\$54,417.35	21.86%
31700	ADMIN/ACCOUNTING	\$46,900.00	\$955.77	\$7,426.22	\$4,434.42	\$12,816.41	\$34,083.59	27.33%
31750	COLLECTION AGENCY	\$20,000.00	\$0.00	\$1,652.80	\$1,342.50	\$2,995.30	\$17,004.70	14.98%
32100	TELEPHONE	\$32,700.00	\$2,375.83	\$2,551.58	\$2,341.97	\$7,269.38	\$25,430.62	22.23%

Object	Object Descr	2014 Budget	Jan.	Feb.	Mar.	2014 YTD Amt	2014 YTD Balance	2014 %YTD Budget
32150	CABLE TV SERVICE	\$0.00	\$4.76	\$4.76	\$4.45	\$13.97	-\$13.97	0.00%
32200	POSTAGE	\$25,000.00	\$1,832.03	\$950.99	\$1,761.60	\$4,544.62	\$20,455.38	18.18%
32300	TRAVEL EXPENSE	\$10,000.00	\$91.52	\$0.00	\$1,247.12	\$1,338.64	\$8,661.36	13.39%
32400	PROFESSIONAL MTG/OFF	\$10,000.00	\$44.00	\$0.00	\$175.00	\$219.00	\$9,781.00	2.19%
32500	CONTINUING	\$10,000.00	\$0.00	\$199.00	\$199.00	\$398.00	\$9,602.00	3.98%
32600	FREIGHT/DELIVERY	\$1,600.00	\$0.00	\$16.62	\$0.00	\$16.62	\$1,583.38	1.04%
33100	ADVERTISING/PUBLICATI	\$2,700.00	\$249.77	\$368.42	\$1,117.09	\$1,735.28	\$964.72	64.27%
33200	PRINTING SERVICES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
34100	OFFICIAL BOND INS.	\$600.00	\$0.00	\$0.00	\$450.00	\$450.00	\$150.00	75.00%
34200	OTHER INSURANCE	\$63,400.00	\$0.00	\$14,714.00	\$51,856.00	\$66,570.00	-\$3,170.00	105.00%
35100	GAS	\$2,750.00	\$653.52	\$244.03	\$99.10	\$996.65	\$1,753.35	36.24%
35200	ELECTRICITY	\$296,400.00	\$28,843.24	\$31,350.10	\$27,265.24	\$87,458.58	\$208,941.42	29.51%
35300	WATER	\$27,300.00	\$1,001.46	\$1,704.66	\$347.17	\$3,053.29	\$24,246.71	11.18%
36100	BUILDING REPAIRS	\$22,000.00	\$1,844.00	\$6,471.81	\$5,000.00	\$13,315.81	\$8,684.19	60.53%
36300	OTHER	\$21,200.00	\$0.00	\$416.50	\$98.00	\$514.50	\$20,685.50	2.43%
36400	VEHICLE	\$11,000.00	\$15.00	\$2,685.99	\$343.53	\$3,044.52	\$7,955.48	27.68%
36500	MATERIALS	\$3,000.00	\$0.00	\$244.03	\$0.00	\$244.03	\$2,755.97	8.13%
37100	REAL ESTATE	\$38,200.00	\$9,514.40	-\$464.52	-\$71.80	\$8,978.08	\$29,221.92	23.50%
38450	DATABASES	\$161,917.00	\$2,520.00	\$976.00	\$0.00	\$3,496.00	\$158,421.00	2.16%
38460	E-BOOKS	\$102,136.00	\$1,313.09	\$0.00	\$18,975.93	\$20,289.02	\$81,846.98	19.86%
39100	DUES/INSTITUTIONAL	\$7,550.00	\$6,551.35	\$0.00	\$1,000.00	\$7,551.35	-\$1.35	100.02%
39200	INTEREST/TEMPORARY	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
39500	EDUCATIONAL/LICENSIN	\$4,000.00	\$960.00	\$0.00	\$0.00	\$960.00	\$3,040.00	24.00%
44100	FURNITURE	\$10,000.00	\$0.00	\$768.00	\$0.00	\$768.00	\$9,232.00	7.68%
44300	OTHER EQUIPMENT	\$68,000.00	\$0.00	\$2,716.39	\$1,168.18	\$3,884.57	\$64,115.43	5.71%
44450	BUILDING RENOVATION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
45100	BOOKS	\$548,250.00	\$40,680.14	\$35,841.52	\$50,181.59	\$126,703.25	\$421,546.75	23.11%
45200	PERIODICALS/NEWSPAPE	\$41,936.00	\$1,832.85	\$1.78	\$975.10	\$2,809.73	\$39,126.27	6.70%
45300	NONPRINT MATERIALS	\$345,961.00	\$21,602.21	\$24,729.71	\$30,382.67	\$76,714.59	\$269,246.41	22.17%
		\$8,011,683.99	\$577,797.10	\$622,425.33	\$642,391.43	\$1,842,613.86	\$6,169,070.13	23.00%

MONROE COUNTY PUBLIC LIBRARY

LIRF Budget & Expenditure Report

January 1, 2014 to March 31, 2014

3 months = 25.0%

Object	Object Descr	2014 Budget	Jan.	Feb.	Mar.	YTD Amount	2014	2014
							Balance	%YTD
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44300	OTHER EQUIPMENT	\$46,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,000.00	0.00%
44450	BUILDING RENOVATION	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0.00%
44600	IS EQUIPMENT	\$54,000.00	\$0.00	\$0.00	\$15,245.00	\$15,245.00	\$38,755.00	28.23%
		\$350,000.00	\$0.00	\$0.00	\$15,245.00	\$15,245.00	\$334,755.00	4.36%

MONROE COUNTY PUBLIC LIBRARY

Debt Service Budget & Expenditures Report

January 1, 2014 to March 31, 2014
3 months = 25.0%

Object Object Descr	2014 Budget	Jan.	Feb.	Mar.	2014 YTD Amt	2014	2014
						YTD	%YTD
						Balance	Budget
37100 REAL ESTATE	\$607,768.00	\$0.00	\$0.00	\$0.00	\$0.00	\$607,768.00	0.00%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$607,768.00	\$0.00	\$0.00	\$0.00	\$0.00	\$607,768.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Rainy Day Budget & Expenditures Report

January 1, 2014 to March 31, 2014

3 months = 25.0%

Object	Object Descr	2014			2014	2014	2014	
		Budget	Jan.	Feb.	Mar.	YTD Amt	YTD Balance	%YTD Budget
31100	CONSULTING SERVICES	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
31200	ENGINEERING/ARCHITECT	\$0.00	\$0.00	\$0.00	\$17,602.16	\$17,602.16	-\$17,602.16	0.00%
31300	LEGAL SERVICES	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44100	FURNITURE	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44300	OTHER EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44450	BUILDING RENOVATION	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
		\$400,000.00	\$0.00	\$0.00	\$17,602.16	\$17,602.16	\$382,397.84	4.40%

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report

January 1, 2014 to March 31, 2014

3 months = 25.0%

Object	Object Descr	2014 Budget	Jan.	Feb.	Mar.	YTD Amount	2014 YTD Balance	2014 %YTD Budget
11300	PROF/SUPERVISORS	\$62,658.60	\$4,819.94	\$4,819.94	\$4,819.94	\$14,459.82	\$48,198.78	23.08%
11400	PROFESSIONAL ASSISTANT	\$126,136.26	\$9,702.74	\$9,702.74	\$9,702.76	\$29,108.24	\$97,028.02	23.08%
11600	CLERICAL ASSISTANTS	\$181,897.62	\$14,077.62	\$14,185.13	\$13,748.70	\$42,011.45	\$139,886.17	23.10%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$22,950.00	\$1,691.79	\$1,700.17	\$1,672.13	\$5,064.09	\$17,885.91	22.07%
12300	PERF/EMPLOYER	\$32,238.12	\$2,487.06	\$1,244.13	\$3,735.77	\$7,466.96	\$24,771.16	23.16%
12350	PERF/EMPLOYEE CONTRIB.	\$8,635.32	\$666.16	\$333.24	\$1,000.63	\$2,000.03	\$6,635.29	23.16%
12400	INS/EMPLOYER CONTRIBUTION	\$73,000.00	\$12,936.51	\$10,190.94	\$4,743.25	\$27,870.70	\$45,129.30	38.18%
12500	MEDICARE/EMPLOYER	\$5,375.40	\$395.66	\$397.63	\$391.07	\$1,184.36	\$4,191.04	22.03%
13100	WORK STUDY	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
21200	STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300	OFFICE SUPPLIES	\$500.00	\$0.00	\$111.96	\$0.00	\$111.96	\$388.04	22.39%
21400	DUPLICATING	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$0.00	\$0.00	\$37.29	\$37.29	\$962.71	3.73%
22700	VIDEO TAPE/MEDIA STORAGE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
23000	IS SUPPLIES	\$1,000.00	\$0.00	\$87.00	\$0.00	\$87.00	\$913.00	8.70%
23500	VIDEO MATERIALS/CATS	\$10,000.00	\$871.12	\$0.00	\$349.62	\$1,220.74	\$8,779.26	12.21%
31100	CONSULTING SERVICES	\$10,000.00	\$0.00	\$361.00	\$0.00	\$361.00	\$9,639.00	3.61%
31300	LEGAL SERVICES	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
31600	COMPUTER SERVICES	\$500.00	\$49.90	\$49.90	\$49.90	\$149.70	\$350.30	29.94%
31650	DIGITIZATION SERVICES	\$21,000.00	\$4,055.00	\$4,105.00	\$2,710.00	\$10,870.00	\$10,130.00	51.76%
31700	ADMIN/ACCOUNTING SERVICES	\$0.00	\$5.56	\$1.39	\$4.85	\$11.80	-\$11.80	0.00%
32100	TELEPHONE	\$3,700.00	\$251.13	\$0.00	\$499.99	\$751.12	\$2,948.88	20.30%
32150	CABLE TV SERVICE	\$0.00	\$11.12	\$11.12	\$10.39	\$32.63	-\$32.63	0.00%
32200	POSTAGE	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
32300	TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
32400	PROFESSIONAL MTG/OFF SITE	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
32600	FREIGHT/DELIVERY	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%

Object	Object Descr	2014 Budget	Jan.	Feb.	Mar.	YTD Amount	2014 YTD Balance	2014 %YTD Budget
36300	OTHER EQUIP/FURNITURE	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
37100	REAL ESTATE RENTAL/PARKING	\$3,500.00	\$1,099.12	-\$78.16	-\$95.44	\$925.52	\$2,574.48	26.44%
39100	DUES/INSTITUTIONAL	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39500	EDUCATIONAL/LICENSING	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600	COMMUNITY NEWS SERVICES	\$10,000.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$7,500.00	25.00%
44100	FURNITURE	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
44700	EQUIPMENT - CATS	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0.00%
44750	SOFTWARE - CATS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
		\$664,141.32	\$53,120.43	\$49,723.13	\$43,380.85	\$146,224.41	\$517,916.91	22.02%

MONROE COUNTY PUBLIC LIBRARY

LCPF Budget & Expenditure Report

January 1, 2014 to March 31, 2014
3 months = 25.0%

Object	Object Descr	2014 Budget	Jan.	Feb.	Mar.	YTD Amount	2014 YTD Balance	2014 %YTD Budget
39450	TRANSFER TO ANOTHER	\$0.00	\$418,856.68	\$0.00	\$0.00	\$418,856.68	-\$418,856.68	0.00%
		\$0.00	\$418,856.68	\$0.00	\$0.00	\$418,856.68	-\$418,856.68	0.00%

MONROE COUNTY PUBLIC LIBRARY

Gen. Obligation Bond Budget & Expenditure

January 1, 2014 to March 31, 2014

3 months = 25.0%

Object	Object Descr	2014 Budget	Jan.	Feb.	Mar.	YTD Amount	2014	2014
							YTD	%YTD
							Balance	Budget
31100	CONSULTING	\$0.00	\$0.00	\$0.00	\$4,375.00	\$4,375.00	-\$4,375.00	0.00%
31200	ENGINEERING/ARCHIT	\$0.00	\$13,200.00	\$22,402.16	\$16,402.16	\$19,200.00	-\$19,200.00	0.00%
44300	OTHER EQUIPMENT	\$0.00	\$44,831.57	\$0.00	\$22,415.78	\$67,247.35	-\$67,247.35	0.00%
44450	BUILDING	\$0.00	\$3,977.50	\$0.00	\$0.00	\$3,977.50	-\$3,977.50	0.00%
44600	IS EQUIPMENT	\$50,000.00	\$5,192.00	\$0.00	\$4,974.03	\$10,166.03	\$39,833.97	20.33%
44650	IS SOFTWARE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44700	EQUIPMENT - CATS	\$45,000.00	\$20,680.00	\$2,797.00	\$8,056.97	\$31,533.97	\$13,466.03	70.08%
44750	SOFTWARE - CATS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
		\$125,000.00	\$87,881.07	\$25,199.16	\$23,419.62	\$136,499.85	-\$11,499.85	109.20%

MONROE COUNTY PUBLIC LIBRARY

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Expenditure Summary compared to last year
2014 compared to 2013: Period Ending March

Fund	Fund Descr	2014 Budget	March 2014 Amt	2014 YTD Amt	2013 Budget	March 2013 Amt	2013 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,011,683.99	\$641,729.94	\$1,842,613.86	\$7,818,019.99	\$577,416.00	\$1,880,461.31	-2.01%
002	JAIL	\$0.00	\$668.71	\$668.71	\$0.00	\$435.54	\$720.69	-7.21%
003	CLEARING	\$0.00	\$40.64	\$40.64	\$0.00	\$0.00	\$0.00	0.00%
004	GIFT UNRESTRICTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.81	-100.00%
005	PLAC	\$0.00	\$0.00	\$2,300.00	\$0.00	\$0.00	\$2,400.00	-4.17%
006	RETIREEES	\$0.00	\$137.37	\$549.48	\$0.00	\$1,027.50	\$4,389.30	-87.48%
007	LIRF	\$350,000.00	\$15,245.00	\$15,245.00	\$350,000.00	\$0.00	\$0.00	0.00%
008	DEBT SERVICE	\$607,768.00	\$0.00	\$0.00	\$600,000.00	\$0.00	\$0.00	0.00%
009	RAINY DAY	\$400,000.00	\$17,602.16	\$17,602.16	\$400,000.00	\$0.00	\$0.00	0.00%
010	PAYROLL	\$0.00	\$328,273.70	\$1,007,035.12	\$0.00	\$321,685.67	\$985,706.76	2.16%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$6,297.59	\$12,037.19	\$0.00	\$7,175.61	\$18,255.66	-34.06%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-FOUNDATION	\$0.00	\$9,001.18	\$20,633.33	\$101,850.00	\$9,030.69	\$17,789.39	15.99%
020	SPECIAL REVENUE	\$664,141.32	\$43,380.85	\$146,224.41	\$632,213.49	\$44,309.00	\$138,299.34	5.73%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$418,856.68	\$10,975.00	\$0.00	\$10,817.71	3771.95%
022	GATES HARDWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$409.92	\$12,417.32	-100.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	GENERAL	\$125,000.00	\$23,419.62	\$136,499.85	\$133,000.00	\$8,254.18	\$71,329.71	91.36%
027	COMMUNITY FDTN	\$27,485.00	\$1,954.50	\$4,759.60	\$26,000.00	\$0.00	\$0.00	0.00%
028	FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$10,186,078.31	\$1,087,751.26	\$3,625,066.03	\$10,072,058.48	\$969,744.11	\$3,142,738.00	15.35%

MONROE COUNTY PUBLIC LIBRARY

Revenue Totals Budget Forms (all funds)

Source Descr	2014 YTD Budget	Jan	Feb	Mar	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
Fund 001 OPERATING							
PROPERTY	\$5,350,596.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,350,596.00	0.00%
INTANGIBLES TAX	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,000.00	0.00%
LICENSE EXCISE TAX	\$279,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$279,000.00	0.00%
COUNTY OPTION	\$1,968,168.00	\$164,013.98	\$164,013.98	\$164,013.98	\$492,041.94	\$1,476,126.06	25.00%
COMMERCIAL	\$45,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,700.00	0.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL COPIERS/PRINTERS	\$0.00	\$466.30	\$384.79	\$301.85	\$1,152.94	-\$1,152.94	0.00%
LOST/DAMAGED	\$0.00	\$2,791.83	\$1,925.10	\$2,068.66	\$6,785.59	-\$6,785.59	0.00%
FINES/FEES	\$175,000.00	\$12,077.48	\$12,857.50	\$13,864.48	\$38,799.46	\$136,200.54	22.17%
COLLECTION AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN	\$12,500.00	\$767.70	\$1,287.50	\$0.00	\$2,055.20	\$10,444.80	16.44%
MISCELLANEOUS	\$0.00	\$88.76	\$101.40	\$116.25	\$306.41	-\$306.41	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,500.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$28.77	\$16.00	\$50.40	\$95.17	-\$95.17	0.00%
OBITS	\$0.00	\$184.00	\$99.00	\$174.00	\$457.00	-\$457.00	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$11,000.00	\$1,312.98	\$1,106.77	\$1,107.10	\$3,526.85	\$7,473.15	32.06%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$1,000.00	\$0.00	\$0.00	\$225.00	\$225.00	\$775.00	22.50%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$7,873,464.00	\$181,731.80	\$181,792.04	\$181,921.72	\$545,445.56	\$7,328,018.44	6.93%
Fund 002 JAIL							
RECEIPTS	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING							
CONFERENCE/RECEIPT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2014 YTD Budget	Jan	Feb	Mar	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$135.57	\$0.00	\$135.57	-\$135.57	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$135.57	\$0.00	\$135.57	-\$135.57	0.00%
Fund 004 GIFT UNRESTRICTED							
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$96.81	\$170.11	\$1,113.58	\$1,380.50	-\$1,380.50	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$96.81	\$170.11	\$1,113.58	\$1,380.50	-\$1,380.50	0.00%
Fund 005 PLAC							
PUBLIC LIBRARY	\$0.00	\$1,100.00	\$950.00	\$1,400.00	\$3,450.00	-\$3,450.00	0.00%
Fund 005 PLAC	\$0.00	\$1,100.00	\$950.00	\$1,400.00	\$3,450.00	-\$3,450.00	0.00%
Fund 006 RETIREES							
RETIREES INSURANCE	\$0.00	\$137.37	\$137.37	\$137.37	\$412.11	-\$412.11	0.00%
Fund 006 RETIREES	\$0.00	\$137.37	\$137.37	\$137.37	\$412.11	-\$412.11	0.00%
Fund 007 LIRF							
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT SERVICE							
PROPERTY	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600,000.00	0.00%
INTANGIBLES TAX	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
LICENSE EXCISE TAX	\$32,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,000.00	0.00%
COMMERCIAL	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$639,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$639,000.00	0.00%
Fund 009 RAINY DAY							
COUNTY OPTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$418,856.68	\$0.00	\$0.00	\$418,856.68	-\$418,856.68	0.00%
Fund 009 RAINY DAY	\$0.00	\$418,856.68	\$0.00	\$0.00	\$418,856.68	-\$418,856.68	0.00%

Source Descr	2014 YTD Budget	Jan	Feb	Mar	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
Fund 010 PAYROLL							
GROSS PAYROLL	\$0.00	\$328,758.87	\$334,953.02	\$328,093.13	\$991,805.02	-\$991,805.02	0.00%
Fund 010 PAYROLL	\$0.00	\$328,758.87	\$334,953.02	\$328,093.13	\$991,805.02	-\$991,805.02	0.00%
Fund 013 PETTY CASH							
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE							
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-RESTRICED							
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$4,073.97	\$4,073.97	-\$4,073.97	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$740.00	\$1,440.00	\$4,205.60	\$6,385.60	-\$6,385.60	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$740.00	\$1,440.00	\$8,279.57	\$10,459.57	-\$10,459.57	0.00%
Fund 019 GIFT-FOUNDATION							
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$0.00	\$48,474.15	\$48,474.15	-\$48,474.15	0.00%
Fund 019 GIFT-	\$0.00	\$0.00	\$0.00	\$48,474.15	\$48,474.15	-\$48,474.15	0.00%
Fund 020 SPECIAL REVENUE							
MISCELLANEOUS	\$0.00	\$200.00	\$50.00	\$175.00	\$425.00	-\$425.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$99,392.00	\$0.00	\$99,392.00	-\$99,392.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$58,310.00	\$58,310.00	-\$58,310.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$3,532.50	\$3,532.50	-\$3,532.50	0.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 020 SPECIAL	\$0.00	\$200.00	\$99,442.00	\$62,017.50	\$161,659.50	-\$161,659.50	0.00%
Fund 021 CAPITAL PROJECTS							
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT							
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 GENERAL OBLIGATION BOND							
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 GENERAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2014 YTD Budget	Jan	Feb	Mar	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
Fund 027 COMMUNITY FDTN GRANT							
RECEIPTS	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	-\$10,000.00	0.00%
Fund 027 COMMUNITY	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	-\$10,000.00	0.00%
Fund 028 FINRA 2014							
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$8,512,464.00	\$931,621.53	\$625,020.11	\$641,437.02	\$2,198,078.66	\$6,314,385.34	25.82%

MONROE COUNTY PUBLIC LIBRARY

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Cash Balances by fund

Current Period: March 2014

FUND Descr	03/01/14	MTD Debit	MTD Credit	03/31/14	Bal Sht Descr
OPERATING	\$1,914.07	\$0.50	\$0.00	\$1,914.57	CHASE/BANK ONE SAVINGS
OPERATING	\$11,017.64	\$5,943.93	\$0.00	\$16,961.57	ONB/MONROE BANK CHECKING
OPERATING	\$13,997.18	\$11,088.34	\$0.19	\$25,085.33	GERMAN AMER./UNITED COMMERCE
OPERATING	-\$61,805.28	\$537,579.24	\$645,524.78	-\$169,750.82	FIFTH THIRD BANK CHECKING
OPERATING	\$758,513.20	\$1,104.74	\$370,000.00	\$389,617.94	FIFTH THIRD BANK SAVINGS
Fund 001 OPERATING	\$723,636.81	\$555,716.75	\$1,015,524.97	\$263,828.59	
JAIL	\$6,000.00	\$0.00	\$668.71	\$5,331.29	FIFTH THIRD BANK CHECKING
Fund 002 JAIL	\$6,000.00	\$0.00	\$668.71	\$5,331.29	
CLEARING	\$135.57	\$0.00	\$0.00	\$135.57	ONB/MONROE BANK CHECKING
CLEARING	\$1,820.87	\$0.00	\$40.64	\$1,780.23	FIFTH THIRD BANK CHECKING
Fund 003 CLEARING	\$1,956.44	\$0.00	\$40.64	\$1,915.80	
GIFT UNRESTRICTED	\$186.61	\$1,104.58	\$0.00	\$1,291.19	ONB/MONROE BANK CHECKING
GIFT UNRESTRICTED	\$3.00	\$9.00	\$0.00	\$12.00	GERMAN AMER./UNITED COMMERCE
GIFT UNRESTRICTED	\$9,422.98	\$0.00	\$0.00	\$9,422.98	FIFTH THIRD BANK CHECKING
Fund 004 GIFT UNRESTRICTED	\$9,612.59	\$1,113.58	\$0.00	\$10,726.17	
PLAC	\$270.00	\$381.02	\$0.00	\$651.02	ONB/MONROE BANK CHECKING
PLAC	\$680.00	\$1,000.00	\$0.00	\$1,680.00	GERMAN AMER./UNITED COMMERCE
PLAC	\$1,100.00	\$18.98	\$0.00	\$1,118.98	FIFTH THIRD BANK CHECKING
Fund 005 PLAC	\$2,050.00	\$1,400.00	\$0.00	\$3,450.00	
RETIREES	-\$137.37	\$137.37	\$137.37	-\$137.37	FIFTH THIRD BANK CHECKING
Fund 006 RETIREES	-\$137.37	\$137.37	\$137.37	-\$137.37	
LIRF	\$10,013.55	\$0.00	\$0.00	\$10,013.55	CHASE/BANK ONE SAVINGS
LIRF	\$20,692.32	\$0.00	\$15,245.00	\$5,447.32	FIFTH THIRD BANK CHECKING
LIRF	\$803,518.58	\$0.00	\$0.00	\$803,518.58	FIFTH THIRD BANK SAVINGS
LIRF	\$500.00	\$0.00	\$0.00	\$500.00	5-3 LIQUIDITY MGMT ACCT
LIRF	\$500,000.00	\$0.00	\$0.00	\$500,000.00	INVESTMENT CD s
Fund 007 LIRF	\$1,334,724.45	\$0.00	\$15,245.00	\$1,319,479.45	
DEBT SERVICE	\$55,336.95	\$0.00	\$0.00	\$55,336.95	FIFTH THIRD BANK CHECKING
DEBT SERVICE	\$18,214.08	\$0.00	\$0.00	\$18,214.08	FIFTH THIRD BANK SAVINGS
Fund 008 DEBT SERVICE	\$73,551.03	\$0.00	\$0.00	\$73,551.03	
RAINY DAY	\$12,442.20	\$30,000.00	\$17,602.16	\$24,840.04	FIFTH THIRD BANK CHECKING
RAINY DAY	\$1,482,423.86	\$0.00	\$30,000.00	\$1,452,423.86	FIFTH THIRD BANK SAVINGS
RAINY DAY	\$500.00	\$0.00	\$0.00	\$500.00	5-3 LIQUIDITY MGMT ACCT
RAINY DAY	\$500,000.00	\$0.00	\$0.00	\$500,000.00	INVESTMENT CD s

FUND Descr	03/01/14	MTD Debit	MTD Credit	03/31/14	Bal Sht Descr
Fund 009 RAINY DAY	\$1,995,366.06	\$30,000.00	\$47,602.16	\$1,977,763.90	
GIFT-RESTRICED	\$960.00	\$1,285.00	\$0.00	\$2,245.00	ONB/MONROE BANK CHECKING
GIFT-RESTRICED	\$462.90	\$160.00	\$5.75	\$617.15	GERMAN AMER./UNITED COMMERCE
GIFT-RESTRICED	\$31,426.94	\$6,834.57	\$6,291.84	\$31,969.67	FIFTH THIRD BANK CHECKING
GIFT-RESTRICED	\$50,000.00	\$0.00	\$0.00	\$50,000.00	FIFTH THIRD BANK SAVINGS
Fund 016 GIFT-RESTRICED	\$82,849.84	\$8,279.57	\$6,297.59	\$84,831.82	
GIFT-FOUNDATION	\$0.00	\$216.61	\$0.00	\$216.61	ONB/MONROE BANK CHECKING
GIFT-FOUNDATION	\$11,677.39	\$48,474.15	\$9,217.79	\$50,933.75	FIFTH THIRD BANK CHECKING
Fund 019 GIFT-FOUNDATION	\$11,677.39	\$48,690.76	\$9,217.79	\$51,150.36	
SPECIAL REVENUE	\$58.33	\$175.00	\$4.85	\$228.48	GERMAN AMER./UNITED COMMERCE
SPECIAL REVENUE	\$91,369.23	\$61,937.94	\$43,471.44	\$109,835.73	FIFTH THIRD BANK CHECKING
SPECIAL REVENUE	\$155,000.00	\$0.00	\$0.00	\$155,000.00	FIFTH THIRD BANK SAVINGS
Fund 020 SPECIAL REVENUE	\$246,427.56	\$62,112.94	\$43,476.29	\$265,064.21	
FINRA GRANT	\$385.94	\$0.00	\$0.00	\$385.94	FIFTH THIRD BANK CHECKING
Fund 024 FINRA GRANT	\$385.94	\$0.00	\$0.00	\$385.94	
GENERAL OBLIGATION BOND	\$49,715.01	\$32,847.16	\$56,266.78	\$26,295.39	FIFTH THIRD BANK CHECKING
GENERAL OBLIGATION BOND	\$1,329,441.92	\$0.00	\$0.00	\$1,329,441.92	FIFTH THIRD BANK SAVINGS
Fund 026 GENERAL OBLIGATION BOND	\$1,379,156.93	\$32,847.16	\$56,266.78	\$1,355,737.31	
COMMUNITY FDTN GRANT	\$0.00	\$10,000.00	\$0.00	\$10,000.00	ONB/MONROE BANK CHECKING
COMMUNITY FDTN GRANT	\$2,713.36	\$0.00	\$1,954.50	\$758.86	FIFTH THIRD BANK CHECKING
Fund 027 COMMUNITY FDTN GRANT	\$2,713.36	\$10,000.00	\$1,954.50	\$10,758.86	
	\$5,869,971.03	\$750,298.13	\$1,196,431.80	\$5,423,837.36	

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CHASE BANK SAVINGS

06110 BANKONESV

March 2014

Account Summary

Beginning Balance	3/1/2014	\$11,927.62
+ Receipts/Deposits		\$0.50
- Payments (Checks and		\$0.00
Ending Balance as	3/31/2014	\$11,928.12

Check Book

Active	G 001-06110	OPERATING	\$1,914.57
Active	G 004-06110	GIFT UNRESTRICTED	\$0.00
Active	G 007-06110	LIRF	\$10,013.55
Active	G 008-06110	DEBT SERVICE	\$0.00
Active	G 009-06110	RAINY DAY	\$0.00
Active	G 010-06110	PAYROLL	\$0.00
Active	G 016-06110	GIFT-RESTRICED	\$0.00
Active	G 017-06110	LEVY EXCESS	\$0.00
Active	G 019-06110	GIFT-FOUNDATION	\$0.00
Active	G 021-06110	CAPITAL PROJECTS	\$0.00
		Cash	\$11,928.12

Beginng Balance	\$11,927.62
+ Total Deposits	\$0.50
- Checks Written	\$0.00

Check Book	\$11,928.12
Difference	\$0.00

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ONB MONROE CHECKING
06300 ONB/MONROE
March 2014**

Account Summary

Beginning Balance	3/1/2014	\$12,569.82
+ Receipts/Deposits		\$18,931.14
- Payments (Checks and		\$0.00
Ending Balance as	3/31/2014	\$31,500.96

Check Book

Active	G 001-06300	OPERATING	\$16,961.57
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$135.57
Active	G 004-06300	GIFT UNRESTRICTED	\$1,291.19
Active	G 005-06300	PLAC	\$651.02
Active	G 006-06300	RETIREEES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$2,245.00
Active	G 019-06300	GIFT-FOUNDATION	\$216.61
Active	G 020-06300	SPECIAL REVENUE	\$0.00
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$10,000.00
		Cash	\$31,500.96
	Beginng Balance		\$12,569.82
	+ Total Deposits		\$18,931.14
	- Checks Written		\$0.00
	Check Book		\$31,500.96
	Difference		\$0.00

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GERMAN-AMER/UNITED C
06400 GER AME/UC
March 2014

Account Summary

Beginning Balance	3/1/2014	\$15,201.41
+ Receipts/Deposits		\$12,421.55
- Payments (Checks and		\$0.00
Ending Balance as	3/31/2014	\$27,622.96

Check Book

Active	G 001-06400	OPERATING	\$25,085.33
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$12.00
Active	G 005-06400	PLAC	\$1,680.00
Active	G 016-06400	GIFT-RESTRICED	\$617.15
Active	G 020-06400	SPECIAL REVENUE	\$228.48
		Cash	\$27,622.96
	Beginng Balance	\$15,201.41	
	+ Total Deposits	\$12,421.55	
	- Checks Written	\$0.00	
	Check Book	\$27,622.96	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

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Page 1

***Check Reconciliation©**

FIFTH THIRD CHECKING

06500 FIFTHCKNG

March 2014

Account Summary

Beginning Balance	3/1/2014	\$344,541.33
+ Receipts/Deposits		\$681,435.02
- Payments (Checks and		\$776,865.89
Ending Balance as	3/31/2014	\$249,110.46

Check Book

Active	G 001-06500	OPERATING	-\$169,750.82
Active	G 002-06500	JAIL	\$5,331.29
Active	G 003-06500	CLEARING	\$1,780.23
Active	G 004-06500	GIFT UNRESTRICTED	\$9,422.98
Active	G 005-06500	PLAC	\$1,118.98
Active	G 006-06500	RETIREES	-\$137.37
Active	G 007-06500	LIRF	\$5,447.32
Active	G 008-06500	DEBT SERVICE	\$55,336.95
Active	G 009-06500	RAINY DAY	\$24,840.04
Active	G 010-06500	PAYROLL	\$0.00
Active	G 016-06500	GIFT-RESTRICED	\$31,969.67
Active	G 019-06500	GIFT-FOUNDATION	\$50,933.75
Active	G 020-06500	SPECIAL REVENUE	\$109,835.73
Active	G 021-06500	CAPITAL PROJECTS	\$0.00
Active	G 022-06500	GATES HARDWARE	\$0.00
Active	G 024-06500	FINRA GRANT	\$385.94
Active	G 025-06500	LSTA-SMITHVILLE	\$0.00
Active	G 026-06500	GENERAL OBLIGATION	\$26,295.39
Active	G 027-06500	COMMUNITY FDTN	\$758.86
Active	G 028-06500	FINRA 2014	\$0.00
		Cash	\$153,568.94
	Begining Balance		\$344,541.33
	+ Total Deposits		\$681,435.02
	- Checks Written		\$872,407.41
	Check Book		\$153,568.94
	O/S Checks		\$95,541.52

MONROE COUNTY PUBLIC LIBRARY

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Page 1

***Check Reconciliation©**

FIFTH THIRD SAVINGS

06510 FIFTHSAVG

March 2014

Account Summary

Beginning Balance	3/1/2014	\$4,597,111.64
+ Receipts/Deposits		\$1,104.74
- Payments (Checks and		\$400,000.00
Ending Balance as	3/31/2014	\$4,198,216.38

Check Book

Active	G 001-06510	<i>OPERATING</i>	\$389,617.94
Active	G 007-06510	<i>LIRF</i>	\$803,518.58
Active	G 008-06510	<i>DEBT SERVICE</i>	\$18,214.08
Active	G 009-06510	<i>RAINY DAY</i>	\$1,452,423.86
Active	G 016-06510	<i>GIFT-RESTRICED</i>	\$50,000.00
Active	G 020-06510	<i>SPECIAL REVENUE</i>	\$155,000.00
Active	G 021-06510	<i>CAPITAL PROJECTS</i>	\$0.00
Active	G 025-06510	<i>LSTA-SMITHVILLE</i>	\$0.00
Active	G 026-06510	<i>GENERAL OBLIGATION</i>	\$1,329,441.92
		Cash	\$4,198,216.38

Beginng Balance	\$4,597,111.64
+ Total Deposits	\$1,104.74
- Checks Written	\$400,000.00

Check Book	\$4,198,216.38
Difference	\$0.00

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE: April 16, 2014

Beginning Employment

- Eric Rodkin, Facilities, Security Technician, Pay Grade E, 20 hours per week effective April 21, 2014.
- Ashley Barrett, Facilities, Security Technician, Pay Grade E, 20 hours per week effective April 28, 2014.

Ending Employment

- Mark Blackwell, Adult Services, Reference Assistant, Pay Grade F, 37.5 hours per week effective April 18, 2014.
- Josh Caswell, Circulation, Page, Pay Grade A, 15-18 hours per week effective April 3, 2014.
- Irena Micajkova Otten, Circulation, Page, Pay Grade A, 15-18 hours per week effective April 4, 2014.
- Austin Stroud, Information Systems, Instructional Designer, Pay Grade I, 37.5 hours per week effective May 2, 2014.
- Ron Payton, Facilities, Security Technician, Pay Grade E, 20 hours per week effective April 23, 2014.

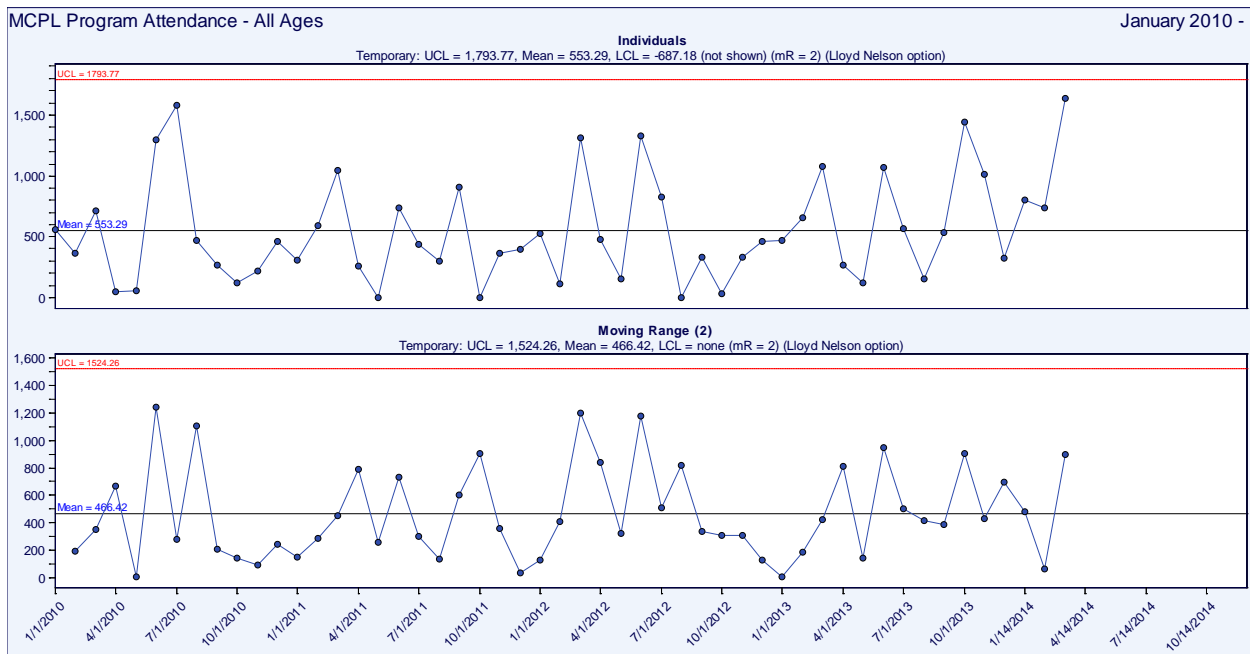
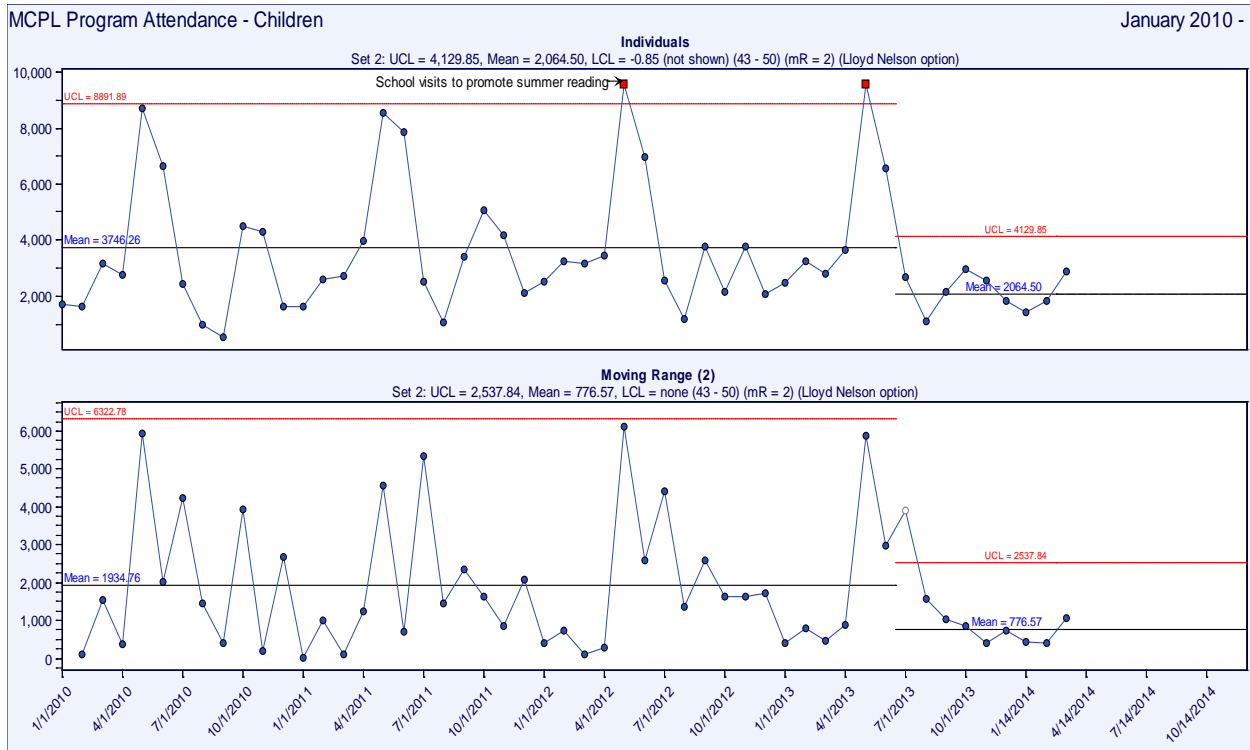
Job Changes

None

2014 Board of Trustees Calendar

January	8	Work Session	Conflict of Interest forms; officer slate presented
	15	Board Meeting	Budget line-item transfers; officer slate approved; El Centro contract
	15	Board of Finance	Review Investment Report and Policy
February	12	Work Session	
	19	Board Meeting	Election of Board Officers
March	12	Work Session	
	26	Board Meeting	Update: Communications & Marketing/Michael Hoerger
April	2	Special Work Session	Presentation of Renovation Contractor Recommendation for Main Renovation
	9	Special Board Meeting/Work Session	Action item: Contractor for Main Renovation
	16	Board Meeting	Update: It's Your Money/Steve Backs
May	14	Work Session	
	21	Board Meeting	Update: Partnerships/Josh Wolf
June	11	Work Session	
	18	Board Meeting	Update: Staff Development/Marilyn Wood
July	9	Work Session	Draft 2015 Budget
	16	Board Meeting	Update: Value of HR/Kyle Wickemeyer-Hardy
August	13	Work Session	Revise 2015 Budget
	20	Board Meeting	Approve 2015 Budget for advertising; Update: Content and Collections - Mickey Needham and Pam Wasmer
September	10	Work Session	
	17	Board Meeting	2015 Budget; Update: Ellettsville/Mickey Needham
	17	Public Hearing	Public Hearing on 2015 Budget
October	8	Work Session	2015 Budget, as recommended by County Council
	15	Board Meeting	Adopt 2015 Budget; Update: Community Outreach/Chris Jackson
November	12	Work Session	
	19	Board Meeting	Approve 2015 employee insurance package; review Internet and Computer Use Policy; Update: CATS/Michael White
December	10	Work Session	
	17	Board Meeting	Approve 2015 salary schedule, holiday schedule, pay grade schedule, director's salary; CATS contracts; Update: Social Media/Michael Hoerger

GOAL 1: Strengthen 21st century literacy skills.



1A. Strengthen early literacy skills

Stephanie Holman visited Edgewood Early Childhood Center and Head Start classes and regaled a number of classrooms with stories and fun.

- Polly O'Shea presented a new storytime to Head Start classrooms this month with a "Monkeys and Bananas" theme. She read *Monkeys* by Kate Riggs (a nonfiction selection), *Beautiful Bananas* by

Elizabeth Laird, and performed the action song “Five Little Monkeys Jumping on the Bed” with finger puppets. The children played “Monkey See, Monkey Do”, and also did the fun action chant “B-Banana.” Hands down, the favorite part of this storytime was the puppet show based on *Banana* by Ed Vere, where two monkeys tell a story only using the words “banana” and “please” with various inflections. Polly reports, “One teacher mentioned that the puppet show engaged a largely non-verbal student in a way she hadn’t seen before; he remembered and independently re-enacted the scenes throughout the week. Also a Head Start child ran up to me in town one Sunday saying ‘You remember that monkey banana puppet show? That was SO funny!’ and he busted up laughing. I have to admit, I love making my kids and teachers laugh.”

- With the addition of weekly evening lapsit programs, Mary’s early literacy following has grown considerably. We presented 10 Birth-to-Two programs in March for 106 babies and caregivers.

1B. Support basic literacy skills.

- VITAL tutors provided 378 hours of one-to-one tutoring to 98 learners in March. In addition to regular tutoring activities, nine tutors attended a meet-up session on “Comprehension through Conversation” to support reading comprehension skills. This session offered strategies to engage learners’ strengths and intellect regardless of their reading ability.
- VITAL continues offering beginning level English conversation classes at the library, in coordination with the IU Teaching English to Speakers of other Languages (TESOL) practicum program. Eight new English speakers attend weekly small group classes to improve their English speaking skills.
- Mary Frasier partnered with VITAL staff to present an early literacy workshop/dinner for Early Head Start families. Afterwards, Whitney Marocco, the Head Start home visit supervisor wrote this to Mary: “The parents have been enthusiastic in follow-up conversations during home visits, the children more receptive to songs and stories, and one very proud preschooler showed me his new very own library card.”
- Once again, the Stinesville student body exceeded their annual reading goals and Stephanie Holman was invited to provide the students with a story presentation as part of their reward (along with an extra recess). This year the date fell near Dr. Seuss’s birthday so Stephanie told non-fiction stories about how the childhood of Theodore Seuss Geisel inspired several of the titles he wrote later in life.
- Penny Gillie created a new literacy skills bulletin board display for the Ellettsville Children’s Room that focused on rhyming.
- Lisa Champelli, Bara Swinson, and Vanessa Schwegman delivered library cards to two more MCCSC schools this month – Summit Elementary and Bloomington High School North. The library is learning more about this process with each school that joins.
- Despite the lingering winter, programming soared in Children’s Services this month. Staff presented 46 programs in March for 2,848 children and caregivers and hosted 24 sessions in the Learn and Play Space for 506 patrons. It was the busiest month in recent memory.

1C. Serve as a community resource for digital literacy.

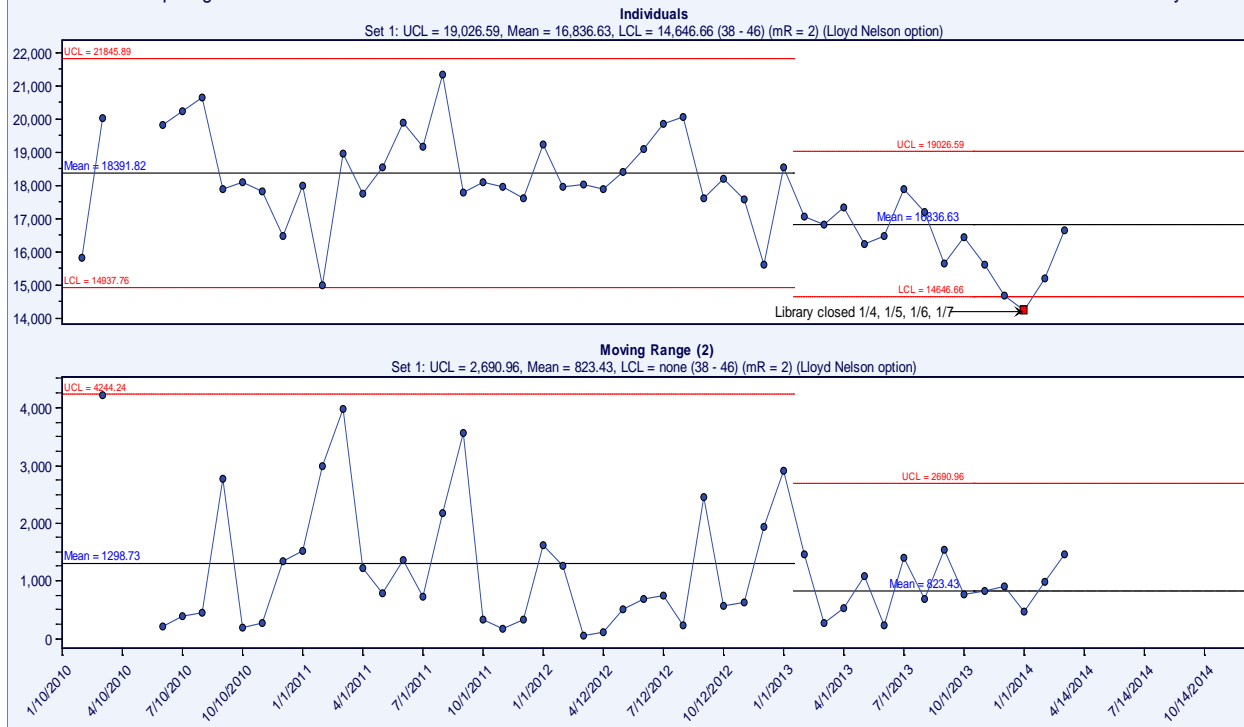
- Ellettsville staff provided instruction in digital technology in two one-on-one sessions for patrons.
- Lisa Champelli introduced an iPad for public use in the Children’s Services department. It’s currently locked down to allow only one game at a time (which rotates weekly), but along with our three AWE computers is being used heavily by preschool children and their parents.

1D. Support digital creativity.

1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats.

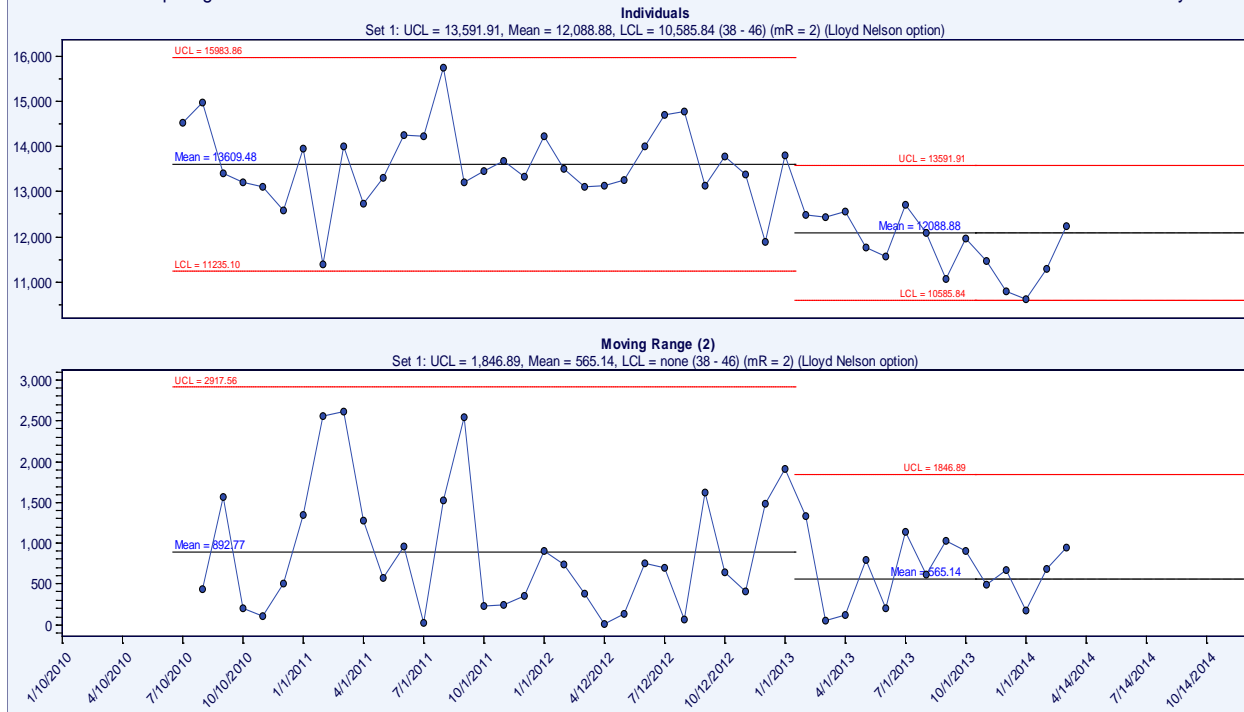
MCPL Public Computing Sessions

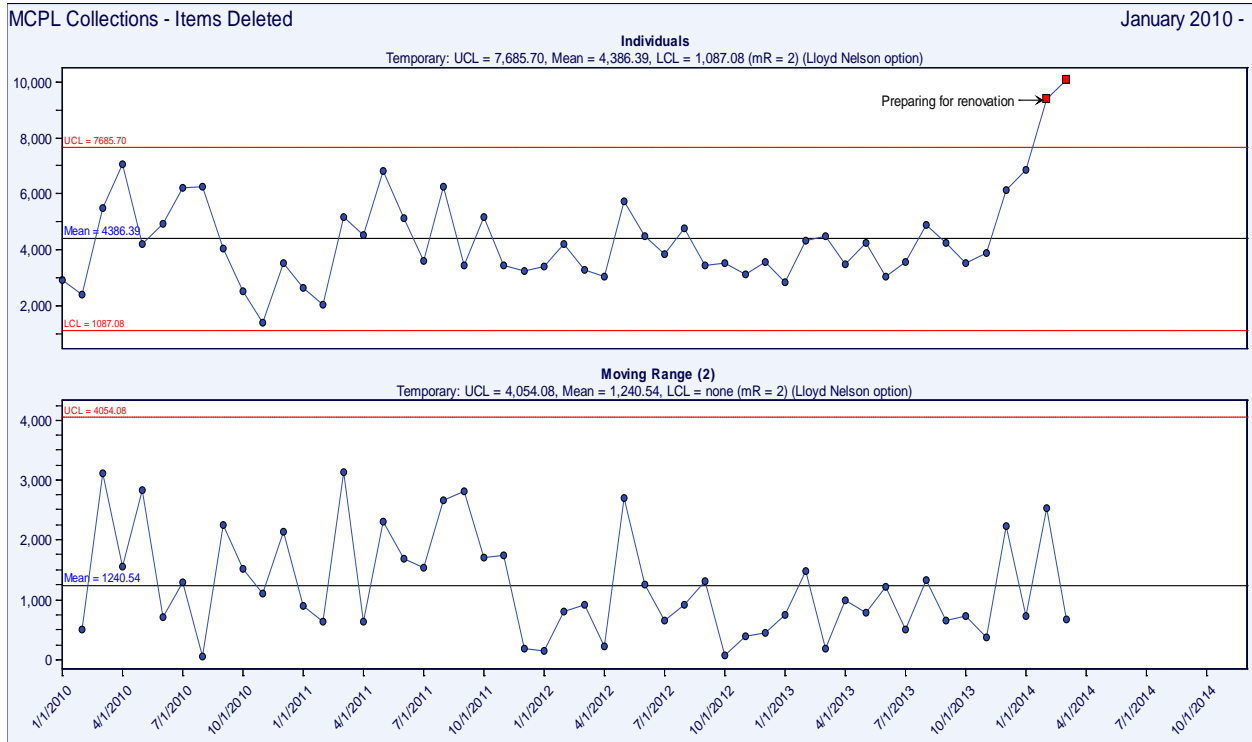
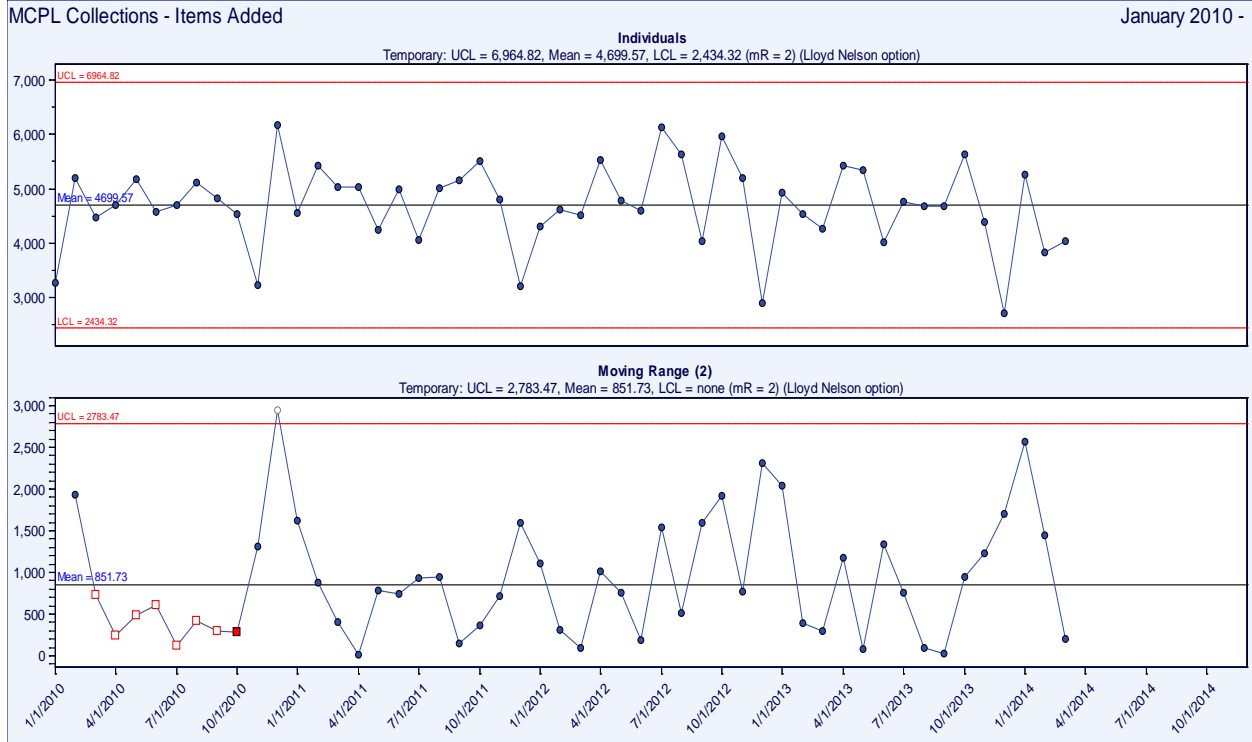
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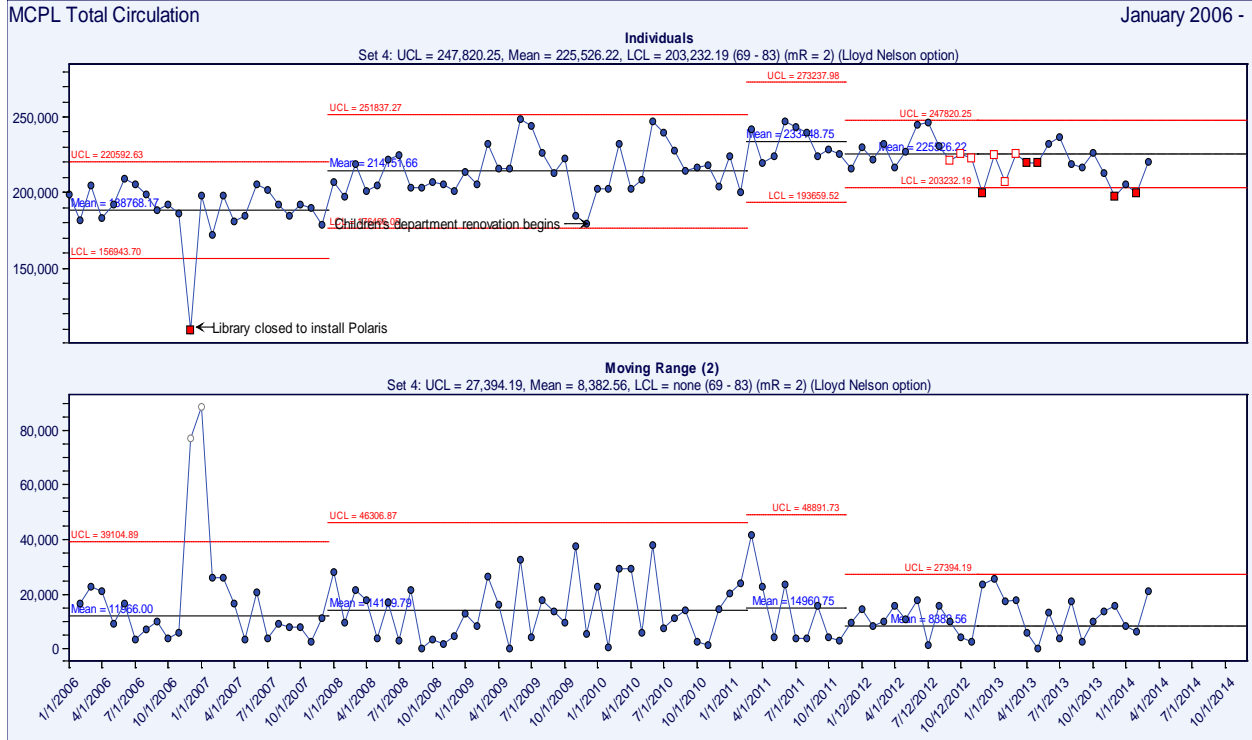


MCPL Public Computing Hours

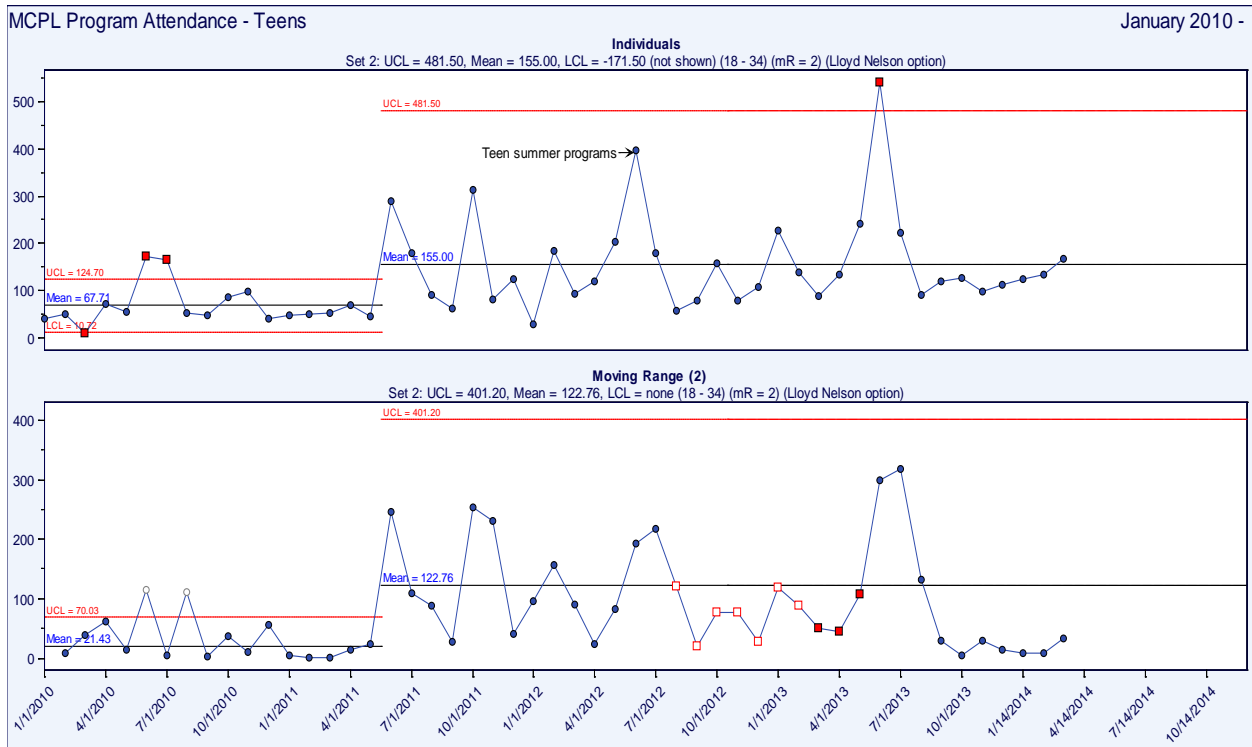
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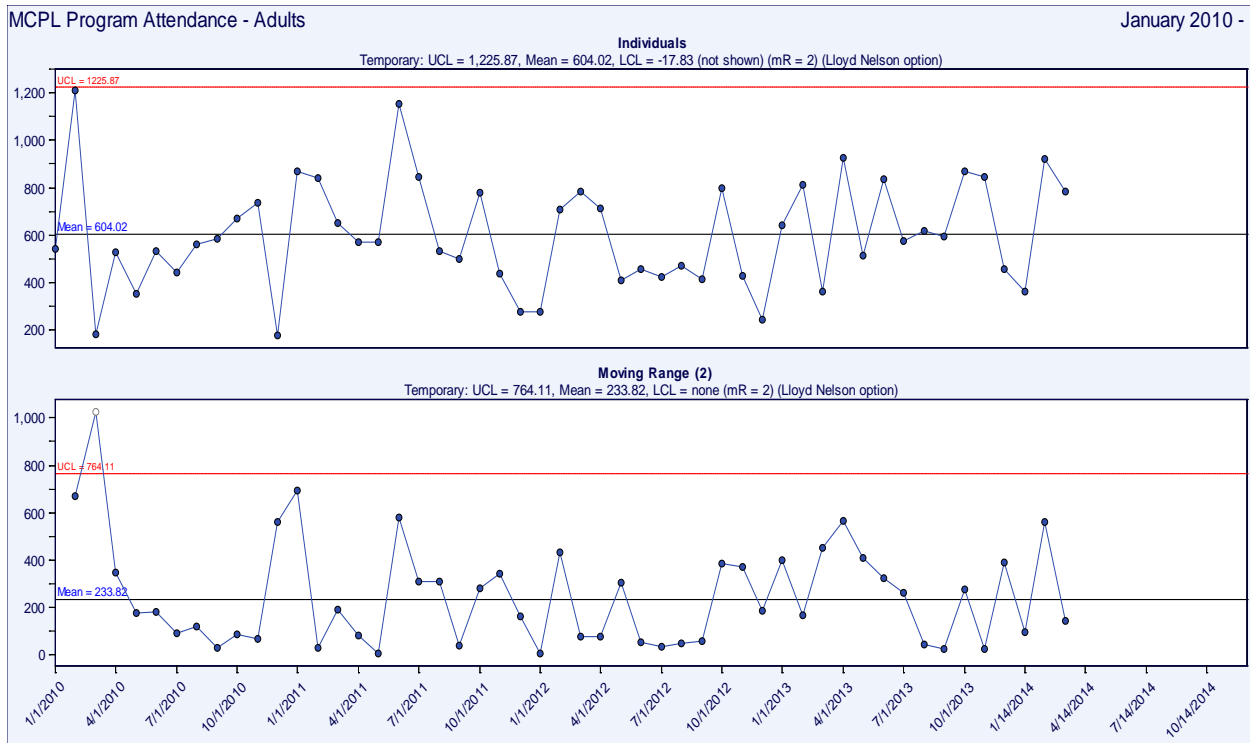






GOAL 2: Provide shared access to the world's information for free.





2A. Provide programs for teens and adults.

- On March 19, 30 people came to see *Despicable Me 2* at the “Autism Friendly Movie Showing,” part of the library’s celebration of National Disability Awareness Month. Several children with autism and their families attended, one adult with another disability, and also some families with very young children as well as single adults. Parents of children with autism said they were grateful for a movie showing where their children would not be hushed and could also stand up without bothering others. One said that it was the first time her son had watched a movie in one place all the way through and that he loved the movie choice because of the varied types of music played in it.
- The “Books Plus” library book discussion group met on March 9th, delayed from March 2nd due to inclement weather. Twelve people attended, most of whom had read the entire book, *Gone Girl* by Gillian Flynn. Some people enjoyed the book very much and others considered it a complete waste of time. The book has been on the bestseller list for several months, and participants discussed why it would appeal to so many readers.
- Volunteers in Tax Assistance helped 51 individuals/couples complete their taxes in sessions at the Ellettsville Branch Library; participation numbers for the Main Library were not yet available.
- The Ellettsville Branch’s Math Help for Teens saw a slow increase in attendance. The Volunteer Tutor Coordinator reports seeing new faces each night, and has renewed her efforts to pull in more middle school students, who seem to be underrepresented at the program so far.

2B. Increase community awareness of and engagement with the library.

- Two special events held at the Ellettsville Branch and Main library were very well received by families in the area. The “Wild Rumpus Circus” got the crowd of families thinking about creativity with their fun and clever program. “Wildlife Wonders” was also a big draw. Wildlife rehabilitators awed and informed the packed house as handlers brought out a peregrine falcon, a screech owl, a turkey vulture and even an opossum. Kids flocked to the books on display to help them learn more. The Ellettsville *Journal* ran a very nice article about the “Wildlife Wonders” program on March 26.

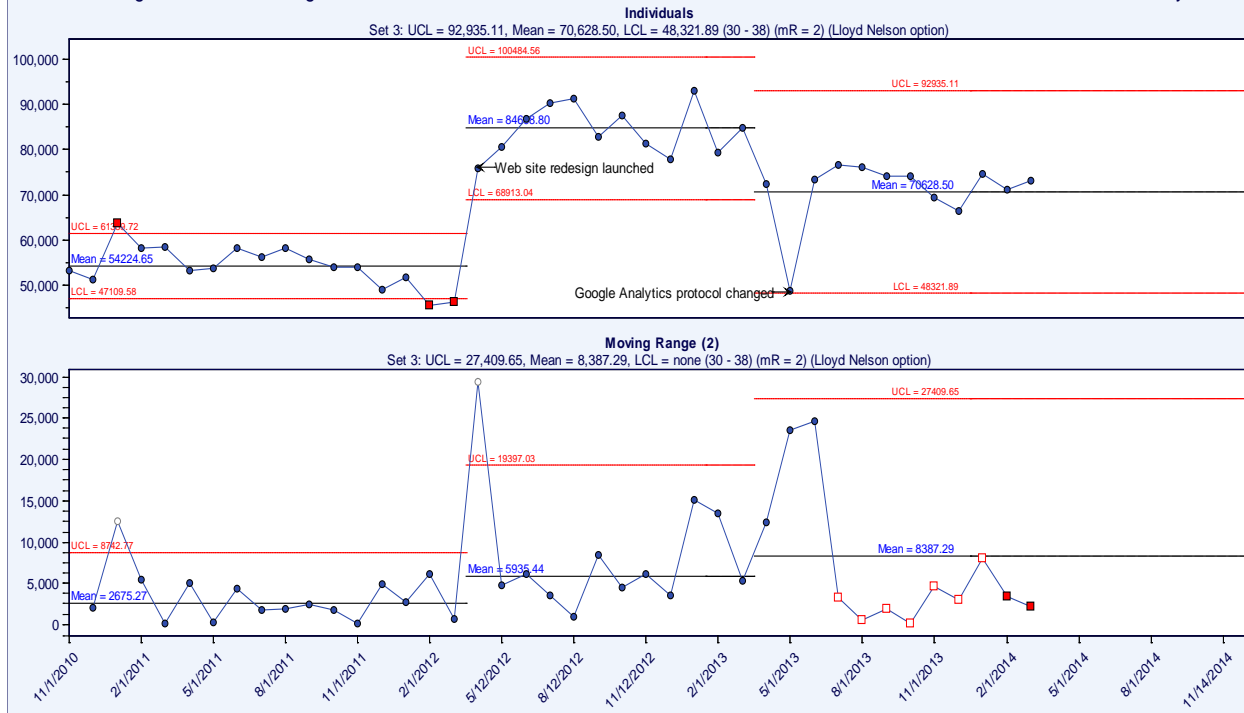
- The Social Media Working Group, in coordination with the Communications and Marketing Department, ran an author-centered, interactive activity utilizing the Library’s website, Facebook, and Twitter. Mimicking the NCAA basketball tournament, the library pitted authors against one another in “Author Madness.” Over the course of several weeks, thousands of votes were cast at the Library website and through hashtag voting on Twitter. Several of the authors got involved, sending tweets to their followers highlighting our tournament. Fiction author Karen Kingsbury was crowned the champion; her books are often set in Monroe County.
- The Social Media Working Group has seen a dramatic increase in Facebook engagement since reorganizing this year. The improvement has continued each month, with March having the highest day-to-day average yet, with more than 200 people engaged per day. 50 more people “liked” the Facebook page in March.
- Penny Gillie participated in the Edgewood Early Childhood Center’s Math and Science Fair. More than 80 individuals stopped by to run a simple experiment with Penny.
- **2C. Strengthen services for nonprofit organizations.**
 - Paula Gray-Overtoom and Pam Wallace began work on improving the user experience for reserving rooms at the Library and getting changes ready for the new meeting rooms that will be available after the renovation. Patrons can expect a clearer and easier reservation process for meeting rooms in the future. Pam Wallace also worked with graphic designer Erin Tobey to gather better photos of meeting rooms in order to improve the details and descriptions of the meeting rooms online.
 - Steve Backs, Michael Hoerger, and Ann Segraves worked with United Way of Monroe County to prepare programs and materials for “Money Smart Week.” The Library is hosting a movie showing and provided graphic design and production support for marketing materials.
 - The Library fulfilled its commitment to partnering with the Affordable Care Act Volunteers of Monroe County, who worked diligently to help residents acquire health care before the March 31 deadline. The Library provided materials support, ample space for meetings and sign-ups, table space for handing out materials, a permanent information service point, and staff time.
 - Paula Gray-Overtoom, Christine Friesel, and Marc Tschida continued work on the Community Organization File. In March Paula added the ability to see similar organizations to the one the user is viewing and significantly improved search functionality within the Community Organization File.
 - League of Women Voters volunteers staffed a voter registration table in the atrium throughout the month.

<i>March Meeting Rooms/Auditorium Use</i>		
Meeting Rooms	Main Library meeting rooms used	104
	Main Library auditorium used	19
	Main Library atrium	57
	Ellettsville Branch	17
	TOTAL MEETING ROOMS USED	197

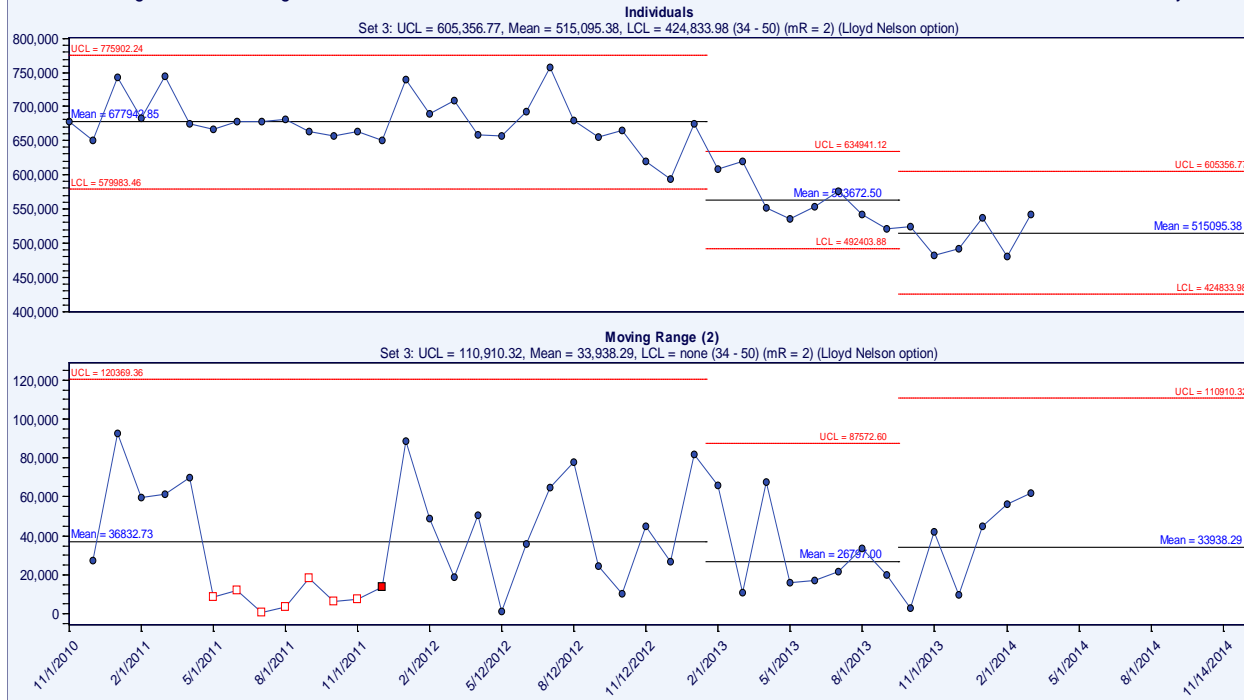
2D. Continually refresh web content and improve usability based on principles of user-centered design.

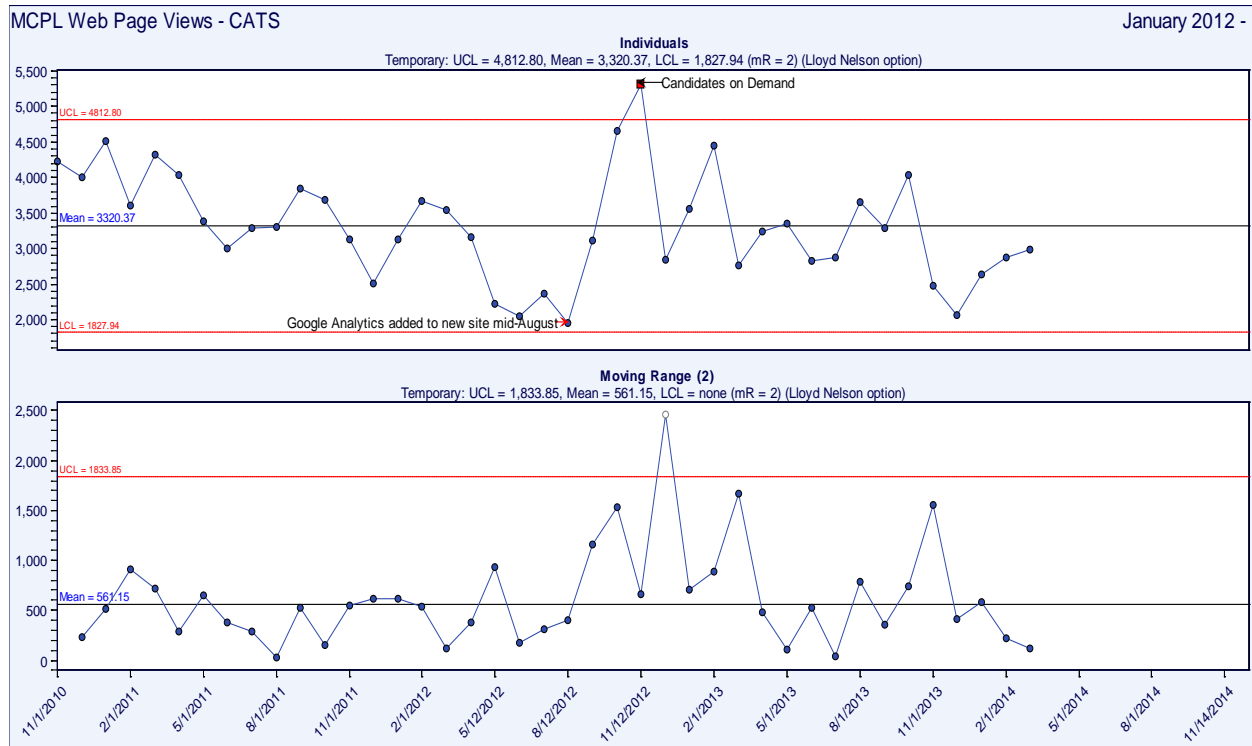
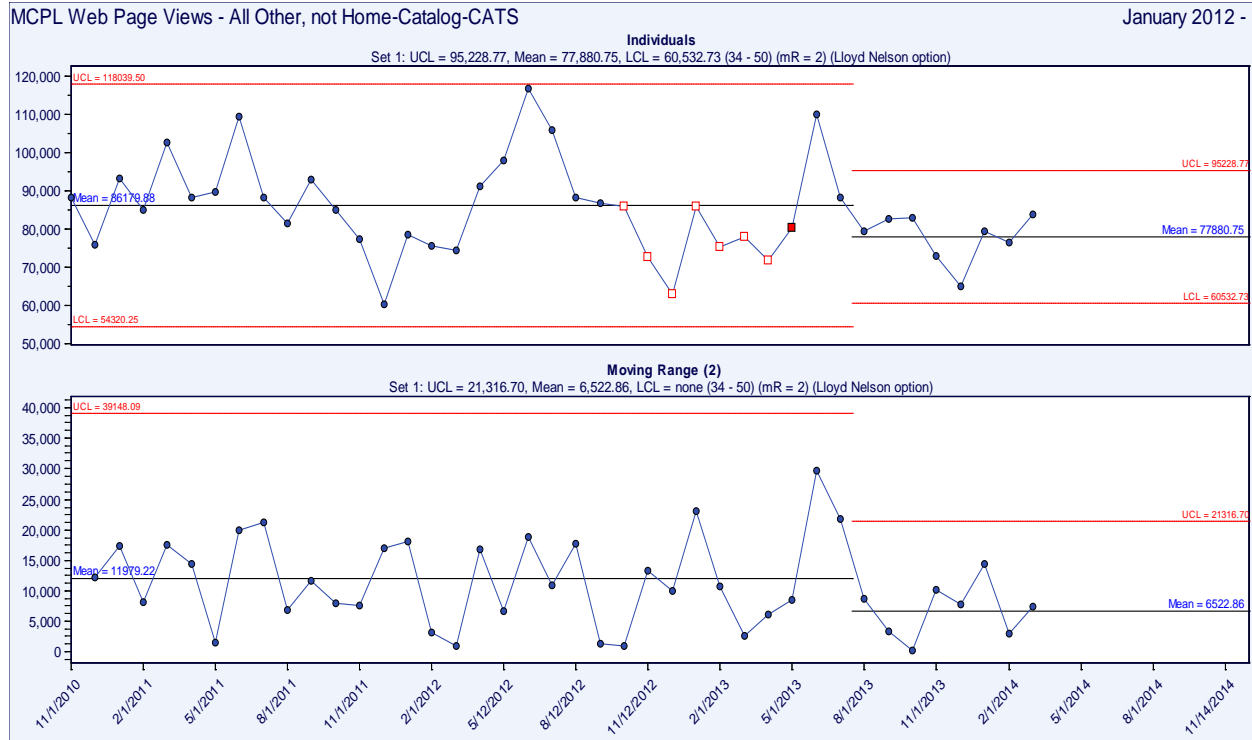
- In response to comments from patrons, web administrator Paula Gray-Overtoom made changes in the catalog record displays on the web to clear up some clutter in material information and made it easier to see the number of copies and formats available for materials.

MCPL Web Page Views - Home Page January 2012 -



MCPL Web Page Views - Catalog January 2012 -





- CATS' non-governmental productions included *The Bloomington Rotary Tuesday Luncheon featuring Cathy Diersing and Daniel Baron (Project School), Sergei Fesenko (Ukrainian Rotarian), Pete Banta (Indiana Hikers Council), and Fred Glass, IU Athletic Director*; CATS also taped *The 2014 Women's Leadership Development Event – Social Justice: Women Take Action!* from the Showers Chambers; Next up on March 18th was the *Bloomington Rotary Tuesday Luncheon featuring from the IMU Frangipani Room; Active Aging Coalition Monthly Meeting; Bloomington Belly Dances 2014* from the

Ivy Tech John Waldron Arts Center; *WFHB Firehouse Follies – “Fowl Experiences”* from the Ivy Tech John Waldron Arts Center; *Lotus Blossoms: Genticorum* from the MCPL Auditorium; and the *2014 Women's History Month Luncheon* from the Bloomington-Monroe County Convention Center.

- CATS taped a series of scenes for the *2014 Children's Summer Reading Program Promo Video* in the library's Children's Department on the theme of "Fizz! Boom! Read!" featuring the talents of numerous local students, as well as some appearances by a few barely recognizable library staff members. The video will help kick off the summer reading push in early May, encouraging students to come to the library, explore the world of science, and of course, read all summer long.
- Many locally produced programs were added to the collection, including *Cutters Football Tryouts* produced by Emma Fry, 18 programs finished by Lennon Beasley, eight new programs in the series *Christian Science Sentinel Radio* by Sharon Andrews. Additional programs were received for *The Basement Sublet of Horrors*, *Consider This*, *Junkyard & the Rabbit*, *Perils for Pedestrians*, and *RnR TV*.

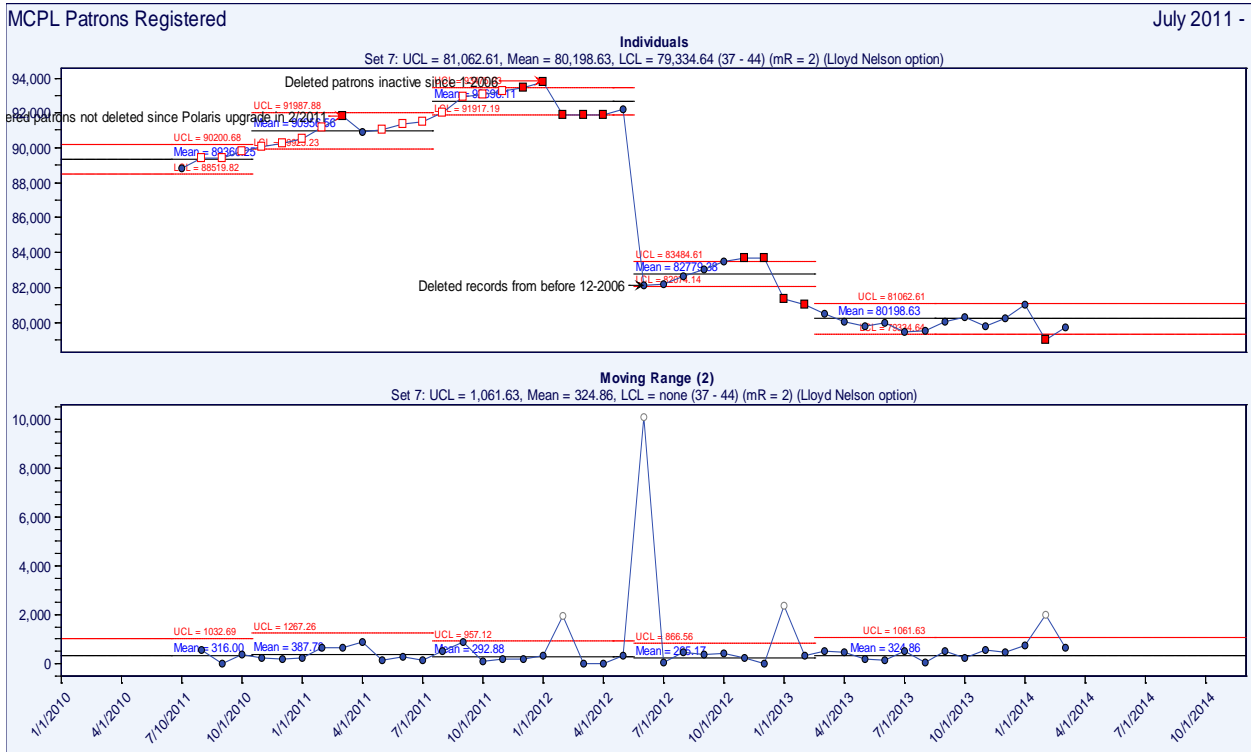
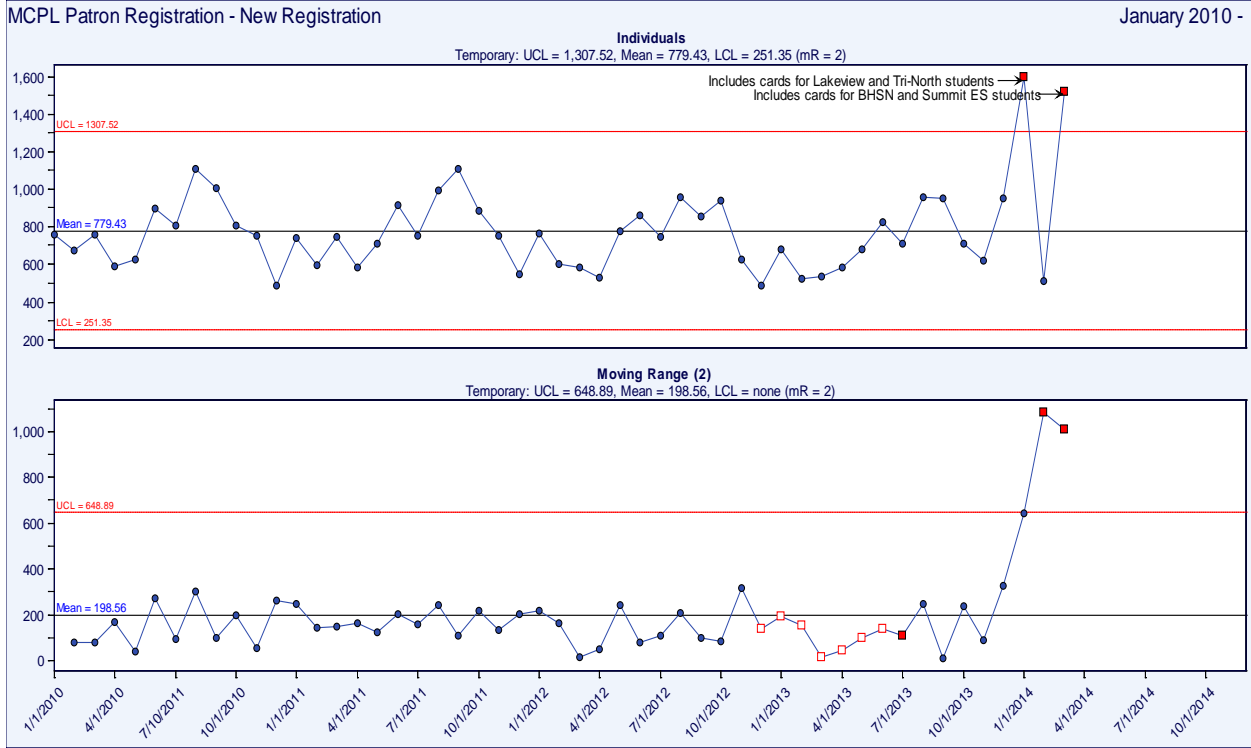
2E. Increase technological infrastructure capacity to support increased digital focus.

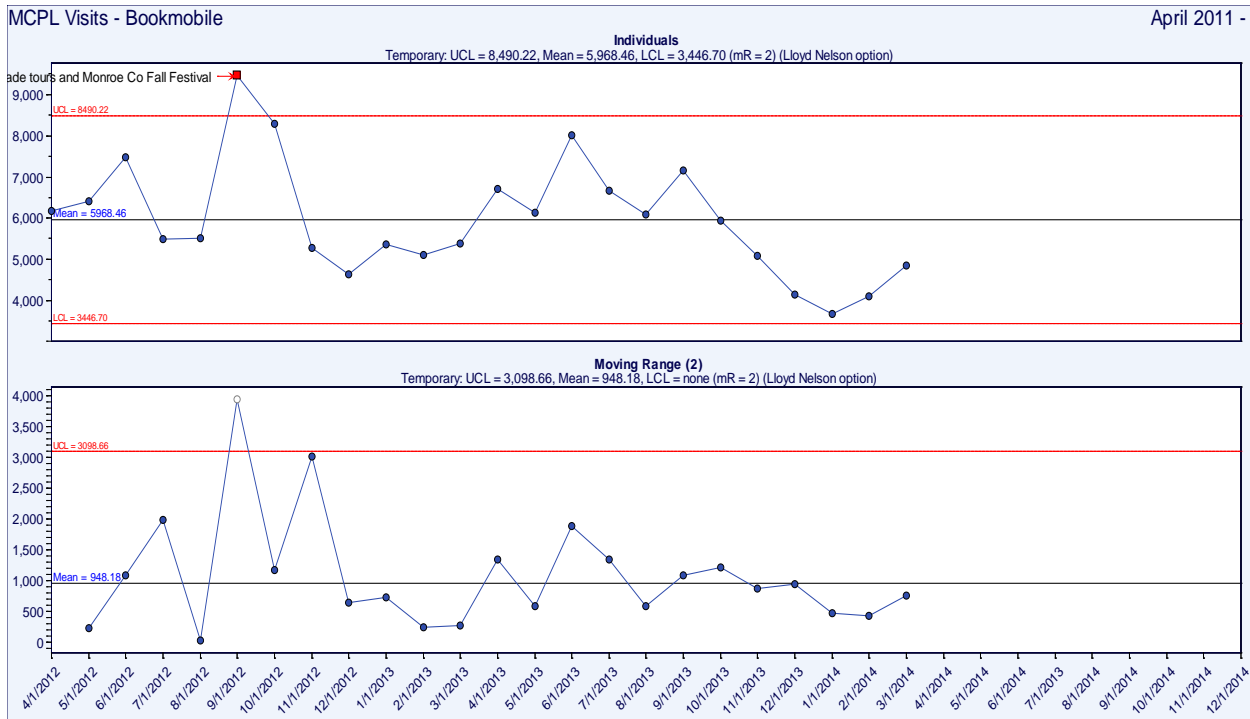
- Cabling for the new phone system was installed in early March. Every employee attended a training session and phones were installed during the week of March 10. The phones became "live" on March 18. Staff at the Main Library and at Ellettsville can more easily dial each other; directory functions are online, as are voicemail messages. Many thanks to Vanessa Schwegman, Ned Baugh, and everyone who guided the library smoothly through this complicated and important upgrade.
- CATS addressed a cross-interference issue that was affecting the video quality of live meetings from the County Courthouse. The problem was traced to CATS routing patch panel. CATS continues to monitor this issue as it moves to a permanent digital playback solution in main engineering and master control.

March Access		
Read It Off	Number registered	425
	Charges waived	\$465.10
	Number individuals with charged waived	68
	Number exiting program	35
Interlibrary Loan	Items loaned	183
	Items borrowed	38
Author Alert	Alerts placed	258

March CATS	
Government programs produced	28
Patron programs produced	119
Community programs produced	35
Public service announcements	6
Dubs delivered	135
Programs added to collection	220

GOAL 3: Provide high quality, personalized customer service.





3A. Provide quality customer service to increasingly diverse audiences.

- Ninety-seven library employees participated in a “Positive Interactions” training session. These sessions looked at successful services to people with disabilities and were part of our training to prepare for National Disabilities Awareness Month.
- The library celebrated National Disabilities Awareness Month with four programs – “Sensory Storytime” for toddlers and caregivers, “What’s Next: Employment for Youth with Disabilities,” “Assistive Technology,” and “Autism-friendly Movie Showing.”
- The Children’s Department decided to pursue People and Animal Learning Services (PALS) as the group to be helped in the altruistic element of the Summer Reading Game board. Stephanie Holman visited the PALS facilities and explained the Summer Reading game to the staff. PALS is thrilled to be a part of the 2014 Summer Reading game.
- Sara Laughlin attended a meeting of the Bell Trace Advisory Committee, which is considering how to engage Bell Trace residents in the community.
- Sara also attended a meeting of the Entrepreneurial Ecosystem Initiative; the library will participate in the Steering Committee.

3B. Develop a unified communication strategy.

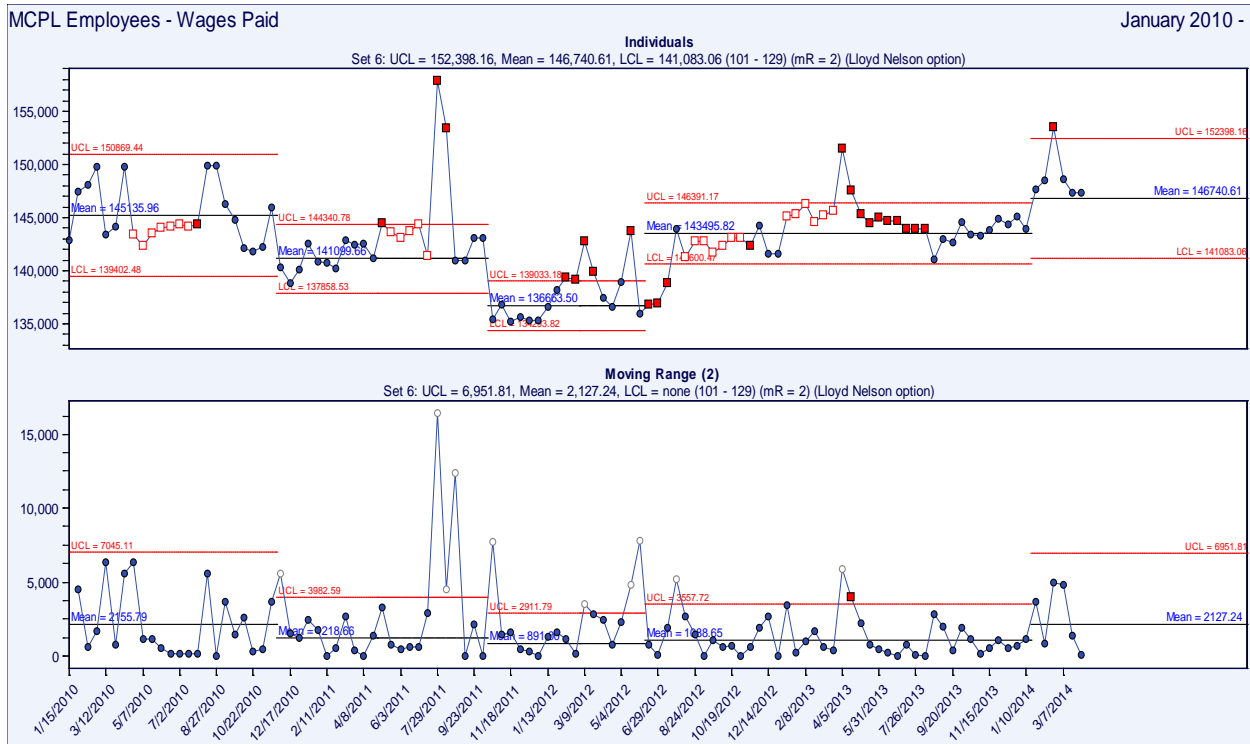
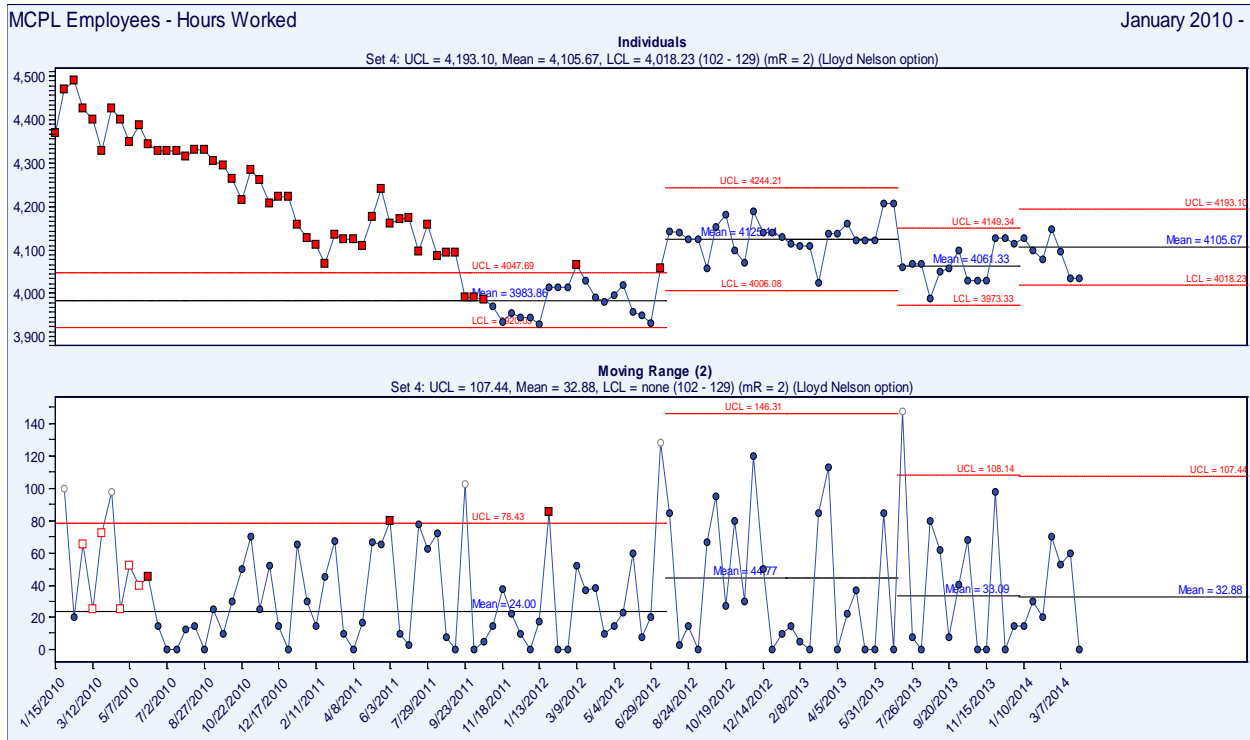
3C. Position auditorium as a valued local performance venue.

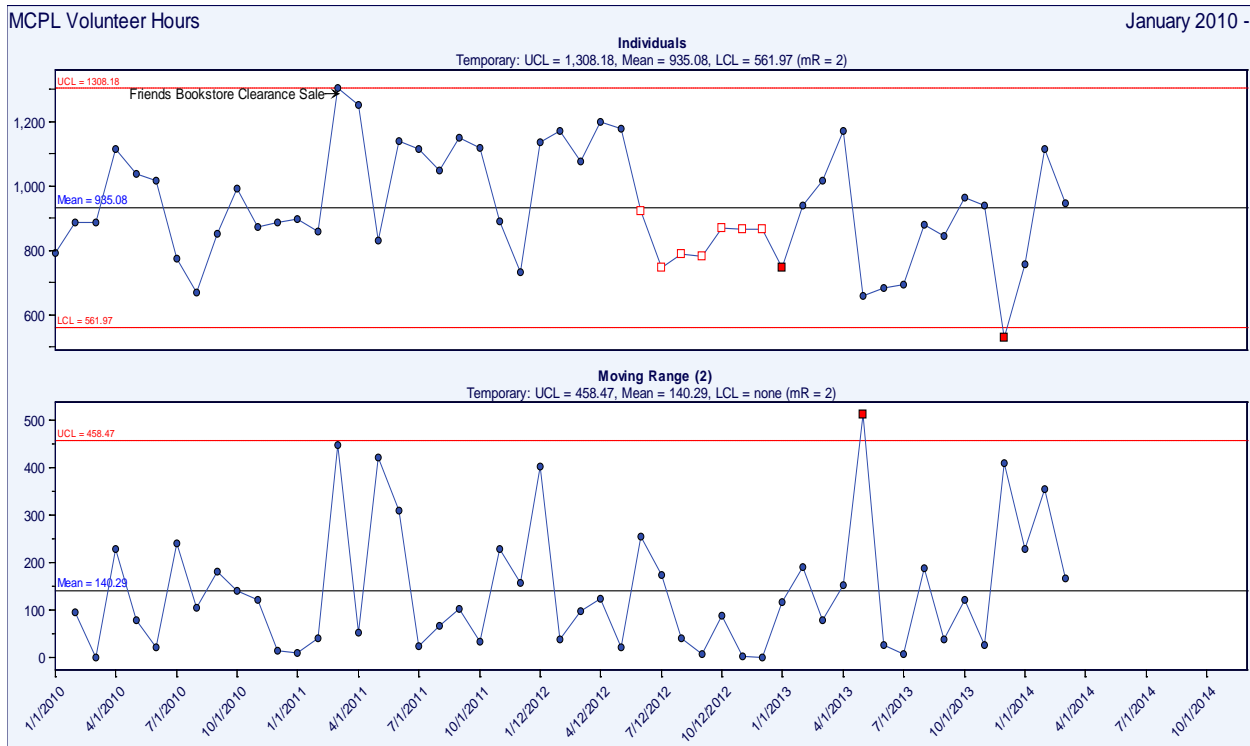
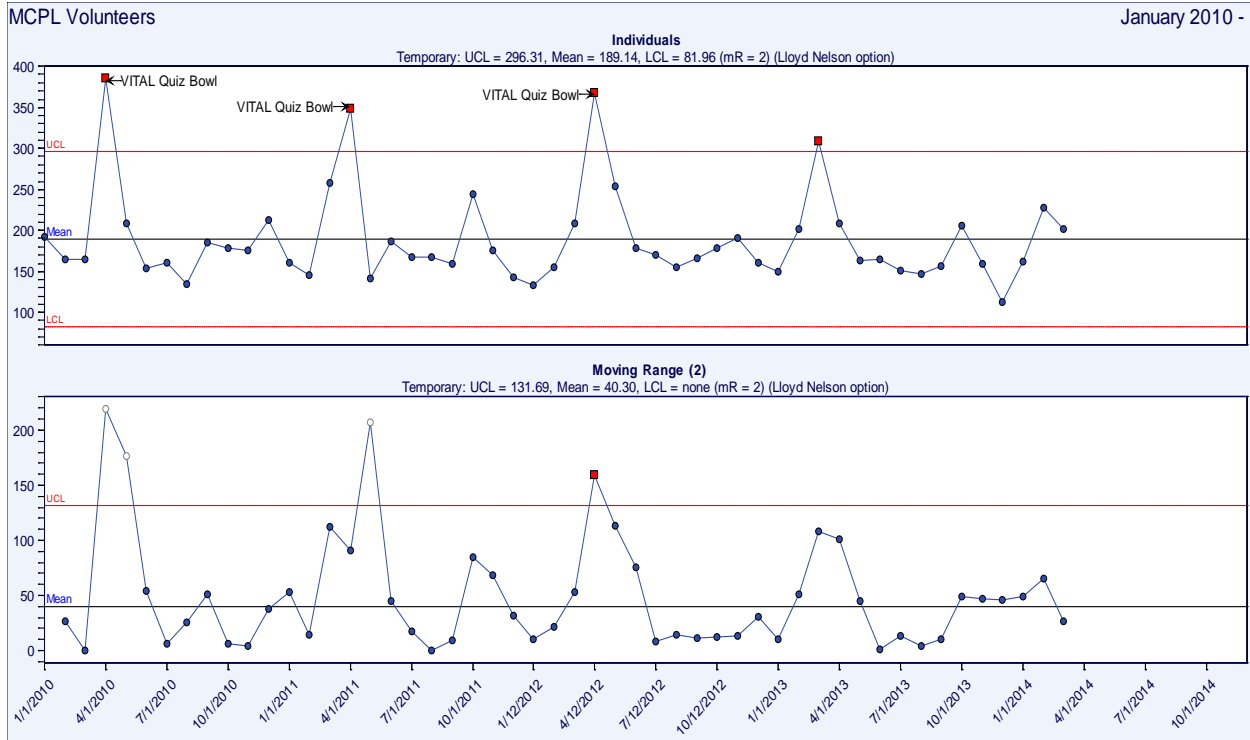
GOAL 4: Optimize stewardship of library resources.

4A. Recruit and retain quality employees.

- Sixteen staff members and Board president Valerie Merriam attended the Public Library Association conference in Indianapolis on March 13 or 14. Informal follow-up discussions have been lively; a formal reporting session is planned in April.

- The library hosted two day-long interviews for candidates for teen/digital creativity manager. Three more interviews are scheduled in early April.
- Mickey Needham agreed to mentor and train a SLIS intern (Anna Brinegar) this summer.
- Paula Gray-Overtom represented the Library at the Code4Lib Conference—an annual conference bringing together technology-oriented professionals from around the world.





4B. Assure adequate, stable funding for library operations.

- Sara Laughlin met with Barbara Wilcox to begin planning for the Friends 2014 Campaign for Excellence.
- At the request of the Duke Energy Foundation, the library began work on a proposal, to be submitted through the Friends, for funding for Little Free Libraries. Interest is strong among

neighborhood associations; by the end of the month 11 of 15 spots were filled. Lowe's has agreed to construct and install the bases.

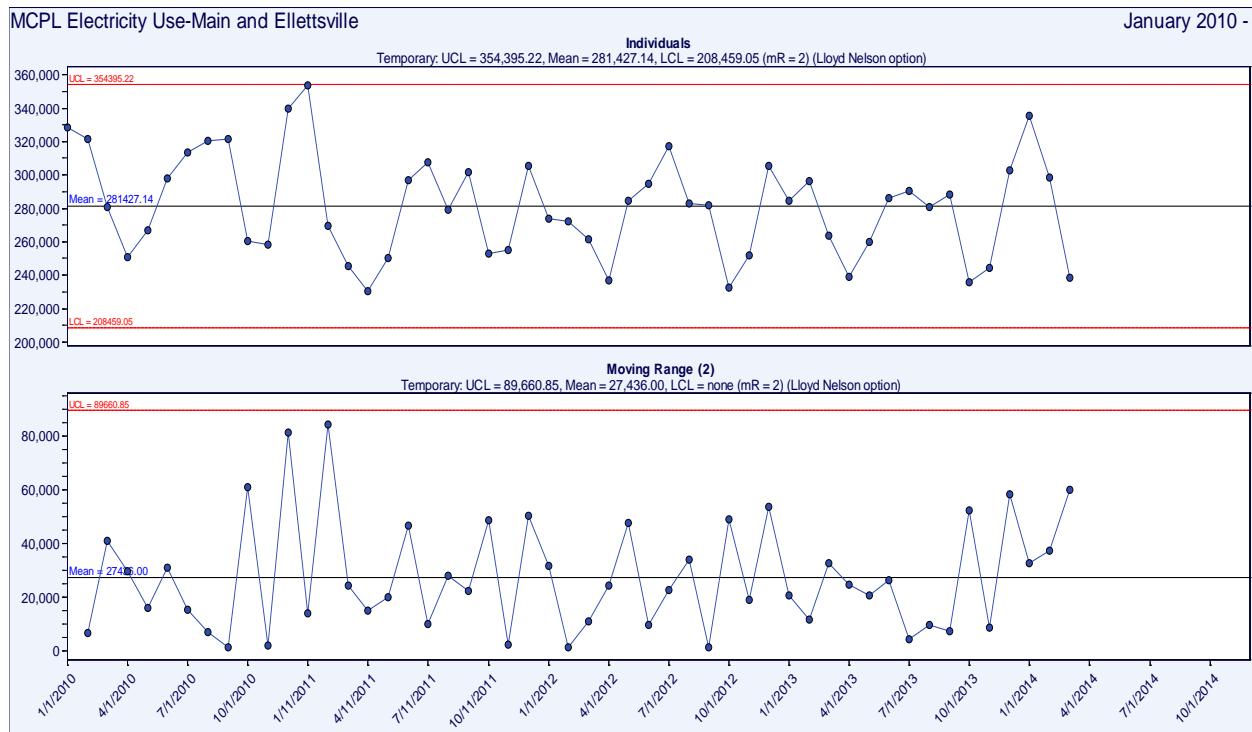
- The VITAL program received \$460 from the Trinity Episcopal Church Outreach Grant to purchase new handbooks for English as a Second Language tutor training. The handbooks are an excellent resource for new tutors, providing a variety of techniques and activities to support their learner's goals. These funds will be used to purchase 25 copies of the book Teaching Adults: an ESL Resource Book which will be added to the VITAL collection.
- VITAL also received a disbursement from the Ruthmarion Becker Endowment that will be used to purchase \$325 worth of study materials for the TASC high school equivalency exam. We are working with local adult education programs and regional literacy groups to evaluate which resources will best support adult learners

4C. Maintain library facilities.

- Nine general contractors and sub-contractors were represented at the renovation pre-bid meeting on March 6; the library opened bids from three contractors on March 18 and awarded the contract to Strauser Construction on March 26.
- Library representatives and roof engineering consultant held a pre-construction meeting with roofing contractors; roof replacement work began March 31.
- Ellettsville staff, with the help of Information Systems manager Ned Baugh, rearranged Ellettsville technology and furniture to create a new Business Center where patrons can scan, print documents, and reserve computer time. They also replaced the information desk (which is being re-purposed for use in the relocated Bookstore) with a mobile information desk.

4D. Improve stewardship of library assets and records.

- Work on replacing chillers began; removal and installation of new chillers is scheduled for early May.



RESOLUTION TO AUTHORIZE DIRECTOR TO APPROVE CHANGE ORDERS UP TO \$47,875 FOR MAIN LIBRARY RENOVATION

WHEREAS the Library has embarked on renovation of the Main Library; and

WHEREAS the Library Board meets only once a month and does not wish to cause delays in the renovation timeline; and

WHEREAS the funds set aside for construction include \$47,875 (5% of the contract amount) for contingencies;

NOW, THEREFORE, the Board of Trustees authorizes director Sara Laughlin to approve change orders not to exceed \$47,875, with retrospective confirmation at the next Board meeting.

AYE

NAY

It's Your Money: Financial Literacy for Monroe County

Funded by a \$87,300 grant from the FINRA Foundation

Monroe County Public Library will focus on 20- and 30-somethings in the second It's Your Money project. The project's goals are:

- 1) Through outreach and marketing, residents of Monroe County aged 20-39 and leadership of nonprofit organizations will know about library resources and community services available to help them make informed financial decisions.
- 2) Monroe County residents aged 20-39 will use the library's resources to create spending and savings plans, manage credit and avoid or address debt, make prudent decisions about major purchases; and invest wisely.
- 3) The library and community partner agencies will demonstrate the capacity to continue to provide unbiased financial information to target audiences and Monroe County residents after the grant period.