

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**Wednesday, March 26, 2014
Meeting Room 1B
5:45 p.m.**

AGENDA

1. Call to Order –Valerie Merriam, President
2. Consent Agenda – action item – Sara Laughlin
 - a. Minutes of February 19, 2014 Board Meeting (page 1-3)
 - b. Minutes of March 12, 2014 Work Session (page 4-5)
 - c. Monthly Bills for Payment (page 6-13)
 - d. Monthly Financial Report (page 14-40)
 - e. Personnel Report (page 41)
 - f. 2014 Board Meetings Calendar (page 42)
3. Director’s Monthly Report (page 43-59) – Sara Laughlin, Director
4. Old Business
5. New Business – action items
 - a. Additional Appropriation to Authorize Spending for Renovation (page 60-63) – Sara Laughlin/Gary Lettelleir
 - b. Selection of Contractor for Main Library Renovation (page 64-67) – Marilyn Wood/Christine Matheu/Kristopher Floyd
 - c. Resolution to Declare Property Surplus (page 68-69) – Gary Lettelleir
6. Public Comment
7. Adjournment

View the Board Packet on the Library’s website:
<http://mcpl.info/library-trustees/meetings>

MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, February 19, 2014
Meeting Room 1B
5:45 pm

Present:

David Ferguson, Kari Isaacson, Valerie Merriam, Melissa Pogue, Fred Risinger, and John Walsh.

Absent: Hans-Otto Meyer

Staff Attendance: Ned Baugh, Michael Hoerger, Sara Laughlin, Gary Lettelleir, Martin O'Neill, Sue Sater, Bara Swinson, Kyle Wickemeyer-Hardy, Marilyn Wood, and CATS staff.

Others in Attendance:

Tom Bunger, Rachel Bunn (H-T reporter), and IU SOIC/ILS students.

Call to Order

President Valerie Merriam called the meeting to order at 5:46 p.m. in Meeting Room 1B. Board members present introduced themselves to the public.

Consent Agenda

Valerie asked for a motion to approve the consent agenda. John moved. Fred seconded.

Kari asked for a correction on the minutes for January 15, 2014. It should indicate a regular meeting and not a work session. Also, in the Thank You section, it should read "Valerie acknowledged Steve's eight years of service," not Kari.

Motion passed unanimously.

Director's Monthly Report

Sara Laughlin presented the Director's monthly report, and went over the annual report highlights on page 62 of the board packet. Sara reported that the income from CATS contracts with the City of Bloomington, Monroe County, and the Town of Ellettsville has increased from \$627,000 to \$638,000 (an increase of 1.8%). We also had an increase in non-tax contributions and in-kind services from \$422,694 to \$434,010 (2.7%).

Sara also reported on circulation numbers and the changes in the usage of the library. Programs have increased.

Kari asked about the reasons for the increase in programming. Sara responded that library programmers are focusing more on outreach programs, which frequently have smaller attendance numbers.

Sara stated that we answered fewer reference questions, while more community groups are using our public meeting rooms, and our partnerships have increased. Partners included the Affordable Care Act Volunteers, City of Bloomington, IU Health Bloomington, MCCSC, Monroe County Parks and Recreation, RBBCSC, United Way of Monroe County, WFHB, El Centro Latino Comunal, and others.

Valerie asked about the last downtown parking meeting and wondered if there had been any response from it. Sara responded that our report is similar to that of other organizations and businesses – a decrease in traffic due to downtown meters. Valerie asked if the City would be reviewing parking. Sara replied that she felt the City was paying attention, but did not know if they were planning any changes. She commented that the library wants to help people answer their parking questions and find parking downtown. The library wants people to come downtown and encourages people to use the city parking garages, which are half the price of meters and eliminate the risk of getting a ticket).

John had a question about page 72, section 9 in the 2013 annual report relating to holdings (e-books vs. books). John asked if the library would be adding e-books. Sara responded yes. John stated that he is not advocating that we decrease the paper books.

Sara stated that e-book prices are sometimes higher for libraries and there are other troublesome restrictions. Valerie asked what the publishers' justification was. Sara replied that publishers and content providers are extremely concerned about holding onto the content. Amazon would like to become the only publisher, which is a concern to all publishers. Libraries are caught in the middle.

Brief discussion followed regarding a library in San Antonio (Bibliotech) that has only e-books now, as well as the slight change in numbers in our video materials from last year to our current year.

New Business

Approval to Proceed to Public Bid for Main Library Renovation

Marilyn reported that, after months of planning, the library is ready to send construction documents out for public bid. Tom Bunger has reviewed the bid documents. She asked the Board to give approval for to send the project to public bid.

Valerie asked for a motion to approve the public bid. Kari moved to approve. John seconded. The vote was unanimous.

Bid for Chiller Replacement

Valerie asked for a motion. John moved for approval. Fred seconded.

Gary reported the low bid was from Harrell-Fish, Inc. The base bid was \$180,500 with the York chillers costing \$131,200. The total recommended bid is \$311,700, which includes a \$20,000 contingency allowance to be used as necessary to repair or replace equipment that is found non-functioning during the project.

The vote was unanimous.

Bid for Roof Replacement on Main Library Addition

Valerie asked for a motion. Kari moved for approval. Melissa seconded.

Gary stated that the library received six bids. The lowest was from Nu-Tec Roofing Contractors. The motion passed unanimously.

2014 Agreement with El Centro Comunal Latino

Valerie asked for a motion. John moved for approval. Melissa seconded.

Sara presented the agreement and stated that this was a recurring contract. The library is happy to have El Centro in the building, and they are equally happy to be here.

The vote was unanimous.

Revision of ADA Notice and Grievance Process

Valerie asked for a motion to approve. John moved for approval. Kari seconded.

Marilyn presented proposed changes to the current language that fully comply with Federal requirements.

The motion passed unanimously.

Valerie acknowledged how much she appreciated the information that was provided at staff meetings to help staff to understand the Americans with Disabilities Act and the library's commitment to quality service for all patrons.

Programming Mission and Guidelines

Valerie asked for a motion to approve. John moved for approval. Fred seconded.

Lisa Champelli presented the library's programming mission and guidelines.

Kari asked if representatives from staff serving patrons of all age groups were asked to review the documents and have input. Lisa responded yes.

The motion passed unanimously.

Resolution to Declare Property Surplus

Valerie asked for a motion to approve the resolution. Kari moved to approve. Melissa seconded.

Gary asked for approval to declare old phone system parts as surplus.

The motion passed.

Public Comment

There was no public comment.

Adjournment

Valerie asked for a motion to adjourn. Kari moved to adjourn the meeting. John seconded. The vote was unanimous. The meeting adjourned at 6:45 p.m.

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES WORK SESSION
Wednesday, March 12, 2014
Meeting Room 1B
5:45 pm**

Present:

David Ferguson, Kari Isaacson, Valerie Merriam, Hans-Otto Meyer, Fred Risinger, and John Walsh.

Absent: Melissa Pogue.

Staff Attendance:

Sara Laughlin, Gary Lettelleir, Sue Sater, Bara Swinson, Michael White, Marilyn Wood, and CATS staff.

Call to Order

President Valerie Merriam called the meeting to order at 5: 45 p.m. in Meeting Room 1B. The Board introduced themselves to the public.

Additional Appropriation to Authorize Spending for Renovation

Sara asked for approval to request an additional appropriation in the amount of \$500,000 from the Rainy Day Fund. Similar to the regular annual budgeting process, an additional appropriation requires Board approval, public notice in the newspaper, and a public hearing before Board adoption. After Board approval, it will be presented to the County Council for approval.

Sara briefly reviewed the spreadsheet on page 4 of the Board packet. The Board has directed her to retain \$1,000,000 in the Rainy Day and Library Improvement Reserve Fund (LIRF). The current Rainy Day Fund balance is \$1,995,366. The current balance of the LIRF is \$1,334,724.

Kari asked if the additional appropriation would be part of funding for the auditorium renovation cost and other alternates. Sara responded that it would allow funding for basic renovation and all alternates.

Kari asked if the Rainy Day Fund could only be used for capital projects. Sara responded that it could be used for any expense allowed in the Operating Fund.

Valerie said this would be an action item at the Board meeting on March 26. Sara said she is only asking that it be approved for advertising. The actual amount would be approved in May, after actual construction costs are known.

John asked if there were other big ticket items on the next horizon, similar to the roof, the chillers, the renovation. Sara responded that her team have been working through the list of projects included in the list in the packet, in order to address the big one-time expenditures to make sure they are completed before the renovation begins. With most of the projects now under contract, total expenditures are about \$70,000 less than anticipated.

John asked if there was anything beyond this list. Sara said we will be bringing a new list of capital projects to the Board before the end of the year. At this time there is nothing big on the immediate horizon, other than what is on this list.

Resolution to Declare Property Surplus

Gary Lettelleir presented the resolution to remove from the library's fixed asset list computers that have been taken out of service. He asked the Board to declare them as surplus.

Valerie asked if we could offer any to Hoosier Hills Vocational Center for their classes. Gary responded he checked with various places and no organization was interested. He offered to check again.

Kari asked what we did with the surplus equipment. Sara said the library has an agreement with a recycling company.

Brief discussion followed.

Public Comment

There was no public comment.

Valerie announced that she noticed in the paper today that there was a Bloomington Transit public hearing last night about proposed route changes related to the move of the bus transfer station. Stops on Kirkwood on routes 1, 3 and 5 would be eliminated. Valerie stated she intended to write the appropriate person about the changes. Sara will also write regretting the loss of the stops on behalf of library patrons.

John asked about the routes and if others stop or go by the library. Sara said one other route currently passes in front of the library and will continue, while others currently don't stop at the library and will not in the proposed new system.

Kari added that special needs buses will continue to stop here.

Adjournment

The meeting adjourned at 6:02 p.m.

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

February 14, 2014 to March 20, 2014

Name	Check Date	Check Amt	
06500 FIFTH THIRD CHECKING			
Paid Chk# 005404 ADELynn M. DAVIS	2/18/2014	\$28.68	REFUND ON LOST ITEMS
Paid Chk# 005405 AMERICAN UNITED LIFE INS. CO.	2/18/2014	\$1,565.00	403b TSA-AUL W/H
Paid Chk# 005406 AT&T (IL)	2/18/2014	\$388.23	4 DEDICATED LINES
Paid Chk# 005407 AUTOMATED BUSINESS	2/18/2014	\$768.00	LAPS KOMPAKT SHELVES
Paid Chk# 005408 MIDWEST PRESORT SERVICE	2/18/2014	\$277.62	POSTAGE SERVICES
Paid Chk# 005409 PENNY GILLIE	2/18/2014	\$21.76	FD/ELL CHILD-SPLS
Paid Chk# 005410 SUPERIOR LAMP, INC.	2/18/2014	\$192.22	LIGHT BUBLS
Paid Chk# 005411 ACTIVATE HEALTHCARE	2/24/2014	\$11,473.35	2ND Q'14 CLINIC
Paid Chk# 005412 AT&T (OK)	2/24/2014	\$69.26	ELL. PHONE
Paid Chk# 005413 BLGTN H.S.NORTH DRAMA	2/24/2014	\$250.00	FD/CHILD-PERFORMANCE
Paid Chk# 005414 CYNTHIA A. JOHNSON	2/24/2014	\$22.49	REFUND ON LOST ITEM
Paid Chk# 005415 FEDEX	2/24/2014	\$16.62	SHIPPING
Paid Chk# 005416 INTERNET MINDED DESIGN AND	2/24/2014	\$361.00	CONSULTING-CATS
Paid Chk# 005417 LISA CHAMPELLI	2/24/2014	\$8.48	FD/CHILD REFRESHMENTS
Paid Chk# 005418 MIDWEST PRESORT SERVICE	2/24/2014	\$297.81	POSTAGE SERVICES
Paid Chk# 005419 SARA LAUGHLIN	2/24/2014	\$413.44	ALA MIDWINTER EXPENSES
Paid Chk# 005420 VECTREN ENERGY DELIVERY	2/24/2014	\$52.65	NATURAL GAS
Paid Chk# 005421 VERIZON WIRELESS	2/24/2014	\$357.39	CELL PHONE
Paid Chk# 005422 VIRGINIA H. RICHEY	2/24/2014	\$60.00	FD/ELL PRESCHOOL STORYTIMES
Paid Chk# 005423 JPMORGAN CHASE BANK, NA	2/25/2014	\$6,631.65	VARIOUS
Paid Chk# 005424 AT&T (IL)	2/26/2014	\$1,307.21	TELEPHONE
Paid Chk# 005425 COMCAST	2/26/2014	\$15.88	CABLE EQUIP.
Paid Chk# 005426 DUKE ENERGY	2/26/2014	\$2,305.35	ELECTRICITY
Paid Chk# 005427 YP	2/26/2014	\$135.00	PHONE LISTINGS
Paid Chk# 005428 AFSCME COUNCIL 62	2/27/2014	\$1,215.41	UNION DUES W/H-PAYDATE 2/21/14
Paid Chk# 005429 AMERICAN UNITED LIFE INS. CO.	2/27/2014	\$1,565.00	403b TSA-AUL
Paid Chk# 005430 ANTHEM BLUE CROSS BLUE	2/27/2014	\$54,754.31	MAR.'14 HEALTH INS.
Paid Chk# 005431 CHRISTINE MATHEU	2/27/2014	\$27,602.16	CONSTRUCTION DOCS./PROJECT #13
Paid Chk# 005432 COLONIAL LIFE	2/27/2014	\$889.95	MAR.'14-OTHER INS.
Paid Chk# 005433 GLHEC	2/27/2014	\$200.80	GARNISHMENT W/H
Paid Chk# 005434 GUARDIAN LIFE INS. CO.	2/27/2014	\$8,287.18	MAR.'14 DENTAL, VISION, STD & LIFE INS.
Paid Chk# 005435 HEBBAH VIDALI	2/27/2014	\$19.99	REFUND ON LOST ITEM
Paid Chk# 005436 J. J. KELLER & ASSOCIATES, INC	2/27/2014	\$1,599.00	12/1/13-11/30/14 SUPPORT
Paid Chk# 005437 LEGAL SHIELD	2/27/2014	\$47.84	PRE-PAID LEGAL W/H
Paid Chk# 005438 MONROE COUNTY YMCA	2/27/2014	\$81.24	YMCA W/H
Paid Chk# 005439 NEW READERS PRESS	2/27/2014	\$1,282.23	BOOKS/VITAL
Paid Chk# 005440 NOX PRESS	2/27/2014	\$174.60	BOOKS/VITAL
Paid Chk# 005441 TASC	2/27/2014	\$590.00	2ND QTR.'14-COBRA & FSA
Paid Chk# 005442 THE PRODUCTION HOUSE	2/27/2014	\$4,105.00	DIGITIZING
Paid Chk# 005443 UNITED WAY	2/27/2014	\$111.00	UNITED WAY W/H
Paid Chk# 005444 VECTREN ENERGY DELIVERY	2/27/2014	\$191.38	NATURAL GAS
Paid Chk# 005445 3M	3/5/2014	\$7,765.30	E-BOOK (3M CLOUD)
Paid Chk# 005446 APPLE INC.	3/5/2014	\$19.00	CABLE FOR I-PADS TO TV
Paid Chk# 005447 AT&T MOBILITY - ROC	3/5/2014	\$249.36	CELL PHONES/CATS
Paid Chk# 005448 BAKER & TAYLOR BOOKS	3/5/2014	\$21,797.31	BOOKS
Paid Chk# 005449 BERRY	3/5/2014	\$27.20	PHONE LISTING
Paid Chk# 005450 BULLFROG FILMS, INC.	3/5/2014	\$69.00	NONPRINT
Paid Chk# 005451 CITGO	3/5/2014	\$568.60	FUEL
Paid Chk# 005452 CITY OF BLOOMINGTON	3/5/2014	\$557.00	MNTHLY PARKING GARAGES PERMITS
Paid Chk# 005453 DARCI HAWXHURST	3/5/2014	\$250.00	TUTOR TRAINING/VITAL
Paid Chk# 005454 DEMCO, INC.	3/5/2014	\$269.35	2 STEP- STEP STOOL
Paid Chk# 005455 DISNEY EDUCATIONAL	3/5/2014	\$29.98	NONPRINT
Paid Chk# 005456 EBSCO	3/5/2014	\$2.20	PERIODICALS
Paid Chk# 005457 ELLETTSVILLE UTILITIES	3/5/2014	\$235.72	WATER & SEWER

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Name	Check Date	Check Amt	
Paid Chk# 005458	FIRST INSURANCE GROUP, INC.	3/5/2014	\$49,758.00 OFFICIALS BOND, AUTO, PKG, UMBRELLA INS.
Paid Chk# 005459	GALE/CENGAGE LEARNING	3/5/2014	\$463.70 BOOKS
Paid Chk# 005460	GEGRB/AMAZON	3/5/2014	\$4,168.99 BOOKS
Paid Chk# 005461	GREY HOUSE PUBLISHING, INC.	3/5/2014	\$468.95 PERIODICALS
Paid Chk# 005462	INDIANA CHAMBER OF	3/5/2014	\$116.95 BOOKS
Paid Chk# 005463	J.F.J DISC REPAIR INC.	3/5/2014	\$63.61 CIRC SPLS
Paid Chk# 005464	JAMES KING	3/5/2014	\$28.98 REFUND ON LOST ITEMS
Paid Chk# 005465	JANWAY COMPANY USA, INC.	3/5/2014	\$567.75 MESH TOY BAGS
Paid Chk# 005466	KERI MARSHALL	3/5/2014	\$116.91 REFUND ON LOST ITEMS
Paid Chk# 005467	KOORSEN FIRE & SECURITY,	3/5/2014	\$370.45 TESTED FLOW SWITCHES
Paid Chk# 005468	LEARNING TREASURES	3/5/2014	\$363.00 FD/CHILD-LAPS MATERIALS
Paid Chk# 005469	MIDWEST PRESORT SERVICE	3/5/2014	\$285.44 POSTAGE SERVICE
Paid Chk# 005470	MIDWEST TAPE	3/5/2014	\$7,428.11 BOOKS
Paid Chk# 005471	NOVELTY, INC.	3/5/2014	\$1,437.01 FD/CHILD-SRP NON BOOK PRIZES
Paid Chk# 005472	RANDOM HOUSE, LLC	3/5/2014	\$513.35 BOOKS
Paid Chk# 005473	RECORDED BOOKS, LLC	3/5/2014	\$1,142.85 NONPRINT
Paid Chk# 005474	REPUBLIC SERVICES #694	3/5/2014	\$475.10 TRASH SERVICE
Paid Chk# 005475	SCHOLASTIC LIBRARY	3/5/2014	\$1,352.00 BOOKS
Paid Chk# 005476	SMITHVILLE	3/5/2014	\$1,825.00 MNTHLY INTERNET SERVICE
Paid Chk# 005477	TANTOR MEDIA	3/5/2014	\$67.27 NONPRINT
Paid Chk# 005478	TELECOM RESOURCES, INC.	3/5/2014	\$4,375.00 PHONE REPLACEMENT/PHASE II
Paid Chk# 005479	THE MACEXPRIENCE	3/5/2014	\$4,452.98 VIDEO MAT'LS
Paid Chk# 005480	ULVERSCROFT LARGE PRINT	3/5/2014	\$101.92 NONPRINT
Paid Chk# 005481	UNIQUE MANAGEMENT	3/5/2014	\$1,342.50 COLLECTION AGENCY/CIRC
Paid Chk# 005482	WESTON WOODS STUDIOS	3/5/2014	\$154.80 NONPRINT
Paid Chk# 005483	WILD RUMPUS CIRCUS	3/5/2014	\$750.00 FD/CHILD PROGRAMS
Paid Chk# 005484	A1 LANDSCAPE & HAULING INC.	3/10/2014	\$2,975.00 SALT APP & SNOW REMOVAL
Paid Chk# 005485	AL'S TWO-WAY RADIO SERVICE	3/10/2014	\$750.00 3 RADIOS
Paid Chk# 005486	AMERICAN UNITED LIFE INS. CO.	3/10/2014	\$1,525.00 403b TSA-AUL W/H G40906
Paid Chk# 005487	CRYSTAL CLEAR	3/10/2014	\$1,190.00 WINDOW CLEANING
Paid Chk# 005488	FREEDOM BUSINESS	3/10/2014	\$1,076.79 CARTRIDGES
Paid Chk# 005489	GRASS ROOTS PRESS	3/10/2014	\$265.66 BOOKS
Paid Chk# 005490	GREY HOUSE PUBLISHING, INC.	3/10/2014	\$468.95 PERIODICALS
Paid Chk# 005491	LIVE OAK MEDIA	3/10/2014	\$38.95 NONPRINT
Paid Chk# 005492	LOWE'S	3/10/2014	\$172.86 BLDG SPLS
Paid Chk# 005493	MIDWEST PRESORT SERVICE	3/10/2014	\$303.63 POSTAGE SERVICES
Paid Chk# 005494	OVERHEAD DOOR COMPANY OF	3/10/2014	\$125.00 BLDG SERVICES
Paid Chk# 005495	SUPERIOR LAMP, INC.	3/10/2014	\$26.45 LIGHT BULBS DISCOUNT
Paid Chk# 005496	UNITED LABORTORIES	3/10/2014	\$619.59 CLEANING SPLS
Paid Chk# 005497	UTOPIA WILDLIFE	3/10/2014	\$250.00 FD/CHILD-PERFORMANCES
Paid Chk# 005498	APPLE INC.	3/11/2014	\$4,093.99 EQUIPMENT
Paid Chk# 005499	AT&T (IL)	3/18/2014	\$387.42 4 DEDICATED LINES
Paid Chk# 005500	CITY OF BLOOMINGTON UTILITIE	3/18/2014	\$111.45 WATER & SEWER
Paid Chk# 005501	COMCAST	3/18/2014	\$14.84 EQUIP. RENTAL
Paid Chk# 005502	DIANA THOMPSON	3/18/2014	\$22.49 REFUND ON LOST ITEM
Paid Chk# 005503	DUKE ENERGY	3/18/2014	\$25,522.76 ELECTRICITY
Paid Chk# 005504	GIBSON TELDATA, INC.	3/18/2014	\$22,415.78 PHONE SYSTEM/25% DOWN UPON CUT
Paid Chk# 005505	JPMORGAN CHASE BANK, NA	3/18/2014	\$3,723.84 VARIOUS
Paid Chk# 005506	KEVIN J. KATHMAN	3/18/2014	\$39.95 REFUND ON LOST ITEM
Paid Chk# 005507	LAKEWOOD PUBLIC LIBRARY	3/18/2014	\$30.00 LOST MATERIAL
Paid Chk# 005508	MARY FRASIER	3/18/2014	\$34.96 FD/CHILD SPLS/STORYTIME
Paid Chk# 005509	MIDWEST PRESORT SERVICE	3/18/2014	\$314.07 POSTAGE SERVICES
Paid Chk# 005510	OCLC, INC.	3/18/2014	\$3,146.70 MNTHLY OCLC
Paid Chk# 005511	PAMELA WASMER	3/18/2014	\$58.44 PLA RECEIPTS/PARKING & MILEAGE
Paid Chk# 005512	SMITHVILLE	3/18/2014	\$174.38 TELEPHONE SERVICE

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	Name	Check Date	Check Amt	
Paid Chk#	005513	VERIZON WIRELESS	3/18/2014	\$120.03 BKM DATA LINES
Paid Chk#	005514	WEX BANK	3/18/2014	\$216.23 FUEL
Paid Chk#	005515	ALL-PHASE ELECTRIC SUPPLY	3/20/2014	\$750.00 LIGHT BULBS
Paid Chk#	005516	AUDIO-TECH BUSINESS BOOK	3/20/2014	\$199.00 NONPRINT
Paid Chk#	005517	AVCAFE	3/20/2014	\$46.00 NONPRINT
Paid Chk#	005518	BAKER & TAYLOR BOOKS	3/20/2014	\$18,960.71 BOOKS-JAIL GRANT
Paid Chk#	005519	BANCTEC INC.	3/20/2014	\$31.83 MNTHLY MAINT.
Paid Chk#	005520	BLACKSTONE AUDIO, INC.	3/20/2014	\$46.36 NONPRINT
Paid Chk#	005521	A. E. BOYCE CO., INC.	3/20/2014	\$31.49 PAYROLL SCHEDULE & VOUCHERS
Paid Chk#	005522	BUNGER & ROBERTSON, LLP	3/20/2014	\$1,365.00 LEGAL SERVICES
Paid Chk#	005523	CDW GOVERNMENT, INC.	3/20/2014	\$382.51 IS SPLS
Paid Chk#	005524	CENTER POINT LARGE PRINT	3/20/2014	\$216.90 BOOKS
Paid Chk#	005525	CENTRAL INDIANA INTERPRETIN	3/20/2014	\$125.00 INTERPRETING SERVICE
Paid Chk#	005526	CINTAS CORPORATION	3/20/2014	\$544.57 FIRST-AID SPLS
Paid Chk#	005527	DURKIN & VILLALTA PARTNERS	3/20/2014	\$1,200.00 ENGINEERING/CHILLER PROJECT
Paid Chk#	005528	ELECTRONIC COMMERCE, INC.	3/20/2014	\$3,614.50 PAYROLL SERVICES
Paid Chk#	005529	ENGRAVING AND STAMP	3/20/2014	\$50.40 OFFICE SPLS
Paid Chk#	005530	EVANCED SOLUTIONS, LLC	3/20/2014	\$1,115.10 YRLY MAINT./EVENTS & ROOM RESERVE
Paid Chk#	005531	FINDAWAY WORLD, LLC	3/20/2014	\$2,792.45 NONPRINT
Paid Chk#	005532	FIRST INSURANCE GROUP, INC.	3/20/2014	\$300.00 OFFICIALS BONDS
Paid Chk#	005533	FREEDOM BUSINESS	3/20/2014	\$994.95 CARTRIDGES
Paid Chk#	005534	GALE/CENGAGE LEARNING	3/20/2014	\$1,087.59 BOOKS
Paid Chk#	005535	GAYLORD BROS., INC.	3/20/2014	\$180.69 CIRC SPLS
Paid Chk#	005536	GE CAPITAL INFORMATION	3/20/2014	\$50.93 MNTLY RENT/VITAL COPIER
Paid Chk#	005537	GLOBAL GOV/ED SOLUTIONS INC	3/20/2014	\$1,959.90 EQUIPMENT
Paid Chk#	005538	HFI MECHANICAL CONTRACTOR	3/20/2014	\$3,500.00 BLDG REPAIRS/AHU3
Paid Chk#	005539	HIGH SPEED TIRE &	3/20/2014	\$343.53 VEHICLE REPAIR
Paid Chk#	005540	HP PRODUCTS	3/20/2014	\$3,113.09 CLEANING SPLS
Paid Chk#	005541	IMAGING OFFICE SYSTEMS, INC.	3/20/2014	\$15,245.00 INDIANA RM SCANNER
Paid Chk#	005542	JANET A. PIERSON	3/20/2014	\$500.00 TEEN MATH COORDINATOR
Paid Chk#	005543	JILL MINOR	3/20/2014	\$350.00 ELLETTSVILLE/MATH HELP
Paid Chk#	005544	JIM GORDON, INC	3/20/2014	\$79.86 MNTHLY COPIER MAINT.
Paid Chk#	005545	LEARNING TREASURES	3/20/2014	\$337.70 FD/CHILD SPLS
Paid Chk#	005546	LOGISTECH, INC.	3/20/2014	\$417.45 BOOKS
Paid Chk#	005547	MATRIX INTEGRATION LLC	3/20/2014	\$774.00 SWITCH
Paid Chk#	005548	MAXWELLS OFFICE PRODUCTS	3/20/2014	\$1,478.00 IR-2800 COPIER YRLY MAINT.
Paid Chk#	005549	MENARDS - BLOOMINGTON	3/20/2014	\$166.89 BLDG SPLS
Paid Chk#	005550	MIDWEST COLLABORATIVE FOR	3/20/2014	\$499.00 WORKSHOP WEBINAR
Paid Chk#	005551	MIDWEST TAPE	3/20/2014	\$12,311.05 NONPRINT
Paid Chk#	005552	MONROE COUNTY SOLID WASTE	3/20/2014	\$146.56 RECYCLED LIGHT BULBS
Paid Chk#	005553	NATURE'S WAY, INC.	3/20/2014	\$85.00 INTERIOR PLANT MAINT.
Paid Chk#	005554	POLARIS LIBRARY SYSTEMS, INC	3/20/2014	\$408.00 THERMAL RECEIPT PRINTER
Paid Chk#	005555	POSTMASTER	3/20/2014	\$220.00 PI 307 - BULK MAILING PERMIT
Paid Chk#	005556	B,B & C POW PEST CONTROL,	3/20/2014	\$84.00 PEST CONTROL
Paid Chk#	005557	QUILL CORPORATION	3/20/2014	\$1,656.79 PAPER & OFFICE SPLS
Paid Chk#	005558	RANDOM HOUSE, LLC	3/20/2014	\$162.60 NONPRINT
Paid Chk#	005559	RECORDED BOOKS, LLC	3/20/2014	\$1,474.85 NONPRINT
Paid Chk#	005560	RICHARD'S SMALL ENGINE INC.	3/20/2014	\$239.90 2 MESH BAGS FOR BILLY GOAT
Paid Chk#	005561	SCHOLASTIC INC.	3/20/2014	\$168.00 PRIZES FOR MLK DAY
Paid Chk#	005562	SEXSON	3/20/2014	\$384.70 WATER SERVICE
Paid Chk#	005563	STANSIFER RADIO COMPANY	3/20/2014	\$204.62 VIDEO MAT'LS CATS
Paid Chk#	005564	STEVE BACKS	3/20/2014	\$76.16 ALA MID-WINTER EXPENSES
Paid Chk#	005565	STR BUILDING RESOURCES LLC	3/20/2014	\$1,600.00 ROOFS INSPECTIONS
Paid Chk#	005566	SUZANNE KERN - PETTY CASH	3/20/2014	\$73.97 POSTAGE EXPENSE
Paid Chk#	005567	THE AMERICAN PIANO FACTORY	3/20/2014	\$98.00 PIANO MAINT.

MONROE COUNTY PUBLIC LIBRARY

03/20/14 9:22 AM

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*Check Summary Register©

February 14, 2014 to March 20, 2014

Name	Check Date	Check Amt
Paid Chk# 005568 THE ELLETTSVILLE JOURNAL	3/20/2014	\$321.00 PUBLICATIONS/LEGAL NOTICE & ANNUAL REPORT
Paid Chk# 005569 THE GREATER BLOOMINGTON	3/20/2014	\$750.00 YEARLY MEMBERSHIP
Paid Chk# 005570 THE HERALD-TIMES, INC.	3/20/2014	\$40.89 ANNUAL REPORT PUBLICATION
Paid Chk# 005571 THE INDIANA COVERED BRIDGE	3/20/2014	\$10.00 BOOKS
Paid Chk# 005572 THE MACEXPRIENCE	3/20/2014	\$3,748.99 COMPUTER
Paid Chk# 005573 THE PRODUCTION HOUSE	3/20/2014	\$2,710.00 DIGITIZATION
Paid Chk# 005574 TMQ INC.	3/20/2014	\$95.00 CATALOGING SPLS/A-V
Paid Chk# 005575 WESTON WOODS STUDIOS	3/20/2014	\$29.95 NONPRINT
Total Checks		\$403,932.46

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
02/14/14 - 03/20/14

Fifth Third Checking Account/Check Register Total	\$403,932.46
Add: Electronic Withdrawals	
Merchant Services-Monthly Credit Card Fees (Mar. '14)	711.80
Fifth Third Checking-Monthly Service Charge (Mar. '14)	51.75
Fifth Third Checking-ACH Service Charge	0.00
Old National Checking-Patron Bad Check & Fees	31.00
Add: Payrolls	
Electronic PERF pymts. 02/14/14	19,158.35
Vouchers 02/21/14 Payroll (ECI)	122,138.89
Electronic transfer (ECI) employee/employer taxes	47,750.30
Electronic transfer (ECI) employee "HSA"	2,181.06
Electronic PERF pymt. 03/03/14	19,663.35
Electronic transfer 02/25/14 (TASC) employee "FSA"	325.38
Vouchers 03/07/14 Payroll (ECI)	120,233.86
Electronic transfer (ECI) employee/employer taxes	46,048.59
Electronic transfer (ECI) employee "HSA"	2,181.06
Electronic PERF pymt. 03/10/14	18,915.96
Electronic transfer 03/11/14 (TASC) employee "FSA"	325.38
TOTAL OF A/P AND PAYROLL CHECK REGISTERS	\$803,649.19

CK #5423

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*Address Line 1*303 E KIRKWOOD AVENUE*BLOOMINGTON, IN 47408

Payee JPMORGAN CHASE BANK, NA PALATINE, IL 60094-4016	Check 005423 2/25/2014 Purchase Order No. 0 Terms Date Due	Claim 23882
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Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
1/24/2014		E020-016-21300 BEST BUY/OFFICE SPLS	\$111.96
1/2/2014		E019-018-45300 TERRAPIN/PATRON REQUEST/FD/ADULT A-V	\$55.95
1/22/2014		E001-018-45300 SONNY BARGER/NONPRINT	\$37.50
1/23/2014		E019-001-32400 ALA/PLA CONF.-DANIELSON	\$195.00
1/23/2014		E019-001-32400 ALA/PLA CONF.-GREEN	\$230.00
1/23/2014		E019-001-32400 ALA/PLA CONF.-SWINSON	\$230.00
1/23/2014		E019-001-32400 ALA/PLA CONF.-LORO	\$195.00
1/23/2014		E019-001-32400 ALA/PLA CONF.-NEEDHAM	\$195.00
1/23/2014		E019-001-32400 ALA/PLA CONF.-RUDDICK	\$195.00
1/23/2014		E019-001-32400 ALA/PLA CONF.-WASMER	\$195.00
1/24/2014		E019-001-32400 ALA/PLA CONF.-KELLAMS	\$195.00
1/27/2014		E001-018-38450 NADA USED CAR/DATABASES	\$385.00
1/27/2014		E001-018-45300 LAKESHORE/NONPRINT	\$24.95
1/29/2014		E001-018-45300 TOPSPIN MEDIA/NONPRINT	\$40.38
1/9/2014		E019-011-21350 ELLISON/DIES & HOLDERS	\$464.57
1/10/2014		E019-011-21350 APPLE ITUNES/TAX CREDIT	(\$5.18)
1/14/2014		E016-011-21350 BLAST OFF BALLOONS/MLK DAY	\$180.00
1/14/2014		E016-011-21350 MICHAEL'S/SPLS MLK DAY	\$21.97
1/14/2014		E016-011-21350 SPECIAL IDEAS/MLK DAY	\$66.80
1/20/2014		E016-011-21350 KROGER/MLK DAY PAPER SPLS	\$62.30
1/29/2014		E019-011-44300 THE HUMAN SOLUTION/IPAD HOLDERS	\$169.99
1/10/2014		E019-007-37300 BGLTN SOFTBALL/HEALTH FAIR FEE REFUND	(\$20.00)
1/9/2014		E019-003-32500 PEOPLECONNECT/WEBINAR	\$29.00
1/16/2014		E020-016-31600 DREAMHOST/CATS MNTLY WEBSITE	\$49.90
1/21/2014		E001-019-31500 HOOTSUITE/MCPL MNTLY FACEBOOK SITE	\$9.99
1/28/2014		E001-019-44600 BARNES&NOBLE/NOOK	\$133.98
1/29/2014		E001-019-31500 RED HAT/YEARLY RENEWAL-LINUX SERVER	\$349.00
1/29/2014		E001-019-44600 AMAZON/7" KINDLE FIRE HD	\$261.08
1/30/2014		E001-019-44600 AMAZON/CHROMEBOOK	\$266.43
1/30/2014		E019-011-32400 ALA/PLA CONF.-SCHWEGMAN	\$195.00
1/2/2014		E001-005-31700 PAYPAL/MNTLY CC FEE	\$76.85
1/21/2014		E019-001-32400 ALA/PLA - ZDRAVECKY	\$25.00
1/30/2014		E019-001-32400 IN STATE/ACA BKGROUND CK	\$16.32
1/31/2014		E019-001-32400 STATE INSUR/ACA NAVIGATOR TRAIN	\$64.40
1/14/2014		E019-010-21350 4IMPRINT/MUGS-WINTER READING PROGRAM	\$234.13
1/27/2014		E001-019-31500 WUNDERKINDER/MNTLY IS MAINT.	\$22.99
1/14/2014		E019-015-21350 KROGER/FD-VITAL FOOD	\$17.43
1/30/2014		E019-001-32400 ALA/PLA CONF.-STACY	\$195.00
1/8/2014		E001-001-32500 ALA/ASCLA-POSITIVE INTERACTIONS	\$199.00
1/15/2014		E001-001-21300 ENGRAVING-STAMP/OFFICE SPLS	\$78.90
1/30/2014		E019-003-32500 ALA/POSITIVE INTERACTIONS	\$500.00

1/25/2014	E019-001-32300 SHERATON/MEAL	\$22.44
1/28/2014	E019-001-32300 SHERATON/MIDWINTER	\$218.30
1/27/2014	E019-001-32300 INDY PARK/INDY PARKING	\$55.00
1/13/2014	E019-010-21350 DOLRTREE/AUDLT SPLS	\$6.00
1/15/2014	E019-010-21350 LOWES/TEEN SPLS	\$11.96
1/29/2014	E019-010-21350 KROGER/ADULT SPLS	\$40.63
2/1/2014	E019-010-21350 HOBBY-LOBBY/ADULT SPLS	\$32.98
2/1/2014	E019-010-21350 AMAZON/SPANISH HERITAGE SPLS	\$32.88
2/2/2014	E019-010-21350 AMAZON/SPANISH HERITAGE	\$77.97
1/22/2014	E019-001-32300 USAIRWAYS/BAGGAGE-ALA CONF.	\$25.00
1/23/2014	E019-001-32300 STARBUCKS/ALA - FOOD	\$4.85
1/26/2014	E019-001-32300 INDY AIRP/PARKING-ALA	\$72.00
1/26/2014	E019-001-32300 LADY LIBERTY/SHUTTLE	\$10.00
1/26/2014	E019-001-32300 LE BUS CAFÉ/ALA FOOD	\$2.70
1/26/2014	E019-001-32300 USAIRWAYS/BAGGAGE-ALA	\$25.00
1/27/2014	E019-001-32300 SHERATON/ALA-FOOD	\$38.10
1/26/2014	E019-001-32300 PINKBERRY/ALA-FOOD	\$5.25
Total		\$6,631.65

VOUCHER NO. 23882 WARRANT NO. 005423 2/25/2014

JPMORGAN CHASE BANK, NA

ALLOWED

IN THE SUM OF \$ \$6,631.65

\$ \$6,631.65

ON ACCOUNT OF APPROPRIATION FO

COST DISTRIBUTION LEDGER CLASSIFICATION
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Board/Council Member

Acct. No.	Account Title	Amount
E020-016-21300		\$111.96
E019-018-45300		\$55.95
E001-018-45300		\$37.50
E019-001-32400		\$195.00
E019-001-32400		\$230.00
E019-001-32400		\$230.00
E019-001-32400		\$195.00
E019-001-32400		\$195.00
E019-001-32400		\$195.00
E019-001-32400		\$195.00
E019-001-32400		\$195.00
E019-001-32400		\$195.00
E019-001-32400		\$195.00
E019-001-32400		\$195.00
E001-018-38450		\$385.00
E001-018-45300		\$24.95
E001-018-45300		\$40.38
E019-011-21350		\$464.57
E019-011-21350		(\$5.18)
E016-011-21350		\$180.00
E016-011-21350		\$21.97

CK# 5505

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*Address Line 1*303 E KIRKWOOD AVENUE*BLOOMINGTON, IN 47408

Payee		Claim 23988
JPMORGAN CHASE BANK, NA		Purchase Order No. 0
		Terms
PALATINE, IL 60094-4016		Date Due

Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
2/19/2014		E019-011-44300 HUMAN SOLUTION/IPAD HOLDER	\$169.99
2/24/2014		E019-011-21350 DISC SCH SPLS/STORYTIME SPLS	\$320.34
2/28/2014		E019-011-21350 TARGET/SRP VIDEO SPLS	\$27.43
2/28/2014		E019-011-21350 TARGET/SPLS-SEUSSPICIOUS PROGRAM	\$35.13
3/3/2014		E019-011-21350 AMAZON/STORYTIME SPLS	\$89.09
3/3/2014		E019-011-21350 AMAZON/SRP VIDEO SPLS	\$37.58
2/28/2014		E019-011-21350 CAMPUS COSTUME/SRP VIDEO SPLS	\$35.98
2/16/2014		E020-016-31600 DREAMHOST/CATS MNTHLY WEBSITE FEE	\$49.90
2/21/2014		E001-019-31500 PREZI/1 YR. CONTRACT	\$159.00
2/21/2014		E001-019-31600 HOOTSUITE/FACEBOOK WEBSITE-MNTHLY FEE	\$9.99
2/25/2014		E019-003-32500 PBD ALA/WEBINAR-STAFF TRAINING	\$175.50
2/4/2014		E001-005-31700 PAYPAL/MNTHLY CC FEE	\$87.65
2/7/2014		E019-001-32400 ALA/PLA CONF. REGISTRATION	\$345.00
2/18/2014		E001-003-32500 PROGRESSIVE BUS/WEBINAR	\$199.00
2/24/2014		E019-001-32400 ALA/ALA ANNUAL CONF.	\$230.00
2/25/2014		E001-019-31500 WUNDERKINDER/MNTHLY FEE	\$22.99
2/4/2014		E001-012-21300 STAPLES/OFFICE SPLS	\$13.99
2/6/2014		E016-015-21350 STAPLES/QB-CARTIDGES	\$181.98
2/6/2014		E016-015-21350 WALMART/QB-OFFICE SPLS	\$168.40
2/6/2014		E019-001-32400 ALA/PLA CONF. REGISTRATION	\$195.00
2/6/2014		E019-001-32400 ALA/CONF. MTG.	\$35.00
2/17/2014		E001-006-33100 JOB POST/TEEN-DIGITAL MGR	\$99.00
2/23/2014		E001-006-33100 INDEED/TEEN-DIGITAL MGR.	\$25.60
2/26/2014		E001-006-33100 JOB POST/ADULT PROG. COORDINATOR	\$99.00
3/1/2014		E001-006-33100 INDEED/ADULT PROJ. COORDINATION	\$125.20
2/24/2014		E019-001-32400 ALA/ALA ANNUAL CONF.	\$230.00
2/28/2014		E001-006-33100 ALA/TEEN-DIGITAL MGR.	\$326.40
2/6/2014		E019-010-21350 KROGER/ADULT REFRESHMENTS	\$67.69
2/6/2014		E019-010-21350 ABEBOOKS/SPANISH CLUB PROGRAM	\$3.95
2/6/2014		E019-010-21350 ABEBOOKS/SPANISH CLUB PROGRAM	\$3.41
2/6/2014		E019-010-21350 ABEBOOKS/SPANISH CLUB PROGRAM	\$3.95
2/6/2014		E019-010-21350 ABEBOOKS/SPANISH CLUB PROGRAM	\$3.95
2/6/2014		E019-010-21350 AMAZON/ADULT SPLS	\$21.17
2/9/2014		E019-010-21350 AMAZON/SPANISH CLUB PROGRAM	\$10.14
2/11/2014		E019-010-21350 AMAZON/SPANISH CLUB PROGRAM	\$10.17
2/11/2014		E019-010-21350 AMAZON/SPANISH CLUB PROGRAM	\$10.09
3/1/2014		E019-010-21350 KROGER/REFRESHMENTS BOOK PLUS	\$10.43
2/28/2014		E019-001-32400 PERFORMANCE/NAVIGATOR EXAMS	\$84.75
Total			\$3,723.84

Financial Report Comments

Reports as of 2-28-14

Board Meeting Date 3/26/14

Monthly Budget Report:

The guideline for the portion of the annual budget spent after two months is 16.7% or two twelfths. The actual operating fund spending for February is 15.0% of the annual total budget.

Monthly Budget Report:

PERF – The PERF payment for the Feb. 21 pay was not made until March. The combined employer and employee PERF for that pay period is about \$18,000

Employer Contribution Insurance – The March Anthem premium was paid in February (about \$46,000). The Clinic payment for the 2nd quarter was paid in February which is about \$11,000. These two prepayments have resulted in about 24% of the annual budget being used in these first two months.

Cleaning Supplies (2210) and Light Bulbs (2260) – These two lines are over the guideline at this point. They will be watched closely.

Consulting Services (3110) – This was related to the E-rate program and the Author Alert Program. We are over the guideline at this point.

Utilities – Over the guideline due to winter heating .

Building and Vehicle repairs – Over the guideline at this point. We are hoping to go for a while without anything breaking.

Dues (3910) – We pay the annual I.L.F. dues at the beginning of the year which amounts to about 87% of the annual budget on this line.

The rest of the budget lines seem to be moving along as expected.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF FEBRUARY 28, 2014
TWO MONTHS = 16.7%

	2014 FEBRUARY	2013 FEBRUARY	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	302,524.33	292,716.85	600,317.06	3,979,955.67	584,825.81	3,379,638.61	15.1%	84.9%
EMPLOYEE BENEFITS	141,594.41	187,095.17	283,405.47	1,554,141.00	294,834.84	1,270,735.53	18.2%	81.8%
OTHER WAGES	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	<u>444,118.74</u>	<u>479,812.02</u>	<u>883,722.53</u>	<u>5,549,096.67</u>	<u>879,660.65</u>	<u>4,665,374.14</u>	<u>15.9%</u>	<u>84.1%</u>
SUPPLIES								
OFFICE SUPPLIES	1,896.56	4,608.13	3,446.77	58,250.00	9,142.72	54,803.23	5.9%	94.1%
OPERATING SUPPLIES	8,232.90	7,541.23	11,408.33	114,400.00	14,413.20	102,991.67	10.0%	90.0%
REPAIR & MAINT. SUPPLIES	1,230.22	3,429.87	1,959.32	27,900.00	4,662.14	25,940.68	7.0%	93.0%
TOTAL SUPPLIES	<u>11,359.68</u>	<u>15,579.23</u>	<u>16,814.42</u>	<u>200,550.00</u>	<u>28,218.06</u>	<u>183,735.58</u>	<u>8.4%</u>	<u>91.6%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	40,455.54	20,958.34	51,264.94	381,937.32	46,104.80	330,672.38	13.4%	86.6%
COMMUNICATION & TRANSPORTATION	3,722.95	3,384.69	8,071.09	89,300.00	11,700.30	81,228.91	9.0%	91.0%
PRINTING & ADVERTISING	368.42	15.00	618.19	7,700.00	30.00	7,081.81	8.0%	92.0%
INSURANCE	14,714.00	46,892.00	14,714.00	64,000.00	60,967.00	49,286.00	23.0%	77.0%
UTILITIES	33,298.79	26,170.26	63,797.01	326,450.00	54,623.63	262,652.99	19.5%	80.5%
REPAIR & MAINTENANCE	9,818.33	2,746.97	11,677.33	57,200.00	6,764.45	45,522.67	20.4%	79.6%
RENTALS	-464.52	37.50	9,049.88	38,200.00	9,743.50	29,150.12	23.7%	76.3%
ELECTRONIC SERVICES	976.00	925.00	4,809.09	264,053.00	1,483.60	259,243.91	1.8%	98.2%
OTHER CHARGES	0.00	17,933.33	7,511.35	14,050.00	41,766.70	6,538.65	53.5%	46.5%
TOTAL OTHER SERVICES & CHARGES	<u>102,889.51</u>	<u>119,063.09</u>	<u>171,512.88</u>	<u>1,242,890.32</u>	<u>233,183.98</u>	<u>1,071,377.44</u>	<u>13.8%</u>	<u>86.2%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	4,145.88	175.00	4,145.88	83,000.00	175.00	78,854.12	5.0%	95.0%
OTHER CAPITAL OUTLAY	60,573.01	77,796.91	124,688.21	936,147.00	161,807.62	811,458.79	13.3%	86.7%
TOTAL CAPITAL OUTLAY	<u>64,718.89</u>	<u>77,971.91</u>	<u>128,834.09</u>	<u>1,019,147.00</u>	<u>161,982.62</u>	<u>890,312.91</u>	<u>12.6%</u>	<u>87.4%</u>
TOTAL OPERATING EXPENDITURES	<u><u>623,086.82</u></u>	<u><u>692,426.25</u></u>	<u><u>1,200,883.92</u></u>	<u><u>8,011,683.99</u></u>	<u><u>1,303,045.31</u></u>	<u><u>6,810,800.07</u></u>	<u><u>15.0%</u></u>	<u><u>85.0%</u></u>

2013 BUDGET 7,818,019.99
% USED IN 2013 16.7%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF FEBRUARY 28, 2014

	2014 FEBRUARY	2013 FEBRUARY	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION	14,405.24	13,635.98	28,810.48	187,268.00	27,271.97	158,457.52	15.4%	84.6%
1130 PROFESSIONAL/SUPERVISORS	45,081.12	38,914.31	90,162.25	628,111.73	77,828.63	537,949.48	14.4%	85.6%
1140 PROFESSIONAL ASSISTANTS	99,263.35	97,255.63	194,935.60	1,243,966.80	194,511.27	1,049,031.20	15.7%	84.3%
1150 SPECIALISTS & TECHNICIANS	60,861.49	65,006.68	121,679.42	868,268.28	130,027.97	746,588.86	14.0%	86.0%
1160 CLERICAL ASSISTANTS	35,691.34	31,513.01	71,953.36	430,085.63	64,075.64	358,132.27	16.7%	83.3%
1170 PAGES	18,063.31	18,318.51	34,544.98	247,000.00	34,441.64	212,455.02	14.0%	86.0%
1190 BUILDING MAINTENANCE	29,158.48	28,072.73	58,230.97	375,255.23	56,668.69	317,024.26	15.5%	84.5%
TOTAL SALARIES	302,524.33	292,716.85	600,317.06	3,979,955.67	584,825.81	3,379,638.61	15.1%	84.9%
EMPLOYEE BENEFITS								
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	17,916.61	17,166.01	35,534.98	245,484.46	34,320.55	209,949.48	14.5%	85.5%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	13,724.27	24,034.35	41,141.10	364,667.22	48,125.45	323,526.12	11.3%	88.7%
12301 ENCUMBERED PERF	0.00	0.00	0.00	0.00	15,335.99	0.00	#DIV/0!	#DIV/0!
1235 EMPLOYEE/PERF	3,676.14	7,210.29	11,019.97	97,678.73	14,437.59	86,658.76	11.3%	88.7%
1240 EMPLOYER CONT/INSURANCE	102,087.17	134,669.91	187,398.83	778,898.82	174,588.70	591,499.99	24.1%	75.9%
1250 EMPLOYER CONT/MEDICARE	4,190.22	4,014.61	8,310.59	57,411.77	8,026.56	49,101.18	14.5%	85.5%
TOTAL EMPLOYEE BENEFITS	141,594.41	187,095.17	283,405.47	1,554,141.00	294,834.84	1,270,735.53	18.2%	81.8%
OTHER WAGES								
1310 WORKSTUDY	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
TOTAL OTHER WAGES	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	444,118.74	479,812.02	883,722.53	5,549,096.67	879,660.65	4,665,374.14	15.9%	84.1%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	0.00	0.00	0.00	1,100.00	979.76	1,100.00	0.0%	100.0%
2120 STATIONERY & PRINTING	0.00	0.00	0.00	1,100.00	0.00	1,100.00	0.0%	100.0%
2130 OFFICE SUPPLIES	396.68	788.27	765.67	13,650.00	1,691.73	12,884.33	5.6%	94.4%
2135 GENERAL SUPPLIES	0.00	59.83	0.00	0.00	101.46	0.00	#DIV/0!	#DIV/0!
2140 DUPLICATING	1,499.88	3,760.03	2,681.10	42,400.00	6,369.77	39,718.90	6.3%	93.7%
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	1,896.56	4,608.13	3,446.77	58,250.00	9,142.72	54,803.23	5.9%	94.1%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF FEBRUARY 28, 2014

	2014 FEBRUARY	2013 FEBRUARY	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	6,451.70	4,297.50	8,458.20	38,200.00	6,327.21	29,741.80	22.1%	77.9%
2220 FUEL, OIL, & LUBRICANTS	167.99	670.84	1,258.46	10,000.00	1,807.67	8,741.54	12.6%	87.4%
2230 CATALOGING SUPPLIES-BOOKS	111.89	0.00	111.89	7,000.00	356.72	6,888.11	1.6%	98.4%
2240 A/V SUPPLIES-CATALOGING	0.00	0.00	0.00	9,500.00	0.00	9,500.00	0.0%	100.0%
2250 CIRCULATION SUPPLIES	0.00	0.00	78.46	33,900.00	2,759.35	33,821.54	0.2%	99.8%
2260 LIGHT BULBS	1,501.32	1,595.59	1,501.32	7,200.00	1,806.12	5,698.68	20.9%	79.1%
2280 UNIFORMS	0.00	873.00	0.00	1,900.00	873.00	1,900.00	0.0%	100.0%
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	104.30	0.00	6,700.00	483.13	6,700.00	0.0%	100.0%
TOTAL OPERATING SUPPLIES	8,232.90	7,541.23	11,408.33	114,400.00	14,413.20	102,991.67	10.0%	90.0%
REPAIR & MAINTENANCE SUPPLIES								
2300 IS SUPPLIES	0.00	438.72	199.99	6,500.00	891.99	6,300.01	3.1%	96.9%
2310 BUILDING MATERIALS & SUPPLIES	1,136.05	2,991.15	1,539.60	21,000.00	3,770.15	19,460.40	7.3%	92.7%
2320 PAINT & PAINTING SUPPLIES	94.17	0.00	219.73	400.00	0.00	180.27	54.9%	45.1%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	1,230.22	3,429.87	1,959.32	27,900.00	4,662.14	25,940.68	7.0%	93.0%
TOTAL SUPPLIES	11,359.68	15,579.23	16,814.42	200,550.00	28,218.06	183,735.58	8.4%	91.6%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3110 CONSULTING SERVICES	2,730.00	0.00	2,730.00	13,500.00	8,630.00	10,770.00	20.2%	79.8%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	30,000.00	0.00	30,000.00	0.0%	100.0%
31201 ENCUM. ENGINEERING/ARCHITECT	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00	100.0%	0.0%
3130 LEGAL SERVICES	2,008.95	1,860.00	2,008.95	17,300.00	2,046.71	15,291.05	11.6%	88.4%
3140 BUILDING SERVICES	6,426.00	1,880.94	8,396.05	30,000.00	5,548.34	21,603.95	28.0%	72.0%
3150 MAINTENANCE CONTRACTS	5,296.41	6,363.74	7,856.87	144,600.00	8,446.94	136,743.13	5.4%	94.6%
3160 COMPUTER SERVICES (OCLC)	4,915.16	4,466.71	10,238.28	69,637.32	9,075.98	59,399.04	14.7%	85.3%
3170 ADMIN/ACCOUNTING SERVICES	7,426.22	5,205.55	8,381.99	46,900.00	7,980.28	38,518.01	17.9%	82.1%
3175 COLLECTION AGENCY SERVICES	1,652.80	1,181.40	1,652.80	20,000.00	4,376.55	18,347.20	8.3%	91.7%
TOTAL PROFESSIONAL SERVICES	40,455.54	20,958.34	51,264.94	381,937.32	46,104.80	330,672.38	13.4%	86.6%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	2,551.58	2,384.29	4,927.41	32,700.00	4,685.88	27,772.59	15.1%	84.9%
3215 CABLE TV	4.76	939.07	9.52	0.00	0.00	-9.52	#DIV/0!	#DIV/0!
3220 POSTAGE	950.99	0.00	2,783.02	25,000.00	2,737.62	22,216.98	11.1%	88.9%
3230 TRAVEL EXPENSE	0.00	0.00	91.52	10,000.00	0.00	9,908.48	0.9%	99.1%
3240 PROFESSIONAL MTG. (OFF-SITE)	0.00	0.00	44.00	10,000.00	25.00	9,956.00	0.4%	99.6%
3250 CONTINUING ED. (ON-SITE)	199.00	0.00	199.00	10,000.00	660.00	9,801.00	2.0%	98.0%
32501 ENCUMBERED CONTINU. ED.(ON-SITE)	0.00	0.00	0.00	0.00	3,500.00	0.00	#DIV/0!	#DIV/0!
3260 FREIGHT & DELIVERY	16.62	61.33	16.62	1,600.00	91.80	1,583.38	1.0%	99.0%
TOTAL COMMUNICATION & TRANSPORTATION	3,722.95	3,384.69	8,071.09	89,300.00	11,700.30	81,228.91	9.0%	91.0%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF FEBRUARY 28, 2014

	2014 FEBRUARY	2013 FEBRUARY	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	368.42	0.00	618.19	2,700.00	0.00	2,081.81	22.9%	77.1%
3320 PRINTING	<u>0.00</u>	<u>15.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>30.00</u>	<u>5,000.00</u>	<u>0.0%</u>	<u>100.0%</u>
TOTAL PRINTING & ADVERTISING	368.42	15.00	618.19	7,700.00	30.00	7,081.81	8.0%	92.0%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	0.00	600.00	0.00	600.00	0.0%	100.0%
3420 OTHER INSURANCE	<u>14,714.00</u>	<u>46,892.00</u>	<u>14,714.00</u>	<u>63,400.00</u>	<u>60,967.00</u>	<u>48,686.00</u>	<u>23.2%</u>	<u>76.8%</u>
TOTAL INSURANCE	14,714.00	46,892.00	14,714.00	64,000.00	60,967.00	49,286.00	23.0%	77.0%
UTILITIES								
3510 GAS	244.03	52.02	897.55	2,750.00	420.19	1,852.45	32.6%	67.4%
3520 ELECTRICITY	31,350.10	24,978.48	60,193.34	296,400.00	51,905.94	236,206.66	20.3%	79.7%
3530 WATER	<u>1,704.66</u>	<u>1,139.76</u>	<u>2,706.12</u>	<u>27,300.00</u>	<u>2,297.50</u>	<u>24,593.88</u>	<u>9.9%</u>	<u>90.1%</u>
TOTAL UTILITIES	33,298.79	26,170.26	63,797.01	326,450.00	54,623.63	262,652.99	19.5%	80.5%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	6,471.81	0.00	8,315.81	22,000.00	3,168.42	13,684.19	37.8%	62.2%
3630 OTHER EQUIP/FURNITURE REPAIRS	416.50	571.50	416.50	21,200.00	991.50	20,783.50	2.0%	98.0%
3640 VEHICLE REPAIR & MAINTENANCE	2,685.99	1,894.95	2,700.99	11,000.00	1,941.81	8,299.01	24.6%	75.4%
3650 MATERIAL BINDING/REPAIR SERV.	<u>244.03</u>	<u>280.52</u>	<u>244.03</u>	<u>3,000.00</u>	<u>662.72</u>	<u>2,755.97</u>	<u>8.1%</u>	<u>91.9%</u>
TOTAL REPAIR & MAINTENANCE	9,818.33	2,746.97	11,677.33	57,200.00	6,764.45	45,522.67	20.4%	79.6%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	-464.52	37.50	9,049.88	38,200.00	9,743.50	29,150.12	23.7%	76.3%
3720 EQUIPMENT RENTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>#DIV/0!</u>	<u>#DIV/0!</u>
TOTAL RENTALS	-464.52	37.50	9,049.88	38,200.00	9,743.50	29,150.12	23.7%	76.3%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	976.00	925.00	3,496.00	161,917.00	925.00	158,421.00	2.2%	97.8%
38460 E-BOOKS SERVICES	<u>0.00</u>	<u>0.00</u>	<u>1,313.09</u>	<u>102,136.00</u>	<u>558.60</u>	<u>100,822.91</u>	<u>1.3%</u>	<u>98.7%</u>
TOTAL ELECTRONIC SERVICES	976.00	925.00	4,809.09	264,053.00	1,483.60	259,243.91	1.8%	98.2%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	0.00	100.00	6,551.35	7,550.00	6,100.00	998.65	86.8%	13.2%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.0%	100.0%
3940 TRANSFER TO LIRF	0.00	17,833.33	0.00	0.00	35,666.70	0.00	#DIV/0!	#DIV/0!
3945 TRANSFER TO ANOTHER FUND (R.DAY)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	<u>0.00</u>	<u>0.00</u>	<u>960.00</u>	<u>4,000.00</u>	<u>0.00</u>	<u>3,040.00</u>	<u>24.0%</u>	<u>76.0%</u>
TOTAL OTHER CHARGES	<u>0.00</u>	<u>17,933.33</u>	<u>7,511.35</u>	<u>14,050.00</u>	<u>41,766.70</u>	<u>6,538.65</u>	<u>53.5%</u>	<u>46.5%</u>
TOTAL OTHER SERVICES/CHARGES	102,889.51	119,063.09	171,512.88	1,242,890.32	233,183.98	1,071,377.44	13.8%	18 86.2%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF FEBRUARY 28, 2014

	2014 FEBRUARY	2013 FEBRUARY	2014 Y-T-D ACTUAL	2014 BUDGET	2013 Y-T-D ACTUAL	2014 Y-T-D BUDGET REMAINING	2014 % OF BUDGET USED	2014 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	768.00	0.00	768.00	10,000.00	0.00	9,232.00	7.7%	92.3%
4430 OTHER EQUIPMENT	2,716.39	175.00	2,716.39	68,000.00	175.00	65,283.61	4.0%	96.0%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
4460 IS EQUIPMENT	661.49	0.00	661.49	0.00	0.00	-661.49	#DIV/0!	#DIV/0!
4465 IS SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	4,145.88	175.00	4,145.88	83,000.00	175.00	78,854.12	5.0%	95.0%
OTHER CAPITAL OUTLAY								
4510 BOOKS	35,841.52	50,930.43	76,521.66	548,250.00	105,472.50	471,728.34	14.0%	86.0%
4520 PERIODICALS & NEWSPAPERS	1.78	0.00	1,834.63	41,936.00	2,611.91	40,101.37	4.4%	95.6%
4530 NONPRINT MATERIALS	24,729.71	26,866.48	46,331.92	345,961.00	53,723.21	299,629.08	13.4%	86.6%
TOTAL OTHER CAPITAL OUTLAY	60,573.01	77,796.91	124,688.21	936,147.00	161,807.62	811,458.79	13.3%	86.7%
TOTAL CAPITAL OUTLAY	64,718.89	77,971.91	128,834.09	1,019,147.00	161,982.62	890,312.91	12.6%	87.4%
TOTAL OPERATING EXPENDITURES	623,086.82	692,426.25	1,200,883.92	8,011,683.99	1,303,045.31	6,810,800.07	15.0%	85.0%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2014 to February 28, 2014
2 months = 16.7%

Object	Object Descr	2014 Budget	Jan.	Feb.	2014 YTD Amt	2014 YTD Balance	2014 %YTD Budget
11200	ADMINISTRATION	\$187,268.00	\$14,405.24	\$14,405.24	\$28,810.48	\$158,457.52	15.38%
11300	PROF/SUPERVISORS	\$628,111.73	\$45,081.13	\$45,081.12	\$90,162.25	\$537,949.48	14.35%
11400	PROFESSIONAL ASSISTANT	\$1,243,966.80	\$95,672.25	\$99,263.35	\$194,935.60	\$1,049,031.20	15.67%
11500	SPECIALIST/TECHNICIAN	\$868,268.28	\$60,817.93	\$60,861.49	\$121,679.42	\$746,588.86	14.01%
11600	CLERICAL ASSISTANTS	\$430,085.63	\$36,262.02	\$35,691.34	\$71,953.36	\$358,132.27	16.73%
11700	PAGES	\$247,000.00	\$16,481.67	\$18,063.31	\$34,544.98	\$212,455.02	13.99%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$375,255.23	\$29,072.49	\$29,158.48	\$58,230.97	\$317,024.26	15.52%
12100	FICA/EMPLOYER	\$245,484.46	\$17,618.37	\$17,916.61	\$35,534.98	\$209,949.48	14.48%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$364,667.22	\$27,416.83	\$13,724.27	\$41,141.10	\$323,526.12	11.28%
12350	PERF/EMPLOYEE	\$97,678.73	\$7,343.83	\$3,676.14	\$11,019.97	\$86,658.76	11.28%
12400	INS/EMPLOYER	\$778,898.82	\$85,311.66	\$102,087.17	\$187,398.83	\$591,499.99	24.06%
12500	MEDICARE/EMPLOYER	\$57,411.77	\$4,120.37	\$4,190.22	\$8,310.59	\$49,101.18	14.48%
13100	WORK STUDY	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
21200	STATIONERY/BUS.	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
21300	OFFICE SUPPLIES	\$13,650.00	\$368.99	\$396.68	\$765.67	\$12,884.33	5.61%
21400	DUPLICATING	\$42,400.00	\$1,181.22	\$1,499.88	\$2,681.10	\$39,718.90	6.32%
22100	CLEANING SUPPLIES	\$38,200.00	\$2,006.50	\$6,451.70	\$8,458.20	\$29,741.80	22.14%
22200	FUEL/OIL/LUBRICANTS	\$10,000.00	\$1,090.47	\$167.99	\$1,258.46	\$8,741.54	12.58%
22300	CATALOGING	\$7,000.00	\$0.00	\$111.89	\$111.89	\$6,888.11	1.60%
22400	A/V SUPPLIES/CATALOG	\$9,500.00	\$0.00	\$0.00	\$0.00	\$9,500.00	0.00%
22500	CIRCULATION SUPPLIES	\$33,900.00	\$78.46	\$0.00	\$78.46	\$33,821.54	0.23%
22600	LIGHT BULBS	\$7,200.00	\$0.00	\$1,501.32	\$1,501.32	\$5,698.68	20.85%
22800	UNIFORMS	\$1,900.00	\$0.00	\$0.00	\$0.00	\$1,900.00	0.00%
22900	DISPLAY/EXHIBITS	\$6,700.00	\$0.00	\$0.00	\$0.00	\$6,700.00	0.00%
23000	IS SUPPLIES	\$6,500.00	\$199.99	\$0.00	\$199.99	\$6,300.01	3.08%
23100	BUILDING MATERIAL	\$21,000.00	\$403.55	\$1,136.05	\$1,539.60	\$19,460.40	7.33%
23200	PAINT/PAINTING SUPPLIES	\$400.00	\$125.56	\$94.17	\$219.73	\$180.27	54.93%
31100	CONSULTING SERVICES	\$13,500.00	\$0.00	\$2,730.00	\$2,730.00	\$10,770.00	20.22%
31200	ENGINEERING/ARCHITEC	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%
31201	ENCUMBERED	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	100.00%
31300	LEGAL SERVICES	\$17,300.00	\$0.00	\$2,008.95	\$2,008.95	\$15,291.05	11.61%
31400	BUILDING SERVICES	\$30,000.00	\$1,970.05	\$6,426.00	\$8,396.05	\$21,603.95	27.99%
31500	MAINTENANCE	\$144,600.00	\$2,560.46	\$5,296.41	\$7,856.87	\$136,743.13	5.43%
31600	COMPUTER SERVICES	\$69,637.32	\$5,323.12	\$4,915.16	\$10,238.28	\$59,399.04	14.70%
31700	ADMIN/ACCOUNTING	\$46,900.00	\$955.77	\$7,426.22	\$8,381.99	\$38,518.01	17.87%
31750	COLLECTION AGENCY	\$20,000.00	\$0.00	\$1,652.80	\$1,652.80	\$18,347.20	8.26%
32100	TELEPHONE	\$32,700.00	\$2,375.83	\$2,551.58	\$4,927.41	\$27,772.59	15.07%

Object	Object Descr	2014		2014 YTD Amt	2014 YTD Balance	2014
		Budget	Jan.			Feb.
32150	CABLE TV SERVICE	\$0.00	\$4.76	\$4.76	\$9.52	-\$9.52 0.00%
32200	POSTAGE	\$25,000.00	\$1,832.03	\$950.99	\$2,783.02	\$22,216.98 11.13%
32300	TRAVEL EXPENSE	\$10,000.00	\$91.52	\$0.00	\$91.52	\$9,908.48 0.92%
32400	PROFESSIONAL MTG/OFF	\$10,000.00	\$44.00	\$0.00	\$44.00	\$9,956.00 0.44%
32500	CONTINUING	\$10,000.00	\$0.00	\$199.00	\$199.00	\$9,801.00 1.99%
32600	FREIGHT/DELIVERY	\$1,600.00	\$0.00	\$16.62	\$16.62	\$1,583.38 1.04%
33100	ADVERTISING/PUBLICATI	\$2,700.00	\$249.77	\$368.42	\$618.19	\$2,081.81 22.90%
33200	PRINTING SERVICES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00 0.00%
34100	OFFICIAL BOND INS.	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00 0.00%
34200	OTHER INSURANCE	\$63,400.00	\$0.00	\$14,714.00	\$14,714.00	\$48,686.00 23.21%
35100	GAS	\$2,750.00	\$653.52	\$244.03	\$897.55	\$1,852.45 32.64%
35200	ELECTRICITY	\$296,400.00	\$28,843.24	\$31,350.10	\$60,193.34	\$236,206.66 20.31%
35300	WATER	\$27,300.00	\$1,001.46	\$1,704.66	\$2,706.12	\$24,593.88 9.91%
36100	BUILDING REPAIRS	\$22,000.00	\$1,844.00	\$6,471.81	\$8,315.81	\$13,684.19 37.80%
36300	OTHER	\$21,200.00	\$0.00	\$416.50	\$416.50	\$20,783.50 1.96%
36400	VEHICLE	\$11,000.00	\$15.00	\$2,685.99	\$2,700.99	\$8,299.01 24.55%
36500	MATERIALS	\$3,000.00	\$0.00	\$244.03	\$244.03	\$2,755.97 8.13%
37100	REAL ESTATE	\$38,200.00	\$9,514.40	-\$464.52	\$9,049.88	\$29,150.12 23.69%
38450	DATABASES	\$161,917.00	\$2,520.00	\$976.00	\$3,496.00	\$158,421.00 2.16%
38460	E-BOOKS	\$102,136.00	\$1,313.09	\$0.00	\$1,313.09	\$100,822.91 1.29%
39100	DUES/INSTITUTIONAL	\$7,550.00	\$6,551.35	\$0.00	\$6,551.35	\$998.65 86.77%
39200	INTEREST/TEMPORARY	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00 0.00%
39500	EDUCATIONAL/LICENSIN	\$4,000.00	\$960.00	\$0.00	\$960.00	\$3,040.00 24.00%
44100	FURNITURE	\$10,000.00	\$0.00	\$768.00	\$768.00	\$9,232.00 7.68%
44300	OTHER EQUIPMENT	\$68,000.00	\$0.00	\$2,716.39	\$2,716.39	\$65,283.61 3.99%
44450	BUILDING RENOVATION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00 0.00%
44600	IS EQUIPMENT	\$0.00	\$0.00	\$661.49	\$661.49	-\$661.49 0.00%
45100	BOOKS	\$548,250.00	\$40,680.14	\$35,841.52	\$76,521.66	\$471,728.34 13.96%
45200	PERIODICALS/NEWSPAPE	\$41,936.00	\$1,832.85	\$1.78	\$1,834.63	\$40,101.37 4.37%
45300	NONPRINT MATERIALS	\$345,961.00	\$21,602.21	\$24,729.71	\$46,331.92	\$299,629.08 13.39%
		\$8,011,683.99	\$577,797.10	\$623,086.82	\$1,200,883.92	\$6,810,800.07 14.99%

MONROE COUNTY PUBLIC LIBRARY

LIRF Budget & Expenditure Report

January 1, 2014 to February 28, 2014
2 months = 16.7%

Object	Object Descr	2014 Budget	Jan.	Feb.	YTD Amount	2014	2014
						YTD Balance	%YTD Budget
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44300	OTHER EQUIPMENT	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44450	BUILDING RENOVATION	\$150,000.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0.00%
44600	IS EQUIPMENT	\$54,000.00	\$0.00	\$0.00	\$0.00	\$54,000.00	0.00%
		\$404,000.00	\$0.00	\$0.00	\$0.00	\$404,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Debt Service Budget & Expenditures Report

January 1, 2014 to February 28, 2014
2 months = 16.7%

Object Object Descr	2014		2014		2014	2014
	Budget	Jan.	Feb.	YTD Amt	YTD Balance	%YTD Budget
37100 REAL ESTATE	\$607,768.00	\$0.00	\$0.00	\$0.00	\$607,768.00	0.00%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$607,768.00	\$0.00	\$0.00	\$0.00	\$607,768.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Rainy Day Budget & Expenditures Report

January 1, 2014 to February 28, 2014
2 months = 16.7%

Object	Object Descr	2014			2014	2014	2014
		Budget	Jan.	Feb.	YTD Amt	YTD Balance	%YTD Budget
31100	CONSULTING SERVICES	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
31300	LEGAL SERVICES	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44100	FURNITURE	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44300	OTHER EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44450	BUILDING RENOVATION	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
		\$400,000.00	\$0.00	\$0.00	\$0.00	\$400,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report

January 1, 2014 to February 28, 2014

2 months = 16.7%

Object	Object Descr	2014			YTD	2014	2014
		Budget	Jan.	Feb.	Amount	YTD Balance	%YTD Budget
11300	PROF/SUPERVISORS	\$62,658.60	\$4,819.94	\$4,819.94	\$9,639.88	\$53,018.72	15.38%
11400	PROFESSIONAL ASSISTANT	\$126,136.26	\$9,702.74	\$9,702.74	\$19,405.48	\$106,730.78	15.38%
11600	CLERICAL ASSISTANTS	\$181,897.62	\$14,077.62	\$14,185.13	\$28,262.75	\$153,634.87	15.54%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER CONTRIBUTION	\$22,950.00	\$1,691.79	\$1,700.17	\$3,391.96	\$19,558.04	14.78%
12300	PERF/EMPLOYER CONTRIBUTION	\$32,238.12	\$2,487.06	\$1,244.13	\$3,731.19	\$28,506.93	11.57%
12350	PERF/EMPLOYEE CONTRIB.	\$8,635.32	\$666.16	\$333.24	\$999.40	\$7,635.92	11.57%
12400	INS/EMPLOYER CONTRIBUTION	\$73,000.00	\$12,936.51	\$10,190.94	\$23,127.45	\$49,872.55	31.68%
12500	MEDICARE/EMPLOYER	\$5,375.40	\$395.66	\$397.63	\$793.29	\$4,582.11	14.76%
13100	WORK STUDY	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
21200	STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300	OFFICE SUPPLIES	\$500.00	\$0.00	\$111.96	\$111.96	\$388.04	22.39%
21400	DUPLICATING	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
22700	VIDEO TAPE/MEDIA STORAGE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
23000	IS SUPPLIES	\$1,000.00	\$0.00	\$87.00	\$87.00	\$913.00	8.70%
23500	VIDEO MATERIALS/CATS	\$10,000.00	\$871.12	\$0.00	\$871.12	\$9,128.88	8.71%
31100	CONSULTING SERVICES	\$10,000.00	\$0.00	\$361.00	\$361.00	\$9,639.00	3.61%
31300	LEGAL SERVICES	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
31600	COMPUTER SERVICES	\$500.00	\$49.90	\$49.90	\$99.80	\$400.20	19.96%
31650	DIGITIZATION SERVICES	\$21,000.00	\$4,055.00	\$4,105.00	\$8,160.00	\$12,840.00	38.86%
31700	ADMIN/ACCOUNTING SERVICES	\$0.00	\$5.56	\$1.39	\$6.95	-\$6.95	0.00%
32100	TELEPHONE	\$3,700.00	\$251.13	\$0.00	\$251.13	\$3,448.87	6.79%
32150	CABLE TV SERVICE	\$0.00	\$11.12	\$11.12	\$22.24	-\$22.24	0.00%
32200	POSTAGE	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
32300	TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
32400	PROFESSIONAL MTG/OFF SITE	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
32600	FREIGHT/DELIVERY	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
36300	OTHER EQUIP/FURNITURE REPAIRS	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
37100	REAL ESTATE RENTAL/PARKING	\$3,500.00	\$1,099.12	-\$78.16	\$1,020.96	\$2,479.04	29.17%
39100	DUES/INSTITUTIONAL	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39500	EDUCATIONAL/LICENSING SERVICES	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600	COMMUNITY NEWS SERVICES	\$10,000.00	\$0.00	\$2,500.00	\$2,500.00	\$7,500.00	25.00%
44100	FURNITURE	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
44700	EQUIPMENT - CATS	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0.00%
44750	SOFTWARE - CATS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
		\$664,141.32	\$53,120.43	\$49,723.13	\$102,843.56	\$561,297.76	15.49%

MONROE COUNTY PUBLIC LIBRARY

LCPF Budget & Expenditure Report

January 1, 2014 to February 28, 2014
2 months = 16.7%

Object	Object Descr	2014 Budget	Jan.	Feb.	YTD Amount	2014 YTD Balance	2014 %YTD Budget
39450	TRANSFER TO ANOTHER	\$0.00	\$418,856.68	\$0.00	\$418,856.68	-\$418,856.68	0.00%
		\$0.00	\$418,856.68	\$0.00	\$418,856.68	-\$418,856.68	0.00%

MONROE COUNTY PUBLIC LIBRARY

Gen. Obligation Bond Budget & Expenditure

January 1, 2014 to February 28, 2014
2 months = 16.7%

Object	Object Descr	2014 Budget	Jan.	Feb.	YTD Amount	2014 YTD Balance	2014 %YTD Budget
31200	ENGINEERING/ARCHIT	\$0.00	\$13,200.00	\$22,402.16	\$35,602.16	-\$35,602.16	0.00%
44300	OTHER EQUIPMENT	\$0.00	\$44,831.57	\$0.00	\$44,831.57	-\$44,831.57	0.00%
44450	BUILDING	\$0.00	\$3,977.50	\$0.00	\$3,977.50	-\$3,977.50	0.00%
44600	IS EQUIPMENT	\$50,000.00	\$5,192.00	\$0.00	\$5,192.00	\$44,808.00	10.38%
44650	IS SOFTWARE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44700	EQUIPMENT - CATS	\$45,000.00	\$20,680.00	\$2,797.00	\$23,477.00	\$21,523.00	52.17%
44750	SOFTWARE - CATS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
		\$125,000.00	\$87,881.07	\$25,199.16	\$113,080.23	\$11,919.77	90.46%

MONROE COUNTY PUBLIC LIBRARY

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Expenditure Summary compared to last year
2014 compared to 2013: Period Ending February

Fund	Fund Descr	2014 Budget	February 2014 Amt	2014 YTD Amt	2013 Budget	February 2013 Amt	2013 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,011,683.99	\$623,086.82	\$1,200,883.92	\$7,818,019.99	\$692,426.25	\$1,303,045.31	-7.84%
002	JAIL	\$0.00	\$0.00	\$0.00	\$0.00	\$285.15	\$285.15	-100.00%
003	CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004	GIFT UNRESTRICTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.81	-100.00%
005	PLAC	\$0.00	\$0.00	\$2,300.00	\$0.00	\$0.00	\$2,400.00	-4.17%
006	RETIREEES	\$0.00	\$274.74	\$412.11	\$0.00	\$3,140.60	\$3,361.80	-87.74%
007	LIRF	\$404,000.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$0.00	0.00%
008	DEBT SERVICE	\$607,768.00	\$0.00	\$0.00	\$600,000.00	\$0.00	\$0.00	0.00%
009	RAINY DAY	\$400,000.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$0.00	0.00%
010	PAYROLL	\$0.00	\$346,369.74	\$678,761.42	\$0.00	\$347,296.56	\$664,021.09	2.22%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$3,830.78	\$5,739.60	\$0.00	\$5,827.21	\$11,080.05	-48.20%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-FOUNDATION	\$0.00	\$7,208.02	\$11,632.15	\$101,850.00	\$6,138.09	\$8,758.70	32.81%
020	SPECIAL REVENUE	\$664,141.32	\$49,723.13	\$102,843.56	\$632,213.49	\$48,476.59	\$93,990.34	9.42%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$418,856.68	\$10,975.00	\$0.00	\$10,817.71	3771.95%
022	GATES HARDWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$3,479.22	\$12,007.40	-100.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	GENERAL	\$125,000.00	\$25,199.16	\$113,080.23	\$133,000.00	\$40,493.31	\$63,075.53	79.28%
027	COMMUNITY FDTN	\$27,485.00	\$1,909.91	\$2,805.10	\$26,000.00	\$0.00	\$0.00	0.00%
028	FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$10,240,078.31	\$1,057,602.30	\$2,537,314.77	\$10,072,058.48	\$1,147,562.98	\$2,172,993.89	16.77%

MONROE COUNTY PUBLIC LIBRARY

Revenue Totals Budget Forms (all funds)

Source Descr	2014 YTD Budget	Jan	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
Fund 001 OPERATING					
PROPERTY	\$5,350,596.00	\$0.00	\$0.00	\$5,350,596.00	0.00%
INTANGIBLES TAX	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
LICENSE EXCISE TAX	\$279,000.00	\$0.00	\$0.00	\$279,000.00	0.00%
COUNTY OPTION	\$1,968,168.00	\$164,013.98	\$164,013.98	\$1,804,154.02	16.67%
COMMERCIAL	\$45,700.00	\$0.00	\$0.00	\$45,700.00	0.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL COPIERS/PRINTERS	\$0.00	\$466.30	\$466.30	-\$466.30	0.00%
LOST/DAMAGED	\$0.00	\$2,791.83	\$2,791.83	-\$2,791.83	0.00%
FINES/FEES	\$175,000.00	\$12,077.48	\$12,077.48	\$162,922.52	8.62%
COLLECTION AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN	\$12,500.00	\$767.70	\$767.70	\$11,732.30	10.20%
MISCELLANEOUS	\$0.00	\$88.76	\$88.76	-\$88.76	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$12,500.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$28.77	\$28.77	-\$28.77	0.00%
OBITS	\$0.00	\$184.00	\$184.00	-\$184.00	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$11,000.00	\$1,312.98	\$1,312.98	\$9,687.02	11.94%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$7,873,464.00	\$181,731.80	\$181,731.80	\$7,691,732.20	4.44%
Fund 002 JAIL					

Source Descr	2014 YTD Budget	Jan	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 002 JAIL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING					
CONFERENCE/RECEIPT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CLE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT UNRESTRICTED					
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$96.81	\$96.81	-\$96.81	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$96.81	\$96.81	-\$96.81	0.00%
Fund 005 PLAC					
PUBLIC LIBRARY	\$0.00	\$1,100.00	\$1,100.00	-\$1,100.00	0.00%
Fund 005 PLAC	\$0.00	\$1,100.00	\$1,100.00	-\$1,100.00	0.00%
Fund 006 RETIREES					
RETIREES INSURANCE	\$0.00	\$137.37	\$137.37	-\$137.37	0.00%
Fund 006 RETIREES	\$0.00	\$137.37	\$137.37	-\$137.37	0.00%
Fund 007 LIRF					
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2014 YTD Budget	Jan	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
LIRF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT SERVICE					
PROPERTY	\$600,000.00	\$0.00	\$0.00	\$600,000.00	0.00%
INTANGIBLES TAX	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
LICENSE EXCISE TAX	\$32,000.00	\$0.00	\$0.00	\$32,000.00	0.00%
COMMERCIAL	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$639,000.00	\$0.00	\$0.00	\$639,000.00	0.00%
Fund 009 RAINY DAY					
COUNTY OPTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$418,856.68	\$418,856.68	-\$418,856.68	0.00%
Fund 009 RAINY DAY	\$0.00	\$418,856.68	\$418,856.68	-\$418,856.68	0.00%
Fund 010 PAYROLL					
GROSS PAYROLL	\$0.00	\$328,758.87	\$328,758.87	-\$328,758.87	0.00%
Fund 010 PAYROLL	\$0.00	\$328,758.87	\$328,758.87	-\$328,758.87	0.00%
Fund 013 PETTY CASH					
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE					
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2014 YTD Budget	Jan	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-RESTRICED					
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$740.00	\$740.00	-\$740.00	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$740.00	\$740.00	-\$740.00	0.00%
Fund 019 GIFT-FOUNDATION					
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 019 GIFT-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 020 SPECIAL REVENUE					
MISCELLANEOUS	\$0.00	\$200.00	\$200.00	-\$200.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 020 SPECIAL	\$0.00	\$200.00	\$200.00	-\$200.00	0.00%
Fund 021 CAPITAL PROJECTS					
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT					
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2014 YTD Budget	Jan	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
Fund 026 GENERAL OBLIGATION BOND					
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 GENERAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT					
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014					
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$8,512,464.00	\$931,621.53	\$931,621.53	\$7,580,842.47	12.92%

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: February 2014

FUND Descr	02/01/2014	MTD Debit	MTD Credit	02/28/14	Bal Sht Descr
OPERATING	\$1,913.62	\$0.45	\$0.00	\$1,914.07	CHASE/BANK ONE SAVINGS
OPERATING	\$4,212.38	\$6,836.26	\$31.00	\$11,017.64	ONB/MONROE BANK CHECKING
OPERATING	\$3,966.77	\$10,030.41	\$0.00	\$13,997.18	GERMAN AMER./UNITED COMMERCE
OPERATING	\$72,431.42	\$490,819.97	\$625,056.67	-\$61,805.28	FIFTH THIRD BANK CHECKING
OPERATING	\$1,082,407.40	\$1,105.80	\$325,000.00	\$758,513.20	FIFTH THIRD BANK SAVINGS
Fund 001 OPERATING	\$1,164,931.59	\$508,792.89	\$950,087.67	\$723,636.81	
JAIL	\$0.00	\$6,000.00	\$0.00	\$6,000.00	FIFTH THIRD BANK CHECKING
Fund 002 JAIL	\$0.00	\$6,000.00	\$0.00	\$6,000.00	
CLEARING	\$0.00	\$135.57	\$0.00	\$135.57	ONB/MONROE BANK CHECKING
CLEARING	\$1,820.87	\$0.00	\$0.00	\$1,820.87	FIFTH THIRD BANK CHECKING
Fund 003 CLEARING	\$1,820.87	\$135.57	\$0.00	\$1,956.44	
GIFT UNRESTRICTED	\$18.50	\$168.11	\$0.00	\$186.61	ONB/MONROE BANK CHECKING
GIFT UNRESTRICTED	\$1.00	\$2.00	\$0.00	\$3.00	GERMAN AMER./UNITED COMMERCE
GIFT UNRESTRICTED	\$9,422.98	\$0.00	\$0.00	\$9,422.98	FIFTH THIRD BANK CHECKING
Fund 004 GIFT UNRESTRICTED	\$9,442.48	\$170.11	\$0.00	\$9,612.59	
PLAC	\$0.00	\$270.00	\$0.00	\$270.00	ONB/MONROE BANK CHECKING
PLAC	\$0.00	\$680.00	\$0.00	\$680.00	GERMAN AMER./UNITED COMMERCE
PLAC	\$1,100.00	\$0.00	\$0.00	\$1,100.00	FIFTH THIRD BANK CHECKING
Fund 005 PLAC	\$1,100.00	\$950.00	\$0.00	\$2,050.00	
RETIREES	\$0.00	\$137.37	\$274.74	-\$137.37	FIFTH THIRD BANK CHECKING
Fund 006 RETIREES	\$0.00	\$137.37	\$274.74	-\$137.37	
LIRF	\$10,013.55	\$0.00	\$0.00	\$10,013.55	CHASE/BANK ONE SAVINGS
LIRF	\$20,692.32	\$0.00	\$0.00	\$20,692.32	FIFTH THIRD BANK CHECKING
LIRF	\$803,518.58	\$0.00	\$0.00	\$803,518.58	FIFTH THIRD BANK SAVINGS
LIRF	\$500.00	\$0.00	\$0.00	\$500.00	5-3 LIQUIDITY MGMT ACCT
LIRF	\$500,000.00	\$0.00	\$0.00	\$500,000.00	INVESTMENT CD s
Fund 007 LIRF	\$1,334,724.45	\$0.00	\$0.00	\$1,334,724.45	
DEBT SERVICE	\$55,336.95	\$0.00	\$0.00	\$55,336.95	FIFTH THIRD BANK CHECKING
DEBT SERVICE	\$18,214.08	\$0.00	\$0.00	\$18,214.08	FIFTH THIRD BANK SAVINGS
Fund 008 DEBT SERVICE	\$73,551.03	\$0.00	\$0.00	\$73,551.03	
RAINY DAY	\$12,442.20	\$0.00	\$0.00	\$12,442.20	FIFTH THIRD BANK CHECKING
RAINY DAY	\$1,482,423.86	\$0.00	\$0.00	\$1,482,423.86	FIFTH THIRD BANK SAVINGS
RAINY DAY	\$500.00	\$0.00	\$0.00	\$500.00	5-3 LIQUIDITY MGMT ACCT
RAINY DAY	\$500,000.00	\$0.00	\$0.00	\$500,000.00	INVESTMENT CD s

FUND Descr	02/01/2014	MTD Debit	MTD Credit	02/28/14	Bal Sht Descr
Fund 009 RAINY DAY	\$1,995,366.06	\$0.00	\$0.00	\$1,995,366.06	
PAYROLL	\$11,597.29	\$334,987.58	\$346,404.30	\$180.57	FIFTH THIRD BANK CHECKING
Fund 010 PAYROLL	\$11,597.29	\$334,987.58	\$346,404.30	\$180.57	
GIFT-RESTRICED	\$0.00	\$960.00	\$0.00	\$960.00	ONB/MONROE BANK CHECKING
GIFT-RESTRICED	\$0.00	\$480.00	\$17.10	\$462.90	GERMAN AMER./UNITED COMMERCE
GIFT-RESTRICED	\$35,240.62	\$75.00	\$3,888.68	\$31,426.94	FIFTH THIRD BANK CHECKING
GIFT-RESTRICED	\$50,000.00	\$0.00	\$0.00	\$50,000.00	FIFTH THIRD BANK SAVINGS
Fund 016 GIFT-RESTRICED	\$85,240.62	\$1,515.00	\$3,905.78	\$82,849.84	
GIFT-FOUNDATION	\$18,885.41	\$25.18	\$7,233.20	\$11,677.39	FIFTH THIRD BANK CHECKING
Fund 019 GIFT-FOUNDATION	\$18,885.41	\$25.18	\$7,233.20	\$11,677.39	
SPECIAL REVENUE	\$9.72	\$50.00	\$1.39	\$58.33	GERMAN AMER./UNITED COMMERCE
SPECIAL REVENUE	-\$33,301.03	\$174,484.64	\$49,814.38	\$91,369.23	FIFTH THIRD BANK CHECKING
SPECIAL REVENUE	\$230,000.00	\$0.00	\$75,000.00	\$155,000.00	FIFTH THIRD BANK SAVINGS
Fund 020 SPECIAL REVENUE	\$196,708.69	\$174,534.64	\$124,815.77	\$246,427.56	
FINRA GRANT	\$385.94	\$0.00	\$0.00	\$385.94	FIFTH THIRD BANK CHECKING
Fund 024 FINRA GRANT	\$385.94	\$0.00	\$0.00	\$385.94	
GENERAL OBLIGATION BOND	-\$75,085.83	\$150,000.00	\$25,199.16	\$49,715.01	FIFTH THIRD BANK CHECKING
GENERAL OBLIGATION BOND	\$1,479,441.92	\$0.00	\$150,000.00	\$1,329,441.92	FIFTH THIRD BANK SAVINGS
Fund 026 GENERAL OBLIGATION BOND	\$1,404,356.09	\$150,000.00	\$175,199.16	\$1,379,156.93	
COMMUNITY FDTN GRANT	\$4,623.27	\$0.00	\$1,909.91	\$2,713.36	FIFTH THIRD BANK CHECKING
Fund 027 COMMUNITY FDTN GRANT	\$4,623.27	\$0.00	\$1,909.91	\$2,713.36	
	\$6,302,733.79	\$1,177,248.34	\$1,609,830.53	\$5,870,151.60	

MONROE COUNTY PUBLIC LIBRARY

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CHASE BANK SAVINGS

06110 BANKONESV

February 2014

Account Summary

Beginning Balance	2/1/2014	\$11,927.17
+ Receipts/Deposits		\$0.45
- Payments (Checks and		\$0.00
Ending Balance as	2/28/2014	\$11,927.62

Check Book

Active	G 001-06110	OPERATING	\$1,914.07
Active	G 004-06110	GIFT UNRESTRICTED	\$0.00
Active	G 007-06110	LIRF	\$10,013.55
Active	G 008-06110	DEBT SERVICE	\$0.00
Active	G 009-06110	RAINY DAY	\$0.00
Active	G 010-06110	PAYROLL	\$0.00
Active	G 016-06110	GIFT-RESTRICED	\$0.00
Active	G 017-06110	LEVY EXCESS	\$0.00
Active	G 019-06110	GIFT-FOUNDATION	\$0.00
Active	G 021-06110	CAPITAL PROJECTS	\$0.00
		Cash	\$11,927.62

Beginng Balance	\$11,927.17
+ Total Deposits	\$0.45
- Checks Written	\$0.00

Check Book	\$11,927.62
Difference	\$0.00

MONROE COUNTY PUBLIC LIBRARY

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ONB MONROE CHECKING
06300 ONB/MONROE
February 2014

Account Summary

Beginning Balance	2/1/2014	\$4,230.88
+ Receipts/Deposits		\$8,369.94
- Payments (Checks and		\$31.00
Ending Balance as	2/28/2014	\$12,569.82

Check Book

Active	G 001-06300	OPERATING	\$11,017.64
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$135.57
Active	G 004-06300	GIFT UNRESTRICTED	\$186.61
Active	G 005-06300	PLAC	\$270.00
Active	G 006-06300	RETIREEES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$960.00
Active	G 019-06300	GIFT-FOUNDATION	\$0.00
Active	G 020-06300	SPECIAL REVENUE	\$0.00
Active	G 024-06300	FINRA GRANT	\$0.00
		Cash	\$12,569.82
	Beginng Balance		\$4,230.88
	+ Total Deposits		\$8,369.94
	- Checks Written		\$31.00
	Check Book		\$12,569.82
	Difference		\$0.00

MONROE COUNTY PUBLIC LIBRARY

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GERMAN-AMER/UNITED C
06400 GER AME/UC
February 2014

Account Summary

Beginning Balance	2/1/2014	\$3,977.49
+ Receipts/Deposits		\$11,223.92
- Payments (Checks and		\$0.00
Ending Balance as	2/28/2014	\$15,201.41

Check Book

Active	G 001-06400	OPERATING	\$13,997.18
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$3.00
Active	G 005-06400	PLAC	\$680.00
Active	G 016-06400	GIFT-RESTRICED	\$462.90
Active	G 020-06400	SPECIAL REVENUE	\$58.33
		Cash	\$15,201.41
	Beginng Balance	\$3,977.49	
	+ Total Deposits	\$11,223.92	
	- Checks Written	\$0.00	
	Check Book	\$15,201.41	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

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FIFTH THIRD CHECKING

06500 FIFTHCKNG

February 2014

Account Summary

Beginning Balance	2/1/2014	\$154,066.32
+ Receipts/Deposits		\$819,594.47
- Payments (Checks and		\$629,119.46
Ending Balance as	2/28/2014	\$344,541.33

Check Book

Active	G 001-06500	OPERATING	-\$61,805.28
Active	G 002-06500	JAIL	\$6,000.00
Active	G 003-06500	CLEARING	\$1,820.87
Active	G 004-06500	GIFT UNRESTRICTED	\$9,422.98
Active	G 005-06500	PLAC	\$1,100.00
Active	G 006-06500	RETIREES	-\$137.37
Active	G 007-06500	LIRF	\$20,692.32
Active	G 008-06500	DEBT SERVICE	\$55,336.95
Active	G 009-06500	RAINY DAY	\$12,442.20
Active	G 010-06500	PAYROLL	\$180.57
Active	G 016-06500	GIFT-RESTRICED	\$31,426.94
Active	G 019-06500	GIFT-FOUNDATION	\$11,677.39
Active	G 020-06500	SPECIAL REVENUE	\$91,369.23
Active	G 021-06500	CAPITAL PROJECTS	\$0.00
Active	G 022-06500	GATES HARDWARE	\$0.00
Active	G 024-06500	FINRA GRANT	\$385.94
Active	G 025-06500	LSTA-SMITHVILLE	\$0.00
Active	G 026-06500	GENERAL OBLIGATION	\$49,715.01
Active	G 027-06500	COMMUNITY FDTN	\$2,713.36
Active	G 028-06500	FINRA 2014	\$0.00
		Cash	\$232,341.11
	Beginng Balance		\$154,066.32
	+ Total Deposits		\$819,594.47
	- Checks Written		\$741,319.68
	Check Book		\$232,341.11
	O/S Checks		\$112,200.22

MONROE COUNTY PUBLIC LIBRARY

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FIFTH THIRD SAVINGS

06510 FIFTHSAVG

February 2014

Account Summary

Beginning Balance	2/1/2014	\$5,146,005.84
+ Receipts/Deposits		\$1,105.80
- Payments (Checks and		\$550,000.00
Ending Balance as	2/28/2014	\$4,597,111.64

Check Book

Active	G 001-06510	OPERATING	\$758,513.20
Active	G 007-06510	LIRF	\$803,518.58
Active	G 008-06510	DEBT SERVICE	\$18,214.08
Active	G 009-06510	RAINY DAY	\$1,482,423.86
Active	G 016-06510	GIFT-RESTRICED	\$50,000.00
Active	G 020-06510	SPECIAL REVENUE	\$155,000.00
Active	G 021-06510	CAPITAL PROJECTS	\$0.00
Active	G 025-06510	LSTA-SMITHVILLE	\$0.00
Active	G 026-06510	GENERAL OBLIGATION	\$1,329,441.92
		Cash	\$4,597,111.64
	Beginng Balance	\$5,146,005.84	
	+ Total Deposits	\$1,105.80	
	- Checks Written	\$550,000.00	
	Check Book	\$4,597,111.64	
	Difference	\$0.00	

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE: March 26, 2014

Beginning Employment

None

Ending Employment

- Jennifer Bradley, Facilities/Security, Security Technician, Pay Grade E, 20 hours per week, effective February 14, 2014.
- Nancy Carwile, Facilities/Building Services, Custodian, Pay Grade C, 37.5 hours per week, retiring effective March 31, 2014.
- Jason Radke, CATS, Equipment Operations Associate, Pay Grade H, 37.5 hours per week, effective April 4, 2014.

Job Changes

- Mary Jean Regoli, Administration/Friends, Friends Secretary, Pay Grade E, from 25 hours per week to 30 hours per week, effective March 1, 2014.

2014 Board of Trustees Calendar

January	8	Work Session	Conflict of Interest forms; officer slate presented
	15	Board Meeting	Budget line-item transfers; officer slate approved; El Centro contract
	15	Board of Finance	Review Investment Report and Policy
February	12	Work Session	
	19	Board Meeting	Election of Board Officers
March	12	Work Session	
	26	Board Meeting	Update: Communications & Marketing/Michael Hoerger
April	2	Special Work Session	Presentation of Renovation Contractor Recommendation for Main Renovation
	9	Special Board Meeting/Work Session	Action item: Contractor for Main Renovation
	16	Board Meeting	Update: It's Your Money/Steve Backs
May	14	Work Session	
	21	Board Meeting	Update: Partnerships/Josh Wolf
June	11	Work Session	
	18	Board Meeting	Update: Staff Development/Marilyn Wood
July	9	Work Session	Draft 2015 Budget
	16	Board Meeting	Update: Value of HR/Kyle Wickemeyer-Hardy
August	13	Work Session	Revise 2015 Budget
	20	Board Meeting	Approve 2015 Budget for advertising; Update: Content and Collections - Mickey Needham and Pam Wasmer
September	10	Work Session	
	17	Board Meeting	2015 Budget; Update: Ellettsville/Mickey Needham
	17	Public Hearing	Public Hearing on 2015 Budget
October	8	Work Session	2015 Budget, as recommended by County Council
	15	Board Meeting	Adopt 2015 Budget; Update: Community Outreach/Chris Jackson
November	12	Work Session	
	19	Board Meeting	Approve 2015 employee insurance package; review Internet and Computer Use Policy; Update: CATS/Michael White
December	10	Work Session	
	17	Board Meeting	Approve 2015 salary schedule, holiday schedule, pay grade schedule, director's salary; CATS contracts; Update: Social Media/Michael Hoerger

GOAL 1: Strengthen 21st century literacy skills.

1A. Strengthen early literacy skills.

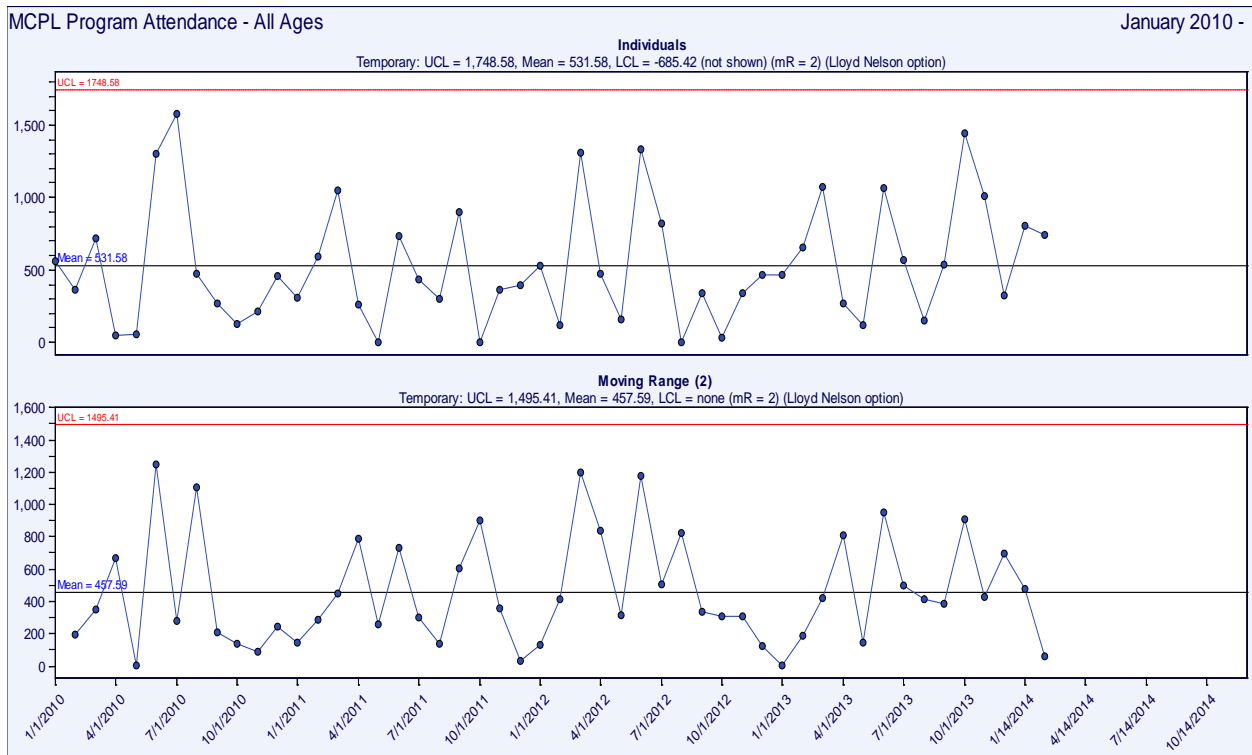
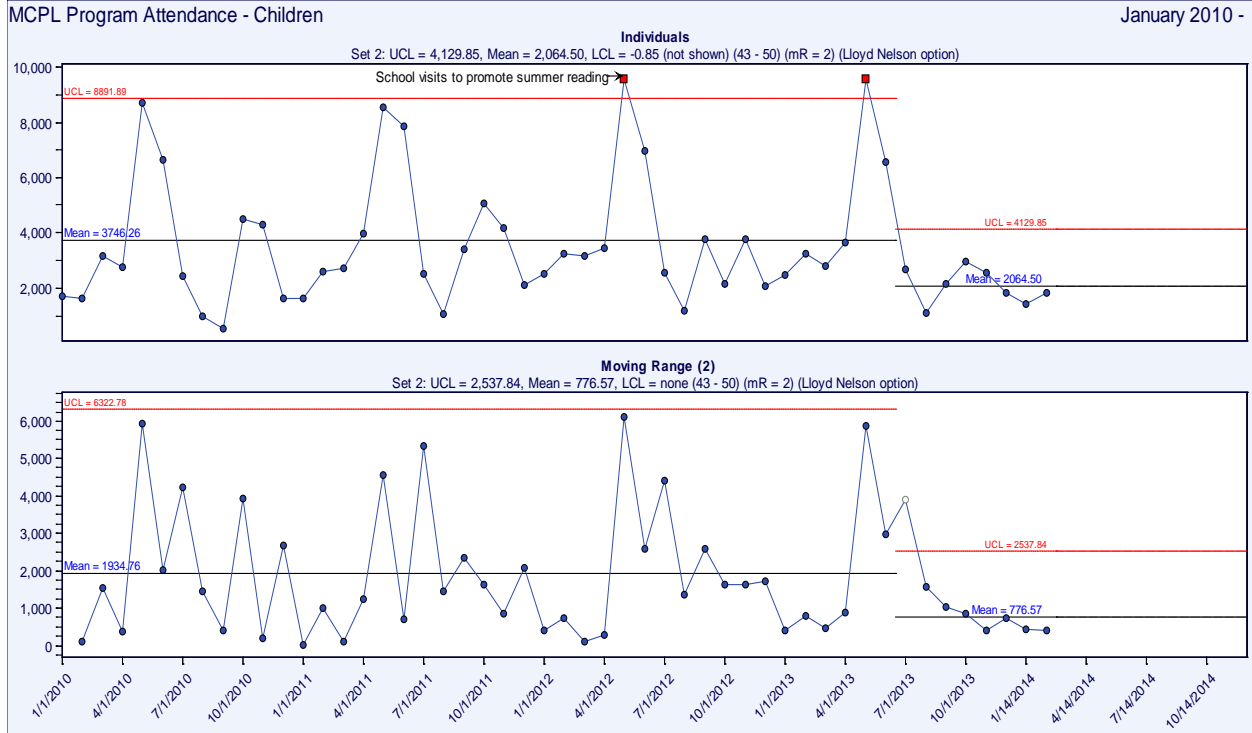
- 19 Head Start classes received storytimes and 21 received book deposits. Polly O'Shea presented a brand new "Outer Space" storytime this month. A couple of typically reluctant boys got into the action more than usual. She read *I Want to Be an Astronaut* by Byron Barton and *Higher! Higher!* by Leslie Patricelli, and performed the action song *Zoom, Zoom, Zoom*. On the feltboard, Polly presented a fun cumulative song called "Five Aliens in a Flying Saucer" and an adapted version of Oliver Jeffers's story *How to Catch a Star*. The children closed with one of their favorite action songs: *Icky Sticky Bubblegum*.
- Josh Wolf presented programs at both the Children's Expo and the Annual Meeting of the South Central Indiana Association for the Education of Young Children (SCIAEYC). At both events, he described the library's early literacy program and networked with early childhood education providers. Since the SCIAEYC event, librarians have been invited to present three offsite programs for local agencies.
- Cardinal Stage's teaser performance of *Pippi Longstocking*, hosted by Lisa Champelli, was attended by 147 patrons. The "First Theatre Experiences" series continues to grow in popularity, and in April the library will host the IU Players' production of *Miss Nelson is Missing*.
- The "Lunar New Year Celebration" was attended by more than 300 people and received an excellent write-up in the Herald-Times. Weather prevented two of the three performers from showing up, but Mary Frasier told stories to cover the gaps and received many compliments.

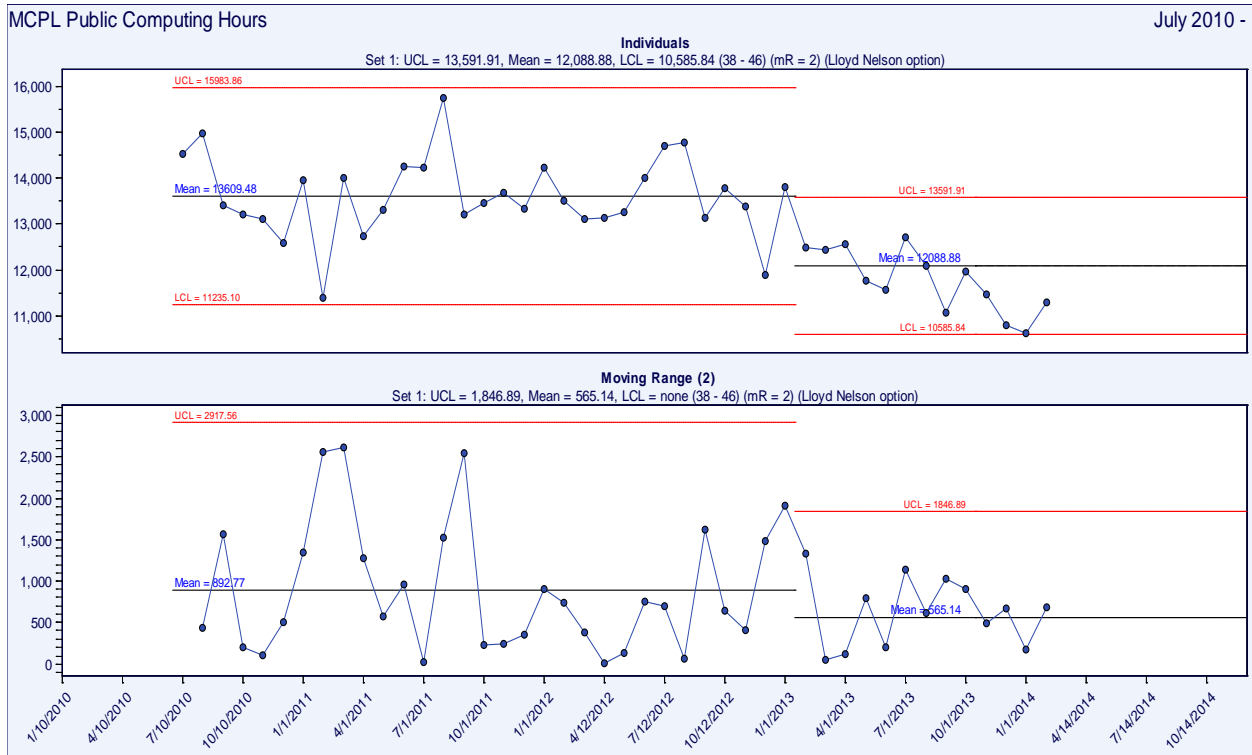
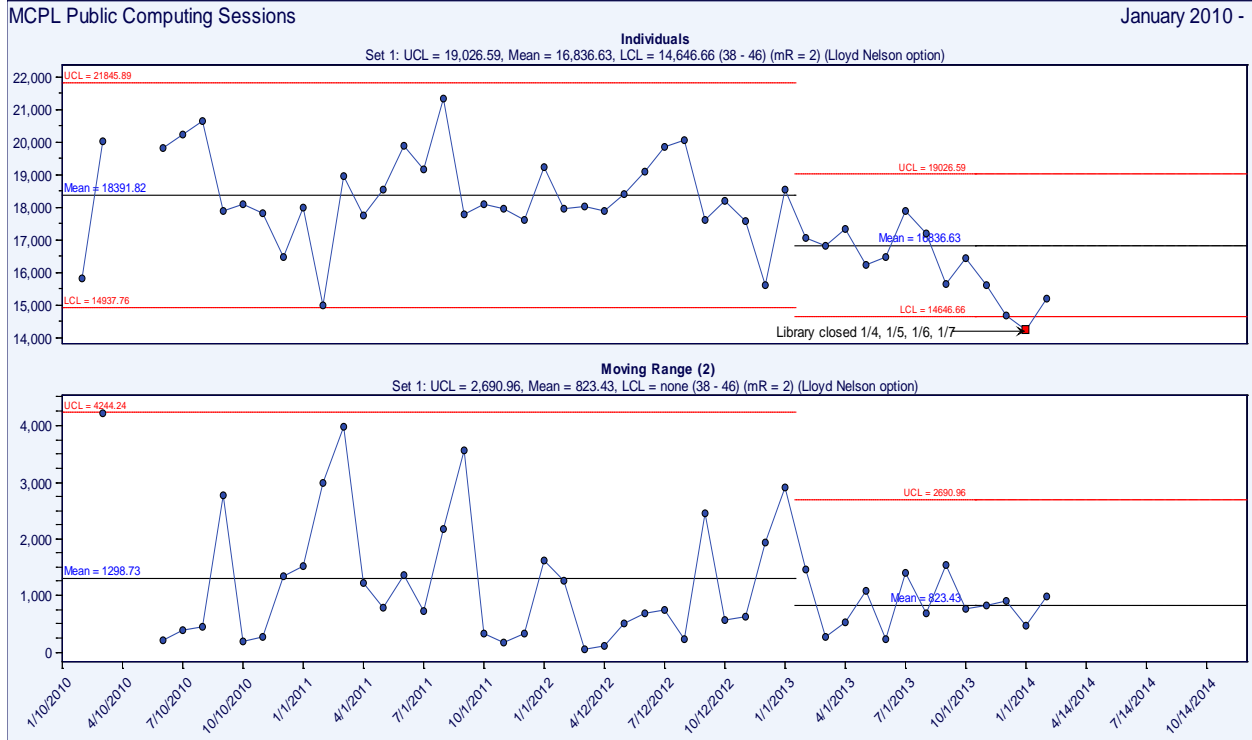
1B. Support basic literacy skills.

- VITAL tutors provided 407 hours of one-to-one tutoring to 102 learners in February. In addition to traditional tutoring activities, the VITAL iPad is gaining in popularity as a way for learners to practice independently with new technology. The language arts and math apps are the most popular so far, giving extra practice for challenging skills like mastering letter sound combinations and working with money.
- The Ellettsville Branch applied for a free ukulele from a grant offered by the Indiana State Library. The Branch received a ukulele this month and the Children's Librarian will be using it in programming for all ages.
- "The Lego Club" hosted by Christina Jones and "Junk Jewelry," with Josh Wolf and Pat Firenze, saw good turnouts. The Children's Department is continually getting requests for more Lego programs and is struggling to meet the demand from school-age children.

1C. Serve as a community resource for digital literacy.

- As a part of a team supporting the Educator at Purdue Extension Agency, Stephanie Holman communicated initiatives at the Monroe County Public Library, including the upcoming Digital Creativity center, Teen Center and e-content support of schools. Head Start, Mother Hubbard's Cupboard, Monroe Smart Start, and Indiana University Health are some of the community organizations also on the team.
- The Children's Department purchased a table clamp security arm and mounted an iPad for public use, locked down to a single game for preschool children. Assistant manager Lisa Champelli started with *The Three Little Pigs*, then replaced it with *Build and Play*. The library has no systemic way to track use, but it appears to be fairly popular. Long term, iPads will probably replace the AWE computers, which use software that dates to the late 90s.

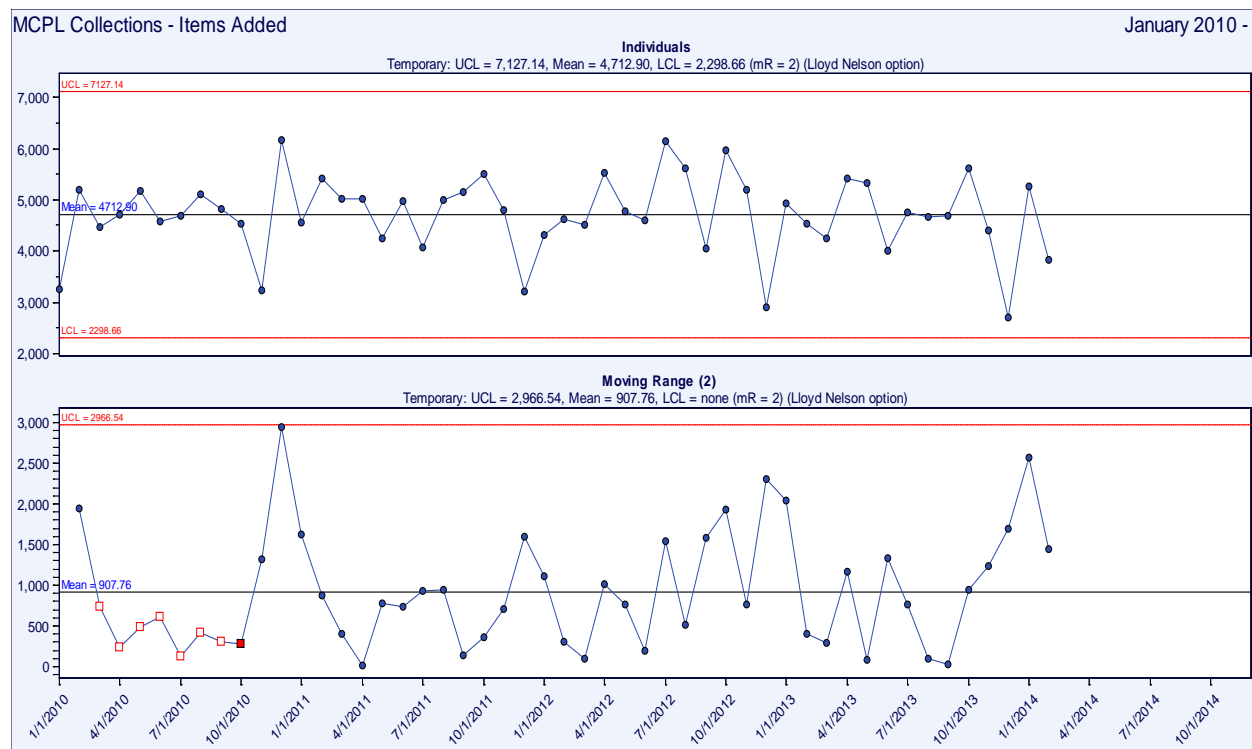


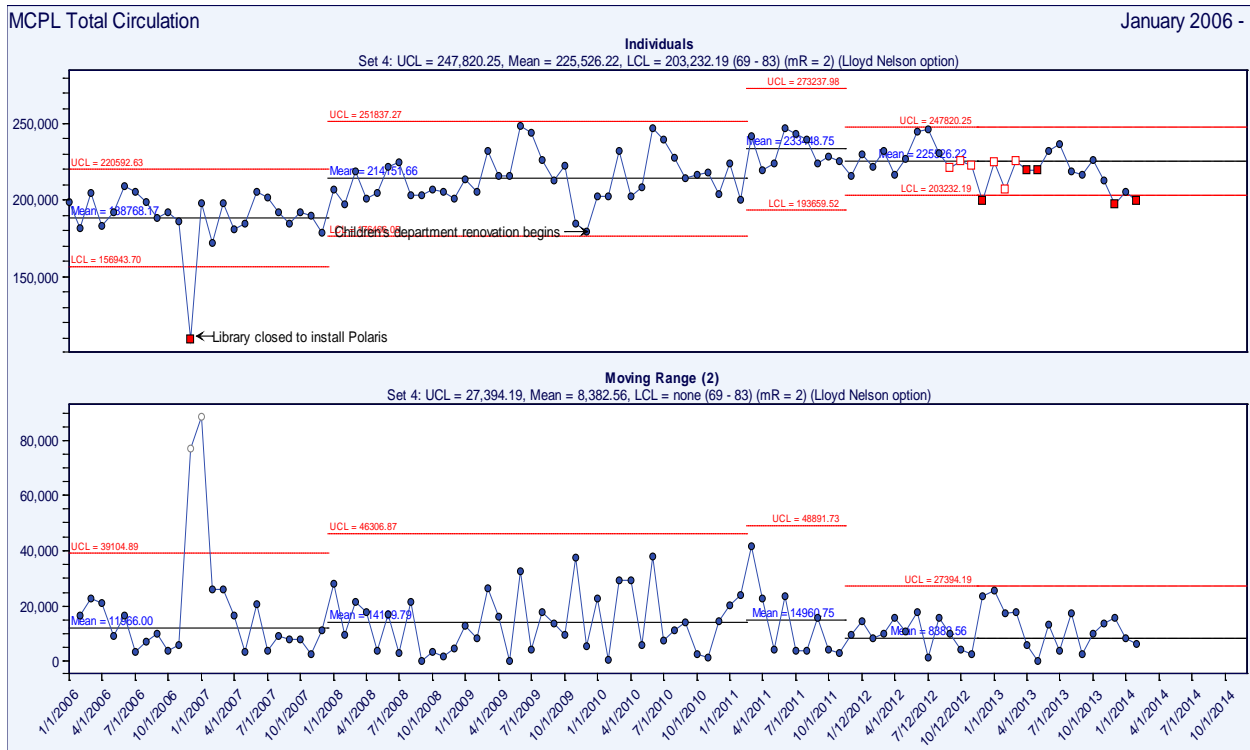
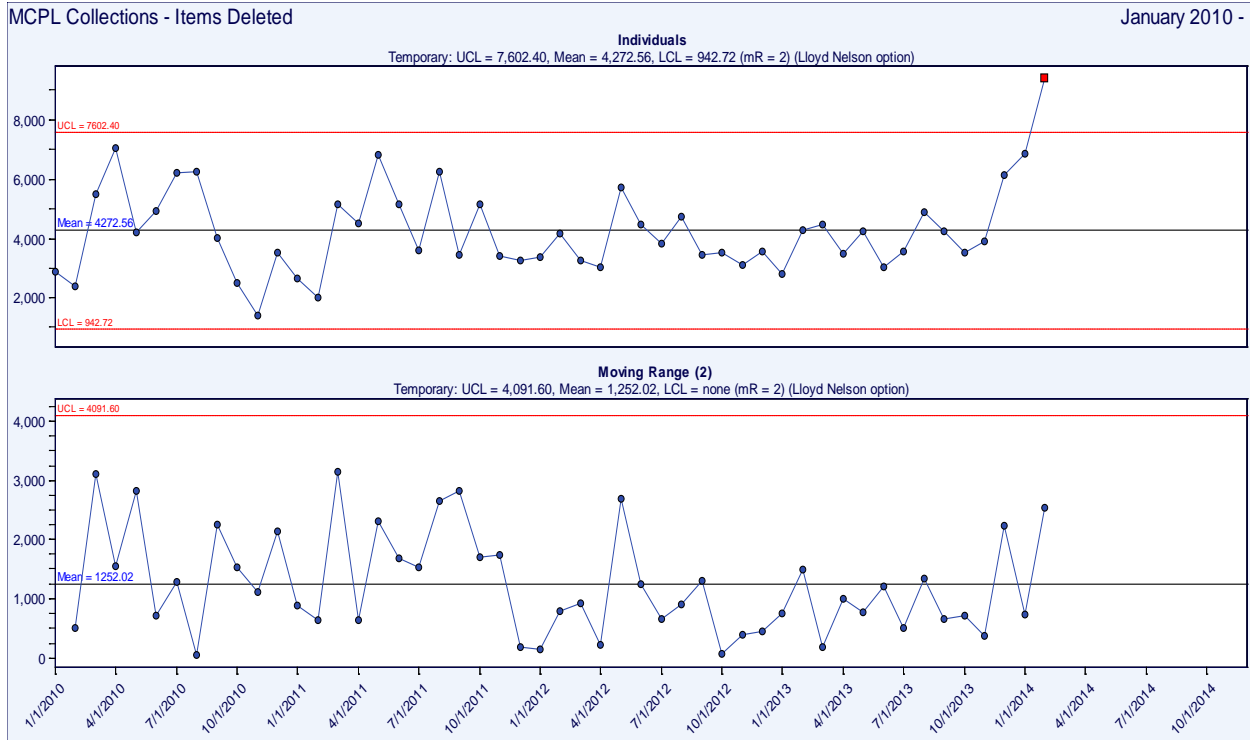


1D. Support digital creativity.

- Indiana Room staff made presentations to several individuals and organizations, seeking support for the *Monroe County Timeline*: Laura Newton (Visitor's Bureau and President, Monroe County History Center), Joyce Poling (County Historian and Community Engagement Coordinator, Gayle and Bill Cook Center for Entrepreneurship, Ivy Tech), Phil Bantin (Director, IU Archives), and Bob Hammel (Author in Residence, Cook, Inc.) All supported the project. IU Libraries will become a partner. Bob Hammel agreed to film a promotion for the project with CATS.
- The Indiana Room received a new microfilm scanner with advanced features for improved navigation, digitization, optical character recognition, and output. Patrons are finding it easy to use, with little or no tutorial from staff.
- In February, CATS unveiled a new edit station in the front of the department, complete with the latest iMovie editing software. During upcoming renovations, CATS plans to feature both public editing stations in more accessible locations near the atrium hallway.
- Local producer Lennon Beasley completed 21 programs, including episodes in the series *Inspirational Today*, *Partyrock*, and *Worship Celebration*. Additional patron-produced programs were completed in the series *Basement Sublet of Horror* (Gunther Dedmund), *Christian Science Sentinel Radio* (Sharon Andrews), *On The Inside* (Emma Frye) and *Country Livin'* (Matt Wessel). CATS is thrilled to continue to support library patrons as they make the most of their talents utilizing CATS production and post-production gear.

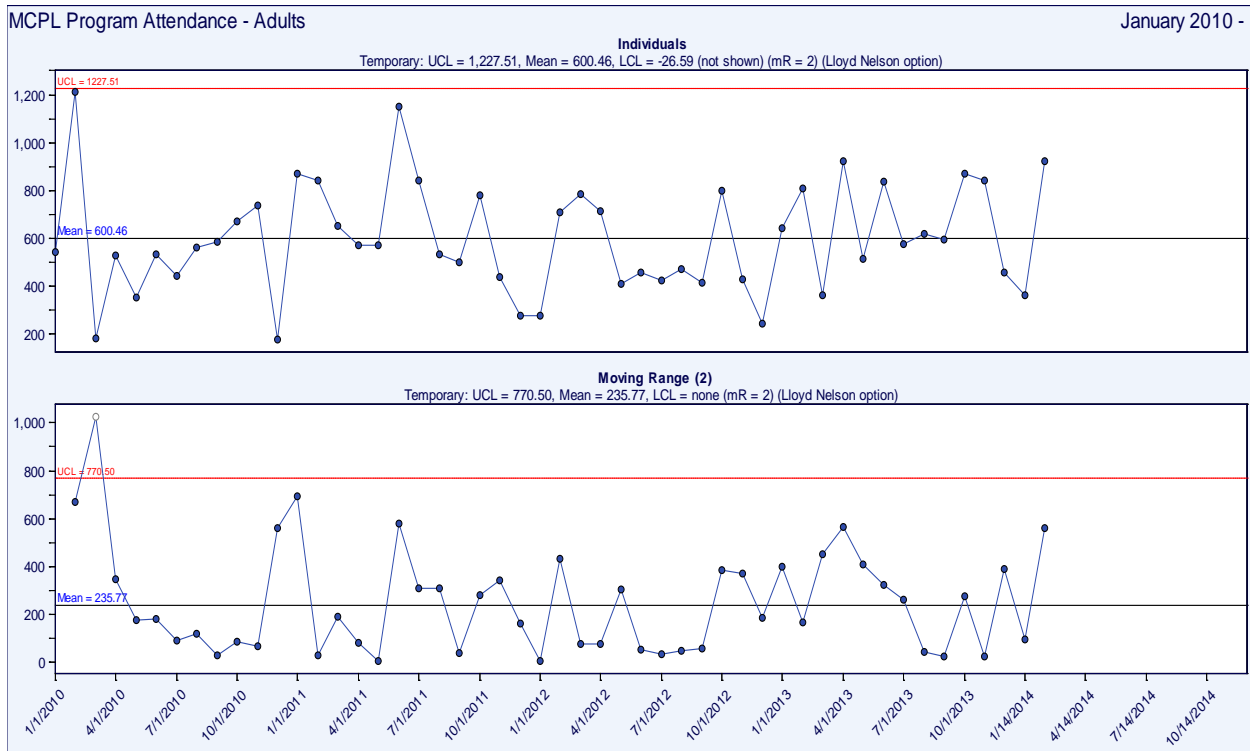
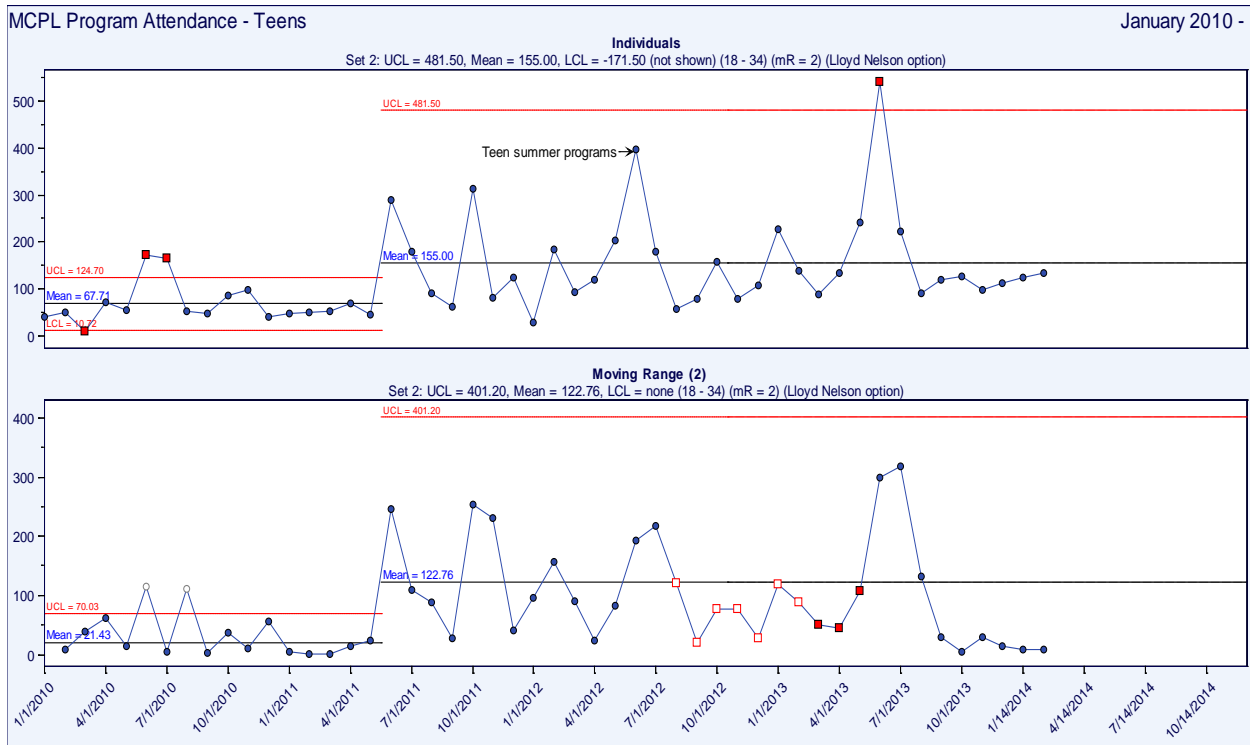
1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats.





- CATS continued to add restored reel-to-reel programs as part of the series *From the Archives*. The latest batch of programs digitally converted include titles such as; *The Bloomington Community Chorus Winter Concert (1975)*, *Limestone in Indiana*, *New Harmony Festival of Traditional Music (1978)*, and *Spotlight on South (1979)*, among others. The series *From the Archives* continues to play on the Library Channel on Saturday nights at 8 p.m. and Sunday afternoons at 2 p.m.

GOAL 2: Provide shared access to the world's information for free.



2A. Provide programs for teens and adults.

- The Winter Reading Program wrapped up in February with 280 participants. Thanks to Shawn Henline for a job well done with the program and the display. The mechanical cat and the

mannequin attracted more interest than any in recent memory, with kids hugging the cat and putting it in the mannequin's lap, people posing for pictures, and many laughing and commenting.

- Luann Dillon hosted "Beginning Your Search for Irish Ancestors," covering several books and websites useful for doing genealogy research for Irish ancestors. Participants learned where records can be located, what they may contain, and what records are no longer available. Seven people attended the program on a cold and snowy day; most reported they had learned something useful.
- Spanish Language Conversation Club, a partnership between the library and El Centro Communal Latino, drew 95 participants this month.
- On February 25, 23 students from Batchelor Middle School attended a research session to prepare for their National History Day projects. Emily McCain, a social studies teacher from the school, and Matt Durrett, the Indiana coordinator for National History Day at the Indiana Historical Society, also attended to help the students with their research. Chris Hosler highlighted the library's online resources. This is the fourth year MCPL has hosted Batchelor students for research night.
- At the Monroe County Youth Council, hosted by Chris Hosler, 14 attendees had a wrap-up session reviewing the Youth Leadership Day event on January 20 and continued their leadership training exercises in preparation for Global Youth Service Day on April 11.
- MCPL hosted the Youth Council on February 22. After a short leadership exercise, 17 attendees spent time making plans for Global Youth Service Day: finalizing service projects, revamping the Council's website, and making last-minute changes to applications to be distributed to county high schools next week.
- Chris Hosler hosted a program for teens, "Design Your Own Business." Seven participants discussed concepts in turning an idea into a business, identifying customers, marketing, and networking.
- "Math Homework Help for Teens" began at the Ellettsville Branch. Program Coordinator Jill Minor reports that attendance has steadily grown each session and that she has two dedicated volunteer tutors helping teens with their assignments.
- Ellettsville Branch Volunteers in Tax Assistance helped 50 individuals prepare and file their tax returns in the month of February.

2B. Increase community awareness of and engagement with the library.

- IU Center for the Study of Global Change, which presents the Arabic and Farsi immersion storytimes at the library, received the 2014 Paul Simon Award for the Promotion of Language and International Studies on behalf of its work in fostering the *Bridges: Children, Language, World Project*. The library wrote a letter of support for the nomination, which emphasized university and community connections. The Simon Award is given yearly by the Central States Conference on the Teaching of Foreign Languages to an individual or group from outside the language teaching profession that has demonstrated leadership in the promotion of language learning and the international understanding, has shown evidence of responding to the recommendations of the 1979 Report of the President's Commission on the Foreign Language and International Studies and has thereby contributed to the cause of world peace, has strong ties with one or more of the seventeen Central States, and exemplifies Senator Simon's dedication to and enthusiasm for the areas of language and international studies.
- Chris Hosler worked with Richland Bean Blossom Community Schools, the Ellettsville Junior High School PTO, and the Ellettsville Chamber of Commerce to promote the Math Help for Teens program at Ellettsville. The EJHS Partners in Education and Chris and Mickey Needham are planning an early-April open house to highlight the program and show parents and Chamber members what the Branch has to offer teens. Chris also met with a teacher from The Edge School to talk about the program and other opportunities for teens at the Branch.

- Circulation Manager Bara Swinson guest lectured for IU Information and Library Science (ILS) “Public Library Management Class.” Twenty-seven library students toured the Circulation Department and participated in discussions of customer service, project/change management, and past and future changes in circulation processes and staffing.

2C. Strengthen services for nonprofit organizations.

- Nonprofit Central accepted 37 intakes and the Indiana Room serviced 10 more Nonprofit Central requests while Marc Tschida was not available. This was the highest number of intake sessions since the project began.
- Three Librarians became certified in Nonprofit Board Management via the City of Bloomington’s Volunteer Network; Steve Backs, Jim Gossman, and Dory Lynch. They join three other Adult Services staff members who have completed the program.
- Nonprofit Central hosted two well-attended workshops: “Proposal Writing Basics” and “Finding Funders through the Foundation Center Database.”
- Nonprofit Central assisted in the facilitation of a Nonprofit Alliance of Monroe County program entitled “Media Panel Roundtable,” with 23 representatives of area nonprofits making pitches to representatives of the *Herald-Times*, WFHB, WFIU, and *Bloom Magazine*. The pitches were then critiqued by members of the media.

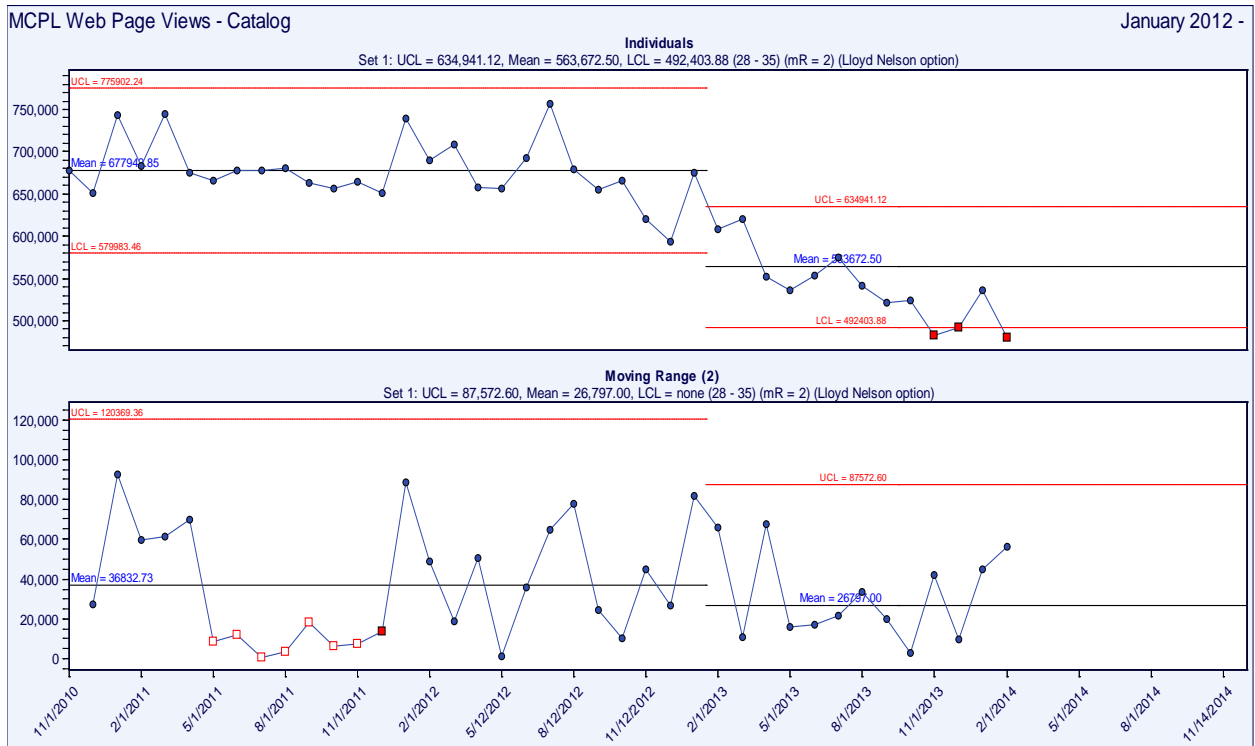
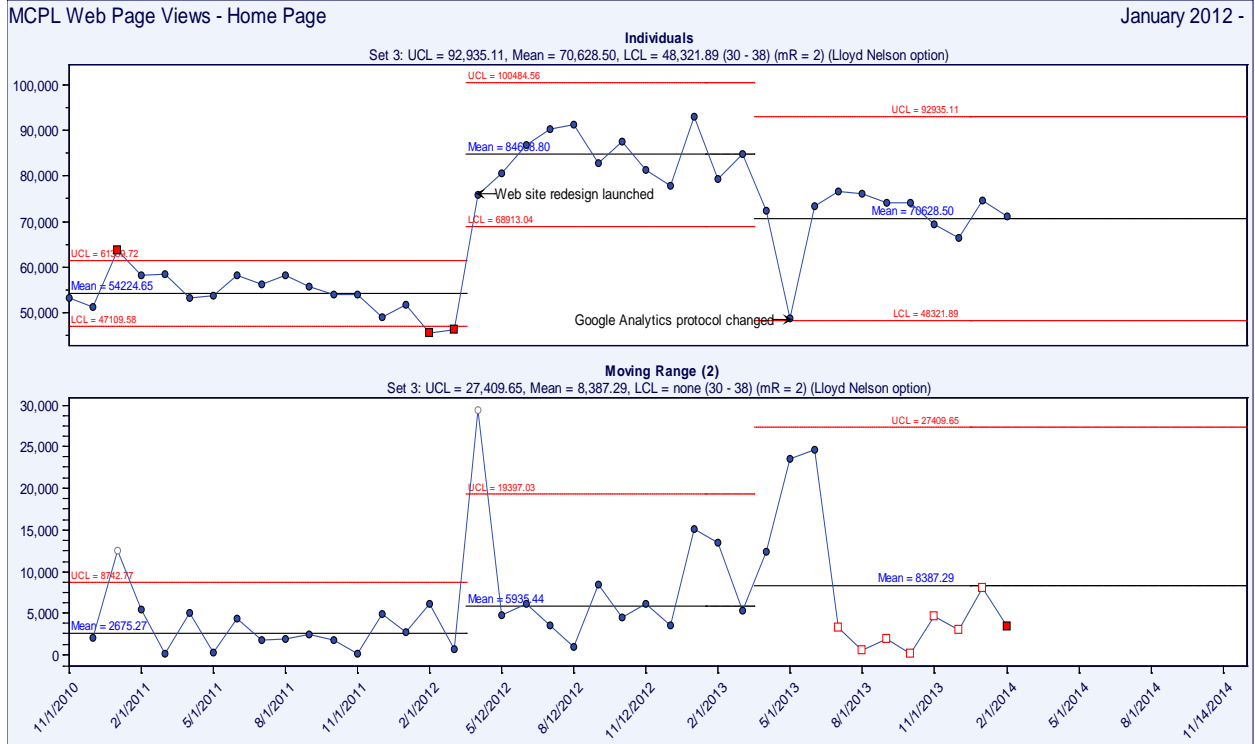
<i>January Meeting Rooms/Auditorium Use</i>		
Meeting Rooms	Main Library meeting rooms used	97
	Main Library auditorium used	19
	Main Library atrium	4
	Ellettsville Branch	14
	TOTAL MEETING ROOMS USED	134

- CATS coverage of non-governmental events included the *2014 Black History Month Kick-Off Event* from the Showers Chambers; *Children and Technology: A Parent’s Guide – Community Discussion* from the Jackson Creek Middle School Auditorium; *Bloomington Rotary Tuesday Luncheons* featuring Dr. Stuart Yoak, Bradley Heim, Sara Peterson and Sarah DeLone, and the Stone Belt Playback Troupe ; *Wintertelling* presented by the Bloomington Storytellers’ Guild, from the library auditorium; *Using Energy Prudently* from First United Church; *Active Aging Coalition Presentation featuring Min Gates* from the Bell Trace Commons; *Bloomington Restorations, Inc. Annual Meeting* from the Fountain Square Ballroom; *2014 IU Regional Spelling Bee* from the library auditorium; *African American Dance Company’s 16th Annual Dance Workshop Showcase* from the Neal Marshall Black Cultural Center; *Bloomington Symphony Orchestra: Go West!* concert from the Bloomington High School North Auditorium; *Black History Month SBC Youth and Speakers Program* at Second Baptist Church; and *Black History Month Essay Contest Awards Ceremony* from Fairview Elementary.

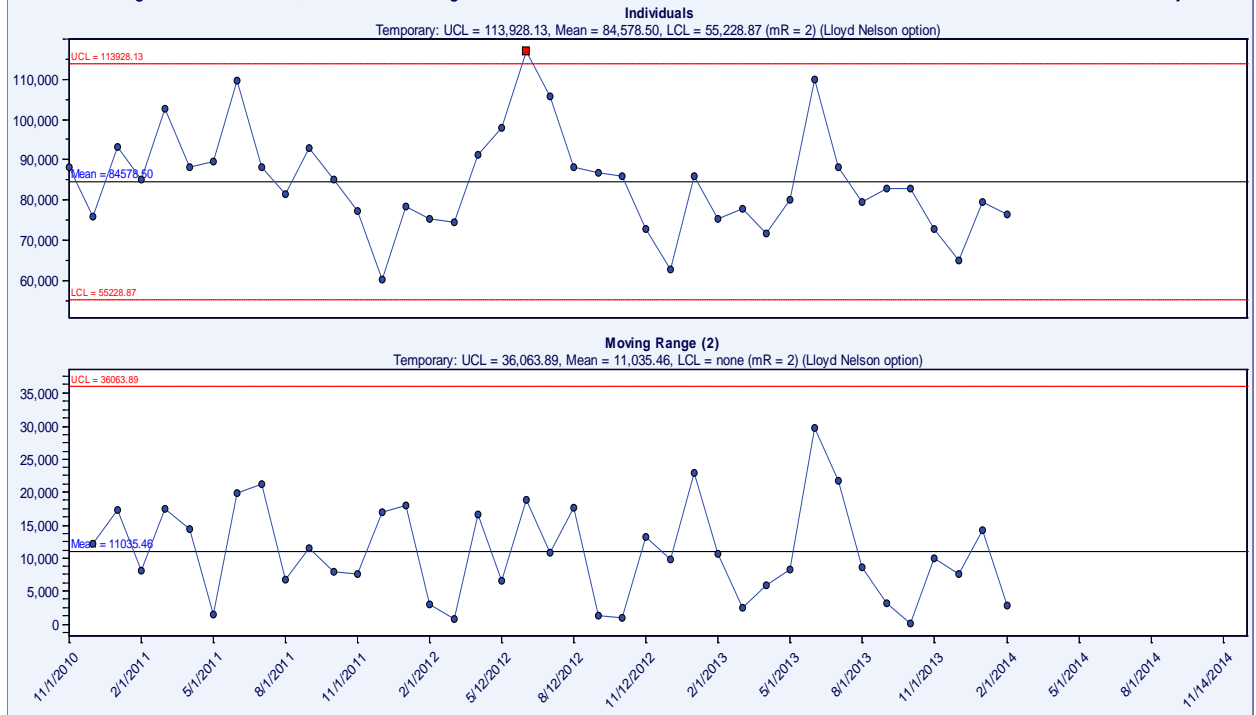
2D. Continually refresh web content and improve usability based on principles of user-centered design.

2E. Increase technological infrastructure capacity to support increased digital focus.

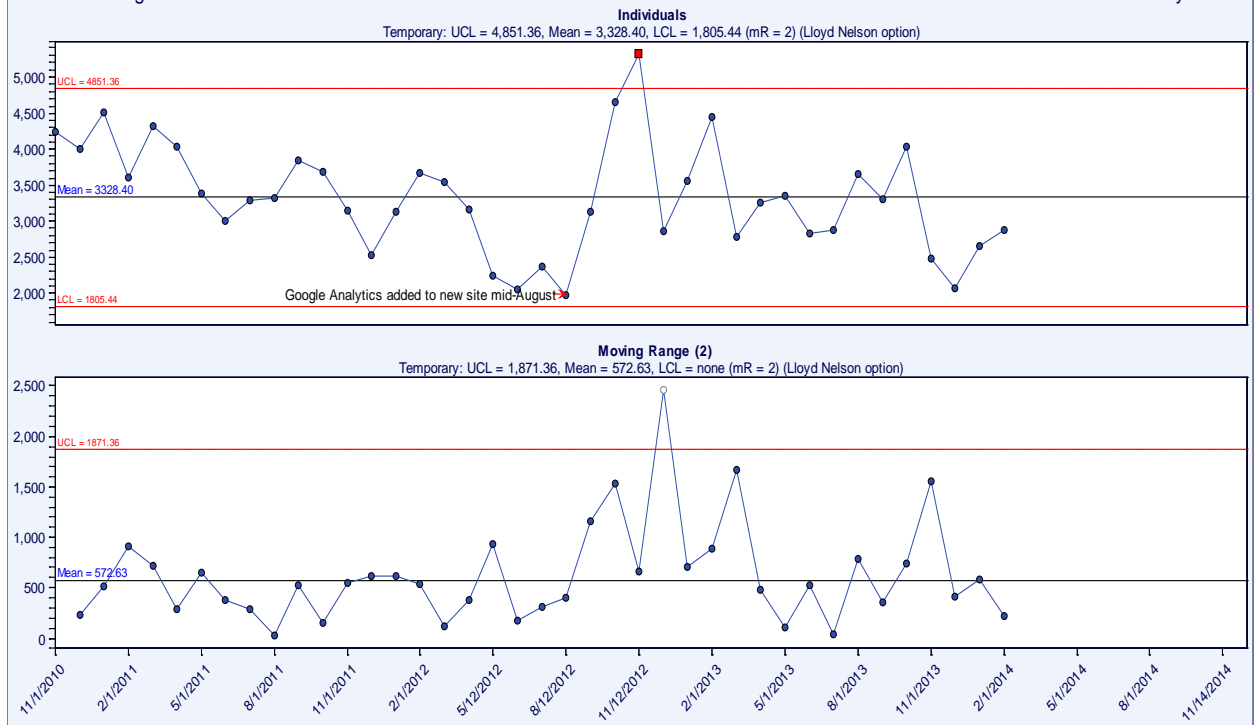
- Planning continued for installation of new Voice-Over-IP (VOIP) phones, which will be installed in mid-March.



MCPL Web Page Views - All Other, not Home-Catalog-CATS January 2012 -



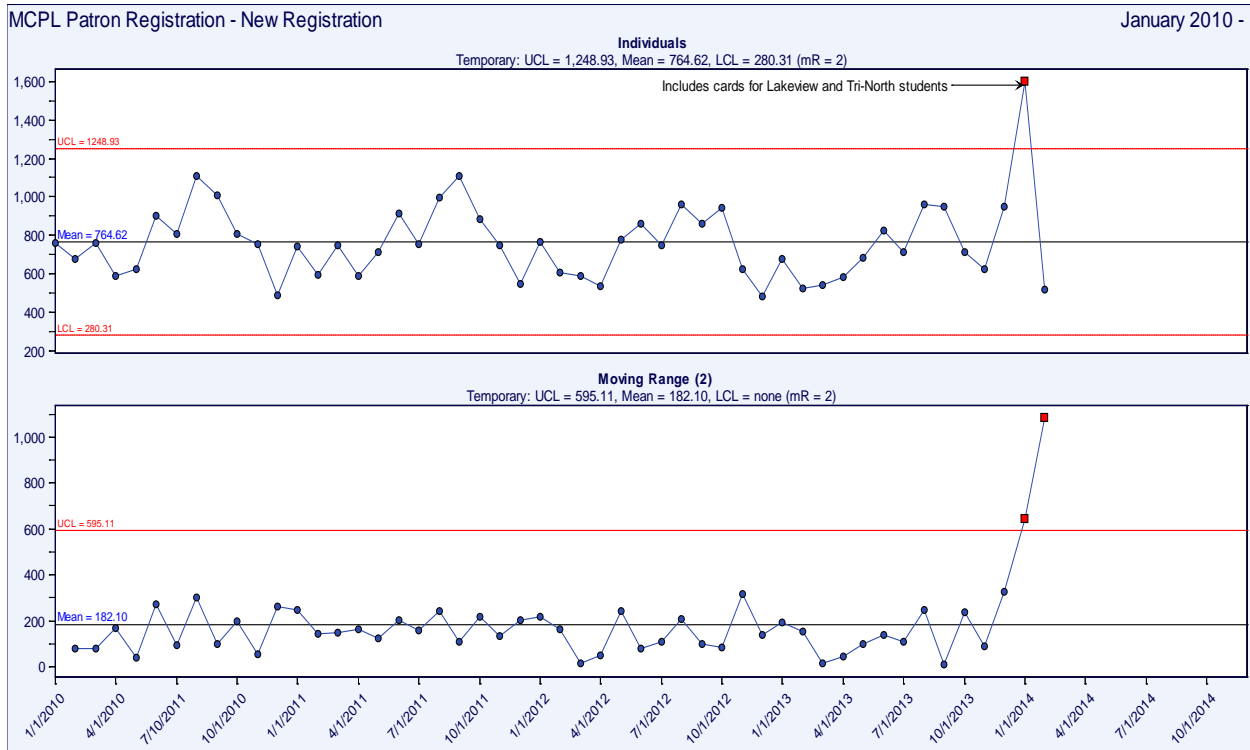
MCPL Web Page Views - CATS January 2012 -

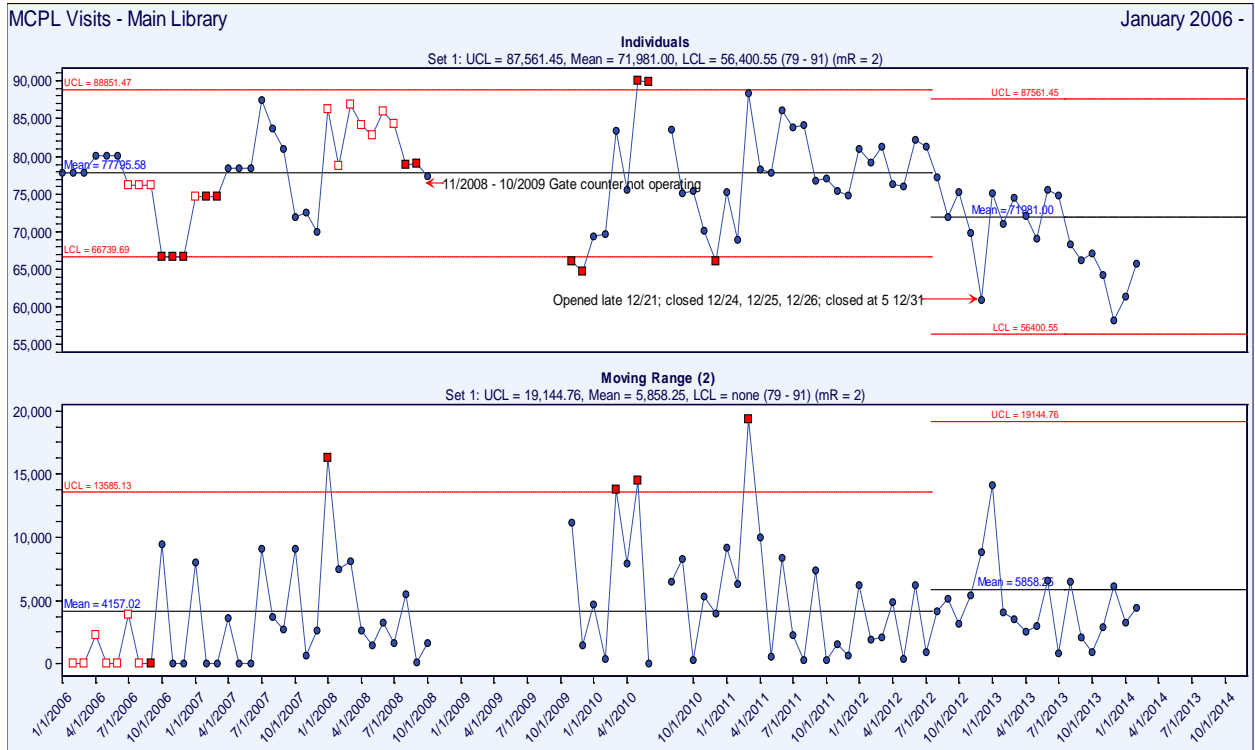
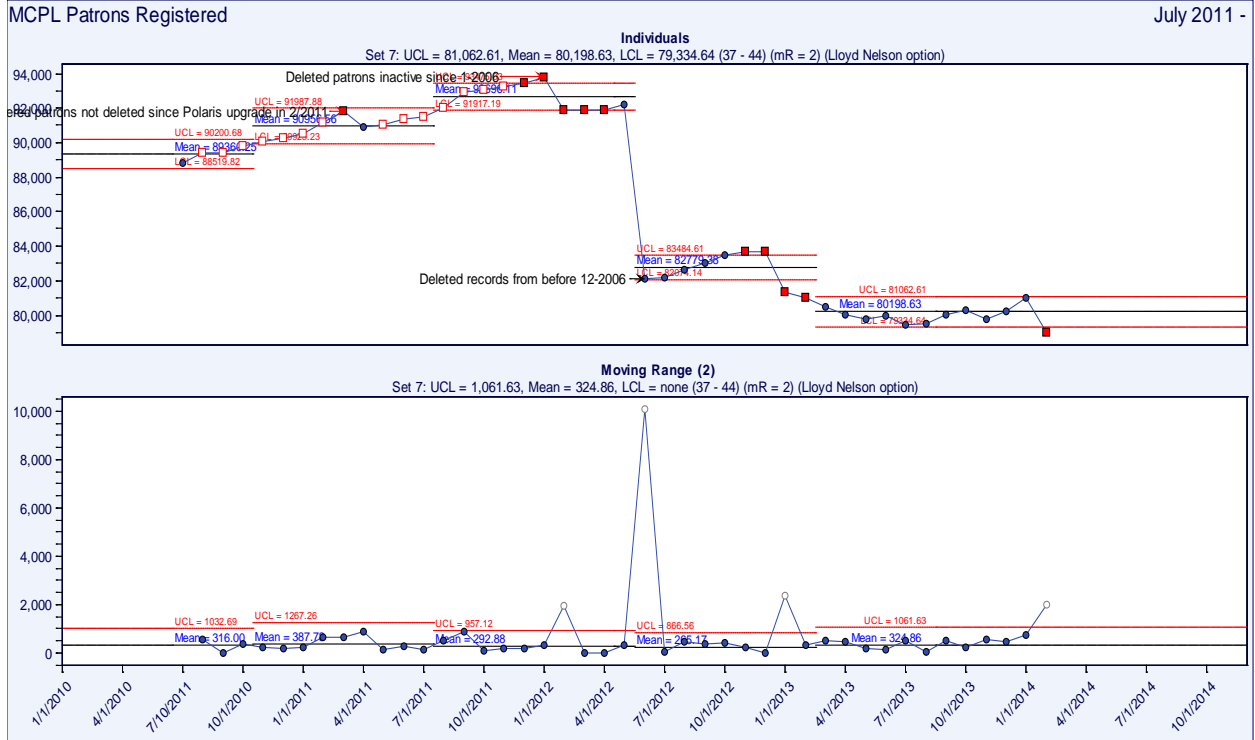


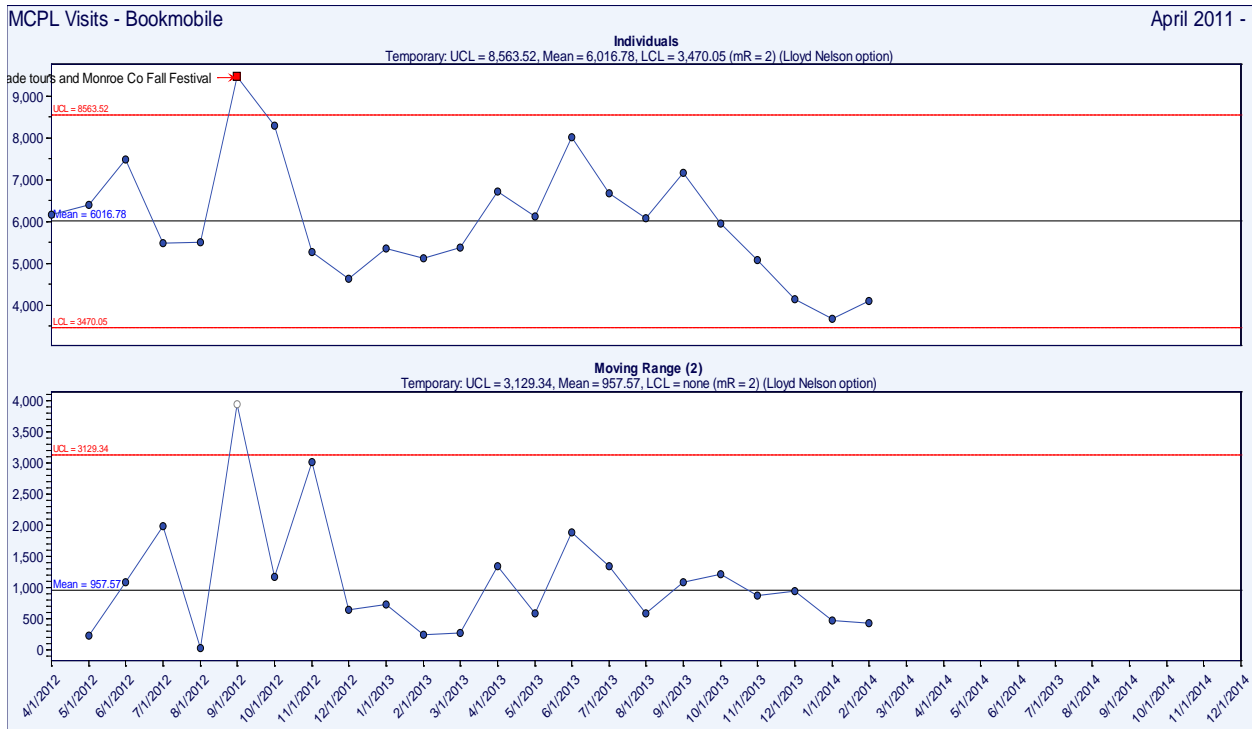
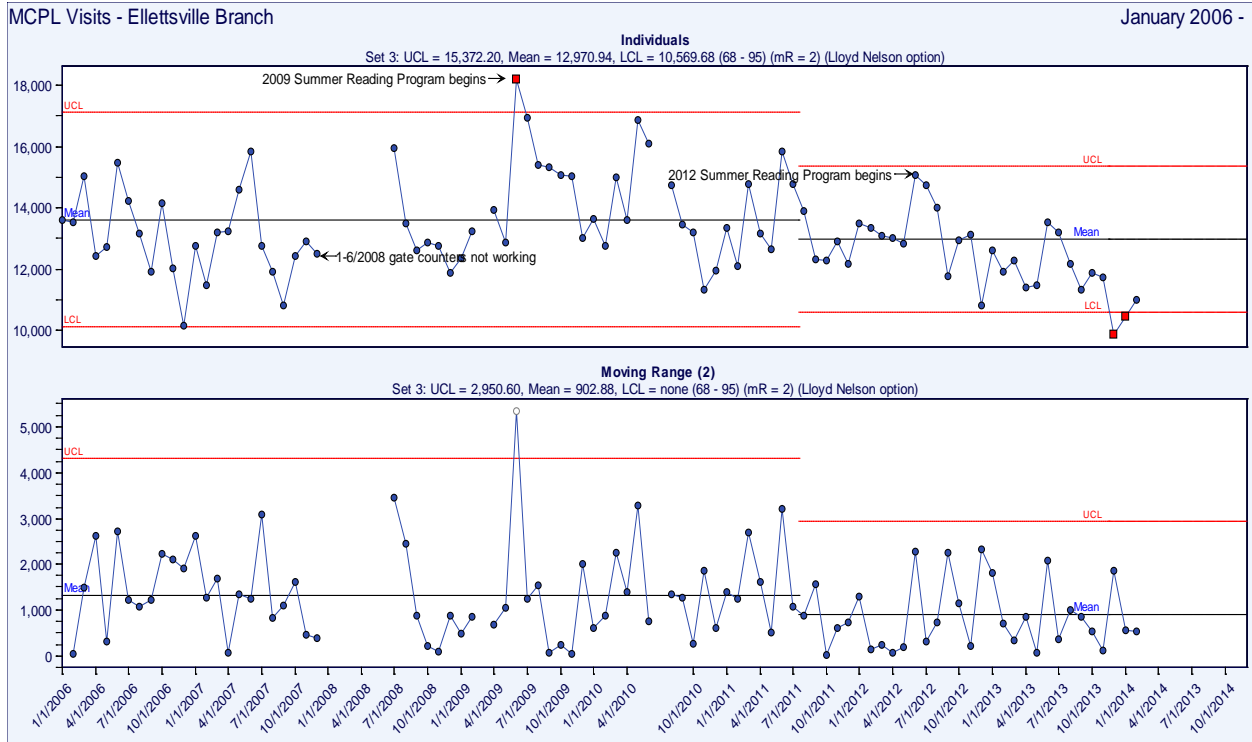
January Access		
Read It Off	Number registered	434
	Charges waived	\$397.10
	Number individuals with charged waived	60
	Number exiting program	25
Interlibrary Loan	Items loaned	230
	Items borrowed	24
Author Alert	Alerts placed	381

January CATS	
Government programs produced	33
Patron programs produced	135
Community programs produced	32
Public service announcements	8
Dubs delivered	120
Programs added to collection	216

GOAL 3: Provide high quality, personalized customer service.







3A. Provide quality customer service to increasingly diverse audiences.

- Adult Services began “roving reference” in February, a service that puts staff out in the public areas – in the stacks, at the public computers, wherever we can take more opportunities to interact with patrons as they use the library. In February, staff recorded 429 contacts with patrons and thus far the response has been very positive. One patron, after being asked if she was finding what she needed answered, “I am, but I’m so glad you asked.”

- Library-wide, staff participated in "Positive Interactions" training sessions to increase their sensitivity and ability to help people with disabilities.
- Polly O'Shea provided a storytime for Andrea McCadden's special needs preschool class at Highland Park Elementary. They focused on music, movement and blasting off into space! A total of 12 people participated, including students, teachers and aides.
- Children's Services staff met with representatives from Reach High Consulting, a local agency that serves people with autism and discussed ways to improve their clients' storytime experience as well as future partnerships and PR opportunities.

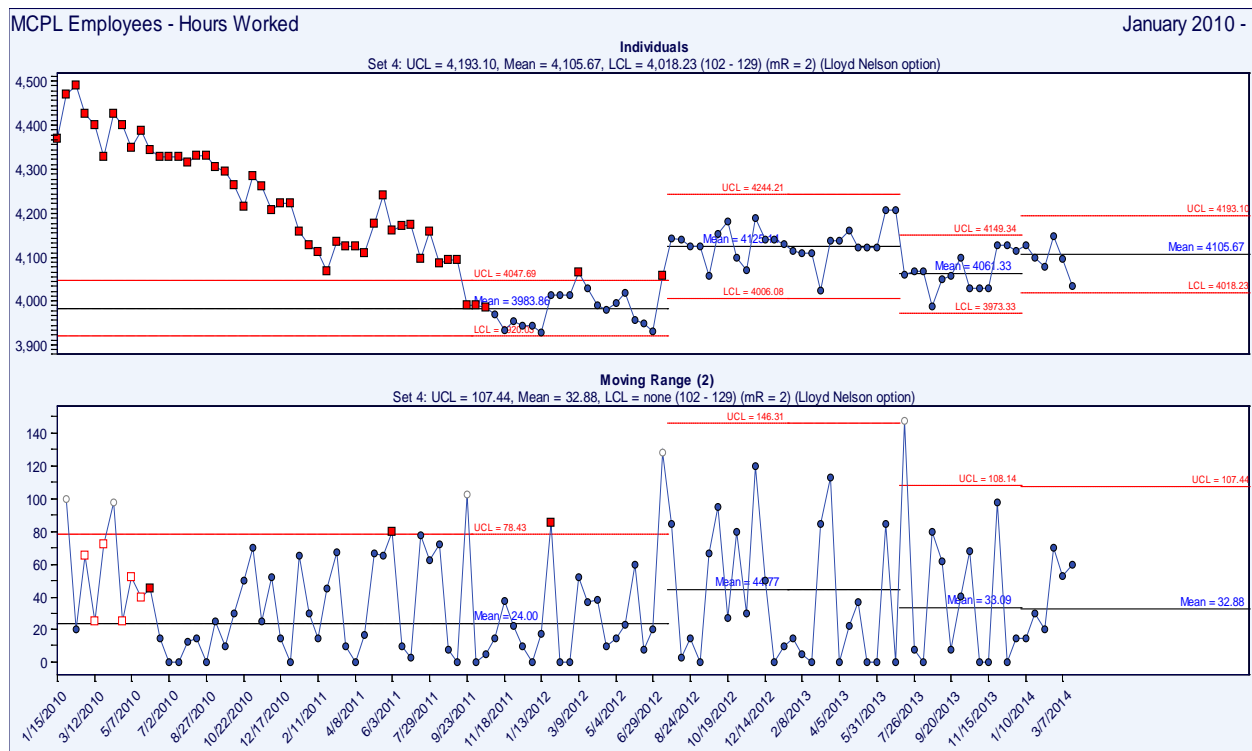
3B. Develop a unified communication strategy.

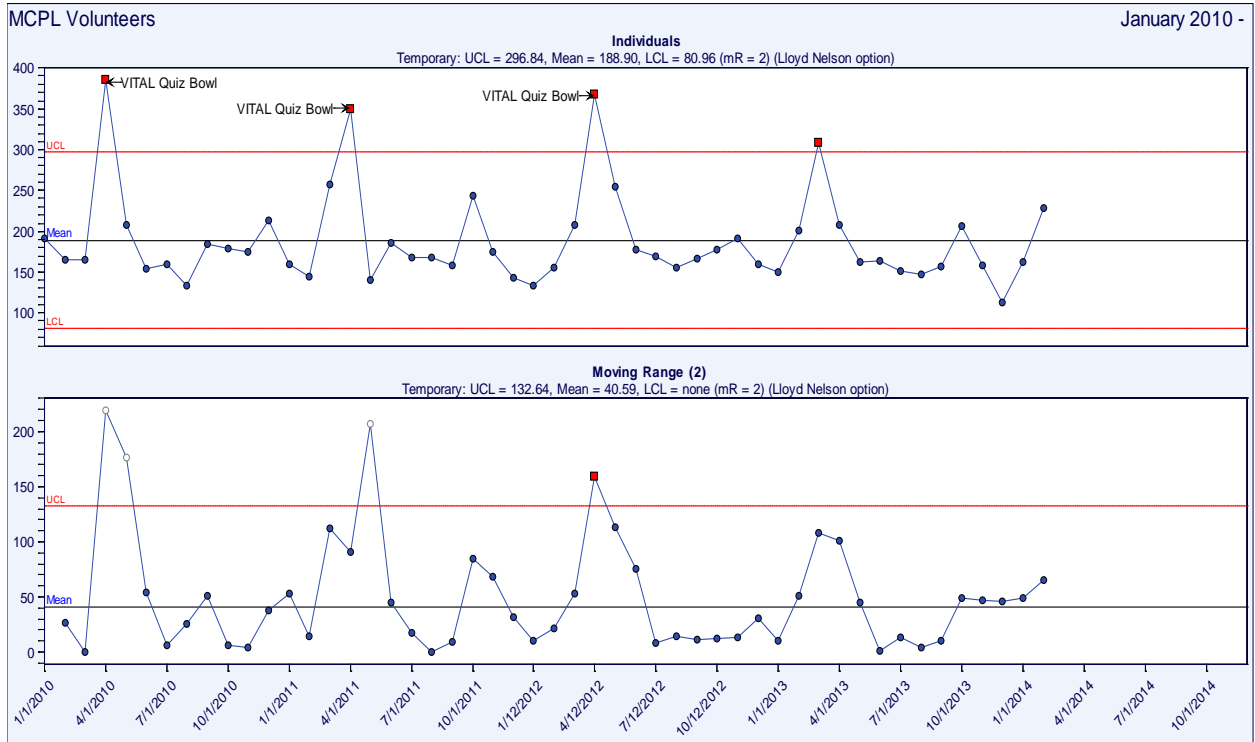
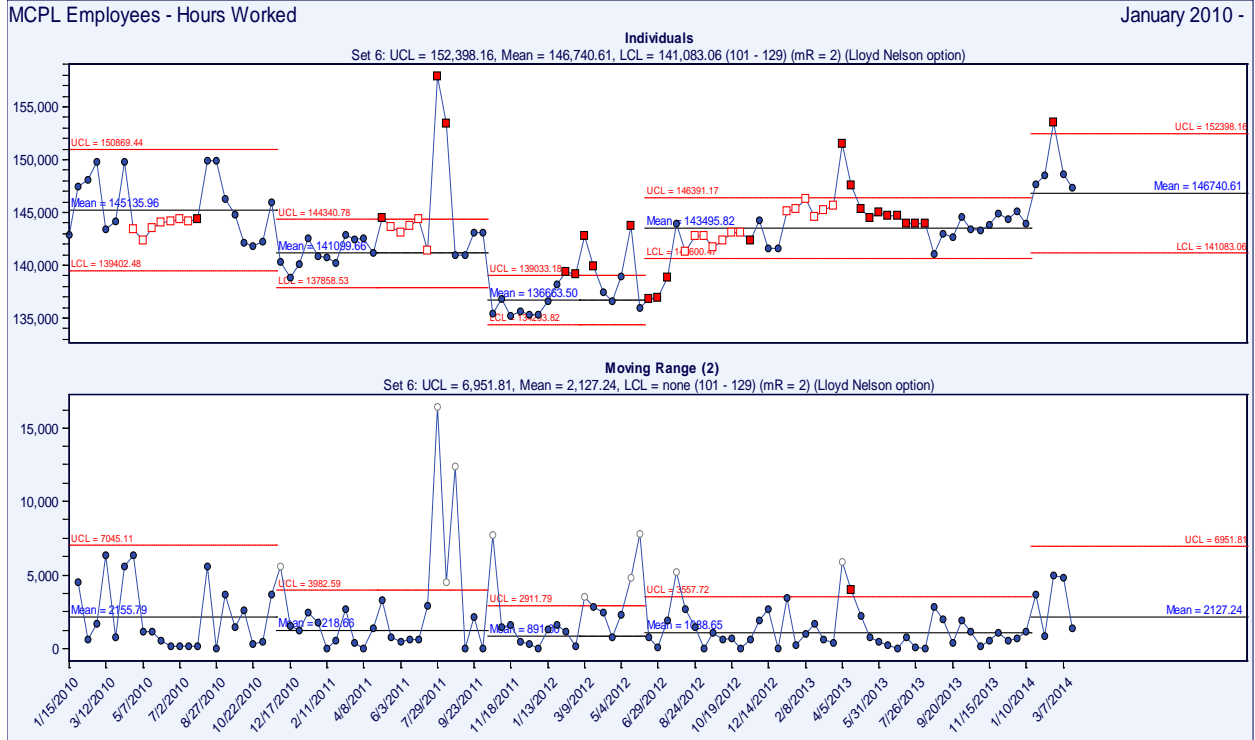
3C. Position auditorium as a valued local performance venue.

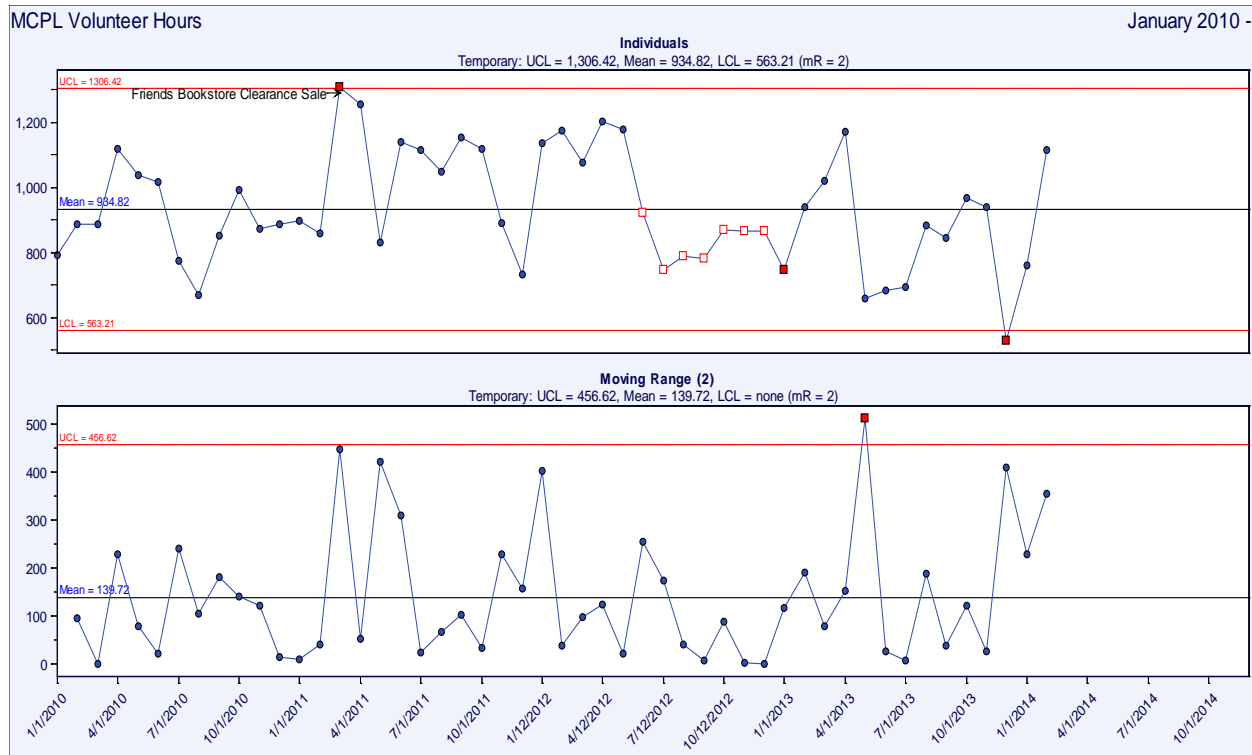
GOAL 4: Optimize stewardship of library resources.

4A. Recruit and retain quality employees.

Main Circulation hosted two successful volunteer opportunities this month. The monthly training for ordering and straitening shelves drew a larger than usual group of 12 participants. A special group project involving 20 youth and adult volunteers from the Latter Day Saints Junior High and High School Youth Group was very productive. The team moved, cleaned, removed and stored rows of shelving from the Children's Department in preparation for renovations. They also contributed by completing shifting of Children's print materials and washing/re-shelving all the toy collection in stock during their visit.







4B. Assure adequate, stable funding for library operations.

- The Friends 2013 Campaign for Excellence yielded \$42,989.79 from 247 donors, to be distributed as follows:

<i>2014 Use</i>	<i>Amount</i>	<i>Total</i>
Distribution to the library (69%)		\$29,661.65
Transferred to endowments (21%)		\$9,038.73
General	\$82.40	
Children's endowment (designated by donors)	\$5,309.09	
Children's endowment (10% of net Campaign)	\$3,295.74	
Collections endowment	\$300.00	
Adult services endowment	\$51.50	
Campaign expenses (10%)		\$4,289.41
TOTAL		\$42,989.79

In addition, the Friends distributed dividends from endowments to a variety of library programs:

Children's endowment	\$256.90
Collections endowment	\$305.07
Indiana Room endowment	\$1,318.96
Adult services endowment	\$858.24
VITAL endowment	\$326.50
TOTAL	\$3,065.67

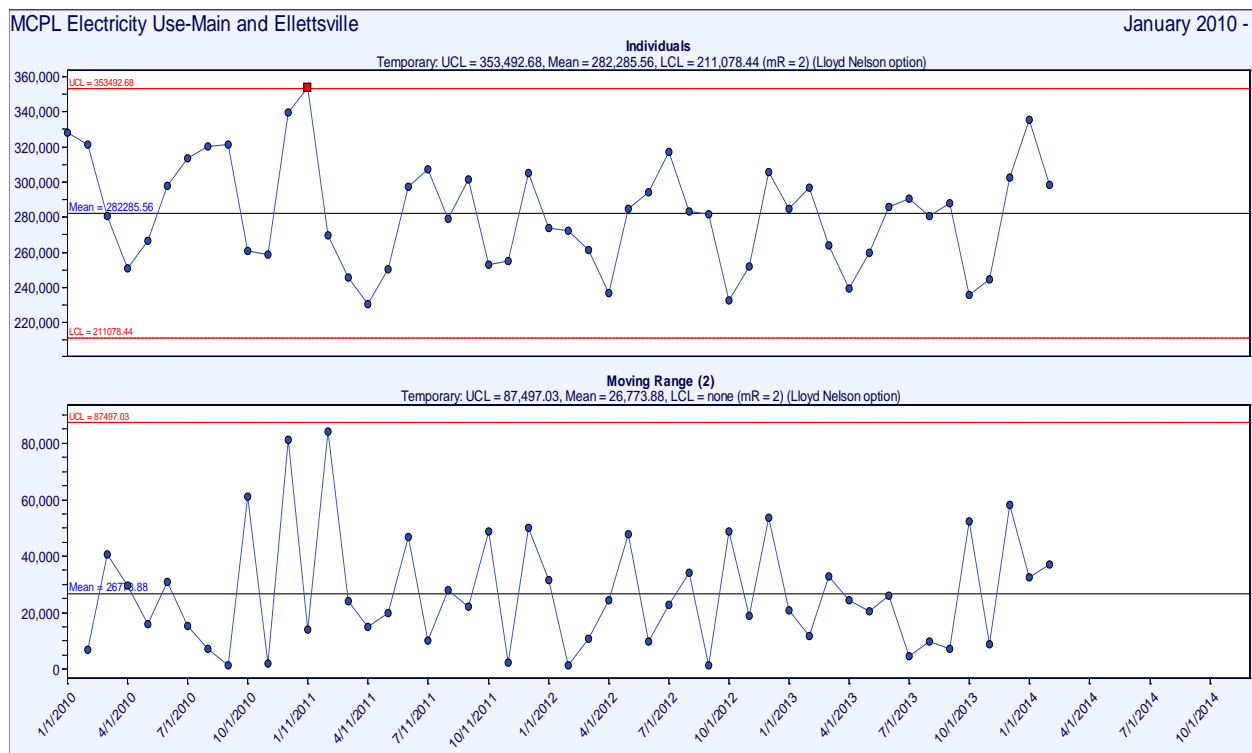
These funds are in addition to the Friends 2014 gift of \$75,250.

- Sara Laughlin and Barbara Wilcox hosted a party to thank the Friends Board, Library Board, Campaign volunteers, and large donors at Barbara's house.
- Sue Sater, Michael Hoerger, and Sara Laughlin attended a Friends 50th birthday celebration planning meeting.

4C. Maintain library facilities.

- Library facilities closed early on February 3 due to snowy and icy conditions.
- Josh Wolf and Jennifer Kellams oversaw the juvenile collection shift in preparation for upcoming renovation.
- The Board accepted low bids for chiller and roof replacement, following a public bid process.
- Staff engaged in a library-wide cleaning day, to remove obsolete supplies and equipment, in preparation for the upcoming renovation.
- Gary Lettelleir and Marilyn Wood attended an Indiana Department of Labor hearing that established the common construction wage figures to be used by the contractors bidding on the renovation.

4D. Improve stewardship of library assets and records.



Monroe County Public Library Additional Appropriation 2014

We are requesting an additional appropriation of \$500,000 from the 2014 Rainy Day Fund.

In January 2014, the Board approved transferring unused funds in the amount of \$418,857 from the discontinued Library Capital Projects Fund (LCPF) to the Rainy Day Fund, following the state-mandated process to be used when closing the LCPF. The money had originally been appropriated in 2012 for building renovation, but we were not ready to complete the project that year.

With the renovation expected to occur in 2014, we now wish to appropriate these funds in order that they can be available to be spent. The additional appropriation does not involve any increase in taxes; it just allows the library to spend funds already in our account, carried over from the LCPF fund, and designated for this purpose.

According to state law, the additional appropriation process follows the same steps as approval of the regular budget, with public notice, public hearing, Board adoption, and approval by the County Council.

March 12	Board work session: Introduce additional appropriation need and process - \$500,000 from Rainy Day for renovation.
March 26	Board meeting: Approve pursuing additional appropriation and authorize public advertising.
April 9 or 16	Board meeting: Board selects contractor and alternates.
May 1	Send notice to newspapers, for publication 5/7.
May 21	Board meeting: Public hearing and board meeting to approve additional appropriation.
May 22	Submit to County Council and request approval on 5/27 or 6/3.
May 27 or June 3	County Council approval.
June 4	Submit to DLGF.
June 19	Deadline for DLGF approval (15 days after receipt).

CERTIFIED COPY OF ADDITIONAL APPROPRIATION

UNIT NAME: Monroe County Public Library
 COUNTY NAME: Monroe County
 Date of Publication: May 7, 2014 Newspaper: Herald Times
 Date of Publication: May 7, 2014 Newspaper: Ellettsville Journal
 Date of Public Hearing: May 21, 2014
 Date of Resolution/Ordinance: May 27, 2014??

County # _____
Unit # _____
Date Received:
Order Number:

Complete for each fund from which the additional appropriations are made. Use a separate column for each fund. Lines referred to below are on the Fund Report from the DLGF.

A. DLGF Fund Number	<u>0061</u>			
B. Fund Name	<u>Rainy Day</u>			
C. Appropriation Amount Requested	<u>500,000</u>			
D. Amount by Reduction	<u>0</u>			
E. Net Amount of Increase (C minus D)	<u>500,000</u>			
1. Property Tax Levy (Line 16)	<u>0</u>			
2. Levy Excess (Line 15)	<u>0</u>			
3. PTRC from CAGIT (Line 13A)	<u>0</u>			
4. LOIT Freeze Amount (Line 13B)	<u>0</u>			
5. Misc. Revenue (Line 8B) (If higher than 8B amount, a revised Budget Form 2 must be attached.)	<u>418,857</u>			
6. January 1 Cash Balance (include investments)	<u>1,576,509</u>			
7. Subtotal of Funds (Add 1 thru 6)	<u>1,995,366</u>			
8. Less Circuit Breaker				
9. Total Funds (7 minus 8)	<u>1,995,366</u>			
10. DLGF Approved Budget (Line 1)	<u>400,000</u>			
11. Encumbered Appropriations	<u>0</u>			
12. Temporary Loans Outstanding as of January 1	<u>0</u>			
13. Beginning Obligations (Add 10 thru 12)	<u>400,000</u>			
14. Surplus Funds (9 minus 13)	<u>1,595,366</u>			
15. Previous additional appropriation(s) approved since January 1, less any reductions in appropriations	<u>0</u>			
16. Amount transferred to the Rainy Day Fund	<u>0</u>			
17. Surplus Funds Remaining (14 minus 15 minus 16)	<u>1,595,366</u>			

I, Gary Lettelleir, fiscal officer of Monroe County Public Library, do hereby certify that the above information is true and correct.
 Dated this day of , 20 .

 (Signature)

 (Unit Address)

 (City/Town/Zip Code)

 (Title)

 (Telephone Number)

 (E-mail Address)

MONROE COUNTY PUBLIC LIBRARY ADDITIONAL APPROPRIATIONS

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of Monroe County, Indiana that the proper legal officers will consider the following additional appropriations in excess of the budget for the current year at their regular meeting place at 303 E. Kirkwood Avenue - Room 1B, Bloomington, IN, at 5:45 pm, on the 21st day of May, 2014.

Fund Name: 0061 Rainy Day Amount
Major Budget Classifications:
Capital Outlays \$500,000
TOTAL for 0061 Rainy Day Fund \$500,000

Taxpayers appearing at the meeting shall have a right to be heard. The additional appropriations as finally made will be referred to the Department of Local Government Finance (Department). The Department will make a written determination as to the sufficiency of funds to support the appropriations made within fifteen (15) days of receipt of a Certified Copy of the action taken.

Dated: March 26, 2014.

Board of Trustees Secretary – Fred Risinger

General Obligation Bond and Other Capital Spending

Update: February 2014

	2	6	5	1	4		3		
	<i>Bond</i>	<i>Operating Fund 2014</i>	<i>Rainy Day Fund 2014</i>	<i>Rainy Day Addt'l App</i>	<i>LIRF 2014</i>	<i>Total</i>		<i>Spending as of</i>	
Projects	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>			<i>Budget</i>	<i>Contract</i>	<i>Variance</i>	<i>1-31-14</i>
Renovation	\$375,000		\$370,000	\$500,000	\$296,000	\$1,541,000			
Renovation Architect	\$0	\$10,000	\$30,000			\$40,000	\$90,749	\$50,749	\$42,155
Digital Creativity Equipment		\$46,000			\$54,000	\$100,000			
Roof (inc. engineer \$19,900)	\$400,000					\$400,000	\$272,400	(\$127,600)	
Chillers (inc engineer \$24,000)	\$300,000					\$300,000	\$335,700	\$35,700	\$13,200
Phone System (inc consultant \$11,375)	\$100,000					\$100,000	\$101,038	\$1,038	\$2,625
IT Network Upgrade	\$80,000					\$80,000	\$76,931	(\$3,069)	\$68,931
1B/1C Meeting Room Partition	\$20,000					\$20,000	\$11,150	(\$8,850)	
Ellettsville Reference Desk	\$25,000					\$25,000	\$7,995	(\$17,005)	\$7,955
Library Technology Allocation - 3 yrs	\$233,000					\$233,000			\$68,135
CATS Technology Allocation - 3 yrs	\$150,000					\$150,000			\$57,635
Completed:									
Landscaping-Main Library	\$42,000					\$42,000	\$42,829	\$829	\$42,829
Replace 1993 Van	\$25,000					\$25,000	\$24,075	(\$925)	\$24,075
Bond issuance cost/legal expenses	\$50,000					\$50,000	\$47,873	(\$2,127)	\$47,873
Total	\$1,800,000	\$56,000	\$400,000	\$500,000	\$350,000	\$3,106,000	\$1,010,740	(\$71,260)	\$375,413

Current balance Rainy Day Fund: \$1,995,366

Current balance Library Improvement Reserve Fund: \$1,334,724



205 N. College Ave
Suite 010
Bloomington
IN 47404
Tel. 812 339 1235
Fax 812 339 1238
www.cmatheuarchitect.com

March 24, 2014

Monroe County Public Library
303 East Kirkwood Ave.
Bloomington, IN 47408

Re: BIDDING / NEGOTIATION PHASE REPORT
Monroe County Public Library Renovation
Project No. 1303

To the Monroe County Board of Trustees:

The following Bidding/Negotiation Phase Report has been prepared by Christine Matheu, Architect for the Monroe County Public Library Renovation project.

Bids were received on Tuesday, March 18, 2014 at a meeting of the Monroe County Public Library Building Committee. The following three (3) general contractors submitted bids for the project:

- Gibraltar Construction Corp.
- Glenroy Construction Co. Inc.
- Strauser Construction Co., Inc.

Christine Matheu, Architect has reviewed the bids for compliance with the bidding requirements. The apparent low bidder is Strauser Construction Co., Inc.

It is the recommendation of Christine Matheu, Architect that the Board of Trustees accept the following Base Bid and three (3) Alternate Bids submitted by Strauser Construction Co. for the project:

Base Bid:	\$	671,400.00
Alternate #1: Third Floor Offices APC & Lighting:.....	\$	27,700.00
Alternate #2: Second Floor Meeting Rooms & Corridor:.....	\$	62,400.00
Alternate #3: Auditorium:	\$	196,000.00
TOTAL BASE BID & ALTERNATES:	\$	957,500.00

To: Monroe County Board of Trustees
From: Mr. Kristopher Floyd
Re: Monroe County Public Library Renovation
Bid Phase Report
Date: March 24, 2014
Page: 2

Once we receive your approval to accept the above Base Bid and Alternates, we will proceed with the preparation of the "Standard Form of Agreement Between Owner and Contractor", AIA Document A101 – 2007 for the project. The Agreement would be in the amount of the Base Bid and accepted Alternate Bids.

We will formally present our recommendations to the Library Board at their work session on Wednesday, March 26, 2014. Then with the Board's approval we will prepare the Owner-Contractor Agreement for execution.

Please let us know if we may be of any assistance in answering any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Kristopher Floyd". The signature is fluid and cursive, with a large initial "K" and "F".

Kristopher Floyd, Associate, LEED AP

Enclosures

cc: Ms. Sara Laughlin – MCPL
Ms. Marilyn Wood – MCPL
Mr. Gary Lettelleir – MCPL
Ms. Christine Matheu, CMA
File 1303

To: Monroe County Board of Trustees
 From: Mr. Kristopher Floyd
 Re: Monroe County Public Library Renovation
 Bid Phase Report
 Date: March 24, 2014
 Page: 3

C h r i s t i n e M a t h e u , A r c h i t e c t

PROJECT NAME: Monroe County Public Library Renovation

PROJECT NUMBER: 1303

RECEIVE BIDS: Tuesday, March 18, 2014 @ 1:30 p.m.

BIDDER	Bid Bond	Financial Statement	Addendum #1	Addendum #2	Base Bid	Alternate #1 - Third Floor Offices APC & Lighting	Alternate #2 - Second Floor Meeting Rooms & Corridor	Alternate #3 - Auditorium	TOTAL - Base Bid, Alternate #1, Alternate #2, and Alternate #3
Gibraltar Construction Corp.					\$760,000.00	\$25,000.00	\$75,000.00	\$222,000.00	\$1,082,000.00
Glenroy Construction Co., Inc.					\$817,000.00	\$34,000.00	\$72,000.00	\$226,000.00	\$1,149,000.00
Strauser Construction Co., Inc.					\$671,400.00	\$27,700.00	\$62,400.00	\$196,000.00	\$957,500.00

C h r i s t i n e M a t h e u, A r c h i t e c t

PROJECT NAME: Monroe County Public Library Renovation

PROJECT NUMBER: 1303

RECEIVE BIDS: Tuesday, March 18, 2014 @ 1:30 p.m.

	Bid Bond	Financial Statement	Addendum #1	Addendum #2	Base Bid	Alternate #1 - Third Floor Offices APC & Lighting	Alternate #2 - Second Floor Meeting Rooms & Corridor	Alternate #3 - Auditorium	TOTAL - Base Bid, Alternate #1, Alternate #2, and Alternate #3
BIDDER									
Gibraltar Construction Corp.	/	/	/	/	\$760,000.00	\$25,000.00	\$75,000.00	\$222,000.00	\$1,082,000.00
Glenroy Construction Co., Inc.	/	/	/	/	\$817,000.00	\$34,000.00	\$72,000.00	\$226,000.00	\$1,149,000.00
Strauser Construction Co., Inc.	/	/	/	/	\$671,400.00	\$27,700.00	\$62,400.00	\$196,000.00	\$957,500.00

**MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS**

WHEREAS, the equipment listed below is no longer needed by the library, and

WHEREAS, the estimated value of the item(s) listed below is less than \$1,000 and the library has the authority to sell, transfer, demolish, or junk the items under IC 5-22-22-6 Public or private sale or transfer without advertising or IC 5-22-22-8 Worthless property,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Monroe County Public Library declares the following item(s) surplus and authorizes disposition of the items.

Local Tag	Description	Year
See attached list		

ADOPTED THIS 26th DAY OF MARCH, 2014

AYE

NAY

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Local Tag	Description	Year
400534	Computer w/ 17" Flat Panel Monitor	2007
400525	Computer w/ 17" Flat Panel Monitor	2007
400537	Computer w/ 17" Flat Panel Monitor	2007
400526	Computer w/ 17" Flat Panel Monitor	2007
400532	Computer w/ 17" Flat Panel Monitor	2007
400527	Computer w/ 17" Flat Panel Monitor	2007
400533	Computer w/ 17" Flat Panel Monitor	2007
400698	COMPUTER W/15" FLAT PANEL	2002
400684	COMPUTER W/15" FLAT PANEL	2002