

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**Wednesday, November 20, 2013
Meeting Room 1B
5:45 p.m.**

AGENDA

1. Call to Order –Valerie Merriam, President
2. Consent Agenda – action item – Sara Laughlin
 - a. Minutes of October 16, 2013 Board Meeting (page 1-5)
 - b. Minutes of November 13, 2013 Work Session (page 6-8)
 - c. Monthly Bills for Payment (page 9-13)
 - d. Monthly Financial Report (page 14-42)
 - e. Personnel Report (page 43-46)
 - f. 2013 Board Meetings Calendar (page 47-48)
3. Director’s Monthly Report (page 49-66) – Sara Laughlin, Director
4. Old Business
 - a. Renovation Update – Marilyn Wood
5. New Business – action items
 - a. Resolution Honoring Boy Scout Troop 170 (page 67) – Marilyn Wood
 - b. Agreement with Bloomington Transit (page 68-71) – Sara Laughlin
 - c. Proposal to Provide Engineering for Chiller Replacement (page 72-74) – Gary Lettelleir
6. Department Update – Ned Baugh, Information Services
7. Public Comment
8. Adjournment

View the Board Packet on the Library’s website:

<http://mcpl.info/library-trustees/meetings>

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES WORK SESSION
Wednesday, October 16, 2013
Meeting Room 1B
5:45 pm**

Present:

David Ferguson, Kari Isaacson Hartig, Valerie Merriam, Stephen Moberly, Fred Risinger and John Walsh.

Absent: Melissa Pogue

Staff Attendance: Christine Friesel, Michael Hoerger, Chris Hosler, Sara Laughlin, Gary Lettelleir, Mark Mobley, Jane Ruddick, Sue Sater, Kathy Starks, Bara Swinson, Pam Wasmer, Michael White, Kyle Wickemeyer-Hardy, Josh Wolf, Marilyn Wood, and CATS staff.

Others in Attendance:

Randy Cassidy, Tom Bunger, and Rachel Bunn (H-T reporter).

Call to Order

President Valerie Merriam called the meeting to order at 5:45pm in Meeting Room 1B.

Consent Agenda

The consent agenda items were presented to the Board.

Kari moved for approval. Fred seconded. The vote was unanimous.

Director's Monthly Report

Sara Laughlin presented the Director's monthly report. Sara pointed out that this is the first month that our e-content circulation has passed 10%. Sara reported on the new Math Homework Help under development for Ellettsville and the recent Friends Bookstore Clearance Sale. She stated that the Friends continue to be very active and are a wonderful support to the library.

Sara also reported on parking. Sara reminded the public that parking is always free in the library parking lot. We have a parking finder on our website with information on parking around the library, which includes parking garages and metered spaces.

Old Business

There was no old business.

New Business

- a. Approve Submittal of Proposal to Community Foundation to Continue Funding for Nonprofit Central in 2014

Christine Friesel presented a submittal of proposal to Community Foundation.

Kari moved for approval. John seconded. The vote was unanimous.

- b. 2014 Budget

Gary Lettelleir presented the 2014 Budget. Gary briefly went over the highlights of the budget.

Kari moved to approve the 2014 budget. Stephen seconded. The vote was unanimous.

- c. Resolution to Declare Certain Property Surplus

Gary Lettelleir presented the resolution.

John moved to approve the resolution. Fred seconded. The vote was unanimous.

- d. 2014 Employee Insurance Benefits and Associated Changes to Personnel Policy 4.05 and 4.06

Kyle Wickemeyer-Hardy presented the proposal for 2014 employee insurance benefits.

Steve asked what the motion would be. Sara responded that the motion would be to approve the insurance proposal for 2014 and associated changes to the personnel policy.

Kyle stated the library proposed to continue to contribute to health insurance for 37.5- and 30-hour staff, expand access to Monroe County/MCPL Clinic for all employees, spouses, and dependents. Kyle reported that the use of the clinic has increased over the years.

The library proposes to continue the three current Anthem health insurance options for 37.5 and 30 hour/week employees and to discontinue health insurance for 25 and 20 hour/week employees.

She outlined the process involved in arriving at the proposal: The library received the quote from insurance broker JA Benefits in late September, shared the proposal with managers, met with the Labor Management Committee. The union subsequently met with its members to gather feedback, then the Labor Management Committee met again. The library adjusted the proposal slightly after the meetings. Library will pay \$8,168/year for 37.5 hour/week employees and \$6,535 for 30 hour/week employees, plus 15% of family coverage.

Kyle went over other factors to be considered in determining eligibility for Affordable Care Act coverage and federal subsidies.

John asked if Kyle could share the costs and savings of some cases where individuals would qualify for subsidies. Kyle responded that every situation is individual, since the availability, cost, and subsidies are based on age, household income, and other factors and the library does not know all of these details about its employees. She gave two examples of part-time employees and health insurance costs, based on average income of the library's 25- and 20 hour employees.

Kyle briefly reviewed answers to questions that staff have had.

Questions and discussion followed regarding benefits and costs for employees.

David commented on our proposing to pay nothing for our part-time employees. He said as he looked at the numbers, it didn't make sense to have employees who work 30 hours/week receive insurance coverage, while those who work 25 hours/week – just five hours less - do not.

Kari asked if the library had considered combining with other organizations for insurance benefits. Sara responded that she had contributed data earlier in the year when Larry Barker, Solid Waste Management District was investigating the possibility of joining with the County. He concluded it was feasible, but not cost-effective. The City is partially self-insuring through the Association of Cities and Towns; we looked at this option in 2012 for 2013, but decided it was more costly and more risky. As the Affordable Care Act and its various provisions fall into place, other opportunities may arise.

Valerie asked what the bottom line would be for how many employees could be effected. Kyle responded that it is not possible for the library to evaluate this, because we only know the employee's information, not that of their household. We estimate that we have three employees who will not be eligible for subsidy benefits because their income is less than 100% of the poverty level. They would be eligible for Medicaid, if Indiana had expanded that program.

Valerie asked what part-timers are paying for insurance. Kyle responded that it depends on what choices they make. Sara went over the 2013 plan spreadsheet and pointed out what part-time employees would have paid. Sara "guestimated" that part-time employees would be eligible for \$100,000-\$120,000 in subsidies, based on their income from the library. They would lose eligibility for those subsidies if the library continued to offer insurance, even if they chose not to enroll because it was too expensive.

David suggested that the Board schedule a future discussion on health care benefits and plans. Fred added that he thinks we will see changes when the ACA becomes effective.

Sara recommended that we wait until June to have the discussion, so we have a few months of experience with the new situation.

Kyle closed with expressing appreciation to JA Benefits for their help, and to the wellness efforts that has helped to reduce health insurance claims.

Fred moved to approve the insurance benefit plan. Kari seconded.

Valerie asked if there was any public comment on this agenda item. There was none.

The vote passed unanimously.

Department Update

Mark Mobley presented an update on Facilities department, including custodial, maintenance, and security operations. Mark reported on energy efficiency efforts since the energy audit. His staff have changed light bulbs in the building, installed LED lighting in parking areas and around the outside of the building, and installed sensor lighting in various areas of the building. They are working on changing out the chillers which are inefficient and obsolete.

He reported he will be starting the process of accepting bids in January for roof replacement for the Main Library addition.

Mark also reported on landscaping. The fountain has been removed and replaced with a sun dial. Some concrete benches were removed and replaced with metal park benches. St. Charles Troop 170 Boy Scouts helped with outside work (removing and planting new plants), as part of Eagle requirements. We have planted more than 200 plants, shrubs, and trees and managed to stay within budget. Removal of invasive euonymous and new planting will continue next spring.

Facilities staff will be involved with the next renovation phase.

Valerie asked if we could send appreciation to the Boy Scouts. Sara responded that she would be happy to prepare a resolution for the Board.

Dave moved for Sara to prepare a resolution on behalf of the Board. John seconded. The vote was unanimous.

Valerie commented on the parking tickets that are being placed on cars in our parking lot, and thanked Facilities for doing this to control any abuse by people using the lot but not the library.

Valerie reminded the audience that the library would be closed for Staff Day on October 24.

Sara reported that Tuesday, October 22, is Library Snapshot Day. Activities will include a photo booth, a survey, and staff and community photographers taking pictures to document a typical day at the library.

Public Comment

There was no public comment.

Adjournment

Valerie asked for a motion to adjourn. Fred moved to adjourn. Stephen seconded. The vote was unanimous. The meeting adjourned at 7:16pm.

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES WORK SESSION
Wednesday, November 13, 2013
Meeting Room 1B
5:45 pm**

Present:

David Ferguson, Kari Isaacson Hartig, Valerie Merriam, Stephen Moberly, Melissa Pogue, Fred Risinger, and John Walsh.

Staff Attendance: Michael Hoerger, Sara Laughlin, Gary Lettelleir, Sue Sater, Bara Swinson, Michael White, Kyle Wickemeyer-Hardy, Marilyn Wood, and CATS staff.

Others in Attendance: Tom Bunger.

Call to Order

President Valerie Merriam called the meeting to order at 5:45 p.m. in Meeting Room 1B.

Resolution Honoring Boy Scout Troop

Marilyn Wood presented a resolution requested by the Board to honor Scouts from St. Charles Troop 170 who helped with library landscaping.

Agreement with Bloomington Transit

Sara Laughlin presented the agreement between the Library and the Bloomington Public Transportation Corporation for staff bus passes in 2014. She reported on overall changes in staff parking necessitated by the new parking meter environment downtown, the sale of ONB property where some staff currently park, and the library's reaching the limit of Zone 4 permits available. We have developed options which will allow employees to continue to park and will give staff options to choose on parking locations. Options include full-time and part-time parking permits in city garages, reserved spaces in the 6th and Lincoln lot, Zone 4 permits, and bus passes.

Stephen asked when this would become effective. Sara responded January 1, 2014. Stephen also asked if we have this budgeted in the 2014 budget. Sara responded yes.

Stephen asked if employees would give the bus pass back to the library upon their departure from employment. Sara responded yes, staff would be expected to return bus passes.

Valerie asked if the current lease expires on December 31. Sara responded the current lease for 6th & Lincoln lot will expire at the end of the year; the ONB (Old National Bank) lease is on a 30 day notice. Zone 4 permits run from August 15 to August 14. The library has requested the City to align garage and lot leases with those dates, so that all parking would be renewable once a year at the same time.

David asked how we came up with the parking garage permit and the employee contribution. Sara responded that the pricing structure attempts to be fair, to offer incentives to move to the garage, since Zone 4 permits are limited. David asked if we charge the full amount on the Zone 4 permits. Sara responded that we will.

David said it seemed like a minimal expense to employees. Sara added that we will continue to subsidize parking as we have in the past, and endeavor to optimize for the new environment.

Stephen asked if employees include the managers. Sara responded yes, everyone who needs to park will need to choose a parking option and pay the associated employee share.

Proposal to Provide Engineering for Chiller Replacement

Gary Lettelleir presented the proposal. The estimated cost in the bond proposal is \$300,000. Current chillers are inefficient and replacement parts and refrigerant are no longer available. The target for replacement of the chillers is March 2014.

Gary reported two engineering firms provided quotes. We are proposing to work with Durkin and Villalta Partners Engineering. Their fee of \$24,000 includes the basic design, preparation of plans and specifications, and acting as the library's agent during the bidding, contract negotiations, and construction process. They will do a commission check-off at the end of the job.

Stephen asked about the cost of the chillers, referenced in the engineer's proposal, and asked Gary to explain the savings. Gary responded that the engineer's letter stated that replacing both chillers at the current size (250 tons) would cost \$200,000 more than what Durkin and Villalta is proposing. The engineer felt that the current system had more capacity than needed. The requirements should be in the 300 tons range, but right now we have 2 in the 250 ton range.

Discussion followed regarding the cost and if we would continue to need two chillers.

Valerie asked if the company had worked with other libraries. Gary said they have worked with the Johnson County Public Library and many schools.

David noted he was familiar with their work and offered a positive assessment.

Melissa read a partial list of clients from the company's website.

Gary stated an agreement will not be ready by next week, but he requested approval to proceed with the contract with the engineer, following the Board meeting and review by Tom Bunger.

Announcement

Sara announced that the Friends of the Library are hosting an Author Event with Nicole Mones Saturday, November 16, 7 p.m. at the Buskirk-Chumley Theatre. Sara provided information on the author and her books. The author talk is free. There will be a reception at the library, after the talk. Tickets are still available at \$50.

Public Comment

There was no public comment.

Adjournment

The meeting adjourned at 6:14 p.m.

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

October 11, 2013 to November 14, 2013

Name	Check Date	Check Amt	
06500 FIFTH THIRD CHECKING			
Paid Chk# 004838	AT&T (IL)	10/17/2013	\$331.73 4 DEDICATED LINES
Paid Chk# 004839	COMCAST	10/17/2013	\$15.80 CABLE EQUIP. RENTAL
Paid Chk# 004840	ELIZABETH HEIDI SHACKLEFORD	10/17/2013	\$1,000.00 FD/CHILD/PERFORMANCES
Paid Chk# 004841	ELLETTSVILLE UTILITIES	10/17/2013	\$232.57 WATER & SEWER
Paid Chk# 004842	JANET LAMBERT	10/17/2013	\$28.96 GRANT ST. GARDEN SPLS
Paid Chk# 004843	JPMORGAN CHASE BANK, NA	10/17/2013	\$1,870.53 VARIOUS
Paid Chk# 004844	KYLE WICKEMEYER-HARDY	10/17/2013	\$455.69 SHRM CONF. EXPENSES
Paid Chk# 004845	LISA CHAMPELLI	10/17/2013	\$10.00 FD/CHILD SPLS
Paid Chk# 004846	MIDWEST PRESORT SERVICE	10/17/2013	\$360.05 POSTAGE SERVICE
Paid Chk# 004847	STERICYCLE COMMUNICATION	10/17/2013	\$9.85 PAGER
Paid Chk# 004848	UNIQUE MANAGEMENT	10/17/2013	\$1,736.30 COLLECTION AGENCY/CIRC.
Paid Chk# 004849	VERIZON WIRELESS	10/17/2013	\$227.75 CELL PHONE
Paid Chk# 004850	VIRGINIA H. RICHEY	10/17/2013	\$120.00 FD/ELL. STORY TIMES
Paid Chk# 004851	WEX BANK	10/17/2013	\$77.77 FUEL
Paid Chk# 004852	4 FUN FOTOS LLC	10/17/2013	\$699.00 PHOTO BOOTH/SNAP SHOT DAY
Paid Chk# 004853	CARTOON-UPS	10/17/2013	\$400.00 CARICATURE DRAWINGS/SNAP SHOT
Paid Chk# 004854	JORJA MCGLOSSON	10/17/2013	\$25.29 REFUND ON LOST ITEMS
Paid Chk# 004855	AMERICAN UNITED LIFE INS. CO.	10/23/2013	\$1,615.53 403b TSA-AUL W/H
Paid Chk# 004856	AT&T (OK)	10/23/2013	\$54.39 L-D PHONE CALLS
Paid Chk# 004857	CHRISTINE MATHEU	10/23/2013	\$6,339.90 PROJECT #1303/PHASE III
Paid Chk# 004858	EXPRESS SERVICES, INC.	10/23/2013	\$179.63 TEMPORARY STAFF
Paid Chk# 004859	INDIANA UNIVERSITY	10/23/2013	\$1,782.46 WORKSTUDY AY 2013-2014
Paid Chk# 004860	PAMELA WALLACE	10/23/2013	\$39.94 DISPLAY CLOCK IN ADM LOBBY
Paid Chk# 004861	SARA LAUGHLIN	10/23/2013	\$156.99 MILEAGE/ILF & EVANSVILLE PL
Paid Chk# 004862	TERRYBERRY	10/23/2013	\$191.09 15, 20, 25, 30, 35 - PINS
Paid Chk# 004863	VECTREN ENERGY DELIVERY	10/23/2013	\$56.59 NATURAL GAS
Paid Chk# 004864	ZACHARY BENEDICT	10/23/2013	\$1,000.00 STAFF DAY KEYNOTE SPEAKER
Paid Chk# 004865	AMY L. CORNWELL	10/29/2013	\$300.00 INTERPRETING/STAFF DAY
Paid Chk# 004866	AT&T (IL)	10/29/2013	\$1,729.70 TELEPHONE SERVICE
Paid Chk# 004867	AT&T MOBILITY	10/29/2013	\$245.09 CELL PHONES
Paid Chk# 004868	AUSTIN STROUD	10/29/2013	\$81.91 ILF CONF. EXPENSE
Paid Chk# 004869	BERRY	10/29/2013	\$66.05 PHONE LISTINGS/ELL
Paid Chk# 004870	CHRIS HOSLER	10/29/2013	\$28.40 SITE VISITS/CREATIVITY SPACES
Paid Chk# 004871	DUKE ENERGY	10/29/2013	\$1,385.69 ELECTRICITY
Paid Chk# 004872	MARLA GRAY	10/29/2013	\$84.76 STAFF DAY ICE CREAM
Paid Chk# 004873	MIDWEST PRESORT SERVICE	10/29/2013	\$323.67 POSTAGE
Paid Chk# 004874	REPUBLIC SERVICES #694	10/29/2013	\$210.00 TRASH SERVICES
Paid Chk# 004875	RICHARD W. PRATHER	10/29/2013	\$380.00 INTERPRETER/STAFF DAY
Paid Chk# 004876	SCOLA	10/29/2013	\$1,443.75 OCT. 1 '13 - SEPT. 30, '14
Paid Chk# 004877	VECTREN ENERGY DELIVERY	10/29/2013	\$48.53 NATURAL GAS
Paid Chk# 004878	YP	10/29/2013	\$171.00 PHONE LISTINGS
Paid Chk# 004879	B & H PHOTO-VIDEO	10/31/2013	\$134.85 REPAIR ON LECTERNS
Paid Chk# 004880	BAKER & TAYLOR BOOKS	10/31/2013	\$29,656.87 BOOKS, NONPRINT
Paid Chk# 004881	BLACKSTONE AUDIO, INC.	10/31/2013	\$331.16 NONPRINT
Paid Chk# 004882	CENTER POINT LARGE PRINT	10/31/2013	\$216.90 BOOKS
Paid Chk# 004883	CINTAS CORPORATION	10/31/2013	\$323.74 FIRST-AID SPLS
Paid Chk# 004884	DARCI HAWXHURST	10/31/2013	\$150.00 ESL TRAINING/QB FUNDS
Paid Chk# 004885	DEMCO, INC.	10/31/2013	\$714.69 CATALOGING SPLS
Paid Chk# 004886	ELECTRONIC COMMERCE, INC.	10/31/2013	\$25.00 PAYROLL SERVICES
Paid Chk# 004887	EVANSVILLE BINDERY, INC.	10/31/2013	\$363.32 MATERIAL BINDING
Paid Chk# 004888	GEGRB/AMAZON	10/31/2013	\$6,299.42 BOOKS, NONPRINT
Paid Chk# 004889	HP PRODUCTS	10/31/2013	\$799.46 CLEANING SPLS
Paid Chk# 004890	INTERVIEW	10/31/2013	\$19.97 1 YR. SUBSCRIPTION
Paid Chk# 004891	JIM GORDON, INC	10/31/2013	\$70.33 MAINT. CONTRACT/COPIERS

MONROE COUNTY PUBLIC LIBRARY

11/14/13 1:01 PM

Page 2

***Check Summary Register©**

October 11, 2013 to November 14, 2013

Name	Check Date	Check Amt	
Paid Chk# 004892	MCGRAW-HILL GLOBAL EDU., LLC	10/31/2013	\$236.51 BOOKS
Paid Chk# 004893	MIDWEST PRESORT SERVICE	10/31/2013	\$252.93 POSTAGE SERVICES
Paid Chk# 004894	MIDWEST TAPE	10/31/2013	\$15,609.95 BOOKS
Paid Chk# 004895	RANDOM HOUSE, INC.	10/31/2013	\$726.85 NONPRINT
Paid Chk# 004896	RECORDED BOOKS, LLC	10/31/2013	\$3,946.16 NONPRINT
Paid Chk# 004897	SARAH BRENNAN	10/31/2013	\$42.93 REFUND ON LOST ITEMS
Paid Chk# 004898	SPOKEN ARTS	10/31/2013	\$10.00 NONPRINT
Paid Chk# 004899	STEVE BACKS	10/31/2013	\$241.55 LIBRARY SITE VISITS/EXPENSES
Paid Chk# 004900	TANTOR MEDIA	10/31/2013	\$282.45 NONPRINT
Paid Chk# 004901	THOMSON REUTERS - WEST	10/31/2013	\$264.00 BOOKS
Paid Chk# 004902	WESTON WOODS STUDIOS	10/31/2013	\$29.95 NONPRINT
Paid Chk# 004903	AFSCME COUNCIL 62	10/31/2013	\$1,272.73 UNION DUES W/H
Paid Chk# 004904	ANTHEM BLUE CROSS BLUE	10/31/2013	\$58,904.98 HEALTH INS. - NOV.,'13
Paid Chk# 004905	COLONIAL LIFE	10/31/2013	\$551.52 OTHER INS./NOV.,'13
Paid Chk# 004906	GLHEC	10/31/2013	\$200.80 GARNISHMENT W/H
Paid Chk# 004907	LEGAL SHIELD	10/31/2013	\$47.84 PRE-PAID LEGAL W/H
Paid Chk# 004908	MONROE COUNTY YMCA	10/31/2013	\$75.68 YMCA W/H - NOV.,'13
Paid Chk# 004909	UNITED WAY	10/31/2013	\$116.00 UNITED WAY W/H
Paid Chk# 004910	ALL-PHASE ELECTRIC SUPPLY	11/5/2013	\$1,051.00 LIGHT BULBS
Paid Chk# 004911	AVCAFE	11/5/2013	\$34.99 NONPRINT
Paid Chk# 004912	B&L SHEET METAL & ROOFING,	11/5/2013	\$1,600.00 ROOF REPAIRS
Paid Chk# 004913	BIBLIOTHECA ITG, LLC	11/5/2013	\$3,025.00 2 BINS FOR THE SORTER
Paid Chk# 004914	BLACKSTONE AUDIO, INC.	11/5/2013	\$252.22 NONPRINT
Paid Chk# 004915	BRENDA SEIBEL	11/5/2013	\$79.96 FRAMES FOR ADMIN LOBBY
Paid Chk# 004916	CHARDON LABORATORIES, INC.	11/5/2013	\$662.00 QTRLY MAINT. BOILER/COOLING TW
Paid Chk# 004917	CITGO	11/5/2013	\$523.18 FUEL
Paid Chk# 004918	DUKE ENERGY	11/5/2013	\$21,051.21 ELECTRICITY
Paid Chk# 004919	FINDAWAY WORLD, LLC	11/5/2013	\$958.51 NONPRINT
Paid Chk# 004920	FREEDOM BUSINESS	11/5/2013	\$938.78 CARTRIDGES
Paid Chk# 004921	GALE/CENGAGE LEARNING	11/5/2013	\$1,013.59 BOOKS
Paid Chk# 004922	GRASS ROOTS PRESS	11/5/2013	\$268.47 BOOKS
Paid Chk# 004923	GUARDIAN LIFE INS. CO.	11/5/2013	\$7,566.51 DENTAL, VISION,STD & LIFE INS. - NOV.,'13
Paid Chk# 004924	INNOVATIVE LABEL TECH., INC.	11/5/2013	\$874.91 LABELS
Paid Chk# 004925	KAIA	11/5/2013	\$600.00 FD/CHILD-PERFORMANCES
Paid Chk# 004926	LARRY L. SHUTE	11/5/2013	\$75.00 BOOKS
Paid Chk# 004927	LIVE OAK MEDIA	11/5/2013	\$20.47 NONPRINT
Paid Chk# 004928	LOGISTECH, INC.	11/5/2013	\$649.68 BOOKS
Paid Chk# 004929	NEHGS	11/5/2013	\$531.55 BOOKS
Paid Chk# 004930	NEWSOUND KIDS	11/5/2013	\$24.83 NONPRINT
Paid Chk# 004931	NORTH CAROLINA	11/5/2013	\$140.00 BOOKS
Paid Chk# 004932	PRO LINGUA ASSOCIATES	11/5/2013	\$13.50 BOOKS
Paid Chk# 004933	QUILL CORPORATION	11/5/2013	\$119.83 OFFICE SPLS
Paid Chk# 004934	R. MARTIN WOODWORKS	11/5/2013	\$3,977.50 1/2 COST-ELL REFER. DESK & 5 CABINETS
Paid Chk# 004935	REGENT BOOK COMPANY	11/5/2013	\$25.24 BOOKS
Paid Chk# 004936	ROCKFORD MAP PUBLISHERS,	11/5/2013	\$181.95 PLAT BOOKS
Paid Chk# 004937	SARAH BOWMAN	11/5/2013	\$13.26 FD/ADULT REFRESHMENTS
Paid Chk# 004938	SCHINDLER ELEVATOR	11/5/2013	\$2,453.76 QTRLY MAINT. CONTRACT
Paid Chk# 004939	SMITHVILLE	11/5/2013	\$2,186.29 MONTHLY INTERNET
Paid Chk# 004940	SOUTHERN HISTORICAL PRESS,	11/5/2013	\$47.00 BOOKS
Paid Chk# 004941	VIRGINIA H. RICHEY	11/5/2013	\$60.00 FD/ELL-STORY TIME
Paid Chk# 004942	VISION VIDEO	11/5/2013	\$58.96 NONPRINT
Paid Chk# 004943	AMERICAN UNITED LIFE INS. CO.	11/11/2013	\$1,601.84 403b TSA-AUL
Paid Chk# 004944	AT&T (IL)	11/11/2013	\$331.79 4 DEDICATED LINES
Paid Chk# 004945	CITY OF BLOOMINGTON UTILITIE	11/11/2013	\$1,747.63 WATER & SEWER
Paid Chk# 004946	ELLETTSVILLE UTILITIES	11/11/2013	\$233.37 WATER & SEWER

MONROE COUNTY PUBLIC LIBRARY

11/14/13 1:01 PM

Page 3

***Check Summary Register©**

October 11, 2013 to November 14, 2013

Name	Check Date	Check Amt	
Paid Chk# 004947 JENNIFER TROUT	11/11/2013	\$38.00	REFUND ON LOST ITEM
Paid Chk# 004948 MIDWEST PRESORT SERVICE	11/11/2013	\$342.92	POSTAGE
Paid Chk# 004949 SARAH M. SCHMIECHEN	11/11/2013	\$23.99	REFUND ON LOST ITEM
Paid Chk# 004950 STEPHANIE HOLMAN	11/11/2013	\$31.00	FD/ELL SPLS
Paid Chk# 004951 TERRI BELL	11/11/2013	\$13.06	FD/ELL SPLS
Paid Chk# 004952 VERIZON WIRELESS	11/11/2013	\$120.03	BKM DATA LINES
Paid Chk# 004953 WILLIAM J. WEBER	11/11/2013	\$26.99	REFUND ON LOST ITEM
Paid Chk# 004954 MARY FRASIER	11/13/2013	\$31.92	FD/CHILD SPLS
Paid Chk# 004955 SARAH BOWMAN	11/13/2013	\$367.33	FD/ADULT SPLS/GIFTS
Paid Chk# 004956 SMITHVILLE	11/13/2013	\$174.89	PHONE
Paid Chk# 004957 STERICYCLE COMMUNICATION	11/13/2013	\$0.00	PAGER
Paid Chk# 004958 3M	11/14/2013	\$5,000.00	E-BOOKS
Paid Chk# 004959 ADP, INC.	11/14/2013	\$150.65	BACKGROUND CHECKS
Paid Chk# 004960 AVCAFE	11/14/2013	\$230.84	NONPRINT
Paid Chk# 004961 BAKER & TAYLOR BOOKS	11/14/2013	\$23,590.73	BOOKS & DATABASES
Paid Chk# 004962 BANCTEC INC.	11/14/2013	\$31.83	FOLDER MONTHLY MAINT.
Paid Chk# 004963 CARMICHAEL TRUCK &	11/14/2013	\$128.43	BKM REPAIR
Paid Chk# 004964 CINTAS CORPORATION	11/14/2013	\$531.07	FIRST-AID SPLS
Paid Chk# 004965 DALE GLENN	11/14/2013	\$5.00	BOOK
Paid Chk# 004966 DUNCAN SUPPLY COMPANY,	11/14/2013	\$147.35	FURNACE MOTOR
Paid Chk# 004967 EBSCO	11/14/2013	\$13,933.00	DATABASES
Paid Chk# 004968 ELECTRONIC COMMERCE, INC.	11/14/2013	\$1,749.00	PAYROLL SERVICES
Paid Chk# 004969 FINDAWAY WORLD, LLC	11/14/2013	\$557.49	NONPRINT
Paid Chk# 004970 FREEDOM BUSINESS	11/14/2013	\$59.95	CARTRIDGE
Paid Chk# 004971 GALE/CENGAGE LEARNING	11/14/2013	\$431.30	BOOKS
Paid Chk# 004972 GAYLORD BROS., INC.	11/14/2013	\$94.91	CIRC. SPLS
Paid Chk# 004973 GE CAPITAL INFORMATION	11/14/2013	\$50.93	MONTHLY COPIER RENTAL
Paid Chk# 004974 HFI MECHANICAL CONTRACTOR	11/14/2013	\$265.00	BLDG SERVICE
Paid Chk# 004975 HP PRODUCTS	11/14/2013	\$1,753.88	CLEANING SPLS
Paid Chk# 004976 INDIANA UNIVERSITY	11/14/2013	\$2,659.36	STAFF DAY LUNCH
Paid Chk# 004977 J. WESTON WALCH, PUBLISHER	11/14/2013	\$133.10	BOOKS
Paid Chk# 004978 KLEINDORFER'S HDWE	11/14/2013	\$69.70	BLDG SPLS
Paid Chk# 004979 LEARNING TREASURES	11/14/2013	\$732.73	NONPRINT
Paid Chk# 004980 LOGISTECH, INC.	11/14/2013	\$890.42	BOOKS
Paid Chk# 004981 LOWE'S	11/14/2013	\$178.99	BLDG SPLS
Paid Chk# 004982 MATTHEW BENDER & CO., INC.	11/14/2013	\$59.44	BOOKS
Paid Chk# 004983 MIDWEST TAPE	11/14/2013	\$8,997.44	NONPRINT
Paid Chk# 004984 NATURE'S WAY, INC.	11/14/2013	\$85.00	BLDG SERVICES
Paid Chk# 004985 B,B & C POW PEST CONTROL,	11/14/2013	\$49.00	PEST CONTROL
Paid Chk# 004986 QUILL CORPORATION	11/14/2013	\$382.71	OFFICE SPLS
Paid Chk# 004987 RANDOM HOUSE, INC.	11/14/2013	\$405.85	NONPRINT
Paid Chk# 004988 RECORDED BOOKS, LLC	11/14/2013	\$2,332.51	NONPRINT
Paid Chk# 004989 SAM'S CLUB	11/14/2013	\$71.24	FD/STAFF DAY
Paid Chk# 004990 SUZANNE KERN - PETTY CASH	11/14/2013	\$30.17	POSTAGE, SPLS, PERIODICALS
Paid Chk# 004991 TANTOR MEDIA	11/14/2013	\$79.47	NONPRINT
Paid Chk# 004992 THE PRODUCTION HOUSE	11/14/2013	\$3,445.00	DIGITIZATION
Paid Chk# 004993 TOSHIBA BUSINESS SOLUTIONS	11/14/2013	\$274.00	BLACK INK
Paid Chk# 004994 WESTON WOODS STUDIOS	11/14/2013	\$118.54	NONPRINT
Total Checks		\$273,304.84	

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
10/11/13 - 11/14/13

Fifth Third Checking Account/Check Register Total	\$273,304.84
Add: Electronic Withdrawals	
Merchant Services-Monthly Credit Card Fees (Nov. '13)	679.84
Merchant Services-Monthly Credit Card Fees Adjust.	-0.01
Fifth Third Checking-Monthly Service Charge (Oct. '13)	65.00
Fifth Third Checking-Monthly Service Charge (Nov. '13)	65.00
Add: Payrolls	
Vouchers 10/18/13 Payroll (ECI)	116,250.63
Electronic transfer (ECI) employee/employer taxes	44,613.21
Electronic transfer (ECI) employee "HSA"	2,393.55
Electronic PERF pymt. 10/21/13	16,890.72
Electronic transfer 10/22/13 (TASC) employee "FSA"	528.45
Vouchers 11/01/13 Payroll (ECI)	117,484.25
Electronic transfer (ECI) employee/employer taxes	44,628.90
Electronic transfer (ECI) employee "HSA"	2,393.55
Electronic PERF pymt. 11/05/13	16,882.97
Electronic transfer 11/05/13 (TASC) employee "FSA"	528.45
TOTAL OF A/P AND PAYROLL CHECK REGISTERS	\$636,709.35

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*303 E KIRKWOOD AVE*Address Line 2*BLOOMINGTON, IN 47408

<p style="text-align: center;">Payee</p> <p>JPMORGAN CHASE BANK, NA</p> <p>PALATINE, IL 60094-4016</p>	<p style="text-align: right;">Claim 23234</p> <p>Purchase Order No. 0</p> <p>Terms</p> <p>Date Due</p>
---	--

Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
9/12/2013		E001-018-45300 DISCOUNT SCHOOL/NONPRINT	\$154.71
9/12/2013		E001-018-45300 DISCOUNT SCHOOL/NONPRINT	\$194.94
10/3/2013		E001-018-45300 IDEOGRAM MEDIA/NONPRINT	\$73.19
9/6/2013		E019-011-21350 CVS/FD-CHILD SPLS	\$11.68
10/3/2013		E019-011-21350 OFFICE DEPOT/FD-CHILD SPLS	\$24.65
9/8/2013		E019-010-21350 KROGER/FD-ADULT SPLS	\$53.75
9/10/2013		E019-010-21350 BARNES&NOBLE/FD-HISPANIC HERITAGE	\$47.39
9/11/2013		E019-010-21350 WAL-MART/FD-IN RM-GRANTMAKERS	\$58.76
10/3/2013		E019-010-21350 ABEBOOKS/FD-ADULT SPLS	\$3.95
9/11/2013		E019-010-21350 BLGTN BAGEL/FD-IN RM GRANTMAKERS	\$158.61
9/6/2013		E001-019-23000 MONOPRICE/CABLES	\$60.95
9/16/2013		E020-016-31600 DREAMHOST/CATS' WEBSITE	\$49.90
9/21/2013		E001-019-31600 HOOTSUITE/FACEBOOK SITE	\$9.99
9/27/2013		E019-019-32400 ILF/EVENT REG./AUSTIN	\$160.00
9/3/2013		E001-005-31700 PAYPAL/MNTHLY CC FEE	\$102.25
9/27/2013		E001-008-23100 DEL GRAPHICS/STENCILS-PARKING LOT	\$385.70
10/2/2013		E001-005-31700 PAYPAL/MNTHLY CC FEE	\$91.15
9/10/2013		E001-008-22200 MARATHON/GASOLINE	\$42.63
10/2/2013		E019-006-32400 SOUTH CENTRAL IN/LUNCH MEETING	\$20.00
9/29/2013		E026-019-44650 APPLE/TRIAL SOFTWARE	\$5.34
9/6/2013		E019-015-21350 MARSH/FD-VITAL-FOOD	\$33.20
9/25/2013		E001-011-21400 STAPLES/COLOR PAPER	\$8.79
9/26/2013		E001-012-22500 BUDGET LIBRARY SPLS/CIRC SPLS	\$119.00
Total			\$1,870.53

VOUCHER NO. 23234

WARRANT NO. 4843

JPMORGAN CHASE BANK, NA

ALLOWED

IN THE SUM OF \$ \$1,870.53

\$ \$1,870.53

ON ACCOUNT OF APPROPRIATION FO

COST DISTRIBUTION LEDGER CLASSIFICATION
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Board/Council Member

Acct. No.	Account Title	Amount

Financial Report Comments

Reports as of 10-31-13

Board Meeting Date 11/20/13

Monthly Budget Report:

The guideline for the portion of the annual budget spent after ten months is 83.3% or ten twelfths. The actual operating fund spending through October 31 is 79.3% of the annual total budget.

Summary Report

Employee Benefits – 2013 (\$1,143,566) compared to 2012 (\$1,003,089). Last year the October Anthem premiums were paid in September. This year the October and November premiums were paid in October. This prepaid November 2013 premium accounts for about \$46,000 of the difference from 2012. PERF – encumbered amount (15,000) and change to monthly pay from quarterly pay (\$31,000). The total PERF difference from 2012 is about \$46,000 which is due to the change in the timing of the payments.

Professional Services - 2013 (\$268,164) compared to 2012 (\$175,543). Consulting services related to the upgrade of the library's computer network infrastructure account for about \$9,000 of the increase. The OCLC service related to our collections cataloguing is being paid monthly this year and the timing of the payments account for about \$20,000 of the increase. Legal services related to union contract negotiations account for about \$20,000 of the increase. The annual maintenance on the automated material handling system was paid in October this year but in 2012 it was not paid until November and that accounts for about \$47,000 of the increase on this line.

Monthly Budget Report

Building Repair – 2013 (\$24,439) compared to 2012 (\$5,152). From fixing leaks to HVAC repairs, the library has been hit hard this year.

The rest of the budget lines seem to be moving along as expected.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF OCTOBER 31, 2013
TEN MONTHS = 83.3%

	2013 OCTOBER	2012 OCTOBER	2013 Y-T-D ACTUAL	2013 BUDGET	2012 Y-T-D ACTUAL	2013 Y-T-D BUDGET REMAINING	2013 % OF BUDGET USED	2013 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	289,716.87	287,299.53	3,052,550.15	3,843,756.00	2,958,147.76	791,205.85	79.4%	20.6%
EMPLOYEE BENEFITS	131,260.35	112,292.39	1,143,566.17	1,449,633.99	1,003,089.05	306,067.82	78.9%	21.1%
OTHER WAGES	1,962.09	0.00	5,919.21	13,100.00	3,064.16	7,180.79	45.2%	54.8%
TOTAL PERSONNEL SERVICES	<u>422,939.31</u>	<u>399,591.92</u>	<u>4,202,035.53</u>	<u>5,306,489.99</u>	<u>3,964,300.97</u>	<u>1,104,454.46</u>	<u>79.2%</u>	<u>20.8%</u>
SUPPLIES								
OFFICE SUPPLIES	2,052.68	3,410.96	32,676.11	49,950.00	31,946.64	17,273.89	65.4%	34.6%
OPERATING SUPPLIES	6,311.20	10,797.35	75,660.53	112,700.00	81,339.51	37,039.47	67.1%	32.9%
REPAIR & MAINT. SUPPLIES	2,200.83	1,902.64	19,162.04	23,800.00	21,537.54	4,637.96	80.5%	19.5%
TOTAL SUPPLIES	<u>10,564.71</u>	<u>16,110.95</u>	<u>127,498.68</u>	<u>186,450.00</u>	<u>134,823.69</u>	<u>58,951.32</u>	<u>68.4%</u>	<u>31.6%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	63,711.12	16,713.48	268,164.01	351,200.00	175,542.88	83,035.99	76.4%	23.6%
COMMUNICATION & TRANSPORTATION	4,910.80	4,432.24	49,458.01	95,850.00	63,013.16	46,391.99	51.6%	48.4%
PRINTING & ADVERTISING	120.49	686.49	2,762.04	8,250.00	1,985.79	5,487.96	33.5%	66.5%
INSURANCE	0.00	0.00	63,753.00	61,100.00	58,793.00	-2,653.00	104.3%	-4.3%
UTILITIES	28,650.62	28,218.77	271,719.66	321,000.00	264,355.88	49,280.34	84.6%	15.4%
REPAIR & MAINTENANCE	1,237.99	4,363.51	38,046.36	40,500.00	55,041.83	2,453.64	93.9%	6.1%
RENTALS	0.00	37.50	31,894.50	33,700.00	31,232.50	1,805.50	94.6%	5.4%
ELECTRONIC SERVICES	14,857.64	8,489.00	106,710.22	165,119.00	65,939.47	58,408.78	64.6%	35.4%
OTHER CHARGES	19,277.08	18,110.42	186,877.09	227,280.00	176,236.39	40,402.91	82.2%	17.8%
TOTAL OTHER SERVICES & CHARGES	<u>132,765.74</u>	<u>81,051.41</u>	<u>1,019,384.89</u>	<u>1,303,999.00</u>	<u>892,140.90</u>	<u>284,614.11</u>	<u>78.2%</u>	<u>21.8%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	363.66	5,581.08	10,318.28	16,000.00	11,320.93	5,681.72	64.5%	35.5%
OTHER CAPITAL OUTLAY	137,267.18	101,526.17	836,898.76	1,005,081.00	842,048.37	168,182.24	83.3%	16.7%
TOTAL CAPITAL OUTLAY	<u>137,630.84</u>	<u>107,107.25</u>	<u>847,217.04</u>	<u>1,021,081.00</u>	<u>853,369.30</u>	<u>173,863.96</u>	<u>83.0%</u>	<u>17.0%</u>
TOTAL OPERATING EXPENDITURES	<u><u>703,900.60</u></u>	<u><u>603,861.53</u></u>	<u><u>6,196,136.14</u></u>	<u><u>7,818,019.99</u></u>	<u><u>5,844,634.86</u></u>	<u><u>1,621,883.85</u></u>	<u><u>79.3%</u></u>	<u><u>20.7%</u></u>

2012 BUDGET 7,641,343.13
%USED IN 2012 76.5%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF OCTOBER 31, 2013

	2013 OCTOBER	2012 OCTOBER	2013 Y-T-D ACTUAL	2013 BUDGET	2012 Y-T-D ACTUAL	2013 Y-T-D BUDGET REMAINING	2013 % OF BUDGET USED	2013 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION	13,635.98	13,368.62	143,177.79	177,208.00	98,070.49	34,030.21	80.8%	19.2%
1130 PROFESSIONAL/SUPERVISORS	42,398.82	38,151.27	419,053.86	505,886.00	400,588.42	86,832.14	82.8%	17.2%
1140 PROFESSIONAL ASSISTANTS	93,813.50	95,348.67	1,003,955.60	1,271,320.00	999,745.04	267,364.40	79.0%	21.0%
1150 SPECIALISTS & TECHNICIANS	58,925.66	62,315.28	656,654.18	845,151.00	646,220.33	188,496.82	77.7%	22.3%
1160 CLERICAL ASSISTANTS	35,157.99	31,598.11	339,231.71	434,725.00	332,337.82	95,493.29	78.0%	22.0%
1170 PAGES	17,668.22	18,553.60	195,968.24	240,720.00	194,871.72	44,751.76	81.4%	18.6%
1190 BUILDING MAINTENANCE	28,116.70	27,963.98	294,508.77	368,746.00	286,313.94	74,237.23	79.9%	20.1%
TOTAL SALARIES	289,716.87	287,299.53	3,052,550.15	3,843,756.00	2,958,147.76	791,205.85	79.4%	20.6%
EMPLOYEE BENEFITS								
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	17,227.95	16,978.90	179,722.59	237,765.00	174,133.97	58,042.41	75.6%	24.4%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	24,794.13	69,860.58	250,873.31	311,493.00	261,412.94	60,619.69	80.5%	19.5%
12301 ENCUMBERED PERF	0.00	0.00	15,335.99	15,535.99	0.00	200.00	98.7%	1.3%
1235 EMPLOYEE/PERF	7,438.22	20,958.18	75,261.74	93,448.00	20,958.18	18,186.26	80.5%	19.5%
1240 EMPLOYER CONT/INSURANCE	77,770.95	523.83	580,340.65	725,756.00	505,859.01	145,415.35	80.0%	20.0%
1250 EMPLOYER CONT/MEDICARE	4,029.10	3,970.90	42,031.89	55,636.00	40,724.95	13,604.11	75.5%	24.5%
TOTAL EMPLOYEE BENEFITS	131,260.35	112,292.39	1,143,566.17	1,449,633.99	1,003,089.05	306,067.82	78.9%	21.1%
OTHER WAGES								
1310 WORKSTUDY	1,782.46	0.00	1,782.46	3,100.00	2,730.73	1,317.54	57.5%	42.5%
1180 TEMPORARY STAFF	179.63	0.00	4,136.75	10,000.00	333.43	5,863.25	41.4%	58.6%
TOTAL OTHER WAGES	1,962.09	0.00	5,919.21	13,100.00	3,064.16	7,180.79	45.2%	54.8%
TOTAL PERSONNEL SERVICES	422,939.31	399,591.92	4,202,035.53	5,306,489.99	3,964,300.97	1,104,454.46	79.2%	20.8%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	0.00	0.00	1,040.21	1,300.00	0.00	259.79	80.0%	20.0%
2120 STATIONERY & PRINTING	0.00	0.00	130.65	950.00	971.66	819.35	13.8%	86.2%
2130 OFFICE SUPPLIES	736.37	789.06	5,236.37	14,550.00	7,017.77	9,313.63	36.0%	64.0%
2135 GENERAL SUPPLIES	0.00	0.00	142.79	0.00	150.62	-142.79	#DIV/0!	#DIV/0!
2140 DUPLICATING	1,316.31	2,621.90	26,126.09	33,150.00	23,806.59	7,023.91	78.8%	21.2%
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	2,052.68	3,410.96	32,676.11	49,950.00	31,946.64	17,273.89	65.4%	34.6%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF OCTOBER 31, 2013

	2013 OCTOBER	2012 OCTOBER	2013 Y-T-D ACTUAL	2013 BUDGET	2012 Y-T-D ACTUAL	2013 Y-T-D BUDGET REMAINING	2013 % OF BUDGET USED	2013 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	4,068.07	3,382.12	29,145.68	37,200.00	29,711.06	8,054.32	78.3%	21.7%
2220 FUEL, OIL, & LUBRICANTS	882.44	1,331.98	6,724.63	10,000.00	6,779.23	3,275.37	67.2%	32.8%
2230 CATALOGING SUPPLIES-BOOKS	820.25	602.77	3,850.40	5,500.00	3,627.05	1,649.60	70.0%	30.0%
2240 A/V SUPPLIES-CATALOGING	174.99	226.77	1,996.90	10,150.00	3,705.26	8,153.10	19.7%	80.3%
2250 CIRCULATION SUPPLIES	119.00	2,208.36	27,876.69	37,750.00	28,019.30	9,873.31	73.8%	26.2%
2260 LIGHT BULBS	206.51	2,964.48	3,449.64	4,500.00	5,874.34	1,050.36	76.7%	23.3%
2280 UNIFORMS	0.00	0.00	1,282.00	1,700.00	1,829.00	418.00	75.4%	24.6%
2290 DISPLAY/EXHIBIT SUPPLIES	39.94	80.87	1,334.59	5,900.00	1,794.27	4,565.41	22.6%	77.4%
TOTAL OPERATING SUPPLIES	6,311.20	10,797.35	75,660.53	112,700.00	81,339.51	37,039.47	67.1%	32.9%
REPAIR & MAINTENANCE SUPPLIES								
2300 IS SUPPLIES	480.94	633.29	4,797.96	6,600.00	3,345.39	1,802.04	72.7%	27.3%
2310 BUILDING MATERIALS & SUPPLIES	1,719.89	1,269.35	14,169.87	16,800.00	17,970.33	2,630.13	84.3%	15.7%
2320 PAINT & PAINTING SUPPLIES	0.00	0.00	194.21	400.00	221.82	205.79	48.6%	51.4%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	2,200.83	1,902.64	19,162.04	23,800.00	21,537.54	4,637.96	80.5%	19.5%
TOTAL SUPPLIES	10,564.71	16,110.95	127,498.68	186,450.00	134,823.69	58,951.32	68.4%	31.6%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
30040 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	1.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	0.00	0.00	11,070.53	12,000.00	0.00	929.47	92.3%	7.7%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
3130 LEGAL SERVICES	3,025.12	742.15	27,442.02	28,500.00	7,574.51	1,057.98	96.3%	3.7%
3140 BUILDING SERVICES	2,876.26	838.10	23,264.89	32,000.00	14,727.43	8,735.11	72.7%	27.3%
3150 MAINTENANCE CONTRACTS	48,556.59	6,489.25	113,185.30	134,100.00	80,081.28	20,914.70	84.4%	15.6%
3160 COMPUTER SERVICES (OCLC)	4,630.50	4,493.59	45,477.00	66,500.00	26,606.67	21,023.00	68.4%	31.6%
3170 ADMIN/ACCOUNTING SERVICES	2,886.35	2,700.49	32,621.67	44,100.00	31,873.99	11,478.33	74.0%	26.0%
3175 COLLECTION AGENCY SERVICES	1,736.30	1,449.90	15,102.60	24,000.00	14,678.00	8,897.40	62.9%	37.1%
TOTAL PROFESSIONAL SERVICES	63,711.12	16,713.48	268,164.01	351,200.00	175,542.88	83,035.99	76.4%	23.6%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	2,897.23	2,501.81	26,848.44	30,900.00	24,143.15	4,051.56	86.9%	13.1%
3215 CABLE TV	0.00	0.00	42.99	0.00	0.00	-42.99	#DIV/0!	#DIV/0!
3220 POSTAGE	1,856.58	1,156.71	14,671.51	30,000.00	15,652.75	15,328.49	48.9%	51.1%
3230 TRAVEL EXPENSE	156.99	563.72	469.93	10,000.00	1,995.92	9,530.07	4.7%	95.3%
3240 PROFESSIONAL MTG. (OFF-SITE)	0.00	210.00	272.00	10,000.00	369.00	9,728.00	2.7%	97.3%
3250 CONTINUING ED. (ON-SITE)	0.00	0.00	2,410.00	10,000.00	6,853.53	7,590.00	24.1%	75.9%
32501 ENCUMBERED CONTINU. ED.(ON-SITE)	0.00	0.00	3,500.00	3,500.00	13,000.00	0.00	100.0%	0.0%
3260 FREIGHT & DELIVERY	0.00	0.00	1,243.14	1,450.00	998.81	206.86	85.7%	14.3%
TOTAL COMMUNICATION & TRANSPORTATION	4,910.80	4,432.24	49,458.01	95,850.00	63,013.16	46,391.99	51.6%	48.4%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF OCTOBER 31, 2013

	2013 OCTOBER	2012 OCTOBER	2013 Y-T-D ACTUAL	2013 BUDGET	2012 Y-T-D ACTUAL	2013 Y-T-D BUDGET REMAINING	2013 % OF BUDGET USED	2013 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	120.49	174.17	1,475.43	2,750.00	1,065.07	1,274.57	53.7%	46.3%
3320 PRINTING	0.00	512.32	1,286.61	5,500.00	920.72	4,213.39	23.4%	76.6%
TOTAL PRINTING & ADVERTISING	120.49	686.49	2,762.04	8,250.00	1,985.79	5,487.96	33.5%	66.5%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	450.00	700.00	450.00	250.00	64.3%	35.7%
3420 OTHER INSURANCE	0.00	0.00	63,303.00	60,400.00	58,343.00	-2,903.00	104.8%	-4.8%
TOTAL INSURANCE	0.00	0.00	63,753.00	61,100.00	58,793.00	-2,653.00	104.3%	-4.3%
UTILITIES								
3510 GAS	105.12	153.11	2,029.54	3,100.00	1,496.58	1,070.46	65.5%	34.5%
3520 ELECTRICITY	26,250.65	25,634.36	248,752.96	292,000.00	238,714.46	43,247.04	85.2%	14.8%
3530 WATER	2,294.85	2,431.30	20,937.16	25,900.00	24,144.84	4,962.84	80.8%	19.2%
TOTAL UTILITIES	28,650.62	28,218.77	271,719.66	321,000.00	264,355.88	49,280.34	84.6%	15.4%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	0.00	2,208.97	24,439.31	19,000.00	5,152.45	-5,439.31	128.6%	-28.6%
3630 OTHER EQUIP/FURNITURE REPAIRS	345.70	1,080.04	4,638.33	10,200.00	5,751.29	5,561.67	45.5%	54.5%
36301 ENCUMBERED EQUIP/FURN REPAIRS	0.00	0.00	0.00	0.00	36,166.00	0.00	#DIV/0!	#DIV/0!
3640 VEHICLE REPAIR & MAINTENANCE	528.97	1,074.50	7,643.00	8,300.00	5,888.80	657.00	92.1%	7.9%
3650 MATERIAL BINDING/REPAIR SERV.	363.32	0.00	1,325.72	3,000.00	2,083.29	1,674.28	44.2%	55.8%
TOTAL REPAIR & MAINTENANCE	1,237.99	4,363.51	38,046.36	40,500.00	55,041.83	2,453.64	93.9%	6.1%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	0.00	37.50	31,894.50	33,600.00	31,232.50	1,705.50	94.9%	5.1%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	100.00	0.00	100.00	0.0%	100.0%
TOTAL RENTALS	0.00	37.50	31,894.50	33,700.00	31,232.50	1,805.50	94.6%	5.4%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	14,857.64	8,489.00	74,453.02	91,701.00	46,789.47	17,247.98	81.2%	18.8%
38460 E-BOOKS SERVICES	0.00	0.00	32,257.20	73,418.00	19,150.00	41,160.80	43.9%	56.1%
TOTAL ELECTRONIC SERVICES	14,857.64	8,489.00	106,710.22	165,119.00	65,939.47	58,408.78	64.6%	35.4%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	0.00	0.00	7,100.00	7,380.00	7,075.98	280.00	96.2%	3.8%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.0%	100.0%
3940 TRANSFER TO LIRF	17,833.33	0.00	178,333.34	214,000.00	0.00	35,666.66	83.3%	16.7%
3945 TRANSFER TO ANOTHER FUND (R.DAY)	0.00	16,666.67	0.00	0.00	166,666.66	0.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	1,443.75	1,443.75	1,443.75	3,400.00	2,493.75	1,956.25	42.5%	57.5%
TOTAL OTHER CHARGES	19,277.08	18,110.42	186,877.09	227,280.00	176,236.39	40,402.91	82.2%	17.8%

TOTAL OTHER SERVICES/CHARGES	132,765.74	81,051.41	1,019,384.89	1,303,999.00	892,140.90	284,614.11	78.2%	21.8%
------------------------------	------------	-----------	--------------	--------------	------------	------------	-------	-------

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF OCTOBER 31, 2013

	2013 OCTOBER	2012 OCTOBER	2013 Y-T-D ACTUAL	2013 BUDGET	2012 Y-T-D ACTUAL	2013 Y-T-D BUDGET REMAINING	2013 % OF BUDGET USED	2013 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	0.00	0.00	6,236.55	0.00	1,112.95	-6,236.55	#DIV/0!	#DIV/0!
4430 OTHER EQUIPMENT	363.66	1,506.08	4,081.73	16,000.00	4,621.10	11,918.27	25.5%	74.5%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	4,075.00	0.00	0.00	4,075.00	0.00	#DIV/0!	#DIV/0!
4460 IS EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
44601 ENCUMBERED IS EQUIPMENT	0.00	0.00	0.00	0.00	1,511.88	0.00	#DIV/0!	#DIV/0!
4465 IS SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	363.66	5,581.08	10,318.28	16,000.00	11,320.93	5,681.72	64.5%	35.5%
OTHER CAPITAL OUTLAY								
4510 BOOKS	85,014.39	62,632.36	511,974.02	594,454.00	506,962.46	82,479.98	86.1%	13.9%
4520 PERIODICALS & NEWSPAPERS	39.97	2,076.05	7,488.96	41,042.00	7,078.42	33,553.04	18.2%	81.8%
4530 NONPRINT MATERIALS	52,212.82	36,817.76	317,435.78	369,585.00	328,007.49	52,149.22	85.9%	14.1%
4540 ELECTRONIC RESOURCES	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OTHER CAPITAL OUTLAY	137,267.18	101,526.17	836,898.76	1,005,081.00	842,048.37	168,182.24	83.3%	16.7%
TOTAL CAPITAL OUTLAY	137,630.84	107,107.25	847,217.04	1,021,081.00	853,369.30	173,863.96	83.0%	17.0%
TOTAL OPERATING EXPENDITURES	703,900.60	603,861.53	6,196,136.14	7,818,019.99	5,844,634.86	1,621,883.85	79.3%	20.7%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2013 to October 31, 2013

10 months = 83.3%

Object	Object Descr	2013 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	2013 YTD Amt	2013 YTD Balance	2013 %YTD Budget
11200	ADMINISTRATION	\$177,208.00	\$13,635.98	\$13,635.98	\$13,635.97	\$20,453.97	\$13,635.98	\$13,635.98	\$13,635.98	\$13,635.98	\$13,635.98	\$143,177.79	\$34,030.21	80.80%
11300	PROF/SUPERVISORS	\$505,886.00	\$38,914.31	\$38,914.33	\$38,914.34	\$58,371.48	\$38,914.30	\$38,914.33	\$42,398.80	\$42,398.83	\$42,398.82	\$419,053.86	\$86,832.14	82.84%
11400	PROFESSIONAL ASSISTANT	\$1,271,320.00	\$97,255.63	\$98,356.38	\$101,300.19	\$140,720.29	\$93,813.47	\$93,813.48	\$93,813.51	\$93,813.51	\$93,813.50	\$1,003,955.60	\$267,364.40	78.97%
11500	SPECIALIST/TECHNICIANS	\$845,151.00	\$65,006.68	\$65,021.35	\$65,258.79	\$98,145.41	\$63,320.66	\$62,274.36	\$56,156.97	\$57,523.01	\$58,925.66	\$656,654.18	\$188,496.82	77.70%
11600	CLERICAL ASSISTANTS	\$434,725.00	\$31,513.01	\$31,064.28	\$32,265.52	\$48,524.46	\$32,220.01	\$31,919.25	\$30,056.87	\$33,947.69	\$35,157.99	\$339,231.71	\$95,493.29	78.03%
11700	PAGES	\$240,720.00	\$18,318.51	\$19,091.84	\$18,778.30	\$28,354.37	\$20,163.61	\$19,967.76	\$19,705.97	\$17,796.53	\$17,668.22	\$195,968.24	\$44,751.76	81.41%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$659.42	\$2,533.97	\$763.73	\$179.63	\$4,136.75	\$5,863.25	41.37%
11900	BUILDING	\$368,746.00	\$28,072.73	\$26,453.11	\$27,672.23	\$42,828.45	\$28,280.85	\$28,840.46	\$27,625.70	\$28,022.58	\$28,116.70	\$294,508.77	\$74,237.23	79.87%
12100	FICA/EMPLOYER	\$237,765.00	\$17,166.01	\$17,200.56	\$17,533.92	\$25,688.06	\$17,059.42	\$16,985.09	\$16,734.78	\$16,972.26	\$17,227.95	\$179,722.59	\$58,042.41	75.59%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$311,493.00	\$24,034.35	\$23,870.63	\$24,560.54	\$23,724.74	\$23,619.03	\$35,167.89	\$23,373.08	\$23,637.82	\$24,794.13	\$250,873.31	\$60,619.69	80.54%
12301	ENCUMBERED PERF	\$15,535.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,335.99	\$200.00	98.71%
12350	PERF/EMPLOYEE CONTRIB.	\$93,448.00	\$7,210.29	\$7,161.19	\$7,368.13	\$7,117.38	\$7,085.69	\$10,550.31	\$7,011.90	\$7,091.33	\$7,438.22	\$75,261.74	\$18,186.26	80.54%
12400	INS/EMPLOYER	\$725,756.00	\$134,669.91	\$54,983.86	\$51,839.35	\$11,204.80	\$43,103.01	\$69,476.74	\$97,283.24	\$90.00	\$77,770.95	\$580,340.65	\$145,415.35	79.96%
12500	MEDICARE/EMPLOYER	\$55,636.00	\$4,014.61	\$4,022.72	\$4,100.68	\$6,007.68	\$3,989.69	\$3,972.33	\$3,913.85	\$3,969.28	\$4,029.10	\$42,031.89	\$13,604.11	75.55%
13100	WORK STUDY	\$3,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,782.46	\$1,782.46	\$1,317.54	57.50%
21100	OFFICIAL RECORDS	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.45	\$0.00	\$1,040.21	\$259.79	80.02%
21200	STATIONERY/BUS. CARDS	\$950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70.65	\$26.50	\$33.50	\$0.00	\$0.00	\$130.65	\$819.35	13.75%
21300	OFFICE SUPPLIES	\$14,550.00	\$788.27	\$253.41	\$512.53	\$152.64	\$406.97	\$563.03	\$521.60	\$398.09	\$736.37	\$5,236.37	\$9,313.63	35.99%
21350	GENERAL SUPPLIES	\$0.00	\$59.83	\$0.00	\$7.83	\$33.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$142.79	-\$142.79	0.00%
21400	DUPLICATING	\$33,150.00	\$3,760.03	\$2,969.81	\$664.49	\$1,220.87	\$5,656.98	\$1,236.96	\$3,152.21	\$3,538.69	\$1,316.31	\$26,126.09	\$7,023.91	78.81%
22100	CLEANING SUPPLIES	\$37,200.00	\$4,297.50	\$3,548.62	\$1,736.55	\$16.56	\$4,166.21	\$1,773.21	\$2,459.23	\$5,050.02	\$4,068.07	\$29,145.68	\$8,054.32	78.35%
22200	FUEL/OIL/LUBRICANTS	\$10,000.00	\$670.84	\$108.90	\$607.24	\$1,379.40	\$102.46	\$1,258.97	\$577.55	\$0.00	\$882.44	\$6,724.63	\$3,275.37	67.25%
22300	CATALOGING	\$5,500.00	\$0.00	\$47.93	\$0.00	\$0.00	\$2,002.22	\$415.76	\$207.52	\$0.00	\$820.25	\$3,850.40	\$1,649.60	70.01%
22400	A/V SUPPLIES/CATALOG	\$10,150.00	\$0.00	\$246.76	\$0.00	\$210.95	\$1,286.20	\$0.00	\$78.00	\$0.00	\$174.99	\$1,996.90	\$8,153.10	19.67%
22500	CIRCULATION SUPPLIES	\$37,750.00	\$0.00	\$8,827.91	\$0.00	\$28.98	\$87.41	\$7,760.00	\$8,075.75	\$218.29	\$119.00	\$27,876.69	\$9,873.31	73.85%
22600	LIGHT BULBS	\$4,500.00	\$1,595.59	\$4.38	\$0.00	\$297.80	\$1,109.43	\$25.40	\$0.00	\$0.00	\$206.51	\$3,449.64	\$1,050.36	76.66%
22800	UNIFORMS	\$1,700.00	\$873.00	\$0.00	\$100.00	\$184.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$1,282.00	\$418.00	75.41%
22900	DISPLAY/EXHIBITS	\$5,900.00	\$104.30	\$435.00	\$224.12	\$152.40	\$0.00	\$0.00	\$0.00	\$0.00	\$39.94	\$1,334.59	\$4,565.41	22.62%
23000	IS SUPPLIES	\$6,600.00	\$438.72	\$508.07	\$209.94	\$29.00	\$180.83	\$1,706.16	\$453.05	\$337.98	\$480.94	\$4,797.96	\$1,802.04	72.70%

Object	Object Descr	2013 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	2013 YTD Amt	2013 YTD Balance	2013 %YTD Budget
23100	BUILDING MATERIAL	\$16,800.00	\$2,991.15	\$1,011.68	\$1,098.91	\$2,345.49	\$1,641.65	\$608.83	\$1,279.68	\$693.59	\$1,719.89	\$14,169.87	\$2,630.13	84.34%
23200	PAINT/PAINTING SUPPLIES	\$400.00	\$0.00	\$0.00	\$0.00	\$65.69	\$0.00	\$0.00	\$138.52	-\$10.00	\$0.00	\$194.21	\$205.79	48.55%
31100	CONSULTING SERVICES	\$12,000.00	\$0.00	\$690.00	\$0.00	\$0.00	\$0.00	\$1,670.53	\$80.00	\$0.00	\$0.00	\$11,070.53	\$929.47	92.25%
31200	ENGINEERING/ARCHITECTU	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
31300	LEGAL SERVICES	\$28,500.00	\$1,860.00	\$2,331.97	\$4,043.86	\$2,062.00	\$702.98	\$302.93	\$12,266.45	\$810.00	\$3,025.12	\$27,442.02	\$1,057.98	96.29%
31400	BUILDING SERVICES	\$32,000.00	\$1,880.94	\$4,608.19	\$1,119.00	\$1,423.40	\$162.00	\$1,639.86	\$4,034.74	\$1,853.10	\$2,876.26	\$23,264.89	\$8,735.11	72.70%
31500	MAINTENANCE CONTRACTS	\$134,100.00	\$6,363.74	\$3,852.94	\$2,295.87	\$5,403.97	\$2,598.51	\$37,619.45	\$3,609.20	\$801.83	\$48,556.59	\$113,185.30	\$20,914.70	84.40%
31600	COMPUTER SERVICES	\$66,500.00	\$4,466.71	\$4,803.53	\$4,650.07	\$4,697.23	\$4,693.54	\$1,434.99	\$7,938.82	\$3,552.34	\$4,630.50	\$45,477.00	\$21,023.00	68.39%
31700	ADMIN/ACCOUNTING	\$44,100.00	\$5,205.55	\$4,293.29	\$2,780.46	\$3,326.69	\$2,683.51	\$2,866.18	\$3,150.22	\$2,654.69	\$2,886.35	\$32,621.67	\$11,478.33	73.97%
31750	COLLECTION AGENCY	\$24,000.00	\$1,181.40	\$0.00	\$2,371.75	\$1,485.70	\$1,065.05	\$1,396.20	\$1,566.25	\$1,104.80	\$1,736.30	\$15,102.60	\$8,897.40	62.93%
32100	TELEPHONE	\$30,900.00	\$2,384.29	\$2,655.77	\$2,558.87	\$2,413.38	\$965.03	\$4,167.44	\$2,623.80	\$3,881.04	\$2,897.23	\$26,848.44	\$4,051.56	86.89%
32150	CABLE TV SERVICE	\$0.00	\$0.00	\$8.27	\$15.76	\$4.74	\$0.00	\$4.74	\$4.74	\$4.74	\$0.00	\$42.99	-\$42.99	0.00%
32200	POSTAGE	\$30,000.00	\$939.07	\$1,561.99	\$1,288.73	\$1,047.37	\$1,364.20	\$1,493.14	\$1,426.35	\$1,895.53	\$1,856.58	\$14,671.51	\$15,328.49	48.91%
32300	TRAVEL EXPENSE	\$10,000.00	\$0.00	\$0.00	\$24.93	\$118.87	\$98.83	\$0.00	\$70.31	\$0.00	\$156.99	\$469.93	\$9,530.07	4.70%
32400	PROFESSIONAL MTG/OFF	\$10,000.00	\$0.00	\$147.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$272.00	\$9,728.00	2.72%
32500	CONTINUING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,750.00	\$0.00	\$2,410.00	\$7,590.00	24.10%
32501	ENCUMBERED CONTINUING	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00	\$0.00	100.00%
32600	FREIGHT/DELIVERY	\$1,450.00	\$61.33	\$0.00	\$0.00	\$0.00	\$12.28	\$25.72	\$1,087.50	\$25.84	\$0.00	\$1,243.14	\$206.86	85.73%
33100	ADVERTISING/PUBLICATIO	\$2,750.00	\$0.00	\$95.60	\$0.00	\$0.00	\$742.50	\$415.85	\$140.00	-\$39.01	\$120.49	\$1,475.43	\$1,274.57	53.65%
33200	PRINTING SERVICES	\$5,500.00	\$15.00	\$87.00	\$947.61	\$114.00	\$0.00	\$0.00	\$108.00	\$0.00	\$0.00	\$1,286.61	\$4,213.39	23.39%
34100	OFFICIAL BOND INS.	\$700.00	\$0.00	\$450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	\$250.00	64.29%
34200	OTHER INSURANCE	\$60,400.00	\$46,892.00	\$457.00	\$2,078.00	\$0.00	-\$199.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63,303.00	-\$2,903.00	104.81%
35100	GAS	\$3,100.00	\$52.02	\$356.93	\$387.83	\$121.47	\$0.00	\$155.54	\$383.67	\$98.79	\$105.12	\$2,029.54	\$1,070.46	65.47%
35200	ELECTRICITY	\$292,000.00	\$24,978.48	\$24,549.79	\$24,673.90	\$21,364.25	\$21,703.75	\$27,087.87	\$25,865.11	\$25,351.70	\$26,250.65	\$248,752.96	\$43,247.04	85.19%
35300	WATER	\$25,900.00	\$1,139.76	\$1,094.37	\$1,103.07	\$1,108.17	\$6,288.04	\$2,050.01	\$2,358.95	\$2,342.20	\$2,294.85	\$20,937.16	\$4,962.84	80.84%
36100	BUILDING REPAIRS	\$19,000.00	\$0.00	\$3,348.06	\$2,233.98	\$0.00	\$11,196.25	\$4,492.60	\$0.00	\$0.00	\$0.00	\$24,439.31	-\$5,439.31	128.63%
36300	OTHER EQUIP/FURNITURE	\$10,200.00	\$571.50	\$750.00	\$1,033.90	\$232.99	\$445.00	\$444.24	\$395.00	\$0.00	\$345.70	\$4,638.33	\$5,561.67	45.47%
36400	VEHICLE	\$8,300.00	\$1,894.95	\$746.70	\$94.30	\$2,444.07	\$0.00	\$1,304.96	\$582.19	\$0.00	\$528.97	\$7,643.00	\$657.00	92.08%
36500	MATERIALS	\$3,000.00	\$280.52	\$0.00	\$0.00	\$114.09	\$0.00	\$185.59	\$0.00	\$0.00	\$363.32	\$1,325.72	\$1,674.28	44.19%
37100	REAL ESTATE	\$33,600.00	\$37.50	\$9,982.50	\$25.00	\$0.00	\$9,226.00	\$480.00	\$2,400.00	\$37.50	\$0.00	\$31,894.50	\$1,705.50	94.92%
37200	EQUIPMENT RENTAL	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
38450	DATABASES	\$91,701.00	\$925.00	\$449.95	\$11,299.69	\$50.00	\$36,050.00	\$9,321.74	\$0.00	\$1,499.00	\$14,857.64	\$74,453.02	\$17,247.98	81.19%
38460	E-BOOKS	\$73,418.00	\$0.00	\$698.60	\$0.00	\$0.00	\$6,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$32,257.20	\$41,160.80	43.94%

Object	Object Descr	2013 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	2013 YTD Amt	2013 YTD Balance	2013 %YTD Budget
39100	DUES/INSTITUTIONAL	\$7,380.00	\$100.00	\$750.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$7,100.00	\$280.00	96.21%
39200	INTEREST/TEMPORARY	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
39400	TRANSFER TO LIRF	\$214,000.00	\$17,833.33	\$17,833.33	\$17,833.33	\$17,833.33	\$17,833.31	\$17,833.35	\$17,833.33	\$17,833.33	\$17,833.33	\$178,333.34	\$35,666.66	83.33%
39500	EDUCATIONAL/LICENSING	\$3,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,443.75	\$1,443.75	\$1,956.25	42.46%
44100	FURNITURE	\$0.00	\$0.00	\$5,699.79	\$0.00	\$536.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,236.55	-\$6,236.55	0.00%
44300	OTHER EQUIPMENT	\$16,000.00	\$175.00	\$717.86	\$0.00	\$2,256.21	\$319.00	\$0.00	\$250.00	\$0.00	\$363.66	\$4,081.73	\$11,918.27	25.51%
45100	BOOKS	\$594,454.00	\$50,930.43	\$38,932.95	\$48,001.23	\$41,154.56	\$63,835.88	\$46,784.19	\$62,696.20	\$20,082.12	\$85,014.39	\$511,974.02	\$82,479.98	86.13%
45200	PERIODICALS/NEWSPAPERS	\$41,042.00	\$0.00	\$83.95	\$47.90	\$33.99	\$613.10	\$1,268.44	\$2,652.05	\$137.65	\$39.97	\$7,488.96	\$33,553.04	18.25%
45300	NONPRINT MATERIALS	\$369,585.00	\$26,866.48	\$27,639.97	\$28,716.07	\$30,342.92	\$36,150.56	\$33,940.47	\$40,184.28	\$14,525.48	\$52,212.82	\$317,435.78	\$52,149.22	85.89%
		\$7,818,019.99	\$692,426.25	\$577,416.00	\$568,014.68	\$656,948.53	\$626,567.05	\$640,188.25	\$670,053.39	\$450,152.33	\$703,900.60	\$6,196,136.14	\$1,621,883.85	79.25%

MONROE COUNTY PUBLIC LIBRARY

LIRF Budget & Expenditure Report

January 1, 2013 to October 31, 2013

10 months = 83.3%

Object	Object Descr	2013 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	YTD Amount	2013 YTD Balance	2013 %YTD Budget
36100	BUILDING REPAIRS	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
44300	OTHER EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44450	BUILDING RENOVATION	\$280,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$280,000.00	0.00%
		\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Debt Service Budget & Expenditures Report

January 1, 2013 to October 31, 2013

10 months = 83.3%

Object Object Descr	2013 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	2013		
												YTD Amt	YTD Balance	2013 %YTD Budget
37100 REAL ESTATE	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$296,436.14	\$0.00	\$0.00	\$0.00	\$0.00	\$296,436.14	\$303,563.86	49.41%
39200 INTEREST/TEMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$296,436.14	\$0.00	\$0.00	\$0.00	\$0.00	\$296,436.14	\$303,563.86	49.41%

MONROE COUNTY PUBLIC LIBRARY

Rainy Day Budget & Expenditures Report

January 1, 2013 to October 31, 2013

10 months = 83.3%

Object	Object Descr	2013											2013	2013	2013
		Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	YTD Amt	Balance	%YTD Budget
31100	CONSULTING SERVICES	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
31200	ENGINEERING/ARCHITECTURAL	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,244.71	\$9,326.96	\$6,339.90	\$18,911.57	\$11,088.43	63.04%
31300	LEGAL SERVICES	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
36100	BUILDING REPAIRS	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,386.30	\$0.00	\$1,166.53	\$10,552.83	\$9,447.17	52.76%
44100	FURNITURE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44300	OTHER EQUIPMENT	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44450	BUILDING RENOVATION	\$280,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$280,000.00	0.00%
		\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,631.01	\$9,326.96	\$7,506.43	\$29,464.40	\$370,535.60	7.37%

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report

January 1, 2013 to October 31, 2013

10 months = 83.3%

Object	Object Descr	2013 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	YTD Amount	2013 YTD Balance	2013 %YTD Budget
11300	PROF/SUPERVISORS	\$61,430.17	\$4,725.44	\$4,725.44	\$4,725.44	\$7,088.16	\$4,725.43	\$4,725.43	\$4,725.44	\$4,725.44	\$4,725.44	\$49,617.09	\$11,813.08	80.77%
11400	PROFESSIONAL ASSISTANT	\$123,662.53	\$9,512.50	\$9,512.50	\$9,512.50	\$14,268.75	\$9,512.49	\$9,512.51	\$9,512.50	\$9,512.50	\$9,512.50	\$99,881.23	\$23,781.30	80.77%
11600	CLERICAL ASSISTANTS	\$179,261.78	\$13,734.60	\$13,813.49	\$13,478.08	\$21,235.34	\$13,130.15	\$13,584.32	\$13,778.39	\$13,982.28	\$14,450.85	\$144,992.82	\$34,268.96	80.88%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$22,590.01	\$1,640.45	\$1,649.36	\$1,631.61	\$2,501.46	\$1,608.04	\$1,631.88	\$1,651.07	\$1,666.55	\$1,705.89	\$17,333.19	\$5,256.82	76.73%
12300	PERF/EMPLOYER	\$36,685.86	\$2,181.59	\$2,179.49	\$2,189.81	\$2,192.05	\$2,198.31	\$3,265.51	\$2,176.38	\$2,182.26	\$1,096.59	\$23,248.77	\$13,437.09	63.37%
12350	PERF/EMPLOYEE CONTRIB.	\$0.00	\$654.48	\$653.86	\$656.95	\$657.61	\$659.50	\$653.02	\$652.92	\$654.68	\$328.98	\$6,225.59	-\$6,225.59	0.00%
12400	INS/EMPLOYER	\$70,000.00	\$13,440.16	\$5,252.35	\$5,442.56	\$1,050.00	\$4,585.67	\$11,918.44	\$10,695.20	\$0.00	\$7,755.89	\$69,115.17	\$884.83	98.74%
12500	MEDICARE/EMPLOYER	\$5,283.14	\$383.65	\$385.74	\$381.59	\$585.02	\$376.07	\$381.65	\$386.15	\$389.75	\$398.95	\$4,053.73	\$1,229.41	76.73%
13100	WORK STUDY	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
21200	STATIONERY/BUS. CARDS	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
21300	OFFICE SUPPLIES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$68.69	\$0.00	\$0.00	\$68.69	\$431.31	13.74%
21350	GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$83.94	\$0.00	\$0.00	\$0.00	\$0.00	\$83.94	-\$83.94	0.00%
21400	DUPLICATING	\$200.00	\$0.00	\$0.00	\$70.97	\$0.00	\$0.00	\$90.96	\$0.00	\$0.00	\$0.00	\$161.93	\$38.07	80.97%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$31.77	\$129.50	\$39.54	\$38.88	\$38.85	\$89.42	\$37.32	\$39.96	\$77.77	\$523.01	\$476.99	52.30%
22700	VIDEO TAPE/MEDIA	\$17,000.00	\$0.00	\$0.00	\$1,755.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,755.65	\$15,244.35	10.33%
23000	IS SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$532.01	\$99.00	\$0.00	\$252.84	\$0.00	\$883.85	\$116.15	88.39%
23500	VIDEO MATERIALS/CATS	\$10,000.00	\$224.46	\$174.72	\$26.89	\$1,541.90	\$1,112.23	\$491.43	\$0.00	\$61.47	\$0.00	\$4,055.22	\$5,944.78	40.55%
31100	CONSULTING SERVICES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,235.00	\$0.00	\$1,570.00	\$3,430.00	31.40%
31300	LEGAL SERVICES	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
31500	MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$119.40	\$0.00	\$0.00	\$119.40	-\$119.40	0.00%
31600	COMPUTER SERVICES	\$0.00	\$49.90	\$49.90	\$49.83	\$49.90	\$49.90	\$49.90	\$49.90	\$49.90	\$49.90	\$498.93	-\$498.93	0.00%
31650	DIGITIZATION SERVICES	\$2,500.00	\$1,505.00	\$1,545.00	\$1,480.00	\$1,415.00	\$0.00	\$1,705.00	\$0.00	\$2,200.00	\$2,835.00	\$12,685.00	-\$10,185.00	507.40%
31700	ADMIN/ACCOUNTING	\$0.00	\$1.94	\$5.40	\$5.78	\$12.34	\$5.54	\$1.81	\$2.50	\$2.11	\$2.21	\$46.37	-\$46.37	0.00%
32100	TELEPHONE	\$3,500.00	\$250.65	\$247.69	\$247.51	\$247.26	\$11.06	\$494.07	\$246.93	\$246.93	\$256.15	\$2,537.18	\$962.82	72.49%
32150	CABLE TV SERVICE	\$0.00	\$0.00	\$19.31	\$0.00	\$11.06	\$0.00	\$11.06	\$11.06	\$11.06	\$0.00	\$63.55	-\$63.55	0.00%
32200	POSTAGE	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
32300	TRAVEL EXPENSE	\$500.00	\$0.00	\$0.00	\$0.00	\$560.72	\$601.50	\$0.00	\$0.00	\$0.00	\$0.00	\$1,162.22	-\$662.22	232.44%
32400	PROFESSIONAL MTG/OFF	\$500.00	\$0.00	\$0.00	\$0.00	\$575.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$575.00	-\$75.00	115.00%
32600	FREIGHT/DELIVERY	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.87	\$0.00	\$0.00	\$10.87	\$489.13	2.17%

Object	Object Descr	2013										2013		
		Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	YTD Amount	YTD Balance	%YTD Budget
36300	OTHER EQUIP/FURNITURE	\$6,000.00	\$140.00	\$295.25	\$140.00	\$187.00	\$35.00	\$230.00	\$0.00	\$35.00	\$0.00	\$1,097.25	\$4,902.75	18.29%
37100	REAL ESTATE	\$3,500.00	\$0.00	\$1,170.00	\$0.00	\$0.00	\$696.00	\$0.00	\$600.00	\$0.00	\$0.00	\$3,199.50	\$300.50	91.41%
39100	DUES/INSTITUTIONAL	\$1,500.00	\$0.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$732.00	\$1,632.00	-\$132.00	108.80%
39500	EDUCATIONAL/LICENSING	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
39600	COMMUNITY NEWS	\$10,000.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$7,500.00	\$2,500.00	75.00%
44100	FURNITURE	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.91	\$0.00	\$0.00	\$45.91	\$1,154.09	3.83%
44700	EQUIPMENT - CATS	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$352.02	\$49,647.98	0.70%
44750	SOFTWARE - CATS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
		\$632,213.49	\$48,476.59	\$44,309.00	\$42,734.71	\$54,217.45	\$42,461.69	\$48,935.41	\$47,270.63	\$37,247.73	\$43,928.12	\$455,095.08	\$177,118.41	71.98%

MONROE COUNTY PUBLIC LIBRARY

11/11/13 3:30 PM

Page 1

LCPF Budget & Expenditure Report

January 1, 2013 to October 31, 2013

10 months = 83.3%

Object	Object Descr	2013 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	YTD Amount	2013 YTD Balance	2013 %YTD Budget
44601	ENCUMBERED IS	\$10,975.00	\$10,817.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,817.71	\$157.29	98.57%
		\$10,975.00	\$10,817.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,817.71	\$157.29	98.57%

MONROE COUNTY PUBLIC LIBRARY

Gen. Obligation Bond Budget & Expenditure

January 1, 2013 to October 31, 2013

10 months = 83.3%

Object	Object Descr	2013										2013		2013 %YTD Budget	
		Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	YTD Amount		YTD Balance
31300	LEGAL SERVICES	\$0.00	\$0.00	\$11,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,500.00	-\$11,500.00	0.00%
31700	ADMIN/ACCOUNTING	\$0.00	\$22,028.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$22,528.82	-\$22,528.82	0.00%
33100	ADVERTISING/PUBLICAT	\$0.00	\$0.00	\$194.26	\$195.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$389.44	-\$389.44	0.00%
44300	OTHER EQUIPMENT	\$0.00	\$0.00	\$24,075.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,075.25	-\$24,075.25	0.00%
44450	BUILDING RENOVATION	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$2,995.00	\$0.00	\$11,000.00	\$10,000.00	\$15,833.65	\$0.00	\$42,828.65	-\$42,828.65	0.00%
44600	IS EQUIPMENT	\$58,000.00	\$0.00	\$0.00	\$4,900.00	\$11,790.44	\$31,442.49	\$29,050.31	\$23,098.90	\$900.00	\$4,905.00	\$0.00	\$106,087.14	-\$48,087.14	182.91%
44650	IS SOFTWARE	\$25,000.00	\$0.00	\$4,723.80	\$159.00	\$99.98	\$0.00	\$0.00	\$2,553.00	\$0.00	\$2,500.00	\$5.34	\$10,041.12	\$14,958.88	40.16%
44700	EQUIPMENT - CATS	\$45,000.00	\$553.40	\$0.00	\$0.00	\$2,789.00	\$6,325.49	\$7,806.21	\$0.00	\$8,470.58	\$159.99	\$660.25	\$26,764.92	\$18,235.08	59.48%
44750	SOFTWARE - CATS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,541.80	\$0.00	\$2,541.80	\$2,458.20	50.84%
		\$133,000.00	\$22,582.22	\$40,493.31	\$8,254.18	\$14,679.42	\$40,762.98	\$36,856.52	\$36,651.90	\$19,870.58	\$25,940.44	\$665.59	\$246,757.14	-\$113,757.14	185.53%

MONROE COUNTY PUBLIC LIBRARY

11/11/13 4:27 PM

Page 1

Expenditure Summary compared to last year
2013 compared to 2012: Period Ending October

Fund	Fund Descr	2013 Budget	October 2013 Amt	2013 YTD Amt	2012 Budget	October 2012 Amt	2012 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$7,818,019.99	\$703,900.60	\$6,196,136.14	\$7,641,343.13	\$601,977.56	\$5,844,634.86	6.01%
002	JAIL	\$0.00	\$1,320.05	\$4,981.90	\$0.00	\$442.84	\$4,657.38	6.97%
003	CLEARING	\$0.00	\$7,065.69	\$24,184.94	\$0.00	\$0.00	\$712.50	3294.38%
004	GIFT UNRESTRICTED	\$0.00	\$0.00	\$6,466.67	\$0.00	\$30.50	\$33,430.99	-80.66%
005	PLAC	\$0.00	\$2,150.00	\$10,250.00	\$0.00	\$2,400.00	\$10,950.00	-6.39%
006	RETIREES	\$0.00	\$119.19	\$5,787.63	\$0.00	\$0.00	\$17,885.07	-67.64%
007	LIRF	\$350,000.00	\$0.00	\$0.00	\$350,000.00	\$1,305.50	\$9,562.15	-100.00%
008	DEBT SERVICE	\$600,000.00	\$0.00	\$296,436.14	\$322,088.00	\$0.00	\$278,999.20	6.25%
009	RAINY DAY	\$400,000.00	\$7,506.43	\$29,464.40	\$410,000.00	\$1,884.94	\$29,873.60	-1.37%
010	PAYROLL	\$0.00	\$333,144.68	\$3,415,149.04	\$0.00	\$309,888.74	\$3,309,136.32	3.20%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$7,615.30	\$63,957.71	\$0.00	\$4,519.12	\$73,515.17	-13.00%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-FOUNDATION	\$101,850.00	\$7,798.64	\$70,104.60	\$0.00	\$10,192.11	\$74,333.99	-5.69%
020	SPECIAL REVENUE	\$632,213.49	\$43,928.12	\$455,095.08	\$642,803.96	\$39,486.68	\$442,543.49	2.84%
021	CAPITAL PROJECTS	\$10,975.00	\$0.00	\$10,817.71	\$543,411.00	\$2,117.99	\$94,331.89	-88.53%
022	GATES HARDWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$17,644.33	\$0.00	\$3,410.17	\$30,412.47	-41.98%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	GENERAL	\$133,000.00	\$665.59	\$246,757.14	\$0.00	\$0.00	\$0.00	0.00%
027	COMMUNITY FDTN	\$26,000.00	\$1,961.33	\$15,391.38	\$0.00	\$0.00	\$0.00	0.00%
		\$10,072,058.48	\$1,117,175.62	\$10,868,624.81	\$9,909,646.09	\$977,656.15	\$10,254,979.08	5.98%

MONROE COUNTY PUBLIC LIBRARY

Revenue Totals Budget Forms (all funds)

Source Descr	2013 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	Oct	2013 YTD Amt	2013 YTD Balance	2013 % of Budget
Fund 001 OPERATING													
PROPERTY	\$5,163,373.00	\$0.00	\$0.00	\$0.00	\$2,023,959.11	\$822,687.62	\$0.00	\$0.00	\$0.00	\$0.00	\$2,846,646.73	\$2,316,726.27	55.13%
INTANGIBLES TAX	\$10,500.00	\$0.00	\$0.00	\$0.00	\$8,139.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,139.42	\$2,360.58	77.52%
LICENSE EXCISE TAX	\$330,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,447.81	\$0.00	\$0.00	\$0.00	\$0.00	\$202,518.90	\$127,481.10	61.37%
COUNTY OPTION	\$1,954,656.00	\$172,969.23	\$172,969.23	\$172,969.23	\$172,969.23	\$172,969.23	\$172,969.23	\$172,969.23	\$172,969.23	\$172,969.23	\$1,729,692.30	\$224,963.70	88.49%
COMMERCIAL	\$37,000.00	\$0.00	\$0.00	\$0.00	\$19,055.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,055.87	\$17,944.13	51.50%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL COPIERS/PRINTERS	\$0.00	\$347.11	\$421.60	\$412.90	\$468.07	\$283.66	\$673.72	\$394.39	\$343.75	\$418.63	\$4,137.55	-\$4,137.55	0.00%
LOST/DAMAGED	\$0.00	\$2,577.49	\$2,367.20	\$2,292.65	\$1,644.68	\$2,061.67	\$1,981.23	\$2,442.37	\$2,126.12	\$1,992.59	\$21,464.93	-\$21,464.93	0.00%
FINES/FEES	\$175,000.00	\$12,950.42	\$12,884.93	\$12,331.35	\$13,492.21	\$12,098.84	\$13,856.18	\$12,338.21	\$12,207.32	\$12,533.10	\$128,921.76	\$46,078.24	74.51%
COLLECTION AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN	\$10,000.00	\$589.40	\$1,091.55	\$1,521.25	\$911.65	\$317.40	\$1,838.60	\$1,192.65	\$869.01	\$1,345.09	\$10,989.40	-\$989.40	109.89%
MISCELLANEOUS	\$0.00	\$140.49	\$231.41	\$202.04	\$1,579.97	\$815.42	\$14,844.32	\$628.66	\$226.34	-\$14,146.21	\$11,448.33	-\$11,448.33	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PLAC DISTRIBUTION	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,280.05	\$0.00	\$0.00	\$17,280.05	-\$7,280.05	172.80%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$123.71	\$308.81	\$161.75	\$114.30	\$79.05	\$118.40	\$130.25	\$140.61	\$237.50	\$1,546.13	-\$1,546.13	0.00%
OBITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$6,000.00	\$1,075.31	\$1,039.58	\$922.57	\$970.63	\$1,198.58	\$1,381.12	\$1,282.49	\$1,167.07	\$1,077.96	\$11,380.95	-\$5,380.95	189.68%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$6,000.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$300.00	\$0.00	\$2,250.00	\$3,750.00	37.50%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$7,702,529.00	\$190,773.16	\$191,464.31	\$190,813.74	\$2,243,305.14	\$1,187,959.28	\$209,462.80	\$208,658.30	\$190,349.45	\$176,427.89	\$5,015,472.32	\$2,687,056.68	65.14%
Fund 002 JAIL													
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%

Source Descr	2013 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	Oct	2013 YTD Amt	2013 YTD Balance	2013 % of Budget
Fund 003 CLEARING													
CONFERENCE/RECEIPT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$825.00	\$0.00	\$0.00	\$825.00	-\$825.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$20.00	-\$20.00	0.00%
REIMBURSEMENT/CLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,579.06	\$754.33	\$2,333.39	-\$2,333.39	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$18,267.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,267.37	-\$18,267.37	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$0.00	\$18,267.37	\$0.00	\$0.00	\$0.00	\$825.00	\$1,579.06	\$774.33	\$21,445.76	-\$21,445.76	0.00%
Fund 004 GIFT UNRESTRICTED													
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$152.06	\$446.86	\$267.28	\$422.04	\$277.73	\$658.25	\$113.43	\$140.49	\$236.51	\$2,997.73	-\$2,997.73	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$152.06	\$446.86	\$267.28	\$422.04	\$277.73	\$658.25	\$113.43	\$140.49	\$236.51	\$2,997.73	-\$2,997.73	0.00%
Fund 005 PLAC													
PUBLIC LIBRARY	\$0.00	\$950.00	\$1,250.00	\$950.00	\$500.00	\$800.00	\$650.00	\$600.00	\$950.00	\$850.00	\$8,700.00	-\$8,700.00	0.00%
Fund 005 PLAC	\$0.00	\$950.00	\$1,250.00	\$950.00	\$500.00	\$800.00	\$650.00	\$600.00	\$950.00	\$850.00	\$8,700.00	-\$8,700.00	0.00%
Fund 006 RETIREES													
RETIREES INSURANCE	\$0.00	\$1,120.60	\$1,120.60	\$504.33	\$516.77	\$510.55	\$510.55	\$103.17	\$103.17	\$103.17	\$5,713.51	-\$5,713.51	0.00%
Fund 006 RETIREES	\$0.00	\$1,120.60	\$1,120.60	\$504.33	\$516.77	\$510.55	\$510.55	\$103.17	\$103.17	\$103.17	\$5,713.51	-\$5,713.51	0.00%
Fund 007 LIRF													
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$107,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$107,000.00	-\$107,000.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2013 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	Oct	2013 YTD Amt	2013 YTD Balance	2013 % of Budget
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$107,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$107,000.00	-\$107,000.00	0.00%
Fund 008 DEBT SERVICE													
PROPERTY	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$327,521.15	\$0.00	\$0.00	\$0.00	\$0.00	\$327,521.15	\$272,478.85	54.59%
INTANGIBLES TAX	\$500.00	\$0.00	\$0.00	\$0.00	\$458.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$458.58	\$41.42	91.72%
LICENSE EXCISE TAX COMMERCIAL	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,186.14	\$0.00	\$0.00	\$0.00	\$0.00	\$21,083.57	-\$11,083.57	210.84%
US FORESTRY FUND	\$2,000.00	\$0.00	\$0.00	\$0.00	\$6,457.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,457.13	-\$4,457.13	322.86%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$612,500.00	\$0.00	\$0.00	\$0.00	\$6,915.71	\$347,707.29	\$0.00	\$0.00	\$0.00	\$0.00	\$355,520.43	\$256,979.57	58.04%
Fund 009 RAINY DAY													
COUNTY OPTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 010 PAYROLL													
GROSS PAYROLL	\$0.00	\$325,510.56	\$324,232.93	\$330,028.56	\$489,048.64	\$323,651.51	\$323,210.20	\$317,785.57	\$321,327.39	\$324,235.09	\$3,403,815.66	-\$3,403,815.66	0.00%
Fund 010 PAYROLL	\$0.00	\$325,510.56	\$324,232.93	\$330,028.56	\$489,048.64	\$323,651.51	\$323,210.20	\$317,785.57	\$321,327.39	\$324,235.09	\$3,403,815.66	-\$3,403,815.66	0.00%
Fund 013 PETTY CASH													
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE													
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-RESTRICED													
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$11,049.25	\$0.00	\$11,936.85	\$0.00	\$0.00	\$11,927.97	\$0.00	\$0.00	\$34,914.07	-\$34,914.07	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2013 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	Oct	2013 YTD Amt	2013 YTD Balance	2013 % of Budget
RESTRICED GIFT	\$0.00	\$6,205.00	\$5,410.00	\$2,860.00	\$1,315.00	\$975.00	\$4,721.53	\$400.00	\$1,015.61	\$600.00	\$24,347.14	-\$24,347.14	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$6,205.00	\$16,459.25	\$2,860.00	\$13,251.85	\$975.00	\$4,721.53	\$12,327.97	\$1,015.61	\$600.00	\$59,261.21	-\$59,261.21	0.00%
Fund 019 GIFT-FOUNDATION													
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$46,474.95	\$0.00	\$0.00	\$0.00	\$0.00	\$18,750.00	\$18,750.00	\$0.00	\$83,974.95	-\$83,974.95	0.00%
Fund 019 GIFT-	\$0.00	\$0.00	\$46,474.95	\$0.00	\$0.00	\$0.00	\$0.00	\$18,750.00	\$18,750.00	\$0.00	\$83,974.95	-\$83,974.95	0.00%
Fund 020 SPECIAL REVENUE													
MISCELLANEOUS	\$0.00	\$70.00	\$205.00	\$195.00	\$425.00	\$190.00	\$65.00	\$90.00	\$60.00	\$80.00	\$1,615.00	-\$1,615.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$99,392.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$198,784.00	\$0.00	\$0.00	\$298,176.00	-\$298,176.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$56,832.50	\$0.00	\$0.00	\$56,832.50	\$0.00	\$0.00	\$56,832.50	\$0.00	\$0.00	\$170,497.50	-\$170,497.50	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$3,443.00	\$0.00	\$0.00	\$3,443.00	\$0.00	\$0.00	\$3,443.00	\$0.00	\$10,329.00	-\$10,329.00	0.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 020 SPECIAL	\$0.00	\$156,294.50	\$3,648.00	\$195.00	\$57,257.50	\$3,633.00	\$65.00	\$255,706.50	\$3,503.00	\$80.00	\$480,617.50	-\$480,617.50	0.00%
Fund 021 CAPITAL PROJECTS													
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,919.01	-\$2,919.01	0.00%
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,919.01	-\$2,919.01	0.00%
Fund 024 FINRA GRANT													
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 GENERAL OBLIGATION BOND													
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 GENERAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT													
RECEIPTS	\$26,000.00	\$0.00	\$0.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,000.00	\$13,000.00	50.00%
Fund 027 COMMUNITY	\$26,000.00	\$0.00	\$0.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,000.00	\$13,000.00	50.00%

Source Descr	2013 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	Oct	2013 YTD Amt	2013 YTD Balance	2013 % of Budget
	\$8,341,029.00	\$681,005.88	\$585,096.90	\$556,886.28	\$2,811,217.65	\$1,972,514.36	\$539,278.33	\$814,869.94	\$537,718.17	\$503,306.99	\$9,566,438.08	-\$1,225,409.08	117.33%

MONROE COUNTY PUBLIC LIBRARY

11/11/13 3:11 PM

Page 1

Cash Balances by fund

Current Period: October 2013

FUND Descr	10/01/2013	MTD Debit	MTD Credit	10/31/13 Bal Sht Descr
OPERATING	\$1,910.84	\$0.92	\$0.00	\$1,911.76 CHASE/BANK ONE SAVINGS
OPERATING	\$16,763.07	\$7,144.11	\$17,835.58	\$6,071.60 ONB/MONROE BANK CHECKING
OPERATING	\$22,372.08	\$9,574.71	\$24,169.47	\$7,777.32 UNITED COMMERCE BANK
OPERATING	-\$165,481.10	\$941,699.43	\$727,129.86	\$49,088.47 FIFTH THIRD BANK CHECKING
OPERATING	\$703,051.10	\$1,076.36	\$700,000.00	\$4,127.46 FIFTH THIRD BANK SAVINGS
Fund 001 OPERATING	\$578,615.99	\$959,495.53	\$1,469,134.91	\$68,976.61
JAIL	\$2,338.15	\$0.00	\$1,320.05	\$1,018.10 FIFTH THIRD BANK CHECKING
Fund 002 JAIL	\$2,338.15	\$0.00	\$1,320.05	\$1,018.10
CLEARING	\$3,552.18	\$774.33	\$7,065.69	-\$2,739.18 FIFTH THIRD BANK CHECKING
Fund 003 CLEARING	\$3,552.18	\$774.33	\$7,065.69	-\$2,739.18
GIFT UNRESTRICTED	\$283.27	\$228.51	\$328.32	\$183.46 ONB/MONROE BANK CHECKING
GIFT UNRESTRICTED	\$14.00	\$8.00	\$17.00	\$5.00 UNITED COMMERCE BANK
GIFT UNRESTRICTED	\$8,532.36	\$345.32	\$0.00	\$8,877.68 FIFTH THIRD BANK CHECKING
Fund 004 GIFT UNRESTRICTED	\$8,829.63	\$581.83	\$345.32	\$9,066.14
PLAC	\$550.00	\$150.00	\$650.00	\$50.00 ONB/MONROE BANK CHECKING
PLAC	\$1,250.00	\$700.00	\$1,650.00	\$300.00 UNITED COMMERCE BANK
PLAC	\$350.00	\$2,300.00	\$2,150.00	\$500.00 FIFTH THIRD BANK CHECKING
Fund 005 PLAC	\$2,150.00	\$3,150.00	\$4,450.00	\$850.00
RETIREES	-\$58.10	\$132.22	\$148.24	-\$74.12 FIFTH THIRD BANK CHECKING
Fund 006 RETIREES	-\$58.10	\$132.22	\$148.24	-\$74.12
LIRF	\$10,013.55	\$0.00	\$0.00	\$10,013.55 CHASE/BANK ONE SAVINGS
LIRF	\$20,692.32	\$0.00	\$0.00	\$20,692.32 FIFTH THIRD BANK CHECKING
LIRF	\$696,518.58	\$0.00	\$0.00	\$696,518.58 FIFTH THIRD BANK SAVINGS
LIRF	\$500.00	\$0.00	\$0.00	\$500.00 5-3 LIQUIDITY MGMT ACCT
LIRF	\$500,000.00	\$0.00	\$0.00	\$500,000.00 INVESTMENT CD s
Fund 007 LIRF	\$1,227,724.45	\$0.00	\$0.00	\$1,227,724.45
DEBT SERVICE	\$13,020.98	\$0.00	\$0.00	\$13,020.98 FIFTH THIRD BANK CHECKING
DEBT SERVICE	\$78,810.82	\$0.00	\$0.00	\$78,810.82 FIFTH THIRD BANK SAVINGS
Fund 008 DEBT SERVICE	\$91,831.80	\$0.00	\$0.00	\$91,831.80
RAINY DAY	\$4,358.05	\$50,000.00	\$7,506.43	\$46,851.62 FIFTH THIRD BANK CHECKING
RAINY DAY	\$1,094,339.76	\$0.00	\$50,000.00	\$1,044,339.76 FIFTH THIRD BANK SAVINGS
RAINY DAY	\$500.00	\$0.00	\$0.00	\$500.00 5-3 LIQUIDITY MGMT ACCT
RAINY DAY	\$500,000.00	\$0.00	\$0.00	\$500,000.00 INVESTMENT CD s
Fund 009 RAINY DAY	\$1,599,197.81	\$50,000.00	\$57,506.43	\$1,591,691.38
PAYROLL	\$11,301.53	\$326,912.17	\$335,821.76	\$2,391.94 FIFTH THIRD BANK CHECKING
Fund 010 PAYROLL	\$11,301.53	\$326,912.17	\$335,821.76	\$2,391.94

FUND Descr	10/01/2013	MTD Debit	MTD Credit	10/31/13	Bal Sht Descr
GIFT-RESTRICED	\$29,075.12	\$2,618.49	\$7,868.18	\$23,825.43	FIFTH THIRD BANK CHECKING
GIFT-RESTRICED	\$50,000.00	\$0.00	\$0.00	\$50,000.00	FIFTH THIRD BANK SAVINGS
Fund 016 GIFT-RESTRICED	\$79,075.12	\$2,618.49	\$7,868.18	\$73,825.43	
GIFT-FOUNDATION	\$29,996.99	\$18.45	\$7,816.60	\$22,198.84	FIFTH THIRD BANK CHECKING
Fund 019 GIFT-FOUNDATION	\$29,996.99	\$18.45	\$7,816.60	\$22,198.84	
SPECIAL REVENUE	\$155.11	\$80.00	\$167.04	\$68.07	UNITED COMMERCE BANK
SPECIAL REVENUE	\$240,883.62	\$1,862.87	\$45,623.95	\$197,122.54	FIFTH THIRD BANK CHECKING
Fund 020 SPECIAL REVENUE	\$241,038.73	\$1,942.87	\$45,790.99	\$197,190.61	
CAPITAL PROJECTS	\$772.58	\$0.00	\$0.00	\$772.58	FIFTH THIRD BANK CHECKING
CAPITAL PROJECTS	\$418,084.10	\$0.00	\$0.00	\$418,084.10	FIFTH THIRD BANK SAVINGS
Fund 021 CAPITAL PROJECTS	\$418,856.68	\$0.00	\$0.00	\$418,856.68	
FINRA GRANT	\$385.94	\$0.00	\$0.00	\$385.94	FIFTH THIRD BANK CHECKING
Fund 024 FINRA GRANT	\$385.94	\$0.00	\$0.00	\$385.94	
GENERAL OBLIGATION BOND	\$26,004.07	\$0.00	\$665.59	\$25,338.48	FIFTH THIRD BANK CHECKING
GENERAL OBLIGATION BOND	\$1,509,300.00	\$0.00	\$0.00	\$1,509,300.00	FIFTH THIRD BANK SAVINGS
Fund 026 GENERAL OBLIGATION BOND	\$1,535,304.07	\$0.00	\$665.59	\$1,534,638.48	
COMMUNITY FDTN GRANT	-\$430.05	\$0.00	\$1,961.33	-\$2,391.38	FIFTH THIRD BANK CHECKING
Fund 027 COMMUNITY FDTN GRANT	-\$430.05	\$0.00	\$1,961.33	-\$2,391.38	
	\$5,829,710.92	\$1,345,625.89	\$1,939,895.09	\$5,235,441.72	

MONROE COUNTY PUBLIC LIBRARY

11/06/13 1:07 PM
Page 1

***Check Reconciliation©**

CHASE BANK SAVINGS

06110 BANKONESV

October 2013

Account Summary

Beginning Balance	10/1/2013	\$11,924.39
+ Receipts/Deposits		\$0.92
- Payments (Checks and		\$0.00
Ending Balance as	10/31/2013	\$11,925.31

Check Book

Active	G 001-06110	OPERATING	\$1,911.76
Active	G 004-06110	GIFT UNRESTRICTED	\$0.00
Active	G 007-06110	LIRF	\$10,013.55
Active	G 008-06110	DEBT SERVICE	\$0.00
Active	G 009-06110	RAINY DAY	\$0.00
Active	G 010-06110	PAYROLL	\$0.00
Active	G 016-06110	GIFT-RESTRICED	\$0.00
Active	G 017-06110	LEVY EXCESS	\$0.00
Active	G 019-06110	GIFT-FOUNDATION	\$0.00
Active	G 021-06110	CAPITAL PROJECTS	\$0.00
		Cash	\$11,925.31

Beginng Balance	\$11,924.39
+ Total Deposits	\$0.92
- Checks Written	\$0.00

Check Book	\$11,925.31
Difference	\$0.00

MONROE COUNTY PUBLIC LIBRARY

11/06/13 2:18 PM
Page 1

***Check Reconciliation©
ONB MONROE CHECKING
06300 ONB/MONROE
October 2013**

Account Summary

Beginning Balance	10/1/2013	\$19,362.44
+ Receipts/Deposits		\$7,942.62
- Payments (Checks and		\$21,000.00
Ending Balance as	10/31/2013	\$6,305.06

Check Book

Active	G 001-06300	OPERATING	\$6,071.60
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$183.46
Active	G 005-06300	PLAC	\$50.00
Active	G 006-06300	RETIREEES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$0.00
Active	G 019-06300	GIFT-FOUNDATION	\$0.00
Active	G 020-06300	SPECIAL REVENUE	\$0.00
Active	G 024-06300	FINRA GRANT	\$0.00
		Cash	\$6,305.06
	Beginng Balance	\$19,362.44	
	+ Total Deposits	\$7,942.62	
	- Checks Written	\$21,000.00	
	Check Book	\$6,305.06	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

11/06/13 2:25 PM
Page 1

***Check Reconciliation©**

UNITED COMMERCE

06400 UNITED COM

October 2013

Account Summary

Beginning Balance	10/1/2013	\$23,791.19
+ Receipts/Deposits		\$10,359.20
- Payments (Checks and		\$26,000.00
Ending Balance as	10/31/2013	\$8,150.39

Check Book

Active	G 001-06400	OPERATING	\$7,777.32
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$5.00
Active	G 005-06400	PLAC	\$300.00
Active	G 016-06400	GIFT-RESTRICED	\$0.00
Active	G 020-06400	SPECIAL REVENUE	\$68.07
		Cash	\$8,150.39
	Beginng Balance	\$23,791.19	
	+ Total Deposits	\$10,359.20	
	- Checks Written	\$26,000.00	
	Check Book	\$8,150.39	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

11/07/13 12:44 PM
Page 1

***Check Reconciliation©**
FIFTH THIRD CHECKING
06500 FIFTHCKNG
October 2013

Account Summary

Beginning Balance	10/1/2013	\$244,956.77	11/1/13 Payroll	\$162,113.15
+ Receipts/Deposits		\$971,044.69	cleared early	
- Payments (Checks and		\$835,561.02		
Ending Balance as	10/31/2013	\$380,440.44		

Check Book

Active	G 001-06500	OPERATING	\$49,088.47
Active	G 002-06500	JAIL	\$1,018.10
Active	G 003-06500	CLEARING	-\$2,739.18
Active	G 004-06500	GIFT UNRESTRICTED	\$8,877.68
Active	G 005-06500	PLAC	\$500.00
Active	G 006-06500	RETIREEES	-\$74.12
Active	G 007-06500	LIRF	\$20,692.32
Active	G 008-06500	DEBT SERVICE	\$13,020.98
Active	G 009-06500	RAINY DAY	\$46,851.62
Active	G 010-06500	PAYROLL	\$2,391.94
Active	G 016-06500	GIFT-RESTRICED	\$23,825.43
Active	G 019-06500	GIFT-FOUNDATION	\$22,198.84
Active	G 020-06500	SPECIAL REVENUE	\$197,122.54
Active	G 021-06500	CAPITAL PROJECTS	\$772.58
Active	G 022-06500	GATES HARDWARE	\$0.00
Active	G 024-06500	FINRA GRANT	\$385.94
Active	G 025-06500	LSTA-SMITHVILLE	\$0.00
Active	G 026-06500	GENERAL OBLIGATION	\$25,338.48
Active	G 027-06500	COMMUNITY FDTN	-\$2,391.38
		Cash	\$406,880.24

Beginng Balance	\$244,956.77
+ Total Deposits	\$971,044.69
- Checks Written	\$809,121.22

Check Book	\$406,880.24
O/S Checks	\$135,673.35

MONROE COUNTY PUBLIC LIBRARY

11/06/13 2:29 PM
Page 1

***Check Reconciliation©**

FIFTH THIRD SAVINGS

06510 FIFTHSAVG

October 2013

Account Summary

Beginning Balance	10/1/2013	\$4,550,104.36
+ Receipts/Deposits		\$1,076.36
- Payments (Checks and		\$750,000.00
Ending Balance as	10/31/2013	\$3,801,180.72

Check Book

Active	G 001-06510	OPERATING	\$4,127.46
Active	G 007-06510	LIRF	\$696,518.58
Active	G 008-06510	DEBT SERVICE	\$78,810.82
Active	G 009-06510	RAINY DAY	\$1,044,339.76
Active	G 016-06510	GIFT-RESTRICED	\$50,000.00
Active	G 020-06510	SPECIAL REVENUE	\$0.00
Active	G 021-06510	CAPITAL PROJECTS	\$418,084.10
Active	G 025-06510	LSTA-SMITHVILLE	\$0.00
Active	G 026-06510	GENERAL OBLIGATION	\$1,509,300.00
		Cash	\$3,801,180.72

Beginng Balance	\$4,550,104.36
+ Total Deposits	\$1,076.36
- Checks Written	\$750,000.00

Check Book	\$3,801,180.72
Difference	\$0.00

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE: November 20, 2013

Beginning Employment

- Jennifer Hoffman, Community Outreach, Outreach Specialist, Pay Grade G, 37.5 hours per week, effective November 4, 2013.
- Brittani Edwards, Circulation, Page, Pay Grade A, 15-18 hours per week, effective November 13, 2013.
- Meredith Hylton, Circulation, Page, Pay Grade A, 15-18 hours per week, effective November 13, 2013.
- Irena Otten, Circulation, Page, Pay Grade A, 15-18 hours per week, effective November 13, 2013.
- Rebekah Rogers, Circulation, Page, Pay Grade A, 15-18 hours per week, effective November 13, 2013.

Ending Employment

- Shannon Schreur-Klein, Circulation, Page, Pay Grade A, 15-18 hours per week, effective September 13, 2013
- Faye Mark, Administration, Bookstore Operator, Pay Grade E, 30 hours per week, effective November 30, 2013.

Job Changes

None

Monroe County Public Library Employees, Hours and Wages, by Pay Period, 2010 through mid-May 2013

Pay Date	Employees- Op Fund	Employees- Special Rev	Employees- Total	Hours- Op Fund	Hours- Special Rev	Hours- Total	Wages- Op Fund	Wages-Special Rev	Wages- Total
01/15/10	154	21	175	4,370	560	4,930	142,872	16,520	159,393
01/29/10	160	24	184	4,470	610	5,080	147,421	17,582	165,003
02/12/10	160	24	184	4,490	610	5,100	148,044	17,428	165,471
02/26/10	158	24	182	4,425	610	5,035	149,770	17,993	167,763
03/12/10	157	24	181	4,400	610	5,010	143,389	18,366	161,754
03/26/10	153	24	177	4,328	610	4,938	144,153	17,880	162,032
04/09/10	158	24	182	4,425	610	5,035	149,770	17,228	166,998
04/23/10	157	24	181	4,400	610	5,010	143,389	17,880	161,268
05/07/10	155	24	179	4,348	610	4,958	142,259	18,357	160,616
05/21/10	157	22	179	4,388	580	4,968	143,434	17,173	160,607
06/04/10	156	22	178	4,343	575	4,918	143,981	17,037	161,018
06/18/10	153	21	174	4,328	560	4,888	144,153	16,936	161,089
07/02/10	155	25	180	4,328	625	4,953	144,334	17,729	162,063
07/16/10	153	21	174	4,328	560	4,888	144,153	16,936	161,089
07/30/10	152	24	176	4,315	600	4,915	144,321	18,406	162,727
08/13/10	153	23	176	4,330	575	4,905	149,879	18,907	168,786
08/27/10	151	23	174	4,330	575	4,905	149,879	18,907	168,786
09/10/10	153	23	176	4,305	575	4,880	146,193	18,625	164,819
09/24/10	152	23	175	4,295	575	4,870	144,752	16,901	161,653
10/08/10	150	23	173	4,265	585	4,850	142,106	18,027	160,133
10/22/10	147	23	170	4,215	575	4,790	141,748	17,329	159,077
11/05/10	152	22	174	4,285	560	4,845	142,239	17,061	159,300
11/19/10	151	21	172	4,260	545	4,805	145,889	16,697	162,586
12/03/10	149	22	171	4,208	560	8,975	140,295	16,998	157,293
12/17/10	150	22	172	4,223	560	4,783	138,766	16,613	155,379
12/30/10	150	22	172	4,223	560	4,783	140,025	16,683	156,708
01/14/11	144	22	166	4,158	560	4,718	142,503	16,346	158,848
01/28/11	145	22	167	4,128	530	4,658	140,762	16,770	157,532
02/11/11	144	22	166	4,113	560	4,673	140,709	17,471	158,180
02/25/11	143	22	165	4,068	560	4,628	140,146	17,062	157,208
03/11/11	144	22	165	4,135	560	4,695	142,866	17,233	160,109
03/25/11	144	22	166	4,125	560	4,685	142,444	17,133	159,577
04/08/11	143	22	165	4,125	560	4,685	142,482	16,653	159,135
04/22/11	144	22	166	4,108	560	4,668	141,099	17,477	158,576
05/06/11	144	23	167	4,175	580	4,755	144,421	17,470	161,891
05/22/11	151	23	174	4,240	580	4,820	143,606	18,021	161,627
06/03/11	146	21	167	4,160	530	4,690	143,098	17,193	160,291
06/17/11	147	19	166	4,170	550	4,720	143,688	15,761	159,449
07/01/11	147	19	166	4,173	575	4,748	144,313	17,093	161,406

Monroe County Public Library Employees, Hours and Wages, by Pay Period, 2010 through mid-May 2013

Pay Date	Employees- Op Fund	Employees- Special Rev	Employees- Total	Hours- Op Fund	Hours- Special Rev	Hours- Total	Wages- Op Fund	Wages-Special Rev	Wages- Total
07/15/11	144	20	164	4,095	575	4,670	141,369	17,945	159,314
07/29/11	146	20	166	4,158	575	4,733	157,807	17,099	174,906
08/12/11	143	20	163	4,085	575	4,660	153,319	18,247	171,566
08/26/11	144	22	166	4,093	605	4,698	140,964	17,431	158,395
09/09/11	144	22	166	4,093	605	4,698	140,964	17,431	158,395
09/23/11	137	22	159	3,990	605	4,595	143,087	17,431	160,518
10/07/11	137	22	159	3,990	605	4,595	143,087	19,345	162,432
10/21/11	137	22	159	3,985	605	4,590	135,340	18,113	153,453
11/04/11	136	19	155	3,970	555	4,525	136,773	17,674	154,447
11/18/11	135	20	155	3,933	575	4,508	135,137	17,458	152,595
12/02/11	135	20	155	3,955	575	4,530	135,610	17,184	152,794
12/16/11	135	20	155	3,945	575	4,520	135,287	20,976	156,263
12/30/11	135	20	155	3,945	575	4,520	135,287	17,124	152,411
01/13/12	133	20	153	3,928	575	4,503	136,578	17,053	153,631
01/27/12	140	20	160	4,013	575	4,588	138,161	17,716	155,877
02/10/12	138	21	159	4,013	590	4,603	139,301	18,083	157,384
02/24/12	138	21	159	4,013	590	4,603	139,161	17,674	156,835
03/09/12	140	21	161	4,065	590	4,655	142,695	17,837	160,532
03/23/12	139	20	159	4,028	575	4,603	139,842	17,874	157,716
04/06/12	138	20	158	3,990	575	4,565	137,363	17,823	155,186
04/20/12	137	20	157	3,980	580	4,560	136,572	17,901	154,473
05/04/12	138	20	158	3,995	580	4,575	138,913	18,372	157,285
05/18/12	138	20	158	4,018	580	4,598	143,730	17,853	161,583
06/01/12	137	20	157	3,958	580	4,538	135,948	18,306	154,254
06/15/12	136	20	156	3,950	583	4,533	136,741	17,386	154,127
06/29/12	134	20	154	3,930	580	4,510	136,829	17,731	154,560
07/13/12	141	19	160	4,058	560	4,618	138,743	17,587	156,330
07/27/12	143	20	163	4,143	580	4,723	143,950	17,657	161,607
08/10/12	142	19	161	4,140	555	4,695	141,277	17,272	158,549
08/24/12	141	19	160	4,125	555	4,680	142,755	16,856	159,611
09/07/12	141	18	159	4,125	530	4,655	142,755	16,893	159,648
09/21/12	138	19	157	4,058	555	4,613	141,707	16,959	158,666
10/05/12	144	20	164	4,153	580	4,733	142,342	18,212	160,554
10/19/12	143	20	163	4,180	580	4,760	143,011	18,212	161,223
11/02/12	139	20	159	4,100	580	4,680	143,007	18,356	161,363
11/16/12	137	20	157	4,070	580	4,650	142,342	17,911	160,253
11/30/12	145	20	165	4,190	580	4,770	144,244	17,743	161,987
12/14/12	142	20	162	4,140	580	4,720	141,558	17,438	158,996
12/28/12	142	20	162	4,140	580	4,720	141,558	17,532	159,090

Monroe County Public Library Employees, Hours and Wages, by Pay Period, 2010 through mid-May 2013

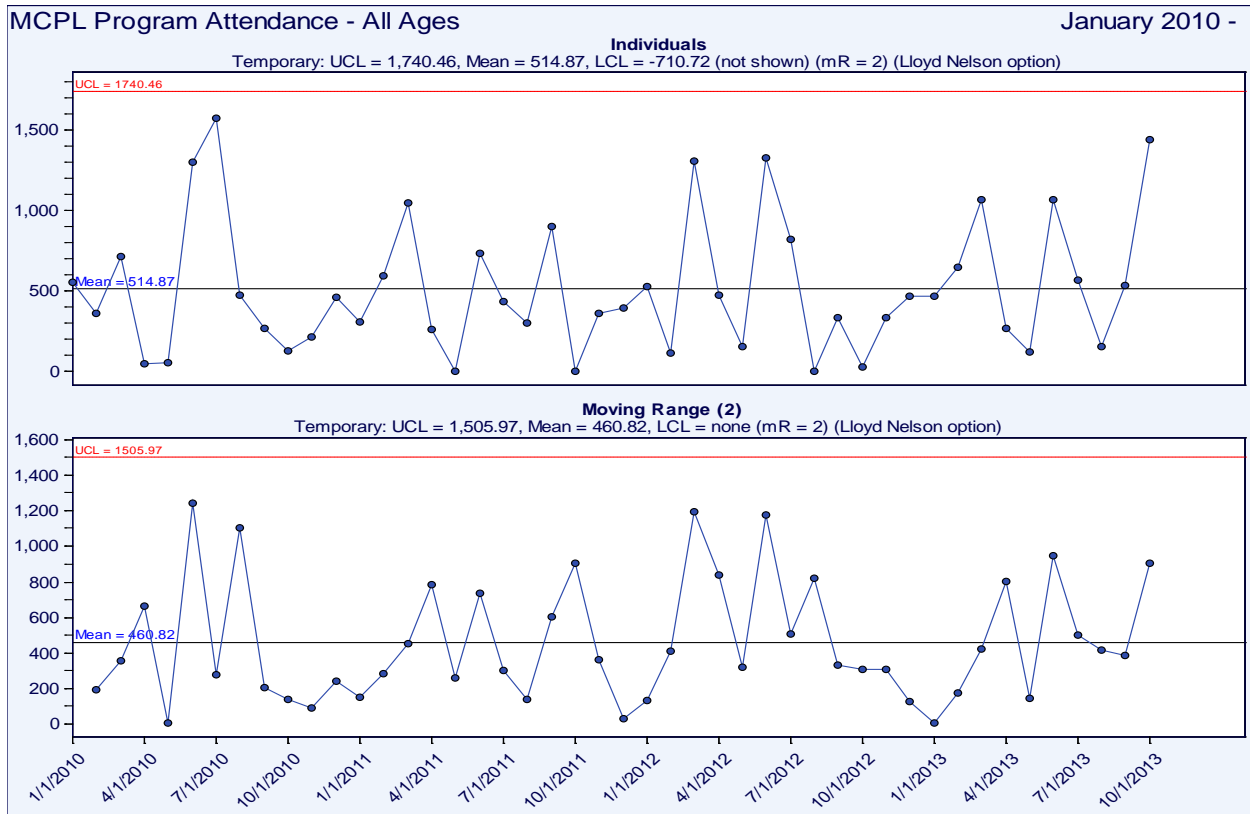
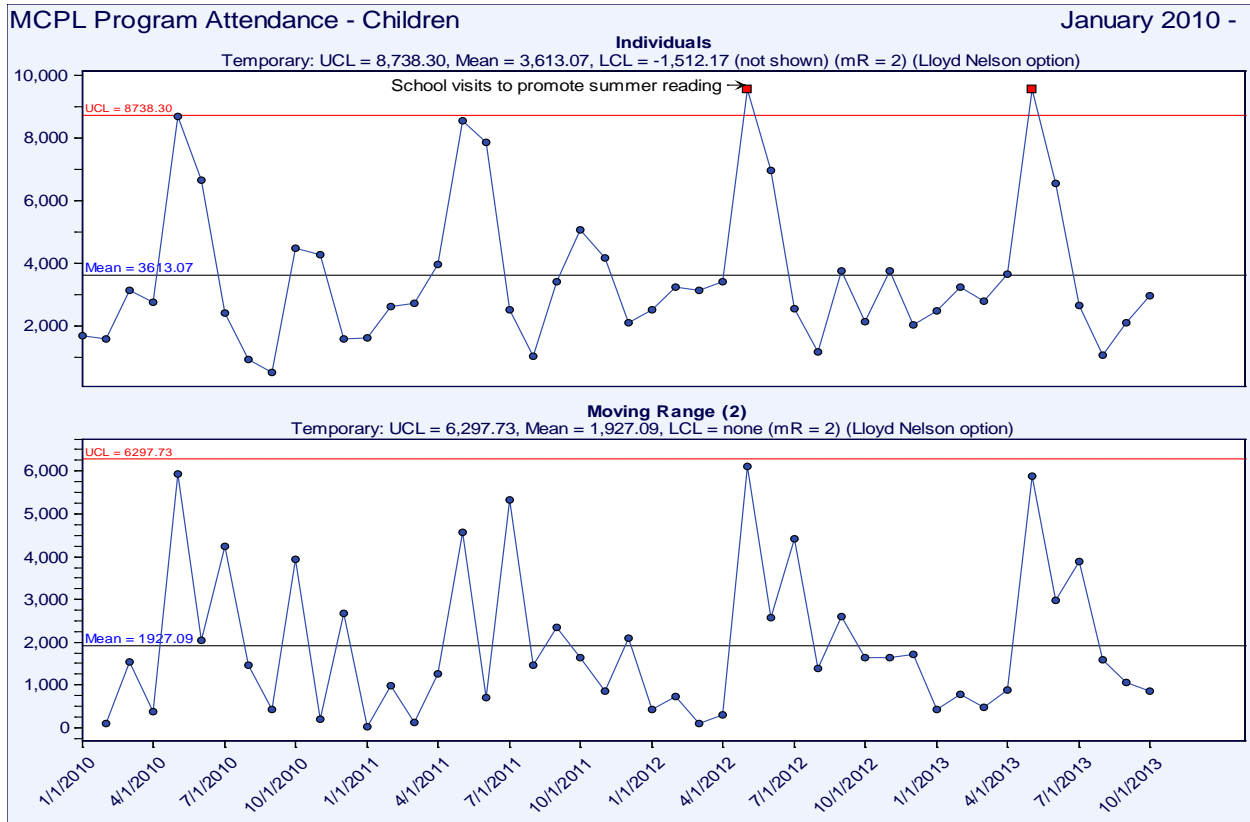
Pay Date	Employees- Op Fund	Employees- Special Rev	Employees- Total	Hours- Op Fund	Hours- Special Rev	Hours- Total	Wages- Op Fund	Wages-Special Rev	Wages- Total
01/11/13	142	20	162	4,130	580	4,710	145,032	17,493	162,525
01/25/13	140	20	160	4,115	580	4,695	145,248	17,903	163,151
02/08/13	140	20	160	4,110	580	4,690	146,237	18,072	164,309
02/22/13	140	20	160	4,110	580	4,690	144,546	17,601	162,147
03/08/13	143	19	162	4,025	560	4,585	145,161	17,315	162,476
03/22/13	143	19	162	4,138	560	4,698	145,555	17,147	162,702
04/05/13	143	20	163	4,138	575	4,713	151,475	17,458	168,933
04/19/13	143	21	164	4,160	605	4,765	147,473	17,594	165,067
05/03/13	142	21	163	4,123	605	4,728	145,246	19,056	164,302
05/17/13	142	21	163	4,123	605	4,728	144,459	18,513	162,972
05/31/13	142	21	163	4,123	605	4,728	144,926	18,197	163,123
06/14/13	147	21	168	4,208	555	4,763	144,658	17,086	161,744
06/28/13	147	20	167	4,208	580	4,788	144,658	18,358	163,016
07/12/13	141	21	162	4,060	605	4,665	143,908	18,150	162,058
07/26/13	140	20	160	4,068	590	4,658	143,852	18,197	162,049
08/09/13	140	20	160	4,068	590	4,658	143,852	18,383	162,235
08/23/13	137	20	157	3,988	590	4,578	141,004	18,183	159,187
09/06/13	140	20	160	4,050	590	4,640	142,979	18,418	161,397
09/20/13	138	20	158	4,058	590	4,648	142,583	18,244	160,827
10/04/13	142	20	162	4,098	590	4,688	144,501	18,854	163,355
10/18/13	137	20	157	4,030	590	4,620	143,375	18,403	161,778
11/01/13	137	20	157	4,030	590	4,620	143,231	18,517	161,748
11/15/13	137	20	157	4,030	590	4,620	143,818	18,653	162,471
11/29/13			0			0			0
12/13/13			0			0			0
12/27/13			0			0			0
01/10/14			0			0			0

2013 Board of Trustees Calendar

<i>Month</i>	<i>Date</i>	<i>Meeting</i>	<i>Topic</i>
January	9	Work Session	
	16	Board Meeting	Budget line-item transfers; Friends update
	16	Board of Finance	Review Investment Report and Policy
February	6	Work Session	
	20	Board Meeting	Election of Board Officers; Ellettsville update-Mickey Needham
March	20	Work Session	
	27	Board Meeting	
April	10	Work Session	
	17	Board Meeting	"Maker" program update-Steve Backs
May	8	Work Session	
	15	Board Meeting	Summer reading update-Josh Wolf
June	12	Work Session	
	19	Board Meeting	E-book update-Pam Wasmer and Mickey Needham
July	10	Work Session	Draft 2014 Budget
	17	Board Meeting	VITAL update-Bethany Terry
August	14	Work Session	Revise 2014 Budget
	21	Board Meeting	Approve 2014 Budget for advertising; Dept update: Sue Sater, Administration
September	11	Work Session	
	18	Public Hearing	2014 Budget
	18	Board Meeting	Department update: CATS, Michael White
October	9	Work Session	2014 Budget, as recommended by County Council
	16	Board Meeting	Adopt 2014 Budget; Dept update: Mark Mobley, Facilities
November	13	Work Session	
	20	Board Meeting	Approve 2014 employee insurance package; Dept update: Ned Baugh, Information Services
December	11	Work Session	
	18	Board Meeting	Approve 2014 salary schedule, holiday schedule, pay grade schedule, director's salary; CATS contracts; El Centro contract; fee schedule; Community Outreach update-Chris Jackson

2014 Board of Trustees Calendar (tentative)			
January	8	Work Session	Conflict of Interest forms
	15	Board Meeting	Budget line-item transfers
	15	Board of Finance	Review Investment Report and Policy
February	12	Work Session	
	19	Board Meeting	Election of Board Officers
March	19	Work Session	
	26	Board Meeting	
April	2	Special Work Session	Presentation of Renovation Contractor Recommendation for Main Renovation
	9	Special Board Meeting/Work Session	Action item: Contractor for Main Renovation
	16	Board Meeting	
May	14	Work Session	
	21	Board Meeting	
June	11	Work Session	
	18	Board Meeting	
July	9	Work Session	Draft 2015 Budget
	16	Board Meeting	
August	13	Work Session	Revise 2015 Budget
	20	Board Meeting	Approve 2015 Budget for advertising
September	10	Work Session	
	17	Board Meeting	2015 Budget
	17	Public Hearing	Public Hearing on 2015 Budget
October	8	Work Session	2015 Budget, as recommended by County Council
	15	Board Meeting	Adopt 2015 Budget
November	12	Work Session	
	19	Board Meeting	Approve 2015 employee insurance package
December	10	Work Session	
	17	Board Meeting	Approve 2015 salary schedule, holiday schedule, pay grade schedule, director's salary; CATS contracts; El Centro contract; fee schedule

GOAL 1: Strengthen 21st century literacy skills.



1A. Strengthen early literacy skills.

- Children's Services presented 17 preschool programs for 745 children and caregivers at the Main Library. Mary Frasier also presented two programs for 32 children with special needs at Highland Park Elementary and six baby programs at the library for 92 babies and caregivers.
- A staff member observed patrons as she cleaned up a sticky mess in the LAPS this month, and shared these notes with her manager: "Every adult (I watched) engaged their child in some kind of early literacy activity. Parents with toddlers encouraged their children to name foods in the kitchen and to identify farm animals and the sounds they make. They guided their children as they met and played beside one another. A dad with an emerging reader stopped her at the door to teach her to read the sign first, before slamming at the door. He actually said, "Here is a good opportunity to practice your new reading skills." Wow! At least two families stopped at the writing center to write letters. One mom wrote her child's name and pointed out the letters and the sounds they make to him. It was all textbook Every Child Ready to Read stuff. Everyone was calm and kind. Woo hoo! It works. Thanks to you all for keeping it going."
- Polly O'Shea in Community Outreach presented storytimes at 20 Head Start classrooms using a *Not So Scary* theme. She read *A Dark Dark Tale* by Ruth Brown, performed the fingerplay "Five Little Pumpkins" with finger puppets, presented *The Little Old Lady Who Was Not Afraid of Anything* as a feltboard story, and had very excited child volunteers to help with a stick puppet version of "Three Little Witches." She closed with "The Monster Stomp" song and dance of her own crazy creation.
- Polly also presented a storytelling workshop for 30 Head Start teachers on October 14. She discussed important pre-reading skills and explored best practices and techniques for using feltboards, puppets and other "book alternatives" in the preschool classroom. Feedback has been very positive, with a couple of teachers reporting they have already made and presented their very first feltboard stories with great success.
- Ellettsville librarian Penny Gillie demonstrated dialogic reading, using a picture book to enhance and improve early literacy skills, for preschool students and their parents at the Edgewood Early Childhood Center's "Breakfast and a Book" event. She also visited each of the center's classrooms and shared a picture book during circle time.

1B. Support basic literacy skills.

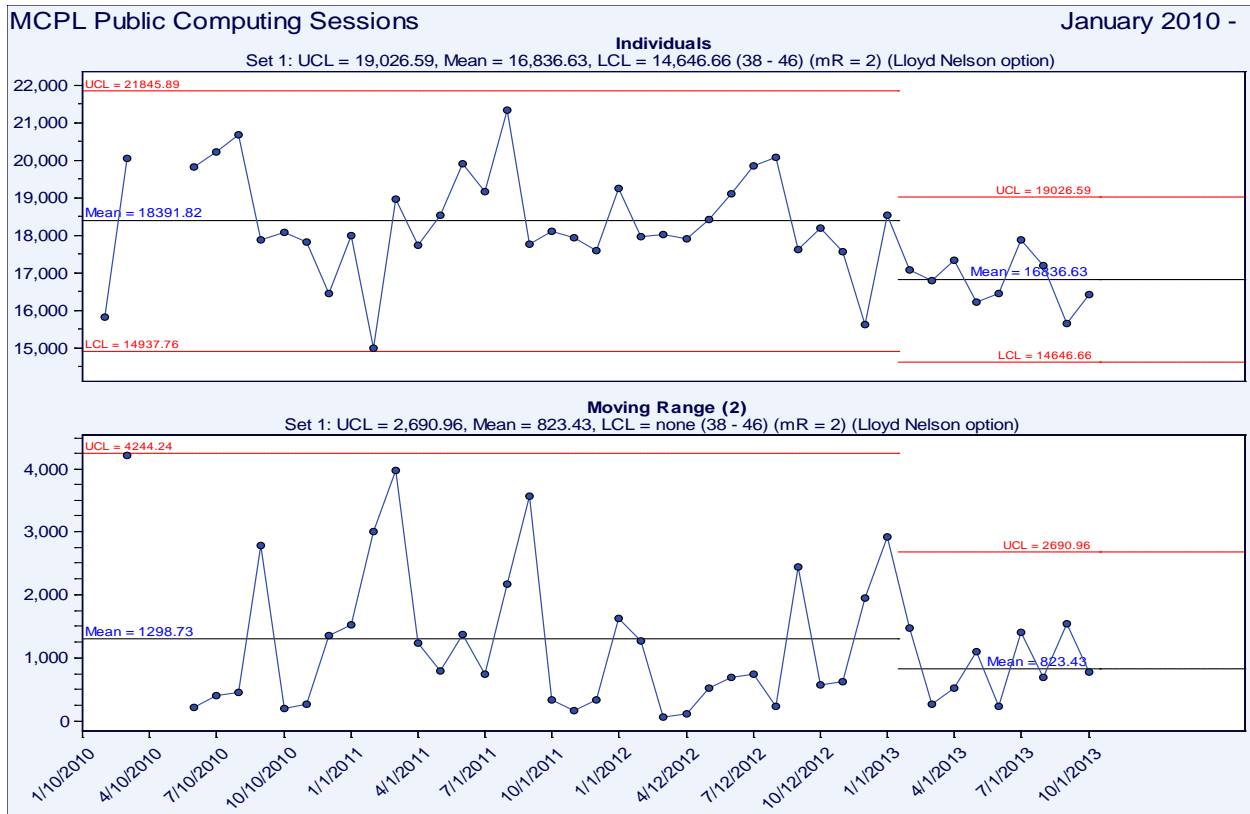
- Children's Services wrapped up first grade tours (12 classes, 408 kids). Two of the staff's favorite quotes from thank-you notes are directly in line with our goals for the program: "Dear Librarians, Thank you for showing us the Book Mobel. And tehing us what NON FIKXIN is and FIKXIN is. And shoing us war Diffrit Books are." And: "Dear Librarians. Thank you for showing the show with Shcrips, the tigre, it was sowe fuunny. But that is not the upoortin thing, this is thank you for shoing the chapter books." Needless to say, our hearts swell when we get this kind of feedback.
- The Ellettsville Branch has been in contact with the Edgewood Primary School and all the kindergarten teachers to prepare for the November kindergarten tours.
- Two Lego programs were a big hit at the Main Library in October. Christina Jones had 45 children at her monthly "Lego Workshop," and more than 100 parents and children stopped in to see the Hoosier Girls demonstrate their First Lego League robots on a Saturday afternoon.
- Ellettsville and Children's staff reviewed summer programming and services, evaluating the literacy goals of the program and deciding how best to proceed for 2014.
- The library team met with representatives from Lakeview and Tri-North to continue planning for library cards to be issued and distributed to all students.
- A new Math Homework Help for Teens at Ellettsville program was finalized, with a starting date of January 9, 2014. Chris Hosler created a description and contract for the Tutor Coordinator who will

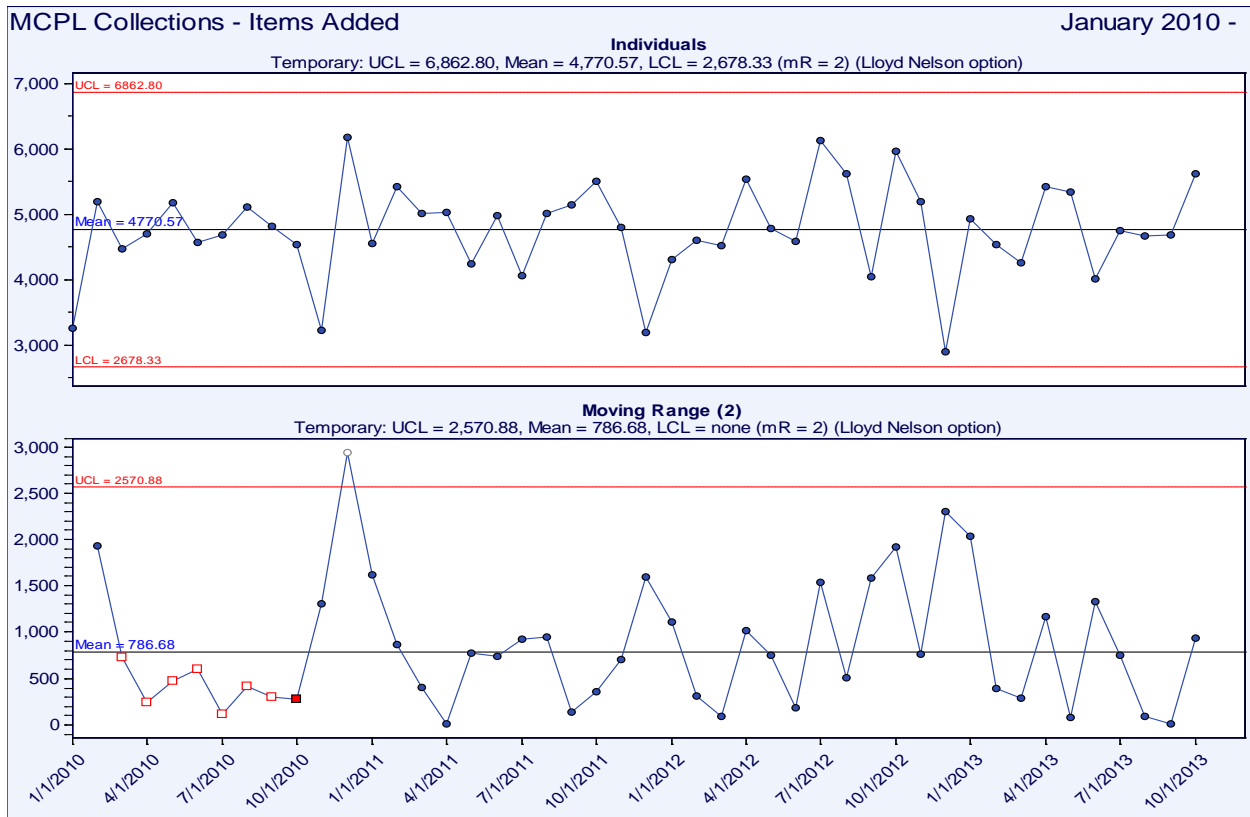
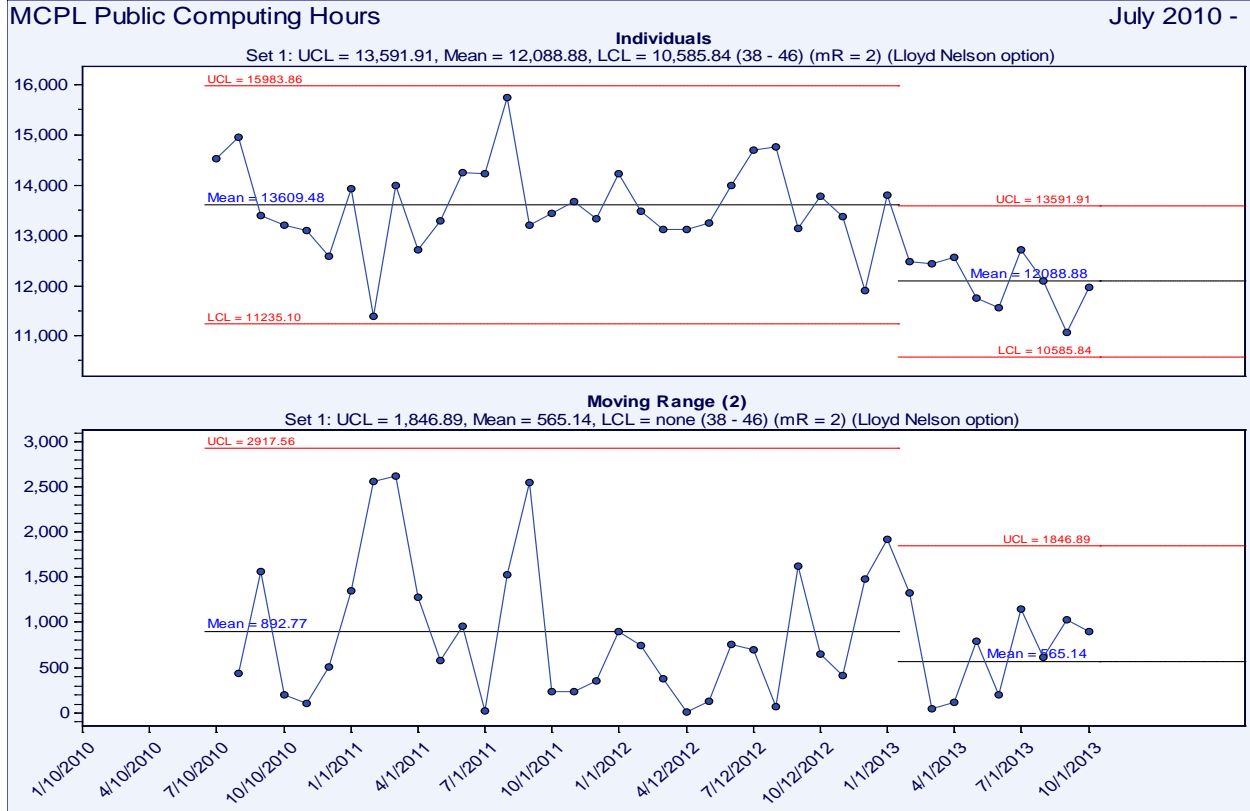
facilitate the program. Edgewood Junior High School will provide partner funding for the spring 2014 sessions of the program.

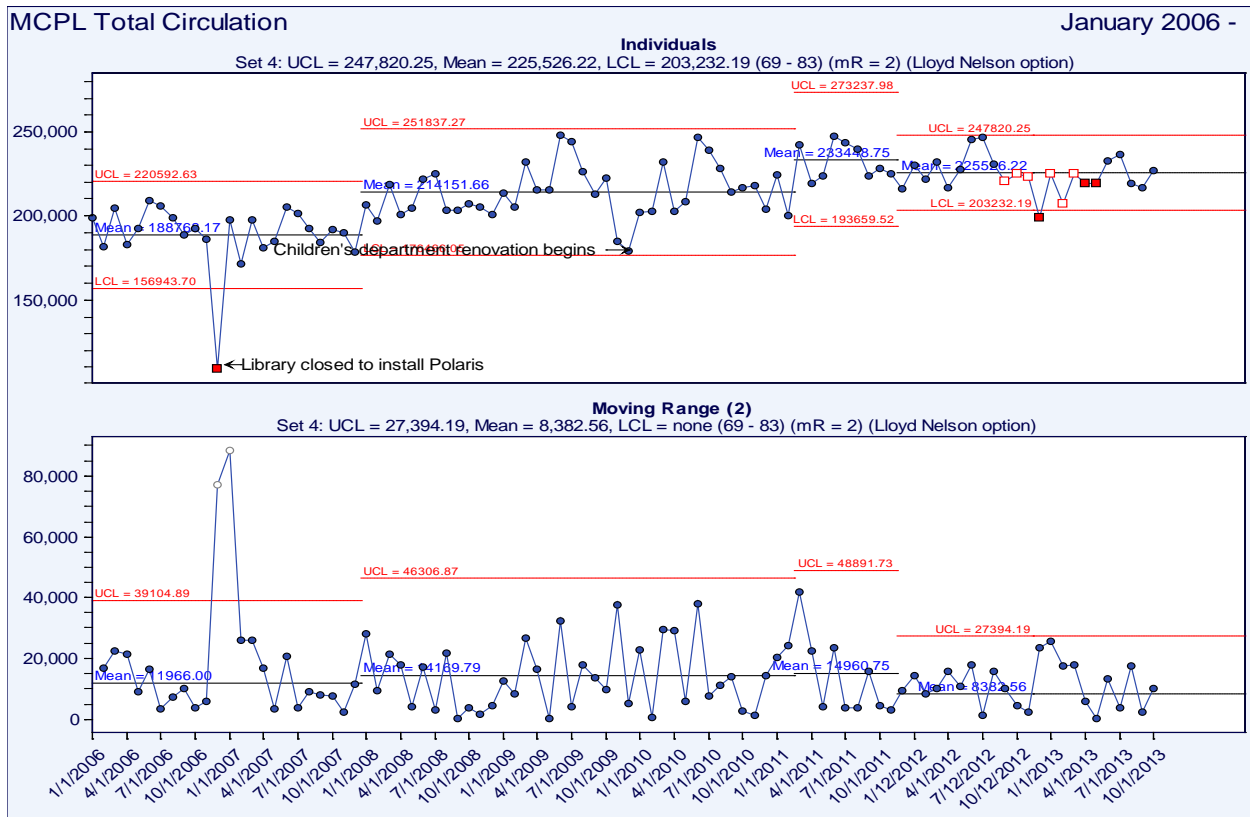
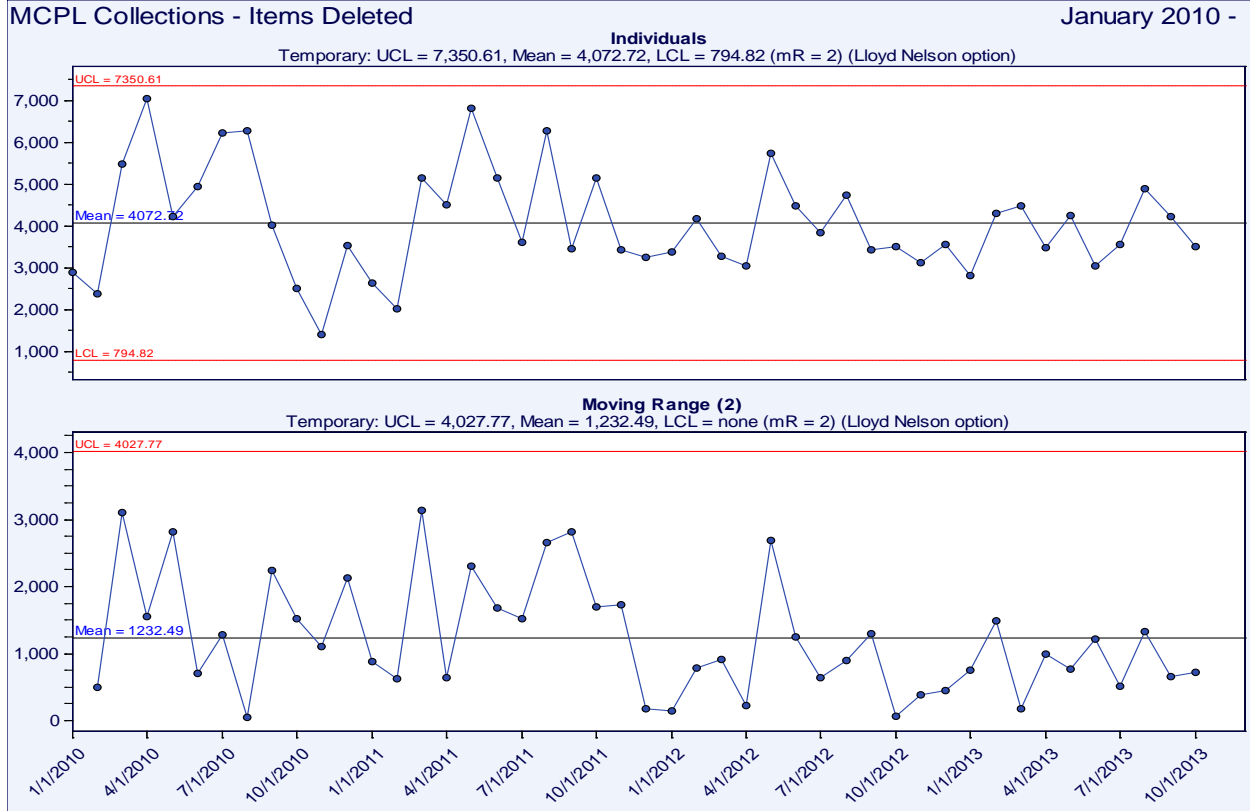
- VITAL welcomed 15 new English as a Second Language (ESL) tutors in October. Tutors complete 6.5 hours of training before they are matched with an ESL learner. Additional training occurs after the first month of match. Subsequent trainings are offered as well as individualized assistance in choosing resources, activities, and developing lesson plans that meet the individual learner's needs.
- VITAL tutors provided 337.5 hours of one-to-one tutoring to 87 learners in October; tutors also volunteered 23.5 hours facilitating English conversation and book groups.

1C. Serve as a community resource for digital literacy.

- Email from Marylou Brown, Meadowood Retirement Center: "You would have been pleased to be a fly on the wall yesterday at 4:00. We had 14 people, I showed them AirDrop... and we all shared contacts and pictures. It was a great show-and-tell session. Everyone had fun. We were making so much noise that people came in from other rooms to see what was happening... Holly is so pleased with how much she is learning... She has been asked by Joe to help him get started on a Kindle Fire he bought a year ago that he has yet to turn on. She said yes. She plans to call you for a one-to-one for herself and also for Joe."
- 49 individuals attended eight programs for patrons: "Microsoft Excel 2010 Basics," "Social Networking (3)," "Zinio," "Organizing/Editing Photos," "Microsoft Word 2010 Basics," and "Internet Basics" - and two open open-lab sessions presented by instructional designer Austin Stroud. He also facilitated ten one-on-one sessions with patrons on the topics of email (2), photo organizing/editing (2), WordPress, resumes/cover letters, Microsoft Excel 2010, music transferring between laptops, Facebook, and how to use a laptop.







1D. Support digital creativity.

1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats.

- Stephanie Holman completed the annual weeding of the children's fiction collection at the Ellettsville Branch.

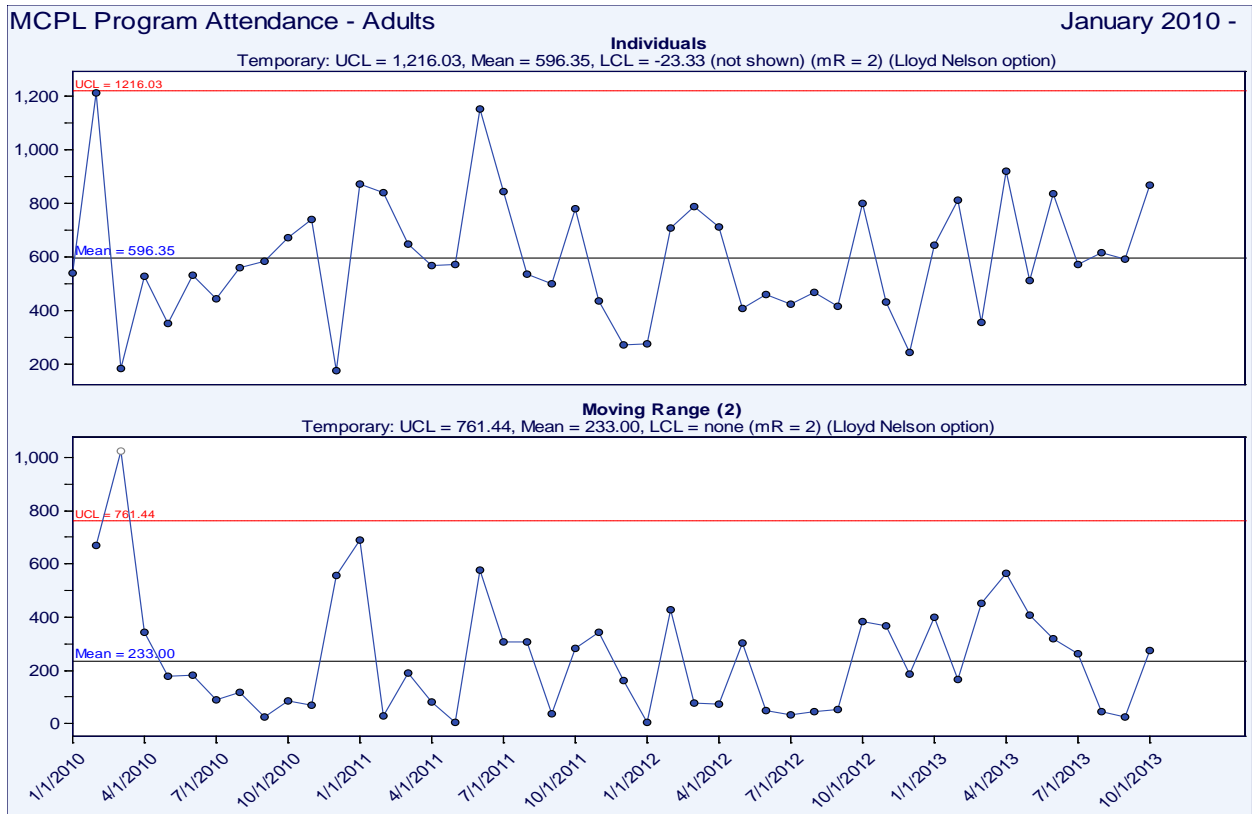
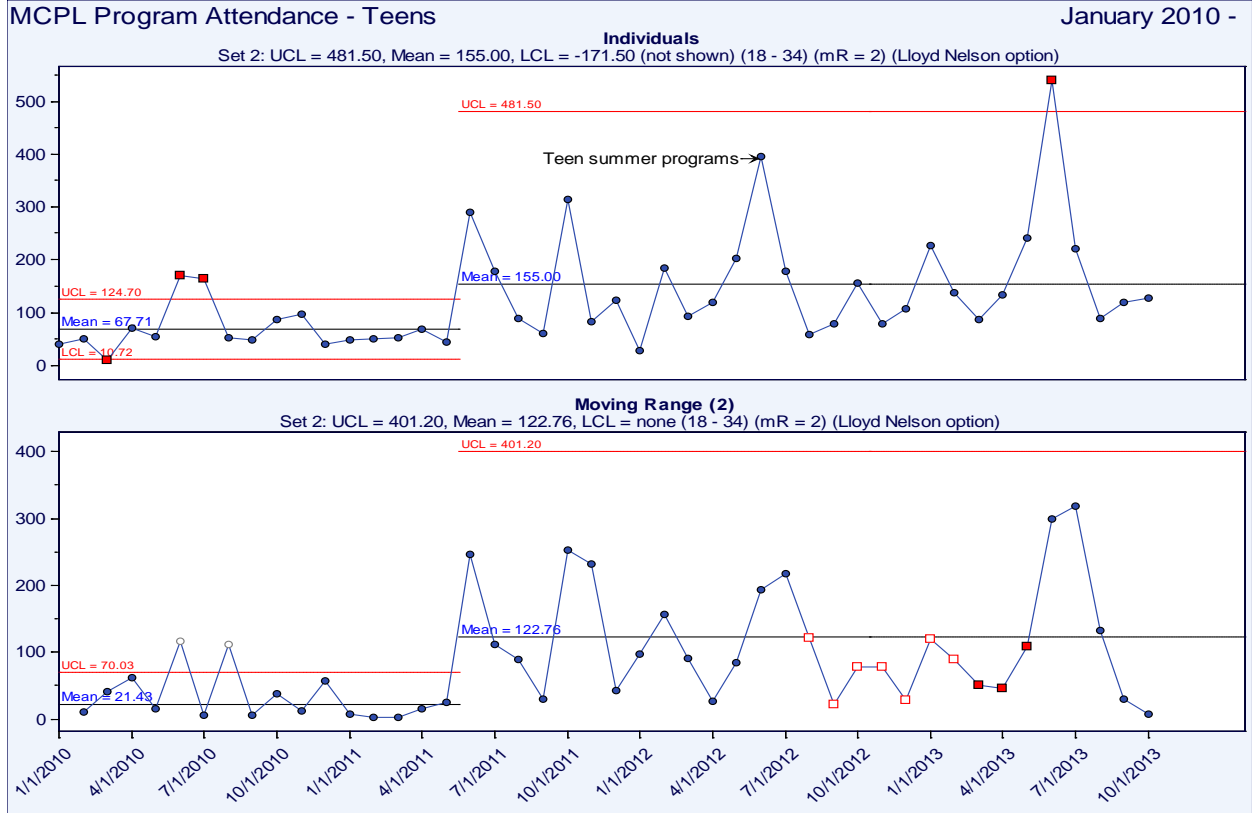
GOAL 2: Provide shared access to the world's information for free.

2A. Provide programs for teens and adults.

- Monroe County Money Smart Week, a partnership community wide effort to host programs related to financial stability, drew 136 participants to three different programs. WFHB and B97 hosted interviews to promote this week long event.
- Approximately 150 brave and bundled people attended the "Festival of Ghost Stories" held in Bryan Park. Thanks to the Bloomington Storytellers Guild and the City of Bloomington Parks and Rec department for continuing to be excellent partners! Stephanie promoted the Festival of Ghost Stories program on the WGCL radio show "Bloomington Review."
- Ten people participated in the Indiana Room "Ask Granny" class. The group happily filled out pedigree charts and family group sheets. Some realized they didn't know as much about their families as they thought. They plan will to work on recording more information about their families.
- Indiana Room librarian Luann Dillon and instructional designer Austin Stroud demonstrated four different programs and websites that people can use to input and upload their personal genealogy. The class looked at My Heritage, Ancestry.com, Roots Magic, and Legacy. All are free for either download or via a web site.
- State Library preservationist Bethany Fiechter presented a genealogy program on easy and inexpensive ways to preserve valuable photos and family documents at home. She covered Do's and don'ts for storage and showed several examples of sleeves, storage boxes, and folders that can be used at home. Seventeen people attended; several were interested in learning more about preserving and saving items electronically.
- District 10 Pro Bono and Maurer School of Law's Access to Justice Program attorneys hosted their annual Pro Bono Week celebration with "Lawyers in the Library." Patrons dropped in between 1-5 p.m. and received free legal help from volunteer attorneys. Support was provided by.
- Adult and Teen Services librarian Luann Dillon facilitated "Books Plus." A few people liked *Miss Peregrine's Home for Peculiar Children* by Ransom Riggs, a few disliked it, and some didn't finish or thought about not finishing. This lead to an interesting discussion among the eleven people attending.

2B. Increase community awareness of and engagement with the library.

- Josh Wolf presented storytelling workshops for two classes at the IU School of Education.
- Library Snapshot Day was a huge success. and the Friends of the Library volunteers interacted with many happy patrons.
- "Library Snapshot Day," organized by Bobby Overman with support from Michael Hoerger and the Communications and Marketing Department and Friends of the Library volunteers at Ellettsville and the Main Library, involved staff and community photographers. The snapshots will be very useful; one is already in use promoting an Ellettsville program in the winter program brochure. Approximately 1,000 patrons filled out surveys in the library on that day. Patrons loved the cartoonist and had fun posing for pictures in the photo booth.



- The Facebook team experimented with providing Reader’s Advisory services via the library’s Facebook page. They are looking forward to further incorporating this type of reader services through our Facebook pages.
- Adult and Teen Services librarian Chris Hosler attended a meeting with the Bloomington Afterschool Network to speak with providers of youth afterschool programs from Monroe County. He updated them on the upcoming renovation, spoke about the Youth Council, and highlighted the upcoming Math Homework Help program at Ellettsville. Chris will continue to attend these meetings.

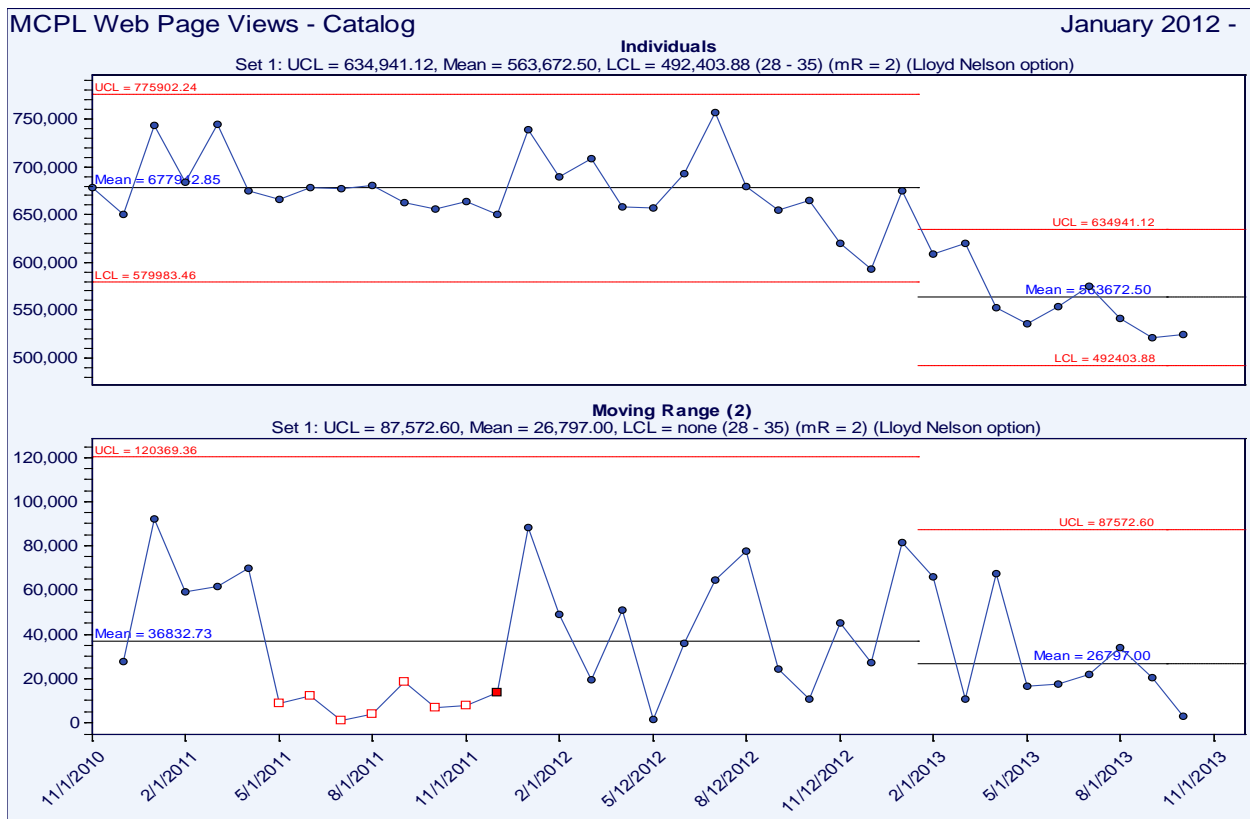
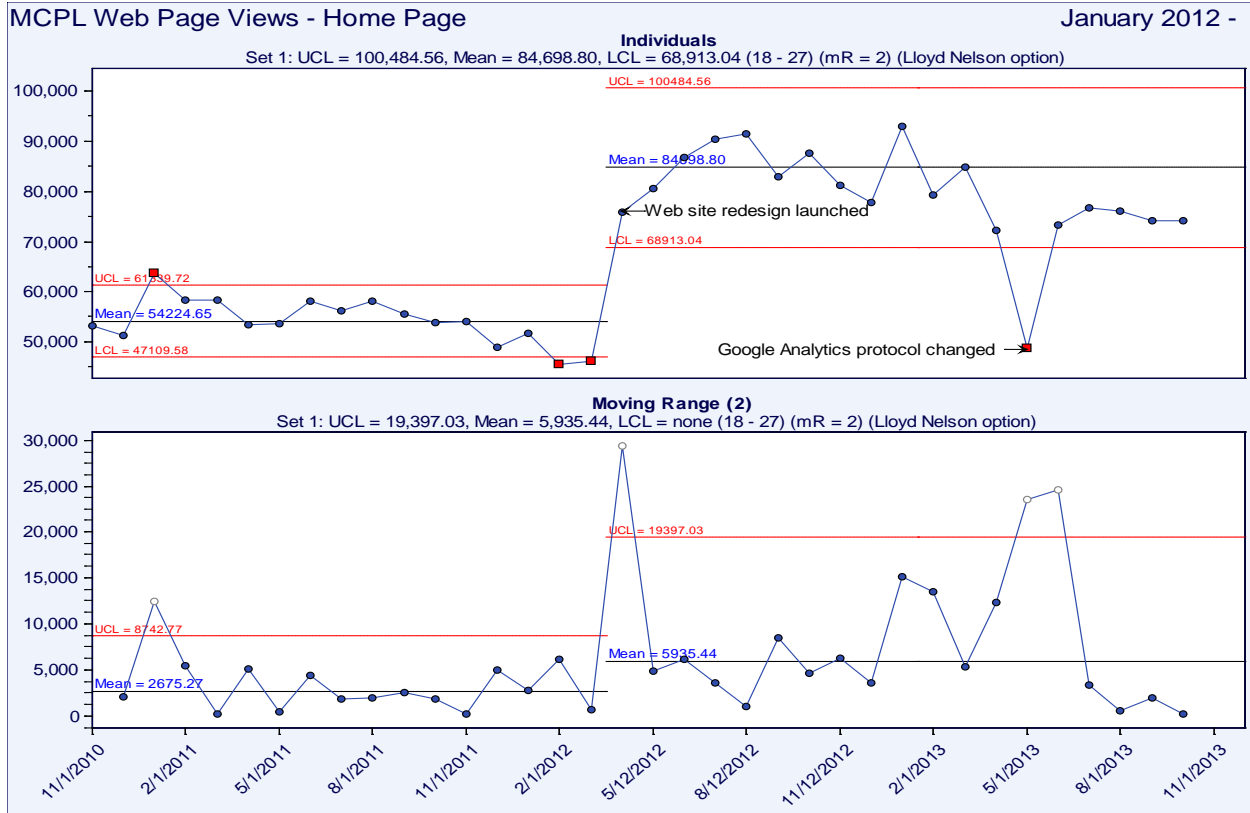
2C. Strengthen services for nonprofit organizations.

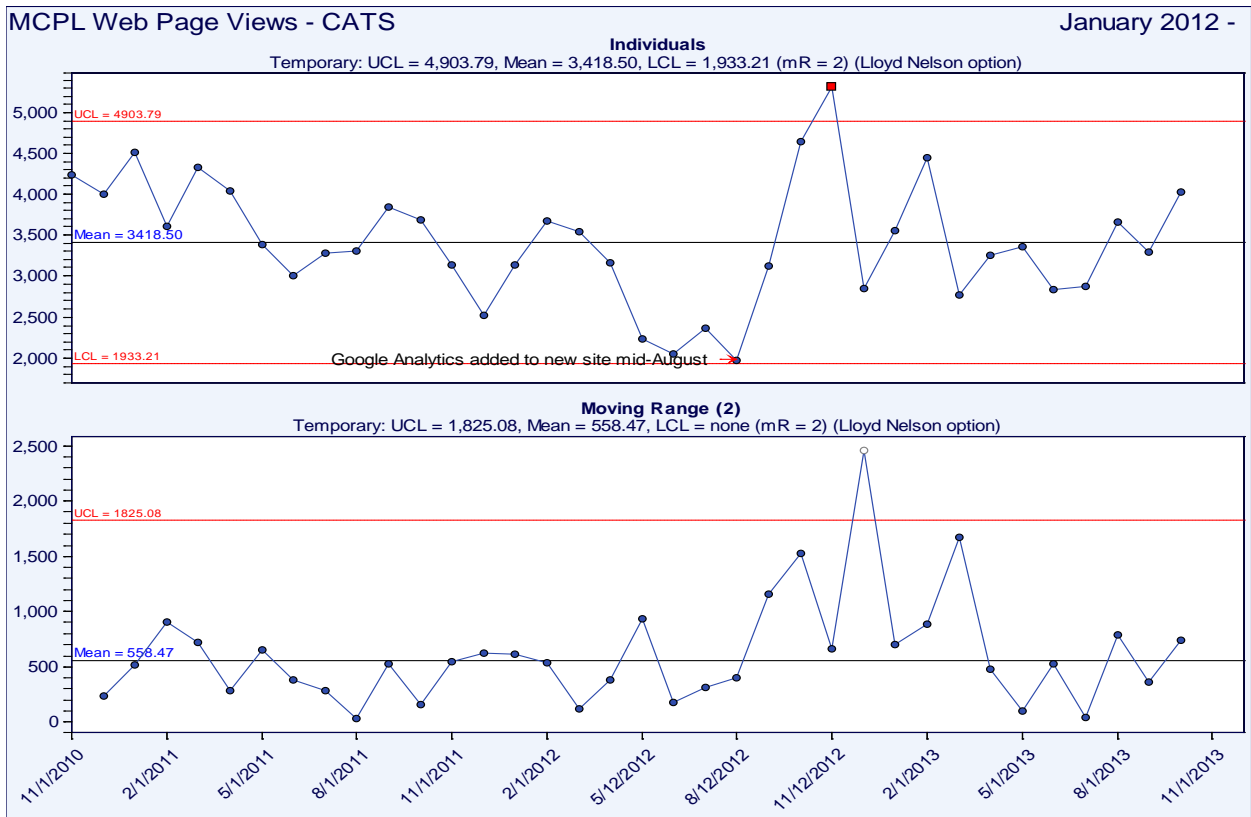
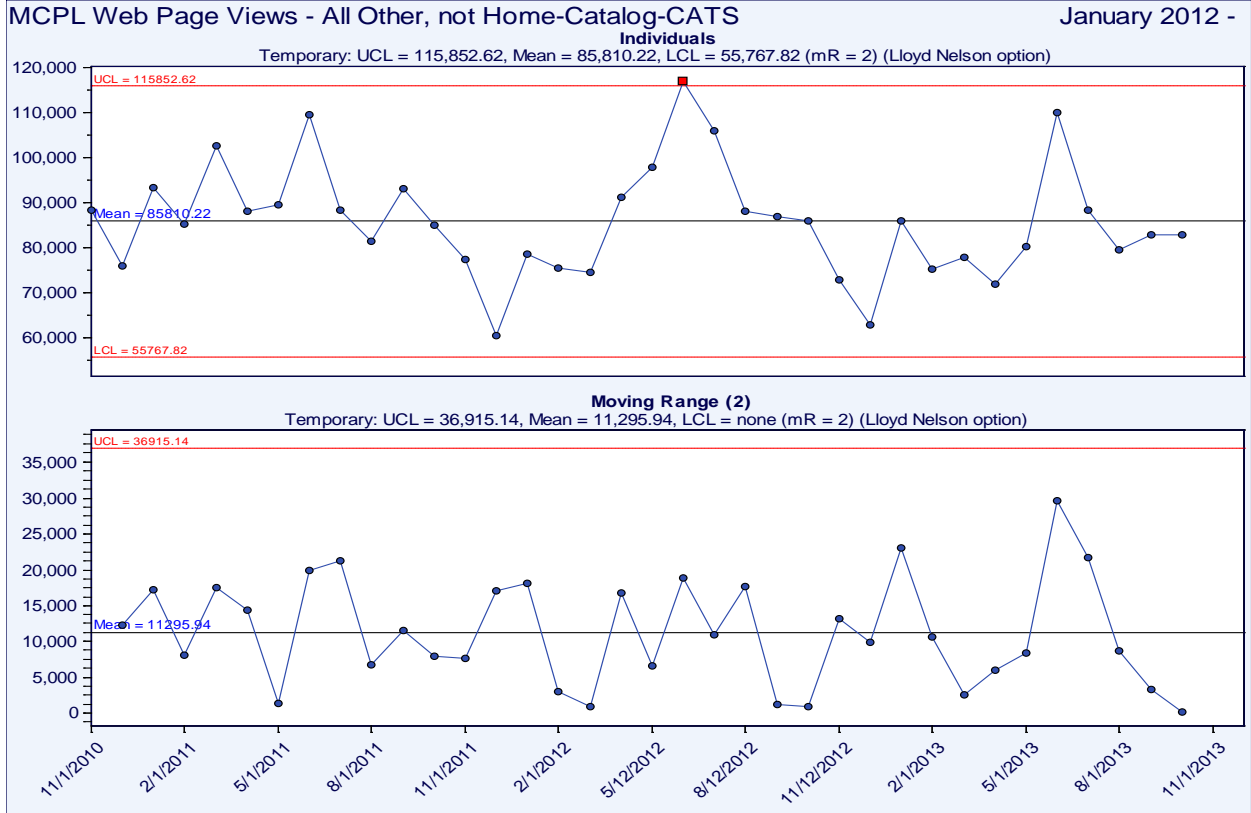
- Penny and Stephanie continue their work on Partners in Education (PIE) teams in the local schools. Penny learns about preschool initiatives at Early Childhood Center and Stephanie gets updates from Edgewood Intermediate, Edgewood Primary, and Stinesville school teams.
- Preparations are underway for the library to participate in providing Community Tax Assistance Programs. Mickey Needham and Sarah Bowman are serving on the United Way Committee responsible for organizing the community-wide assistance programs that begin in early 2014.
- Adult and Teen Services librarian Bobby Overman is volunteering with the Affordable Care Act Volunteers of Monroe County, a nonpartisan group focusing on informing county residents about options for health insurance under the ACA. As a partner, the library hosted an informational session and health insurance fair.
- The first Nonprofit Central Advisory Committee was held with eight attending. Coordinator Marc Tshida and Indiana Room coordinator Christine Friesel introduced the service and asked the committee two questions: What are we missing? How do we reach nonprofit board members?
- Tschida presented a workshop on finding funders through the Foundation Center.
- Indiana Room coordinator Christine Friesel presented a program for nonprofits on using the Monroe County GIS system.
- Marc Tschida, Bobby Overman, and Luann Dillon attended the Bloomington Volunteer Network’s Nonprofit Board Certification training program, held at the City.
- Nonprofit Central embarked on a six-week exploratory partnership with IU’s Serve IT program. Serve IT teams will be available at Nonprofit Central for walk-in IT support geared towards area nonprofit organizations, on Mondays from 3-5 p.m., Tuesdays 1–3 p.m., and Thursdays 2-4 p.m.

<i>October Meeting Rooms/Auditorium Use</i>		
Meeting Rooms	Main Library meeting rooms used	131
	Main Library auditorium used	17
	Main Library atrium	0
	Ellettsville Branch	16
	TOTAL MEETING ROOMS USED	164

2D. Continually refresh web content and improve usability based on principles of user-centered design.

2E. Increase technological infrastructure capacity to support increased digital focus.



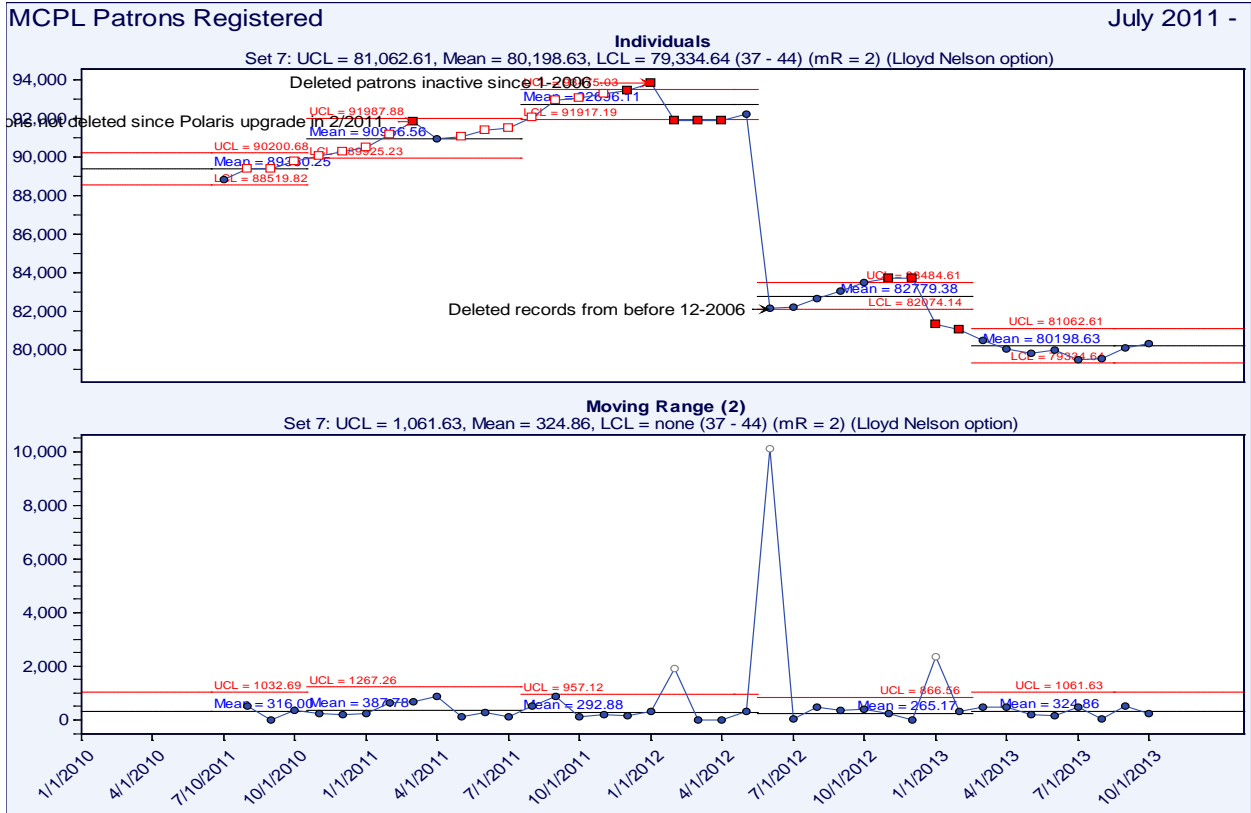
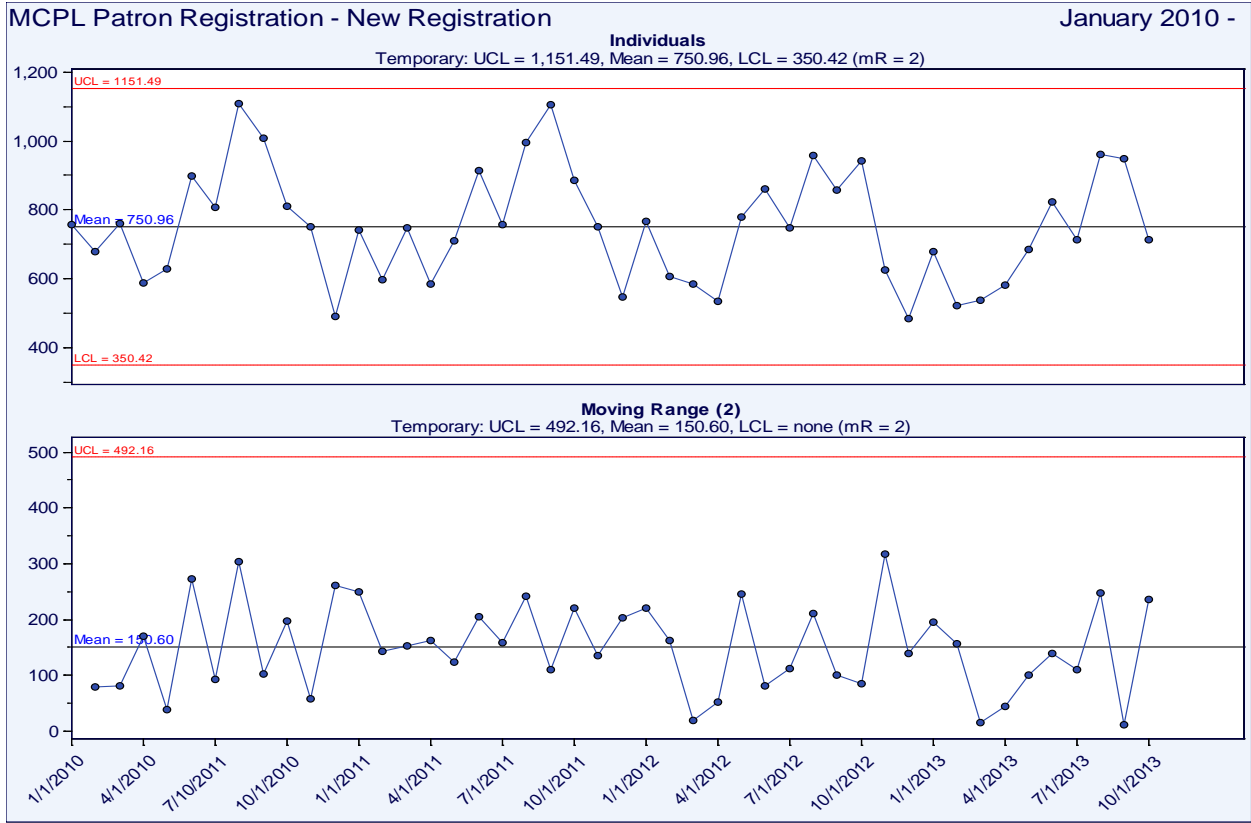


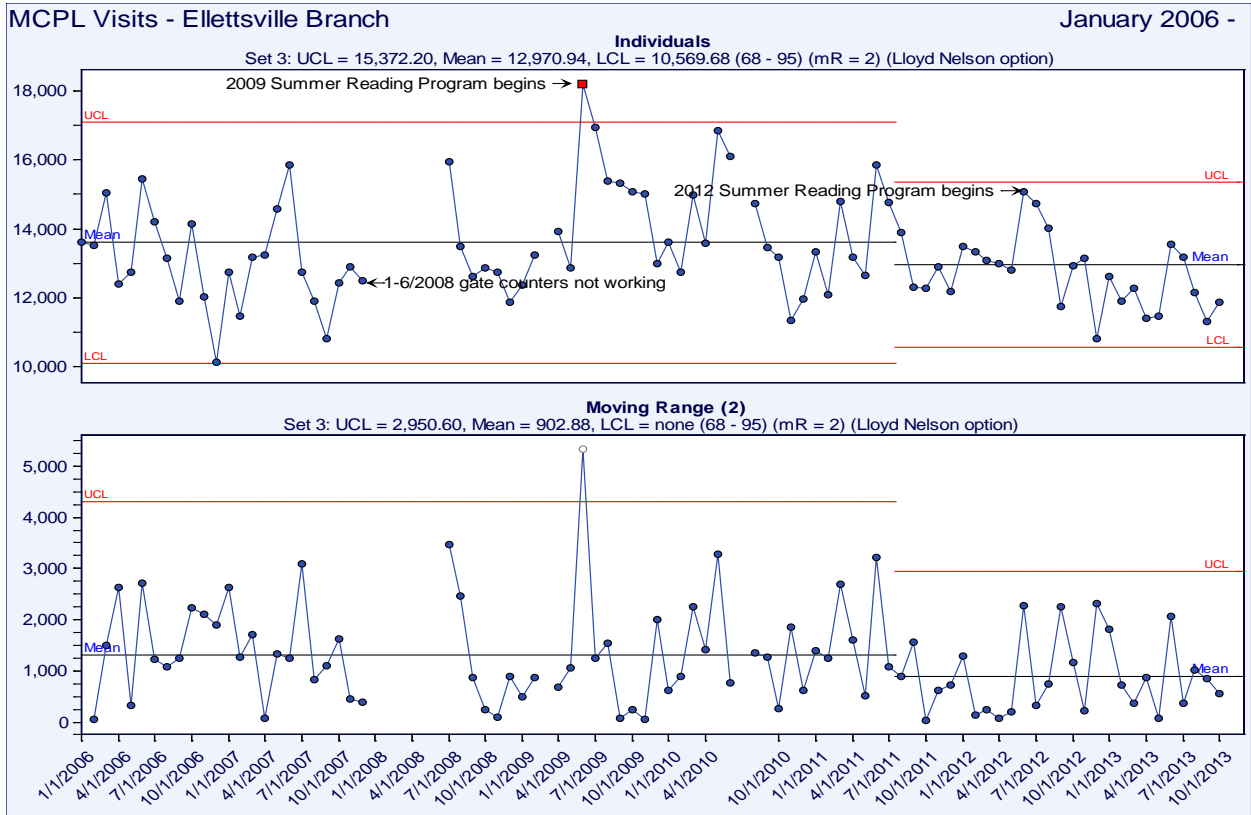
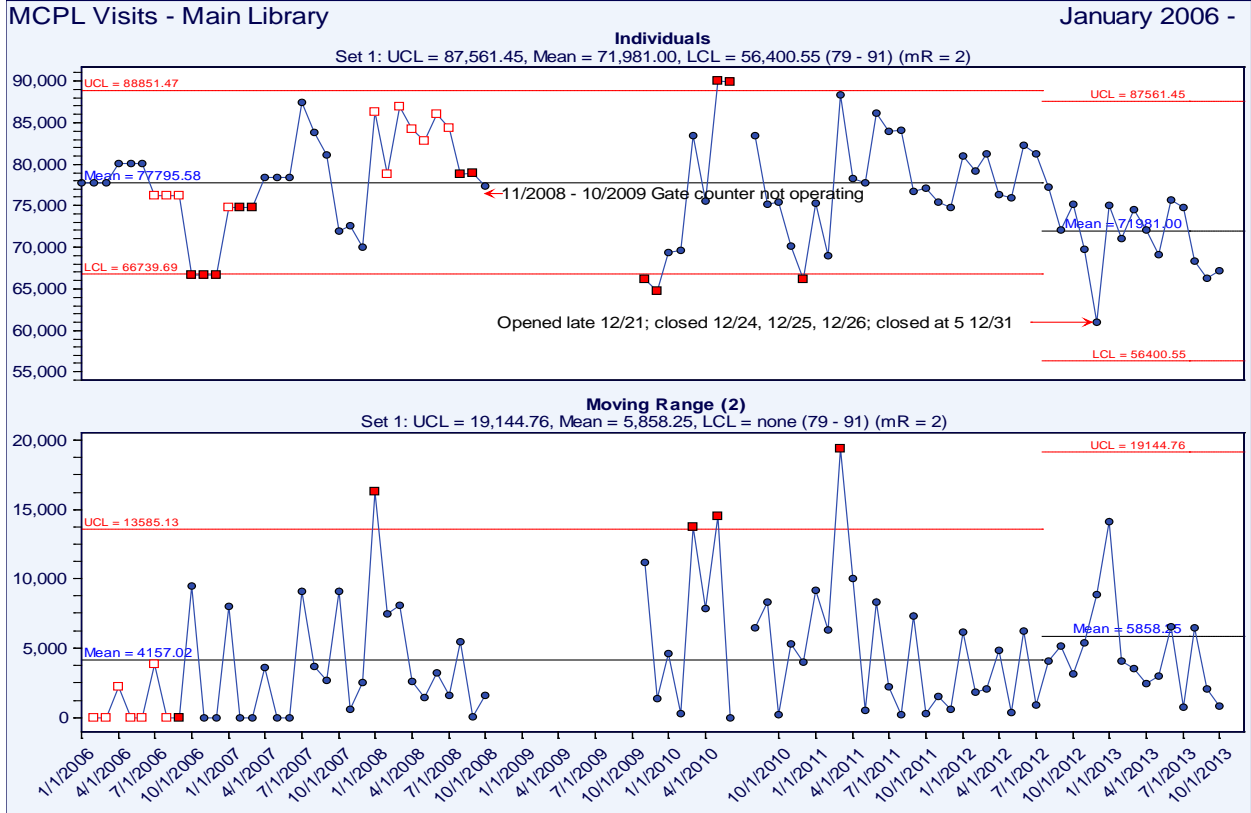
January Access		
Read It Off	Number registered	425
	Charges waived	\$417.98
	Number individuals with charged waived	55
	Number exiting program	24
Interlibrary Loan	Items loaned	258
	Items borrowed	21
Author Alert	Alerts placed	229

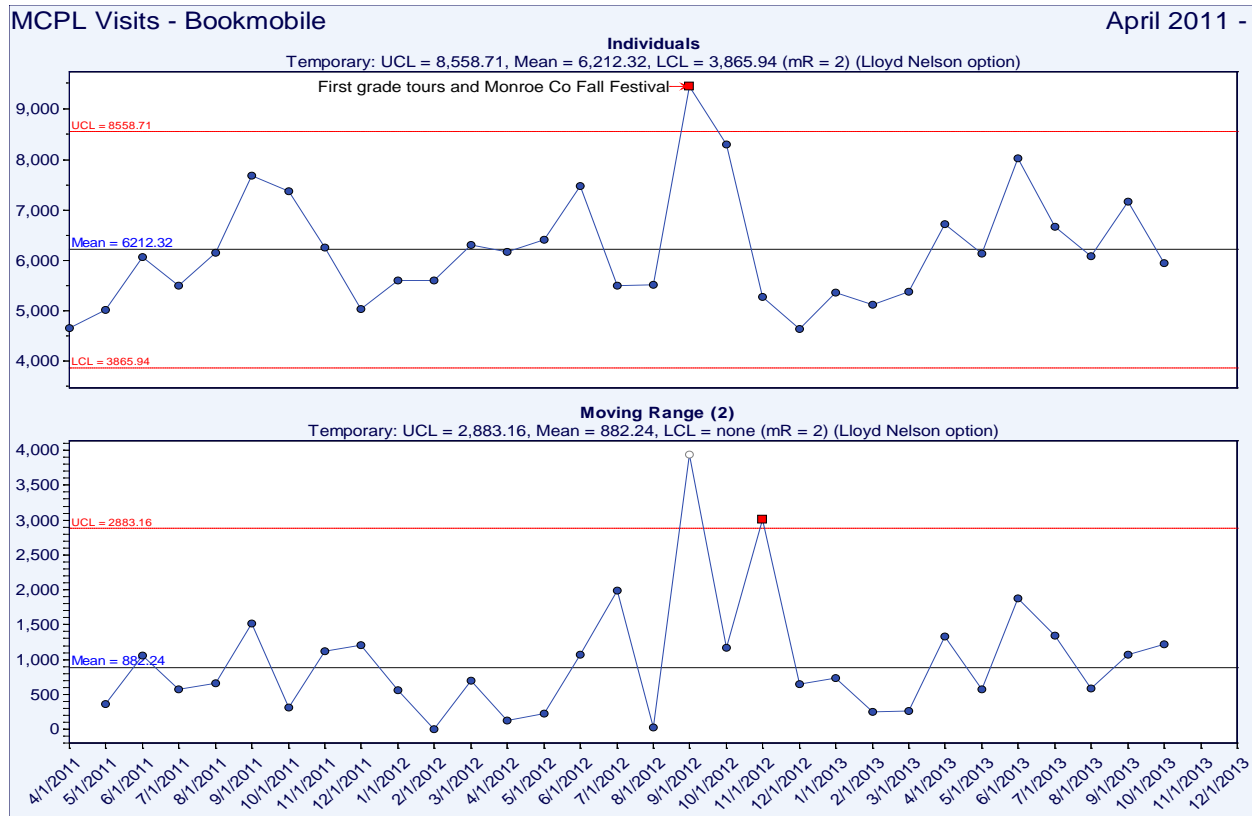
October CATS	
Government programs produced	32
Patron programs produced	155
Community programs produced	31
Public service announcements	6
Dubs delivered	118
Programs added to collection	218

- CATS non-governmental productions included the following; the *Bloomington Rotary Tuesday Luncheons with Patricia Wilson, Gwyn Richards, District Governor Tim Lee, and Elsa Marston Harik*; *A Community Conversation with Indiana Superintendent Glenda Ritz* sponsored by the Greater Bloomington Chamber of Commerce; *The Sea Recalls* performance of poetry was a multimedia experience featuring a reading by Bronislava Volkova, violin improvisations by Alexander Shonert and improvisational dance by Allana Radecki and Joanne Shank; *Justice John Paul Stevens Dissents!*, a monologue was written by local activist James Allison and performed by actor, violinist and school board member Lois Sabo-Skelton; *Affordable Care Act – Community Information Session*; *Active Aging Coalition* from Bell Trace Commons; *A Conversation About Iran with Lee Hamilton* from the Monroe County Public Library Auditorium, sponsored by Women’s International League for Peace and Freedom and the Just Peace Task Force of the Unitarian Universalist Church of Bloomington; *Festival of Ghost Stories* from Bryan Park; *Thrill the World Bloomington* from the Buskirk Chumley Theater; and the *Bloomington Council for Community Accessibility Annual Awards Ceremony* from Bell Trace.
- Local producer Lennon Beasley set a new record for completing CATS programs in a single month by contributing a staggering 127 programs during October. This monthly total easily surpasses the previous mark of 106 programs produced during the month of March 2012. Series that saw new installments include *Drum Studio* (113 programs), *Worship Celebration* (5 programs), *Inspirational Today* (5 programs) and *Lennon Beasley’s Drum Show* (4 programs). Also added in October just in time for Halloween were four new installments in the series *Basement Sublet of Horror*, produced by Gunther Dedmund.

GOAL 3: Provide high quality, personalized customer service.







3A. Provide quality customer service to increasingly diverse audiences.

- A compliment received by Ellettsville Branch: “It was our first time there, and my daughter and I love your library!” Have a great week! – Jonathan Nall

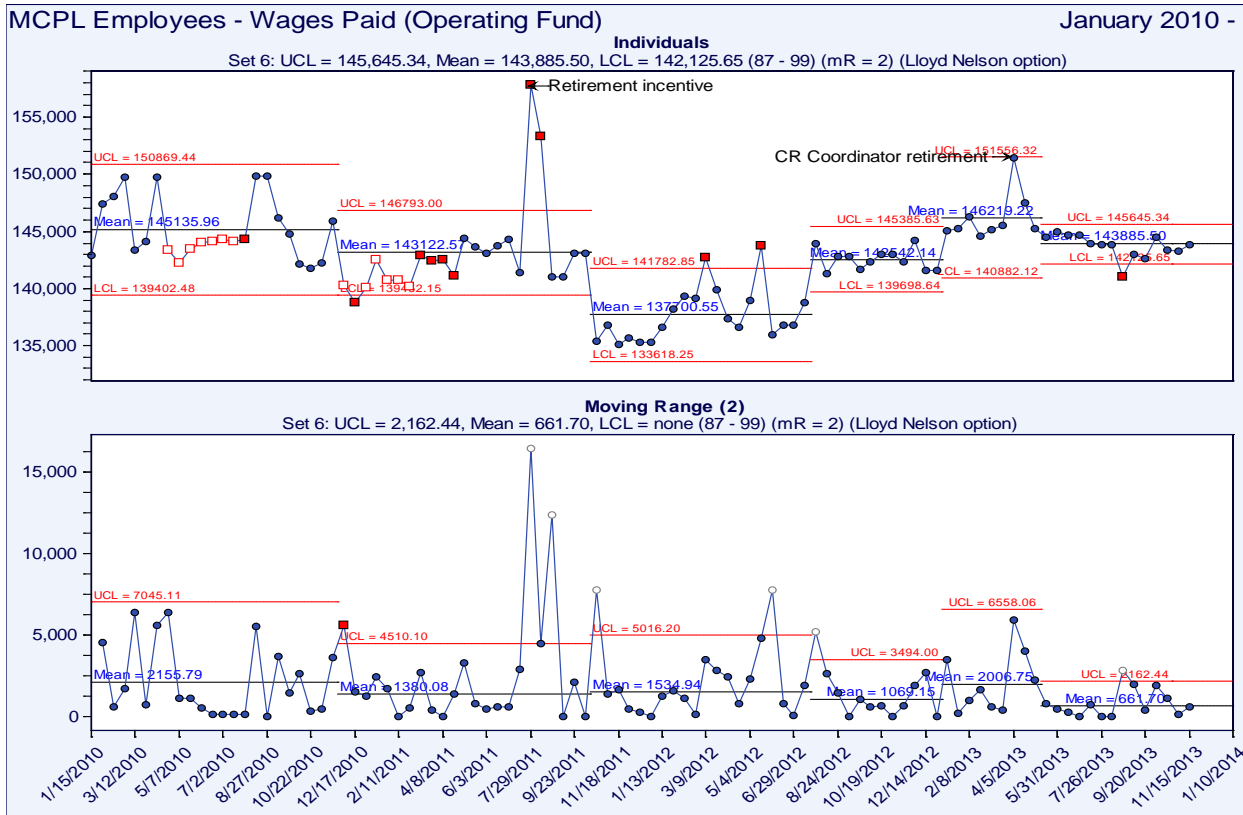
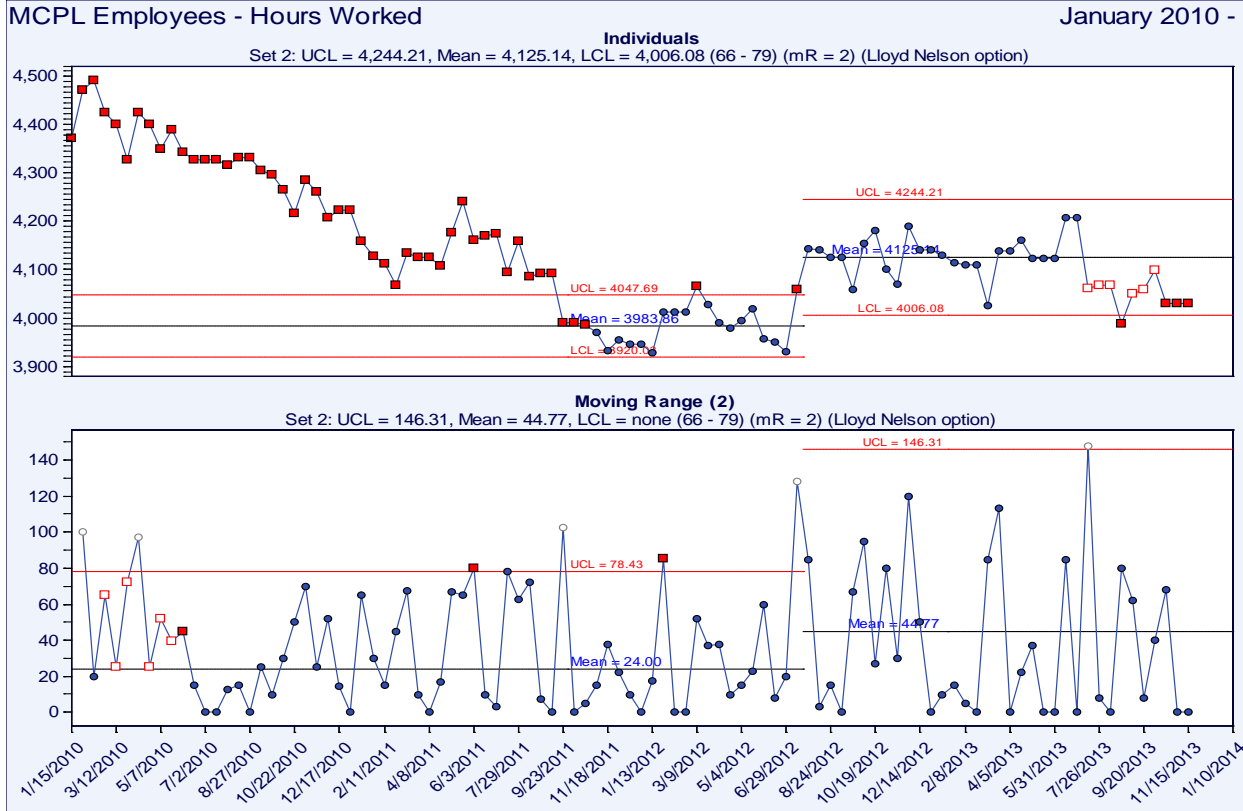
3B. Develop a unified communication strategy.

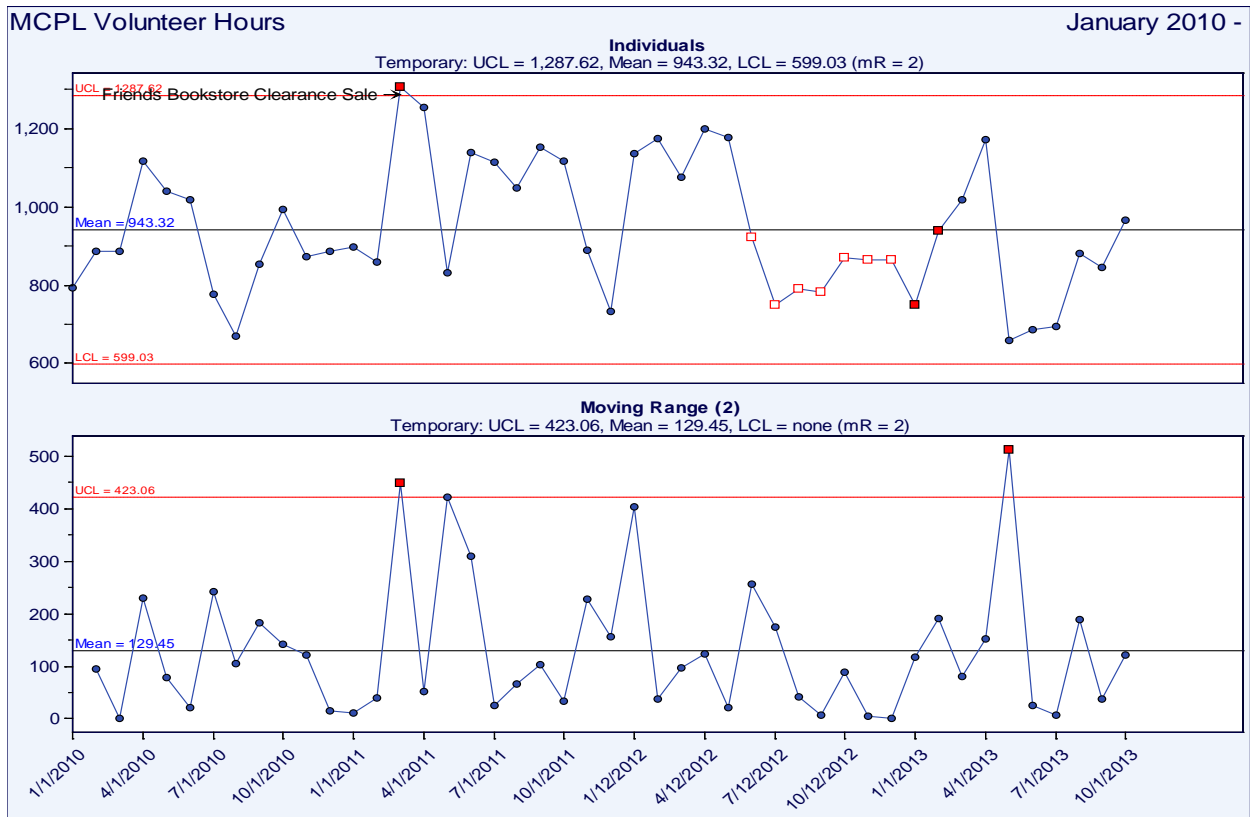
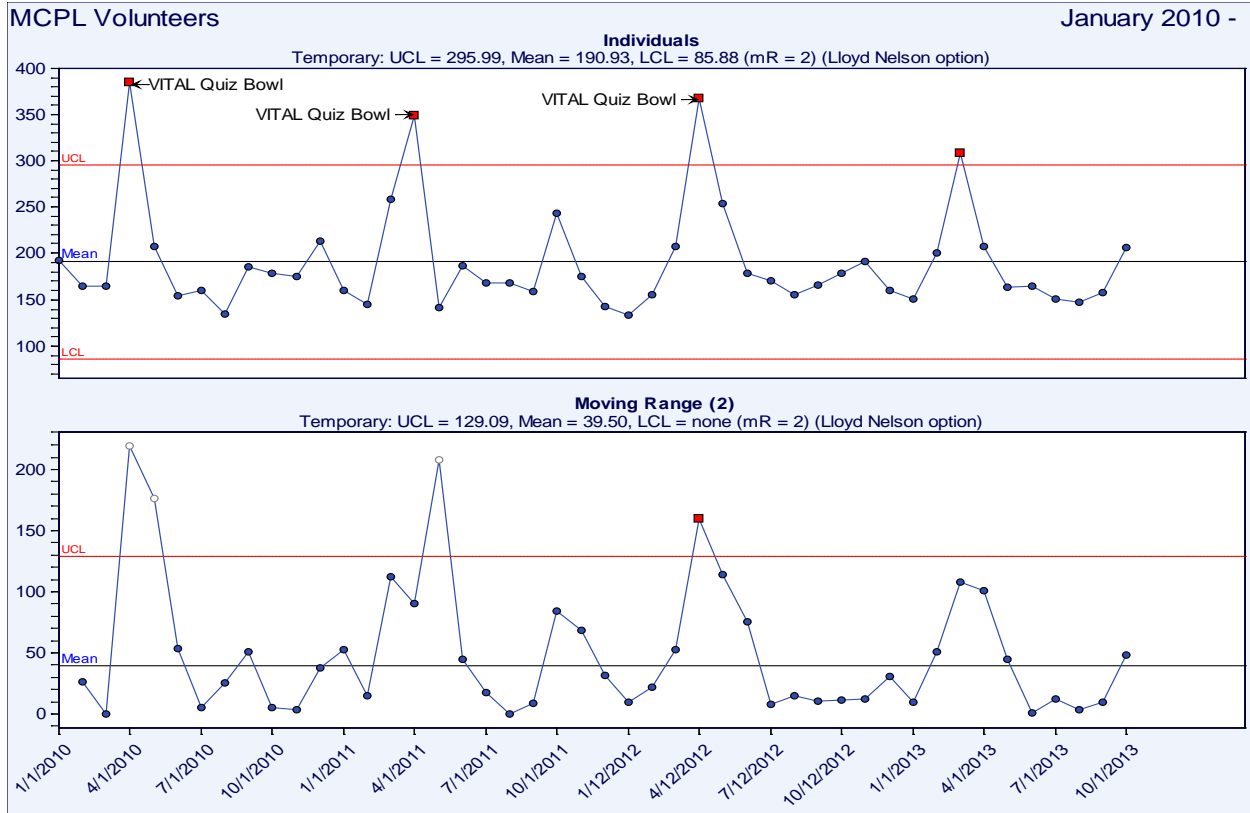
3C. Position auditorium as a valued local performance venue.

GOAL 4: Optimize stewardship of library resources.

4A. Recruit and retain quality employees.

- The Indiana State Library issued approval for the Library’s “Translations: International Fiction in English” to be presented for one Library Education Unit (LEU) by reference assistant Ryan Stacy.
- The Staff Development Committee launched the LInt staff development site, which provides a single location where staff can search for staff development opportunities, register for library- sponsored sessions, provide feedback and share with other staff, and track development activities.
- Instructional designer Austin Stroud presented on a panel at the 2013 Indiana Library Federation Conference on battling fear, uncertainty, and doubt with technology programming in libraries. Sara Laughlin participated in a panel of directors and trustees about director-trustee relationships.
- Kyle Wickemeyer-Hardy and Marilyn Wood attended the South Central Indiana Human Resources Association presentation of “The New ‘Interactive Dialogue:’ ADA/AA Disabilities, Reasonable Accommodations, and the Core Concepts of Communicating with Covered Employees.”





- Adult/Teen Services manager Steve Backs and librarian Chris Hosler visited three libraries in the Chicago area - Gail Borden Library in Elgin, Arlington Heights Memorial Library, Schaumburg Public Library, and Evanston Public Library – to learn about Teen Centers and Digital Creativity.
- Adult/Teen Services manager Steve Backs attended a two-session workshop on programming with Arduino, presented by library partner Bloominglabs.
- Christine Friesel was admitted to the Daughters of the American Revolution (DAR) in October after a rigorous application showing proof of lineage with genealogical documents. Now that she understands the organization and application process, she will be a resource for genealogists and for the local chapter. She will also attend the “brother” organization, Sons of the American Revolution, to support their work and understand their information needs as well.
- Director Sara Laughlin and library staff welcomed groups from three libraries during October: Jeffersonville-Jefferson Township (IN) Public Library, Normal (IL) Public Library, and Avon-Washington Township (IN) Public Library. Meanwhile, she and Marilyn Wood traveled to Evansville-Vanderburgh County Public Library to meet with director Marcia Au and administrative team.
- The library's annual Staff Day on October 24 included a keynote address by Zachary Benedict on the library as “third place,” concurrent sessions, a tour of the library, recognition for employees, as well as breakfast provided by the Staff Association, lunch by the Friends, and the traditional late-afternoon ice cream treat. No one went away hungry – for food or ideas.
- Sara Laughlin chaired the fall meeting of the ASCLA Executive Committee in Chicago.

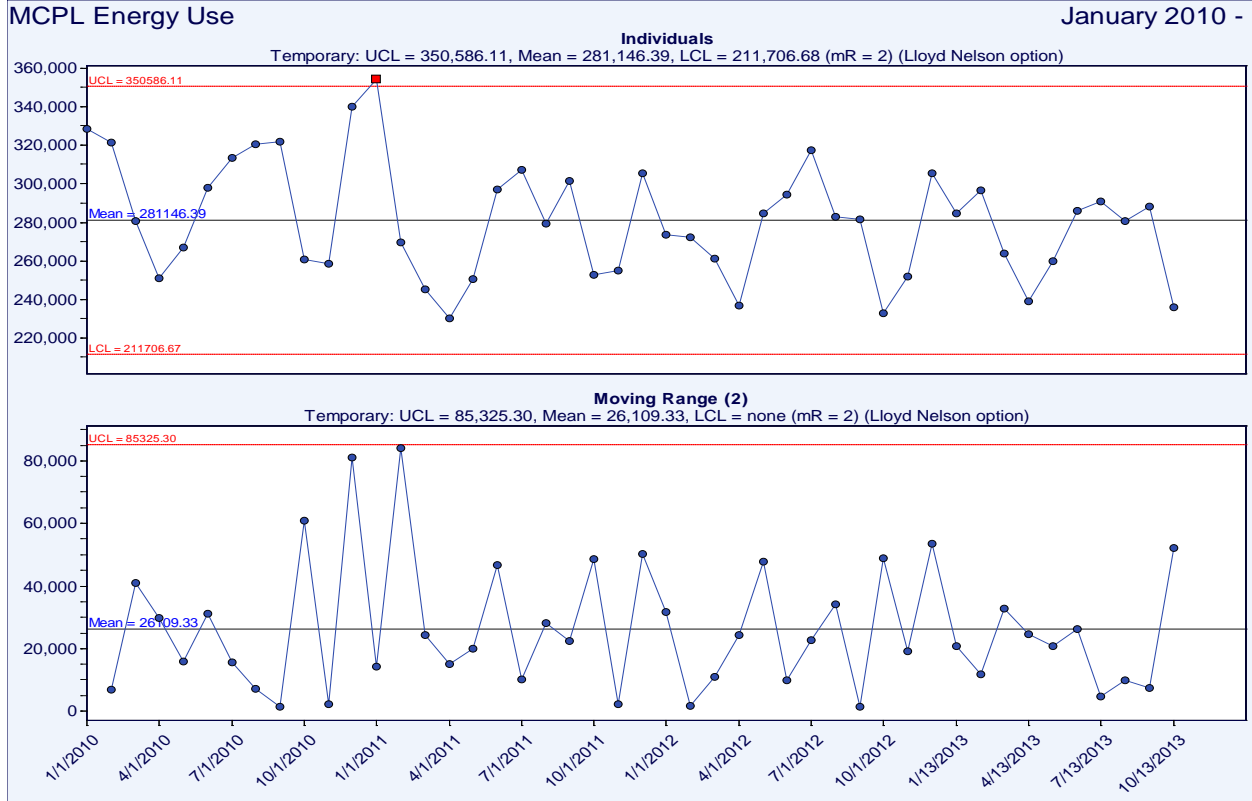
4B. Assure adequate, stable funding for library operations.

- The library was invited by the Community Foundation of Bloomington and Monroe County to submit a follow-on proposal to continue funding for Nonprofit Central.
- At the request of State Farm Insurance, Mickey Needham submitted a request for \$1,000 to fund Ellettsville's Math Homework Help for Teens which is scheduled to begin in January 2014.
- 2013 Eugene & Marilyn Glick Indiana Authors Award/Regional Author Winner James H. Madison selected the library as his hometown public library grant recipient. The Friends received \$2,500 for the Children's Endowment Fund, in honor of Jim's grandchildren Kaitlin, Anna, James, and Whitney.
- Sara Laughlin and Marilyn Wood attended the Indiana Library Federation Legislative Update.

4C. Maintain library facilities.

- Gary Lettelleir and Marilyn Wood continued to meet with Architects Christine Matheu and Kris Floyd and several Library departments to go over schematic designs and to gather additional feedback and ideas for renovations.

4D. Improve stewardship of library assets and records.



**Resolution Honoring St. Charles Boy Scout Troop 170,
Scoutmaster Daniel Winter, and
Scouts Adam Baker, Alek Knapowski, Gino Regoli, and Harrison Wager-Miller**

WHEREAS, St. Charles Troop 170 has long been active in encouraging young men to become engaged in the community through service projects; and

WHEREAS, the Monroe County Public Library has benefitted from Troop 170's community engagement through four recent Eagle Scout projects, with Scouts Adam Baker, Alek Knapowski, Gino Regoli, and Harrison Wager-Miller, under the leadership of Scoutmaster Daniel Winter; and

WHEREAS, the new landscaping installed at the Library includes native plants that are drought-resistant and attractive to birds; and

WHEREAS, the landscaping will dramatically improve the streetscape on Kirkwood Avenue and other streets surrounding the library, which are highly visible and heavily used, and will continue to grow and add interest over many years;

NOW THEREFORE, the Board of Trustees of the Monroe County Public Library expresses its thanks and appreciation to the Scoutmaster Winter and Scouts Baker, Knapowski, Regoli, and Wager-Miller for a job well done.

Resolved this 20th day of November, 2013.

Agreement

This Agreement between Monroe County Public Library (“Library”) and Bloomington Public Transportation Corporation (“BT”) made and entered into this _____ day of _____ 2013.

NOW THEREFORE, Library and BT agree as follows:

- 1) BT agrees to provide access to all Library employees to all BT fixed routes upon presentation of a valid Library-issued employee photo identification card. The BT bus operator or supervisor may examine the Library photo identification card to ensure validity. Library employees who do not present valid Library photo employee identification card shall be required to pay the appropriate cash fare for their trip. The Library agrees to strictly control and manage the issuance of Library photo employee identification cards so as to ensure that only current Library employees will possess such cards for passage on BT buses.
- 2) BT bus operators shall daily record the number of one-way passenger trips made by Library employees. This data shall be used by BT to calculate compensation to be made by the Library to BT.
- 3) Library agrees to reimburse BT for the provision of one-way passenger trips to Library employees at the rate of \$0.75 for every one-way passenger trip. Total compensation made by the Library to BT for employee one-way passenger trips shall not exceed \$9,000 in the first one-year period.
- 4) BT shall report the number of Library employee one-way passenger trips to the Library on a quarterly basis.
- 5) Library agrees to pay BT within 30 days following receipt of invoice from BT for Library employee one-way passenger trips.
- 6) The term of this agreement shall be for one year commencing January 1, 2014 and ending December 31, 2014. This agreement shall automatically renew at the same terms and conditions unless either party notifies the other of its intention to terminate or renegotiate with at least 30 days advance notice.
- 7) This agreement shall be subject to the appropriation of funding by the Monroe County Public Library Board of Directors.

BT and Library certify that they are enrolled in the E-Verify program and have verified the work eligibility status of all newly hired employees through the E-Verify program, unless the E-Verify program no longer exists, and that signing this contract serves as an affidavit affirming that the parties does not knowingly employ an unauthorized alien.

BT and Library affirm by their signatures that they are in compliance with Indiana Code 5-22-16.5 et. seq., and do not knowingly engage in investment activities in Iran by providing goods or services worth \$20,000,000 or more in value to the energy sector of Iran.

In Witness Whereof, the parties hereto have set their hands and seals as of the date set forth below.

Bloomington Public Transportation Corporation

Monroe County Public Library

By _____

By _____

Attest: _____

Attest: _____

Date: _____

Date: _____

PARKING FOR EMPLOYEES

rev 11-08-2013

The Library is faced with new challenges in finding parking for employees in downtown Bloomington. Three things have changed:

1. Parking meters are now active from 8 a.m. to 10 p.m., Monday through Saturday.
2. The City has reached the limit of 75 Zone 4 permits it can issue to the Library and other businesses on Kirkwood.
3. Old National Bank is proceeding with the sale of the lot on Fourth Street which the Library has leased for employee parking.

MCPL employee policy 5.0 Working Conditions, Section 5.02 Staff Parking says:

“MCPL strives to maintain high levels of patron access to all library facilities. To assist in these efforts, staff who are on duty shall not park in the library parking lot when the library is open to the public.

“Staff working at or calling at the Ellettsville facility while on duty shall park in the lot north of the branch library.

“MCPL may subsidize parking for regular employees as the annual budget permits.”

In the context of the more difficult parking environment and personnel policy 5.02, the Library proposes to implement new parking options, effective January 1, 2014.

The options:

- give employees more flexibility in choosing whether and where to park,
- include a new bus pass program with Bloomington Transit, paid by the Library, and
- limit the Library’s costs to approximately the current level of expenditure.

Parking options in the new plan are outlined in the chart below and include:

- Non-reserved parking in a City garage (4th & Walnut or 7th & College, depending on availability),
- Reserved spaces in the 6th & Lincoln lot,
- Zone 4 permits for parking on the residential streets north of the library, and
- Bloomington Transit bus passes paid by the Library

The Library will pay the entire cost of a bus pass for employees’ use in traveling to and from work and will continue to subsidize employee parking, as outlined in the chart below.

Employees will share in the cost of parking. The Library will deduct the employee portion of the cost on a per payroll basis. When an employee leaves the library, the Zone 4 permit will be collected and transferred to another employee.

Option 6: Library and Employee Contributions and Costs

This version gives employees maximum options. Library/Employee contributions are based on actual cost, library budget, preference availability, and cost incentives for part-time and full-time staff.

Transportation and Parking Options	Parking Location Availability	Cost per year	Total Cost	Employee Annual Contribution/ per permit	Total Library Cost w/ contribution and all spaces reserved by staff
FT Garage*	20	\$ 480.00	\$ 9,600.00	\$ 75.00	\$ 8,100.00
PT Garage*	15	\$ 300.00	\$ 4,500.00	\$ 50.00	\$ 3,750.00
6th & Lincoln	31	\$ 684.00	\$ 21,204.00	\$ 171.00	\$ 15,903.00
Zone 4**	50	\$ 75.00	\$ 3,750.00	\$ 75.00	\$ -
No permits needed*	40				
Bus Pass*** (rides per year)	12,000	\$ 0.75	\$ 9,000.00	\$ -	\$ 9,000.00
24 hr libr vans (6th & Lincoln)	3	\$ 912.00	\$ 2,736.00	\$ -	\$ 2,736.00
TOTAL employees	156		\$ 50,790.00		\$ 39,489.00

*Number of spaces needed based on current estimates.

**Limit of 50 permits, as designated by City of Bloomington ordinance.

***Per contract with Bloomington Transit, the library is permitted a maximum expenditure of \$9000 per year. Each one-way ride costs \$0.75, resulting in an annual maximum of 12,000 rides .

Assumptions:

All currently held library spaces (34: 31 for employees and 3 for library vehicles) in the 6th & Lincoln lot are reserved spots (6:00am - 6:00pm).

Parking location assignments are based on a combination of staff members' preference ranking, mobility/health considerations, work-related transportation needs, evening/night work shifts, and seniority. A waiting list will be referenced should employees' choices exceed availability. Options may fluctuate as turnover occurs.

rev 11-13-2013

Proposal to Provide Engineering for Library Chiller Replacement

From: Tom Durkin [<mailto:TDurkin@dvpe.net>]
Sent: Wednesday, November 06, 2013 4:55 PM
To: Mark Mobley
Cc: Keith Cecil
Subject: RE: chiller replacement

Per your request, see answers below in bold.

In addition to the basic design, we would prepare plans and specifications and all of the paperwork necessary for competitive bidding of the work. We would act as your agent during the bidding, award and construction process and do a commissioning check-out at the end of the job. This is basically the full scope of services spelled out in a standard AIA contract with the additional commissioning work for free.

We do not charge for extras such as mileage or phone calls. The only additional costs to the Library would be fees for state and city review of the project, if required, and the cost for printing plans and specs for contractor use.



**Thomas H. (Tom) Durkin, PE, LEED-AP
ASHRAE Fellow**
Durkin & Villalta Partners Engineering
8440 Woodfield Crossing Blvd. Suite 175
Indianapolis, IN 46240
Office: (317) 472-3883
Mobile: (317) 402-2292
Fax: (317) 472-3884
Direct: (317) 224-1117

From: Tom Durkin
Sent: Tuesday, October 22, 2013 6:21 PM
To: 'mmobley@mcpl.info'
Subject: chiller replacement

Mark:

Thanks for your time today.

Again, some quick checks would have the chiller requirements for a 145,000 SF building in the 300T range, versus the 2@250T you currently have. **If chillers cost \$1000 per ton, we just saved about \$200K versus replacing in kind.** The budget cost for installing two 150 to 200T water cooled machines is right at \$100,000 each. If we are fortunate enough to work with you, I will want to run load calculations to verify. **Again, with the changes in lighting technology that you have already implemented, we will land on the right size chillers. And we will factor in some of the additional technology improvements we discussed to ensure that we're getting the best bang for our buck.** Typically, we would install two machines at 50 to 60% of max load. With the multiple-scroll machines that Jason was talking about, we would have a comfortable level of redundancy.

The \$300,000 budget seems appropriate, and would allow for some control enhancements such as we discussed. **In the article that I gave Jason, in the 1996 revision of chiller technology, a variable primary flow conversion would save 6.7% of the total cooling season energy by eliminating double pumping. Another one we would want to include in the project is CO2 sensors (I do not have an estimate of impact) but if you consider how the original system operates, i.e. enough ventilation air for max anticipated occupancy all the time, and if you consider that conditioning outside air is at between 1/3 and half of you total cooling bill, your ability to better match the ventilation air to the actual patrons will have a significant and positive impact. We also discussed a leaving air temperature control for the chiller, similar to the one I implemented at Franklin Branch Library. That would allow raising CHW temperature, lowering the chiller cost per ton of cooling by 3 to 5% and that involves just programming, no hardware.** All of them would have positive energy savings implications. The project would be eligible for a utility rebate, although I don't know what level yet. As a reference, the high efficiency machine we recommended for Eastern Greene carried a utility rebate of \$19,200. **I have not done this calculation or checked with Duke, but I know it is there.**

And, I could make a reasonably accurate projection of the monthly savings after analysis of your bills. **This is usually worth \$1000 when we do it for other folks, included at no charge for you.**

DVPE's fee for doing the design would be \$24,000. That would include plans, specs, construction contract administration, and the energy analysis we talked about.

Please let me know if you need anything more formal than this.

P.S. I would love to be your “go-to-guy” for all your mechanical, electrical and plumbing concerns.



Thomas H. (Tom) Durkin, PE, LEED-AP
ASHRAE Fellow

Durkin & Villalta Partners Engineering
8440 Woodfield Crossing Blvd. Suite 175
Indianapolis, IN 46240
Office: (317) 472-3883
Mobile: (317) 402-2292
Fax: (317) 472-3884
Direct: (317) 224-1117