

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**Wednesday, June 19, 2013
Meeting Room 1B**

AGENDA

1. Call to Order – Valerie Merriam, President
2. Consent Agenda – action item – Sara Laughlin
 - a. Minutes of May 15, 2013 Board Meeting (page 1-2)
 - b. Minutes of June 12, 2013 Work Session (page 3-5)
 - c. Monthly Bills for Payment (page 6-10)
 - d. Monthly Financial Report (page 11-39)
 - e. Personnel Report (page 40-43)
 - f. 2013 Board Meetings Calendar (page 44)
3. Director’s Monthly Report (page 45-61) – Sara Laughlin
4. Old Business
 - a. Renovation Phase 3 Update – Marilyn Wood
5. New Business – action items
6. Department Update – E-books: Pam Wasmer and Mickey Needham
7. Public Comment
8. Adjournment

MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, May 15, 2013
Meeting Room 1B

Present:

Kari Isaacson, Valerie Merriam, Stephen Moberly, Melissa Pogue, and Fred Risinger.

Absent: David Ferguson and John Walsh.

Staff Attendance: Sara Laughlin, Sue Sater, Bara Swinson, Michael White, Josh Wolf, Marilyn Wood, and CATS staff.

Others in Attendance: Mike Biggs, Tom Bunger, Cathy Cooney, and Lisa Wollenberg.

Call to Order

President Valerie Merriam called the meeting to order at 5:45pm in Meeting Room 1B.

Consent Agenda

Kari moved approval of the consent agenda. Steve Moberly seconded. The vote to approve was unanimous.

Director's Monthly Report

Sara presented the Director's Monthly Report. Following up on the conversation at the last Board meeting, Sara reported that staff agreed that visits to the drive-up window should count as visits to the library and will be added going forward. She also noted that staff had discovered they were not including e-book circulation, which is not included in Polaris but comes from individual database reports. These numbers will be added to the circulation total in the future.

Brief discussion followed regarding e-books online.

Valerie encouraged parents, children, and teachers to use library e-books.

Steve asked whether we had counted circulation through the drive-up window, and Sara confirmed that we had counted circulation, but not visits.

Sara said people may have noticed bushes and ground cover being removed around the library. Over the next few weeks, work will begin on removing and replacing concrete near the Kirkwood entrance. In the plaza, the fountain will be replaced by a sundial. Boy Scout Troop 170 will be replanting on the southeast corner of the building in front of the Children's department.

Old Business

Marilyn Wood reported on progress in Renovation Phase III. We have signed the contract with Christine Matheu and are finalizing scheduling of focus groups for community and staff. She distributed an updated timeline. Renovation work is expected to begin in February 2014.

New Business

Sara presented a contract with Perry Township for VITAL Quiz Bowl. Perry Township has been a financial supporter of the Quiz Bowl for several years. The Township Board has signed the contract.

Valerie reminded the Board that Sara would normally have this presented in a work session and asked the Board if it was willing to proceed.

Steve moved to approve the contract. Fred seconded. The vote to approve was unanimous.

Department Update

Josh Wolf presented an update on Children's Services, and encouraged children to read over the summer. Josh reported that reading in the summer has a serious purpose – retaining reading skills – and it is fun, too.

He showed the Summer Reading Program video.

Josh stated he is pleased with this year's programming line-up and looks forward to seeing as many children this year as last year, if not more. We will take programs to Fairview School for the MCCSC reading program, followed by a Bookmobile visit each week.

Along with Adult and Teen Services, the Children's staff is planning a number of "maker" programs for children.

Josh thanked CATS staff for their help in creating the video and the Friends of the Library for providing funds for the program, including the book prizes.

Steve Moberly asked when the program starts. Josh replied that it will start Tuesday, May 28, the day after Memorial Day and the first day of official vacation for MCCSC.

Public Comment

Mike Figgs addressed the Board. He has been coming to the library for three years and sometimes become sick and sleepy when he is in our building. If he is in the renovated areas of the library he is OK, but he is bothered in areas not yet renovated. He felt there were VOC compounds in the carpet. He believed the glue used in the carpet during the 1997 addition had formaldehyde in it.

Mike said he understood that the carpet would be changed in 2011, then it was put off until 2012, and then again to 2013, but now he hears the meeting rooms will not be in the Phase III renovations. He urged the Board to remove the old carpet.

Sara responded that she has scheduled an environmentalist scientist to test air quality in the meeting rooms within the next few days.

Adjournment

The meeting adjourned at 6:21 p.m.

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES WORK SESSION
Wednesday, June 12, 2013**

**Meeting Room 1B
5:45 pm**

Present:

Valerie Merriam, Stephen Moberly, Fred Risinger, and John Walsh.

Absent: David Ferguson, Kari Isaacson, and Melissa Pogue.

Staff Attendance: Sara Laughlin, Gary Lettelleir, Mickey Needham, Sue Sater, Bara Swinson, Michael White, Pam Wasmer, Marilyn Wood, Kyle Wickemeyer-Hardy, and CATS staff.

Others in Attendance: Tom Bunger and Rachel Bunn (H-T reporter).

Call to Order

President Valerie Merriam called the meeting to order at 5:46 p.m. in Meeting Room 1B.

2014 Budget Preliminaries

Gary Lettelleir presented the Budget Timeline. Sara stated there are no major changes from the state legislature.

Stephen Moberly said the General Assembly made two changes; the Indiana inheritance tax gave 8% to each county and the library will not receive it, and the financial institution tax has been reduced by the legislature. Gary clarified that the library has never been included in inheritance tax distribution, so will not be impacted by that change. The reduction in financial institutions tax will impact the library, but it is a very small percentage of the library revenue.

Update on Affordable Care Act

Kyle Wickemeyer-Hardy presented an update on the Affordable Care Act. She and Sara met recently with Julia Thomas from JA Benefits.

The Affordable Care Act divides employers into small or large employer category; the library has more than 50 employees so is in the large employer category.

Kyle reported that the library's current health insurance options meet the four criteria set out in the Act: offer benefits to employees who work 30 hours or more at affordable prices and meet 60% actuarial requirements.

Valerie asked Kyle to explain what the 60% actuarial value means. Kyle responded that we aren't experts in explaining it, but JA Benefits say we are meeting those requirements and our carrier will confirm.

Details about implementation are still to come from the Federal government, including plans and coverage to be offered through exchanges and costs. We expect exchange rates to be based on age, smoking status, and demographics. Those meeting income requirements will also receive subsidies. Those who do not participate in our insurance and do not purchase insurance through the exchange will be subject to a penalty.

Kyle went over reasons for health care cost increases, according to JA Benefits, most of which are short-term increases for improved coverage which may result in long-term savings through earlier diagnosis and preventative care.

Valerie asked about health insurance covering us until 2014 and wondered if that would remain at the same rate. Sara responded that our current contract runs through the end of 2013 and we will be working on renewals in early fall, by which time more information about exchanges and the library's claims history will determine costs and options for the library.

Valerie wondered if it will be our responsibility to educate the staff. Kyle responded that we can provide them with information, but we cannot advise them. We do not have enough information at this point. Sara added that we expect it to be something like the drug coverage offered through the Federal government which gave people many choices. There may be a role for the library to provide information to assist patrons in making choices, as well as staff.

Kyle reported that the waiting period before qualifying for insurance will change.

Fred Risinger stated that he is very pleased to know we might requirements and are keeping up to date and thanked Kyle for her work.

Update on Digital Creativity Initiative

Sara Laughlin presented an update on the digital creativity initiative. One of the big questions on our minds is whether it should be limited to teens or be available for everyone in the community. We have visited places with both models.

We will be having focus groups next week facilitated by consultant Kimberly Bolan Cullin, and we are anxiously awaiting feedback from teens, parents, digital creativity thought leaders, and staff.

Valerie asked how we are gathering participants for the focus groups. Sara responded that our teen programming librarian Chris Hosler is responsible for inviting teens, and he is using his contacts. Anyone interested in participating can contact Sara Laughlin or Chris Hosler.

John Walsh asked what age level we were looking for. Sara responded that we are looking for middle and high school teens.

Brief discussion followed.

Steve asked how we see the digital creativity initiative in relation to the 2014 budget. Sara responded that we are looking at hardware and software costs, remodeling to be

included in the renovation project, and staffing. We think we will probably have two positions dedicated to this; we believe that we will be able to accomplish that through reorganization and without adding positions. In addition, we anticipate offering internships to attract working artists to serve as coaches and mentors.

Stephen asked if the Communications/Marketing manager could have this responsibility added to current duties. Sara responded she doubts it because the position already has significant responsibilities. Plus, the Communications/Marketing manager is a “staff” position and the digital creativity center will be a public services “line” position. Steve reminded Sara of the Board’s concerns about not adding staff positions because of costs. Sara replied that she believes current staff will be able to assist with these responsibilities without having to create an additional position.

Discussion continued.

John said if it is well equipped, people will use the Digital Creativity Center.

Public Comment

There was no public comment.

Adjournment

The meeting adjourned at 6:26 p.m.

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***Check Summary Register©**

May 10, 2013 to June 13, 2013

Name	Check Date	Check Amt	
06500 FIFTH THIRD CHECKING			
Paid Chk# 004128 AMERICAN UNITED LIFE INS. CO.	5/20/2013	\$1,402.63	403b TSA-AUL W/H
Paid Chk# 004129 AT&T (IL)	5/20/2013	\$322.81	4 DEDICATED LINES
Paid Chk# 004130 AT&T (OK)	5/20/2013	\$54.31	LONG-DISTANCE CALLS
Paid Chk# 004131 B & H PHOTO-VIDEO	5/20/2013	\$2,735.49	EQUIPMENT
Paid Chk# 004132 COMCAST	5/20/2013	\$15.80	EQUIP. RENTAL
Paid Chk# 004133 DUKE ENERGY	5/20/2013	\$19,975.10	ELECTRICITY
Paid Chk# 004134 GE CAPITAL INFORMATION	5/20/2013	\$254.65	COPIER RENT/JAN.-VITAL
Paid Chk# 004135 HPCS LIBRARY SERVICES, LLC	5/20/2013	\$462.31	REPLACE PRINTER/SCAN-N-PRINT
Paid Chk# 004136 JACK RAGLIN	5/20/2013	\$26.90	REFUND ON LOST ITEMS
Paid Chk# 004137 JANET LAMBERT	5/20/2013	\$36.19	FD/CHILD SPLS
Paid Chk# 004138 JASON RADKE	5/20/2013	\$560.72	PLANE TICKETS TO NAT'L ACM CONF.
Paid Chk# 004139 JPMORGAN CHASE BANK, NA	5/20/2013	\$6,415.58	VARIOUS
Paid Chk# 004140 KRISTINA J. LINDBORG	5/20/2013	\$27.07	REFUND ON LOST ITEM
Paid Chk# 004141 MIDWEST PRESORT SERVICE	5/20/2013	\$560.67	POSTAGE SERVICES
Paid Chk# 004142 NOLAN'S LAWN CARE SERVICE	5/20/2013	\$322.60	LAWN SERVICE
Paid Chk# 004143 NOVELTY, INC.	5/20/2013	\$2,336.80	FD/CHILD/PRIZES SRP
Paid Chk# 004144 OCLC, INC.	5/20/2013	\$3,262.24	MONTHLY OCLC
Paid Chk# 004145 SAM'S CLUB	5/20/2013	\$175.00	MEMBERSHIP FEES
Paid Chk# 004146 SANDRA J. CLOTHIER	5/20/2013	\$24.99	REFUND ON LOST ITEM
Paid Chk# 004147 SMITHVILLE	5/20/2013	\$178.15	TELEPHONE
Paid Chk# 004148 STEPHANIE HOLMAN	5/20/2013	\$80.85	FD/SPLS - ELL
Paid Chk# 004149 TASC	5/20/2013	\$537.40	FSA SERVICES
Paid Chk# 004150 VERIZON WIRELESS	5/20/2013	\$205.75	CELL PHONES
Paid Chk# 004151 WEX BANK	5/20/2013	\$38.88	FUEL
Paid Chk# 004152 ACTIVATE HEALTHCARE	5/30/2013	\$11,760.00	3RD QTR.'13 CLINIC COST
Paid Chk# 004153 AT&T (IL)	5/30/2013	\$1,351.48	PHONE CALLS
Paid Chk# 004154 AT&T MOBILITY	5/30/2013	\$247.26	CELL PHONES
Paid Chk# 004155 CITGO	5/30/2013	\$694.09	FUEL
Paid Chk# 004156 Void	5/30/2013	\$0.00	
Paid Chk# 004157 DUKE ENERGY	5/30/2013	\$1,389.15	ELECTRICITY
Paid Chk# 004158 MIDWEST PRESORT SERVICE	5/30/2013	\$312.41	POSTAGE SERVICES
Paid Chk# 004159 REPUBLIC SERVICES OF IN, LP	5/30/2013	\$165.00	TRASH SERVICE
Paid Chk# 004160 ROSA N. PEREZ	5/30/2013	\$200.00	DEPOSIT/HISPANIC HERITAGE MONTH
Paid Chk# 004161 STEPHANIE HOLMAN	5/30/2013	\$155.58	MILEAGE
Paid Chk# 004162 UNIQUE MANAGEMENT	5/30/2013	\$1,485.70	COLLECTION AGENCY/CIRC
Paid Chk# 004163 VECTREN ENERGY DELIVERY	5/30/2013	\$121.47	NATURAL GAS
Paid Chk# 004164 YP	5/30/2013	\$171.00	DIRECTORY LISTINGS
Paid Chk# 004165 DAVID B. LEAKE	5/30/2013	\$34.99	REFUND ON LOST TIEMS
Paid Chk# 004166 AFSCME COUNCIL 62	6/4/2013	\$1,244.17	UNION W/H
Paid Chk# 004167 AMERICAN UNITED LIFE INS. CO.	6/4/2013	\$1,590.53	403b TSA-AUL W/H
Paid Chk# 004168 BERRY	6/4/2013	\$66.05	ELL. ADVERTISING
Paid Chk# 004169 COLONIAL LIFE	6/4/2013	\$551.52	OTHER INSURANCES/JUNE '13
Paid Chk# 004170 GEGRB/AMAZON	6/4/2013	\$6,675.09	PATRON REQUESTS/ADULT BKS
Paid Chk# 004171 GLHEC	6/4/2013	\$301.20	GARNISHMENT W/H
Paid Chk# 004172 LEGAL SHIELD	6/4/2013	\$71.76	PRE-PAID LEGAL W/H
Paid Chk# 004173 MICHAEL J. NEMMELGARN	6/4/2013	\$700.00	FD/CHILD PROGRAMS/SRP
Paid Chk# 004174 MIDWEST PRESORT SERVICE	6/4/2013	\$272.98	POSTAGE SERVICES
Paid Chk# 004175 MONROE COUNTY YMCA	6/4/2013	\$113.52	YMCA W/H
Paid Chk# 004176 SMITHVILLE	6/4/2013	\$1,425.00	INTERNET SERVICE
Paid Chk# 004177 UNITED WAY	6/4/2013	\$174.00	UNITED WAY W/H
Paid Chk# 004178 WONDERLAB MUSEUM	6/4/2013	\$400.00	FD/TEEN PROGRAM/SOLAR OVENS
Paid Chk# 004179 ANTHEM BLUE CROSS BLUE	6/6/2013	\$59,647.47	JUNE '13 HEALTH INS.
Paid Chk# 004180 ELLETTSVILLE UTILITIES	6/6/2013	\$243.19	WATER & SEWER
Paid Chk# 004181 GUARDIAN LIFE INS. CO.	6/6/2013	\$7,817.80	JUNE '13 DENTAL, VISION, STD, LIFE INS.

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	Name	Check Date	Check Amt	
Paid Chk#	004182	MIDWEST PRESORT SERVICE	6/6/2013	\$238.19 POSTAGE SERVICE
Paid Chk#	004183	SUPERIOR LAMP, INC.	6/6/2013	\$559.54 LIGHT BULBS
Paid Chk#	004184	AT&T (IL)	6/10/2013	\$322.80 4 DEDICATED LINES
Paid Chk#	004185	CITY OF BLOOMINGTON UTILITIE	6/10/2013	\$6,044.85 WATER & SEWER
Paid Chk#	004186	DUKE ENERGY	6/10/2013	\$21,703.75 ELECTRICITY
Paid Chk#	004187	SERVICE SUPPLY LTD., INC.	6/10/2013	\$6,227.00 7 - 6' BENCHS W/O BACK-FD GENE
Paid Chk#	004188	SMITHVILLE	6/10/2013	\$177.95 PHONE
Paid Chk#	004189	VERIZON WIRELESS	6/10/2013	\$120.03 BKM DATA LINES
Paid Chk#	004190	ADP, INC.	6/13/2013	\$172.98 BACKGROUND CHECKS
Paid Chk#	004191	ALL-PHASE ELECTRIC SUPPLY	6/13/2013	\$648.71 LIGHT BULBS
Paid Chk#	004192	AUDIOGO	6/13/2013	\$423.55 NONPRINT
Paid Chk#	004193	AVCAFE	6/13/2013	\$27.97 NONPRINT
Paid Chk#	004194	B & H PHOTO-VIDEO	6/13/2013	\$6,897.18 EQUIPMENT
Paid Chk#	004195	BAKER & TAYLOR BOOKS	6/13/2013	\$56,234.12 BOOKS
Paid Chk#	004196	BANCTEC INC.	6/13/2013	\$30.90 FOLDER MONTHLY MAINT.
Paid Chk#	004197	BLACKSTONE AUDIO, INC.	6/13/2013	\$297.00 NONPRINT
Paid Chk#	004198	BLUEPRINT TECHNOLOGIES	6/13/2013	\$245.00 PHONE EXT. MOVE
Paid Chk#	004199	CENTER POINT LARGE PRINT	6/13/2013	\$216.90 BOOKS
Paid Chk#	004200	CHICAGO TRIBUNE	6/13/2013	\$401.96 PERIODICALS/1 YR. SUBSCRIPTION
Paid Chk#	004201	CIM TECHNOLOGY SOLUTIONS	6/13/2013	\$200.00 REPAIR BLUERAY DVD
Paid Chk#	004202	CINTAS CORPORATION	6/13/2013	\$452.13 FIRST AID SPLS-MAIN & ELL
Paid Chk#	004203	CITY DIRECTORIES	6/13/2013	\$505.00 BOOKS
Paid Chk#	004204	COLONIAL ROOTS	6/13/2013	\$149.00 BOOKS
Paid Chk#	004205	COMPUTYPE, INC.	6/13/2013	\$1,695.54 BKS CATALOGING SPLS
Paid Chk#	004206	CRYSTAL PRODUCTIONS	6/13/2013	\$39.90 NONPRINT
Paid Chk#	004207	DEMCO, INC.	6/13/2013	\$615.85 CATALOGING SPLS
Paid Chk#	004208	EBSCO	6/13/2013	\$49.14 PERIODICALS
Paid Chk#	004209	ELLETTTSVILLE TRUE VALUE	6/13/2013	\$28.95 BLDG SPLS
Paid Chk#	004210	FEDEX OFFICE	6/13/2013	\$77.96 FD/CHILD-SRP HANDOUTS
Paid Chk#	004211	FINDAWAY WORLD, LLC	6/13/2013	\$2,537.52 NONPRINT
Paid Chk#	004212	FREEDOM BUSINESS	6/13/2013	\$5,390.77 CARTRIDGE & DRUM
Paid Chk#	004213	GALE	6/13/2013	\$10,524.95 DATABASES
Paid Chk#	004214	GE CAPITAL INFORMATION	6/13/2013	\$50.93 COPIER LEASE/VITAL
Paid Chk#	004215	GENEALOGICAL PUBLISHING	6/13/2013	\$398.80 BOOKS
Paid Chk#	004216	GLOBAL GOV/ED SOLUTIONS INC	6/13/2013	\$9,560.00 COMPUTER WORKSTATIONS
Paid Chk#	004217	HFI MECHANICAL CONTRACTOR	6/13/2013	\$78.00 CERTIFIED BACKFLOW PREVENTER
Paid Chk#	004218	HOMESPUN TAPES	6/13/2013	\$149.70 NONPRINT
Paid Chk#	004219	HP PRODUCTS	6/13/2013	\$4,166.21 CLEANING SPLS
Paid Chk#	004220	INFOGROUP	6/13/2013	\$620.00 BOOKS
Paid Chk#	004221	J. A. SEXAUER	6/13/2013	\$358.12 BLDG SPLS
Paid Chk#	004222	JANET A. PIERSON	6/13/2013	\$400.00 MATH TUTOR COORDINATOR
Paid Chk#	004223	JEMS MINISTRY	6/13/2013	\$12.50 NONPRINT
Paid Chk#	004224	JIM GORDON, INC	6/13/2013	\$72.85 MONTHLY OVERAGE/ COPIERS
Paid Chk#	004225	KLEINDORFER'S HDWE	6/13/2013	\$12.53 BLDG SPLS
Paid Chk#	004226	LEARNING TREASURES	6/13/2013	\$363.65 FD/CHILD & ELL SPLS
Paid Chk#	004227	LIBRARY IDEAS LLC	6/13/2013	\$28,850.00 DATABASES
Paid Chk#	004228	LIBRARY VIDEO COMPANY	6/13/2013	\$104.70 NONPRINT
Paid Chk#	004229	LIVE OAK MEDIA	6/13/2013	\$630.68 NONPRINT
Paid Chk#	004230	LOGISTECH, INC.	6/13/2013	\$294.84 BOOKS
Paid Chk#	004231	LOWE'S	6/13/2013	\$691.10 BLDG SPLS
Paid Chk#	004232	MAXWELLS OFFICE PRODUCTS	6/13/2013	\$11.00 OFFICE SPLS
Paid Chk#	004233	MENARDS - BLOOMINGTON	6/13/2013	\$319.00 EQUIPMENT
Paid Chk#	004234	MIDWEST TAPE	6/13/2013	\$29,171.61 NONPRINT
Paid Chk#	004235	MONROE CTY PUBLIC LIBRARY-	6/13/2013	\$107,000.00 1/2 YR. LIRF TRANSFER
Paid Chk#	004236	MUNICIPAL CODE	6/13/2013	\$98.70 BOOKS

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May 10, 2013 to June 13, 2013

Name	Check Date	Check Amt	
Paid Chk# 004237 NAPA AUTO PARTS	6/13/2013	\$21.58	EXHAUST FAN/BKM
Paid Chk# 004238 NORTHWEST TERRITORY	6/13/2013	\$52.00	BOOKS
Paid Chk# 004239 OCLC, INC.	6/13/2013	\$3,258.55	MONTHLY OCLC
Paid Chk# 004240 OVERDRIVE, INC.	6/13/2013	\$6,000.00	E-BOOKS
Paid Chk# 004241 OXMOOR HOUSE, INC.	6/13/2013	\$36.91	BOOKS
Paid Chk# 004242 PBS	6/13/2013	\$28.74	NONPRINT
Paid Chk# 004243 B,B & C POW PEST CONTROL,	6/13/2013	\$84.00	PEST CONTROL
Paid Chk# 004244 PYGMALION' S ART SUPPLIES	6/13/2013	\$10.71	FD/CHILD SPLS
Paid Chk# 004245 QUILL CORPORATION	6/13/2013	\$386.25	OFFICE SPLS
Paid Chk# 004246 RANDOM HOUSE, INC.	6/13/2013	\$722.75	NONPRINT
Paid Chk# 004247 RECORDED BOOKS, LLC	6/13/2013	\$1,459.54	NONPRINT
Paid Chk# 004248 REGENT BOOK COMPANY	6/13/2013	\$13.82	BOOKS
Paid Chk# 004249 ROCKFORD MAP PUBLISHERS,	6/13/2013	\$467.95	BOOKS
Paid Chk# 004250 SELECT EMBROIDERY	6/13/2013	\$165.00	FD/ADULT/BOOK CLUB BAGS
Paid Chk# 004251 SHOWCASES	6/13/2013	\$1,042.20	CATALOGING SPLS/A-V
Paid Chk# 004252 SIERRA	6/13/2013	\$12.00	PERIODICAL
Paid Chk# 004253 STANLEY CONVERGENT	6/13/2013	\$1,499.76	SEMI-ANNUAL SECURITY MAINT.
Paid Chk# 004254 STANSIFER RADIO COMPANY	6/13/2013	\$477.88	VIDEO MAT'LS
Paid Chk# 004255 SUZANNE KERN - PETTY CASH	6/13/2013	\$37.53	POSTAGE COSTS
Paid Chk# 004256 TANTOR MEDIA	6/13/2013	\$226.27	NONPRINT
Paid Chk# 004257 THE ART OF WONDER	6/13/2013	\$600.00	FD/CHILDREN/PROGRAMS
Paid Chk# 004258 THE DAILY WORLD	6/13/2013	\$150.00	12 MONTH SUBSCRIPTION
Paid Chk# 004259 THE MACEXPERIENCE	6/13/2013	\$727.95	VIDEO MAT'LS
Paid Chk# 004260 WESTON WOODS STUDIOS	6/13/2013	\$202.45	NONPRINT
Paid Chk# 004261 WFHB	6/13/2013	\$2,500.00	2ND QTR '13 NEWS PROGRAM
Total Checks		\$466,251.15	

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
05/10/13 - 06/00/13

Fifth Third Checking Account/Check Register Total	\$0.00
Add: Electronic Withdrawals	
Merchant Services-Monthly Credit Card Fees (May '13)	695.66
Fifth Third Checking-Monthly Service Charge (May '13)	65.00
Fifth Third Savings-Monthly Service Charge ()	0.00
Add: Payrolls	
Vouchers 5/17/13 Payroll (ECI)	116,870.10
Electronic transfer (ECI) employee/employer taxes	44,741.12
Electronic transfer (ECI) employee "HSA"	2,393.55
Electronic PERF pymt. 5/20/13	17,023.05
Electronic transfer 5/21/13 (TASC) employee "FSA"	528.45
Vouchers 5/31/13 Payroll (ECI)	118,020.50
Electronic transfer (ECI) employee/employer taxes	44,811.50
Electronic transfer (ECI) employee "HSA"	2,393.55
Electronic PERF pymt. 6/03/13	17,058.77
Electronic transfer 6/04/13 (TASC) employee "FSA"	528.45
TOTAL OF A/P AND PAYROLL CHECK REGISTERS	\$365,129.70

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*Address Line 1*303 E KIRKWOOD AVENUE*BLOOMINGTON, IN 47408

Payee JPMORGAN CHASE BANK, NA PALATINE, IL 60094-4016	Claim 22441 Purchase Order No. 0 Terms Date Due
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Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
4/10/2013		E020-016-36300 KAPPATRONIX/EQUIP. REPAIR	\$187.00
4/26/2013		E026-016-44700 AMAZON/VIDEO LIGHTS	\$199.98
4/27/2013		E020-016-23500 AMAZON/DVD-R's	\$358.00
4/30/2013		E020-016-32400 ACM/NAT'L CONF. FEE	\$575.00
4/8/2013		E001-018-45300 CENTER FOR THE DIFFICU/NONPRINT	\$111.93
4/22/2013		E001-018-45300 AMAZON/NONPRINT	\$29.98
4/23/2013		E001-018-45300 'SUS PREPARE/NONPRINT	\$36.00
4/10/2013		E001-019-23000 THE MACEXPERIENCE/ADAPTOR	\$29.00
4/22/2013		E019-011-32400 ALA/CONF. FEE	\$265.00
4/19/2013		E019-011-32300 FRESH HARVEST DELI/FOOD-TRAVEL	\$19.12
4/5/2013		E019-010-21350 KROGER/FD-ADULT FOOD	\$19.26
4/15/2013		E024-010-33100 NAT'L CINEMEDIA/FINRA ADV.	\$1,576.00
4/26/2013		E019-010-21350 KROGER/FD-IN RM PROGRAM SPLS	\$98.17
4/30/2013		E019-010-21350 KROGER/FD-TEEN FOOD	\$18.30
4/26/2013		E001-008-22200 KROGER/GAS FOR LIBRARY VAN	\$5.02
4/16/2013		E020-016-31600 DREAMHOST/CATS WEBSITE MNTHLY FEE	\$49.90
4/19/2013		E001-019-23000 MONOPRICE/CAT6 CABLES	\$242.13
4/21/2013		E001-019-31600 HOOTSUITE/MNTHLY FACEBOOK WEBSITE	\$9.99
4/11/2013		E001-010-21350 OVERNIGHTPRINTS/NONPROFIT CENTRAL/BUS. CARDS	\$33.50
4/11/2013		E001-005-31700 PAYPAL/CC MNTHLY FEE	\$87.25
4/17/2013		E019-011-21350 TARGET/FD-CHILD LEGO	\$94.11
4/17/2013		E019-011-21350 TARGET/FD-CHILD LEGO	\$153.00
4/28/2013		E019-011-21350 TARGET/TAX/FD-CHILD LEGO	(\$16.17)
4/30/2013		E001-008-44300 ONLINE VENDING/CHANGE MACHINE	\$1,374.27
5/2/2013		E001-003-44100 ERGOSTORE/OFFICE DESK-NONPROFIT CENTRAL	\$266.77
4/17/2013		E001-010-32300 CIRCLE K/GAS FOR TRAVEL	\$33.07
4/12/2013		E019-012-32400 ALA/CONF. FEE-BARA	\$225.00
4/15/2013		E019-006-32400 INDIANA SHRM/CONF. FEE-KYLE	\$325.00
4/24/2013		E019-006-32400 SOUTH CENTRAL INDIANA/LUNCH MTG.	\$10.00
Total			\$6,415.58

VOUCHER NO. 22441

WARRANT NO. 4139

JPMORGAN CHASE BANK, NA

ALLOWED

IN THE SUM OF \$ \$6,415.58

Financial Report Comments

Reports as of 5-31-13

Board Meeting Date 6/19/13

Monthly Budget Report:

The guideline for the portion of the annual budget spent after five months is 41.67% or five twelfths. The actual operating fund spending through May 31 is 39.7% of the annual total budget.

Monthly Budget Report

Salaries – The 2013 monthly figures on the salary lines are significantly higher than the 2012 monthly figures because there were three pay dates in May 2013.

Employer Contribution Insurance – The May, 2013 cost is \$11,205 compared to the previous year monthly amount of \$57,101. The difference is the timing of the June Anthem payment. It was not paid in May 2013 but it was paid last year in May.

PERF – The employer and employee payments in May of 2013 total to about \$31,000 compared to zero for May of last year. It is a timing difference. In 2012 we were making quarterly payments. This year we are paying monthly.

Summary Report

Professional Services 2013 (\$102,345) compared to 2012 (\$73,351). Consulting services related to the upgrade of the library's computer network infrastructure account for about \$9,300 of the increase. The OCLC service related to our collections cataloging is being paid monthly this year and the timing of the payments account for about \$15,000 of the increase

The rest of the budget lines seem to be moving along as expected.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF May 31, 2013
FIVE MONTHS = 41.7%

	2013 MAY	2012 MAY	2013 Y-T-D ACTUAL	2013 BUDGET	2012 Y-T-D ACTUAL	2013 Y-T-D BUDGET REMAINING	2013 % OF BUDGET USED	2013 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	437,398.43	284,524.51	1,612,586.85	3,843,756.00	1,401,521.75	2,231,169.15	42.0%	58.0%
EMPLOYEE BENEFITS	73,742.66	77,770.40	581,219.08	1,449,633.99	502,852.44	868,414.91	40.1%	59.9%
OTHER WAGES	0.00	0.00	0.00	13,100.00	2,730.73	13,100.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	<u>511,141.09</u>	<u>362,294.91</u>	<u>2,193,805.93</u>	<u>5,306,489.99</u>	<u>1,907,104.92</u>	<u>3,112,684.06</u>	<u>41.3%</u>	<u>58.7%</u>
SUPPLIES								
OFFICE SUPPLIES	1,407.01	3,387.09	14,957.80	49,950.00	14,549.08	34,992.20	29.9%	70.1%
OPERATING SUPPLIES	2,270.09	5,008.47	32,570.70	112,700.00	32,989.93	80,129.30	28.9%	71.1%
REPAIR & MAINT. SUPPLIES	2,440.18	2,676.79	9,930.92	23,800.00	10,243.22	13,869.08	41.7%	58.3%
TOTAL SUPPLIES	<u>6,117.28</u>	<u>11,072.35</u>	<u>57,459.42</u>	<u>186,450.00</u>	<u>57,782.23</u>	<u>128,990.58</u>	<u>30.8%</u>	<u>69.2%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	18,398.99	14,579.50	102,344.72	351,200.00	73,351.09	248,855.28	29.1%	70.9%
COMMUNICATION & TRANSPORTATION	3,584.36	9,961.08	23,545.98	95,850.00	37,354.03	72,304.02	24.6%	75.4%
PRINTING & ADVERTISING	114.00	58.76	1,274.21	8,250.00	505.56	6,975.79	15.4%	84.6%
INSURANCE	0.00	0.00	63,952.00	61,100.00	56,791.00	-2,852.00	104.7%	-4.7%
UTILITIES	22,593.89	24,418.45	129,383.41	321,000.00	124,444.95	191,616.59	40.3%	59.7%
REPAIR & MAINTENANCE	2,791.15	9,138.30	17,762.54	40,500.00	36,474.44	22,737.46	43.9%	56.1%
RENTALS	0.00	0.00	19,751.00	33,700.00	19,276.50	13,949.00	58.6%	41.4%
ELECTRONIC SERVICES	50.00	2,063.55	13,981.84	165,119.00	2,063.55	151,137.16	8.5%	91.5%
OTHER CHARGES	17,833.33	16,756.67	96,016.69	227,280.00	91,209.29	131,263.31	42.2%	57.8%
TOTAL OTHER SERVICES & CHARGES	<u>65,365.72</u>	<u>76,976.31</u>	<u>468,012.39</u>	<u>1,303,999.00</u>	<u>441,470.41</u>	<u>835,986.61</u>	<u>35.9%</u>	<u>64.1%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	3,255.28	649.00	9,847.93	16,000.00	4,733.83	6,152.07	61.5%	38.5%
OTHER CAPITAL OUTLAY	71,531.47	83,145.94	376,761.16	1,005,081.00	402,297.30	628,319.84	37.5%	62.5%
TOTAL CAPITAL OUTLAY	<u>74,786.75</u>	<u>83,794.94</u>	<u>386,609.09</u>	<u>1,021,081.00</u>	<u>407,031.13</u>	<u>634,471.91</u>	<u>37.9%</u>	<u>62.1%</u>
TOTAL OPERATING EXPENDITURES	<u><u>657,410.84</u></u>	<u><u>534,138.51</u></u>	<u><u>3,105,886.83</u></u>	<u><u>7,818,019.99</u></u>	<u><u>2,813,388.69</u></u>	<u><u>4,712,133.16</u></u>	<u><u>39.7%</u></u>	<u><u>60.3%</u></u>

2012 BUDGET 7,641,343.13
%USED IN 2012 36.8%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MAY 31, 2013

	2013 MAY	2012 MAY	2013 Y-T-D ACTUAL	2013 BUDGET	2012 Y-T-D ACTUAL	2013 Y-T-D BUDGET REMAINING	2013 % OF BUDGET USED	2013 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION	20,453.97	7,368.62	74,997.89	177,208.00	36,843.09	102,210.11	42.3%	57.7%
1130 PROFESSIONAL/SUPERVISORS	58,371.48	38,151.27	214,028.78	505,886.00	190,756.35	291,857.22	42.3%	57.7%
1140 PROFESSIONAL ASSISTANTS	140,720.29	99,105.01	534,888.13	1,271,320.00	480,727.40	736,431.87	42.1%	57.9%
1150 SPECIALISTS & TECHNICIANS	98,145.41	59,780.04	358,453.52	845,151.00	305,410.88	486,697.48	42.4%	57.6%
1160 CLERICAL ASSISTANTS	48,524.46	33,064.49	175,929.90	434,725.00	158,155.91	258,795.10	40.5%	59.5%
1170 PAGES	28,354.37	19,101.81	100,666.15	240,720.00	93,487.30	140,053.85	41.8%	58.2%
1190 BUILDING MAINTENANCE	42,828.45	27,953.27	153,622.48	368,746.00	136,140.82	215,123.52	41.7%	58.3%
TOTAL SALARIES	437,398.43	284,524.51	1,612,586.85	3,843,756.00	1,401,521.75	2,231,169.15	42.0%	58.0%
EMPLOYEE BENEFITS								
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	25,688.06	16,751.05	94,743.09	237,765.00	82,418.94	143,021.91	39.8%	60.2%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	23,724.74	0.00	120,281.36	311,493.00	89,083.67	191,211.64	38.6%	61.4%
12301 ENCUMBERED PERF	0.00	0.00	15,335.99	15,535.99	0.00	200.00	98.7%	1.3%
1235 EMPLOYEE/PERF	7,117.38	0.00	36,084.29	93,448.00	0.00	57,363.71	38.6%	61.4%
1240 EMPLOYER CONT/INSURANCE	11,204.80	57,101.87	292,616.71	725,756.00	312,074.56	433,139.29	40.3%	59.7%
1250 EMPLOYER CONT/MEDICARE	6,007.68	3,917.48	22,157.64	55,636.00	19,275.27	33,478.36	39.8%	60.2%
TOTAL EMPLOYEE BENEFITS	73,742.66	77,770.40	581,219.08	1,449,633.99	502,852.44	868,414.91	40.1%	59.9%
OTHER WAGES								
1310 WORKSTUDY	0.00	0.00	0.00	3,100.00	2,730.73	3,100.00	0.0%	100.0%
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
TOTAL OTHER WAGES	0.00	0.00	0.00	13,100.00	2,730.73	13,100.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	511,141.09	362,294.91	2,193,805.93	5,306,489.99	1,907,104.92	3,112,684.06	41.3%	58.7%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
1004 MISCELLANEOUS UNAPPROPRIATED	0.00	163.96	0.00	0.00	919.15	0.00	#DIV/0!	#DIV/0!
2110 OFFICIAL RECORDS	0.00	0.00	979.76	1,300.00	0.00	320.24	75.4%	24.6%
2120 STATIONERY & PRINTING	0.00	0.00	0.00	950.00	0.00	950.00	0.0%	100.0%
2130 OFFICE SUPPLIES	152.64	1,650.16	2,610.31	14,550.00	4,154.52	11,939.69	17.9%	82.1%
2135 GENERAL SUPPLIES	33.50	0.00	142.79	0.00	90.67	-142.79	#DIV/0!	#DIV/0!
2140 DUPLICATING	1,220.87	1,572.97	11,224.94	33,150.00	9,384.74	21,925.06	33.9%	66.1%
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	1,407.01	3,387.09	14,957.80	49,950.00	14,549.08	34,992.20	29.9%	70.1%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MAY 31, 2013

	2013 MAY	2012 MAY	2013 Y-T-D ACTUAL	2013 BUDGET	2012 Y-T-D ACTUAL	2013 Y-T-D BUDGET REMAINING	2013 % OF BUDGET USED	2013 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	16.56	2,915.81	11,628.94	37,200.00	14,325.80	25,571.06	31.3%	68.7%
2220 FUEL, OIL, & LUBRICANTS	1,379.40	772.24	3,903.21	10,000.00	3,600.14	6,096.79	39.0%	61.0%
2230 CATALOGING SUPPLIES-BOOKS	0.00	299.58	404.65	5,500.00	1,188.95	5,095.35	7.4%	92.6%
2240 A/V SUPPLIES-CATALOGING	210.95	0.00	457.71	10,150.00	1,823.79	9,692.29	4.5%	95.5%
2250 CIRCULATION SUPPLIES	28.98	0.00	11,616.24	37,750.00	7,580.12	26,133.76	30.8%	69.2%
2260 LIGHT BULBS	297.80	74.84	2,108.30	4,500.00	2,046.60	2,391.70	46.9%	53.1%
2280 UNIFORMS	184.00	946.00	1,157.00	1,700.00	946.00	543.00	68.1%	31.9%
2290 DISPLAY/EXHIBIT SUPPLIES	152.40	0.00	1,294.65	5,900.00	1,478.53	4,605.35	21.9%	78.1%
TOTAL OPERATING SUPPLIES	2,270.09	5,008.47	32,570.70	112,700.00	32,989.93	80,129.30	28.9%	71.1%
REPAIR & MAINTENANCE SUPPLIES								
2300 IS SUPPLIES	29.00	87.88	1,639.00	6,600.00	1,574.78	4,961.00	24.8%	75.2%
2310 BUILDING MATERIALS & SUPPLIES	2,345.49	2,576.59	8,226.23	16,800.00	8,506.46	8,573.77	49.0%	51.0%
2320 PAINT & PAINTING SUPPLIES	65.69	12.32	65.69	400.00	161.98	334.31	16.4%	83.6%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	2,440.18	2,676.79	9,930.92	23,800.00	10,243.22	13,869.08	41.7%	58.3%
TOTAL SUPPLIES	6,117.28	11,072.35	57,459.42	186,450.00	57,782.23	128,990.58	30.8%	69.2%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
30040 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	0.00	0.00	9,320.00	12,000.00	0.00	2,680.00	77.7%	22.3%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
3130 LEGAL SERVICES	2,062.00	763.00	10,484.54	28,500.00	3,599.34	18,015.46	36.8%	63.2%
3140 BUILDING SERVICES	1,423.40	239.00	12,698.93	32,000.00	6,050.21	19,301.07	39.7%	60.3%
3150 MAINTENANCE CONTRACTS	5,403.97	6,480.51	19,999.72	134,100.00	31,189.91	114,100.28	14.9%	85.1%
3160 COMPUTER SERVICES (OCLC)	4,697.23	2,850.00	23,226.81	66,500.00	8,550.00	43,273.19	34.9%	65.1%
3170 ADMIN/ACCOUNTING SERVICES	3,326.69	3,083.49	18,380.72	44,100.00	17,965.13	25,719.28	41.7%	58.3%
3175 COLLECTION AGENCY SERVICES	1,485.70	1,163.50	8,234.00	24,000.00	5,996.50	15,766.00	34.3%	65.7%
TOTAL PROFESSIONAL SERVICES	18,398.99	14,579.50	102,344.72	351,200.00	73,351.09	248,855.28	29.1%	70.9%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	2,413.38	2,918.57	12,313.90	30,900.00	12,054.17	18,586.10	39.9%	60.1%
3215 CABLE TV	4.74	0.00	28.77	0.00	0.00	-28.77	#DIV/0!	#DIV/0!
3220 POSTAGE	1,047.37	1,895.55	6,635.71	30,000.00	7,709.36	23,364.29	22.1%	77.9%
3230 TRAVEL EXPENSE	118.87	1,021.96	143.80	10,000.00	1,102.04	9,856.20	1.4%	98.6%
3240 PROFESSIONAL MTG. (OFF-SITE)	0.00	0.00	172.00	10,000.00	19.00	9,828.00	1.7%	98.3%
3250 CONTINUING ED. (ON-SITE)	0.00	3,259.53	660.00	10,000.00	3,259.53	9,340.00	6.6%	93.4%
32501 ENCUMBERED CONTINU. ED.(ON-SITE)	0.00	865.47	3,500.00	3,500.00	13,000.00	0.00	100.0%	0.0%
3260 FREIGHT & DELIVERY	0.00	0.00	91.80	1,450.00	209.93	1,358.20	6.3%	93.7%
TOTAL COMMUNICATION & TRANSPORTATION	3,584.36	9,961.08	23,545.98	95,850.00	37,354.03	72,304.02	24.6%	75.4%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MAY 31, 2013

	2013 MAY	2012 MAY	2013 Y-T-D ACTUAL	2013 BUDGET	2012 Y-T-D ACTUAL	2013 Y-T-D BUDGET REMAINING	2013 % OF BUDGET USED	2013 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	0.00	43.76	95.60	2,750.00	490.56	2,654.40	3.5%	96.5%
3320 PRINTING	114.00	15.00	1,178.61	5,500.00	15.00	4,321.39	21.4%	78.6%
TOTAL PRINTING & ADVERTISING	114.00	58.76	1,274.21	8,250.00	505.56	6,975.79	15.4%	84.6%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	450.00	700.00	450.00	250.00	64.3%	35.7%
3420 OTHER INSURANCE	0.00	0.00	63,502.00	60,400.00	56,341.00	-3,102.00	105.1%	-5.1%
TOTAL INSURANCE	0.00	0.00	63,952.00	61,100.00	56,791.00	-2,852.00	104.7%	-4.7%
UTILITIES								
3510 GAS	121.47	158.22	1,286.42	3,100.00	993.89	1,813.58	41.5%	58.5%
3520 ELECTRICITY	21,364.25	22,356.92	122,493.88	292,000.00	117,821.59	169,506.12	41.9%	58.1%
3530 WATER	1,108.17	1,903.31	5,603.11	25,900.00	5,629.47	20,296.89	21.6%	78.4%
TOTAL UTILITIES	22,593.89	24,418.45	129,383.41	321,000.00	124,444.95	191,616.59	40.3%	59.7%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	0.00	0.00	8,750.46	19,000.00	1,656.19	10,249.54	46.1%	53.9%
3630 OTHER EQUIP/FURNITURE REPAIRS	232.99	672.30	3,008.39	10,200.00	3,642.86	7,191.61	29.5%	70.5%
36301 ENCUMBERED EQUIP/FURN REPAIRS	0.00	8,466.00	0.00	0.00	26,466.00	0.00	#DIV/0!	#DIV/0!
3640 VEHICLE REPAIR & MAINTENANCE	2,444.07	0.00	5,226.88	8,300.00	3,126.53	3,073.12	63.0%	37.0%
3650 MATERIAL BINDING/REPAIR SERV.	114.09	0.00	776.81	3,000.00	1,582.86	2,223.19	25.9%	74.1%
TOTAL REPAIR & MAINTENANCE	2,791.15	9,138.30	17,762.54	40,500.00	36,474.44	22,737.46	43.9%	56.1%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	0.00	0.00	19,751.00	33,600.00	19,276.50	13,849.00	58.8%	41.2%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	100.00	0.00	100.00	0.0%	100.0%
TOTAL RENTALS	0.00	0.00	19,751.00	33,700.00	19,276.50	13,949.00	58.6%	41.4%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	50.00	1,913.55	12,724.64	91,701.00	1,913.55	78,976.36	13.9%	86.1%
38460 E-BOOKS SERVICES	0.00	150.00	1,257.20	73,418.00	150.00	72,160.80	1.7%	98.3%
TOTAL ELECTRONIC SERVICES	50.00	2,063.55	13,981.84	165,119.00	2,063.55	151,137.16	8.5%	91.5%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	0.00	0.00	6,850.00	7,380.00	6,825.98	530.00	92.8%	7.2%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.0%	100.0%
3940 TRANSFER TO LIRF	17,833.33	0.00	89,166.69	214,000.00	0.00	124,833.31	41.7%	58.3%
3945 TRANSFER TO ANOTHER FUND (R.DAY)	0.00	16,666.67	0.00	0.00	83,333.31	0.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	0.00	90.00	0.00	3,400.00	1,050.00	3,400.00	0.0%	100.0%
TOTAL OTHER CHARGES	17,833.33	16,756.67	96,016.69	227,280.00	91,209.29	131,263.31	42.2%	57.8%
TOTAL OTHER SERVICES/CHARGES	65,365.72	76,976.31	468,012.39	1,303,999.00	441,470.41	835,986.61	35.9%	64.1%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MAY 31, 2013

	2013 MAY	2012 MAY	2013 Y-T-D ACTUAL	2013 BUDGET	2012 Y-T-D ACTUAL	2013 Y-T-D BUDGET REMAINING	2013 % OF BUDGET USED	2013 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	536.76	0.00	6,236.55	0.00	792.96	-6,236.55	#DIV/0!	#DIV/0!
4430 OTHER EQUIPMENT	2,256.21	0.00	3,149.07	16,000.00	1,779.99	12,850.93	19.7%	80.3%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4460 IS EQUIPMENT	462.31	649.00	462.31	0.00	649.00	-462.31	#DIV/0!	#DIV/0!
44601 ENCUMBERED IS EQUIPMENT	0.00	0.00	0.00	0.00	1,511.88	0.00	#DIV/0!	#DIV/0!
4465 IS SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	3,255.28	649.00	9,847.93	16,000.00	4,733.83	6,152.07	61.5%	38.5%
OTHER CAPITAL OUTLAY								
4510 BOOKS	41,154.56	54,274.82	233,561.24	594,454.00	242,976.68	360,892.76	39.3%	60.7%
4520 PERIODICALS & NEWSPAPERS	33.99	901.83	2,777.75	41,042.00	1,388.24	38,264.25	6.8%	93.2%
4530 NONPRINT MATERIALS	30,342.92	27,969.29	140,422.17	369,585.00	157,932.38	229,162.83	38.0%	62.0%
4540 ELECTRONIC RESOURCES	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OTHER CAPITAL OUTLAY	71,531.47	83,145.94	376,761.16	1,005,081.00	402,297.30	628,319.84	37.5%	62.5%
TOTAL CAPITAL OUTLAY	74,786.75	83,794.94	386,609.09	1,021,081.00	407,031.13	634,471.91	37.9%	62.1%
TOTAL OPERATING EXPENDITURES	657,410.84	534,138.51	3,105,886.83	7,818,019.99	2,813,388.69	4,712,133.16	39.7%	60.3%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2013 to May 31, 2013

5 months = 41.7%

Object	Object Descr	2013 Budget	Jan.	Feb.	Mar.	Apr.	May	2013 YTD Amt	2013 YTD Balance	2013 %YTD Budget
11200	ADMINISTRATION	\$177,208.00	\$13,635.99	\$13,635.98	\$13,635.98	\$13,635.97	\$20,453.97	\$74,997.89	\$102,210.11	42.32%
11300	PROF/SUPERVISORS	\$505,886.00	\$38,914.32	\$38,914.31	\$38,914.33	\$38,914.34	\$58,371.48	\$214,028.78	\$291,857.22	42.31%
11400	PROFESSIONAL ASSISTANT	\$1,271,320.00	\$97,255.64	\$97,255.63	\$98,356.38	\$101,300.19	\$140,720.29	\$534,888.13	\$736,431.87	42.07%
11500	SPECIALIST/TECHNICIANS	\$845,151.00	\$65,021.29	\$65,006.68	\$65,021.35	\$65,258.79	\$98,145.41	\$358,453.52	\$486,697.48	42.41%
11600	CLERICAL ASSISTANTS	\$434,725.00	\$32,562.63	\$31,513.01	\$31,064.28	\$32,265.52	\$48,524.46	\$175,929.90	\$258,795.10	40.47%
11700	PAGES	\$240,720.00	\$16,123.13	\$18,318.51	\$19,091.84	\$18,778.30	\$28,354.37	\$100,666.15	\$140,053.85	41.82%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$368,746.00	\$28,595.96	\$28,072.73	\$26,453.11	\$27,672.23	\$42,828.45	\$153,622.48	\$215,123.52	41.66%
12100	FICA/EMPLOYER	\$237,765.00	\$17,154.54	\$17,166.01	\$17,200.56	\$17,533.92	\$25,688.06	\$94,743.09	\$143,021.91	39.85%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$311,493.00	\$24,091.10	\$24,034.35	\$23,870.63	\$24,560.54	\$23,724.74	\$120,281.36	\$191,211.64	38.61%
12301	ENCUMBERED PERF	\$15,535.99	\$15,335.99	\$0.00	\$0.00	\$0.00	\$0.00	\$15,335.99	\$200.00	98.71%
12350	PERF/EMPLOYEE CONTRIB.	\$93,448.00	\$7,227.30	\$7,210.29	\$7,161.19	\$7,368.13	\$7,117.38	\$36,084.29	\$57,363.71	38.61%
12400	INS/EMPLOYER	\$725,756.00	\$39,918.79	\$134,669.91	\$54,983.86	\$51,839.35	\$11,204.80	\$292,616.71	\$433,139.29	40.32%
12500	MEDICARE/EMPLOYER	\$55,636.00	\$4,011.95	\$4,014.61	\$4,022.72	\$4,100.68	\$6,007.68	\$22,157.64	\$33,478.36	39.83%
13100	WORK STUDY	\$3,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,100.00	0.00%
21100	OFFICIAL RECORDS	\$1,300.00	\$979.76	\$0.00	\$0.00	\$0.00	\$0.00	\$979.76	\$320.24	75.37%
21200	STATIONERY/BUS. CARDS	\$950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$950.00	0.00%
21300	OFFICE SUPPLIES	\$14,550.00	\$903.46	\$788.27	\$253.41	\$512.53	\$152.64	\$2,610.31	\$11,939.69	17.94%
21350	GENERAL SUPPLIES	\$0.00	\$41.63	\$59.83	\$0.00	\$7.83	\$33.50	\$142.79	-\$142.79	0.00%
21400	DUPLICATING	\$33,150.00	\$2,609.74	\$3,760.03	\$2,969.81	\$664.49	\$1,220.87	\$11,224.94	\$21,925.06	33.86%
22100	CLEANING SUPPLIES	\$37,200.00	\$2,029.71	\$4,297.50	\$3,548.62	\$1,736.55	\$16.56	\$11,628.94	\$25,571.06	31.26%
22200	FUEL/OIL/LUBRICANTS	\$10,000.00	\$1,136.83	\$670.84	\$108.90	\$607.24	\$1,379.40	\$3,903.21	\$6,096.79	39.03%
22300	CATALOGING	\$5,500.00	\$356.72	\$0.00	\$47.93	\$0.00	\$0.00	\$404.65	\$5,095.35	7.36%
22400	A/V SUPPLIES/CATALOG	\$10,150.00	\$0.00	\$0.00	\$246.76	\$0.00	\$210.95	\$457.71	\$9,692.29	4.51%
22500	CIRCULATION SUPPLIES	\$37,750.00	\$2,759.35	\$0.00	\$8,827.91	\$0.00	\$28.98	\$11,616.24	\$26,133.76	30.77%
22600	LIGHT BULBS	\$4,500.00	\$210.53	\$1,595.59	\$4.38	\$0.00	\$297.80	\$2,108.30	\$2,391.70	46.85%
22800	UNIFORMS	\$1,700.00	\$0.00	\$873.00	\$0.00	\$100.00	\$184.00	\$1,157.00	\$543.00	68.06%

Object	Object Descr	2013					2013 YTD Amt	2013 YTD Balance	2013 %YTD Budget	
		Budget	Jan.	Feb.	Mar.	Apr.				May
22900	DISPLAY/EXHIBITS	\$5,900.00	\$378.83	\$104.30	\$435.00	\$224.12	\$152.40	\$1,294.65	\$4,605.35	21.94%
23000	IS SUPPLIES	\$6,600.00	\$453.27	\$438.72	\$508.07	\$209.94	\$29.00	\$1,639.00	\$4,961.00	24.83%
23100	BUILDING MATERIAL	\$16,800.00	\$779.00	\$2,991.15	\$1,011.68	\$1,098.91	\$2,345.49	\$8,226.23	\$8,573.77	48.97%
23200	PAINT/PAINTING SUPPLIES	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65.69	\$65.69	\$334.31	16.42%
31100	CONSULTING SERVICES	\$12,000.00	\$8,630.00	\$0.00	\$690.00	\$0.00	\$0.00	\$9,320.00	\$2,680.00	77.67%
31200	ENGINEERING/ARCHITECTU	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
31300	LEGAL SERVICES	\$28,500.00	\$186.71	\$1,860.00	\$2,331.97	\$4,043.86	\$2,062.00	\$10,484.54	\$18,015.46	36.79%
31400	BUILDING SERVICES	\$32,000.00	\$3,667.40	\$1,880.94	\$4,608.19	\$1,119.00	\$1,423.40	\$12,698.93	\$19,301.07	39.68%
31500	MAINTENANCE CONTRACTS	\$134,100.00	\$2,083.20	\$6,363.74	\$3,852.94	\$2,295.87	\$5,403.97	\$19,999.72	\$114,100.28	14.91%
31600	COMPUTER SERVICES	\$66,500.00	\$4,609.27	\$4,466.71	\$4,803.53	\$4,650.07	\$4,697.23	\$23,226.81	\$43,273.19	34.93%
31700	ADMIN/ACCOUNTING	\$44,100.00	\$2,774.73	\$5,205.55	\$4,293.29	\$2,780.46	\$3,326.69	\$18,380.72	\$25,719.28	41.68%
31750	COLLECTION AGENCY	\$24,000.00	\$3,195.15	\$1,181.40	\$0.00	\$2,371.75	\$1,485.70	\$8,234.00	\$15,766.00	34.31%
32100	TELEPHONE	\$30,900.00	\$2,301.59	\$2,384.29	\$2,655.77	\$2,558.87	\$2,413.38	\$12,313.90	\$18,586.10	39.85%
32150	CABLE TV SERVICE	\$0.00	\$0.00	\$0.00	\$8.27	\$15.76	\$4.74	\$28.77	-\$28.77	0.00%
32200	POSTAGE	\$30,000.00	\$1,798.55	\$939.07	\$1,561.99	\$1,288.73	\$1,047.37	\$6,635.71	\$23,364.29	22.12%
32300	TRAVEL EXPENSE	\$10,000.00	\$0.00	\$0.00	\$0.00	\$24.93	\$118.87	\$143.80	\$9,856.20	1.44%
32400	PROFESSIONAL MTG/OFF	\$10,000.00	\$25.00	\$0.00	\$147.00	\$0.00	\$0.00	\$172.00	\$9,828.00	1.72%
32500	CONTINUING	\$10,000.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00	\$9,340.00	6.60%
32501	ENCUMBERED CONTINUING	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00	\$0.00	100.00%
32600	FREIGHT/DELIVERY	\$1,450.00	\$30.47	\$61.33	\$0.00	\$0.00	\$0.00	\$91.80	\$1,358.20	6.33%
33100	ADVERTISING/PUBLICATIO	\$2,750.00	\$0.00	\$0.00	\$95.60	\$0.00	\$0.00	\$95.60	\$2,654.40	3.48%
33200	PRINTING SERVICES	\$5,500.00	\$15.00	\$15.00	\$87.00	\$947.61	\$114.00	\$1,178.61	\$4,321.39	21.43%
34100	OFFICIAL BOND INS.	\$700.00	\$0.00	\$0.00	\$450.00	\$0.00	\$0.00	\$450.00	\$250.00	64.29%
34200	OTHER INSURANCE	\$60,400.00	\$14,075.00	\$46,892.00	\$457.00	\$2,078.00	\$0.00	\$63,502.00	-\$3,102.00	105.14%
35100	GAS	\$3,100.00	\$368.17	\$52.02	\$356.93	\$387.83	\$121.47	\$1,286.42	\$1,813.58	41.50%
35200	ELECTRICITY	\$292,000.00	\$26,927.46	\$24,978.48	\$24,549.79	\$24,673.90	\$21,364.25	\$122,493.88	\$169,506.12	41.95%
35300	WATER	\$25,900.00	\$1,157.74	\$1,139.76	\$1,094.37	\$1,103.07	\$1,108.17	\$5,603.11	\$20,296.89	21.63%
36100	BUILDING REPAIRS	\$19,000.00	\$3,168.42	\$0.00	\$3,348.06	\$2,233.98	\$0.00	\$8,750.46	\$10,249.54	46.06%
36300	OTHER EQUIP/FURNITURE	\$10,200.00	\$420.00	\$571.50	\$750.00	\$1,033.90	\$232.99	\$3,008.39	\$7,191.61	29.49%
36400	VEHICLE	\$8,300.00	\$46.86	\$1,894.95	\$746.70	\$94.30	\$2,444.07	\$5,226.88	\$3,073.12	62.97%
36500	MATERIALS	\$3,000.00	\$382.20	\$280.52	\$0.00	\$0.00	\$114.09	\$776.81	\$2,223.19	25.89%

Object	Object Descr	2013 Budget	Jan.	Feb.	Mar.	Apr.	May	2013 YTD Amt	2013 YTD Balance	2013 %YTD Budget
37100	REAL ESTATE	\$33,600.00	\$9,706.00	\$37.50	\$9,982.50	\$25.00	\$0.00	\$19,751.00	\$13,849.00	58.78%
37200	EQUIPMENT RENTAL	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
38450	DATABASES	\$91,701.00	\$0.00	\$925.00	\$449.95	\$11,299.69	\$50.00	\$12,724.64	\$78,976.36	13.88%
38460	E-BOOKS	\$73,418.00	\$558.60	\$0.00	\$698.60	\$0.00	\$0.00	\$1,257.20	\$72,160.80	1.71%
39100	DUES/INSTITUTIONAL	\$7,380.00	\$6,000.00	\$100.00	\$750.00	\$0.00	\$0.00	\$6,850.00	\$530.00	92.82%
39200	INTEREST/TEMPORARY	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
39400	TRANSFER TO LIRF	\$214,000.00	\$17,833.37	\$17,833.33	\$17,833.33	\$17,833.33	\$17,833.33	\$89,166.69	\$124,833.31	41.67%
39500	EDUCATIONAL/LICENSING	\$3,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,400.00	0.00%
44100	FURNITURE	\$0.00	\$0.00	\$0.00	\$5,699.79	\$0.00	\$536.76	\$6,236.55	-\$6,236.55	0.00%
44300	OTHER EQUIPMENT	\$16,000.00	\$0.00	\$175.00	\$717.86	\$0.00	\$2,256.21	\$3,149.07	\$12,850.93	19.68%
44600	IS EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$462.31	\$462.31	-\$462.31	0.00%
45100	BOOKS	\$594,454.00	\$54,542.07	\$50,930.43	\$38,932.95	\$48,001.23	\$41,154.56	\$233,561.24	\$360,892.76	39.29%
45200	PERIODICALS/NEWSPAPERS	\$41,042.00	\$2,611.91	\$0.00	\$83.95	\$47.90	\$33.99	\$2,777.75	\$38,264.25	6.77%
45300	NONPRINT MATERIALS	\$369,585.00	\$26,856.73	\$26,866.48	\$27,639.97	\$28,716.07	\$30,342.92	\$140,422.17	\$229,162.83	37.99%
		\$7,818,019.99	\$610,619.06	\$692,426.25	\$577,416.00	\$568,014.68	\$657,410.84	\$3,105,886.83	\$4,712,133.16	39.73%

MONROE COUNTY PUBLIC LIBRARY

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LIRF Budget & Expenditure Report

January 1, 2013 to May 31, 2013

5 months = 41.7%

Object	Object Descr	2013 Budget	Jan.	Feb.	Mar.	Apr.	May	YTD Amount	2013	2013
									YTD	%YTD
									Balance	Budget
36100	BUILDING REPAIRS	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
44300	OTHER EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44450	BUILDING RENOVATION	\$280,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$280,000.00	0.00%
		\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

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Debt Service Budget & Expenditures Report

January 1, 2013 to May 31, 2013

5 months = 41.7%

Object Object Descr	2013 Budget	Jan.	Feb.	Mar.	Apr.	May	2013 YTD Amt	2013 YTD Balance	2013 %YTD Budget
37100 REAL ESTATE	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600,000.00	0.00%
39200 INTEREST/TEMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Rainy Day Budget & Expenditures Report

January 1, 2013 to May 31, 2013
5 months = 41.7%

Object	Object Descr	2013 Budget	Jan.	Feb.	Mar.	Apr.	May	2013 YTD Amt	2013 YTD Balance	2013 %YTD Budget
31100	CONSULTING SERVICES	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
31200	ENGINEERING/ARCHITECTURAL	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%
31300	LEGAL SERVICES	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
36100	BUILDING REPAIRS	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
44100	FURNITURE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44300	OTHER EQUIPMENT	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44450	BUILDING RENOVATION	\$280,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$280,000.00	0.00%
		\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

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Special Revenue Budget & Expenditure Report

January 1, 2013 to May 31, 2013

5 months = 41.7%

Object	Object Descr	2013						YTD	2013	2013
		Budget	Jan.	Feb.	Mar.	Apr.	May	Amount	YTD Balance	%YTD Budget
11300	PROF/SUPERVISORS	\$61,430.17	\$4,725.43	\$4,725.44	\$4,725.44	\$4,725.44	\$7,088.16	\$25,989.91	\$35,440.26	42.31%
11400	PROFESSIONAL ASSISTANT	\$123,662.53	\$9,512.48	\$9,512.50	\$9,512.50	\$9,512.50	\$14,268.75	\$52,318.73	\$71,343.80	42.31%
11600	CLERICAL ASSISTANTS	\$179,261.78	\$13,805.32	\$13,734.60	\$13,813.49	\$13,478.08	\$21,235.34	\$76,066.83	\$103,194.95	42.43%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$22,590.01	\$1,646.88	\$1,640.45	\$1,649.36	\$1,631.61	\$2,501.46	\$9,069.76	\$13,520.25	40.15%
12300	PERF/EMPLOYER	\$36,685.86	\$3,586.78	\$2,181.59	\$2,179.49	\$2,189.81	\$2,192.05	\$12,329.72	\$24,356.14	33.61%
12350	PERF/EMPLOYEE CONTRIB.	\$0.00	\$653.59	\$654.48	\$653.86	\$656.95	\$657.61	\$3,276.49	-\$3,276.49	0.00%
12400	INS/EMPLOYER	\$70,000.00	\$8,974.90	\$13,440.16	\$5,252.35	\$5,442.56	\$1,050.00	\$34,159.97	\$35,840.03	48.80%
12500	MEDICARE/EMPLOYER	\$5,283.14	\$385.16	\$383.65	\$385.74	\$381.59	\$585.02	\$2,121.16	\$3,161.98	40.15%
13100	WORK STUDY	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
21200	STATIONERY/BUS. CARDS	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
21300	OFFICE SUPPLIES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
21400	DUPLICATING	\$200.00	\$0.00	\$0.00	\$0.00	\$70.97	\$0.00	\$70.97	\$129.03	35.49%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$0.00	\$31.77	\$129.50	\$39.54	\$38.88	\$239.69	\$760.31	23.97%
22700	VIDEO TAPE/MEDIA STORAGE	\$17,000.00	\$0.00	\$0.00	\$0.00	\$1,755.65	\$0.00	\$1,755.65	\$15,244.35	10.33%
23000	IS SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
23500	VIDEO MATERIALS/CATS	\$10,000.00	\$422.12	\$224.46	\$174.72	\$26.89	\$1,541.90	\$2,390.09	\$7,609.91	23.90%
31100	CONSULTING SERVICES	\$5,000.00	\$335.00	\$0.00	\$0.00	\$0.00	\$0.00	\$335.00	\$4,665.00	6.70%
31300	LEGAL SERVICES	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
31600	COMPUTER SERVICES	\$0.00	\$49.90	\$49.90	\$49.90	\$49.83	\$49.90	\$249.43	-\$249.43	0.00%
31650	DIGITIZATION SERVICES	\$2,500.00	\$0.00	\$1,505.00	\$1,545.00	\$1,480.00	\$1,415.00	\$5,945.00	-\$3,445.00	237.80%
31700	ADMIN/ACCOUNTING	\$0.00	\$6.74	\$1.94	\$5.40	\$5.78	\$12.34	\$32.20	-\$32.20	0.00%
32100	TELEPHONE	\$3,500.00	\$288.93	\$250.65	\$247.69	\$247.51	\$247.26	\$1,282.04	\$2,217.96	36.63%
32150	CABLE TV SERVICE	\$0.00	\$0.00	\$0.00	\$19.31	\$0.00	\$11.06	\$30.37	-\$30.37	0.00%
32200	POSTAGE	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
32300	TRAVEL EXPENSE	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$560.72	\$560.72	-\$60.72	112.14%
32400	PROFESSIONAL MTG/OFF	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$575.00	\$575.00	-\$75.00	115.00%
32600	FREIGHT/DELIVERY	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%

Object	Object Descr	2013						YTD	2013	2013
		Budget	Jan.	Feb.	Mar.	Apr.	May	Amount	YTD	%YTD
36300	OTHER EQUIP/FURNITURE	\$6,000.00	\$35.00	\$140.00	\$295.25	\$140.00	\$187.00	\$797.25	\$5,202.75	13.29%
37100	REAL ESTATE	\$3,500.00	\$733.50	\$0.00	\$1,170.00	\$0.00	\$0.00	\$1,903.50	\$1,596.50	54.39%
39100	DUES/INSTITUTIONAL	\$1,500.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	\$600.00	60.00%
39500	EDUCATIONAL/LICENSING	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
39600	COMMUNITY NEWS SERVICES	\$10,000.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$7,500.00	25.00%
44100	FURNITURE	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
44700	EQUIPMENT - CATS	\$50,000.00	\$352.02	\$0.00	\$0.00	\$0.00	\$0.00	\$352.02	\$49,647.98	0.70%
44750	SOFTWARE - CATS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
		\$632,213.49	\$45,513.75	\$48,476.59	\$44,309.00	\$42,734.71	\$54,217.45	\$235,251.50	\$396,961.99	37.21%

MONROE COUNTY PUBLIC LIBRARY

LCPF Budget & Expenditure Report

January 1, 2013 to May 31, 2013

5 months = 41.7%

Object	Object Descr	2013						YTD Amount	2013	2013
		Budget	Jan.	Feb.	Mar.	Apr.	May		YTD Balance	%YTD Budget
44601	ENCUMBERED IS	\$10,975.00	\$10,817.71	\$0.00	\$0.00	\$0.00	\$0.00	\$10,817.71	\$157.29	98.57%
		\$10,975.00	\$10,817.71	\$0.00	\$0.00	\$0.00	\$0.00	\$10,817.71	\$157.29	98.57%

MONROE COUNTY PUBLIC LIBRARY

Gen. Obligation Bond Budget & Expenditure

January 1, 2013 to May 31, 2013

5 months = 41.7%

Object	Object Descr	2013 Budget	Jan.	Feb.	Mar.	Apr.	May	YTD Amount	2013 YTD Balance	2013 %YTD Budget
31300	LEGAL SERVICES	\$0.00	\$0.00	\$11,500.00	\$0.00	\$0.00	\$0.00	\$11,500.00	-\$11,500.00	0.00%
31700	ADMIN/ACCOUNTING	\$0.00	\$22,028.82	\$0.00	\$0.00	\$0.00	\$0.00	\$22,028.82	-\$22,028.82	0.00%
33100	ADVERTISING/PUBLICATI	\$0.00	\$0.00	\$194.26	\$195.18	\$0.00	\$0.00	\$389.44	-\$389.44	0.00%
44300	OTHER EQUIPMENT	\$0.00	\$0.00	\$24,075.25	\$0.00	\$0.00	\$0.00	\$24,075.25	-\$24,075.25	0.00%
44450	BUILDING RENOVATION	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$2,995.00	\$5,995.00	-\$5,995.00	0.00%
44600	IS EQUIPMENT	\$58,000.00	\$0.00	\$0.00	\$4,900.00	\$11,790.44	\$31,442.49	\$48,132.93	\$9,867.07	82.99%
44650	IS SOFTWARE	\$25,000.00	\$0.00	\$4,723.80	\$159.00	\$99.98	\$0.00	\$4,982.78	\$20,017.22	19.93%
44700	EQUIPMENT - CATS	\$45,000.00	\$553.40	\$0.00	\$0.00	\$2,789.00	\$6,325.49	\$9,667.89	\$35,332.11	21.48%
44750	SOFTWARE - CATS	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
		\$133,000.00	\$22,582.22	\$40,493.31	\$8,254.18	\$14,679.42	\$40,762.98	\$126,772.11	\$6,227.89	95.32%

MONROE COUNTY PUBLIC LIBRARY

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Expenditure Summary compared to last year
2013 compared to 2012: Period Ending May

Fund	Fund Descr	2013 Budget	May 2013 Amt	2013 YTD Amt	2012 Budget	May 2012 Amt	2012 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$7,818,019.99	\$657,410.84	\$3,105,886.83	\$7,641,343.13	\$532,074.96	\$2,813,388.69	10.40%
002	JAIL	\$0.00	\$127.38	\$1,429.99	\$0.00	\$661.59	\$2,483.17	-42.41%
003	CLEARING	\$0.00	\$10,868.79	\$12,214.05	\$0.00	\$0.00	\$0.00	0.00%
004	GIFT UNRESTRICTED	\$0.00	\$0.00	\$150.81	\$0.00	\$4,770.46	\$5,290.50	-97.15%
005	PLAC	\$0.00	\$0.00	\$5,800.00	\$0.00	\$0.00	\$6,300.00	-7.94%
006	RETIREES	\$0.00	\$0.00	\$4,382.90	\$0.00	\$1,604.90	\$11,663.31	-62.42%
007	LIRF	\$350,000.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$0.00	0.00%
008	DEBT SERVICE	\$600,000.00	\$0.00	\$0.00	\$322,088.00	\$0.00	\$0.00	0.00%
009	RAINY DAY	\$400,000.00	\$0.00	\$0.00	\$410,000.00	\$11,461.19	\$15,885.40	-100.00%
010	PAYROLL	\$0.00	\$464,944.69	\$1,783,227.27	\$0.00	\$320,307.71	\$1,584,380.73	12.55%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$7,045.02	\$30,296.87	\$0.00	\$6,022.66	\$41,842.48	-27.59%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-FOUNDATION	\$101,850.00	\$6,588.34	\$28,558.45	\$0.00	\$7,912.34	\$25,062.78	13.95%
020	SPECIAL REVENUE	\$632,213.49	\$54,217.45	\$235,251.50	\$642,803.96	\$38,303.58	\$213,652.03	10.11%
021	CAPITAL PROJECTS	\$10,975.00	\$0.00	\$10,817.71	\$543,411.00	\$4,687.82	\$58,670.29	-81.56%
022	GATES HARDWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$3,573.26	\$16,190.58	\$0.00	\$2,802.51	\$13,610.17	18.96%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	GENERAL	\$133,000.00	\$40,762.98	\$126,772.11	\$0.00	\$0.00	\$0.00	0.00%
027	COMMUNITY FDTN	\$26,000.00	\$3,826.38	\$4,455.23	\$0.00	\$0.00	\$0.00	0.00%
		\$10,072,058.48	\$1,249,365.13	\$5,365,434.30	\$9,909,646.09	\$930,609.72	\$4,792,229.55	11.96%

MONROE COUNTY PUBLIC LIBRARY

Revenue Totals Budget Forms (all funds)

Source Descr	2013 YTD Budget	Jan	Feb	Mar	April	May	2013 YTD Amt	2013 YTD Balance	2013 % of Budget
Fund 001 OPERATING									
PROPERTY	\$5,163,373.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,023,959.11	\$2,023,959.11	\$3,139,413.89	39.20%
INTANGIBLES TAX	\$10,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,139.42	\$8,139.42	\$2,360.58	77.52%
LICENSE EXCISE TAX	\$330,000.00	\$27,071.09	\$0.00	\$0.00	\$0.00	\$0.00	\$27,071.09	\$302,928.91	8.20%
COUNTY OPTION	\$1,954,656.00	\$172,969.23	\$172,969.23	\$172,969.23	\$172,969.23	\$172,969.23	\$864,846.15	\$1,089,809.85	44.25%
COMMERCIAL VEHICLE	\$37,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,055.87	\$19,055.87	\$17,944.13	51.50%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL COPIERS/PRINTERS	\$0.00	\$373.72	\$347.11	\$421.60	\$412.90	\$468.07	\$2,023.40	-\$2,023.40	0.00%
LOST/DAMAGED	\$0.00	\$1,978.93	\$2,577.49	\$2,367.20	\$2,292.65	\$1,644.68	\$10,860.95	-\$10,860.95	0.00%
FINES/FEES	\$175,000.00	\$14,229.20	\$12,950.42	\$12,884.93	\$12,331.35	\$13,492.21	\$65,888.11	\$109,111.89	37.65%
COLLECTION AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN	\$10,000.00	\$1,312.80	\$589.40	\$1,091.55	\$1,521.25	\$911.65	\$5,426.65	\$4,573.35	54.27%
MISCELLANEOUS	\$0.00	\$6,925.89	\$140.49	\$231.41	\$202.04	\$1,579.97	\$9,079.80	-\$9,079.80	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PLAC DISTRIBUTION	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
REALESTATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$131.75	\$123.71	\$308.81	\$161.75	\$114.30	\$840.32	-\$840.32	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$6,000.00	\$1,265.64	\$1,075.31	\$1,039.58	\$922.57	\$970.63	\$5,273.73	\$726.27	87.90%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$6,000.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	\$5,850.00	2.50%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$7,702,529.00	\$226,258.25	\$190,773.16	\$191,464.31	\$190,813.74	\$2,243,305.14	\$3,042,614.60	\$4,659,914.40	39.50%
Fund 002 JAIL									
RECEIPTS	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%

Source Descr	2013 YTD Budget	Jan	Feb	Mar	April	May	2013 YTD Amt	2013 YTD Balance	2013 % of Budget
Fund 002 JAIL	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING									
CONFERENCE/RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CLEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	\$18,267.37	\$0.00	\$18,267.37	-\$18,267.37	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$18,267.37	\$0.00	\$18,267.37	-\$18,267.37	0.00%
Fund 004 GIFT UNRESTRICTED									
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$283.08	\$152.06	\$446.86	\$267.28	\$422.04	\$1,571.32	-\$1,571.32	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$283.08	\$152.06	\$446.86	\$267.28	\$422.04	\$1,571.32	-\$1,571.32	0.00%
Fund 005 PLAC									
PUBLIC LIBRARY	\$0.00	\$1,200.00	\$950.00	\$1,250.00	\$950.00	\$500.00	\$4,850.00	-\$4,850.00	0.00%
Fund 005 PLAC	\$0.00	\$1,200.00	\$950.00	\$1,250.00	\$950.00	\$500.00	\$4,850.00	-\$4,850.00	0.00%
Fund 006 RETIREES									
RETIREES INSURANCE	\$0.00	\$1,120.60	\$1,120.60	\$1,120.60	\$504.33	\$516.77	\$4,382.90	-\$4,382.90	0.00%
Fund 006 RETIREES	\$0.00	\$1,120.60	\$1,120.60	\$1,120.60	\$504.33	\$516.77	\$4,382.90	-\$4,382.90	0.00%
Fund 007 LIRF									
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2013 YTD Budget	Jan	Feb	Mar	April	May	2013 YTD Amt	2013 YTD Balance	2013 % of Budget
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT SERVICE									
PROPERTY	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600,000.00	0.00%
INTANGIBLES TAX	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$458.58	\$458.58	\$41.42	91.72%
LICENSE EXCISE TAX	\$10,000.00	\$897.43	\$0.00	\$0.00	\$0.00	\$0.00	\$897.43	\$9,102.57	8.97%
COMMERCIAL VEHICLE	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,457.13	\$6,457.13	-\$4,457.13	322.86%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$612,500.00	\$897.43	\$0.00	\$0.00	\$0.00	\$6,915.71	\$7,813.14	\$604,686.86	1.28%
Fund 009 RAINY DAY									
COUNTY OPTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 010 PAYROLL									
GROSS PAYROLL	\$0.00	\$324,785.21	\$325,510.56	\$324,232.93	\$330,028.56	\$489,048.64	\$1,793,605.90	-\$1,793,605.90	0.00%
Fund 010 PAYROLL	\$0.00	\$324,785.21	\$325,510.56	\$324,232.93	\$330,028.56	\$489,048.64	\$1,793,605.90	-\$1,793,605.90	0.00%
Fund 013 PETTY CASH									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2013 YTD Budget	Jan	Feb	Mar	April	May	2013 YTD Amt	2013 YTD Balance	2013 % of Budget
Fund 016 GIFT-RESTRICED									
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$11,049.25	\$0.00	\$11,936.85	\$22,986.10	-\$22,986.10	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$845.00	\$6,205.00	\$5,410.00	\$2,860.00	\$1,315.00	\$16,635.00	-\$16,635.00	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$845.00	\$6,205.00	\$16,459.25	\$2,860.00	\$13,251.85	\$39,621.10	-\$39,621.10	0.00%
Fund 019 GIFT-FOUNDATION									
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$0.00	\$46,474.95	\$0.00	\$0.00	\$46,474.95	-\$46,474.95	0.00%
Fund 019 GIFT-	\$0.00	\$0.00	\$0.00	\$46,474.95	\$0.00	\$0.00	\$46,474.95	-\$46,474.95	0.00%
Fund 020 SPECIAL REVENUE									
MISCELLANEOUS	\$0.00	\$235.00	\$70.00	\$205.00	\$195.00	\$425.00	\$1,130.00	-\$1,130.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$99,392.00	\$0.00	\$0.00	\$0.00	\$99,392.00	-\$99,392.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$56,832.50	\$0.00	\$0.00	\$56,832.50	\$113,665.00	-\$113,665.00	0.00%
CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$3,443.00	\$0.00	\$0.00	\$3,443.00	-\$3,443.00	0.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 020 SPECIAL	\$0.00	\$235.00	\$156,294.50	\$3,648.00	\$195.00	\$57,257.50	\$217,630.00	-\$217,630.00	0.00%
Fund 021 CAPITAL PROJECTS									
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$2,919.01	\$0.00	\$0.00	\$0.00	\$0.00	\$2,919.01	-\$2,919.01	0.00%
COMMERCIAL VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$2,919.01	\$0.00	\$0.00	\$0.00	\$0.00	\$2,919.01	-\$2,919.01	0.00%
Fund 024 FINRA GRANT									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2013 YTD Budget	Jan	Feb	Mar	April	May	2013 YTD Amt	2013 YTD Balance	2013 % of Budget
Fund 026 GENERAL OBLIGATION BOND									
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 GENERAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT									
RECEIPTS	\$26,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00	\$0.00	\$13,000.00	\$13,000.00	50.00%
Fund 027 COMMUNITY	\$26,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00	\$0.00	\$13,000.00	\$13,000.00	50.00%
	\$8,341,029.00	\$564,543.58	\$681,005.88	\$585,096.90	\$556,886.28	\$2,811,217.65	\$5,198,750.29	\$3,142,278.71	62.33%

MONROE COUNTY PUBLIC LIBRARY

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Cash Balances by fund

Current Period: May 2013

FUND Descr	05/01/2013	MTD Debit	MTD Credit	05/31/2013	Bal Sht Descr
OPERATING	\$1,905.36	\$1.11	\$0.00	\$1,906.47	CHASE/BANK ONE SAVINGS
OPERATING	\$7,955.37	\$8,548.34	\$0.30	\$16,503.41	ONB/MONROE BANK CHECKING
OPERATING	\$8,852.66	\$9,906.23	\$0.00	\$18,758.89	UNITED COMMERCE BANK
OPERATING	-\$623,895.69	\$2,438,137.72	\$1,649,134.35	\$165,107.68	FIFTH THIRD BANK CHECKING
OPERATING	\$205,656.22	\$1,000,968.88	\$204,700.00	\$1,001,925.10	FIFTH THIRD BANK SAVINGS
Fund 001 OPERATING	-\$399,526.08	\$3,457,562.28	\$1,853,834.65	\$1,204,201.55	
JAIL	\$4,697.39	\$0.00	\$127.38	\$4,570.01	FIFTH THIRD BANK CHECKING
Fund 002 JAIL	\$4,697.39	\$0.00	\$127.38	\$4,570.01	
CLEARING	\$16,922.11	\$0.00	\$10,868.79	\$6,053.32	FIFTH THIRD BANK CHECKING
Fund 003 CLEARING	\$16,922.11	\$0.00	\$10,868.79	\$6,053.32	
GIFT UNRESTRICTED	\$202.03	\$405.54	\$0.00	\$607.57	ONB/MONROE BANK CHECKING
GIFT UNRESTRICTED	\$3.00	\$16.50	\$0.00	\$19.50	UNITED COMMERCE BANK
GIFT UNRESTRICTED	\$13,328.52	\$0.00	\$0.00	\$13,328.52	FIFTH THIRD BANK CHECKING
Fund 004 GIFT UNRESTRICTED	\$13,533.55	\$422.04	\$0.00	\$13,955.59	
PLAC	\$150.00	\$200.00	\$0.00	\$350.00	ONB/MONROE BANK CHECKING
PLAC	\$550.00	\$300.00	\$0.00	\$850.00	UNITED COMMERCE BANK
PLAC	\$250.00	\$0.00	\$0.00	\$250.00	FIFTH THIRD BANK CHECKING
Fund 005 PLAC	\$950.00	\$500.00	\$0.00	\$1,450.00	
LIRF	\$10,013.55	\$0.00	\$0.00	\$10,013.55	CHASE/BANK ONE SAVINGS
LIRF	\$83,692.32	\$0.00	\$63,000.00	\$20,692.32	FIFTH THIRD BANK CHECKING
LIRF	\$526,518.58	\$63,000.00	\$0.00	\$589,518.58	FIFTH THIRD BANK SAVINGS
LIRF	\$500.00	\$0.00	\$0.00	\$500.00	5-3 LIQUIDITY MGMT ACCT
LIRF	\$500,000.00	\$0.00	\$0.00	\$500,000.00	INVESTMENT CD s
Fund 007 LIRF	\$1,120,724.45	\$63,000.00	\$63,000.00	\$1,120,724.45	
DEBT SERVICE	\$2,541.41	\$6,915.71	\$0.00	\$9,457.12	FIFTH THIRD BANK CHECKING
DEBT SERVICE	\$31,103.53	\$0.00	\$0.00	\$31,103.53	FIFTH THIRD BANK SAVINGS
Fund 008 DEBT SERVICE	\$33,644.94	\$6,915.71	\$0.00	\$40,560.65	
RAINY DAY	\$176,316.02	\$0.00	\$150,000.00	\$26,316.02	FIFTH THIRD BANK CHECKING
RAINY DAY	\$944,339.76	\$150,000.00	\$0.00	\$1,094,339.76	FIFTH THIRD BANK SAVINGS
RAINY DAY	\$500.00	\$0.00	\$0.00	\$500.00	5-3 LIQUIDITY MGMT ACCT
RAINY DAY	\$500,000.00	\$0.00	\$0.00	\$500,000.00	INVESTMENT CD s
Fund 009 RAINY DAY	\$1,621,155.78	\$150,000.00	\$150,000.00	\$1,621,155.78	
PAYROLL	\$0.00	\$489,048.64	\$464,944.69	\$24,103.95	FIFTH THIRD BANK CHECKING

FUND Descr	05/01/2013	MTD Debit	MTD Credit	05/31/2013	Bal Sht Descr
Fund 010 PAYROLL	\$0.00	\$489,048.64	\$464,944.69	\$24,103.95	
GIFT-RESTRICED	\$2,380.00	\$13,251.85	\$0.00	\$15,631.85	ONB/MONROE BANK CHECKING
GIFT-RESTRICED	\$154.25	\$0.00	\$0.00	\$154.25	UNITED COMMERCE BANK
GIFT-RESTRICED	\$79,105.08	\$0.00	\$57,045.02	\$22,060.06	FIFTH THIRD BANK CHECKING
GIFT-RESTRICED	\$0.00	\$50,000.00	\$0.00	\$50,000.00	FIFTH THIRD BANK SAVINGS
Fund 016 GIFT-RESTRICED	\$81,639.33	\$63,251.85	\$57,045.02	\$87,846.16	
GIFT-FOUNDATION	\$32,833.33	\$16.17	\$6,604.51	\$26,244.99	FIFTH THIRD BANK CHECKING
Fund 019 GIFT-FOUNDATION	\$32,833.33	\$16.17	\$6,604.51	\$26,244.99	
SPECIAL REVENUE	\$135.93	\$425.00	\$12.34	\$548.59	UNITED COMMERCE BANK
SPECIAL REVENUE	\$90,870.71	\$56,832.50	\$104,205.11	\$43,498.10	FIFTH THIRD BANK CHECKING
SPECIAL REVENUE	\$60,000.00	\$50,000.00	\$0.00	\$110,000.00	FIFTH THIRD BANK SAVINGS
Fund 020 SPECIAL REVENUE	\$151,006.64	\$107,257.50	\$104,217.45	\$154,046.69	
CAPITAL PROJECTS	\$187,772.58	\$0.00	\$187,000.00	\$772.58	FIFTH THIRD BANK CHECKING
CAPITAL PROJECTS	\$231,084.10	\$187,000.00	\$0.00	\$418,084.10	FIFTH THIRD BANK SAVINGS
Fund 021 CAPITAL PROJECTS	\$418,856.68	\$187,000.00	\$187,000.00	\$418,856.68	
FINRA GRANT	\$5,412.95	\$0.00	\$3,573.26	\$1,839.69	FIFTH THIRD BANK CHECKING
Fund 024 FINRA GRANT	\$5,412.95	\$0.00	\$3,573.26	\$1,839.69	
GENERAL OBLIGATION BOND	-\$24,213.51	\$103,400.00	\$48,862.98	\$30,323.51	FIFTH THIRD BANK CHECKING
GENERAL OBLIGATION BOND	\$1,719,600.00	\$0.00	\$95,300.00	\$1,624,300.00	FIFTH THIRD BANK SAVINGS
Fund 026 GENERAL OBLIGATION BOND	\$1,695,386.49	\$103,400.00	\$144,162.98	\$1,654,623.51	
COMMUNITY FDTN GRANT	\$12,371.15	\$0.00	\$3,826.38	\$8,544.77	FIFTH THIRD BANK CHECKING
Fund 027 COMMUNITY FDTN GRANT	\$12,371.15	\$0.00	\$3,826.38	\$8,544.77	
	\$4,809,608.71	\$4,628,374.19	\$3,049,205.11	\$6,388,777.79	

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CHASE BANK SAVINGS

06110 BANKONESV

May 2013

Account Summary

Beginning Balance	5/1/2013	\$11,918.91
+ Receipts/Deposits		\$1.11
- Payments (Checks and		\$0.00
Ending Balance as	5/31/2013	\$11,920.02

Check Book

Active	G 001-06110	OPERATING	\$1,906.47
Active	G 004-06110	GIFT UNRESTRICTED	\$0.00
Active	G 007-06110	LIRF	\$10,013.55
Active	G 008-06110	DEBT SERVICE	\$0.00
Active	G 009-06110	RAINY DAY	\$0.00
Active	G 010-06110	PAYROLL	\$0.00
Active	G 016-06110	GIFT-RESTRICED	\$0.00
Active	G 017-06110	LEVY EXCESS	\$0.00
Active	G 019-06110	GIFT-FOUNDATION	\$0.00
Active	G 021-06110	CAPITAL PROJECTS	\$0.00
		Cash	\$11,920.02

Beginng Balance	\$11,918.91
+ Total Deposits	\$1.11
- Checks Written	\$0.00

Check Book	\$11,920.02
Difference	\$0.00

MONROE COUNTY PUBLIC LIBRARY

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ONB MONROE CHECKING
06300 ONB
May 2013**

Account Summary

Beginning Balance	5/1/2013	\$10,687.40
+ Receipts/Deposits		\$22,405.43
- Payments (Checks and		\$0.00
Ending Balance as	5/31/2013	\$33,092.83

Check Book

Active	G 001-06300	OPERATING	\$16,503.41
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$607.57
Active	G 005-06300	PLAC	\$350.00
Active	G 006-06300	RETIREEES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$15,631.85
Active	G 019-06300	GIFT-FOUNDATION	\$0.00
Active	G 020-06300	SPECIAL REVENUE	\$0.00
Active	G 024-06300	FINRA GRANT	\$0.00
		Cash	\$33,092.83
	Beginng Balance	\$10,687.40	
	+ Total Deposits	\$22,405.43	
	- Checks Written	\$0.00	
	Check Book	\$33,092.83	
	Difference	\$0.00	

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UNITED COMMERCE

06400 UNITED COM

May 2013

Account Summary

Beginning Balance	5/1/2013	\$9,695.84
+ Receipts/Deposits		\$10,635.39
- Payments (Checks and		\$0.00
Ending Balance as	5/31/2013	\$20,331.23

Check Book

Active	G 001-06400	OPERATING	\$18,758.89
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$19.50
Active	G 005-06400	PLAC	\$850.00
Active	G 016-06400	GIFT-RESTRICED	\$154.25
Active	G 020-06400	SPECIAL REVENUE	\$548.59
		Cash	\$20,331.23
	Beginng Balance	\$9,695.84	
	+ Total Deposits	\$10,635.39	
	- Checks Written	\$0.00	
	Check Book	\$20,331.23	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

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FIFTH THIRD CHECKING
06500 FIFTHCKNG
May 2013**

Account Summary

Beginning Balance	5/1/2013	\$132,457.63
+ Receipts/Deposits		\$2,588,388.61
- Payments (Checks and		\$2,296,096.60
Ending Balance as	5/31/2013	\$424,749.64

Check Book

Active	G 001-06500	OPERATING	\$165,107.68
Active	G 002-06500	JAIL	\$4,570.01
Active	G 003-06500	CLEARING	\$6,053.32
Active	G 004-06500	GIFT UNRESTRICTED	\$13,328.52
Active	G 005-06500	PLAC	\$250.00
Active	G 006-06500	RETIREEES	\$0.00
Active	G 007-06500	LIRF	\$20,692.32
Active	G 008-06500	DEBT SERVICE	\$9,457.12
Active	G 009-06500	RAINY DAY	\$26,316.02
Active	G 010-06500	PAYROLL	\$24,103.95
Active	G 016-06500	GIFT-RESTRICED	\$22,060.06
Active	G 019-06500	GIFT-FOUNDATION	\$26,244.99
Active	G 020-06500	SPECIAL REVENUE	\$43,498.10
Active	G 021-06500	CAPITAL PROJECTS	\$772.58
Active	G 022-06500	GATES HARDWARE	\$0.00
Active	G 024-06500	FINRA GRANT	\$1,839.69
Active	G 025-06500	LSTA-SMITHVILLE	\$0.00
Active	G 026-06500	GENERAL OBLIGATION	\$30,323.51
Active	G 027-06500	COMMUNITY FDTN	\$8,544.77
		Cash	\$403,162.64

Beginng Balance	\$132,457.63
+ Total Deposits	\$2,588,388.61
- Checks Written	\$2,317,683.60
Check Book	\$403,162.64
O/S Checks	\$21,587.00

MONROE COUNTY PUBLIC LIBRARY

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FIFTH THIRD SAVINGS
06510 FIFTHSAVG
May 2013**

Account Summary

Beginning Balance	5/1/2013	\$3,718,302.19
+ Receipts/Deposits		\$1,500,968.88
- Payments (Checks and		\$300,000.00
Ending Balance as	5/31/2013	\$4,919,271.07

Check Book

Active	G 001-06510	<i>OPERATING</i>	\$1,001,925.10
Active	G 007-06510	<i>LIRF</i>	\$589,518.58
Active	G 008-06510	<i>DEBT SERVICE</i>	\$31,103.53
Active	G 009-06510	<i>RAINY DAY</i>	\$1,094,339.76
Active	G 016-06510	<i>GIFT-RESTRICED</i>	\$50,000.00
Active	G 020-06510	<i>SPECIAL REVENUE</i>	\$110,000.00
Active	G 021-06510	<i>CAPITAL PROJECTS</i>	\$418,084.10
Active	G 025-06510	<i>LSTA-SMITHVILLE</i>	\$0.00
Active	G 026-06510	<i>GENERAL OBLIGATION</i>	\$1,624,300.00
		Cash	\$4,919,271.07

Beginng Balance	\$3,718,302.19
+ Total Deposits	\$1,500,968.88
- Checks Written	\$300,000.00

Check Book	\$4,919,271.07
Difference	\$0.00

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE: June 19, 2013

Beginning Employment

- James Dillinger, Circulation, Page, Pay Grade A, 15-18 hours per week effective May 21, 2013.
- Logan Holmes, Circulation, Page, Pay Grade A, 15-18 hours per week effective May 21, 2013.
- Sam Hine, Circulation, Page, Pay Grade A, 15-18 hours per week effective May 21, 2013.
- Courtney Rishel, Circulation, Page, Pay Grade A, 15-18 hours per week effective May 21, 2013.
- Lucas Sinex, Circulation, Page, Pay Grade A, 15-18 hours per week effective May 21, 2013.
- Christine Sneed, Circulation, Page, Pay Grade A, 15-18 hours per week effective May 21, 2013.

Ending Employment

- Jill Hawley, Circulation, Page, Pay Grade A, 15-18 hours per week, effective May 24, 2013.
- Karen Kirk, Administration, Secretary, Pay Grade E, 37.5 hours per week, effective June 6, 2013.
- Travis Tison, Circulation, Clerk, Pay Grade C, 20 hours per week, effective June 13, 2013.
- Gary Rutherford, Facilities, Security Technician, Pay Grade E, 20 hours per week, effective June 23, 2013.
- Andrea Spaulding, Ellettsville, Reference Assistant, Pay Grade F, 37.5 hours per week, effective June 14, 2013

Job Changes

None

Monroe County Public Library Employees, Hours and Wages, by Pay Period, 2010 through mid-May 2013

Pay Date	Employees- Op Fund	Employees- Special Rev	Employees- Total	Hours- Op Fund	Hours- Special Rev	Hours- Total	Wages- Op Fund	Wages-Special Rev	Wages- Total
01/15/10	154	21	175	4,370	560	4,930	142,872	16,520	159,393
01/29/10	160	24	184	4,470	610	5,080	147,421	17,582	165,003
02/12/10	160	24	184	4,490	610	5,100	148,044	17,428	165,471
02/26/10	158	24	182	4,425	610	5,035	149,770	17,993	167,763
03/12/10	157	24	181	4,400	610	5,010	143,389	18,366	161,754
03/26/10	153	24	177	4,328	610	4,938	144,153	17,880	162,032
04/09/10	158	24	182	4,425	610	5,035	149,770	17,228	166,998
04/23/10	157	24	181	4,400	610	5,010	143,389	17,880	161,268
05/07/10	155	24	179	4,348	610	4,958	142,259	18,357	160,616
05/21/10	157	22	179	4,388	580	4,968	143,434	17,173	160,607
06/04/10	156	22	178	4,343	575	4,918	143,981	17,037	161,018
06/18/10	153	21	174	4,328	560	4,888	144,153	16,936	161,089
07/02/10	155	25	180	4,328	625	4,953	144,334	17,729	162,063
07/16/10	153	21	174	4,328	560	4,888	144,153	16,936	161,089
07/30/10	152	24	176	4,315	600	4,915	144,321	18,406	162,727
08/13/10	153	23	176	4,330	575	4,905	149,879	18,907	168,786
08/27/10	151	23	174	4,330	575	4,905	149,879	18,907	168,786
09/10/10	153	23	176	4,305	575	4,880	146,193	18,625	164,819
09/24/10	152	23	175	4,295	575	4,870	144,752	16,901	161,653
10/08/10	150	23	173	4,265	585	4,850	142,106	18,027	160,133
10/22/10	147	23	170	4,215	575	4,790	141,748	17,329	159,077
11/05/10	152	22	174	4,285	560	4,845	142,239	17,061	159,300
11/19/10	151	21	172	4,260	545	4,805	145,889	16,697	162,586
12/03/10	149	22	171	4,208	560	8,975	140,295	16,998	157,293
12/17/10	150	22	172	4,223	560	4,783	138,766	16,613	155,379
12/30/10	150	22	172	4,223	560	4,783	140,025	16,683	156,708
01/14/11	144	22	166	4,158	560	4,718	142,503	16,346	158,848
01/28/11	145	22	167	4,128	530	4,658	140,762	16,770	157,532
02/11/11	144	22	166	4,113	560	4,673	140,709	17,471	158,180
02/25/11	143	22	165	4,068	560	4,628	140,146	17,062	157,208
03/11/11	144	22	165	4,135	560	4,695	142,866	17,233	160,109
03/25/11	144	22	166	4,125	560	4,685	142,444	17,133	159,577
04/08/11	143	22	165	4,125	560	4,685	142,482	16,653	159,135
04/22/11	144	22	166	4,108	560	4,668	141,099	17,477	158,576
05/06/11	144	23	167	4,175	580	4,755	144,421	17,470	161,891
05/22/11	151	23	174	4,240	580	4,820	143,606	18,021	161,627
06/03/11	146	21	167	4,160	530	4,690	143,098	17,193	160,291
06/17/11	147	19	166	4,170	550	4,720	143,688	15,761	159,449
07/01/11	147	19	166	4,173	575	4,748	144,313	17,093	161,406

Monroe County Public Library Employees, Hours and Wages, by Pay Period, 2010 through mid-May 2013

Pay Date	Employees- Op Fund	Employees- Special Rev	Employees- Total	Hours- Op Fund	Hours- Special Rev	Hours- Total	Wages- Op Fund	Wages-Special Rev	Wages- Total
07/15/11	144	20	164	4,095	575	4,670	141,369	17,945	159,314
07/29/11	146	20	166	4,158	575	4,733	157,807	17,099	174,906
08/12/11	143	20	163	4,085	575	4,660	153,319	18,247	171,566
08/26/11	144	22	166	4,093	605	4,698	140,964	17,431	158,395
09/09/11	144	22	166	4,093	605	4,698	140,964	17,431	158,395
09/23/11	137	22	159	3,990	605	4,595	143,087	17,431	160,518
10/07/11	137	22	159	3,990	605	4,595	143,087	19,345	162,432
10/21/11	137	22	159	3,985	605	4,590	135,340	18,113	153,453
11/04/11	136	19	155	3,970	555	4,525	136,773	17,674	154,447
11/18/11	135	20	155	3,933	575	4,508	135,137	17,458	152,595
12/02/11	135	20	155	3,955	575	4,530	135,610	17,184	152,794
12/16/11	135	20	155	3,945	575	4,520	135,287	20,976	156,263
12/30/11	135	20	155	3,945	575	4,520	135,287	17,124	152,411
01/13/12	133	20	153	3,928	575	4,503	136,578	17,053	153,631
01/27/12	140	20	160	4,013	575	4,588	138,161	17,716	155,877
02/10/12	138	21	159	4,013	590	4,603	139,301	18,083	157,384
02/24/12	138	21	159	4,013	590	4,603	139,161	17,674	156,835
03/09/12	140	21	161	4,065	590	4,655	142,695	17,837	160,532
03/23/12	139	20	159	4,028	575	4,603	139,842	17,874	157,716
04/06/12	138	20	158	3,990	575	4,565	137,363	17,823	155,186
04/20/12	137	20	157	3,980	580	4,560	136,572	17,901	154,473
05/04/12	138	20	158	3,995	580	4,575	138,913	18,372	157,285
05/18/12	138	20	158	4,018	580	4,598	143,730	17,853	161,583
06/01/12	137	20	157	3,958	580	4,538	135,948	18,306	154,254
06/15/12	136	20	156	3,950	583	4,533	136,741	17,386	154,127
06/29/12	134	20	154	3,930	580	4,510	136,829	17,731	154,560
07/13/12	141	19	160	4,058	560	4,618	138,743	17,587	156,330
07/27/12	143	20	163	4,143	580	4,723	143,950	17,657	161,607
08/10/12	142	19	161	4,140	555	4,695	141,277	17,272	158,549
08/24/12	141	19	160	4,125	555	4,680	142,755	16,856	159,611
09/07/12	141	18	159	4,125	530	4,655	142,755	16,893	159,648
09/21/12	138	19	157	4,058	555	4,613	141,707	16,959	158,666
10/05/12	144	20	164	4,153	580	4,733	142,342	18,212	160,554
10/19/12	143	20	163	4,180	580	4,760	143,011	18,212	161,223
11/02/12	139	20	159	4,100	580	4,680	143,007	18,356	161,363
11/16/12	137	20	157	4,070	580	4,650	142,342	17,911	160,253
11/30/12	145	20	165	4,190	580	4,770	144,244	17,743	161,987
12/14/12	142	20	162	4,140	580	4,720	141,558	17,438	158,996
12/28/12	142	20	162	4,140	580	4,720	141,558	17,532	159,090

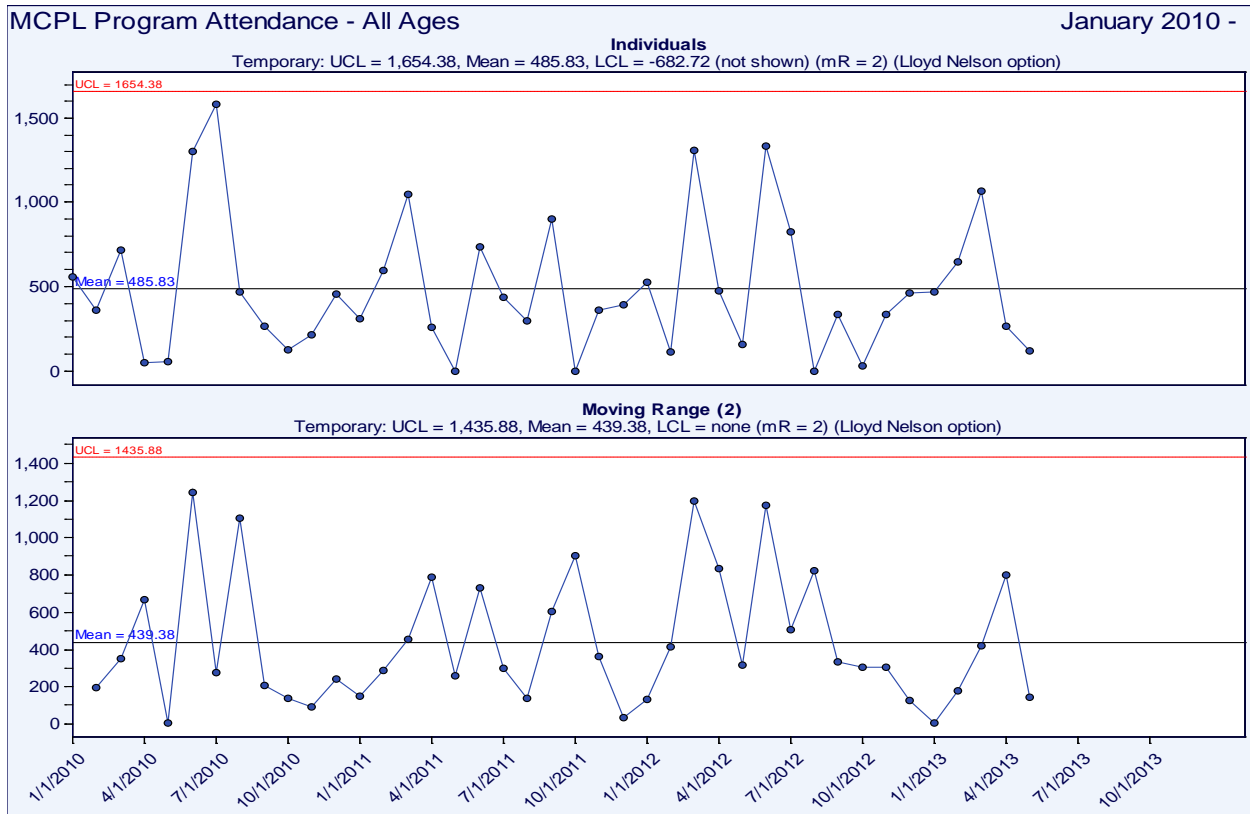
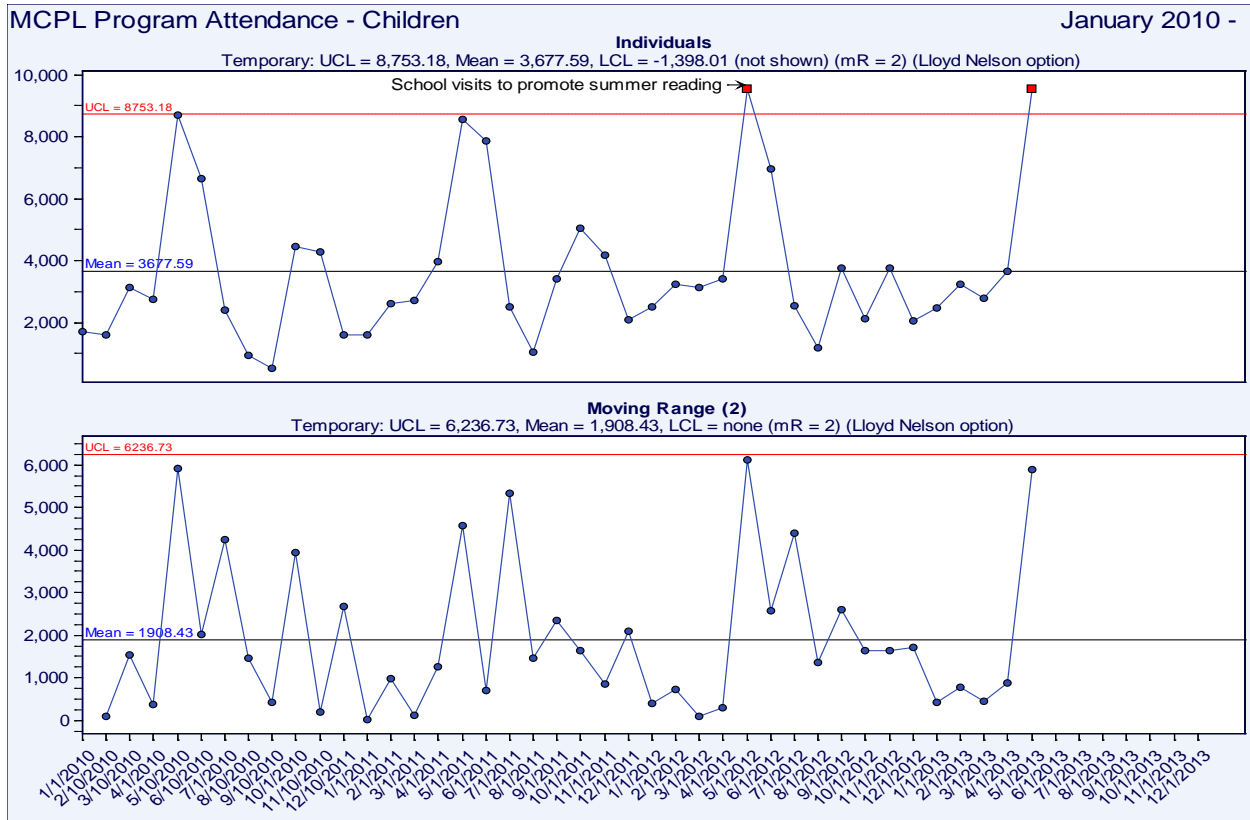
Monroe County Public Library Employees, Hours and Wages, by Pay Period, 2010 through mid-May 2013

Pay Date	Employees- Op Fund	Employees- Special Rev	Employees- Total	Hours- Op Fund	Hours- Special Rev	Hours- Total	Wages- Op Fund	Wages-Special Rev	Wages- Total
01/11/13	142	20	162	4,130	580	4,710	145,032	17,493	162,525
01/25/13	140	20	160	4,115	580	4,695	145,248	17,903	163,151
02/08/13	140	20	160	4,110	580	4,690	146,237	18,072	164,309
02/22/13	140	20	160	4,110	580	4,690	144,546	17,601	162,147
03/08/13	143	19	162	4,025	560	4,585	145,161	17,315	162,476
03/22/13	143	19	162	4,138	560	4,698	145,555	17,147	162,702
04/05/13	143	20	163	4,138	575	4,713	151,475	17,458	168,933
04/19/13	143	21	164	4,160	605	4,765	147,473	17,594	165,067
05/03/13	142	21	163	4,123	605	4,728	145,246	19,056	164,302
05/17/13	142	21	163	4,123	605	4,728	144,459	18,513	162,972
05/31/13	142	21	163	4,123	605	4,728	144,926	18,197	163,123
06/14/13			0			0			0
06/28/13			0			0			0
07/12/13			0			0			0
07/26/13			0			0			0
08/09/13			0			0			0
08/23/13			0			0			0
09/06/13			0			0			0
09/20/13			0			0			0
10/04/13			0			0			0
10/18/13			0			0			0
11/01/13			0			0			0
11/15/13			0			0			0
11/29/13			0			0			0
12/13/13			0			0			0
12/27/13			0			0			0
01/10/14			0			0			0

2013 Board of Trustees Calendar

<i>Month</i>	<i>Date</i>	<i>Meeting</i>	<i>Topic</i>
January	9	Work Session	
	16	Board Meeting	Budget line-item transfers; Friends update
	16	Board of Finance	Review Investment Report and Policy
February	6	Work Session	
	20	Board Meeting	Election of Board Officers; Ellettsville update-Mickey Needham
March	20	Work Session	
	27	Board Meeting	
April	10	Work Session	
	17	Board Meeting	"Maker" program update-Steve Backs
May	8	Work Session	
	15	Board Meeting	Summer reading update-Josh Wolf
June	12	Work Session	
	19	Board Meeting	E-book update-Pam Wasmer and Mickey Needham
July	10	Work Session	Draft 2014 Budget
	17	Board Meeting	VITAL update-Bethany Terry
August	14	Work Session	Revise 2014 Budget
	21	Board Meeting	Approve 2014 Budget for advertising; Dept update: Sue Sater, Administration
September	11	Work Session	
	18	Public Hearing	2014 Budget
	18	Board Meeting	Department update: CATS, Michael White
October	9	Work Session	2014 Budget, as recommended by County Council
	16	Board Meeting	Adopt 2014 Budget; Dept update: Mark Mobley, Facilities
November	13	Work Session	
	20	Board Meeting	Approve 2014 employee insurance package; Dept update: Ned Baugh, Information Services
December	11	Work Session	
	18	Board Meeting	Approve 2014 salary schedule, holiday schedule, pay grade schedule, director's salary; CATS contracts; El Centro contract; fee schedule; Community Outreach update-Chris Jackson

GOAL 1: Strengthen 21st century literacy skills.



1A. Strengthen early literacy skills.

- Mary Frasier presented an Every Child Ready to Read workshop for parents and staff at the Crisis Pregnancy Center.
- Penny Gillie worked with the Ellettsville Elementary School Partners in Education team to develop a reading brochure for the school's transportation night; about 50 families picked up the brochure about the library and preschool literacy tips during the event.
- May's Head Start story times were filled with folktales and traditional rhymes and songs. These included *Jack and the Beanstalk* by Nina Crews, and felt board presentations of *The Three Billy Goats Gruff* and "Five Green and Speckled Frogs." We closed with a fun giggle-inducing nonsense song called "Ram Sam Sam."

1B. Support basic literacy skills.

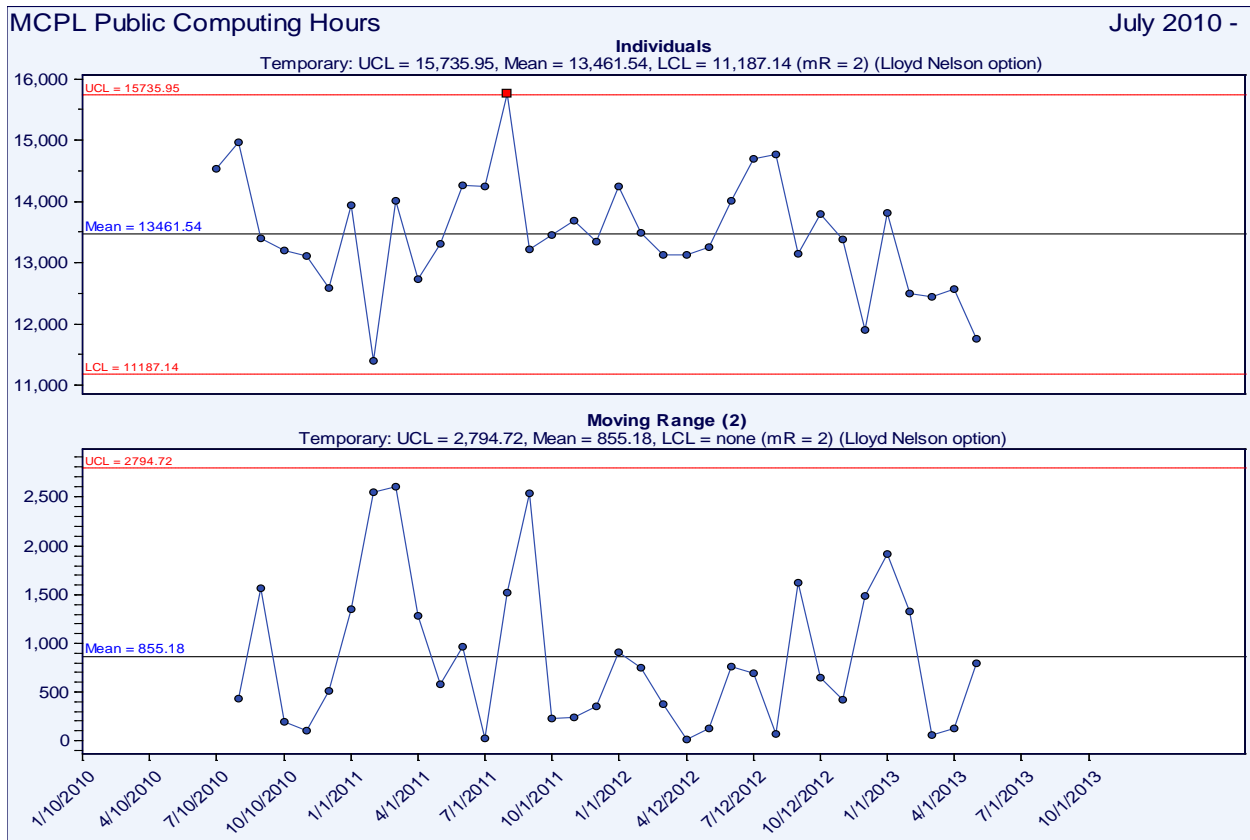
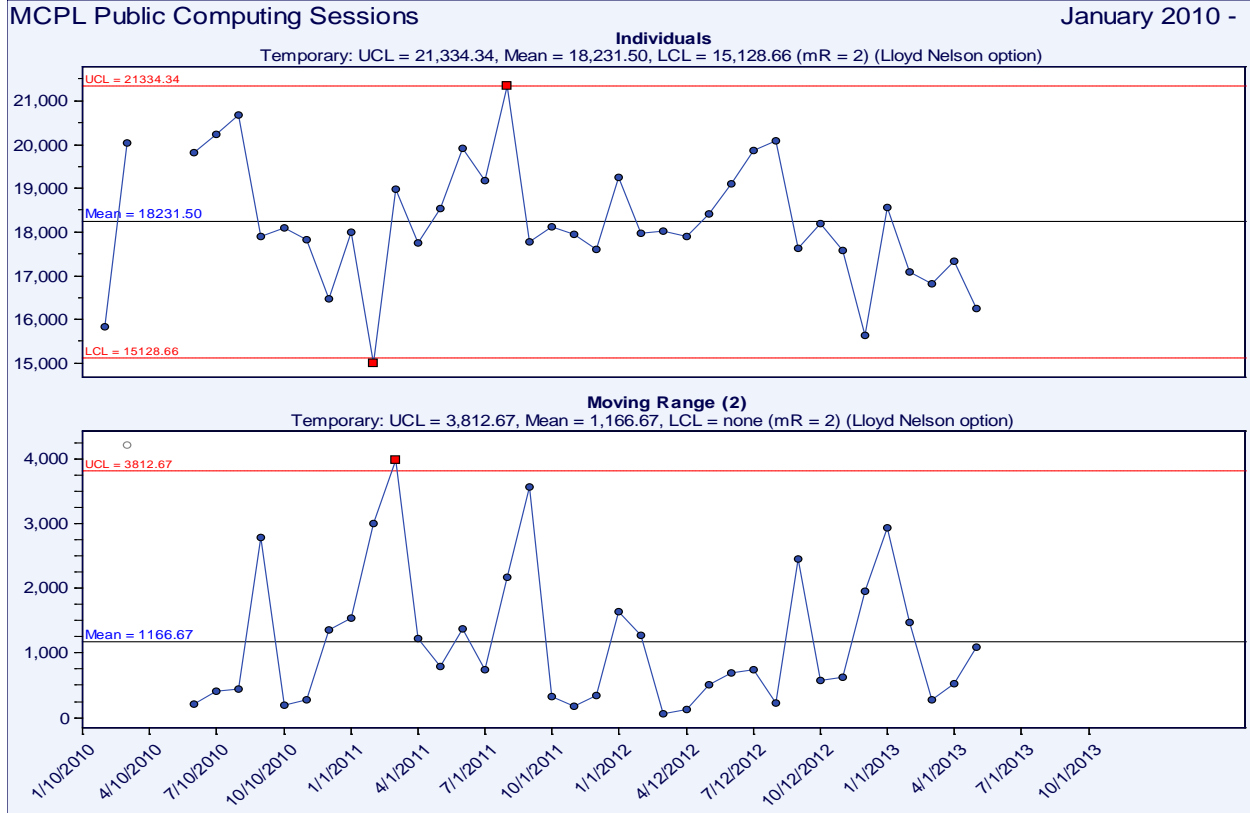
- Children's librarians at the Main Library visited every MCCSC elementary school and several of the larger private schools to promote the Summer Reading Program. In all, they made 55 presentations to 5,756 children, during which they showed the promotional movie, described the program, and talked about Read It Off. Already, countless children have pointed at the librarians when they arrive at the library and said "You came to my school!" To which the librarians always reply, "I thought you looked familiar!" The summer reading program officially began on May 28. During the last four days of May, the Main Library gave out more than 1,000 guides.
- Ellettsville staff promotions of the Summer Reading Program reached 1,500 children in RBBCSC, inviting each and every one to participate and to explain the program. RBBCSC was still in session when our Summer Reading Program began this year. Despite that, Ellettsville Branch staff gave out 401 game boards by June 3.
- Interest in the Summer Reading Program was also high on the Bookmobile, with close to 100 guides distributed in the first week.
- VITAL tutors provided 262 hours of one-to-one tutoring to 96 learners in May and 9 hours to English conversation groups. Their hard work is paying off! One of the tutors reported that his ESL student is now achieving honors in her work at Ivy Tech. Another learner reported that he successfully wrote his first essay, and he chose a challenging and thought provoking topic – the Guantanamo Bay detention camp. The Bloomington Writing Group continues offering Thursday night writing assistance at VITAL. Recent topics include vocabulary building, summarizing, and letter writing.

1C. Serve as a community resource for digital literacy.

- Instructional designer Austin Stroud presented programs for patrons in May on the topics of computer basics, Twitter, web design, Facebook, open source software, email, and PowerPoint 2010. He held two open lab question-and-answer tech help sessions where patrons could come and ask any questions.
- Austin Stroud also did four one-on-one sessions with patrons on the topics of email filtering, downloading ebooks (Macintosh laptop), web design, and Outlook.
- Ellettsville staff held five one-on-one training sessions on various digital devices in May.

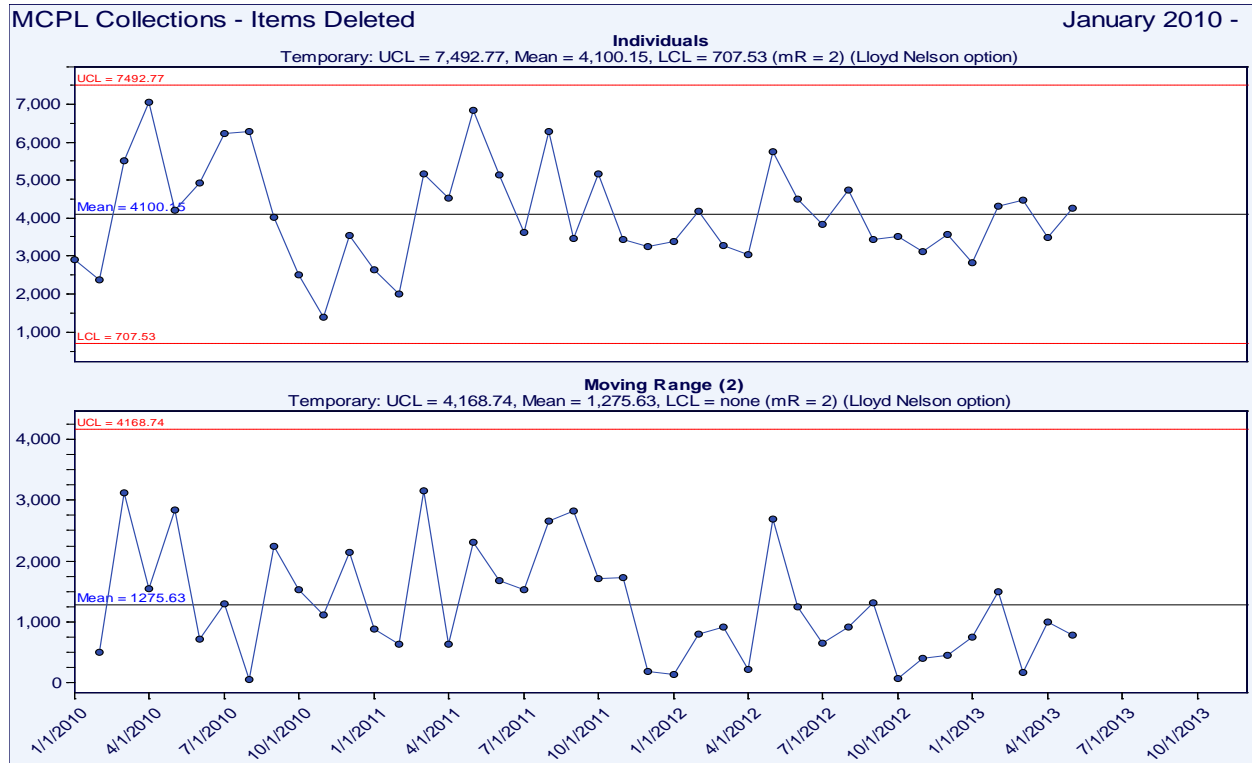
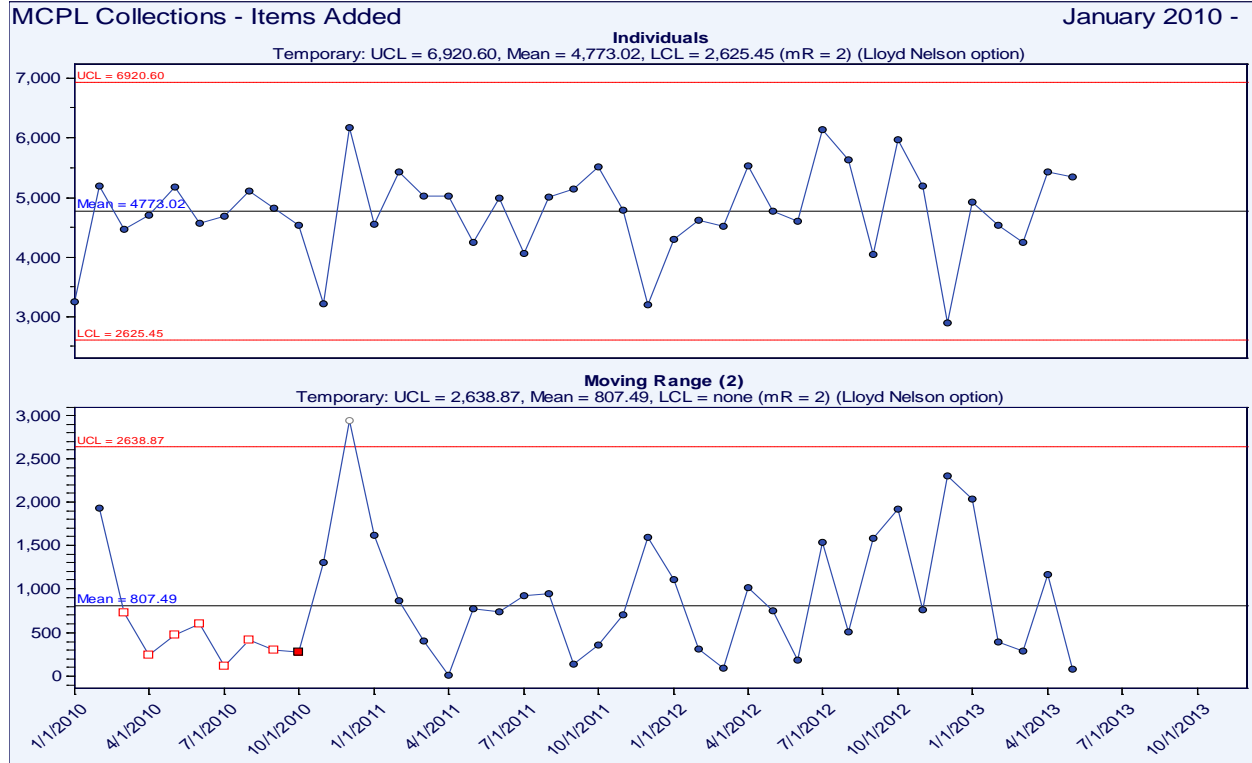
1D. Support digital creativity.

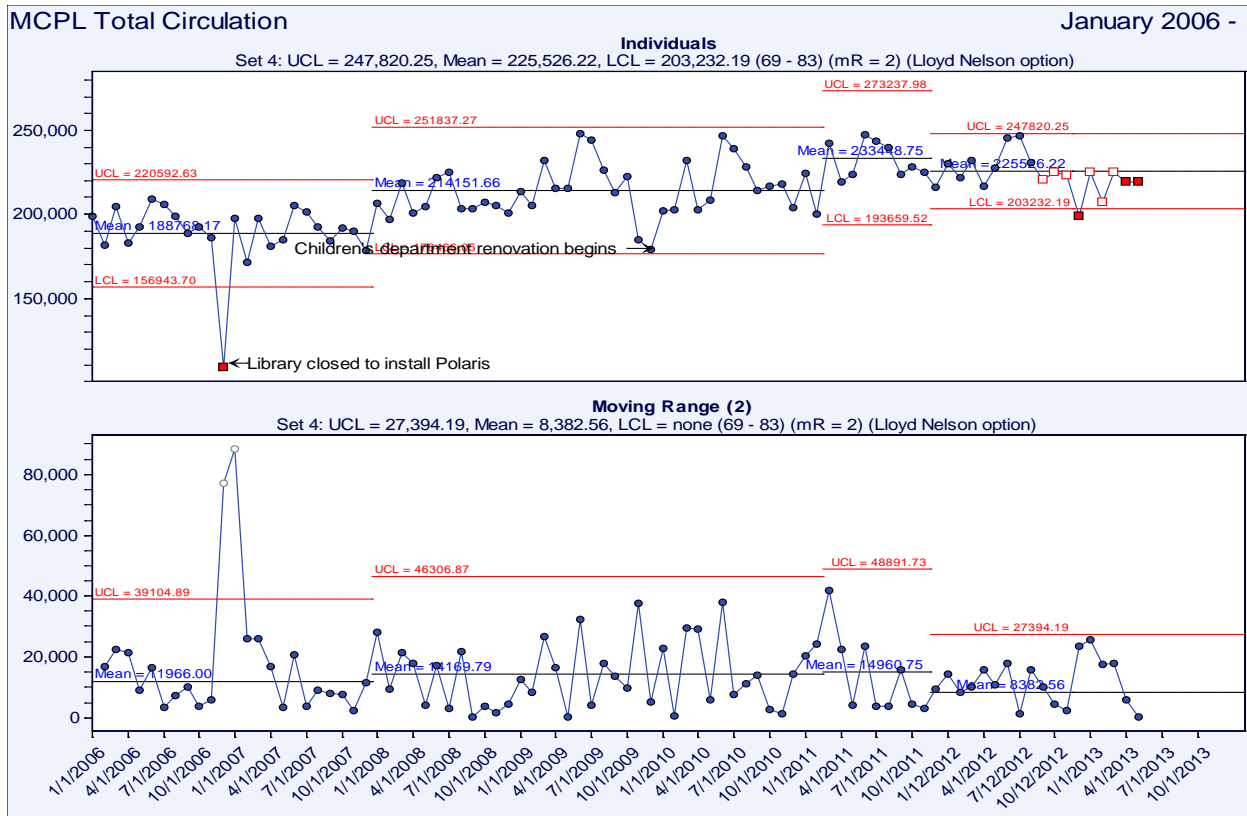
- The Friends Board met at Ellettsville in May and heard from Mickey Needham and Sara Laughlin about digital creativity and the upcoming renovation.



1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats.

- Responding to patron comments, we lengthened the loan period for DVD titles with four or more discs from seven to 14 days.

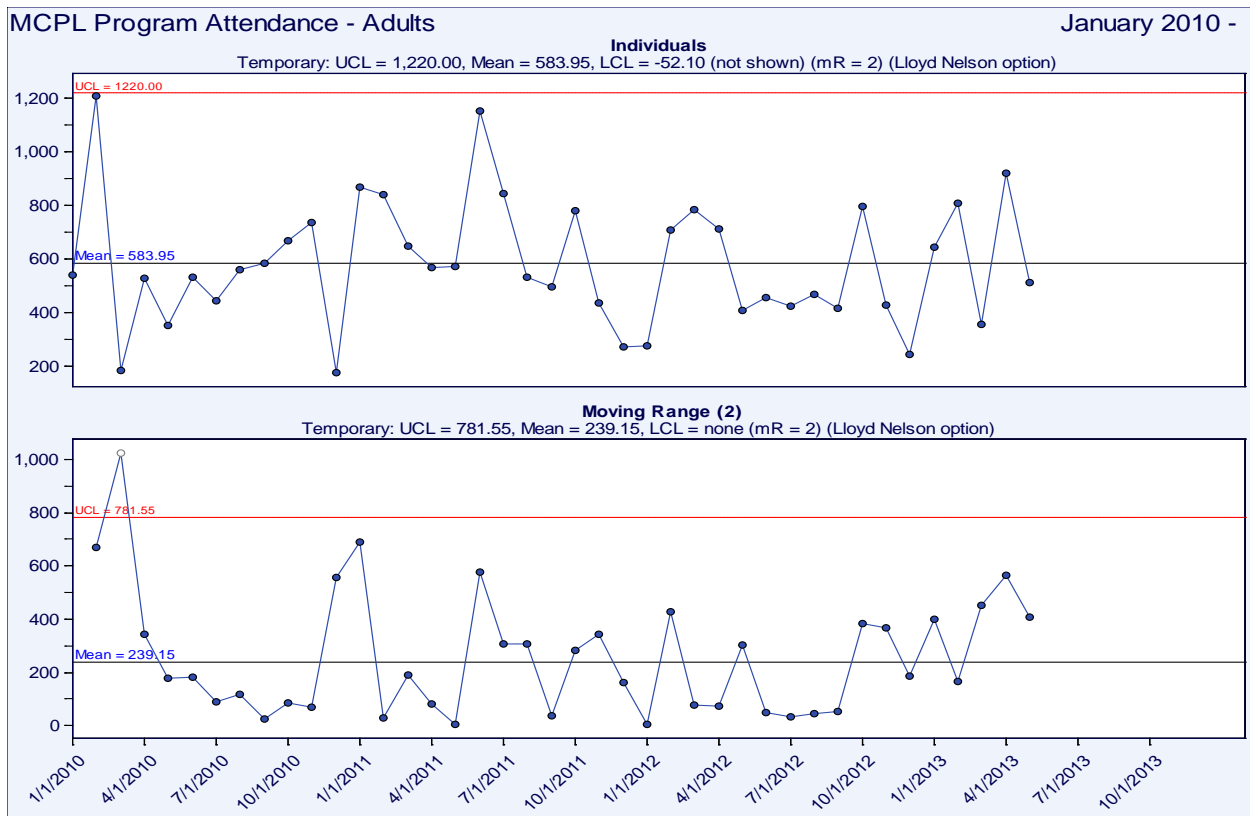
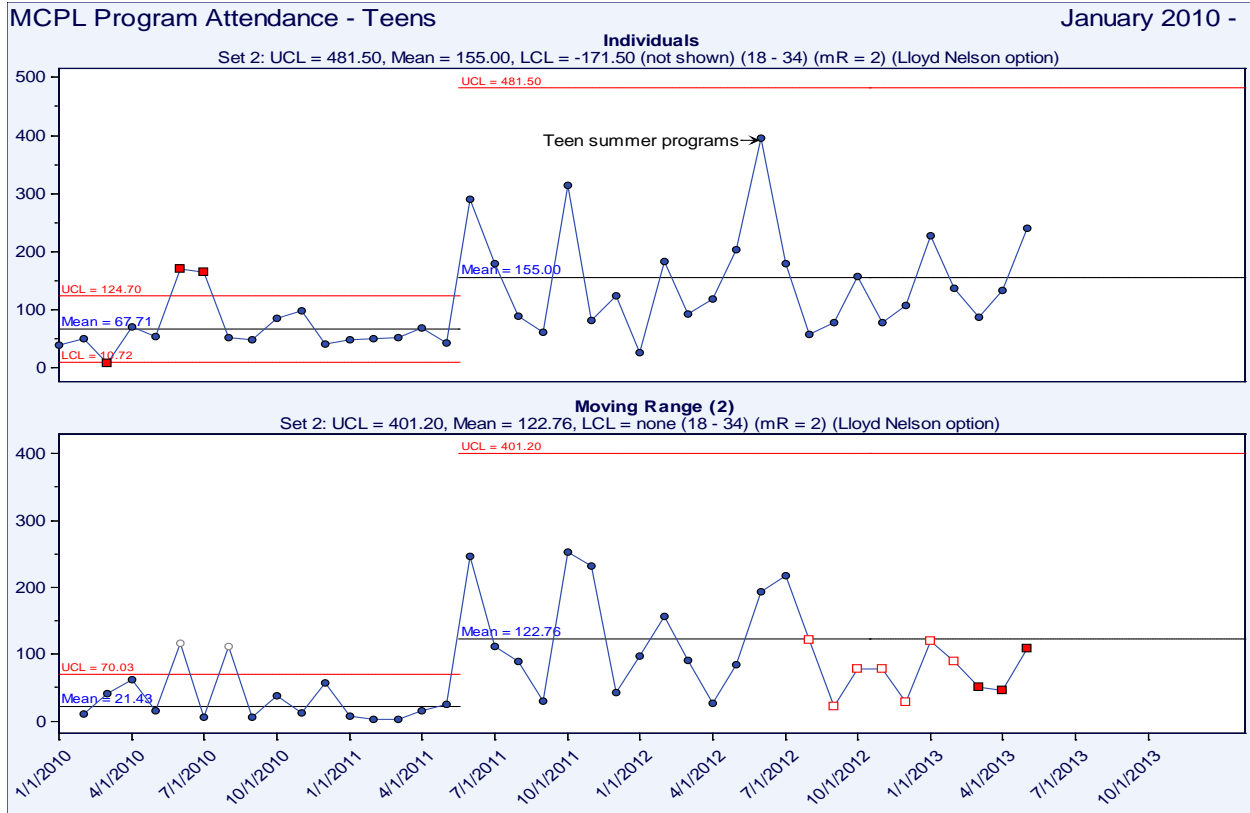




GOAL 2: Provide shared access to the world's information for free.

2A. Provide programs for teens and adults.

- On a very rainy Sunday, fourteen participants enjoyed Books Plus refreshments and discussed Kate Morton's *The Forgotten Garden*. Those who had read the book held a wide-ranging discussion from what constitutes being a bad mother, to adoptions, to holding on to family secrets. A few people had not finished reading this large book, so discussion of the surprise ending was curtailed. The group was introduced to eSequels, Novel Conversations, Novelist and "It's in the Bag" Book Club Bags. Everyone thought the in-house book bags were a great idea.
- Tax Help began February 4 and ended April 12. During that ten week period, Mary Bent and other volunteers were at the Main Library three days a week for four hours of official service, plus two more hours for setting up and closing, a total of 150 hours. Volunteers helped 907 individuals, answered questions for 295, and filed returns for 612. Of returns filed, 495 were filed electronically, 63 were mailed, and 58 were prior year, amended, state only, or other returns. Bent wrote, "Thanks once again for providing a wonderful location. All the library staff were helpful and welcoming (as always). The space was perfect for the work, and we are grateful, personally, and on behalf of the 'clients.'"
- Ellettsville Tax Help (part of the United Way program) was the site of 104 tax help sessions this year. This is an increase of 64% from last year when Ellettsville Branch hosted 64 sessions.
- Our partnership with the MCCSC Foundation, WTIU, Solution Tree, and South Central Kiwanis resulted in another successful Bloomington Reads week. 30 adults attended our program "More Options than Ever for Publishing your Book," and energetic crowds attended the "Read Aloud at the Farmer's Market," where children met Clifford and could choose a book to take home, and families read classic picture books together while being filmed by CATS.



- Seven patrons came to Job Search, the monthly program where job seekers can talk individually with HR experts about their resume, interview prep, online job searching, and receive general career advice. Because of the one-on-one nature of this program our target audience is under 10, so everyone can maximize their time with each expert. In response to the evaluation question "What did you like about this program?" responses were: "The time everyone took," "Personal situational evaluation," "It's a brilliant idea!" and "Able to talk to multiple people and get different perspectives."
- Math Homework Help, coordinated by MCCSC math teacher Janet Pierson, finished the school year at the end of May. Attendance numbers were steady, but we need to recruit more volunteers for the fall semester.

2B. Increase community awareness of and engagement with the library.

- Josh Wolf attended a meeting of the Smart Start Coalition. During the meeting, Terri Korus of the Bloomington Housing Authority agreed to distribute SRP promotional materials. We also received new parenting materials to distribute from the United Way's Born Learning initiative.
- The Intergenerational Gardening Program presented by Janet Lambert and Anne Seagraves was a great success, drawing approximately 80 participants. WFIU was on hand with their Story Corps project to record stories about gardening from senior attendees. Many thanks to the support we received from our many community partners and three internal departments. The Grant Street garden looks beautiful.
- Local author and VITAL tutor Sara Hoskinson Frommer held a book launch event at the library for her new book *Her Brother's Keeper*; a portion of the proceeds from book sales will be donated to VITAL. Sara gave a wonderful talk and took advantage of her captive audience to promote literacy awareness and the needs of the VITAL program.
- Chris Jackson gave a presentation at Redbud Hills Retirement Community, promoting the Van and Homebound services and demonstrating PlayAways and E-readers.
- The *Friday Zone* television show filmed a "Birds of Prey" program at the Ellettsville Branch. Shown in May, it stands as a great example of what library programs can offer their communities.
- Mickey Needham and Sara Laughlin continued participation in the "Dream Team" with Boys & Girls Club in Ellettsville, working on a community vision for Ellettsville and key steps to reach it.
- Sara Laughlin attended a meeting of the Entrepreneurial Ecosystem group and heard presentations from experts David Baldwin and David Miller.
- Sara Laughlin shared the library's strategic directions and upcoming projects with the Bloomington Kiwanis Club on May 9.
- Programmers from Adult and Teen Services, Children's Services, Ellettsville, and Information Services previewed summer programming at two all-staff meetings in May.
- Chris Hosler, Marc Tschida, and Sara Laughlin attended an initial gathering of historical and cultural groups in Bloomington, hosted by Miah Michaelson, City Arts and Economic Development Director. Tschida invited the group to hold its next meeting at the library.
- The library's Facebook page surpassed 900 "likes," and averages about 150 daily "talking about" interactions from users. Corinna Manion's post about a lego librarian and the clever inside joke about a title "Oranges and Peaches" was a popular favorite. <http://tinyurl.com/m7o78q2>

2C. Strengthen services for nonprofit organizations.

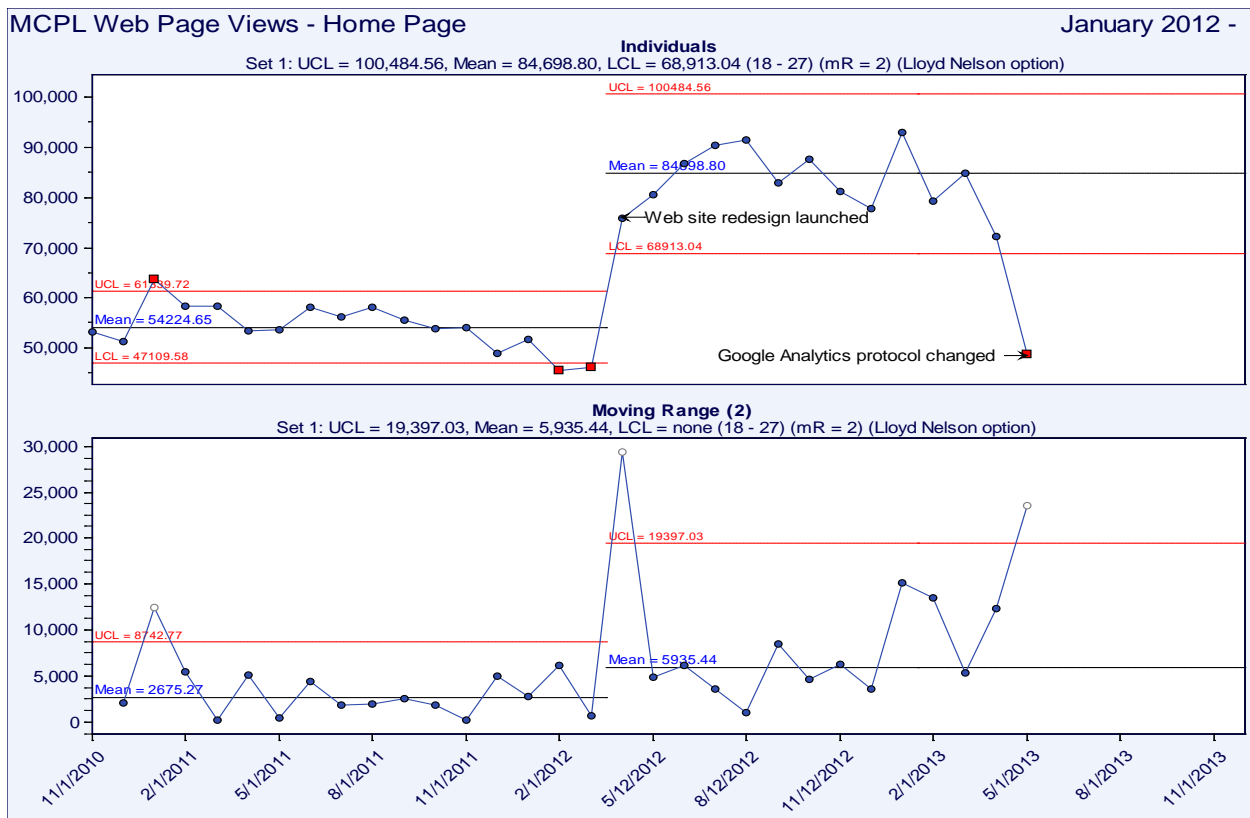
- Marc Tschida reports several activities for the first month of Nonprofit Central operations. He introduced the Nonprofit Central service and referral messages to library staff. He has also been active creating community awareness, with an article appearing in the Herald Times on May 27 and media mentions on radio (WGCL and WFHB). The service is off to a good start with very positive

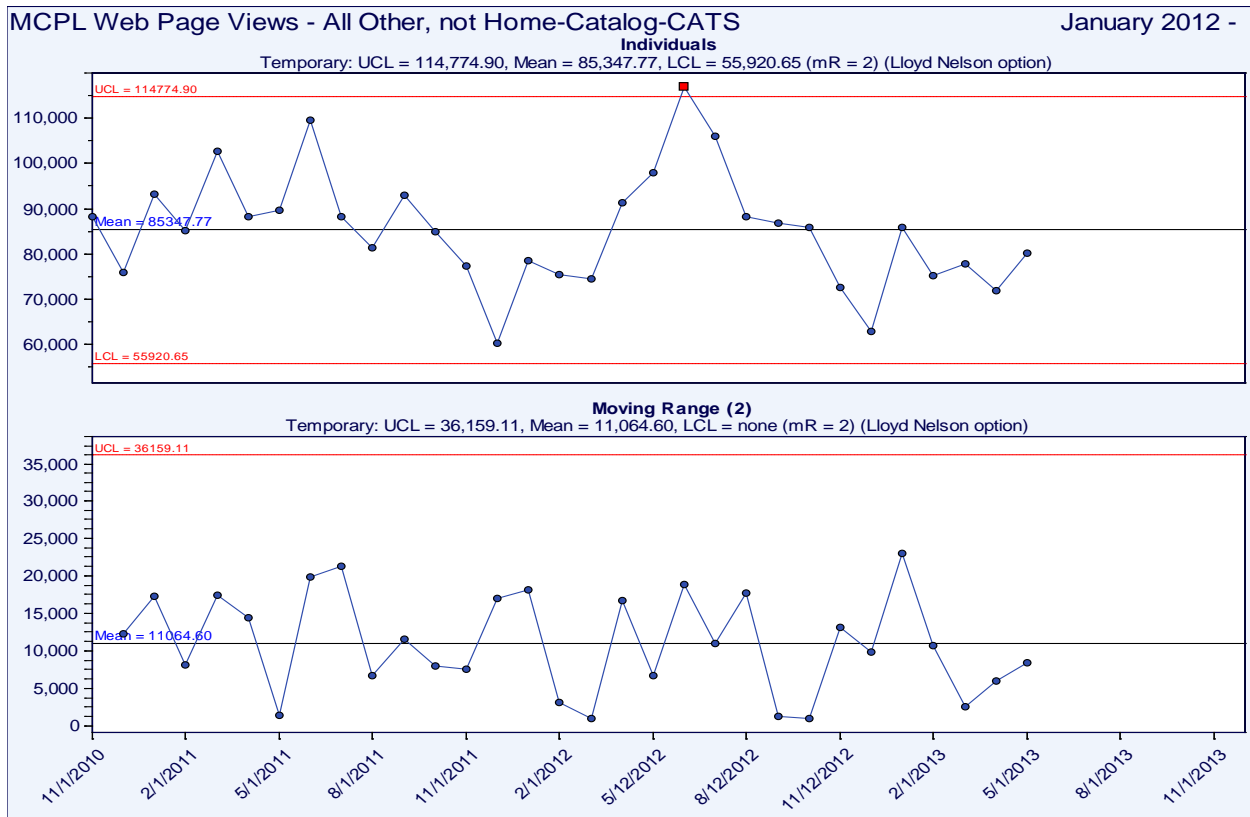
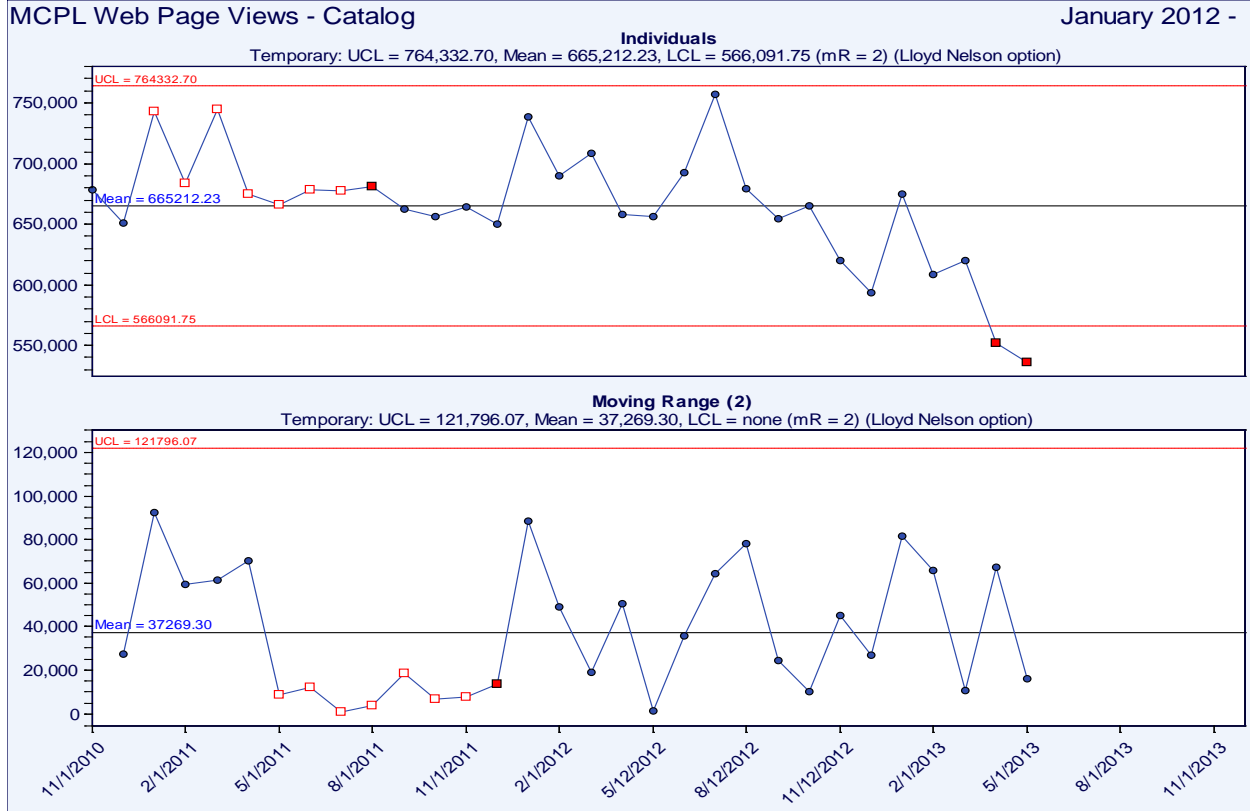
signs of activity, including 29 meetings with clients from nonprofit groups, representing a great variety of organizations and community services. An official open house is planned for June 6.

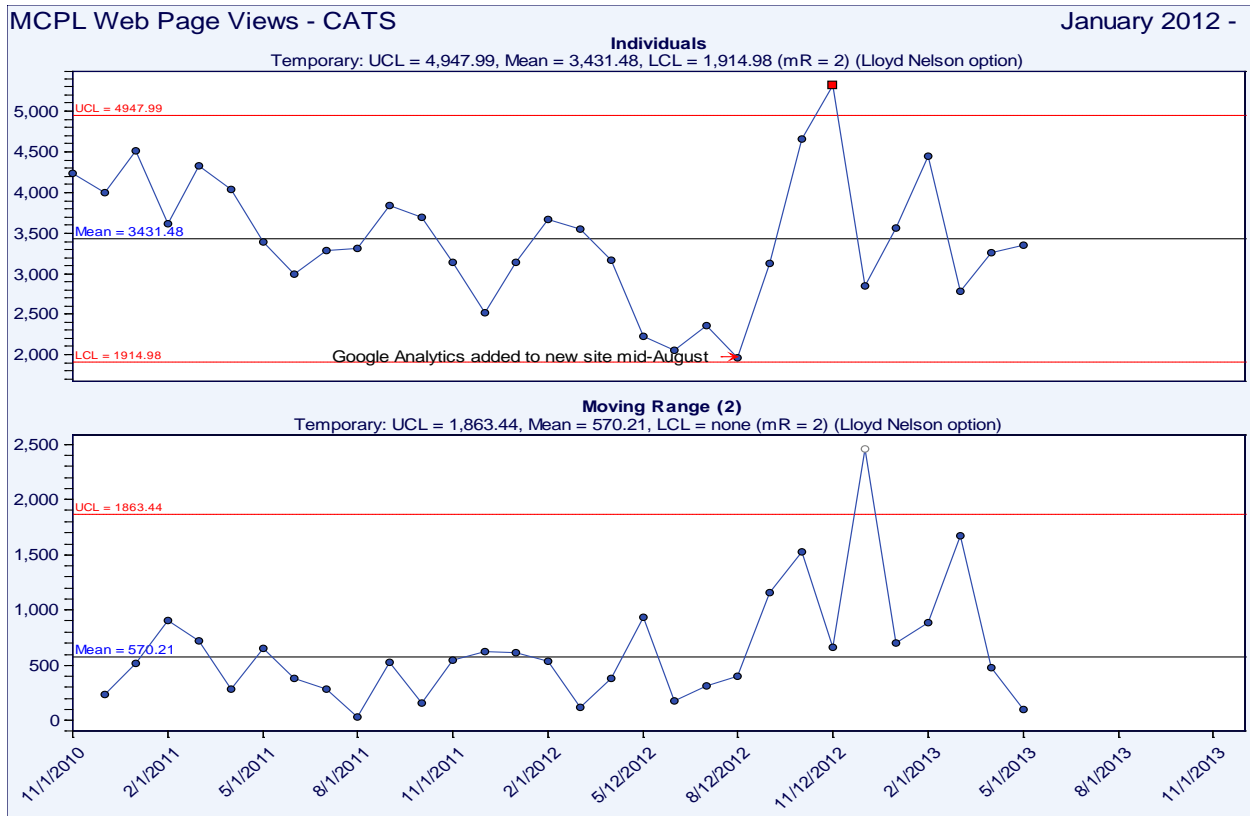
May Meeting Rooms/Auditorium Use		
Meeting Rooms	Main Library meeting rooms used	103
	Main Library auditorium used	13
	Main Library atrium	0
	Ellettsville Branch	15
	TOTAL MEETING ROOMS USED	131

2D. Continually refresh web content and improve usability based on principles of user-centered design.

- Lisa Champelli created new computer questions for the Summer Reading Program. The questions are all about local parks and include links to park web sites and books about staying active and engaging in outdoor activities. Because children get additional summer reading points for answering these questions, they are eagerly sought out each summer.
- Paula Gray-Overtom created a new page for "Read it Off" fine option program for children, then added links from the "My Account" drop down menu making it easy to find. Summer is popular time for the program.







2E. Increase technological infrastructure capacity to support increased digital focus.

- Working with consultants, Information Systems staff completed the first stage of the data network upgrade, which included replacing aging network equipment at both locations and increasing internal network capacity from 100MB to 1GB, installing a new firewall. Still underway: separating staff and patron network activity to increase stability and security.

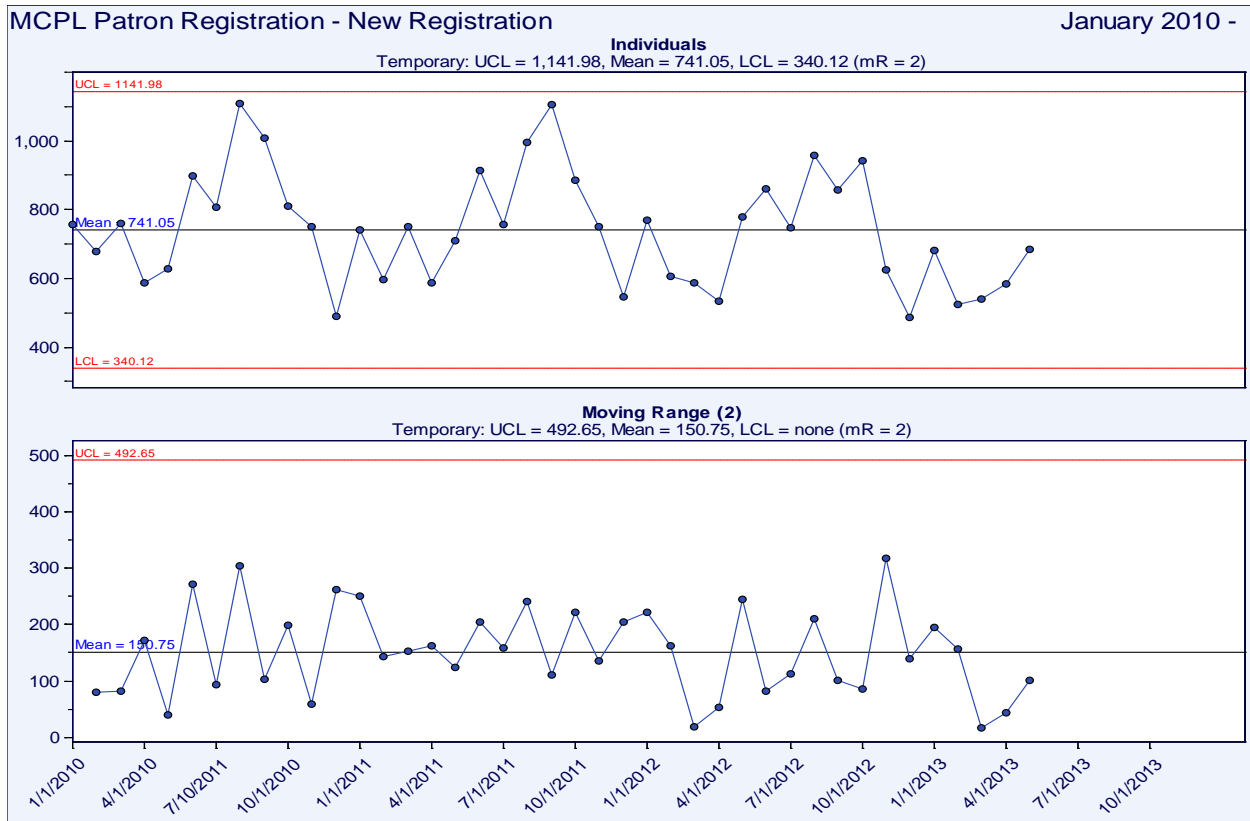
May Access		
Read It Off	Number registered	405
	Charges waived	\$701.27
	Number individuals with charged waived	85
	Number exiting program	22
Interlibrary Loan	Items loaned	242
	Items borrowed	27
Author Alert	Alerts placed	208

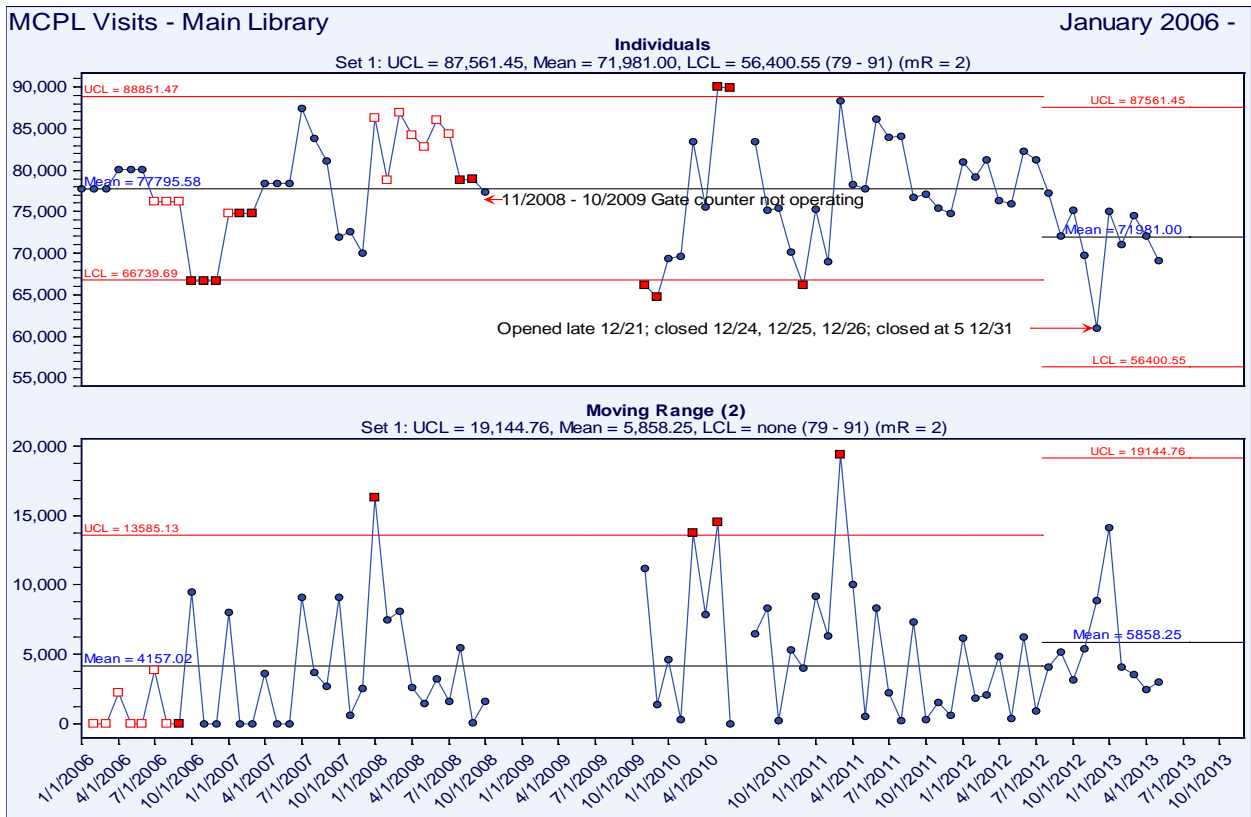
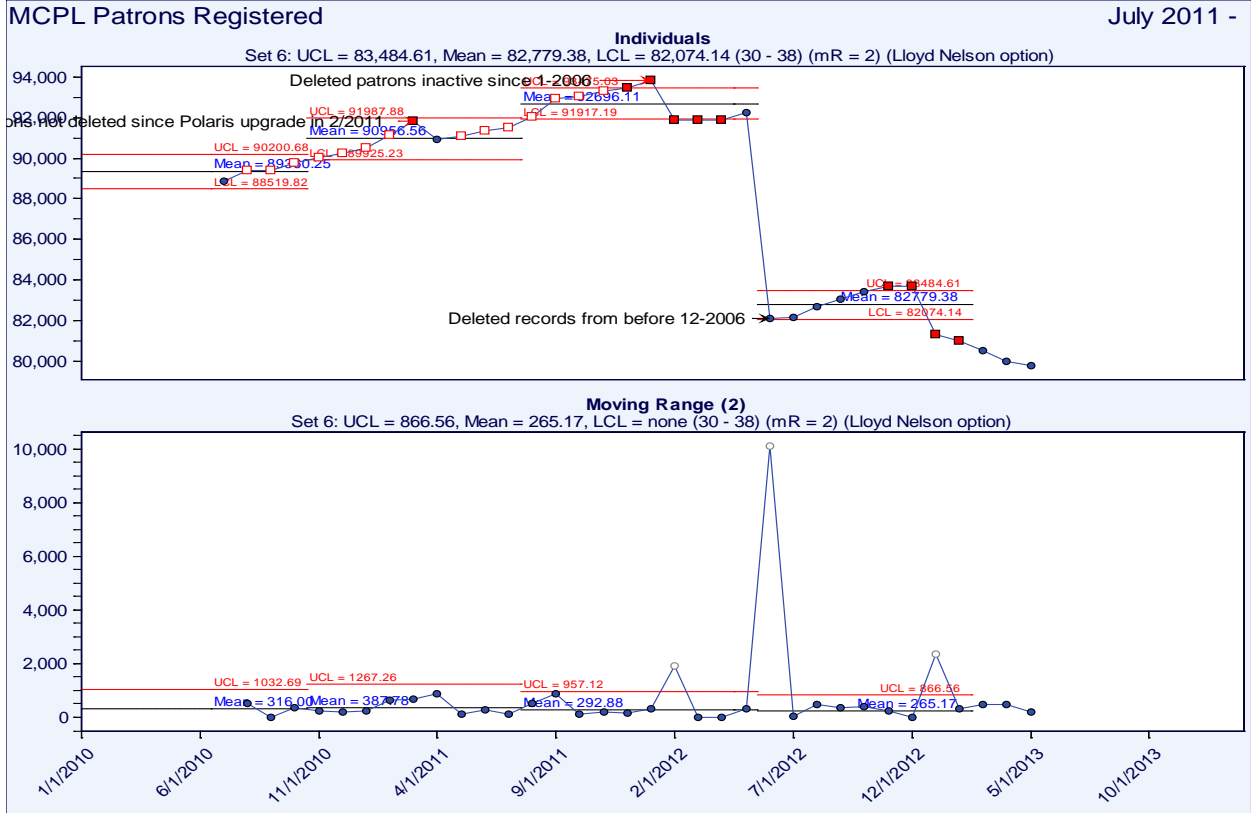
May CATS	
Government programs produced	33
Patron programs produced	110
Community programs produced	33
Public service announcements	6
Dubs delivered	128
Programs added to collection	182

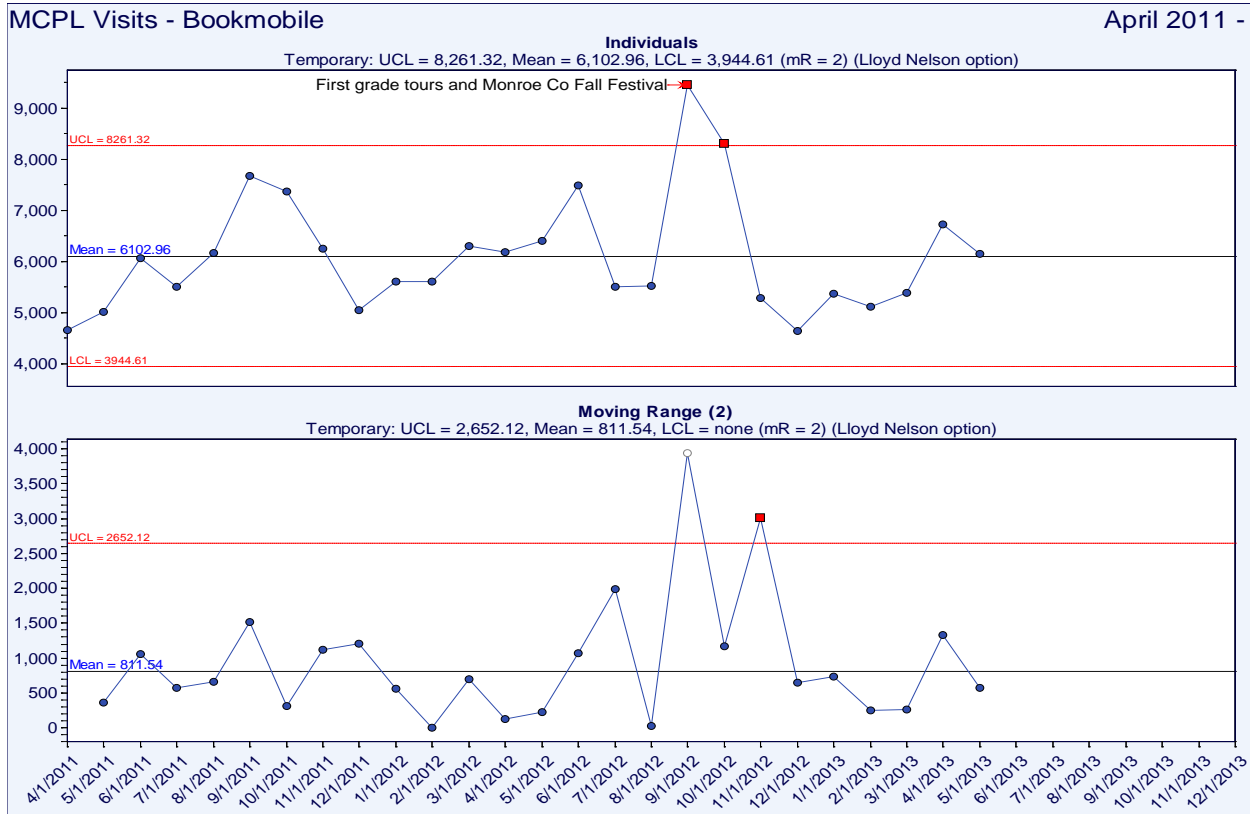
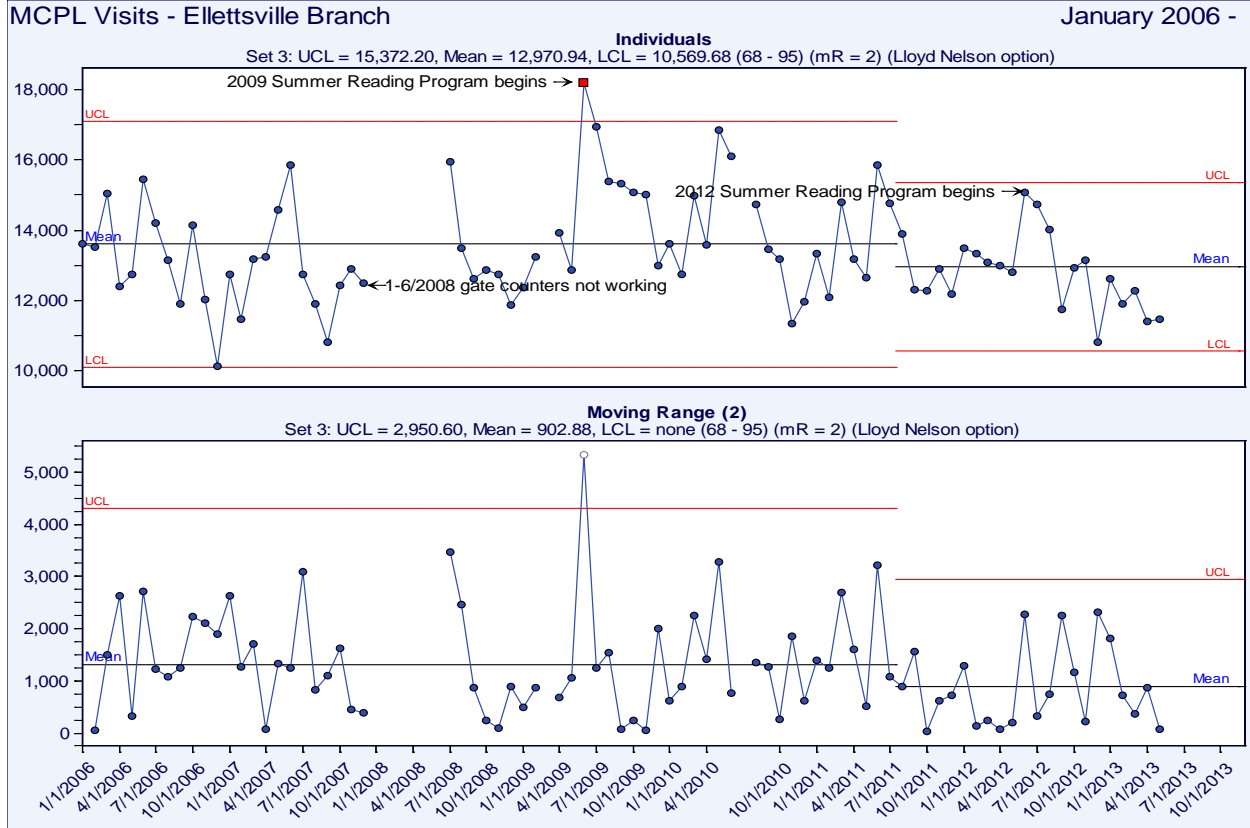
- IN addition to 33 government meetings, CATS crews recorded the *Imagine Bloomington Public Input*

Workshop, input from which will be used in creating the City's comprehensive plan; *the Black Congratulatory Ceremony* to honor African American IU graduates; *More Options Than Ever for Publishing Your Book*, with Kevin Gray, media manager for Author Solutions, who offered practical paths now available to authors interested in getting their books in the hands of readers; *Bloomington Rotary Tuesday Luncheons featuring Scholarship Presentations*, IU School of Informatics and Computing Dean Bobby Schnabel, and Steve Russo; *Bloomington Reads Aloud* from the Bloomington Farmer's Market; a CATS Studio recording of the live music performance series *Raw Shorts Live featuring Travis Punterelli*; *2013 Police Officer of the Year Award Ceremony* in which Bloomington Northside Exchange Club posthumously honored Keith Cash, chief officer and 29-year veteran of the IU Police Department; *Time Travels: The Second Annual Bloomington Intergenerational Song and Story Festival Presented by Krista Detor*, part of Creative Aging Month programming; *Rosemary Miller Lecture Series featuring Terry Clapacs*; *Coffee with Friends of the Library* featuring master gardener Moya Andrews, host of *Focus on Flowers* on WFIU, sharing how parents can involve children more in gardening; *Dancing with the Celebrities 2013* from the Buskirk Chumley Theater; *Bloomington Peace Choir Spring Concert – A Gift of Song* from Unity of Bloomington; *Relief for Syria: A First-Hand Account of a Country at War with Itself* featuring Shadi Alkattan from the Library; *WFHB Firehouse Follies - Radio Sounds* from the Ivy Tech John Waldron Arts Center; and *Indiana University Writers Conference Reading Series featuring Cathy Bowman and Arthur Phillips* from the Bloomington Playwrights Project.

GOAL 3: Provide high quality, personalized customer service.







3A. Provide quality customer service to increasingly diverse audiences.

3B. Develop a unified communication strategy.

- Bara Swinson and Mickey Needham convened the Facebook team on an interim basis to assure smooth operation until a new Communications Manager is hired.

3C. Position auditorium as a valued local performance venue.

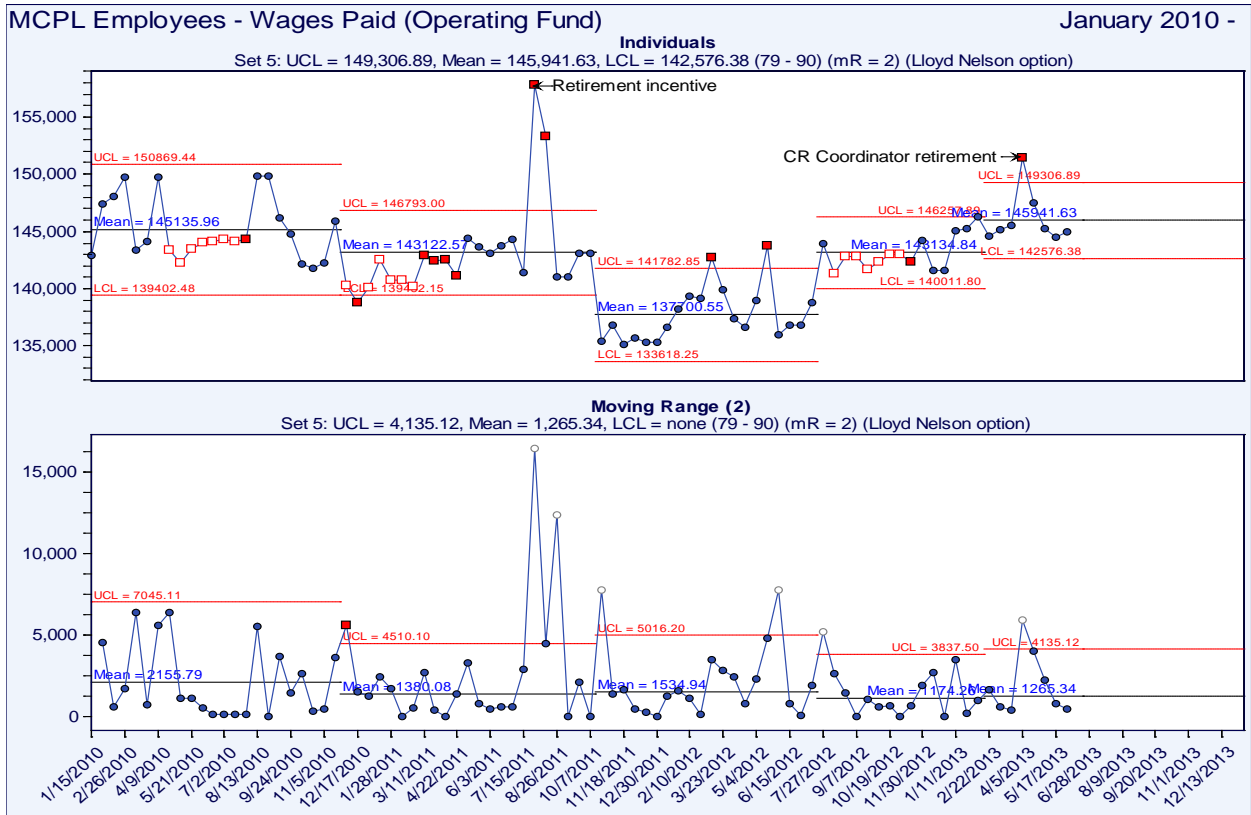
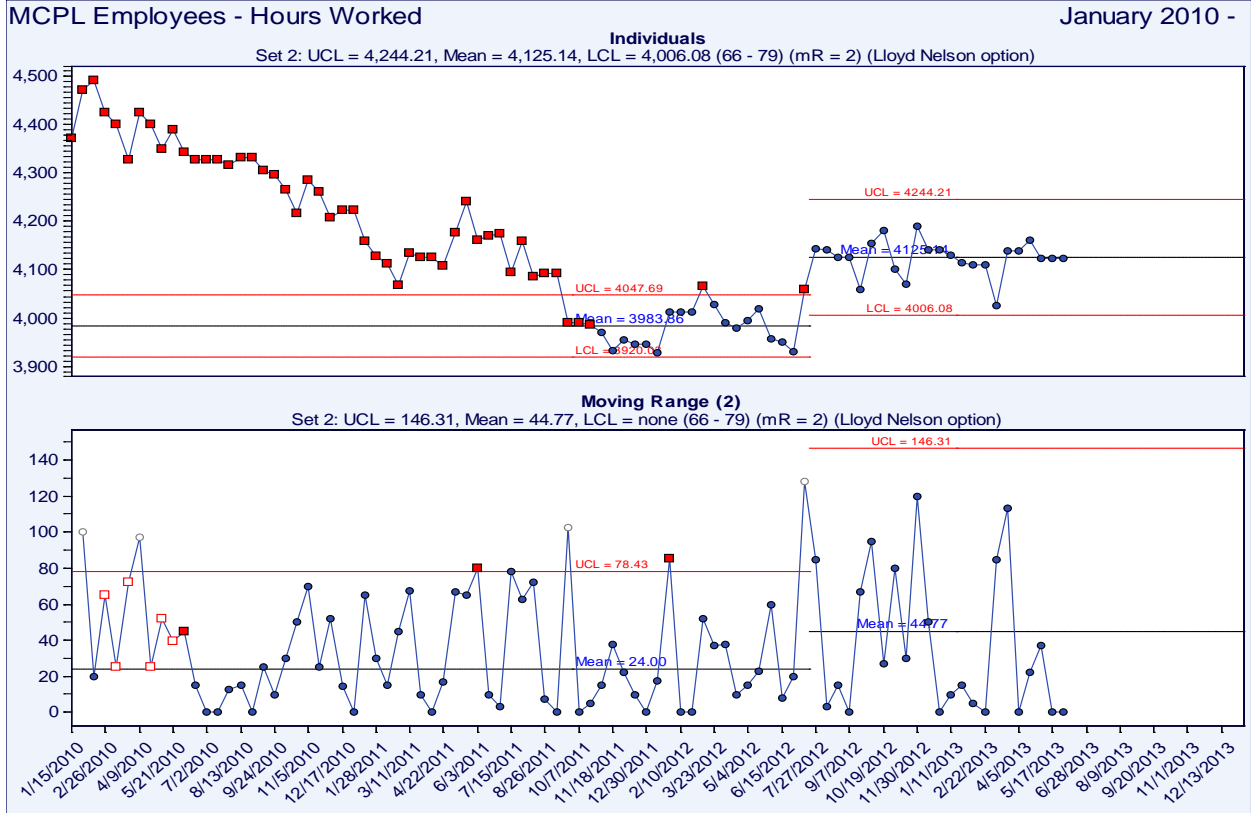
GOAL 4: Optimize stewardship of library resources.

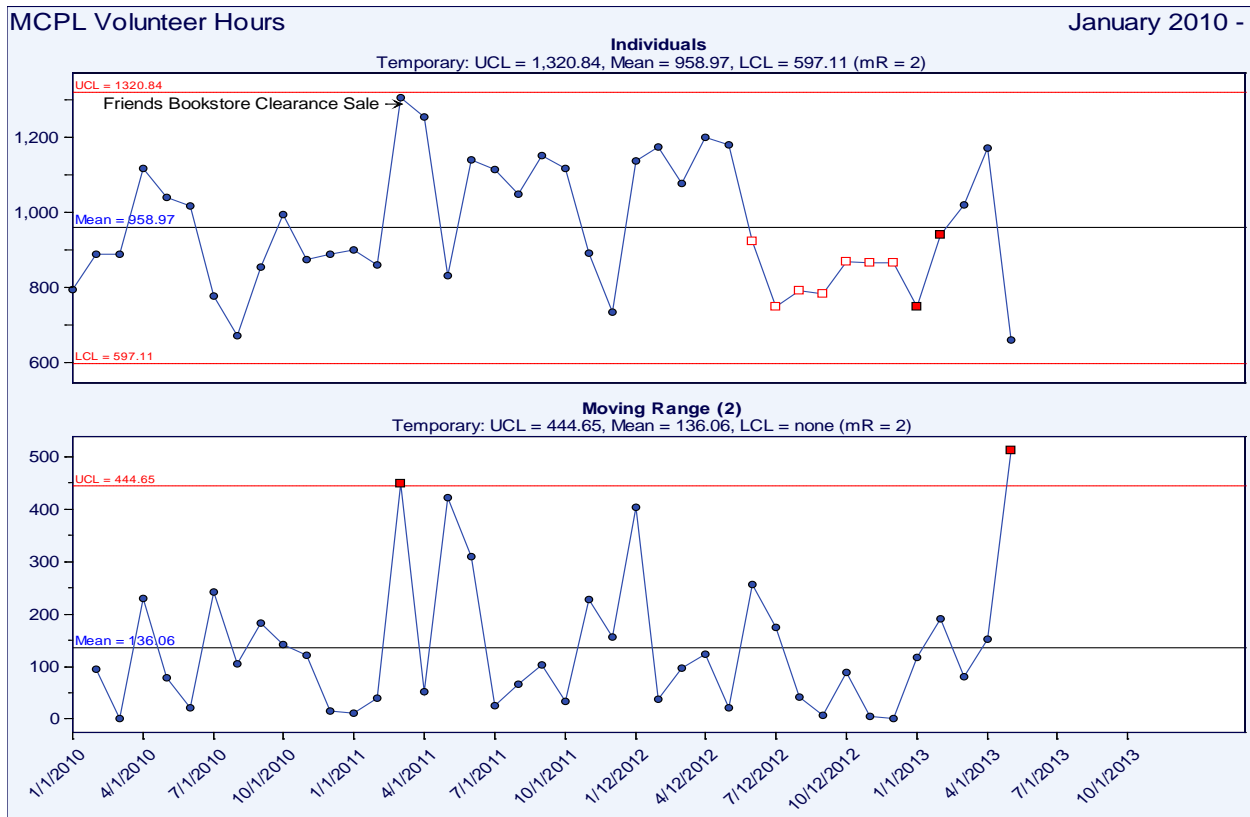
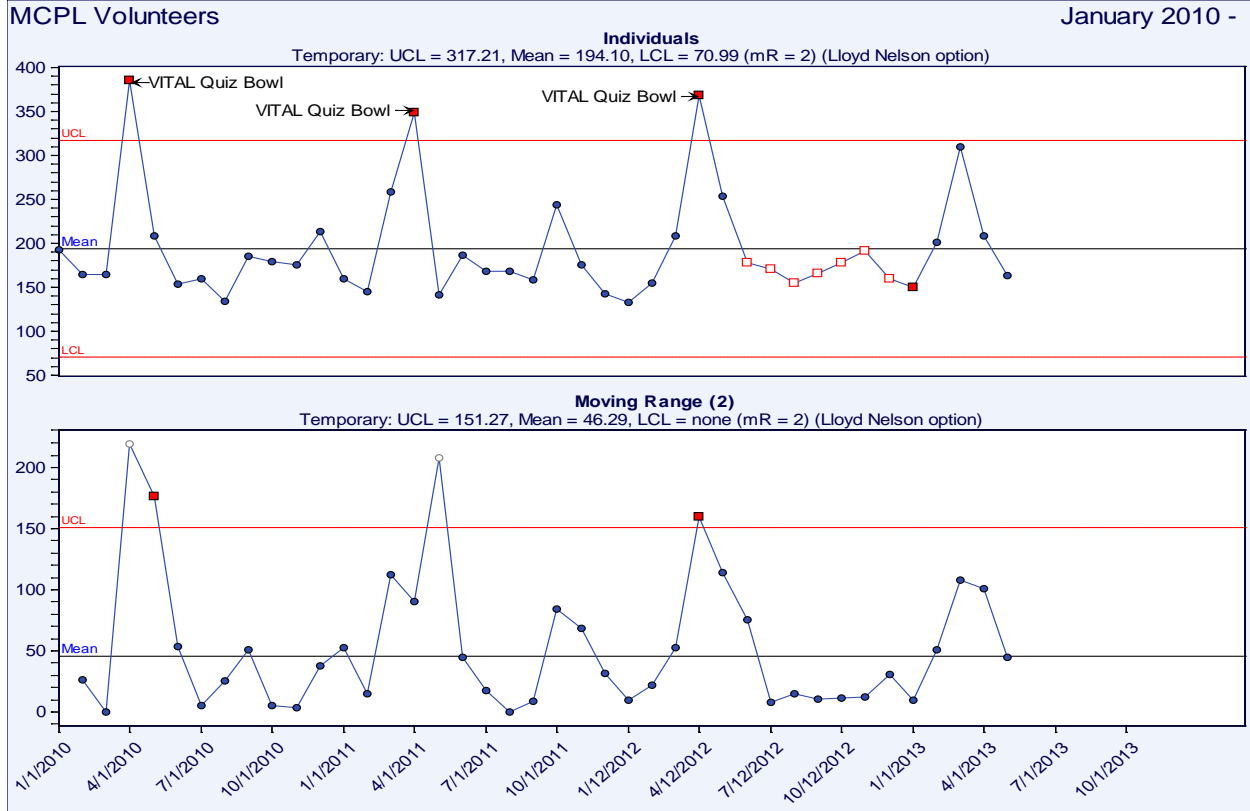
4A. Recruit and retain quality employees.

- Volunteer coordinator Sue Sater began sending online volunteer applications to Circulation, CATS, and Children's Services, which eliminated routing paper copies, except for those of volunteers who came to the library in person and filled out volunteer application forms.
- Austin Stroud and Vanessa Schwegman attended the Spring 2013 Indiana Online Users Group (IOLUG) Conference at Indiana Wesleyan University in Indianapolis on May 3. Austin presented on instructional design in libraries, finding free resources to use in training staff and patrons, and promoting digital literacy in the community. His full presentation is available on the IOLUG website: <http://www.iolug.org/conferences/2013spring/2013spring.html>.
- Sixteen library staff members received training on digital cameras, in order to take more photos of programming and day-to-day activities within the library. This training was created and presented by Aubrey Dunnuck, Austin Stroud, and Michael Hoerger.
- Austin Stroud presented sessions on Zinio e-magazines and downloading audiobooks (Overdrive) as part of a Technology Tuesday training session for 11 adult and teen services staff on May 21.
- Several library staff members attended online webinars in May on the following topics: library learning online, marketing for everyone, and accessibility is usability.
- Ellettsville Branch is happy to welcome Ivy Tech intern Emily Bedwell for the summer.
- CATS operations manager Jason Radke attended the Alliance for Community Media Conference and Trade Show in San Francisco. This year's conference theme was *Transformation*, with workshop topics ranging from transforming community media archives to digital storytelling to extending the access mission. In particular, access centers across the country are striving to support new forms of digital content creation and media delivery via the internet while remaining viable as essential local cable television channels.
- Sara Laughlin attended the Administrators of Large Public Libraries in Indiana (ADOLPLI) meeting at the Allen County Public Library and hosted nine area library directors on May 17; the group decided to meet again to continue valuable networking.

4B. Assure adequate, stable funding for library operations.

- The Friends clearance sale at the Ellettsville Branch Library raised \$931.34, almost \$200 more than last May's Ellettsville sale. 28 members of the Friends volunteered to make the sale a success. The three day event also brought in many new visitors to the Branch.
- Michael Hoerger, Josh Wolf, and Austin Stroud attended the May 29 Friends of the Library Campaign for Excellence meeting. Josh and Michael presented some of the promotional materials that will be going out with the 2013 campaign and asked for feedback. Austin shared a draft letter to all library staff members to request donations to the 2013 campaign.
- Sara Laughlin met with the Friends Author Event Committee to continue planning for Nicole Mones' visit on November 16.





- At the invitation of the FINRA Foundation and Smart Investing, Marilyn Wood, Sarah Bowman, and Sara Laughlin prepared a draft follow-on proposal and submitted it for review, with partners Financial Stability Alliance, IU Money Smarts, and Mother Hubbard's Cupboard, El Centro Comunal Latino, and City of Bloomington. The final proposal is due June 6; the funding decision will be announced in late 2013, and, if awarded funding, our *It's Your Money* project will begin in early 2014.
- Mary Frasier submitted a proposal to the Old National Bank Foundation, requesting funding for flooring to refurbish the current Parent Resource Room and create a Baby Learn and Play Space. If awarded, the funding would be added to \$5,000 contributed by the Wahl Family Trust in late 2012 and funding requested from the Friends in 2014 to make this project possible.

4C. Maintain library facilities.

- All the Ellettsville Branch, staff completed the first part of their Security Training workshop.
- Marilyn Wood, Gary Lettelleir, and Sara Laughlin met with Christine Matheu to finalize the contract and set dates for public and staff input.
- Sara Laughlin was interviewed by Indiana Daily Student and Herald-Times about upcoming landscaping improvements. Boy Scout Troop 170 will be planting on the southeast corner of the building on Saturday June 1, weather permitting.
- Marilyn Wood attended a meeting hosted by the Chamber and Sara Laughlin attended one hosted by Deputy Mayor Maria Heslin related to implementation of parking meters downtown. Plans are on schedule for an early-August start-up of metering.

4D. Improve stewardship of library assets and records.

