

BOARD OF TRUSTEES MEETING

Wednesday, October 24, 2012

Meeting Room 1B

AGENDA

1. Call to Order – Kari Isaacson, President
2. Consent Agenda – action item – Sara Laughlin
 - a. Minutes of September 19, 2012 Public Hearing on Budget (page 1-4)
 - b. Minutes of September 19, 2012 Board Meeting (page 5-7)
 - c. Minutes of October 17, 2012 Work Session (page 8-11)
 - d. Monthly Bills for Payment (page 12-19)
 - e. Monthly Financial Report (page 20-40)
 - f. Personnel Report (page 41-43)
 - g. 2012 Board Calendar (page 44)
3. Director’s Monthly Report (page 45-62) – Sara Laughlin
4. Old Business
5. New Business – action items
 - a. 2013 Budget (page 63-92) – Gary Lettelleir
 - b. Final Bond Resolution Documents: Continuing Disclosure Undertaking, Language for Board Meeting Minutes, and Notice of Intent to Sell Bonds (page 93-117) – Tom Bunger and Sara Laughlin
 - c. Community Foundation Proposal for Nonprofit Central (page 118-119) – Sara Laughlin
6. Main Library Renovation Timeline and Tour (page 120) – Marilyn Wood
7. Public Comment
8. Adjournment

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES**

PUBLIC HEARING ON 2013 BUDGET

Wednesday, September 19, 2012

5:45 p.m.

Meeting Room 1B

MINUTES

Trustees in Attendance:

David Ferguson, Kari Isaacson, Valerie Merriam, Steve Moberly, Melissa Pogue, Fred Risinger, and John Walsh

Others in Attendance:

Ned Baugh, Tom Bunger, Dana Burton, Margaret Harter, Ray Jordan, Sara Laughlin, Gary Lettelleir, Rita Lichtenburg, Mickey Needham, Josh Wolf, Marilyn Wood.

Call to Order

Kari called the meeting to order at 5:48 p.m.

2013 Budget

Gary shared information about the 2013 budget process. A public hearing about the budget is required by State Law and must be held at least 10 days before the Board adopts the budget. The adoption is scheduled for the October 24 Board meeting.

\$750,000 was budgeted for contingencies in LIRF and Rainy Day funds for 2013. We have re-allocated funds to the renovation line in LIRF and Rainy Day funds to provide for renovation work to be done in 2013. The unused 2012 appropriation in the Capital Projects Fund for renovation (\$418,411) will be transferred by Board resolution to LIRF or Rainy Day Fund after they have remained dormant for one year (in 2014).

Operating revenue of 92% comes from property tax levy and County Option Income Tax (COIT). Property tax revenue in Operating Fund will be \$5,163,000 next year, an increase of 14%. The unusually large increase results from the Capital Project Fund tax levy being merged with Operating Fund levy for 2013. This was done in anticipation of 2013 COIT reduction resulting from payoff of library's 15-year bond in 2012.

Last year we projected a COIT decrease of \$350,000 in 2013. This year we were notified that an error at the state level had resulted in an understatement of 2011 and 2012 COIT distribution. Ongoing, the reduction in COIT will be less than anticipated.

Other revenue lines amount to about 8% of total projected revenue.

The Library tax rate for 2011 was \$.11 per \$100 of assessed value. In 2012, as a result of paying off the bond, the rate dropped to \$.08. With the addition of a new, much smaller bond in 2013, the rate will be \$.09, still \$.02 below the 2011 rate.

Anticipated revenue for Debt Service Fund.

2013 tax levy of \$600,000 will cover first of three payments on the three-year general obligation bond that will be issued to provide funds over next three years covering capital needs.

2013 spending budget.

2013 projected total spending from all funds of \$9,148,983 reflects an increase of about \$10,000 over last year or .10 of percent. The 2013 Operating Fund spending total of \$7,798,983 is an increase of 2.8% compared to 2012. Spending in this fund is limited by the Assessed Value Growth Quotient (AVGQ) of 2.8%.

Wages and benefits account for 68% of Operating Fund expenditures, based on a wage increase of 2% and an increase of 10% for employee insurance benefit costs. Final allocations will be determined after we know the cost of 2013 health insurance premiums.

Supplies expenditures show no increase from 2012 to 2013.

The increase in the Other Services and Charges category is mainly due to the move of approximately \$160,000 for eBooks and other online subscriptions from Capital Outlay to this category, to comply with a change mandated by the Indiana State Board of Accounts.

The \$600,000 in Debt Service Fund covers first payment on general obligation bond.

We appropriated \$350,000 in Library Improvement Reserve Fund (LIRF) and \$400,000 in Rainy Day Fund for unexpected events. For 2013 we will need to borrow \$420,000 from these two funds for Phase III of the Main Library renovation. The project was originally budgeted in the Library Capital Projects Fund for 2012. As we started planning for renovation we realized many decisions about programs and space utilization would depend on input from community during strategic planning which will be completed by the end of the year. Unfortunately, the appropriation authority to use \$420,000 in Capital Projects Fund will lapse at end of 2012. Therefore, we must borrow \$420,000 from LIRF and Rainy Day Fund for 2013 renovation project and then transfer unused funds from Capital Projects Fund back to LIRF and Rainy Day Fund in 2014 to repay the internal loan.

Sara shared action areas that the Future Search Conference yielded:

- Source of free information for all: multilingual diverse, new, underserved.
- High touch, personalized customer service.
- Digital literacy: support learning tools and skills for people to work and enjoy their lives in an increasingly digital world.

- Local content: digital creativity lab with space, tools, and coaching to facilitate development of original content.
- Free programs: multi-age, multi-generational, educational, and entertaining.
- Model of sustainability: including energy efficiency, water savings, use of local materials, and improved indoor and outdoor environmental quality.

She also shared strategies recommended by Future Search participants:

- 24/7 library service: extended hours, after-hours access to meeting spaces, added online offerings.
- Expanded marketing: engaging customers by leveraging and extending the library brand.
- Funding: continued primary tax support, with innovative, diversified income-generating activities.
- Locations: Main Library downtown, with flexible arrangements of points of service, and satellite services and/or locations.
- Active partnerships to address community needs.
- Staff: working in flexible, interchangeable, and “untethered” teams, with process as well as content knowledge.

Priorities for 2013 action are:

1. Begin to implement strategic plan
 - Broad outlines visible now, awaiting results of community survey of 3,000 households, and staff action planning during Staff Day, October 10th
2. Invest in quality staff
 - 2% salary increase + 10% health insurance
 - Staff development – technology, hospitality, leadership skills
3. Maintain our facilities:
 - Main renovation phase 3
 - a. Refurbish meeting rooms and Indiana Room
 - b. Update Auditorium
 - c. Relocate Community Outreach offices
 - d. Update Movies & Music
 - e. Relocate Friends Bookstore
 - f. Expand Learn and Play Space
 - g. Add digital creativity space
 - h. Add small group study rooms?
 - Main landscaping
 - Ellettsville circ desk redesign
 - E-book and digital creativity hardware and software
4. Continue to improve processes

Steve Moberly asked Sara to confirm if there were any plans to bring in expensive out-of-state consultants in 2013. Sara said there were no plans at this time but she would bring a request to the Board if there was a need.

Public Comment

No public comment.

Adjournment

Kari adjourned the meeting at 6:05 p.m.

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
MEETING**

**Wednesday, September 19, 2012
6:05 p.m.
Meeting Room 1B**

MINUTES

Trustees in Attendance:

David Ferguson, Kari Isaacson, Valerie Merriam, Steve Moberly, Melissa Pogue, Fred Risinger, and John Walsh

Others in Attendance:

Sara Laughlin, Tom Bunger, Margaret Harter, Gary Lettelleir, Josh Wolf, Marilyn Wood, Mickey Needham, Josh Wolf, Ned Baugh, Katy Bull, Chris Hosler.

Call to Order

Kari called the meeting to order at 6:05 p.m.

Consent Agenda

- a. Minutes of August 15, 2012 Board Meeting
- b. Minutes of September 12, 2012 Work Session
- c. Monthly Bills for Payment
- d. Monthly Financial Report
- e. Personnel Report
- f. 2012 Board Calendar

Kari Isaacson asked a question about page 10, line 002955, a check written to JP Morgan Chase for \$6,000 for “various.” Gary explained that it was for credit card activity and there is an itemized bill on page 14.

Kari also asked about item 002962 “OCLC monthly service”. Sara explained that this is the national cooperative cataloging service from which we get our cataloging records.

Valerie Merriam moved to approve the Consent Agenda; David Ferguson seconded, unanimously approved.

Director’s Monthly Report

Sara reported that all processes are running normally. At end of August we saw the Summer Reading Program coming to a close, followed by a brief two-week pause before we started into first grade tours and other fall activities. Sara also pointed out that one night last week we hosted the League of Women Voters County Commissioner forum in room 1B; an “It’s Your Money” program in 1C; a Civil War program in the auditorium with folks coming from Fort Wayne and

all over Indiana to attend; and in 2C an Adrienne Rich program, part of our partnership with Bloomington Lifelong Learning Week. Every meeting room was full. People aren't always aware of meeting rooms at the public library and their use with educational, entertaining, and civic programs.

We have a new meeting room replacing Indiana Room 207. It's a small board sized meeting room, room 214, a lovely space that looks out over the plaza and was formerly used for magazine storage. In 207 is a large book scanner on loan from the Indiana State Library and being used to scan frequently used, unique materials including city directories.

Valerie inquired about the bookmobile being down for few days and asked if it was still under warranty. Sara stated that there was some discussion about that and she was not sure of the result. She promised to report back.

Valerie shared that she saw that the Library had collaborated with Meals on Wheels to deliver our brochures and from that we acquired a few new homebound patrons. She felt it was a wonderful way to reach potential new patrons for the service.

Valerie asked Josh Wolf about the recent meeting he attended in Washington DC. Josh shared that PBS sponsored the conference and paid for local partners to come for 24 hours and talk about education and the outcomes of the Ready to Learn initiative and demonstrate new cross-media platforms for reaching out and including community partners to broaden impact. Josh added this comes at great time to us because we're looking at ways to expand digital creativity. We are hoping to continue our partnership with WTIU.

David Ferguson inquired about Google Analytics and if the Board was going to be seeing a report on website visits, catalog hits, etc. Sara stated that the information would be included in the director's report to the Board next month.

Old Business

None.

New Business

a. Internet and Computer Use Policy – Josh Wolf

Josh Wolf presented the Encouraging Positive Patron Behavior Committee's recommendation to make no changes in the current Internet and Computer Use Policy. Josh shared that the committee's reasoning focused on three areas:

1. Intellectual freedom
2. Ineffectiveness of filters in public library setting
3. Effectiveness of our processes in dealing with negative behavior

David Ferguson stated that he would strike the second point as the first point covered everything. He felt the committee would not agree to filtering even if there were a 100% effective filter. Josh's responded that he felt that ALA's position would be if there were a 100% filtering system, they would adopt it. Valerie Merriam thanked David for his research on the issue and suggested that the Library continue to talk about behavior in all areas and discourage negative behavior.

Steve Moberly stated that he was going to vote to continue the policy but hoped the security staff will be especially vigilant about observing and policing conduct offensive to other people. He agreed offenders should be banned from library. Filtering would create many problems for users who would be blocked from seeing things because of the way the filters are organized. It would take a lot of staff time to figure out what could be viewed and what could not.

Kari thanked Josh and the Committee for looking into this issue this year and looking at the behavior policies.

Fred Risinger moved to approve the recommendation of the committee regarding the Internet Computer Use Policy, Valerie Merriam seconded. Kari, Steve, Fred, John, Melissa, and Valerie voted "Aye;" David voted "No." the motion carried.

b. By-Laws Revision to Add Conflict of Interest Language

Sara shared that, after the last meeting, Tom Bunger pointed out a few layout issues in the proposed changes to the By-Laws. She adjusted the layout issues, but did not change the content. There are two additions to policy: a new article: Article VII, which includes the sentence formerly included in Article VI, and a new article and language, Article VIII: Conflict of Interest. The language comes directly from the example provided by the Indiana State Library.

Steve Moberly moved to approve the revision to the By-Laws to Add Conflict of Interest Language; seconded by John Walsh, unanimously approved.

Department Update – Ellettsville

The Ellettsville Branch update will be moved to February 2013.

Public Comment

None.

Adjournment

Kari adjourned the meeting at 6:35 p.m.

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
WORK SESSION
Wednesday, October 17, 2012
5:45 p.m.
Meeting Room 1B**

MINUTES

Trustees in Attendance:

Kari Isaacson, Melissa Pogue, Valerie Merriam, Steve Moberly, John Walsh. Absent: Fred Risinger, David Ferguson

Others in Attendance:

Sara Laughlin, Marilyn Wood, Gary Lettelleir, Bara Swinson, Tom Bunger, Kyle Wickemeyer-Hardy, Michael White, Rita Lichtenberg

Call to Order

Kari called the meeting to order at 5:45 p.m.

Point of Personal Privilege – John Walsh

John Walsh began the meeting with a few words about Sophia Travis who passed away unexpectedly last month. She was a County Council member when she asked him to serve on the Board. John stated that she was a great friend and a patron of the library and supported us through thick and thin. She gave a lot to the community. John asked everyone to share their sympathies with her husband Greg and young son Finn.

Conflict of Interest Form

Sara passed out the Conflict of Interest Disclosure Statement to Board members for their review and signature.

Miscellaneous

Sara received a phone call from Mickey Needham about a little boy at the Ellettsville Branch on Tuesday evening trying to do his homework using his new iPad. Mickey said the staff at the library tried to help him but were unable to. They called Melissa Pogue, board member and principal of Ellettsville Junior High. She came from a football game and was able to help the student complete his homework. Melissa saw the need to have school IT people instruct library staff to enable them to be able to help other students. Sara thanked Melissa for going the extra mile to help the student.

Sara presented the new parking brochure that Margaret Harter provided which is updated with all of the parking places downtown you can use when visiting the library.

Valerie Merriam asked how we deal with the issue of IU students parking and going to class. Sara stated that even though we don't have meters in the lot or a parking lot attendant, our security staff is monitoring the lot. The Library does not have the legal right to have a vehicle towed, so all we leave a note on the windshield asking the person to respect the policy of the Library. Sara also shared that parking downtown is going to change very soon as the City is proposing to add meters on the streets. Our parking will become even more valuable if this happens.

Valerie asked if the meters were going to be expanded beyond the city square. Marilyn Wood stated that they are to be installed from 2nd Street to 11th Street and from Rogers to Indiana.

Kari asked that this topic be shelved as it was not on tonight's agenda.

2013 Budget

Gary stated that no changes this week to the budget since last meeting. The form to be signed next week is on page 30 in the Board packet.

Kari thanked Gary for his work on the budget.

Final Bond Resolution Documents: Continuing Disclosure Undertaking, Language for Board Meeting Minutes, and Notice of Intent to Sell Bonds

Tom Bunger addressed the Board. This is the final step before advertising the sale of the general obligation bonds, which Tom has discussed with Bond counsel. Tom explained that, following its approval at next Wednesday's Board meeting, he will place a legal notice in the Herald-Times and Ellettsville Journal, announcing the Library's intention to take bids in early December. He believes interest rates are consistent with earlier projections. We will receive bond proceeds and make payments consistent with what we thought. Tom pointed out that it is critical that we have all documents in order. He pointed out two documents that need signatures tonight. They were approved earlier in the resolutions that were passed last year so do not require Board action.

Kari asked Sara to remind the viewing public why we were doing a bond issue. Sara shared that in 2012 we paid off a bond that was issued in 1997 to pay for the addition to the Main Library. A side effect from paying off bond is that we lost about \$500,000 in operating income. As a result, the library would have had to cut services, staff, and hours. We are selling this bond in order to move some capital funds out of the operating budget to allow for continuation of library services. There will still be a reduction in the library's property tax rate from \$.03 to \$.01/\$100 of assessed valuation.

Community Foundation Proposal for Nonprofit Central

Sara will ask for approval next week for submitting a proposal to the Community Foundation of Bloomington and Monroe County. The proposal is for \$42,460 from the Foundation to create *Nonprofit Central*, a single source for information, support, education and networking for our

community's 700+ nonprofit organizations, which will help them increase capacity in order to more effectively achieve their missions.

The Community Foundation, under new leadership, has decided to focus efforts on fewer larger projects that will make ongoing impact on community, and the Library was invited to submit this proposal.

Sara noted there is a need for help for these nonprofit organizations. Christine Friesel and Sara have met with the United Way, several faculty from the nonprofit administration program at IU SPEA, and others and there is broad support for the proposal.

The proposal, due November 1, has three goals:

1. Improve organizational capacity of these groups. Help with getting by laws, forming board, board development, job descriptions, finances.
2. Strengthen the philanthropic sector (grant makers or donors as well as recipients) so that both sides of groups understand how it works.
3. Strengthening community of nonprofits and the nonprofit in general in our community. We heard from SPEA that there is no comprehensive list of nonprofit organizations in community.

We plan to use the funds to support a part-time position, to purchase resources, some online and some print, and to pay honoraria for expert speakers. We don't have much risk taking capital. We would have 18 months of project funding to see if there is an interest in this and if it is valued. The two best practice nonprofit centers are located at the Allen County Public Library in Fort Wayne and the Kalamazoo Public Library; both have ongoing support from their community foundations.

Steve Moberly asked if we anticipated receiving the full amount and Sara stated that she has no way of knowing. The Foundation has about \$350,000 to distribute. Competition will be intense, and there is no guarantee that we will be funded. There is an option for partial funding. If we were presented with only partial funding, we would need to scale back project activities or decide not to accept funding at all.

Steve also stated that he hated to see us get funded at 50%. If there is already assistance through the United Way, he questioned whether it would be good for library to take this on.

Sara shared that United Way serves 25 agencies. There are 400-700 active nonprofits in our community.

Steve asked what role Sara saw for the Board as the proposal moved along. The Board will make a decision next week whether or not to submit the proposal. If the Board approves submitting the proposal and we are funded, there will be a contract for the Board to approve or not.

Valerie asked if we approached the Community Foundation or they approached us. Sara responded that they approached us. Christine Friesel, Indiana Room coordinator, has been an active participant in the Nonprofit Alliance. She noticed some of the needs for this type of program and has also has conversations with Foundation representatives.

Valerie asked if we were the only group that would submit a proposal of this sort. She expressed her concern with sustainability and with having a part time person for the first year without an opportunity to add the position to the budget. If we can't sustain it we have to ask another organization to take over or drop the service.

Sara stated that she and Christine had met with Foundation representatives, but they couldn't make any commitment for longer-term funding. If the project is successful, there might be a possibility of getting second year of funding. We will also be doing our 2014 budget during this time frame. If it appears to be well-used and valued, we could allocate some funding at that point.

2012 Community Survey Results

Sara presented the results of the 2012 community survey and comparisons with 2008 survey results. An overview of survey results will be posted on the library's website and placed in the Indiana Room.

Valerie asked if the cross tabs of the survey will further identify teenage responses and Sara explained that the survey instructed those 18 and older to respond, so she does not believe the cross tabs will yield the information we need to understand this group. Valerie pointed out that digital creativity received the lowest percentage on the "important roles" question, but felt that, if we were to go after the 12-18 groups, it would be prime. Valerie further expressed her concern about what paid parking around library will do to our use.

Steve commented on the survey and pointed out that when you look at all the charts and information two things stand out as being important to our community: collections and staff.

Public Comment

Rita Lichtenberg stated that she was proud of library and it has been a jewel in the crown of Bloomington. Number one is courteousness and knowledge of staff. Rita tells all her friends to visit the library.

Melissa Pogue thanked everyone who has contributed to the Friends Campaign for Excellence and reminded the Board and public to give if they haven't.

Adjournment

Kari adjourned the meeting at 7:15 p.m.

Financial Report Comments

Reports as of 9-30-12
Board Meeting Date 10/24/12

Monthly Budget Report:

The guideline for the portion of the annual budget spent after nine months is 75%. The actual operating fund spending is 68.6% of the annual total budget.

Health Insurance 1240 – About \$92,000 this month compared to about 44,000 last year. This happened because we paid both the September and October premiums this month.

Circulation supplies 2250 - are at about \$26,000 compared to about \$16,000 last year. Last year most of the RFID tags used were purchased the previous year (2010). This year we did not carry over much of an inventory so we are buying them on a regular basis.

In the Other Services and Charges category:

The professional services total is at about \$159,000 compared to \$206,500 last year.

Last year we paid about \$45,000 to OCLC for catalog related services. This covered the service for the whole year. The 2012 payments are now being made on a monthly basis. The timing difference for the OCLC payment accounts for about \$22,000 of the decrease this year.

About \$24,000 of the decrease can be attributed to the collection services fees. They are lower now that we are in our second year because in the first year we had a backlog of late accounts to deal with.

Communication and Transportation – About \$58,500 this year compared to about \$50,500 last year. The encumbered continuing education line spending is \$13,000 and it is the main reason for the increase.

Utilities - \$238,000 compared to \$218,600 last year. The water bill is about \$22,000 for the year compared to about \$11,000 last year. The water bill paid in September was about \$8,000 compared to the \$2,000 from the previous year. Due to the excessive heat in August we had to cool some of our air conditioning equipment to prevent it from being damaged by running water over it with a hose for the whole month which made the bill about four times higher than normal..

Repairs and maintenance spending is at about \$51,000 compared to about \$21,000 last year. Most of the increase is related to the energy audit (\$36,166) which was encumbered.

The other charges line is about \$158,000 compared to about \$8,000 last year because of the transfer to the rainy day fund. In 2012 we are making a monthly entry to charge one twelfth of total annual amount - \$200,000. Last year we made a lump sum entry at the end of the year.

The rest of the budget lines seem to be moving along as expected.

MONROE COUNTY PUBLIC LIBRARY

*Check Summary Register©

September 14, 2012 to October 18, 2012

Name	Check Date	Check Amt
06500 FIFTH THIRD CHECKING		
Paid Chk# 003096 AMERICAN INBOUND	9/17/2012	\$9.85 PAGER
Paid Chk# 003097 AMERICAN LIBRARY	9/17/2012	\$1,654.00 ONLINE COURSE REGISTRATION
Paid Chk# 003098 FEDEX	9/17/2012	\$74.10 SHIPPING/PAYROLL
Paid Chk# 003099 MARILYN WOOD	9/17/2012	\$177.08 R2 CONFERENCE/MILEAGE
Paid Chk# 003100 MIDWEST PRESORT SERVICE	9/17/2012	\$314.94 POSTAGE SERVICES
Paid Chk# 003101 VERIZON WIRELESS	9/17/2012	\$190.59 CELL PHONES
Paid Chk# 003102 AT&T (OK)	9/20/2012	\$51.23 LONG-DISTANCE CALLS
Paid Chk# 003103 BRENDA SEIBEL	9/20/2012	\$131.34 APPLES/ACHIEVE GRANT-LUNCH & LEARN
Paid Chk# 003104 DELL MARKETING L.P.	9/20/2012	\$349.99 SERVER REPLACEMENT PART
Paid Chk# 003105 JANET LAMBERT	9/20/2012	\$26.97 FD/CHILD/PROGRAM SPLS
Paid Chk# 003106 JPMORGAN CHASE BANK, NA	9/20/2012	\$6,472.14 VARIOUS
Paid Chk# 003107 LISA CHAMPELLI	9/20/2012	\$104.78 FOOD & PARKING/R-SQUARED CONF.
Paid Chk# 003108 MIDWEST PRESORT SERVICE	9/20/2012	\$351.13 POSTAGE SERVICE
Paid Chk# 003109 THE SINGER GROUP INC.	9/20/2012	\$4,082.08 #7/8 MGMT DEVELOPMENT PROGRAM
Paid Chk# 003110 CITY OF BLOOMINGTON	9/24/2012	\$7,860.83 WATER & SEWER
Paid Chk# 003111 AFSCME COUNCIL 62	9/27/2012	\$1,227.78 UNION DUES W/H
Paid Chk# 003112 AMERICAN UNITED LIFE INS. CO.	9/27/2012	\$1,585.06 403b TSA-AUL
Paid Chk# 003113 ANTHEM BLUE CROSS BLUE	9/27/2012	\$58,193.04 HEALTH INS. - OCT.'12
Paid Chk# 003114 AT&T (IL)	9/27/2012	\$1,286.67 PHONE BILL
Paid Chk# 003115 AT&T MOBILITY	9/27/2012	\$248.86 CELL PHONES
Paid Chk# 003116 GLHEC	9/27/2012	\$200.80 GARNISHMENT W/H
Paid Chk# 003117 GUARDIAN LIFE INS. CO.	9/27/2012	\$5,613.72 DENTAL, VISION, & LIFE INS. -OCT.'12
Paid Chk# 003118 IVY TECH FOUNDATION	9/27/2012	\$50.00 COOK INSTITUTE LUNCHEON
Paid Chk# 003119 J. J. KELLER & ASSOCIATES, INC	9/27/2012	\$1,599.00 ON-LINE SUPPORT-HR/1YR.
Paid Chk# 003120 LEGAL SHIELD	9/27/2012	\$47.84 PRE-PAID LEGAL W/H
Paid Chk# 003121 MIDWEST PRESORT SERVICE	9/27/2012	\$353.55 POSTAGE SERVICE
Paid Chk# 003122 MONROE COUNTY YMCA	9/27/2012	\$121.84 YMCA W/H
Paid Chk# 003123 STEPHANIE HOLMAN	9/27/2012	\$97.90 FD/ELL SPLS
Paid Chk# 003124 UNITED WAY	9/27/2012	\$118.00 UNITED WAY W/H
Paid Chk# 003125 VECTREN ENERGY DELIVERY	9/27/2012	\$54.61 NATURAL GAS
Paid Chk# 003126 AMELIA LAHN	10/2/2012	\$26.60 REFUND ON LOST ITEM
Paid Chk# 003127 CITGO	10/2/2012	\$735.44 FUEL
Paid Chk# 003128 COLONIAL LIFE	10/2/2012	\$497.73 INSURANCES - OCT.'12
Paid Chk# 003129 DUKE ENERGY	10/2/2012	\$1,184.81 ELECTRICITY
Paid Chk# 003130 JOAN E. HOSTETLER	10/2/2012	\$150.00 FD/IN RM/PROGRAM
Paid Chk# 003131 MICHAEL T. ANDERSON	10/2/2012	\$400.00 IT'S YOUR MONEY/FINRA PROGRAMS
Paid Chk# 003132 NED BAUGH	10/2/2012	\$40.77 R-SQUARED CONF./FOOD
Paid Chk# 003133 PUBLIC EMPLOYEES	10/2/2012	\$100,061.35 3RD QTR.'12 PERF
Paid Chk# 003134 VECTREN ENERGY DELIVERY	10/2/2012	\$46.00 NATURAL GAS
Paid Chk# 003135 YP	10/2/2012	\$170.00 PHONE NUMBER LISTING
Paid Chk# 003136 CYNTHIA R. BRETHEIM	10/4/2012	\$108.00 STAFF DAY PRESENTER
Paid Chk# 003137 ELLETTSVILLE UTILITIES	10/4/2012	\$252.15 WATER & SEWER
Paid Chk# 003138 GEGRB/AMAZON	10/4/2012	\$5,850.91 BOOKS
Paid Chk# 003139 JERALD W. JAMES	10/4/2012	\$200.00 IT'S YOUR MONEY/FINRA GRANT
Paid Chk# 003140 MIDWEST PRESORT SERVICE	10/4/2012	\$354.52 POSTAGE SERVICES
Paid Chk# 003141 REPUBLIC SERVICES #694	10/4/2012	\$165.00 TRASH SERVICES
Paid Chk# 003142 SMITHVILLE DIGITAL, INC.	10/4/2012	\$1,425.00 MONTHLY INTERNET SERVICE
Paid Chk# 003143 AMERICAN INBOUND	10/9/2012	\$9.85 PAGER
Paid Chk# 003144 AMERICAN UNITED LIFE INS. CO.	10/9/2012	\$1,581.13 403b TSA-AUL W/H
Paid Chk# 003145 CITY OF BLOOMINGTON	10/9/2012	\$2,179.15 WATER & SEWER
Paid Chk# 003146 COSTUME SPECIALISTS, INC.	10/9/2012	\$140.00 FD/COSTUME RENTAL-CHILDRENS
Paid Chk# 003147 DUKE ENERGY	10/9/2012	\$21,567.09 ELECTRICITY
Paid Chk# 003148 JASON EVANS GROTH	10/9/2012	\$225.28 FINRA GRANT/PROGRAM SPLS & FOOD
Paid Chk# 003149 MITCHELL1	10/9/2012	\$1,499.00 DATABASES

MONROE COUNTY PUBLIC LIBRARY

10/18/12 3:03 PM

Page 2

*Check Summary Register©

September 14, 2012 to October 18, 2012

Name	Check Date	Check Amt	
Paid Chk# 003150 SMITHVILLE COMMUNICATIONS,	10/9/2012	\$242.12	TELEPHONE
Paid Chk# 003151 TERRYBERRY	10/9/2012	\$382.45	STAFF DAY-SERVICE PINS
Paid Chk# 003152 VERIZON WIRELESS	10/9/2012	\$118.87	DATA LINES - BKM
Paid Chk# 003153 AMELIA LAHN	10/17/2012	\$26.95	REFUND ON LOST ITEMS
Paid Chk# 003154 AT&T (IL)	10/17/2012	\$295.55	4 DEDICATED LINES
Paid Chk# 003155 CLASSIC CATERING, INC.	10/17/2012	\$2,212.50	STAFF-DAY LUNCH
Paid Chk# 003156 GERALD ALBERS	10/17/2012	\$26.00	REFUND ON LOST ITEM
Paid Chk# 003157 JON RICHARDSON EXCAVATION	10/17/2012	\$4,075.00	RENOVATED CONCRETE ENTRANCE
Paid Chk# 003158 KYLE WICKEMEYER-HARDY	10/17/2012	\$82.39	STAFF RECOGNITION/CHOCOLATE
Paid Chk# 003159 MARLA GRAY	10/17/2012	\$96.46	STAFF DAY/FRUIT/ICE CREAM BARS
Paid Chk# 003160 MIDWEST PRESORT SERVICE	10/17/2012	\$706.03	POSTAGE SERVICES
Paid Chk# 003161 PAUL F. ARNOLD	10/17/2012	\$26.00	REFUND ON LOST ITEM
Paid Chk# 003162 TRAVIS TISON	10/17/2012	\$37.50	1/2 ZONE 4 PARKING PERMIT
Paid Chk# 003163 VERIZON WIRELESS	10/17/2012	\$193.91	CELL PHONES
Paid Chk# 003164 WRIGHT EXPRESS FSC	10/17/2012	\$44.25	FUEL
Paid Chk# 003165 ADP, INC.	10/17/2012	\$144.15	BACKGROUND CHECKS
Paid Chk# 003166 AL'S TWO-WAY RADIO SERVICE	10/18/2012	\$750.00	3 RADIOS
Paid Chk# 003167 ALL-PHASE ELECTRIC SUPPLY	10/18/2012	\$2,964.48	EXTERIOR LIGHTS
Paid Chk# 003168 AUDIOGO	10/18/2012	\$608.32	BOOKS
Paid Chk# 003169 AVCAFE	10/18/2012	\$619.44	NONPRINT
Paid Chk# 003170 BAKER & TAYLOR BOOKS	10/18/2012	\$48,806.67	BOOKS & NONPRINT
Paid Chk# 003171 BANCTEC INC.	10/18/2012	\$30.90	MONTHLY MAINT. ON FOLDING MACHINE
Paid Chk# 003172 BANYON DATA SYSTEMS, INC.	10/18/2012	\$770.00	FUND ACCTG. SUPPORT
Paid Chk# 003173 BLACKSTONE AUDIO, INC.	10/18/2012	\$60.00	NONPRINT
Paid Chk# 003174 BRODART CO.	10/18/2012	\$192.94	BOOKTRUCK
Paid Chk# 003175 BUNGER & ROBERTSON, LLP	10/18/2012	\$480.00	LEGAL SERVICES
Paid Chk# 003176 BWI	10/18/2012	\$84.02	BOOKS
Paid Chk# 003177 CARMICHAEL TRUCK &	10/18/2012	\$1,074.50	SPRINTER VAN REPAIRS
Paid Chk# 003178 CDW GOVERNMENT, INC.	10/18/2012	\$486.36	IS SPLS
Paid Chk# 003179 CENTER POINT LARGE PRINT	10/18/2012	\$429.00	BOOKS
Paid Chk# 003180 DEMCO, INC.	10/18/2012	\$636.60	CATALOGING SPLS
Paid Chk# 003181 ELECTRONIC COMMERCE, INC.	10/18/2012	\$1,915.00	PAYROLL SERVICES
Paid Chk# 003182 ELLETTSVILLE TRUE VALUE	10/18/2012	\$67.16	BLDG SPLS
Paid Chk# 003183 FASTENAL COMPANY	10/18/2012	\$14.89	BLDG SPLS
Paid Chk# 003184 FINDAWAY WORLD, LLC	10/18/2012	\$5,148.94	BOOKS
Paid Chk# 003185 FREEDOM BUSINESS SOLUTION	10/18/2012	\$2,135.98	IMAGE DRUM, CARTRIDGES, & PRINTER REPAIR
Paid Chk# 003186 GALE	10/18/2012	\$3,267.22	BOOKS
Paid Chk# 003187 GLOBAL GOV/ED SOLUTIONS	10/18/2012	\$968.00	2 LAPTOP COMPUTERS
Paid Chk# 003188 HFI MECHANICAL CONTRACTOR	10/18/2012	\$2,208.97	BLDG REPAIRS
Paid Chk# 003189 HOMES & LIFESTYLES	10/18/2012	\$32.10	2 SUBSCRIPTIONS FOR H&L
Paid Chk# 003190 HP PRODUCTS	10/18/2012	\$2,815.41	CLEANING SPLS
Paid Chk# 003191 IMAGING OFFICE SYSTEMS, INC.	10/18/2012	\$3,789.59	MAINT. CONTRACT 2013
Paid Chk# 003192 INDIANA DAILY STUDENT	10/18/2012	\$383.65	DISPLAY AD/WELCOME IU STUDENTS
Paid Chk# 003193 INDIANA MAGAZINE OF HISTORY	10/18/2012	\$24.00	1 YR, SUBSCRIPTION
Paid Chk# 003194 INDIANA STATE LIBRARY	10/18/2012	\$2,400.00	3RD QTR. PLAC/MAIN & ELL
Paid Chk# 003195 INJOY PRODUCTIONS INC.	10/18/2012	\$297.90	NONPRINT
Paid Chk# 003196 IU HEALTH BLOOMINGTON OCC	10/18/2012	\$118.00	VACCINATIONS/MAINT.
Paid Chk# 003197 J. A. SEXAUER	10/18/2012	\$451.62	BLDG SPLS
Paid Chk# 003198 JIM GORDON, INC	10/18/2012	\$131.66	COPIERS- MAINT. CONTRACT
Paid Chk# 003199 KANSAS CITY CONSENSUS	10/18/2012	\$1,884.94	OCT. SITE VISIT & SPLS (STAFF DAY)
Paid Chk# 003200 KENNETH R. MULLIS	10/18/2012	\$450.00	TREE SERVICE
Paid Chk# 003201 KLEINDORFER'S HDWE	10/18/2012	\$91.61	BLDG SPLS
Paid Chk# 003202 KOORSEN FIRE & SECURITY, INC	10/18/2012	\$1,539.95	FIRE/SPRINKLER/SECURITY ALARM INSPECTIONS
Paid Chk# 003203 LIBRARY VIDEO COMPANY	10/18/2012	\$9.95	NONPRINT
Paid Chk# 003204 LOGISTECH, INC.	10/18/2012	\$207.66	BOOKS

MONROE COUNTY PUBLIC LIBRARY

10/18/12 3:03 PM

Page 3

***Check Summary Register©**

September 14, 2012 to October 18, 2012

Name	Check Date	Check Amt
Paid Chk# 003205 LOWE'S	10/18/2012	\$656.99 BLDG SPLS
Paid Chk# 003206 MIDWEST TAPE	10/18/2012	\$29,495.50 BOOKS
Paid Chk# 003207 MORNINGSTAR, INC.	10/18/2012	\$1,925.00 SUBSCRIPTION
Paid Chk# 003208 NAPA AUTO PARTS	10/18/2012	\$27.98 VEHICLE PART
Paid Chk# 003209 NETECH CORPORATION	10/18/2012	\$172.00 CAMERA REPAIR/ELL
Paid Chk# 003210 NEW READERS PRESS	10/18/2012	\$85.95 VITAL GIFT/BOOKS
Paid Chk# 003211 NOLAN'S LAWN CARE SERVICE	10/18/2012	\$152.75 LAWN SERVICE
Paid Chk# 003212 NONPROFIT QUARTERLY	10/18/2012	\$49.00 1 YEAR OF REPORTS
Paid Chk# 003213 OCLC, INC.	10/18/2012	\$3,028.60 OCLC MONTHLY SERVICES
Paid Chk# 003214 OVERDRIVE, INC.	10/18/2012	\$351.00 E-BOOKS
Paid Chk# 003215 PC GAMER	10/18/2012	\$19.95 1 YR. SUBSCRIPTION
Paid Chk# 003216 PERMACULTURE ACTIVIST	10/18/2012	\$23.00 1 YR. SUBSCRIPTION
Paid Chk# 003217 PHILO FESTIVAL OF MEDIA ARTS	10/18/2012	\$375.00 15 ENTRIES IN 2012/PHILO MEDIA
Paid Chk# 003218 POLARIS LIBRARY SYSTEMS, INC	10/18/2012	\$1,162.50 SOFTWARE MAINT.
Paid Chk# 003219 PROQUEST LLC	10/18/2012	\$6,990.00 DATABASES
Paid Chk# 003220 QUILL CORPORATION	10/18/2012	\$1,211.96 PAPER & OFFICE SPLS
Paid Chk# 003221 RANDOM HOUSE, INC.	10/18/2012	\$805.45 NONPRINT
Paid Chk# 003222 RECORDED BOOKS, LLC	10/18/2012	\$2,550.54 NONPRINT
Paid Chk# 003223 SCHOLASTIC INC.	10/18/2012	\$607.57 BOOKS
Paid Chk# 003224 SPENCER EVENING WORLD	10/18/2012	\$52.00 1 YR. SUBSCRIPTION
Paid Chk# 003225 TABCO BUSINESS FORMS, INC.	10/18/2012	\$2,208.36 PRESSURE SEAL NOTICES
Paid Chk# 003226 TANTOR MEDIA	10/18/2012	\$262.15 NONPRINT
Paid Chk# 003227 TERRYBERRY	10/18/2012	\$21.92 PAYMENT FOR 15-YEAR PINS
Paid Chk# 003228 THE AMERICAN PIANO FACTORY	10/18/2012	\$90.00 PIANO TUNING
Paid Chk# 003229 THE ELLETTSVILLE JOURNAL	10/18/2012	\$174.17 NOTICE AND BUDGET PUBLICATIONS
Paid Chk# 003230 THE MCGRAW-HILL COMPANIES	10/18/2012	\$230.18 BOOKS
Paid Chk# 003231 TRI-STATE BEARING	10/18/2012	\$4.60 BLDG SPLS
Paid Chk# 003232 U.S. TOY CO/CONSTRUCTIVE	10/18/2012	\$69.90 NONPRINT
Paid Chk# 003233 U.S. VOICE & DATA, LLC	10/18/2012	\$577.08 MOVING EXTS. & NEW PHONE
Paid Chk# 003234 UNIQUE MANAGEMENT SERVICE	10/18/2012	\$1,449.90 COLLECTION SERVICES/CIRC.
Paid Chk# 003235 UNITED LABORTORIES	10/18/2012	\$566.71 CLEANING SPLS
Paid Chk# 003236 WEST PAYMENT CENTER	10/18/2012	\$1,817.00 BOOKS
Paid Chk# 003237 WESTON WOODS STUDIOS	10/18/2012	\$35.95 NONPRINT
Paid Chk# 003238 WORLD ARTS INC.	10/18/2012	\$497.32 WELCOME BROCHURES
Total Checks		\$386,325.04

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
09/14/12 - 10/18/12

Fifth Third Checking Account/Check Register Total	\$386,325.04
Add: Electronic Withdrawals	
Merchant Services-Monthly Credit Card Fees (Sept. '12)	627.04
Fifth Third Checking-Monthly Service Charge (Sept. `12)	63.00
Fifth Third Checking-Monthly Service Charge (Oct. `12)	63.00
Add: Payrolls	
Vouchers & Check 09/21/12 Payroll (ECI)	116,610.50
Electronic transfer (ECI) employee/employer taxes	40,933.62
Electronic transfer (ECI) employer & employee "HSA"	2,052.97
Electronic transfer 09/25/12 (TASC) employee "FSA"	383.45
Vouchers 10/05/12 Payroll (ECI)	119,408.11
Electronic transfer (ECI) employee/employer taxes	41,422.34
Electronic transfer (ECI) employee "HSA"	2,032.97
Electronic transfer 10/10/12 (TASC) employee "FSA"	<u>383.45</u>
TOTAL OF A/P AND PAYROLL CHECK REGISTERS	<u><u>\$710,305.49</u></u>

CK# 3106

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*Address Line 1*303 E KIRKWOOD AVENUE*BLOOMINGTON, IN 47408

<p>Payee JPMORGAN CHASE BANK, NA PALATINE, IL 60094-4016</p>	<p>Claim 21270 Purchase Order No. 0 Terms Date Due</p>
---	---

Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
8/8/2012		E001-007-21350 STEVENSON/RESOURCE ITEM FOR CR	\$59.95
8/31/2012		E001-010-21200 OVERNIGHTPRINTS/BUS. CARDS	\$25.18
8/31/2012		E001-011-21200 OVERNIGHTPRINTS/BUS. CARDS	\$25.18
8/31/2012		E001-014-21200 OVERNIGHTPRINTS/BUS. CARDS	\$25.18
8/31/2012		E001-019-21200 OVERNIGHTPRINTS/BUS. CARDS	\$30.41
8/30/2012		E001-007-33200 CONSTANTCONTACT/NEWSLETTER SUB.	\$15.00
8/13/2012		E007-016-44100 LUXOUT STAGE CURTAINS/STUDIO A&B	\$1,305.50
8/3/2012		E020-016-32300 HYATT HOTELS/ACM CONF./HOTEL	\$527.24
8/10/2012		E019-016-21350 LITTLE CAESARS/FOOD	\$38.22
8/10/2012		E019-016-21350 LITTLE CAESARS/FOOD	\$38.22
8/10/2012		E019-016-21350 LITTLE CAESARS/FOOD	\$37.75
8/10/2012		E019-016-21350 LITTLE CAESARS/REFUND	(\$41.68)
8/10/2012		E019-016-21350 LITTLE CAESARS/REFUND	(\$41.68)
9/1/2012		E020-016-32600 FEDEX/SHIPPING	\$8.03
8/3/2012		E019-018-45100 THE BOOK NOOK/PR-ADULT	\$28.54
8/7/2012		E019-018-45100 THE BOOK NOOK/PR-ADULTBKS	(\$1.54)
8/8/2012		E001-018-45200 SPENCER EVENING WORLD/PERIODICALS	\$50.00
8/9/2012		E001-018-45300 FASTSPRING SINGULA/NONPRINT	\$19.92
8/29/2012		E001-018-45300 REVEALPATHL/NONPRINT	\$38.89
8/3/2012		E019-018-32300 HOLIDAY INN/PUG CONF. HOTEL	\$145.27
8/3/2012		E019-018-32300 SPEEDWAY/PUG CONF.-GAS	\$67.80
8/2/2012		E019-018-32300 CIRCLE S/PUG CONF.-GAS	\$61.70
8/7/2012		E019-011-32400 MCCSC/LITERACY SUMMIT	\$125.00
8/20/2012		E019-011-21350 DISC SCH SPLS/FD-CHILD SPLS	\$100.74
8/21/2012		E019-011-21350 DISC SCH SPLS/FD-CHILD SPLS	\$328.45
8/24/2012		E019-011-21350 DISC SCH SPLS/FD-CHILD SPLS	\$41.99
8/24/2012		E019-011-21350 DISC SCH SPLS/FD-CHILD SPLS	(\$41.99)
8/3/2012		E019-010-21350 BLOOMFDS/FD-ADULT FOOD	\$12.72
8/21/2012		E019-010-21350 KROGER/FD-TEEN FOOD	\$3.34
8/15/2012		R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00
8/15/2012		R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00
8/15/2012		R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00
8/15/2012		R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00
8/15/2012		R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00
8/15/2012		E001-019-32400 LEARNING TIMES/HANDHELD CONF.	\$65.00
8/16/2012		E001-019-32500 ALA-GRAPH/WEBINAR	\$110.00
8/16/2012		R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00
8/16/2012		R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00
8/16/2012		R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00
8/16/2012		R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00
8/16/2012		R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00

8/16/2012	E020-016-31600 DREAMHOST/CATS WEBSITE	\$49.90
8/17/2012	R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00
8/21/2012	E001-019-31600 HOOTSUITE/FACEBOOK MNTHLY CHG.	\$9.99
8/22/2012	R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00
8/22/2012	R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00
8/22/2012	R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00
8/22/2012	R001-012-03600 MCPL/CC SELF CHECK TEST	\$1.00
8/29/2012	E001-019-32500 LYNDA.COM/ON-LINE TRAINING TAPES	\$1,750.00
8/31/2012	E001-019-23000 DISCOUNT ELECT/POWER SUPPLY	\$50.81
8/9/2012	E019-019-32300 TELLURIDE/TRAVEL/R-SQUARED CONF.	\$45.79
8/9/2012	E019-007-32300 TELLURIDE/TRAVEL R-SQUARED CONF.	\$45.79
8/31/2012	E019-003-32300 MT. LODGE/HOTEL R-SQUARED	\$97.95
8/31/2012	E019-011-32300 MT. LODGE/HOTEL R-SQUARE CONF.	\$97.95
8/31/2012	E019-007-32300 MT. LODGE/HOTEL R-SQUARED CONF.	\$97.95
8/31/2012	E019-019-32300 MT. LODGE/HOTEL R-SQUARED CONF.	\$97.95
8/3/2012	E001-015-32500 PROLITERACY/TRAINER CERTIFICATION	\$80.00
8/22/2012	E001-005-31700 PAYFLOW PRO/CC MNTHLY FEE	\$85.75
8/14/2012	E019-003-32300 TELLURIDE/TRAVEL R-SQUARED CONF.	\$45.79
8/14/2012	E019-011-32300 TELLURIDE/TRAVEL R-SQUARED CONF.	\$45.79
8/3/2012	E016-015-21350 AMAZON/WAHL/STORYTIME KITS	\$42.95
8/4/2012	E016-015-21350 AMAZON/WAHL/STORYTIME KITS	\$16.11
8/5/2012	E016-015-21350 AMAZON/WAHL/STORYTIME KITS	\$102.99
8/6/2012	E016-015-21350 AMAZON/WAHL/STORYTIME KITS	\$48.98
8/7/2012	E016-015-21350 LEARNING TREAS./WAHL/STORYTIME KITS	\$50.22
8/17/2012	E019-015-21350 KROGER/VITAL SPLS	\$33.46
8/20/2012	E016-015-21350 SM SUPERCENTER/WAHL/STORYTIME KITS	\$10.44
8/22/2012	E016-015-21350 OFFICE DEPOT/WAHL/STORYTIME KITS	\$14.93
8/22/2012	E016-015-21350 OFFICE MAX/WAHL/STORYTIME KITS	\$200.04
8/23/2012	E016-015-21350 JOANN STORE/WAHL/HEADSTART KITS	\$17.01
8/22/2012	E019-014-21350 AMAZON/FD/ELL SPLS	\$34.99
8/29/2012	E004-001-21350 KROGER/FOOD-SUMMER CELEBRATION	\$27.16
8/29/2012	E004-001-21350 SAM'S/FOOD-SUMMER CELEBRATION	\$48.12
Total		\$6,472.14

VOUCHER NO. 21270

WARRANT NO. *3106*

JPMORGAN CHASE BANK, NA

ALLOWED

IN THE SUM OF \$ \$6,472.14

\$ \$6,472.14

ON ACCOUNT OF APPROPRIATION FOR

COST DISTRIBUTION LEDGER CLASSIFICATION
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Board/Council Member

Acct. No.	Account Title	Amount
E001-007-21350		\$59.95
E001-010-21200		\$25.18
E001-011-21200		\$25.18
E001-014-21200		\$25.18

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF SEPTEMBER 30, 2012
NINE MONTHS = 75.0%

	2012 SEPTEMBER	2011 SEPTEMBER	2012 Y-T-D ACTUAL	2012 BUDGET	2011 Y-T-D ACTUAL	2012 Y-T-D BUDGET REMAINING	2012 % OF BUDGET USED	2012 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	286,093.46	281,720.90	2,670,848.23	3,849,557.66	2,733,339.32	1,178,709.43	69.4%	30.6%
EMPLOYEE BENEFITS	112,572.39	65,146.07	890,796.66	1,292,197.59	825,259.01	401,400.93	68.9%	31.1%
OTHER WAGES	0.00	23.70	3,064.16	9,300.00	11,829.02	6,235.84	32.9%	67.1%
TOTAL PERSONNEL SERVICES	<u>398,665.85</u>	<u>346,890.67</u>	<u>3,564,709.05</u>	<u>5,151,055.25</u>	<u>3,570,427.35</u>	<u>1,586,346.20</u>	<u>69.2%</u>	<u>30.8%</u>
SUPPLIES								
OFFICE SUPPLIES	3,571.74	4,552.33	28,535.68	49,160.00	33,012.06	20,624.32	58.0%	42.0%
OPERATING SUPPLIES	16,390.20	3,721.64	70,542.16	101,400.00	61,860.50	30,857.84	69.6%	30.4%
REPAIR & MAINT. SUPPLIES	2,765.25	1,889.12	19,634.90	25,700.00	15,492.94	6,065.10	76.4%	23.6%
TOTAL SUPPLIES	<u>22,727.19</u>	<u>10,163.09</u>	<u>118,712.74</u>	<u>176,260.00</u>	<u>110,365.50</u>	<u>57,547.26</u>	<u>67.4%</u>	<u>32.6%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	17,428.58	7,506.71	158,829.40	350,140.00	206,519.49	191,310.60	45.4%	54.6%
COMMUNICATION & TRANSPORTATION	8,649.86	8,168.99	58,580.92	104,600.00	50,428.88	46,019.08	56.0%	44.0%
PRINTING & ADVERTISING	70.34	47.33	1,299.30	8,800.00	2,837.39	7,500.70	14.8%	85.2%
INSURANCE	0.00	0.00	58,793.00	56,100.00	53,247.00	-2,693.00	104.8%	-4.8%
UTILITIES	29,880.53	24,645.44	238,021.08	312,200.00	218,685.17	74,178.92	76.2%	23.8%
REPAIR & MAINTENANCE	864.88	4,036.76	50,678.32	84,386.00	21,337.56	33,707.68	60.1%	39.9%
RENTALS	37.50	75.00	31,195.00	33,700.00	31,262.00	2,505.00	92.6%	7.4%
ELECTRONIC SERVICES	12,000.00	0.00	57,450.47	128,583.00	0.00	71,132.53	44.7%	55.3%
OTHER CHARGES	16,666.67	0.00	158,125.97	215,390.00	8,136.00	57,264.03	73.4%	26.6%
TOTAL OTHER SERVICES & CHARGES	<u>85,598.36</u>	<u>44,480.23</u>	<u>812,973.46</u>	<u>1,293,899.00</u>	<u>592,453.49</u>	<u>480,925.54</u>	<u>62.8%</u>	<u>37.2%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	319.99	214.91	5,739.85	10,811.88	3,948.92	5,072.03	53.1%	46.9%
OTHER CAPITAL OUTLAY	81,934.55	102,634.39	740,522.20	1,009,317.00	767,276.43	268,794.80	73.4%	26.6%
TOTAL CAPITAL OUTLAY	<u>82,254.54</u>	<u>102,849.30</u>	<u>746,262.05</u>	<u>1,020,128.88</u>	<u>771,225.35</u>	<u>273,866.83</u>	<u>73.2%</u>	<u>26.8%</u>
TOTAL OPERATING EXPENDITURES	<u>589,245.94</u>	<u>504,383.29</u>	<u>5,242,657.30</u>	<u>7,641,343.13</u>	<u>5,044,471.69</u>	<u>2,398,685.83</u>	<u>68.6%</u>	<u>31.4%</u>

2011 BUDGET
%USED IN 2011

7,465,919.52
67.6%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF SEPTEMBER 30, 2012

	2012 SEPTEMBER	2011 SEPTEMBER	2012 Y-T-D ACTUAL	2012 BUDGET	2011 Y-T-D ACTUAL	2012 Y-T-D BUDGET REMAINING	2012 % OF BUDGET USED	2012 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION	13,368.62	7,259.72	84,701.87	164,792.01	68,967.33	80,090.14	51.4%	48.6%
1130 PROFESSIONAL/SUPERVISORS	38,151.28	37,587.51	362,437.15	495,966.80	349,008.20	133,529.65	73.1%	26.9%
1140 PROFESSIONAL ASSISTANTS	95,348.65	102,319.54	904,396.37	1,291,404.64	1,018,348.04	387,008.27	70.0%	30.0%
1150 SPECIALISTS & TECHNICIANS	61,798.06	58,809.68	583,905.05	824,581.94	556,402.07	240,676.89	70.8%	29.2%
1160 CLERICAL ASSISTANTS	31,310.28	31,413.64	300,739.71	455,807.47	317,011.25	155,067.76	66.0%	34.0%
1170 PAGES	18,285.88	17,906.71	176,318.12	268,544.64	172,109.26	92,226.52	65.7%	34.3%
1190 BUILDING MAINTENANCE	27,830.69	26,424.10	258,349.96	348,460.16	251,493.17	90,110.20	74.1%	25.9%
TOTAL SALARIES	286,093.46	281,720.90	2,670,848.23	3,849,557.66	2,733,339.32	1,178,709.43	69.4%	30.6%
EMPLOYEE BENEFITS								
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	16,849.49	16,596.07	157,155.07	239,860.56	161,571.28	82,705.49	65.5%	34.5%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
1230 EMPLOYER CONTRIBUTION/PERF	0.00	739.70	191,552.36	386,771.31	165,711.16	195,218.95	49.5%	50.5%
1235 EMPLOYEE PRE-TAX/PERF	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
1240 EMPLOYER CONT/INSURANCE	91,782.35	43,928.92	505,335.18	608,874.69	460,146.07	103,539.51	83.0%	17.0%
1250 EMPLOYER CONT/MEDICARE	3,940.55	3,881.38	36,754.05	56,691.03	37,830.50	19,936.98	64.8%	35.2%
TOTAL EMPLOYEE BENEFITS	112,572.39	65,146.07	890,796.66	1,292,197.59	825,259.01	401,400.93	68.9%	31.1%
OTHER WAGES								
1310 WORKSTUDY	0.00	0.00	2,730.73	4,300.00	2,961.29	1,569.27	63.5%	36.5%
1180 TEMPORARY STAFF	0.00	23.70	333.43	5,000.00	8,867.73	4,666.57	6.7%	93.3%
TOTAL OTHER WAGES	0.00	23.70	3,064.16	9,300.00	11,829.02	6,235.84	32.9%	67.1%
TOTAL PERSONNEL SERVICES	398,665.85	346,890.67	3,564,709.05	5,151,055.25	3,570,427.35	1,586,346.20	69.2%	30.8%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
1004 MISCELLANEOUS UNAPPROPRIATED	0.00	140.17	0.00	0.00	1,160.15	0.00	#DIV/0!	#DIV/0!
2110 OFFICIAL RECORDS	0.00	0.00	0.00	1,000.00	1,613.26	1,000.00	0.0%	100.0%
2120 STATIONERY & PRINTING	105.95	0.00	971.66	2,760.00	301.57	1,788.34	35.2%	64.8%
2130 OFFICE SUPPLIES	370.41	737.00	6,228.71	21,300.00	9,169.55	15,071.29	29.2%	70.8%
2135 GENERAL SUPPLIES	59.95	0.00	150.62	0.00	0.00	-150.62	#DIV/0!	#DIV/0!
2140 DUPLICATING	3,035.43	3,675.16	21,184.69	24,100.00	20,767.53	2,915.31	87.9%	12.1%
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
2170 TRAINING MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	3,571.74	4,552.33	28,535.68	49,160.00	33,012.06	20,624.32	58.0%	42.0%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF SEPTEMBER 30, 2012

	2012 SEPTEMBER	2011 SEPTEMBER	2012 Y-T-D ACTUAL	2012 BUDGET	2011 Y-T-D ACTUAL	2012 Y-T-D BUDGET REMAINING	2012 % OF BUDGET USED	2012 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	6,307.41	1,972.92	26,328.94	30,650.00	26,410.76	4,321.06	85.9%	14.1%
2220 FUEL, OIL, & LUBRICANTS	666.17	0.00	5,447.25	11,000.00	6,111.43	5,552.75	49.5%	50.5%
2230 CATALOGING SUPPLIES-BOOKS	767.03	508.26	3,024.28	5,500.00	3,651.61	2,475.72	55.0%	45.0%
2240 A/V SUPPLIES-CATALOGING	1,042.20	527.41	3,478.49	10,950.00	4,713.80	7,471.51	31.8%	68.2%
2250 CIRCULATION SUPPLIES	7,328.86	319.24	25,810.94	33,000.00	15,996.25	7,189.06	78.2%	21.8%
2260 LIGHT BULBS	173.80	393.81	2,909.86	3,000.00	3,524.57	90.14	97.0%	3.0%
2280 UNIFORMS	0.00	0.00	1,829.00	1,900.00	1,261.00	71.00	96.3%	3.7%
2290 DISPLAY/EXHIBIT SUPPLIES	104.73	0.00	1,713.40	5,400.00	191.08	3,686.60	31.7%	68.3%
TOTAL OPERATING SUPPLIES	16,390.20	3,721.64	70,542.16	101,400.00	61,860.50	30,857.84	69.6%	30.4%
REPAIR & MAINTENANCE SUPPLIES								
2300 IS SUPPLIES	50.81	618.91	2,712.10	6,600.00	3,776.87	3,887.90	41.1%	58.9%
2310 BUILDING MATERIALS & SUPPLIES	2,714.44	1,270.21	16,700.98	15,800.00	10,099.02	-900.98	105.7%	-5.7%
2315 ENERGY AUDIT MAT'LS & SPLS	0.00	0.00	0.00	2,000.00	1,490.37	2,000.00	0.0%	100.0%
2320 PAINT & PAINTING SUPPLIES	0.00	0.00	221.82	300.00	126.68	78.18	73.9%	26.1%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.0%	100.0%
TOTAL REPAIR & MAINTENANCE SUPPLIES	2,765.25	1,889.12	19,634.90	25,700.00	15,492.94	6,065.10	76.4%	23.6%
TOTAL SUPPLIES	22,727.19	10,163.09	118,712.74	176,260.00	110,365.50	57,547.26	67.4%	32.6%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
30040 MISC. UNAPPROPRIATED	0.00	0.00	1.00	0.00	0.00	-1.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	0.00	0.00	0.00	3,000.00	90.00	3,000.00	0.0%	100.0%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	40,000.00	2,862.66	40,000.00	0.0%	100.0%
3130 LEGAL SERVICES	1,655.64	50.42	6,832.36	15,500.00	11,818.70	8,667.64	44.1%	55.9%
3140 BUILDING SERVICES	1,150.88	1,325.25	13,889.33	40,000.00	17,474.39	26,110.67	34.7%	65.3%
3150 MAINTENANCE CONTRACTS	2,454.41	392.36	73,592.03	139,840.00	62,314.78	66,247.97	52.6%	47.4%
3160 COMPUTER SERVICES (OCLC)	4,338.97	1,225.00	22,113.08	51,300.00	44,868.11	29,186.92	43.1%	56.9%
3170 ADMIN/ACCOUNTING SERVICES	4,884.13	2,893.73	29,173.50	36,500.00	29,984.15	7,326.50	79.9%	20.1%
3175 COLLECTION AGENCY SERVICES	2,944.55	1,619.95	13,228.10	24,000.00	37,106.70	10,771.90	55.1%	44.9%
TOTAL PROFESSIONAL SERVICES	17,428.58	7,506.71	158,829.40	350,140.00	206,519.49	191,310.60	45.4%	54.6%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	2,201.24	3,778.54	21,641.34	30,600.00	20,668.40	8,958.66	70.7%	29.3%
3220 POSTAGE	2,499.76	1,991.50	14,496.04	30,000.00	17,680.92	15,503.96	48.3%	51.7%
3230 TRAVEL EXPENSE	86.50	176.44	1,432.20	10,000.00	2,205.50	8,567.80	14.3%	85.7%
3240 PROFESSIONAL MTG. (OFF-SITE)	140.00	373.00	159.00	10,000.00	619.00	9,841.00	1.6%	98.4%
3250 CONTINUING ED. (ON-SITE)	3,594.00	1,750.00	6,853.53	10,000.00	8,130.13	3,146.47	68.5%	31.5%
32501 ENCUMBERED CONTINU. ED.(ON-SITE)	0.00	0.00	13,000.00	13,000.00	0.00	0.00	100.0%	0.0%
3260 FREIGHT & DELIVERY	128.36	99.51	998.81	1,000.00	1,124.93	1.19	99.9%	0.1%
TOTAL COMMUNICATION & TRANSPORTATION	8,649.86	8,168.99	58,580.92	104,600.00	50,428.88	46,019.08	56.0%	44.0%

MONTHLY BUDGET REPORT
AS OF SEPTEMBER 30, 2012

	2012 SEPTEMBER	2011 SEPTEMBER	2012 Y-T-D ACTUAL	2012 BUDGET	2011 Y-T-D ACTUAL	2012 Y-T-D BUDGET REMAINING	2012 % OF BUDGET USED	2012 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	55.34	47.33	890.90	2,900.00	961.75	2,009.10	30.7%	69.3%
3320 PRINTING	15.00	0.00	408.40	5,900.00	1,875.64	5,491.60	6.9%	93.1%
TOTAL PRINTING & ADVERTISING	70.34	47.33	1,299.30	8,800.00	2,837.39	7,500.70	14.8%	85.2%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	450.00	700.00	450.00	250.00	64.3%	35.7%
3420 OTHER INSURANCE	0.00	0.00	58,343.00	55,400.00	52,797.00	-2,943.00	105.3%	-5.3%
TOTAL INSURANCE	0.00	0.00	58,793.00	56,100.00	53,247.00	-2,693.00	104.8%	-4.8%
UTILITIES								
3510 GAS	54.61	98.20	1,343.47	3,800.00	1,696.88	2,456.53	35.4%	64.6%
3520 ELECTRICITY	21,704.72	22,522.00	214,964.07	290,500.00	205,547.17	75,535.93	74.0%	26.0%
3530 WATER	8,121.20	2,025.24	21,713.54	17,900.00	11,441.12	-3,813.54	121.3%	-21.3%
TOTAL UTILITIES	29,880.53	24,645.44	238,021.08	312,200.00	218,685.17	74,178.92	76.2%	23.8%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	0.00	0.00	2,943.48	22,000.00	853.66	19,056.52	13.4%	86.6%
3630 OTHER EQUIP/FURNITURE REPAIRS	349.99	3,784.86	4,671.25	13,800.00	14,819.74	9,128.75	33.8%	66.2%
36301 ENCUMBERED EQUIP/FURN REPAIRS	0.00	0.00	36,166.00	39,586.00	0.00	3,420.00	91.4%	8.6%
3640 VEHICLE REPAIR & MAINTENANCE	304.74	0.00	4,814.30	6,000.00	4,779.38	1,185.70	80.2%	19.8%
3650 MATERIAL BINDING/REPAIR SERV.	210.15	251.90	2,083.29	3,000.00	884.78	916.71	69.4%	30.6%
TOTAL REPAIR & MAINTENANCE	864.88	4,036.76	50,678.32	84,386.00	21,337.56	33,707.68	60.1%	39.9%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	37.50	75.00	31,195.00	33,600.00	31,262.00	2,405.00	92.8%	7.2%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	100.00	0.00	100.00	0.0%	100.0%
TOTAL RENTALS	37.50	75.00	31,195.00	33,700.00	31,262.00	2,505.00	92.6%	7.4%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	0.00	0.00	38,300.47	88,170.00	0.00	49,869.53	43.4%	56.6%
38460 E-BOOKS SERVICES	12,000.00	0.00	19,150.00	40,413.00	0.00	21,263.00	47.4%	52.6%
TOTAL ELECTRONIC SERVICES	12,000.00	0.00	57,450.47	128,583.00	0.00	71,132.53	44.7%	55.3%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	0.00	0.00	7,075.98	7,590.00	7,176.00	514.02	93.2%	6.8%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.0%	100.0%
3930 TAXES & ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3940 TRANSFER TO LIRF	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3945 TRANSFER TO ANOTHER FUND (R.DAY)	16,666.67	0.00	149,999.99	200,000.00	0.00	50,000.01	75.0%	25.0%
3950 EDUCATIONAL SERV/LICENSING	0.00	0.00	1,050.00	5,300.00	960.00	4,250.00	19.8%	80.2%
TOTAL OTHER CHARGES	16,666.67	0.00	158,125.97	215,390.00	8,136.00	57,264.03	73.4%	26.6%
TOTAL OTHER SERVICES/CHARGES	85,598.36	44,480.23	812,973.46	1,293,899.00	592,453.49	480,925.54	62.8%	37.2%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF SEPTEMBER 30, 2012

	2012 SEPTEMBER	2011 SEPTEMBER	2012 Y-T-D ACTUAL	2012 BUDGET	2011 Y-T-D ACTUAL	2012 Y-T-D BUDGET REMAINING	2012 % OF BUDGET USED	2012 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	319.99	214.91	1,112.95	1,000.00	515.73	-112.95	111.3%	-11.3%
44105 ENCUMBERED FURNITURE	0.00	0.00	0.00	0.00	1,387.52	0.00	#DIV/0!	#DIV/0!
4420 AUDIO VISUAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4430 OTHER EQUIPMENT	0.00	0.00	3,115.02	8,300.00	2,045.67	5,184.98	37.5%	62.5%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4460 IS EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
44601 ENCUMBERED IS EQUIPMENT	0.00	0.00	1,511.88	1,511.88	0.00	0.00	100.0%	0.0%
4465 IS SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	319.99	214.91	5,739.85	10,811.88	3,948.92	5,072.03	53.1%	46.9%
OTHER CAPITAL OUTLAY								
4510 BOOKS	52,250.32	61,041.47	444,330.10	595,008.00	430,985.57	150,677.90	74.7%	25.3%
4520 PERIODICALS & NEWSPAPERS	1,883.09	3,999.39	5,002.37	45,971.00	10,109.35	40,968.63	10.9%	89.1%
4530 NONPRINT MATERIALS	27,801.14	36,094.53	291,189.73	368,338.00	301,259.92	77,148.27	79.1%	20.9%
4540 ELECTRONIC RESOURCES	0.00	1,499.00	0.00	0.00	24,921.59	0.00	#DIV/0!	#DIV/0!
TOTAL OTHER CAPITAL OUTLAY	81,934.55	102,634.39	740,522.20	1,009,317.00	767,276.43	268,794.80	73.4%	26.6%
TOTAL CAPITAL OUTLAY	82,254.54	102,849.30	746,262.05	1,020,128.88	771,225.35	273,866.83	73.2%	26.8%
TOTAL OPERATING EXPENDITURES	589,245.94	504,383.29	5,242,657.30	7,641,343.13	5,044,471.69	2,398,685.83	68.6%	31.4%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2012 to September 30, 2012
9 months = 75.0%

2012

Object	Object Descr	2012 Budget	Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	June 2012	July 2012	Aug 2012	Sept 2012	2012 YTD Amt	2012 YTD Balance	%YTD Budget
11200	ADMINISTRATION	\$164,792.01	\$7,368.61	\$7,368.62	\$7,368.62	\$7,368.62	\$7,368.62	\$11,052.93	\$11,568.62	\$11,868.61	\$13,368.62	\$84,701.87	\$80,090.14	51.40%
11300	PROF/SUPERVISORS	\$495,966.80	\$38,151.28	\$38,151.28	\$38,151.26	\$38,151.26	\$38,151.27	\$57,226.94	\$38,151.29	\$38,151.29	\$38,151.28	\$362,437.15	\$133,529.65	73.08%
11400	PROFESSIONAL	\$1,291,404.6	\$95,337.60	\$95,876.31	\$97,649.88	\$92,758.60	\$99,105.01	\$138,973.0	\$93,998.64	\$95,348.67	\$95,348.65	\$904,396.37	\$387,008.27	70.03%
11500	SPECIALIST/TECHNICIANS	\$824,581.94	\$60,862.56	\$61,790.02	\$63,174.89	\$59,803.37	\$59,780.04	\$92,026.05	\$62,279.03	\$62,391.03	\$61,798.06	\$583,905.05	\$240,676.89	70.81%
11600	CLERICAL ASSISTANTS	\$455,807.47	\$30,788.03	\$30,581.55	\$31,690.24	\$32,031.60	\$33,064.49	\$47,477.23	\$31,999.88	\$31,796.41	\$31,310.28	\$300,739.71	\$155,067.76	65.98%
11700	PAGES	\$268,544.64	\$16,971.36	\$19,678.51	\$19,472.85	\$18,262.77	\$19,101.81	\$27,025.40	\$18,758.69	\$18,760.85	\$18,285.88	\$176,318.12	\$92,226.52	65.66%
11800	TEMPORAY STAFF	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$333.43	\$0.00	\$0.00	\$0.00	\$333.43	\$4,666.57	6.67%
11900	BUILDING	\$348,460.16	\$26,911.87	\$26,905.00	\$27,005.01	\$27,365.67	\$27,953.27	\$38,719.47	\$28,059.94	\$27,599.04	\$27,830.69	\$258,349.96	\$90,110.20	74.14%
12100	FICA/EMPLOYER	\$239,860.56	\$16,240.20	\$16,486.33	\$16,740.56	\$16,200.80	\$16,751.05	\$24,292.47	\$16,770.95	\$16,823.22	\$16,849.49	\$157,155.07	\$82,705.49	65.52%
12300	PERF/EMPLOYER	\$386,771.31	\$0.00	\$0.00	\$0.00	\$89,083.67	\$0.00	\$0.00	\$102,468.6	\$0.00	\$0.00	\$191,552.36	\$195,218.95	49.53%
12350	PERF/EMPLOYEE PRE-TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12400	INS/EMPLOYER	\$608,874.69	\$17,599.45	\$136,387.2	\$57,418.27	\$43,567.70	\$57,101.87	\$2,706.13	\$53,544.79	\$45,227.35	\$91,782.35	\$505,335.18	\$103,539.51	82.99%
12500	MEDICARE/EMPLOYER	\$56,691.03	\$3,798.01	\$3,855.70	\$3,915.30	\$3,788.78	\$3,917.48	\$5,681.42	\$3,922.32	\$3,934.49	\$3,940.55	\$36,754.05	\$19,936.98	64.83%
13100	WORK STUDY	\$4,300.00	\$2,730.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,730.73	\$1,569.27	63.51%
21100	OFFICIAL RECORDS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
21200	STATIONERY/BUS. CARDS	\$2,760.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$865.71	\$0.00	\$105.95	\$971.66	\$1,788.34	35.21%
21300	OFFICE SUPPLIES	\$21,300.00	\$1,301.74	\$553.03	\$286.14	\$363.45	\$1,650.16	\$820.23	\$711.40	\$172.15	\$370.41	\$6,228.71	\$15,071.29	29.24%
21350	GENERAL SUPPLIES	\$0.00	\$0.00	\$70.00	\$20.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59.95	\$150.62	\$150.62	0.00%
21400	DUPLICATING	\$24,100.00	\$1,658.23	\$2,948.37	\$1,333.21	\$1,871.96	\$1,572.97	\$5,769.11	\$2,014.95	\$980.46	\$3,035.43	\$21,184.69	\$2,915.31	87.90%
22100	CLEANING SUPPLIES	\$30,650.00	\$0.00	\$5,825.68	\$3,861.52	\$1,722.79	\$2,915.81	\$1,596.24	\$1,969.19	\$2,130.30	\$6,307.41	\$26,328.94	\$4,321.06	85.90%
22200	FUEL/OIL/LUBRICANTS	\$11,000.00	\$1,013.49	\$710.60	\$587.21	\$516.60	\$772.24	\$19.99	\$528.07	\$632.88	\$666.17	\$5,447.25	\$5,552.75	49.52%
22300	CATALOGING	\$5,500.00	\$626.31	\$199.72	\$27.16	\$36.18	\$299.58	\$1,068.30	\$0.00	\$0.00	\$767.03	\$3,024.28	\$2,475.72	54.99%
22400	A/V SUPPLIES/CATALOG	\$10,950.00	\$0.00	\$470.99	\$244.80	\$1,108.00	\$0.00	\$0.00	\$101.66	\$510.84	\$1,042.20	\$3,478.49	\$7,471.51	31.77%
22500	CIRCULATION SUPPLIES	\$33,000.00	\$232.05	\$7,246.73	\$64.16	\$37.18	\$0.00	\$9,800.00	\$0.00	\$1,101.96	\$7,328.86	\$25,810.94	\$7,189.06	78.21%
22600	LIGHT BULBS	\$3,000.00	\$0.00	\$326.95	\$1,408.04	\$236.77	\$74.84	\$0.00	\$689.46	\$0.00	\$173.80	\$2,909.86	\$90.14	97.00%
22800	UNIFORMS	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$946.00	\$0.00	\$883.00	\$0.00	\$0.00	\$1,829.00	\$71.00	96.26%
22900	DISPLAY/EXHIBITS SUPPLIES	\$5,400.00	\$0.00	\$0.00	\$1,349.65	\$128.88	\$0.00	\$103.90	\$26.24	\$0.00	\$104.73	\$1,713.40	\$3,686.60	31.73%
23000	IS SUPPLIES	\$6,600.00	\$215.60	\$603.83	\$139.31	\$528.16	\$87.88	\$127.65	\$267.69	\$691.17	\$50.81	\$2,712.10	\$3,887.90	41.09%
23100	BUILDING MATERIAL	\$15,800.00	\$0.00	\$4,426.35	\$868.06	\$635.46	\$2,576.59	\$762.01	\$2,912.73	\$1,805.34	\$2,714.44	\$16,700.98	-\$900.98	105.70
23150	ENERGY AUDIT MAT'LS &	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
23200	PAINT/PAINTING SUPPLIES	\$300.00	\$38.81	\$82.87	\$0.00	\$27.98	\$12.32	\$59.84	\$0.00	\$0.00	\$0.00	\$221.82	\$78.18	73.94%
23400	OTHER REPAIRS/BINDING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
30040	MISC. UNAPPROPRIATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	-\$1.00	0.00%
31100	CONSULTING SERVICES	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
31200	ENGINEERING/ARCHITECTU	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0.00%
31300	LEGAL SERVICES	\$15,500.00	\$166.32	\$2,119.50	\$347.86	\$202.66	\$763.00	\$1,317.81	\$259.57	\$0.00	\$1,655.64	\$6,832.36	\$8,667.64	44.08%
31400	BUILDING SERVICES	\$40,000.00	\$1,161.71	\$2,413.50	\$927.00	\$1,309.00	\$239.00	\$1,836.50	\$1,324.56	\$3,527.18	\$1,150.88	\$13,889.33	\$26,110.67	34.72%
31500	MAINTENANCE	\$139,840.00	\$10,191.33	\$9,247.14	\$3,577.21	\$1,693.72	\$6,480.51	\$4,115.36	\$31,980.09	\$3,852.26	\$2,454.41	\$73,592.03	\$66,247.97	52.63%
31600	COMPUTER SERVICES	\$51,300.00	\$1,425.00	\$1,425.00	\$1,425.00	\$1,425.00	\$2,850.00	\$0.00	\$1,425.00	\$7,799.11	\$4,338.97	\$22,113.08	\$29,186.92	43.11%
31700	ADMIN/ACCOUNTING	\$36,500.00	\$4,415.36	\$4,893.66	\$2,793.78	\$2,778.84	\$3,083.49	\$2,777.58	\$823.07	\$2,723.59	\$4,884.13	\$29,173.50	\$7,326.50	79.93%
31750	COLLECTION AGENCY	\$24,000.00	\$1,673.65	\$1,763.15	\$0.00	\$1,396.20	\$1,163.50	\$2,864.00	\$1,423.05	\$0.00	\$2,944.55	\$13,228.10	\$10,771.90	55.12%

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2012 to September 30, 2012
9 months = 75.0%

012

Object	Object Descr	2012 Budget	Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	June 2012	July 2012	Aug 2012	Sept 2012	2012 YTD Amt	2012 YTD Balance	%YTD Budget
32100	TELEPHONE	\$30,600.00	\$2,304.79	\$2,368.84	\$2,332.90	\$2,129.07	\$2,918.57	\$2,490.32	\$944.79	\$3,950.82	\$2,201.24	\$21,641.34	\$8,958.66	70.72%
32200	POSTAGE	\$30,000.00	\$1,402.76	\$1,424.61	\$1,351.28	\$1,635.16	\$1,895.55	\$1,238.33	\$1,331.31	\$1,717.28	\$2,499.76	\$14,496.04	\$15,503.96	48.32%
32300	TRAVEL EXPENSE	\$10,000.00	\$0.00	\$0.00	\$80.08	\$0.00	\$1,021.96	\$243.66	\$0.00	\$0.00	\$86.50	\$1,432.20	\$8,567.80	14.32%
32400	PROFESSIONAL MTG/OFF	\$10,000.00	\$19.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140.00	\$159.00	\$9,841.00	1.59%
32500	CONTINUING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,259.53	\$0.00	\$0.00	\$0.00	\$3,594.00	\$6,853.53	\$3,146.47	68.54%
32501	ENCUMBERED CONTINUING	\$13,000.00	\$4,162.56	\$0.00	\$3,984.70	\$3,987.27	\$865.47	\$0.00	\$0.00	\$0.00	\$0.00	\$13,000.00	\$0.00	100.00
32600	FREIGHT/DELIVERY	\$1,000.00	\$0.00	\$198.63	\$11.30	\$0.00	\$0.00	\$650.00	\$0.00	\$10.52	\$128.36	\$998.81	\$1.19	99.88%
33100	ADVERTISING/PUBLICATIO	\$2,900.00	\$0.00	\$0.00	\$15.00	\$431.80	\$43.76	\$345.00	\$0.00	\$0.00	\$55.34	\$890.90	\$2,009.10	30.72%
33200	PRINTING SERVICES	\$5,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15.00	\$117.60	\$245.80	\$15.00	\$15.00	\$408.40	\$5,491.60	6.92%
34100	OFFICIAL BOND INS.	\$700.00	\$0.00	\$450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	\$250.00	64.29%
34200	OTHER INSURANCE	\$55,400.00	\$3,200.00	\$50,111.00	\$1,761.00	\$1,269.00	\$0.00	\$2,002.00	\$0.00	\$0.00	\$0.00	\$58,343.00	-\$2,943.00	105.31
35100	GAS	\$3,800.00	\$54.12	\$561.56	\$51.40	\$168.59	\$158.22	\$51.64	\$46.00	\$197.33	\$54.61	\$1,343.47	\$2,456.53	35.35%
35200	ELECTRICITY	\$290,500.00	\$25,660.13	\$24,832.47	\$23,179.36	\$21,792.71	\$22,356.92	\$24,968.29	\$22,996.10	\$27,473.37	\$21,704.72	\$214,964.07	\$75,535.93	74.00%
35300	WATER	\$17,900.00	\$792.60	\$1,015.44	\$793.20	\$1,124.92	\$1,903.31	\$1,876.91	\$3,515.33	\$2,570.63	\$8,121.20	\$21,713.54	-\$3,813.54	121.30
36100	BUILDING REPAIRS	\$22,000.00	\$888.79	\$0.00	\$767.40	\$0.00	\$0.00	\$0.00	\$1,287.29	\$0.00	\$0.00	\$2,943.48	\$19,056.52	13.38%
36300	OTHER EQUIP/FURNITURE	\$13,800.00	\$694.00	\$1,427.76	\$389.90	\$458.90	\$672.30	\$192.40	\$160.00	\$326.00	\$349.99	\$4,671.25	\$9,128.75	33.85%
36301	ENCUMBERED EQUIP	\$39,586.00	\$3,000.00	\$0.00	\$15,000.00	\$0.00	\$8,466.00	\$9,700.00	\$0.00	\$0.00	\$0.00	\$36,166.00	\$3,420.00	91.36%
36400	VEHICLE	\$6,000.00	\$977.95	\$864.42	\$0.00	\$1,284.16	\$0.00	\$0.00	\$644.24	\$738.79	\$304.74	\$4,814.30	\$1,185.70	80.24%
36500	MATERIALS	\$3,000.00	\$568.55	\$465.06	\$0.00	\$549.25	\$0.00	\$290.28	\$0.00	\$0.00	\$210.15	\$2,083.29	\$916.71	69.44%
37100	REAL ESTATE	\$33,600.00	\$19,171.00	\$75.00	\$0.00	\$30.50	\$0.00	\$9,706.00	\$150.00	\$2,025.00	\$37.50	\$31,195.00	\$2,405.00	92.84%
37200	EQUIPMENT RENTAL	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
38450	DATABASES	\$88,170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,913.55	\$29,300.00	\$7,086.92	\$0.00	\$0.00	\$38,300.47	\$49,869.53	43.44%
38460	E-BOOKS	\$40,413.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$3,000.00	\$3,500.00	\$500.00	\$12,000.00	\$19,150.00	\$21,263.00	47.39%
39100	DUES/INSTITUTIONAL	\$7,590.00	\$0.00	\$5,775.98	\$1,050.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$7,075.98	\$514.02	93.23%
39200	INTEREST/TEMPORARY	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
39450	TRANSFER TO ANOTHER	\$200,000.00	\$16,666.63	\$16,666.67	\$16,666.67	\$16,666.67	\$16,666.67	\$16,666.67	\$16,666.67	\$16,666.67	\$16,666.67	\$149,999.99	\$50,000.01	75.00%
39500	EDUCATIONAL/LICENSING	\$5,300.00	\$960.00	\$0.00	\$0.00	\$0.00	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,050.00	\$4,250.00	19.81%
44100	FURNITURE	\$1,000.00	\$0.00	\$272.98	\$519.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$319.99	\$1,112.95	-\$112.95	111.30
44300	OTHER EQUIPMENT	\$8,300.00	\$1,495.00	\$284.99	\$0.00	\$0.00	\$0.00	\$1,335.03	\$0.00	\$0.00	\$0.00	\$3,115.02	\$5,184.98	37.53%
44601	ENCUMBERED IS	\$1,511.88	\$1,511.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,511.88	\$0.00	100.00
45100	BOOKS	\$595,008.00	\$45,153.21	\$69,908.54	\$27,786.46	\$45,853.65	\$54,274.82	\$54,259.08	\$46,633.70	\$48,210.32	\$52,250.32	\$444,330.10	\$150,677.90	74.68%
45200	PERIODICALS/NEWSPAPERS	\$45,971.00	\$144.25	\$218.21	\$29.00	\$94.95	\$901.83	\$191.80	\$481.03	\$1,058.21	\$1,883.09	\$5,002.37	\$40,968.63	10.88%
45300	NONPRINT MATERIALS	\$368,338.00	\$35,164.08	\$44,692.75	\$19,222.96	\$30,883.30	\$27,969.29	\$29,599.03	\$30,759.54	\$45,097.64	\$27,801.14	\$291,189.73	\$77,148.27	79.06%
		\$7,641,343.1	\$504,870.6	\$704,022.5	\$496,840.2	\$572,761.5	\$533,325.5	\$666,778.0	\$646,427.0	\$528,385.7	\$589,245.9	\$5,242,657.3	\$2,398,685.83	68.61%

MONROE COUNTY PUBLIC LIBRARY

LIRF Budget & Expenditure Report

January 1, 2012 to September 30, 2012

9 months = 75.0%

Object	Object Descr	2012 Budget	Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	June 2012	July 2012	Aug 2012	Sept 2012	YTD Amount	2012 YTD Balance	2012 %YTD Budget
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44100	FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,305.50	\$1,305.50	-\$1,305.50	0.00%
44300	OTHER EQUIPMENT	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44450	BUILDING RENOVATION	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$636.41	\$2,500.00	\$859.00	\$2,955.74	\$6,951.15	\$143,048.85	4.63%
		\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$636.41	\$2,500.00	\$859.00	\$4,261.24	\$8,256.65	\$341,743.35	2.36%

MONROE COUNTY PUBLIC LIBRARY

Debt Service Budget & Expenditures Report

January 1, 2012 to September 30, 2012

9 months = 75.0%

Object	Object Descr	2012 Budget	Jan 2012	Feb 2012	Mar 2011	Apr 2011	May 2012	June 2011	July 2011	Aug 2011	Sept 2011	2012 YTD Amt	2012 YTD Balance	2012 %YTD Budget
37100	REAL ESTATE	\$322,088.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$278,999.20	\$0.00	\$0.00	\$0.00	\$278,999.20	\$43,088.80	86.62%
39200	INTEREST/TEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250	PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450	TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$322,088.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$278,999.20	\$0.00	\$0.00	\$0.00	\$278,999.20	\$43,088.80	86.62%

MONROE COUNTY PUBLIC LIBRARY

Rainy Day Budget & Expenditures Report

January 1, 2012 to September 30, 2012

9 months = 75.0%

Object	Object Descr	2012 Budget	Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	June 2012	July 2012	Aug 2012	Sept 2012	2012 YTD Amt	2012 YTD Balance	2012 %YTD Budget
12200	UNEMPLOYMENT COMPENSATION	\$10,000.00	\$1,233.63	\$724.00	\$490.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,448.19	\$7,551.81	24.48%
31100	CONSULTING SERVICES	\$50,000.00	\$0.00	\$0.00	\$1,001.02	\$0.00	\$11,461.1	\$5,000.0	\$0.00	\$0.00	\$7,000.00	\$24,462.21	\$25,537.79	48.92%
31300	LEGAL SERVICES	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
32400	PROFESSIONAL MTG/OFF SITE	\$0.00	\$0.00	\$0.00	\$975.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$975.00	-\$975.00	0.00%
33200	PRINTING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$103.26	\$0.00	\$0.00	\$0.00	\$103.26	-\$103.26	0.00%
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44100	FURNITURE	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44300	OTHER EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44450	BUILDING RENOVATION	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
		\$410,000.00	\$1,233.63	\$724.00	\$2,466.58	\$0.00	\$11,461.1	\$5,103.2	\$0.00	\$0.00	\$7,000.00	\$27,988.66	\$382,011.34	6.83%

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report

January 1, 2012 to September 30, 2012

9 months = 75.0%

Object	Object Descr	2012 Budget	Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	June 2012	July 2012	Aug 2012	Sept 2012	YTD Amount	2012 YTD Balance	2012 %YTD Budget
11300	PROF/SUPERVISORS	\$60,226.20	\$4,632.78	\$4,632.78	\$4,632.78	\$4,632.78	\$4,632.78	\$6,949.17	\$4,632.78	\$4,632.78	\$4,632.78	\$44,011.41	\$16,214.79	73.08%
11400	PROFESSIONAL ASSISTANT	\$121,237.77	\$9,325.95	\$9,325.98	\$9,325.99	\$9,325.98	\$9,326.00	\$13,988.97	\$9,325.97	\$9,325.99	\$9,325.97	\$88,596.80	\$32,640.97	73.08%
11600	CLERICAL ASSISTANTS	\$175,746.84	\$13,853.72	\$14,030.16	\$13,992.65	\$13,977.17	\$14,332.20	\$20,699.19	\$13,227.21	\$12,629.37	\$12,804.38	\$129,546.05	\$46,200.79	73.71%
11800	TEMPORARY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$22,147.07	\$1,634.21	\$1,645.92	\$1,644.65	\$1,641.33	\$1,665.56	\$2,450.07	\$1,600.79	\$1,564.44	\$1,576.20	\$15,423.17	\$6,723.90	69.64%
12300	PERF/EMPLOYER	\$35,966.53	\$0.00	\$0.00	\$0.00	\$8,370.51	\$0.00	\$0.00	\$9,769.80	\$0.00	\$0.00	\$18,140.31	\$17,826.22	50.44%
12350	PERF/EMPLOYEE PRE-TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12400	INS/EMPLOYER	\$66,000.00	\$7,367.87	\$12,595.81	\$5,752.58	\$4,135.00	\$5,537.01	\$117.09	\$11,073.77	\$4,363.74	\$8,509.08	\$59,451.95	\$6,548.05	90.08%
12500	MEDICARE/EMPLOYER	\$5,179.55	\$382.19	\$384.93	\$384.65	\$383.85	\$389.51	\$573.00	\$374.38	\$365.88	\$368.63	\$3,607.02	\$1,572.53	69.64%
13100	WORK STUDY	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
21200	STATIONERY/BUS. CARDS	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
21300	OFFICE SUPPLIES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13.59	\$0.00	\$0.00	\$0.00	\$0.00	\$13.59	\$486.41	2.72%
21400	DUPLICATING	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$322.47	\$0.00	\$0.00	\$322.47	-\$122.47	161.24%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$111.60	\$31.49	\$79.39	\$0.00	\$42.63	\$155.30	\$40.42	\$137.21	\$0.00	\$598.04	\$401.96	59.80%
22700	VIDEO TAPE/MEDIA STORAGE	\$15,000.00	\$0.00	\$0.00	\$5,691.55	\$0.00	\$0.00	\$5,477.97	\$0.00	\$0.00	\$0.00	\$11,169.52	\$3,830.48	74.46%
23000	IS SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$92.23	\$0.00	\$336.50	\$428.73	\$571.27	42.87%
23100	BUILDING MATERIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$3.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.43	-\$3.43	0.00%
23500	VIDEO MATERIALS/CATS	\$10,000.00	\$17.10	\$98.38	\$227.62	\$1,271.33	\$0.00	\$1,460.63	\$261.75	\$0.00	\$1,125.89	\$4,462.70	\$5,537.30	44.63%
31100	CONSULTING SERVICES	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	\$0.00	\$8,080.00	\$8,530.00	\$1,470.00	85.30%
31300	LEGAL SERVICES	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.32	\$92.72	\$0.00	\$41.93	\$174.97	\$575.03	23.33%
31400	BUILDING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.14	\$0.00	\$0.00	\$0.00	\$0.14	-\$0.14	0.00%
31600	COMPUTER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.79	\$180.79	-\$180.79	0.00%
31650	DIGITIZATION SERVICES	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
31700	ADMIN/ACCOUNTING	\$0.00	\$0.14	\$0.84	\$1.02	\$2.36	\$3.30	\$4.42	\$5.62	\$5.80	\$3.32	\$26.82	-\$26.82	0.00%
32100	TELEPHONE	\$3,500.00	\$0.00	\$717.39	\$253.45	\$0.00	\$495.54	\$247.56	\$0.00	\$532.00	\$248.86	\$2,494.80	\$1,005.20	71.28%
32200	POSTAGE	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
32300	TRAVEL EXPENSE	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.23	\$527.24	\$1,027.47	-\$527.47	205.49%
32400	PROFESSIONAL MTG/OFF	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
32600	FREIGHT/DELIVERY	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9.30	\$0.00	\$0.00	\$0.00	\$8.03	\$17.33	\$482.67	3.47%
36300	OTHER EQUIP/FURNITURE	\$6,000.00	\$0.00	\$177.64	\$0.00	\$1,684.50	\$725.64	\$0.00	\$0.00	\$0.00	\$0.00	\$2,587.78	\$3,412.22	43.13%
37100	REAL ESTATE	\$3,500.00	\$1,866.00	\$0.00	\$0.00	\$0.00	\$0.00	\$696.00	\$0.00	\$337.50	\$112.50	\$3,012.00	\$488.00	86.06%
39100	DUES/INSTITUTIONAL	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$770.00	\$0.00	\$0.00	\$0.00	\$0.00	\$770.00	\$730.00	51.33%
39500	EDUCATIONAL/LICENSING	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
39600	COMMUNITY NEWS SERVICES	\$10,000.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$7,500.00	\$2,500.00	75.00%
44100	FURNITURE	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.52	\$0.00	\$0.00	\$0.00	\$0.00	\$360.52	\$839.48	30.04%
44700	EQUIPMENT - CATS	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	0.00%
44750	SOFTWARE - CATS	\$5,000.00	\$599.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$599.00	\$4,401.00	11.98%
		\$642,803.96	\$39,790.56	\$43,641.32	\$41,986.33	\$47,928.24	\$38,303.58	\$55,359.83	\$51,269.91	\$34,394.94	\$50,382.10	\$403,056.81	\$239,747.15	62.70%

MONROE COUNTY PUBLIC LIBRARY

LCPF Budget & Expenditure Report

January 1, 2012 to September 30, 2012

9 months = 75.0%

Object	Object Descr	2012 Budget	Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	June 2012	July 2012	Aug 2012	Sept 2012	YTD Amount	2012 YTD Balance	2012 %YTD Budget
44100	FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$990.15	\$0.00	\$0.00	\$990.15	-\$990.15	0.00%
44450	BUILDING RENOVATION	\$418,411.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$418,411.00	0.00%
44600	IS EQUIPMENT	\$50,000.00	\$3,805.00	\$650.11	\$12,396.00	\$9,859.70	\$2,381.54	\$5,966.00	\$148.58	\$5,194.90	\$0.00	\$40,401.83	\$9,598.17	80.80%
44650	IS SOFTWARE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$29.00	\$450.00	\$0.00	\$979.00	\$24,021.00	3.92%
44700	EQUIPMENT - CATS	\$45,000.00	\$3,579.60	\$14,656.95	\$4,714.12	\$3,814.99	\$603.79	\$0.00	\$6,286.96	\$1,237.95	\$10,910.07	\$45,804.43	-\$804.43	101.79%
44750	SOFTWARE - CATS	\$5,000.00	\$0.00	\$506.00	\$0.00	\$0.00	\$1,702.49	\$0.00	\$0.00	\$1,830.00	\$0.00	\$4,038.49	\$961.51	80.77%
		\$543,411.00	\$7,384.60	\$15,813.06	\$17,110.12	\$13,674.69	\$4,687.82	\$6,466.00	\$7,454.69	\$8,712.85	\$10,910.07	\$92,213.90	\$451,197.10	16.97%

MONROE COUNTY PUBLIC LIBRARY

Expenditure Summary compared to last year

2012 compared to 2011: Period Ending September

Fund	Fund Descr	2012 Budget	September 2012 Amt	2012 YTD Amt	2011 Budget	September 2011 Amt	2011 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$7,641,343.13	\$589,245.94	\$5,242,657.30	\$7,465,919.52	\$504,383.29	\$5,044,471.69	4.00%
002	JAIL	\$0.00	\$712.34	\$4,214.54	\$0.00	\$569.43	\$3,938.09	7.00%
003	CLEARING	\$0.00	\$0.00	\$712.50	\$0.00	\$0.00	\$3,359.68	-79.00%
004	GIFT	\$0.00	\$114.07	\$33,400.49	\$0.00	\$0.00	\$334.68	9880.00%
005	PLAC	\$0.00	\$0.00	\$8,550.00	\$0.00	\$0.00	\$8,652.00	-1.00%
006	RETIREEES	\$0.00	\$3,110.88	\$17,885.07	\$0.00	\$2,299.17	\$17,397.87	3.00%
007	LIRF	\$350,000.00	\$4,261.24	\$8,256.65	\$296,932.00	\$86.04	\$99,023.45	-92.00%
008	DEBT SERVICE	\$322,088.00	\$0.00	\$278,999.20	\$1,996,000.00	\$166,333.33	\$1,497,000.01	-81.00%
009	RAINY DAY	\$410,000.00	\$7,000.00	\$27,988.66	\$473,310.00	\$0.00	\$0.00	0.00%
010	PAYROLL	\$0.00	\$334,405.36	\$2,999,247.58	\$0.00	\$315,915.31	\$3,050,137.69	-2.00%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$8,357.57	\$68,996.05	\$7,100.00	\$3,968.68	\$57,356.76	20.00%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,542.28	-100.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-FOUNDATION	\$0.00	\$10,065.00	\$64,141.88	\$0.00	\$6,960.29	\$47,760.66	34.00%
020	SPECIAL REVENUE	\$642,803.96	\$50,382.10	\$403,056.81	\$549,300.00	\$37,847.93	\$367,099.26	10.00%
021	CAPITAL PROJECTS	\$543,411.00	\$10,910.07	\$92,213.90	\$505,635.00	\$15,536.25	\$445,435.68	-79.00%
022	GATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,400.00	-100.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$5,274.27	\$0.00	\$5,134.59	-100.00%
024	FINRA GRANT	\$0.00	\$3,011.35	\$27,002.30	\$0.00	\$3,562.46	\$10,926.92	147.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$8,650.00	\$3,127.37	\$3,248.42	-100.00%
		\$9,909,646.09	\$1,021,575.92	\$9,277,322.93	\$11,308,120.79	\$1,060,589.55	\$10,692,219.73	-13.00%

MONROE COUNTY PUBLIC LIBRARY

Monthly Revenue Report (Cash Basis)

Current Period compared to Prior Period
 Current Period: September 2012
 Operating Fund

Source	Source Descr	2012 Budget	September 2012 Amt	2012 YTD Amt	2011 Budget	September 2011 Amt	2011 YTD Amt	%Last YR YTD Diff
00100	PROPERTY TAX/ADVANCES	\$4,592,520.00	\$0.00	\$2,454,145.80	\$4,521,806.00	\$0.00	\$2,587,663.98	-5.00%
00200	INTANGIBLES TAX	\$12,443.00	\$0.00	\$6,727.81	\$8,500.00	\$0.00	\$5,115.46	32.00%
00300	LICENSE EXCISE TAX	\$232,699.00	\$0.00	\$144,052.18	\$263,000.00	\$0.00	\$178,720.02	-19.00%
00400	COUNTY OPTION INCOME TAX	\$1,980,075.00	\$133,513.31	\$1,484,556.84	\$1,817,000.00	\$173,115.12	\$1,562,139.23	-5.00%
00500	COMMERCIAL VEHICLE EXCISE TAX	\$42,483.00	\$0.00	\$17,382.84	\$30,000.00	\$0.00	\$17,308.52	0.00%
00600	US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03400	ELL COPIERS/PRINTERS	\$0.00	\$315.31	\$2,979.21	\$0.00	\$367.31	\$2,927.15	2.00%
03500	LOST/DAMAGED	\$0.00	\$1,690.55	\$16,963.18	\$10,000.00	\$1,940.47	\$22,296.75	-24.00%
03600	FINES/FEES	\$175,000.00	\$11,347.68	\$127,925.02	\$150,000.00	\$13,323.37	\$160,252.64	-20.00%
03650	COLLECTION AGENCY FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03700	BLGTN COPIERS/PRINTERS	\$6,000.00	\$598.96	\$9,830.33	\$5,700.00	\$1,475.30	\$10,669.41	-8.00%
03900	MISCELLANEOUS RECEIPTS	\$0.00	\$192.14	\$21,439.66	\$0.00	\$83.04	\$23,371.10	-8.00%
04100	PUBLIC LIBRARY ACCESS CARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
04200	MEETING ROOM FEES	\$0.00	\$0.00	\$809.50	\$0.00	\$0.00	\$0.00	0.00%
04500	PLAC DISTRIBUTION	\$10,000.00	\$0.00	\$17,763.00	\$10,000.00	\$14,754.23	\$14,754.23	20.00%
10000	REALESTATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11500	STATE DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
17000	READER PRINTER RECEIPTS	\$0.00	\$224.40	\$2,108.01	\$0.00	\$92.60	\$1,840.71	15.00%
18000	COIN TELEPHONE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
18500	INTEREST FROM	\$7,500.00	\$618.22	\$6,332.10	\$0.00	\$1,372.00	\$9,390.67	-33.00%
19000	TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20000	CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20100	CABLE ACCESS FEES - COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20200	CABLE ACCESS FEES - ELLETTSVIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
21300	RENT INCOME	\$7,500.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$2,700.00	33.00%
53000	LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$7,066,220.00	\$148,500.57	\$4,316,615.48	\$6,816,006.00	\$206,523.44	\$4,599,149.87	-6.00%

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: September 2012

FUND Descr	09/01/2012	MTD Debit	MTD Credit	09/30/2012	Bal Sht Descr
OPERATING	\$1,896.69	\$1.00	\$0.00	\$1,897.69	CHASE/BANK ONE SAVINGS
OPERATING	\$21,807.13	\$6,284.30	\$0.00	\$28,091.43	ONB/MONROE BANK CHECKING
OPERATING	\$19,193.49	\$8,192.91	\$0.00	\$27,386.40	UNITED COMMERCE BANK
OPERATING	-\$91,749.03	\$435,712.28	\$574,885.39	-\$230,922.14	FIFTH THIRD BANK CHECKING
OPERATING	\$977,790.11	\$616.20	\$300,000.00	\$678,406.31	FIFTH THIRD BANK SAVINGS
Fund 001 OPERATING	\$928,938.39	\$450,806.69	\$874,885.39	\$504,859.69	
JAIL	\$2,497.80	\$0.00	\$712.34	\$1,785.46	FIFTH THIRD BANK CHECKING
GIFT UNRESTRICTED	\$474.54	\$104.52	\$0.00	\$579.06	ONB/MONROE BANK CHECKING
GIFT UNRESTRICTED	\$13.00	\$3.00	\$0.00	\$16.00	UNITED COMMERCE BANK
GIFT UNRESTRICTED	\$11,257.67	\$0.00	\$114.07	\$11,143.60	FIFTH THIRD BANK CHECKING
Fund 004 GIFT UNRESTRICTED	\$11,745.21	\$107.52	\$114.07	\$11,738.66	
PLAC	\$450.00	\$150.00	\$0.00	\$600.00	ONB/MONROE BANK CHECKING
PLAC	\$1,000.00	\$600.00	\$0.00	\$1,600.00	UNITED COMMERCE BANK
PLAC	\$200.00	\$0.00	\$0.00	\$200.00	FIFTH THIRD BANK CHECKING
Fund 005 PLAC	\$1,650.00	\$750.00	\$0.00	\$2,400.00	
RETIREES	-\$70.60	\$1,625.32	\$3,110.88	-\$1,556.16	FIFTH THIRD BANK CHECKING
LIRF	\$10,013.55	\$0.00	\$0.00	\$10,013.55	CHASE/BANK ONE SAVINGS
LIRF	\$26,641.00	\$0.00	\$4,261.24	\$22,379.76	FIFTH THIRD BANK CHECKING
LIRF	\$589,136.64	\$0.00	\$0.00	\$589,136.64	FIFTH THIRD BANK SAVINGS
LIRF	\$500.00	\$0.00	\$0.00	\$500.00	5-3 LIQUIDITY MGMT ACCT
LIRF	\$500,000.00	\$0.00	\$0.00	\$500,000.00	INVESTMENT CD's
Fund 007 LIRF	\$1,126,291.19	\$0.00	\$4,261.24	\$1,122,029.95	
DEBT SERVICE	-\$45,308.23	\$0.00	\$0.00	-\$45,308.23	FIFTH THIRD BANK CHECKING
RAINY DAY	\$45,742.57	\$62,874.90	\$7,000.00	\$101,617.47	FIFTH THIRD BANK CHECKING
RAINY DAY	\$844,339.74	\$0.00	\$0.00	\$844,339.74	FIFTH THIRD BANK SAVINGS
RAINY DAY	\$500.00	\$0.00	\$0.00	\$500.00	5-3 LIQUIDITY MGMT ACCT
RAINY DAY	\$500,000.00	\$0.00	\$0.00	\$500,000.00	INVESTMENT CD's
Fund 009 RAINY DAY	\$1,390,582.31	\$62,874.90	\$7,000.00	\$1,446,457.21	
PAYROLL	\$16,927.38	\$318,846.14	\$334,405.36	\$1,368.16	FIFTH THIRD BANK CHECKING
GIFT-RESTRICED	\$1,300.00	\$500.00	\$0.00	\$1,800.00	ONB/MONROE BANK CHECKING
GIFT-RESTRICED	\$82,247.74	\$500.00	\$8,357.57	\$74,390.17	FIFTH THIRD BANK CHECKING
Fund 016 GIFT-RESTRICED	\$83,547.74	\$1,000.00	\$8,357.57	\$76,190.17	
GIFT-FOUNDATION	\$0.00	\$20.82	\$0.00	\$20.82	ONB/MONROE BANK CHECKING
GIFT-FOUNDATION	\$27,263.81	\$626.89	\$10,712.71	\$17,177.99	FIFTH THIRD BANK CHECKING
Fund 019 GIFT-FOUNDATION	\$27,263.81	\$647.71	\$10,712.71	\$17,198.81	
SPECIAL REVENUE	\$359.27	\$120.00	\$3.32	\$475.95	UNITED COMMERCE BANK
SPECIAL REVENUE	\$107,594.44	\$3,349.15	\$50,385.18	\$60,558.41	FIFTH THIRD BANK CHECKING
SPECIAL REVENUE	\$150,000.00	\$0.00	\$0.00	\$150,000.00	FIFTH THIRD BANK SAVINGS

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: September 2012

FUND Descr	09/01/2012	MTD Debit	MTD Credit	09/30/2012	Bal Sht Descr
Fund 020 SPECIAL REVENUE	\$257,953.71	\$3,469.15	\$50,388.50	\$211,034.36	
CAPITAL PROJECTS	\$43,832.46	\$0.00	\$10,910.07	\$32,922.39	FIFTH THIRD BANK CHECKING
CAPITAL PROJECTS	\$186,452.45	\$0.00	\$0.00	\$186,452.45	FIFTH THIRD BANK SAVINGS
Fund 021 CAPITAL PROJECTS	\$230,284.91	\$0.00	\$10,910.07	\$219,374.84	
FINRA GRANT	\$31,527.42	\$0.00	\$3,011.35	\$28,516.07	FIFTH THIRD BANK CHECKING
	\$4,063,831.04	\$840,127.43	\$1,307,869.48	\$3,596,088.99	

MONROE COUNTY PUBLIC LIBRARY

10/04/12 2:10 PM
Page 1

***Check Reconciliation©**

CHASE BANK SAVINGS

06110 BANKONESV

September 2012

Account Summary

Beginning Balance on	9/1/2012	\$11,910.24	Cleared	\$11,911.24
+	Receipts/Deposits	\$1.00	Statement	\$11,911.24
-	Payments (Checks and Withdrawals)	\$0.00	Difference	\$0.00
Ending Balance as of	9/28/2012	\$11,911.24		

Check Book Balance

Active	G 001-06110	OPERATING	\$1,897.69
Active	G 004-06110	GIFT UNRESTRICTED	\$0.00
Active	G 007-06110	LIRF	\$10,013.55
Active	G 008-06110	DEBT SERVICE	\$0.00
Active	G 009-06110	RAINY DAY	\$0.00
Active	G 010-06110	PAYROLL	\$0.00
Active	G 016-06110	GIFT-RESTRICED	\$0.00
Active	G 017-06110	LEVY EXCESS	\$0.00
Active	G 019-06110	GIFT-FOUNDATION	\$0.00
Active	G 021-06110	CAPITAL PROJECTS	\$0.00
		Cash	\$11,911.24

Beginng Balance	\$11,910.24	
+ Total Deposits	\$1.00	
- Checks Written	\$0.00	
Check Book Balance	\$11,911.24	
Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

10/08/12 12:21 PM
Page 1

***Check Reconciliation©**
ONB MONROE CHECKING
06300 ONB/MONROE
September 2012

Account Summary

Beginning Balance on	9/1/2012	\$24,031.67	Cleared	\$31,091.31
+	Receipts/Deposits	\$7,059.64	Statement	\$31,091.31
-	Payments (Checks and Withdrawals)	\$0.00	Difference	\$0.00
Ending Balance as of	9/30/2012	\$31,091.31		

Check Book Balance

Active	G 001-06300	OPERATING	\$28,091.43
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$579.06
Active	G 005-06300	PLAC	\$600.00
Active	G 006-06300	RETIREEES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$1,800.00
Active	G 019-06300	GIFT-FOUNDATION	\$20.82
Active	G 020-06300	SPECIAL REVENUE	\$0.00
Active	G 024-06300	FINRA GRANT	\$0.00
		Cash	\$31,091.31
	Beginng Balance	\$24,031.67	
	+ Total Deposits	\$7,059.64	
	- Checks Written	\$0.00	
	Check Book Balance	\$31,091.31	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

10/04/12 2:19 PM
Page 1

***Check Reconciliation©**

UNITED COMMERCE

06400 UNITED COM

September 2012

Account Summary

Beginning Balance on	9/1/2012	\$20,565.76	Cleared	\$29,478.35
+	Receipts/Deposits	\$8,912.59	Statement	\$29,478.35
-	Payments (Checks and Withdrawals)	\$0.00	Difference	\$0.00
Ending Balance as of	9/28/2012	\$29,478.35		

Check Book Balance

Active	G 001-06400	OPERATING	\$27,386.40
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$16.00
Active	G 005-06400	PLAC	\$1,600.00
Active	G 016-06400	GIFT-RESTRICED	\$0.00
Active	G 020-06400	SPECIAL REVENUE	\$475.95
		Cash	\$29,478.35
	Beginng Balance	\$20,565.76	
	+ Total Deposits	\$8,912.59	
	- Checks Written	\$0.00	
	Check Book Balance	\$29,478.35	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

10/04/12 3:03 PM
Page 1

***Check Reconciliation©**

FIFTH THIRD CHECKING

06500 FIFTHCKNG

September 2012

Account Summary

Beginning Balance on	9/1/2012	\$262,830.10	Cleared	\$172,188.17
+	Receipts/Deposits	\$501,866.28	Statement	\$172,188.17
-	Payments (Checks and Withdrawals)	\$592,508.21	Difference	\$0.00
Ending Balance as of	9/28/2012	\$172,188.17		

Check Book Balance

Active	G 001-06500	OPERATING	-\$230,922.14
Active	G 002-06500	JAIL	\$1,785.46
Active	G 003-06500	CLEARING	\$0.00
Active	G 004-06500	GIFT UNRESTRICTED	\$11,143.60
Active	G 005-06500	PLAC	\$200.00
Active	G 006-06500	RETIREEES	-\$1,556.16
Active	G 007-06500	LIRF	\$22,379.76
Active	G 008-06500	DEBT SERVICE	-\$45,308.23
Active	G 009-06500	RAINY DAY	\$101,617.47
Active	G 010-06500	PAYROLL	\$1,368.16
Active	G 016-06500	GIFT-RESTRICED	\$74,390.17
Active	G 019-06500	GIFT-FOUNDATION	\$17,177.99
Active	G 020-06500	SPECIAL REVENUE	\$60,558.41
Active	G 021-06500	CAPITAL PROJECTS	\$32,922.39
Active	G 022-06500	GATES HARDWARE	\$0.00
Active	G 024-06500	FINRA GRANT	\$28,516.07
Active	G 025-06500	LSTA-SMITHVILLE NEWS	\$0.00
		Cash	\$74,272.95

Begining Balance	\$262,830.10	
+ Total Deposits	\$501,866.28	
- Checks Written	\$690,423.43	
Check Book Balance	\$74,272.95	
O/S Checks	97,915.22	

MONROE COUNTY PUBLIC LIBRARY

10/04/12 3:14 PM
Page 1

***Check Reconciliation©**

FIFTH THIRD SAVINGS

06510 FIFTHSAVG

September 2012

Account Summary

Beginning Balance on	9/1/2012	\$2,747,718.94	Cleared	\$2,448,335.14
+	Receipts/Deposits	\$616.20	Statement	\$2,448,335.14
-	Payments (Checks and Withdrawals)	\$300,000.00	Difference	\$0.00
Ending Balance as of	9/28/2012	\$2,448,335.14		

Check Book Balance

Active	G 001-06510	OPERATING	\$678,406.31
Active	G 007-06510	LIRF	\$589,136.64
Active	G 008-06510	DEBT SERVICE	\$0.00
Active	G 009-06510	RAINY DAY	\$844,339.74
Active	G 016-06510	GIFT-RESTRICTED	\$0.00
Active	G 020-06510	SPECIAL REVENUE	\$150,000.00
Active	G 021-06510	CAPITAL PROJECTS	\$186,452.45
Active	G 025-06510	LSTA-SMITHVILLE NEWS	\$0.00

Cash **\$2,448,335.14**

Beginng Balance	\$2,747,718.94	
+ Total Deposits	\$616.20	
- Checks Written	\$300,000.00	
Check Book Balance	\$2,448,335.14	
Difference	\$0.00	

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE: October 24, 2012

Beginning Employment

- Andrew Slater, Circulation, Circulation Technician, Pay Grade E, 37.5 hours per week, effective October 1, 2012.

Ending Employment

- Korey Gundrum, Circulation, Page, Pay Grade A, 15-18 hours per week effective September 12, 2012.
- Michael Anderson, Circulation, Page, Pay Grade A, 15-18 hours per week effective September 12, 2012.
- Brynn Parkinson, Circulation, Page, Pay Grade A, 15-18 hours per week effective September 24, 2012.
- Jena Mattix, Circulation, Page Team Leader, Pay Grade B, 25 hours per week effective September 30, 2012.
- Noel Swain, Circulation, Page Team Leader, Pay Grade B, 25 hours per week effective October 1, 2012.
- Erin Halsey, Circulation, Page, Pay Grade A, 15-18 hours per week, effective September 30, 2012.
- Sarah Kolodziej, Circulation, Page, 15-18 hours per week, effective October 18, 2012.

Job Changes

- Steven Hosler, from Circulation, Page, 15-18 hours per week to Page Team Leader, 25 hours per week effective October 8, 2012.
- Daniel Hosler, from Circulation, Page, 15-18 hours per week to Page Team Leader, 25 hours per week effective October 8, 2012.

Monroe County Public Library Employees, Hours and Wages, by Pay Period, 2010-

Pay Date	Employees- Op Fund	Employees- Special Rev	Employees- Total	Hours- Op Fund	Hours- Special Rev	Hours- Total	Wages- Op Fund	Wages-Special Rev	Wages- Total
01/15/10	154	21	175	4,370	560	4,930	142,872	16,520	159,393
01/29/10	160	24	184	4,470	610	5,080	147,421	17,582	165,003
02/12/10	160	24	184	4,490	610	5,100	148,044	17,428	165,471
02/26/10	158	24	182	4,425	610	5,035	149,770	17,993	167,763
03/12/10	157	24	181	4,400	610	5,010	143,389	18,366	161,754
03/26/10	153	24	177	4,328	610	4,938	144,153	17,880	162,032
04/09/10	158	24	182	4,425	610	5,035	149,770	17,228	166,998
04/23/10	157	24	181	4,400	610	5,010	143,389	17,880	161,268
05/07/10	155	24	179	4,348	610	4,958	142,259	18,357	160,616
05/21/10	157	22	179	4,388	580	4,968	143,434	17,173	160,607
06/04/10	156	22	178	4,343	575	4,918	143,981	17,037	161,018
06/18/10	153	21	174	4,328	560	4,888	144,153	16,936	161,089
07/02/10	155	25	180	4,328	625	4,953	144,334	17,729	162,063
07/16/10	153	21	174	4,328	560	4,888	144,153	16,936	161,089
07/30/10	152	24	176	4,315	600	4,915	144,321	18,406	162,727
08/13/10	153	23	176	4,330	575	4,905	149,879	18,907	168,786
08/27/10	151	23	174	4,330	575	4,905	149,879	18,907	168,786
09/10/10	153	23	176	4,305	575	4,880	146,193	18,625	164,819
09/24/10	152	23	175	4,295	575	4,870	144,752	16,901	161,653
10/08/10	150	23	173	4,265	585	4,850	142,106	18,027	160,133
10/22/10	147	23	170	4,215	575	4,790	141,748	17,329	159,077
11/05/10	152	22	174	4,285	560	4,845	142,239	17,061	159,300
11/19/10	151	21	172	4,260	545	4,805	145,889	16,697	162,586
12/03/10	149	22	171	4,208	560	8,975	140,295	16,998	157,293
12/17/10	150	22	172	4,223	560	4,783	138,766	16,613	155,379
12/30/10	150	22	172	4,223	560	4,783	140,025	16,683	156,708
01/14/11	144	22	166	4,158	560	4,718	142,503	16,346	158,848
01/28/11	145	22	167	4,128	530	4,658	140,762	16,770	157,532
02/11/11	144	22	166	4,113	560	4,673	140,709	17,471	158,180
02/25/11	143	22	165	4,068	560	4,628	140,146	17,062	157,208
03/11/11	144	22	165	4,135	560	4,695	142,866	17,233	160,109
03/25/11	144	22	166	4,125	560	4,685	142,444	17,133	159,577
04/08/11	143	22	165	4,125	560	4,685	142,482	16,653	159,135
04/22/11	144	22	166	4,108	560	4,668	141,099	17,477	158,576
05/06/11	144	23	167	4,175	580	4,755	144,421	17,470	161,891
05/22/11	151	23	174	4,240	580	4,820	143,606	18,021	161,627
06/03/11	146	21	167	4,160	530	4,690	143,098	17,193	160,291
06/17/11	147	19	166	4,170	550	4,720	143,688	15,761	159,449
07/01/11	147	19	166	4,173	575	4,748	144,313	17,093	161,406

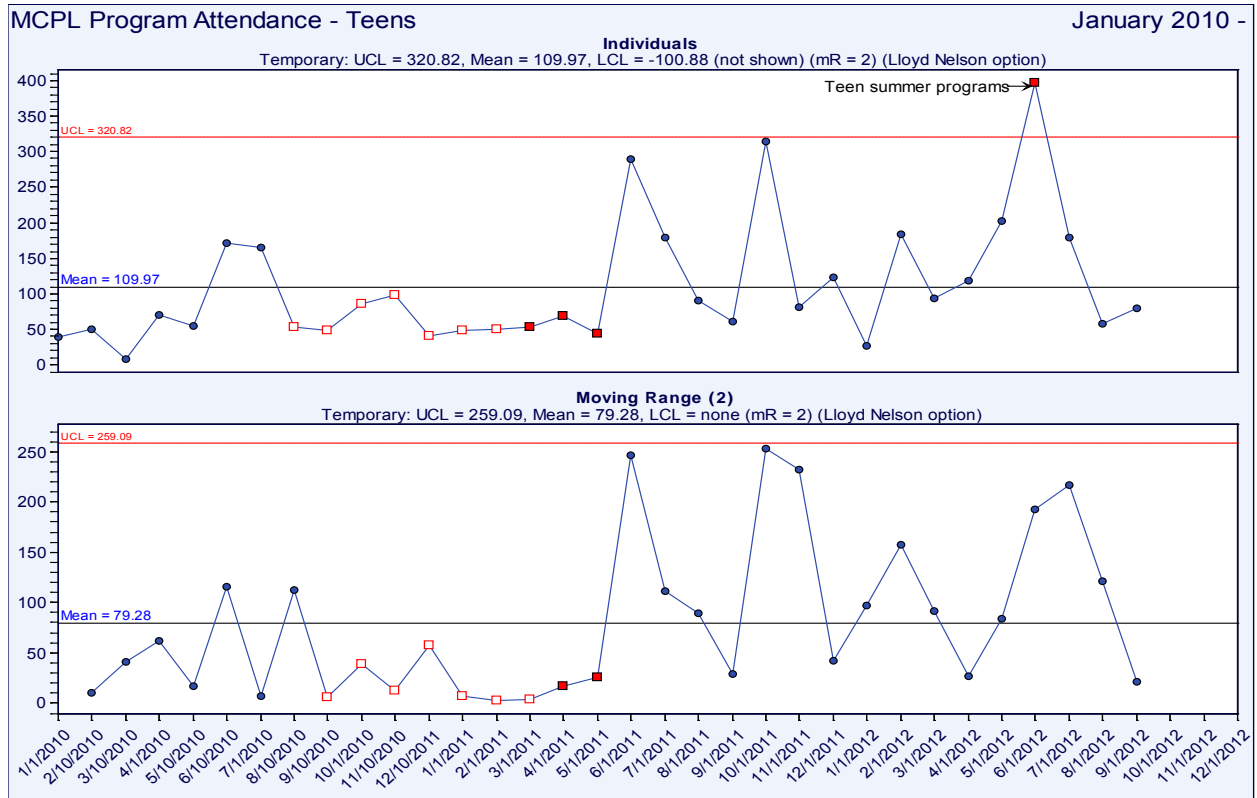
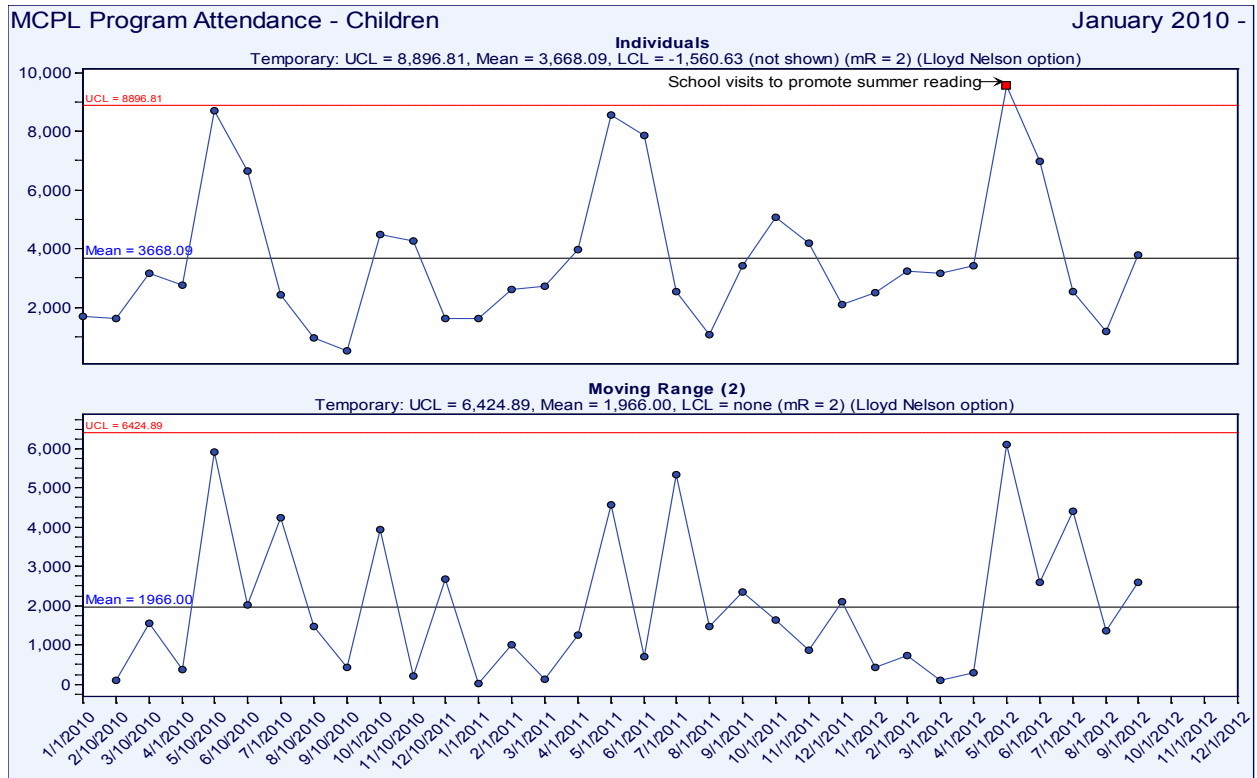
Monroe County Public Library Employees, Hours and Wages, by Pay Period, 2010-

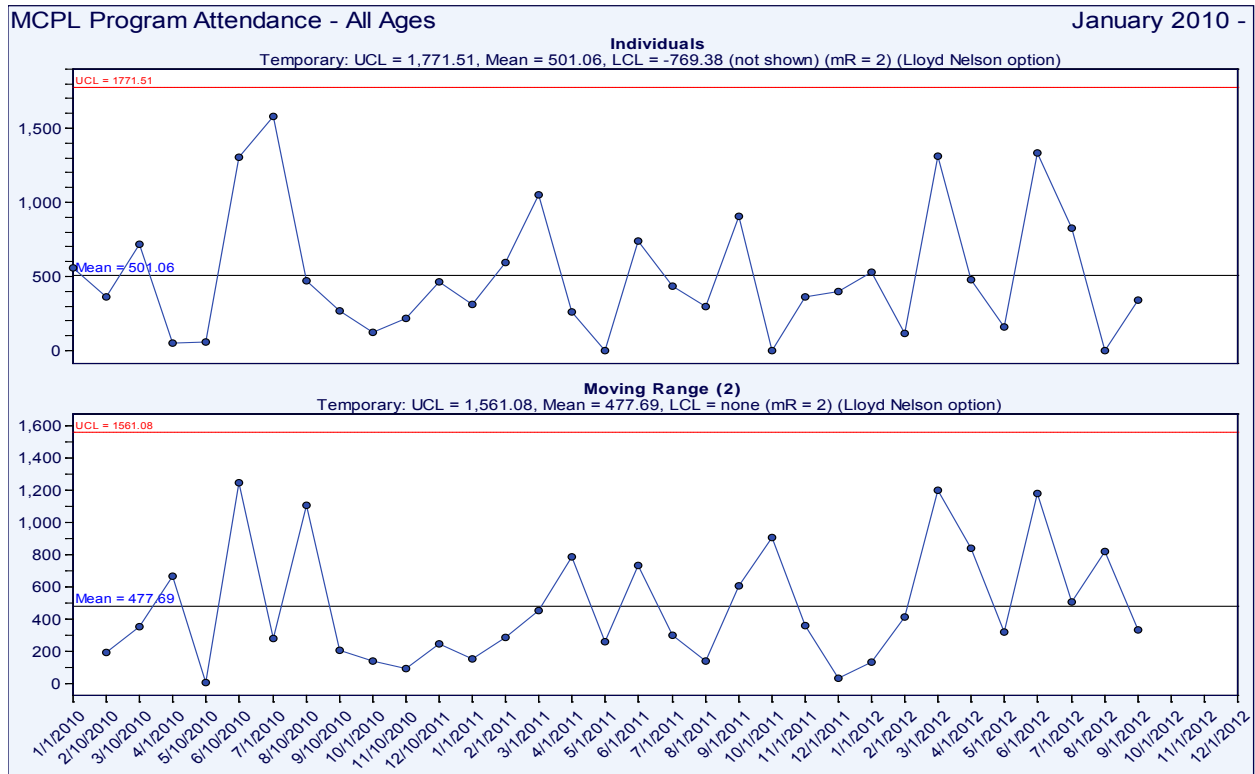
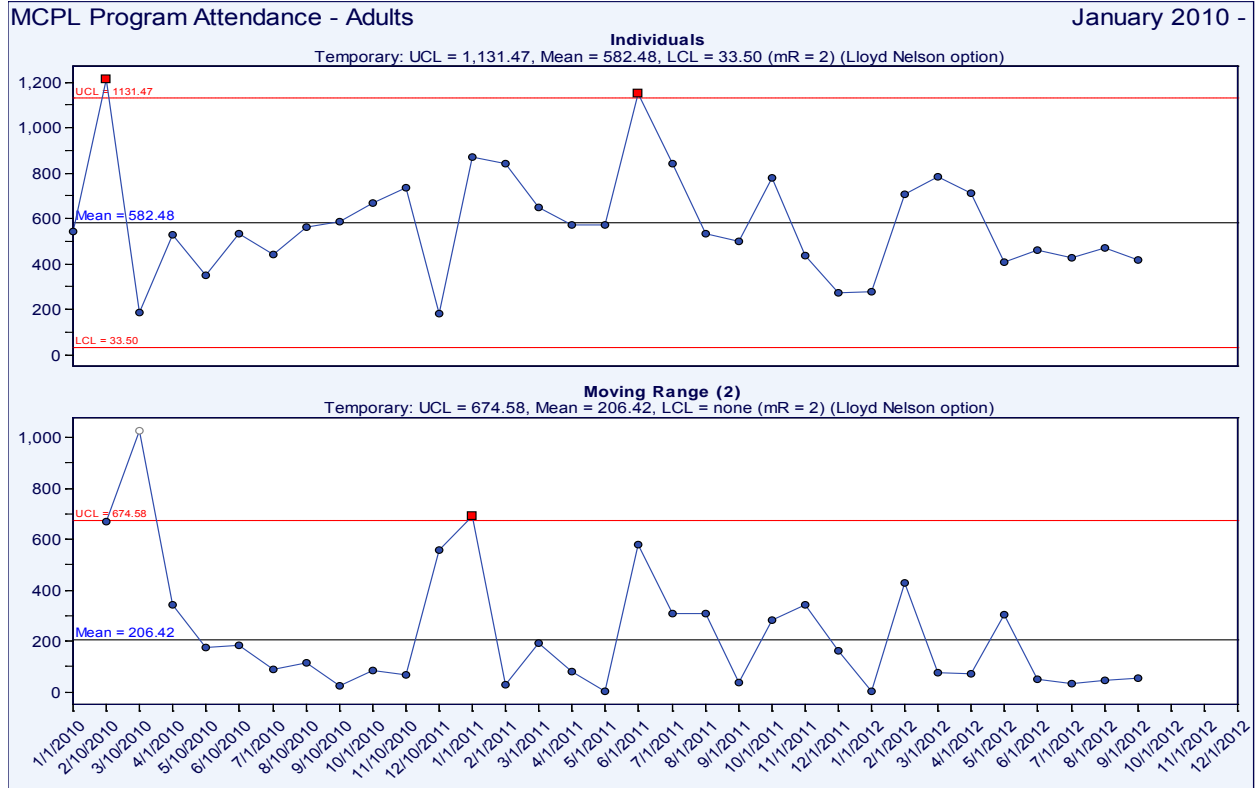
07/15/11	144	20	164	4,095	575	4,670	141,369	17,945	159,314
07/29/11	146	20	166	4,158	575	4,733	157,807	17,099	174,906
08/12/11	143	20	163	4,085	575	4,660	153,319	18,247	171,566
08/26/11	144	22	166	4,093	605	4,698	140,964	17,431	158,395
09/09/11	144	22	166	4,093	605	4,698	140,964	17,431	158,395
09/23/11	137	22	159	3,990	605	4,595	143,087	17,431	160,518
10/07/11	137	22	159	3,990	605	4,595	143,087	19,345	162,432
10/21/11	137	22	159	3,985	605	4,590	135,340	18,113	153,453
11/04/11	136	19	155	3,970	555	4,525	136,773	17,674	154,447
11/18/11	135	20	155	3,933	575	4,508	135,137	17,458	152,595
12/02/11	135	20	155	3,955	575	4,530	135,610	17,184	152,794
12/16/11	135	20	155	3,945	575	4,520	135,287	20,976	156,263
12/30/11	135	20	155	3,945	575	4,520	135,287	17,124	152,411
01/13/12	133	20	153	3,928	575	4,503	136,578	17,053	153,631
01/27/12	140	20	160	4,013	575	4,588	138,161	17,716	155,877
02/10/12	138	21	159	4,013	590	4,603	139,301	18,083	157,384
02/24/12	138	21	159	4,013	590	4,603	139,161	17,674	156,835
03/09/12	140	21	161	4,065	590	4,655	142,695	17,837	160,532
03/23/12	139	20	159	4,028	575	4,603	139,842	17,874	157,716
04/06/12	138	20	158	3,990	575	4,565	137,363	17,823	155,186
04/20/12	137	20	157	3,980	580	4,560	136,572	17,901	154,473
05/04/12	138	20	158	3,995	580	4,575	138,913	18,372	157,285
05/18/12	138	20	158	4,018	580	4,598	143,730	17,853	161,583
06/01/12	137	20	157	3,958	580	4,538	135,948	18,306	154,254
06/15/12	136	20	156	3,950	583	4,533	136,741	17,386	154,127
06/29/12	134	20	154	3,930	580	4,510	136,829	17,731	154,560
07/13/12	141	19	160	4,058	560	4,618	138,743	17,587	156,330
07/27/12	143	20	163	4,143	580	4,723	143,950	17,657	161,607
08/10/12	142	19	161	4,140	555	4,695	141,277	17,272	158,549
08/24/12	141	19	160	4,125	555	4,680	142,755	16,856	159,611
09/07/12	141	18	159	4,125	530	4,655	142,755	16,893	159,648
09/21/12	138	19	157	4,058	555	4,613	141,707	16,959	158,666
10/05/12	144	20	164	4,153	580	4,733	142,342	18,212	160,554
10/19/12									
11/02/12									
11/16/12									
11/30/12									
12/14/12									
12/28/12									

2012 Board of Trustees Calendar

<i>Month</i>	<i>Date</i>	<i>Meeting</i>	<i>Topic</i>
January	11	Work Session	
	18	Board Meeting	
		Board of Finance	Review Investment Report and Policy
February	8	Work Session	
	29	Board Meeting	Election of Board Officers (new date set at 1/18 mtg)
March	7	Work Session	
	21	Board Meeting	
April	11	Work Session	
	18	Board Meeting	
May	9	Work Session	
	16	Board Meeting	
June	13	Work Session	
	20	Board Meeting	
July	11	Work Session	Draft 2013 Budget
	18	Board Meeting	
August	8	Work Session	Revise 2013 Budget
	15	Board Meeting	Approve 2013 Budget for advertising
September	12	Work Session	
	19	Public Hearing	2013 Budget
	19	Board Meeting	
October	17	Work Session	2013 Budget, as recommended by County Council
	24	Board Meeting	Adopt 2013 Budget; Adopt Final Bond Resolution and Approve Form of Continuing Disclosure Undertaking
November	7	Work Session	Approve 2013 employee insurance package
	14	Board Meeting	
December	12	Work Session	
	19	Board Meeting	Approve 2013 salary schedule; Award General Obligation Bonds

Goal 1: Strengthen support for literacy and lifelong learning.





1A. Increase pre-literacy skills among low-income children and families.

- Language immersion story times returned to the Learn and Play Space on Saturday mornings in September. Children and their caregivers listened to stories and learned rhymes while being exposed to these less commonly taught languages.
- Four new work study students were hired and trained to work in the Learn and Play Space in September. They will maintain the room and facilitate access to the room's activities.
- Penny Gillie will join the newly formed Partners in Education team at the Edgewood Early Childhood Center (EECC). This group, like the other PIE teams at each school, will help create and maintain programs that inform parents about services in the area.
- Stephanie Holman has worked with the director of the PIE teams to seek out low-income families of four year old children who have not been in any daycare setting. These children are eligible for a scholarship to attend EECC in a newly funded preschool class.

1B. Support development of reading, language, and comprehension of K-6 students.

- Children's and Outreach Services kicked off the annual series of First Grade Tours. Children toured the Main Library and Bookmobile, played an interactive game that taught them how to distinguish between fiction and nonfiction resources, watched a puppet show, and tested the echo effect in the atrium. So far, 384 children and 24 adults in 16 classes have participated.
- Penny Gillie created an early literacy bulletin board game in the Ellettsville Children's room that invites children and their caregivers to match pictures of community works with their job titles and the tools they use.

1C. Increase effectiveness of volunteer tutoring programs, including Children's Math and Reading Team, Math Homework Help, and VITAL.

- The Homework Center in the Children's Department opened on September 17 with 12 new work study tutors, bringing the total number to 27. New tutors were given an orientation and will be trained by literacy and ESL specialists from MCCSC in October. During the 10 days it was open in September, the Center hosted 39 help sessions.

1D. Inform community members about the Library's response to literacy needs.

- Posting the Ellettsville Program brochure at the local Southern Indiana Pediatrics and Children's Therapy building on Indiana 46 has resulted in new families enrolling in our programs. One mom said "I did not know the branch did so many programs."
- Bethany participated in the Campus-Community Speed Match event for community organizations and Indiana University student groups. The one-on-one model provided excellent opportunities for vision sharing and partnership building; the event connected VITAL to six new organizations interested in participating in the Quiz Bowl and/or tutoring.

1E. Strengthen literacy skills of adults.

- VITAL partnered with both the Children's Department and Mother Hubbard's Cupboard for the "Recipe for Reading" literacy event in September. We had great feedback from our participants and will be planning more tutor-learner events for the upcoming year.

1F. Strengthen readers' advisory services.

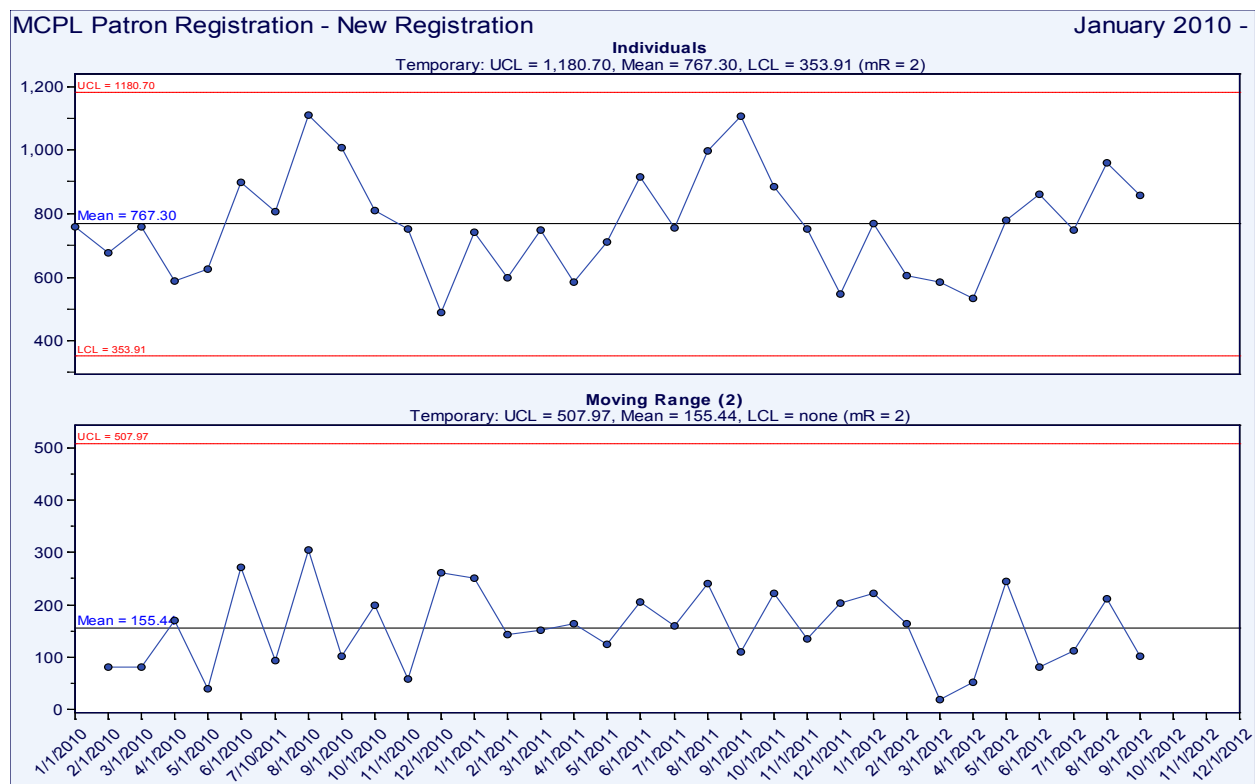
- Nola Hartman, Shawn Henline, Dory Lynch, and Luann Dillon are planning a November 13 program for community members who want to start their own book clubs or are interested in finding one to join. They plan to share places to find books, helpful websites, book bags, Novel Conversations bags, and how to find people to start a new group. Time will be available for participants to talk about interesting books they have used for discussion.

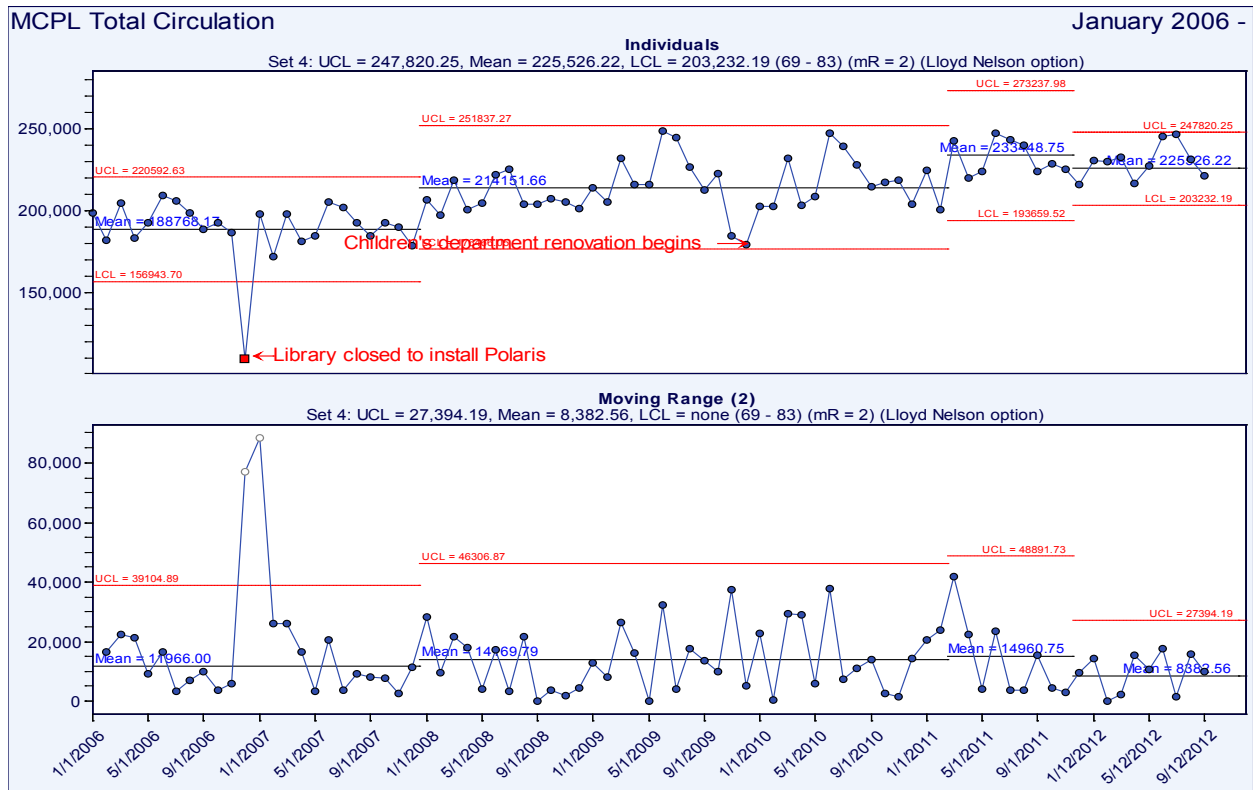
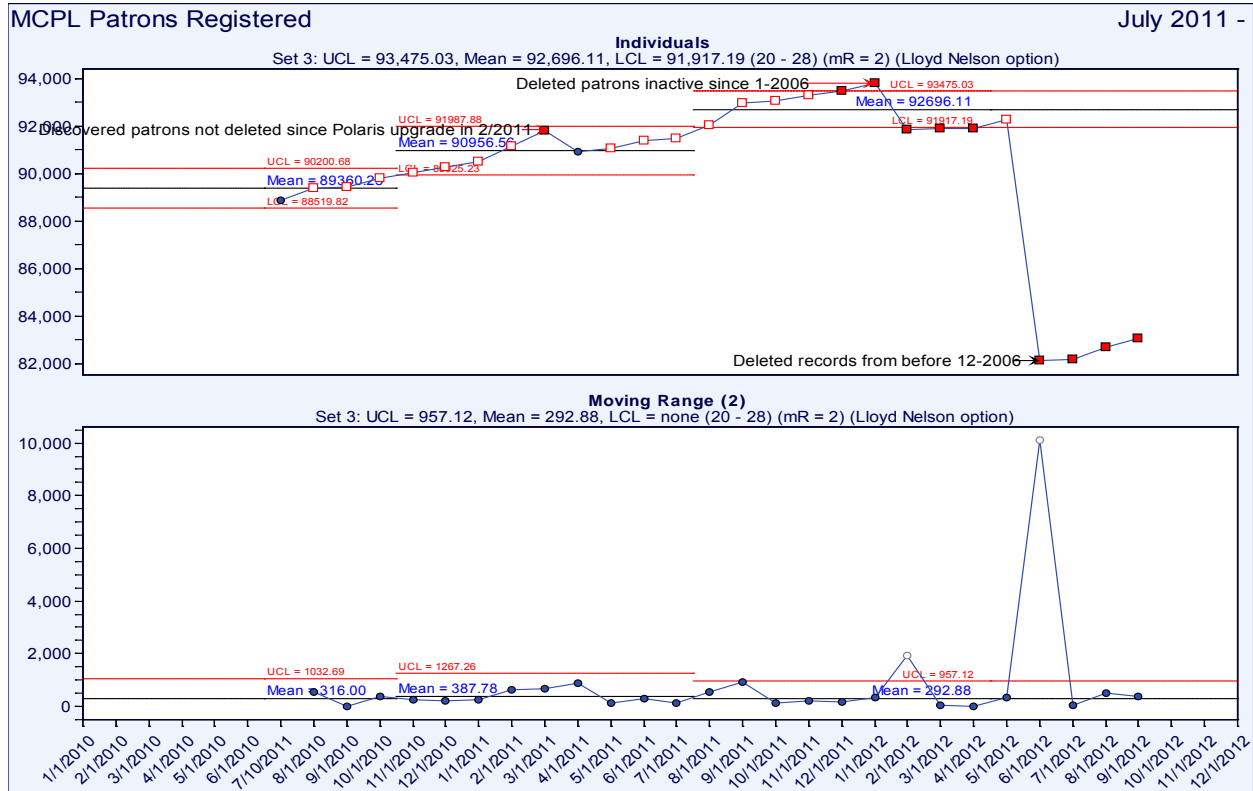
1G. Develop and evaluate partnerships to better serve target audiences.

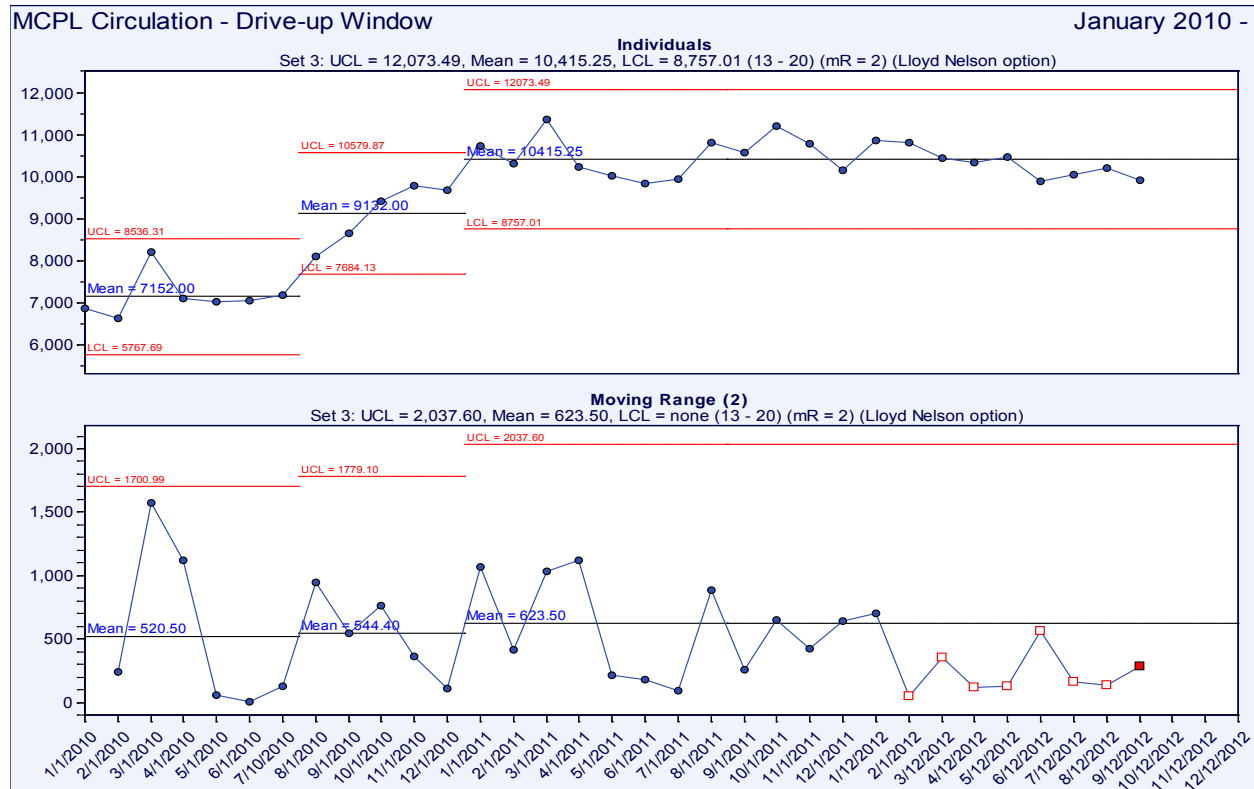
- Christina Jones, Mary Frasier, and Josh Wolf met with representatives from United Way and the Smart Start Coalition to develop age-appropriate information for their Reach out and Read program. During well-baby visits, parents at IU Health Southern Indiana Pediatrics will receive a sheet of age-specific literacy tips (based on the Every Child Ready to Read Program), information about library services, and a free book.
- Penny Gillie arranged an informal partnership with the Family Resource Center at Edgewood Primary School which has formed a new playgroup for children two and younger and their caregivers. Members of the group will come to the library on the first Wednesday of each month to attend Tiny to Two, and Penny will refer Friday Tiny participants to the Wednesday group at the FRC.

Goal 2: Expand access to information.

September Access		
Read It Off	Number registered	409
	Charges waived	\$460.34
	Number individuals with charged waived	62
	Number exiting program	29
Interlibrary loan	Items loaned	199
	Items borrowed	38

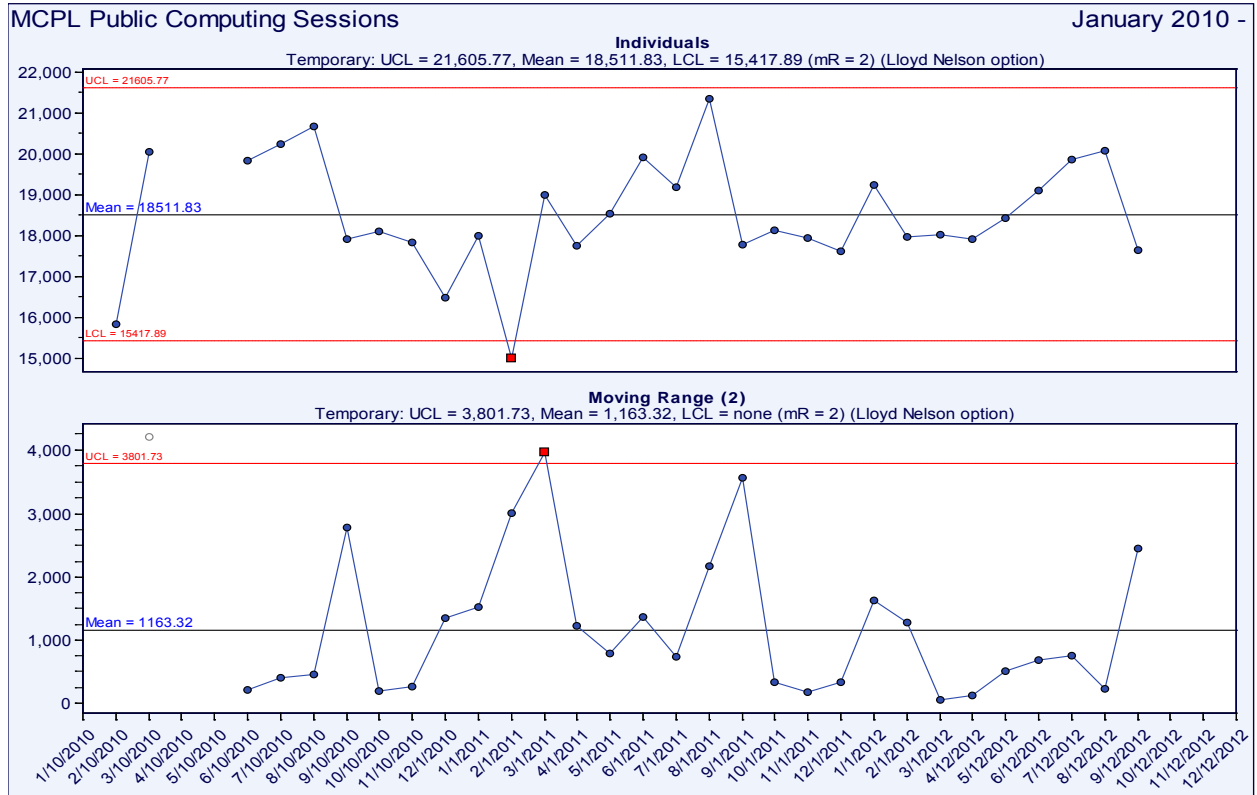
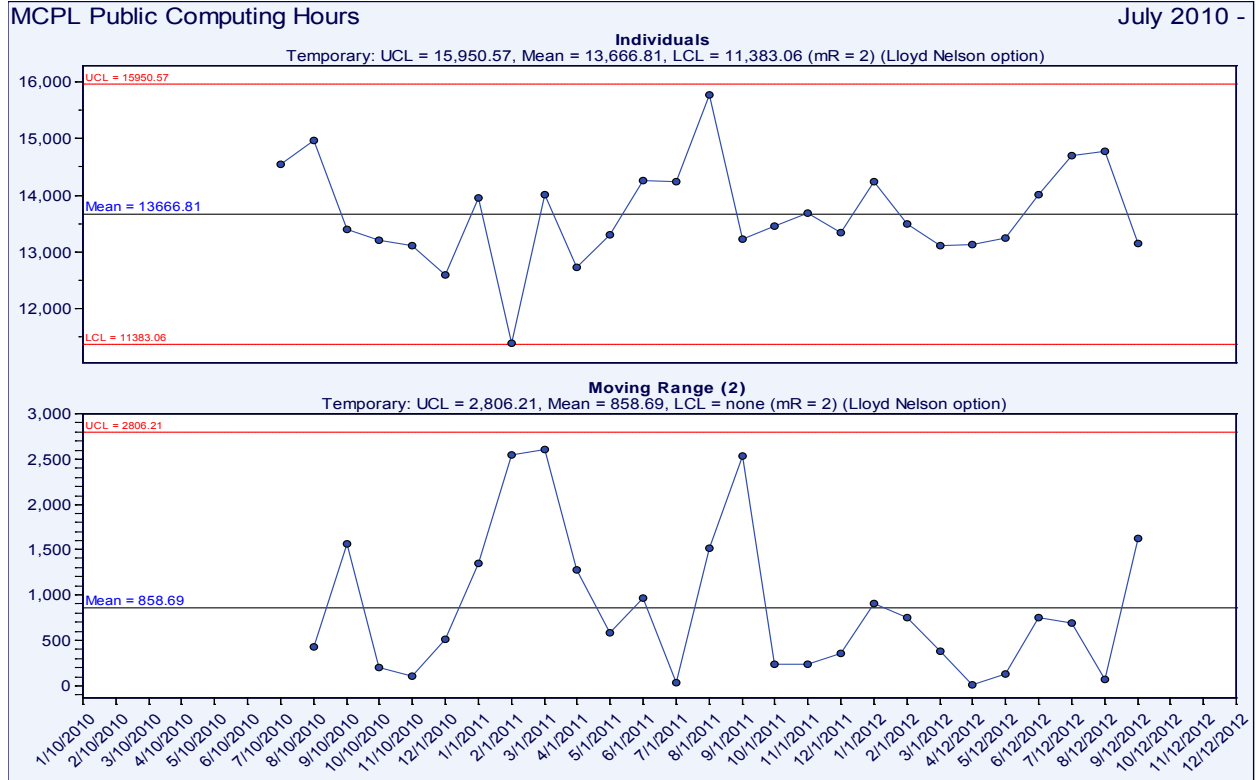




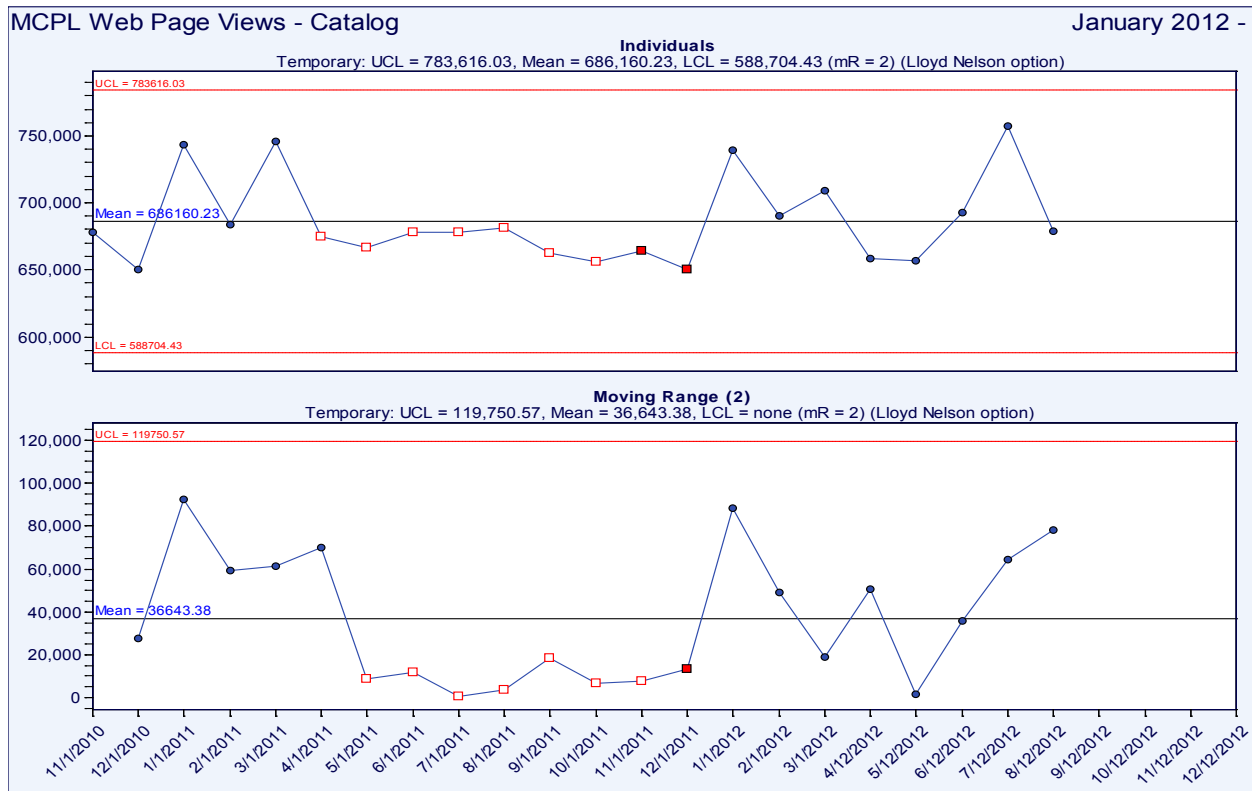
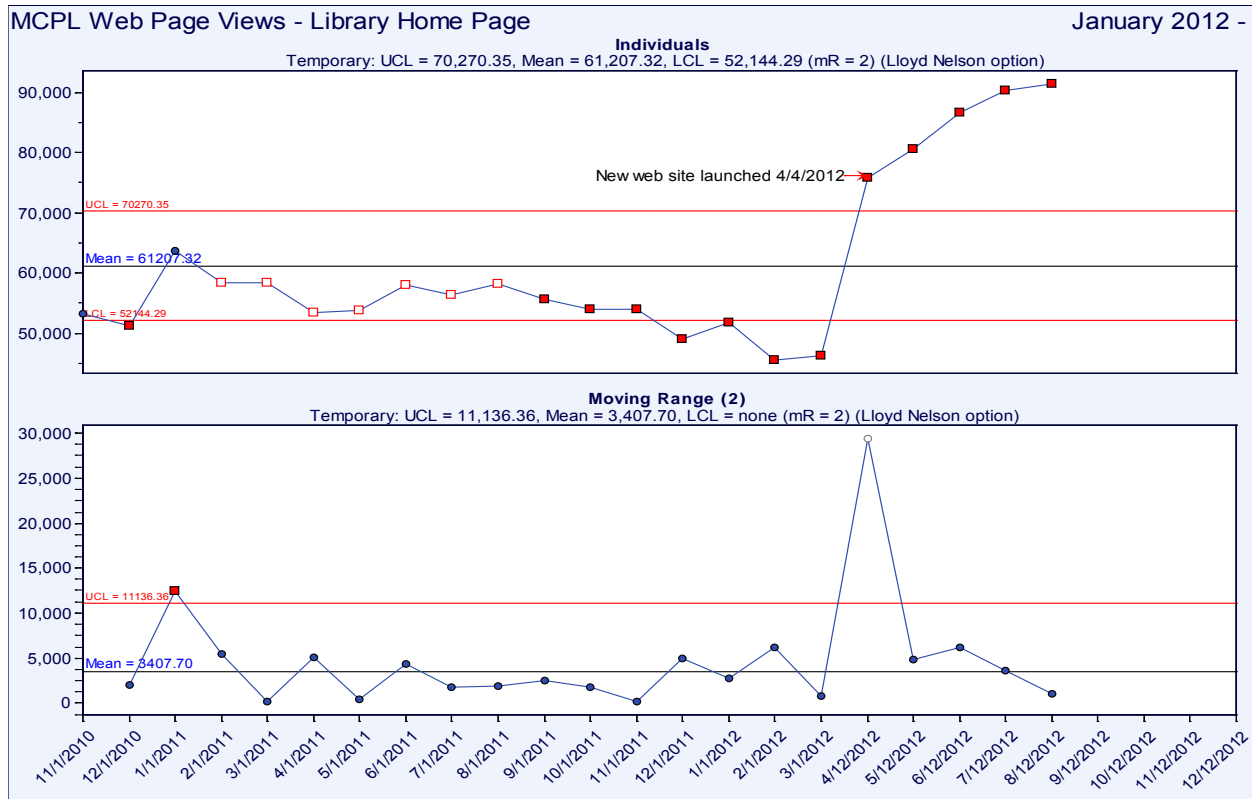


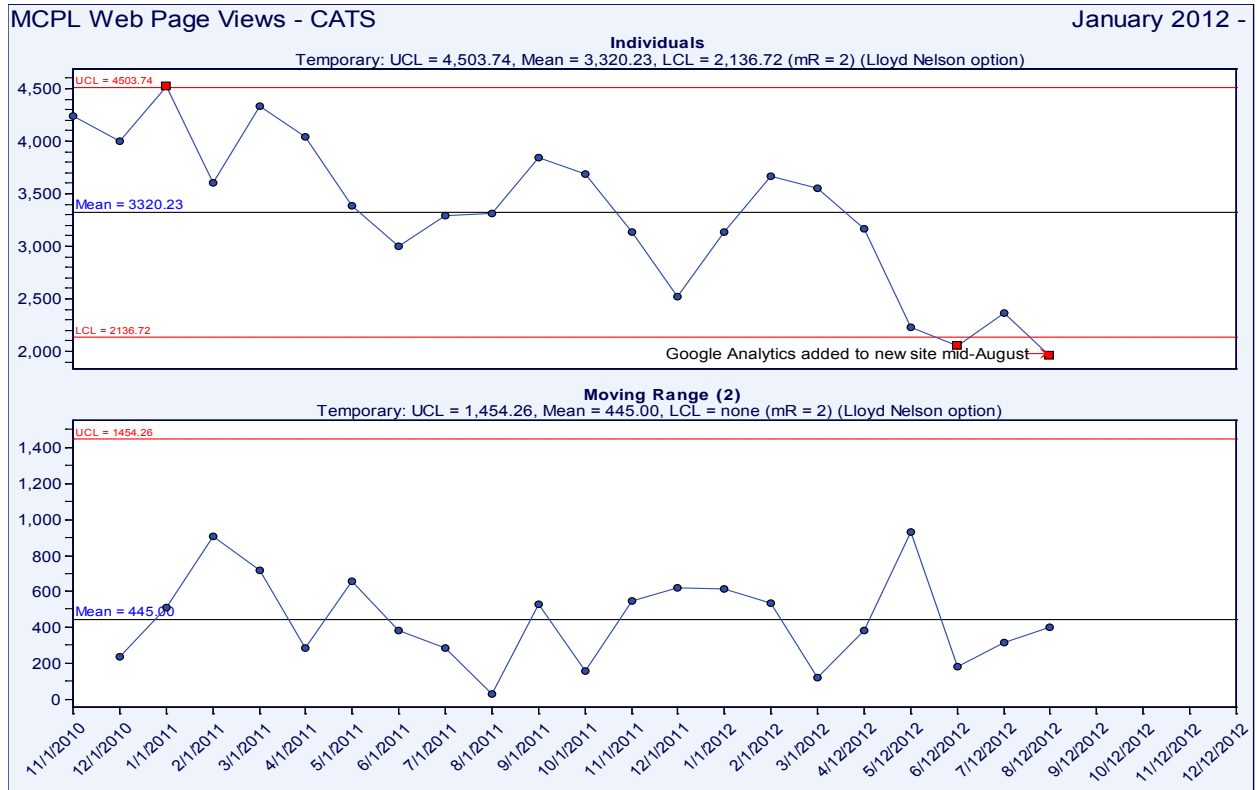
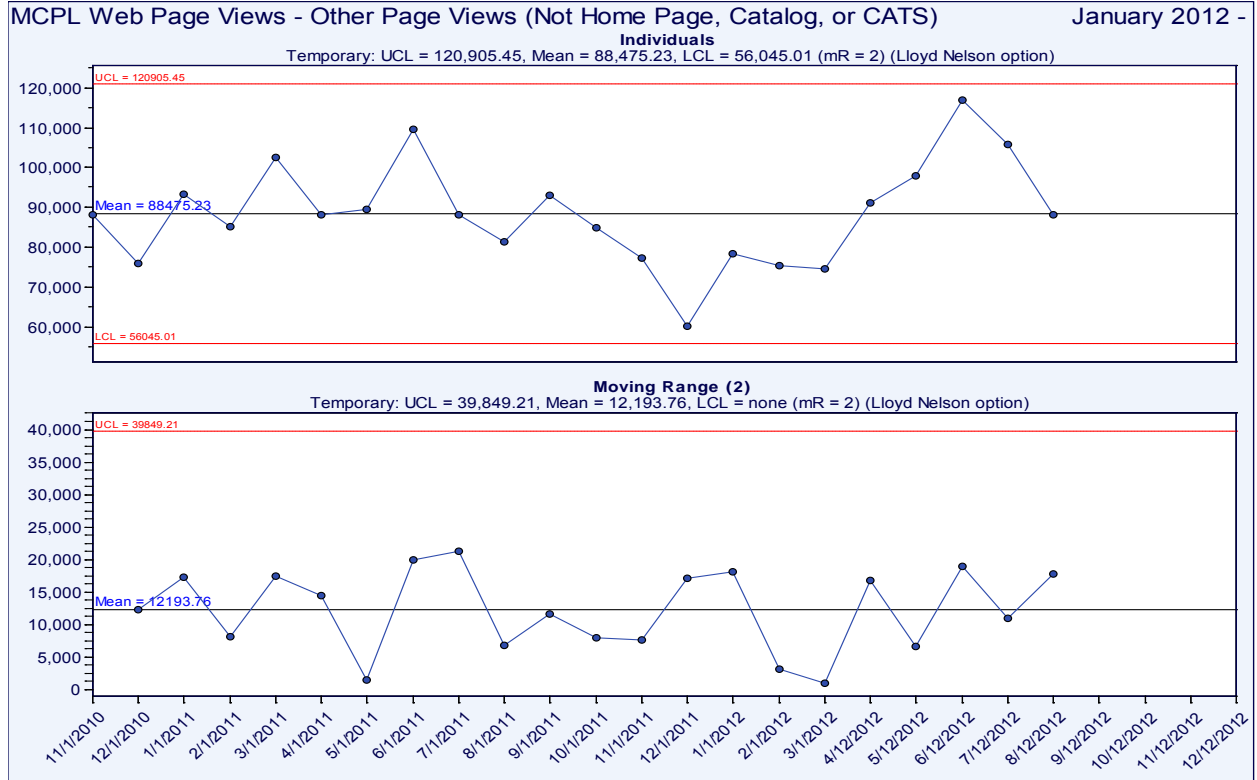
2A. *Employ technology to facilitate better access to information.*

- Mickey Needham will chair the renovation team tasked with designing a new digital creativity initiative tied to the upcoming renovation.
- Room 207 now houses a digitization project: *The Monroe County Community Collections*. On September 17, a book scanner arrived on loan for the Indiana State Library. After training on software features, Brandon Rome and Travis Castleberry, created a Key Task Work Sheet. The first collection to be digitized is city directories.
- Christine Friesel attended the Annual Cruisin' Classic Auto Show in Smithville on Labor Day to promote the *Smithville News* digital collection. Despite rain, 45 people stopped by and admired the collection and talked about their memories of old Smithville. One couple spoke at length about their ancestors, then told Christine about an old ledger they had that recorded all the poor relief actions by the Clear Creek Township Trustee. They later showed her the book, which may be digitized by our book scanner and then added to the *Smithville News* collection. Many patrons wanted to know where they could buy a book of the newspapers and the photos! (We have three copies of the newspaper collection which can be checked out.)



2B. Improve web access.





2C. Deliver information through CATS.

September CATS	
Government programs produced	42
Patron programs produced	95
Community programs produced	36
Library events produced	6
Dubs delivered	120
Programs added to collection	194

- More than 20 candidates for county offices recorded statements for "Candidates on Demand." Playback and the launch of a dedicated web page were slated to begin the second week of October.
- In addition to government meetings, CATS covered a wide variety of community events, including the Lotus World Music Festival, *The Community Art Fair and Garlic Festival*, the *2012 Salsa Contest*, *The Great Grown Up Spelling Bee 2012*, *Bob Lucas and the Firehouse Follies: Spaced Out*, the latest edition of WFHB's live radio variety show from the Ivy Tech John Waldron Arts Center, *9/11 Commemoration Ceremony: 11th Anniversary*, and *Ed Bearss Speaks: The Indiana 27th and the Battle of Antietam* from the Monroe County Public Library Auditorium. Ed Bearss, a WWII Marine Corps veteran, is an author and popular tour guide of historic battlefields, serving as Chief Historian of the National Park Service from 1981-1994.
- As part of the MCPL's Global Issues Community Discussion Series, CATS recorded *The Global City Phenomenon and Its Impact on Bloomington featuring Stephanie Kane and Ron Walker* in the MCPL Auditorium.
- Also during the month, CATS continued to look at potential updates to its public editing suites. Hardware and software considerations are being made in conjunction with recommendations from the MCPL's Digital Creativity Team, who continue to work toward a formal plan establishing a new digital learning lab at the library. The team is looking at potential ways to integrate the digital learning concept across several departments, offering patrons access to various technologies that promote educational development, digital literacy and creativity. As the library moves ahead with planning future renovations, CATS continues to develop its array of production and post-production resources.
- Finally in September, CATS purchased a new Roland BA-330 stereo portable amplifier for use by staff and public in the Monroe County Public Library Auditorium.

2D. Replace Bookmobile. COMPLETED

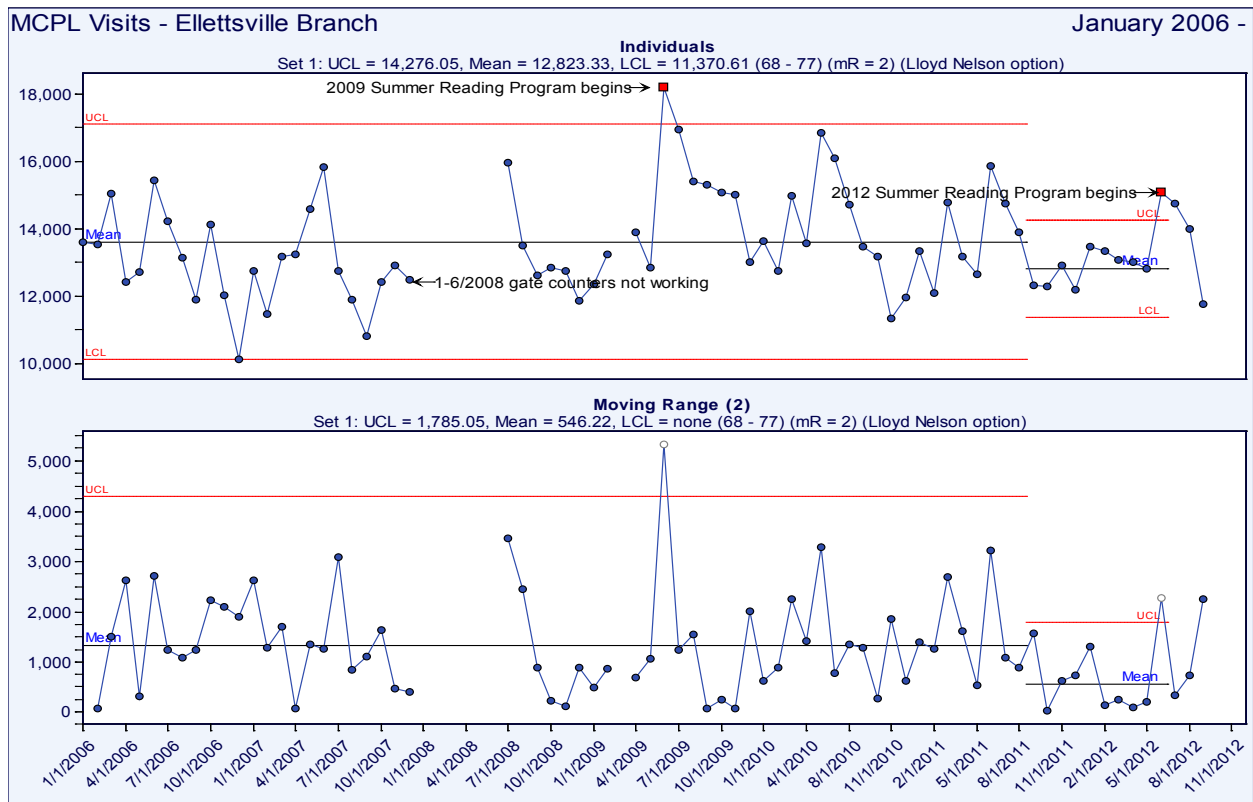
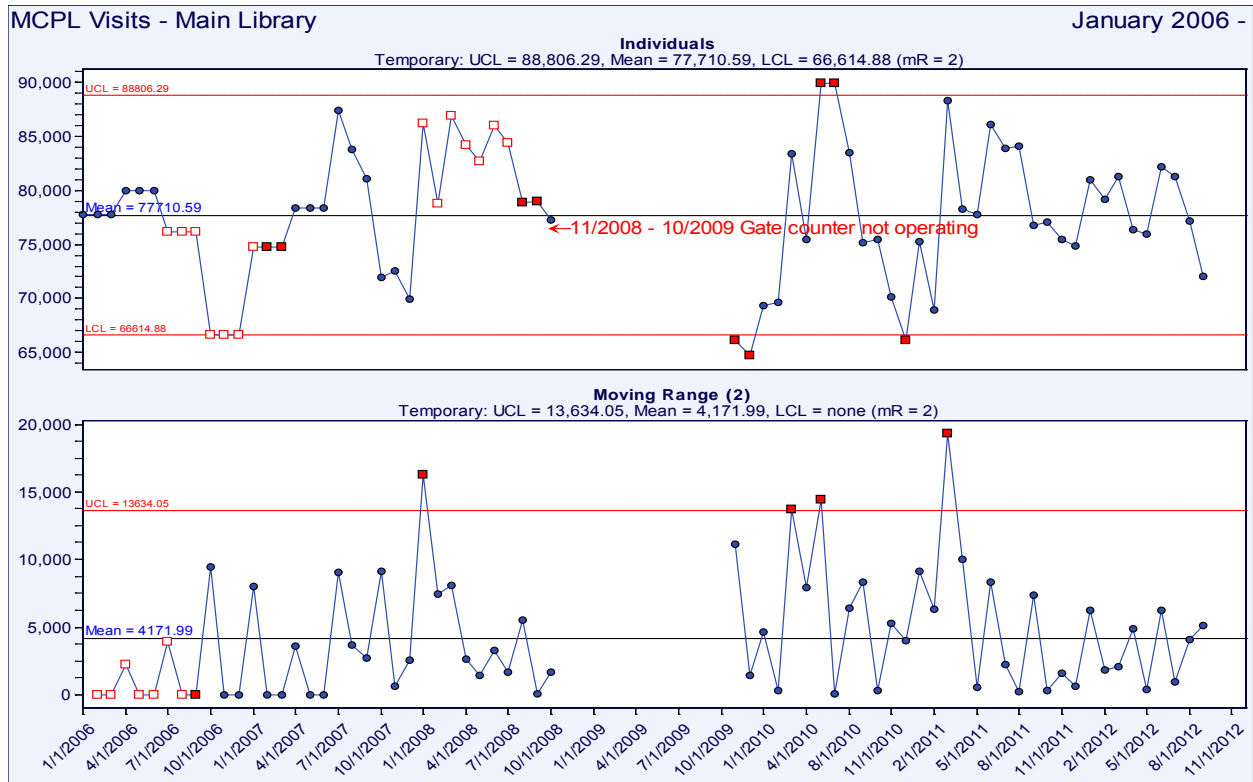
2E. Investigate changing or expanding hours.

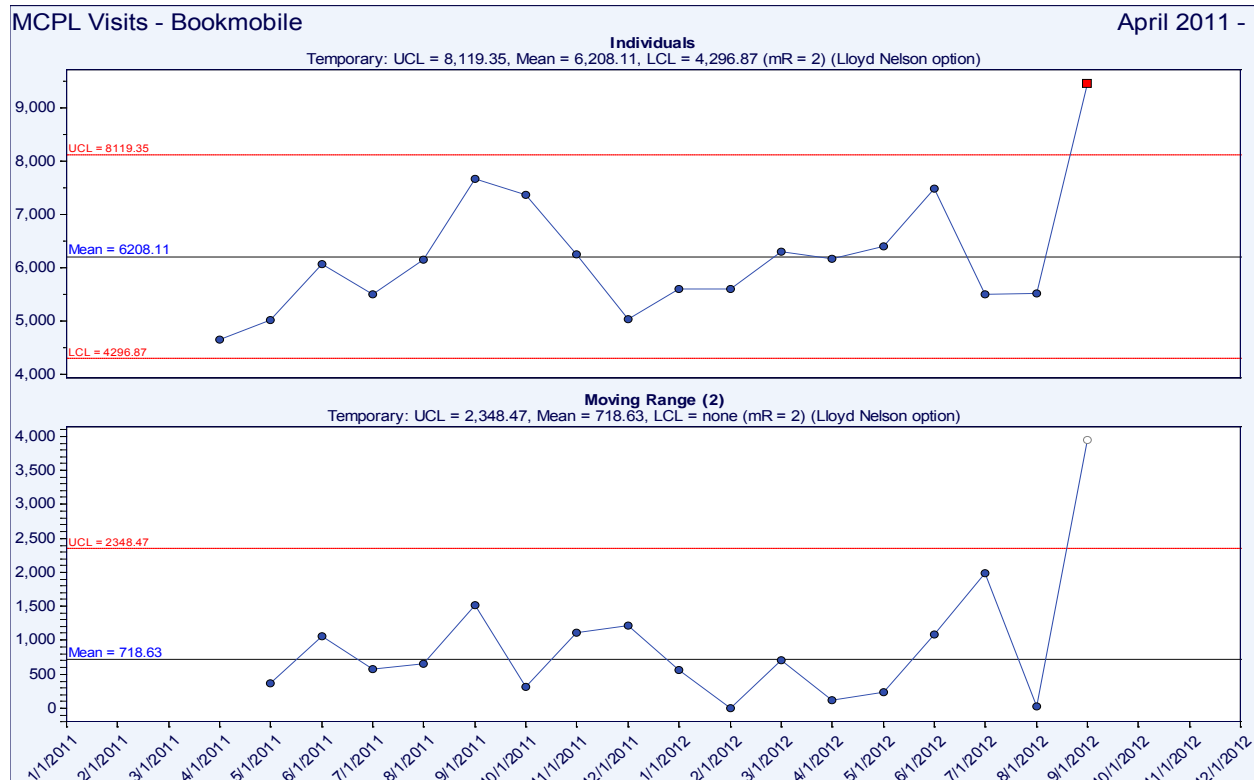
2F. Open a second branch location.

2G. Improve service for people with disabilities.

- 11 staff members enrolled in an online class presented by the Association of Specialized and Cooperative Library Agencies (ASCLA), a division of the American Library Association, to explore how the library might better meet the needs of those with disabilities. It will run through the month of October.
- Gary Lettelleir and Mark Mobley confirmed plans with contractor JR Richardson to remove the cobblestones outside the parking lot entrance and replace with smooth concrete while the Library is closed for Staff Day on October 10. Individuals with walkers and in wheelchairs have complained that the rough surface is difficult to navigate.

Goal 3: Deliver exemplary service.





September Service		
Meeting Rooms	Main Library meeting rooms used	98
	Main Library auditorium used	11
	Main Library atrium	20
	Ellettsville Branch	13
	TOTAL MEETING ROOMS USED	122
Author Alert	Holds placed	416

3A. Improve parking for patrons and staff at Main Library.

- Sara Laughlin attended a meeting on September 6 to learn about the City's proposal to install parking meters downtown.

3B. Improve efficiency of checkout, check-in, and holds processes.

- A credit card reader was installed at one of the Ellettsville staff stations to make it easier for patrons to pay fines and fees.

3C. Improve materials security. COMPLETED

3D. Complete children's addition at Ellettsville Branch. COMPLETED

3E. Remodel Main Library to improve space utilization and update worn areas.

- Several work groups, under coordination of Marilyn Wood, are identifying preferred functionality, in order to prepare a program statement to share with architects interested in bidding on the project.

3F. Make exterior improvements and replace landscaping at Main Library and Ellettsville.

- The library received three responses to its Request for Quote related to landscape improvements and met with the lowest bidding contractor to discuss details.

3G. Provide high quality public technology services.

- Austin Stroud, instructional designer, taught two basic email classes and a computer basics class at the Ellettsville Branch. Patrons are glad to see technology classes being offered again.

3H. Create engaging library experiences.

- Responding to the needs of Hoosier Hills Food bank, we held a "Food For Fines" food drive and collected 3,496 pounds of food. In a win-win-win event, patrons improved their library accounts, food distribution agencies restocked their larders, and the library felt good about giving back to the community.
- The train table in the Ellettsville Branch children's room was very worn and had two broken elements on the track. Stephanie Holman ordered a new surface and workable pieces and coordinated with Pete Mosora in Facilities who put everything together very nicely.
- A patron donated small Disney and storybook toy characters and they were placed in the display case near the children's room in Ellettsville to highlight books with the same characters. "All your favorite characters can be found at the library" was the theme.
- "Learning through Art" was the theme of Lifelong Learning Week. As a partner, the Library sponsored and hosted two successful events. Nineteen people attended the book discussion for *Loving Frank* by Nancy Horan, a fictional account of Frank Lloyd Wright's life with his mistress Mamah Bothwick. The discussion was lively and focused frequently on the juxtaposition of women as artists and/or muses. Participants also enjoyed looking at library books with images of Wright's work. Twenty-two attended a special memorial program for poet, essayist, and activist Adrienne Rich who died in March 2012. This program was organized by MCPL librarian Doris Lynch and library patron and poet Antonia Matthew. The Indiana Daily Student published a nice article after the event: <http://www.idsnews.com/news/story.aspx?id=88461>

3I. Improve signage, maps, and promotional capacity inside Main Library and Ellettsville Branch.

- In conjunction with National Library Card Sign Up Month, Main Circulation Department updated signage above the registration computers and Express Checks on the second floor.

3J. Offer regular customer service training and updates.

- Public service departments launched a new "Point of Puzzlement" patron service program. The current focus is on pages learning anticipate and respond to patron questions while shelving. To promote communication, pages may no longer wear earphones in the stacks. Pages are expected to answer specific directional and collection location questions and to make personally hand off more complex question to help desk staff. Our goal is to activate all staff, no matter their home service area or position, to help answer patron questions wherever they occur.

3K. Implement training to enhance technology core competencies.

- The Staff Development Committee continued planning for Staff Day on October 10.
- Mickey Needham and Penny Gillie renewed their CPR and defibrillator certifications.

3L. Offer regular feedback opportunities for employees.

- The entire library staff was invited to provide feedback on the mission and vision statements drafted by the Strategic Planning Committee. Minor adjustments were made to both, based on the comments, and both improved dramatically.

3M. Provide regular opportunities for community members to make suggestions for improving library services.

- The Library received final results from the 2012 community survey. Sara shared results from the 2012 survey and comparisons with 2008 survey results with the staff in all-staff meetings on September 26 and 27. By the end of the month, we had not yet received cross tabulated results, geo-coded results, or the satisfaction-importance matrix included in the consultants' proposal, but as soon as they arrive, Sara will schedule department meetings to study and discuss them. Responses to the open-ended questions about what the Library and CATS should do to improve will be reviewed and coded during Staff Day on October 10.
- The Strategic Planning Committee met on September 17. They drafted a mission statement and brainstormed ideas to be included in a vision statement. The staff team used their notes to create a draft vision statement.

Goal 4: Maintain High Quality Collections

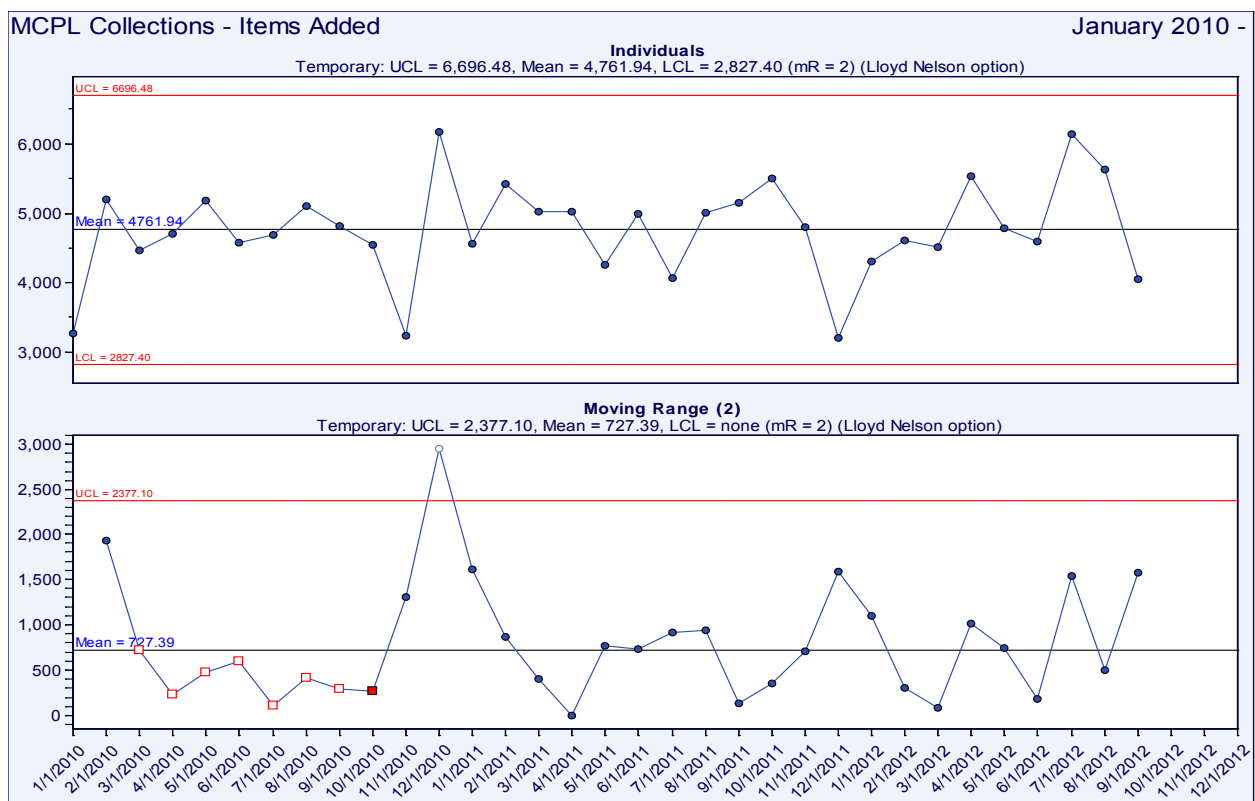
4A. Purchase print materials that respond to community needs.

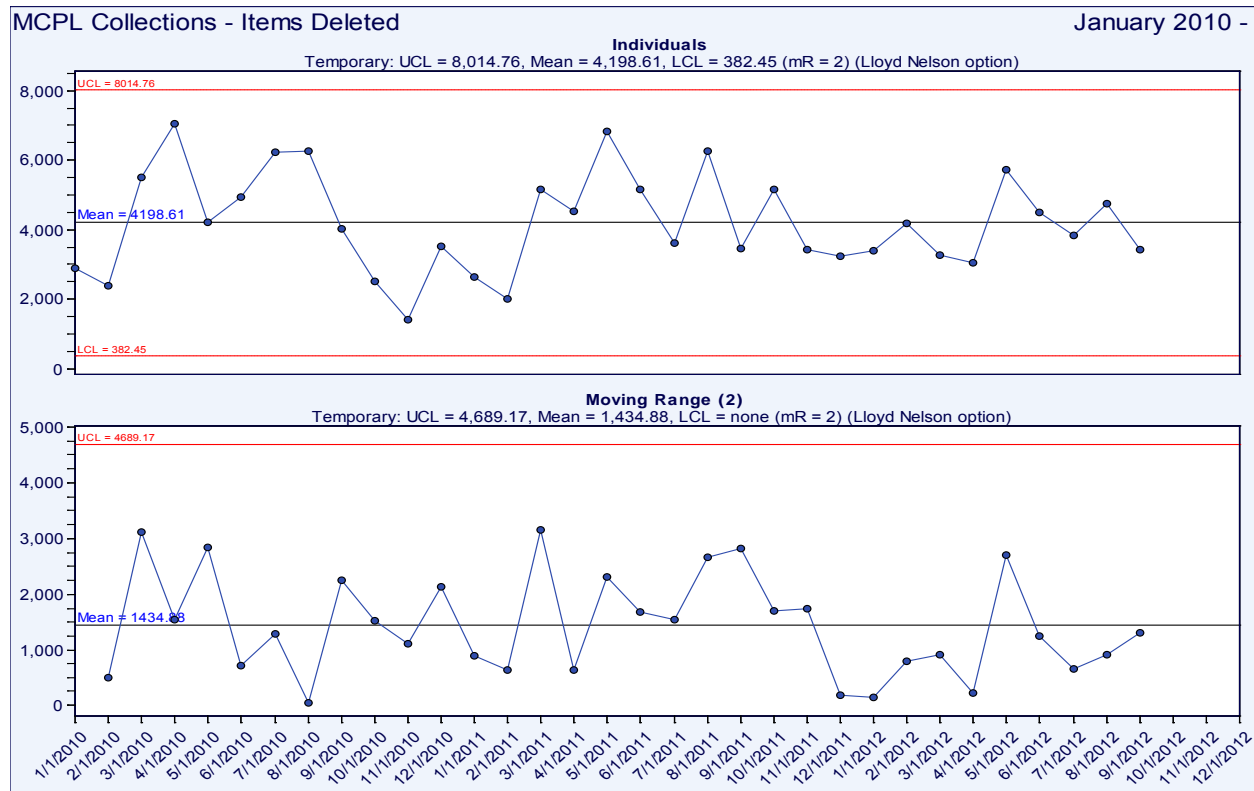
4B. Maintain functional and attractive library collections.

- Weeding of the Juvenile Fiction collection at the Ellettsville Branch was completed. Stephanie directed Valerie Owens in the pulling certain items for further examination before withdrawal.

4C. Continue to explore new formats.

- Mickey Needham, Pam Wasmer, and Chris Jackson continued their leadership project to make recommendations econtent solutions.





4D. Improve patron satisfaction with movies collection.

4E. Improve the weeding process. COMPLETED

4F. Develop a children's collection endowment.

Goal 5: Optimize stewardship of the library's resources.

5A. Implement recommendations from classification and compensation study.

5B. Implement certification in employee hiring, development, and promotion.

5C. Create staff development plan aligned with strategic plan.

5D. Complete negotiations for and begin implementation of first union contract.

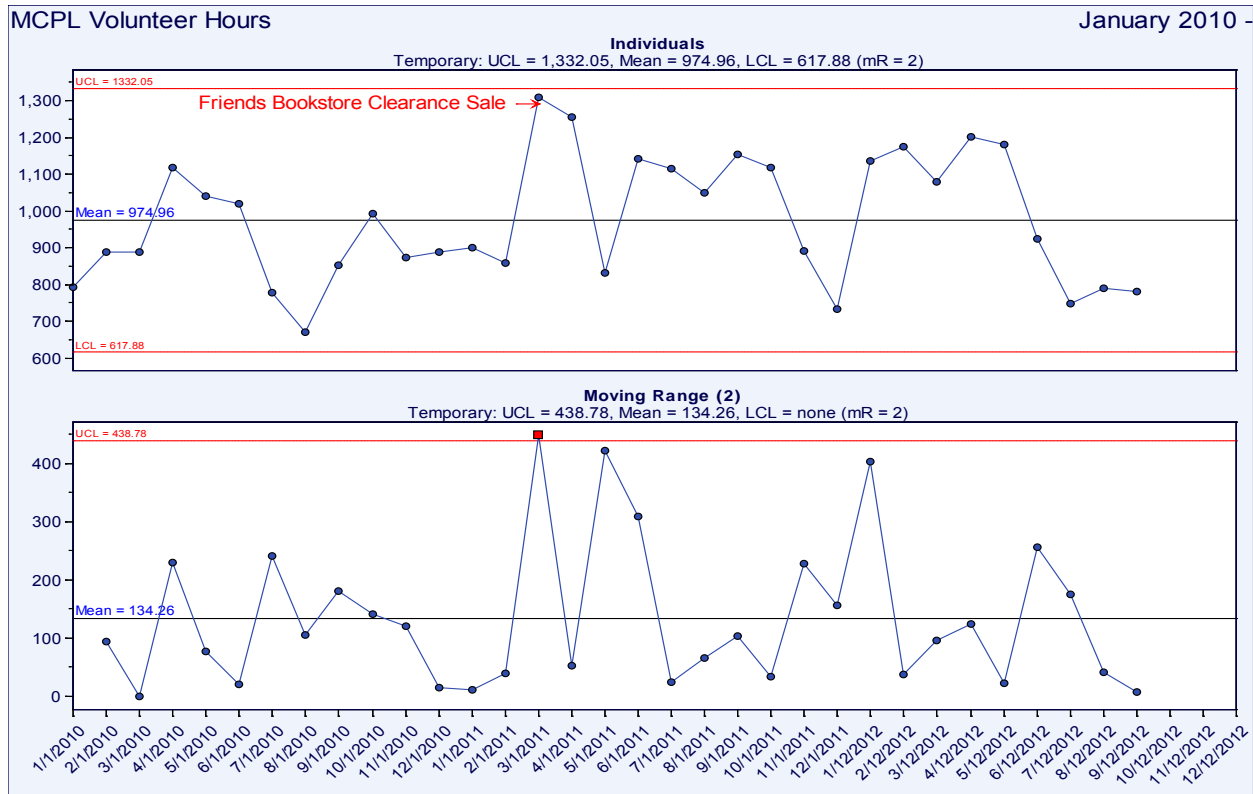
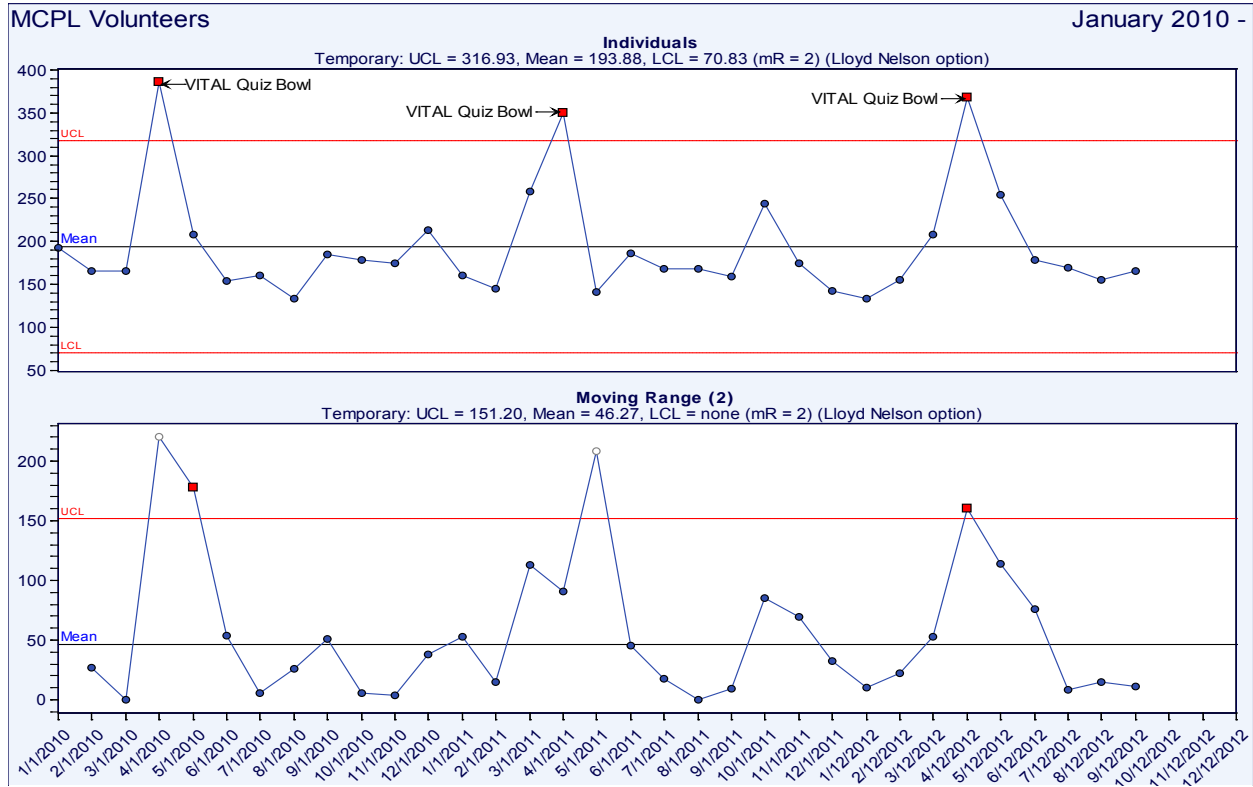
- The Labor-Management Committee met in September.

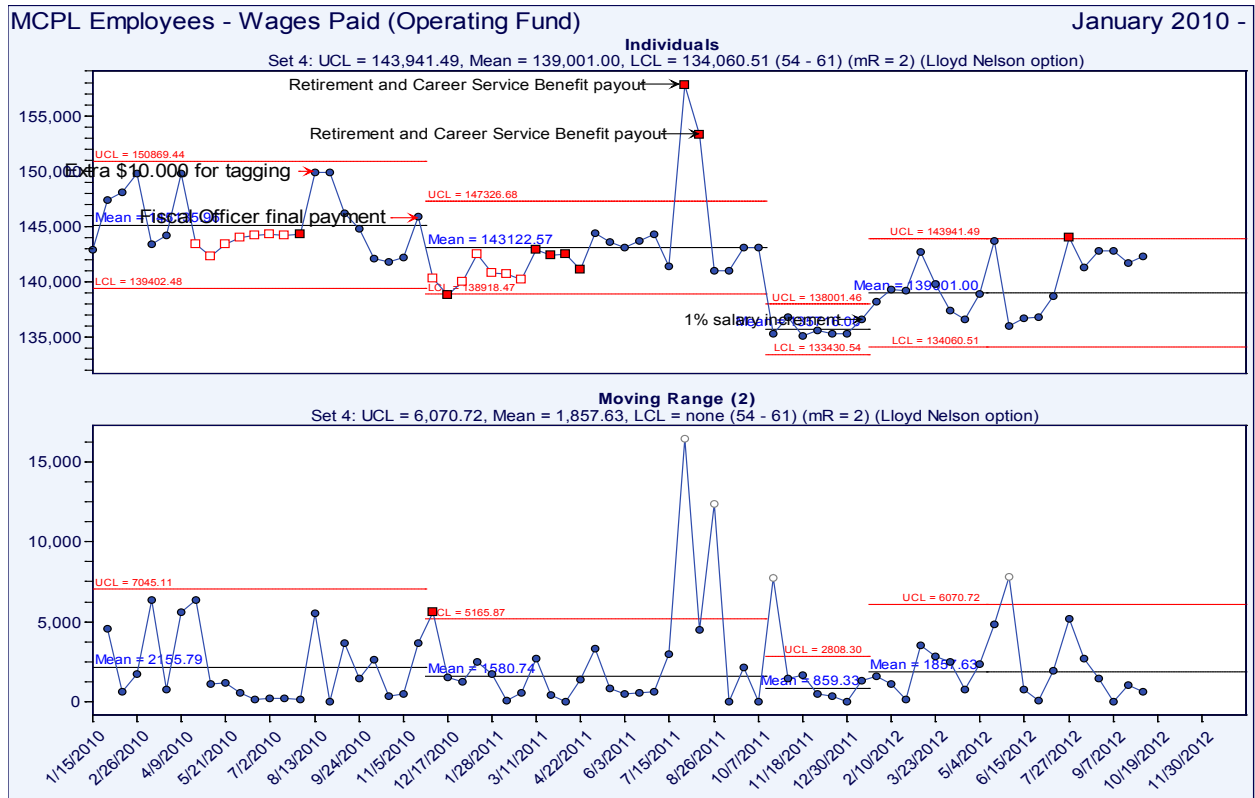
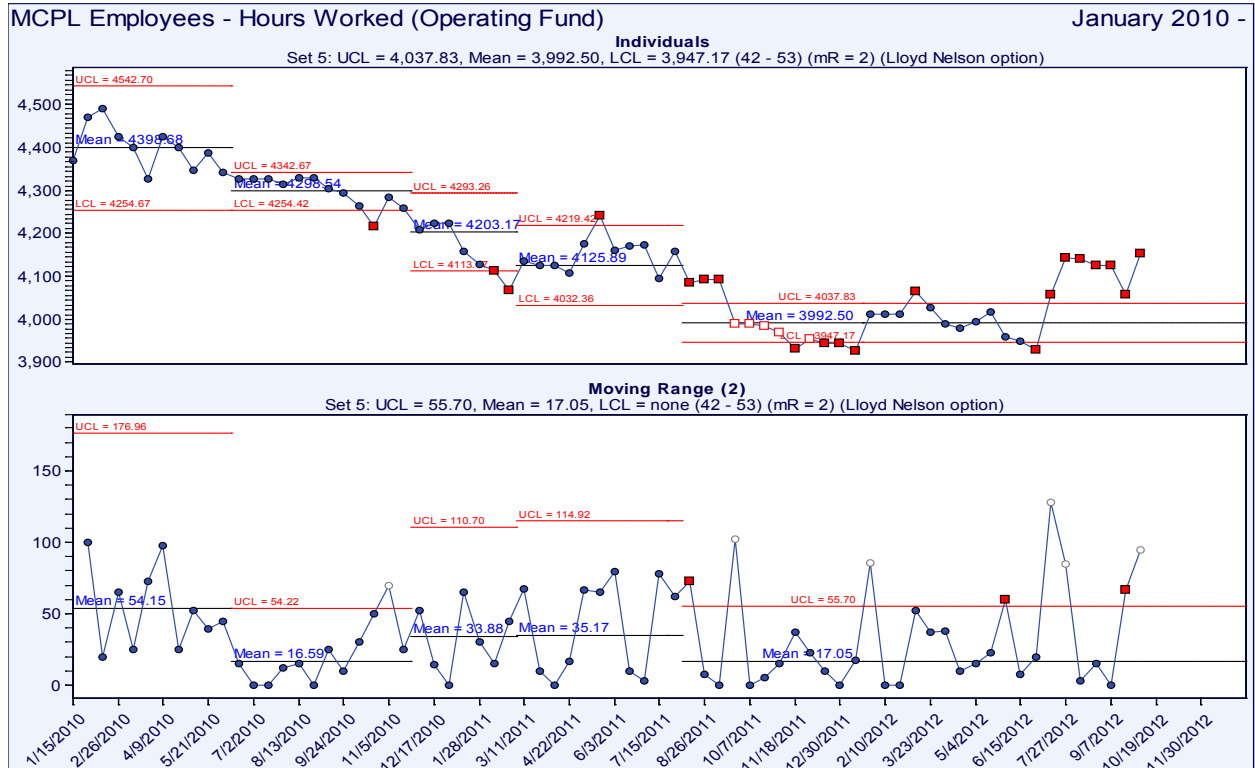
5E. Optimize use of interns, volunteers, and work-study employees.

5F. Increase efforts to be an inclusive and attractive employer.

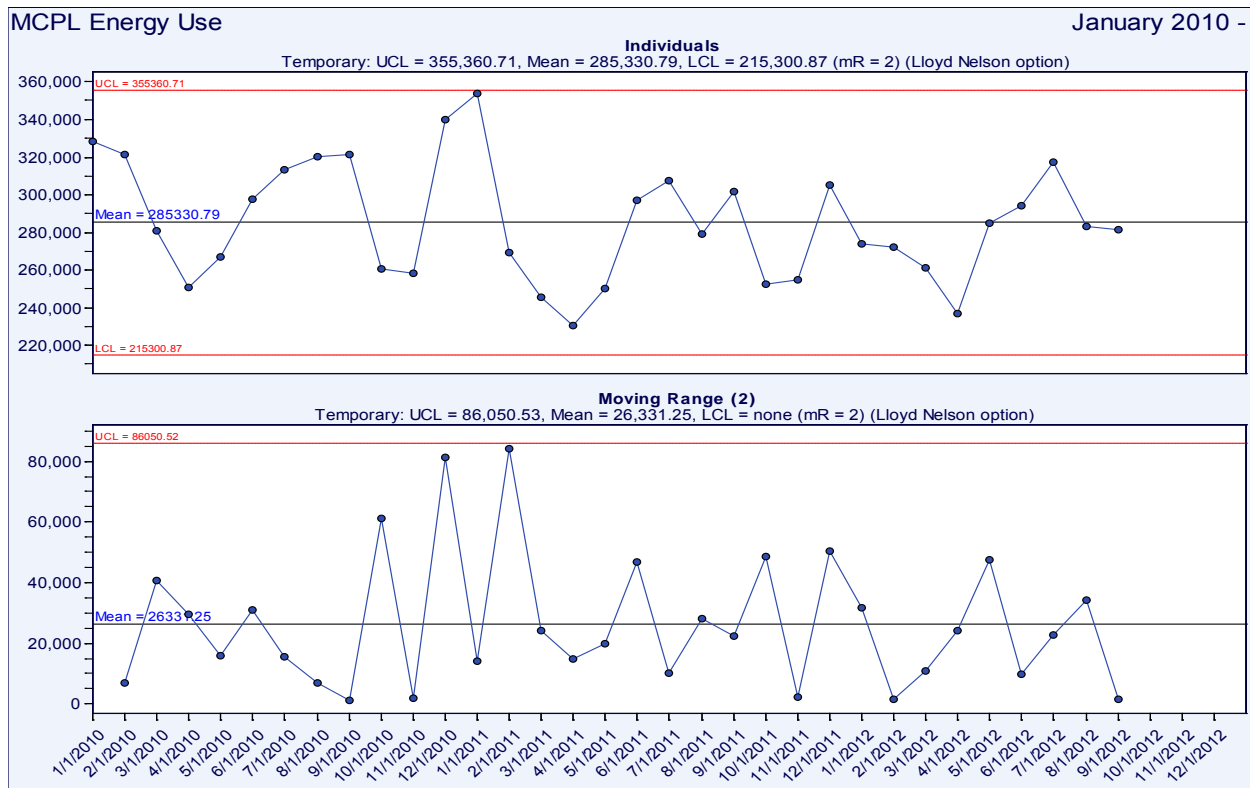
- Kyle Wickemeyer-Hardy, Gary Lettelleir, Marilyn Wood, and Sara Laughlin began work on reviewing current employee benefits, in preparation for a comprehensive review beginning later in the fall. The first area of focus is the sick bank and sick leave.
- Gary Lettelleir and Sara Laughlin attended a webinar hosted by insurance broker JA Benefits on the Affordable Care Act and its implications for employers.

5G. Support improvement of key processes.





5H. Continue sustainability efforts to reduce energy consumption.



5I. Develop long-term facilities, equipment, and technology maintenance and replacement schedule.

5J. Maximize tax support.

- The Monroe County Council completed its non-binding review of the Library's budget on September 11; the vote was 7-0 in favor.
- The Library's public hearing on the budget took place on September 19.

5K. Increase funding from non-tax sources.

- Mary Frasier submitted a proposal to the Wahl Family Charitable Trust for \$6,010 to equip the expanded Learn and Play Space that is included in renovation plans.
- Christine Friesel, Margaret Harter, and Sara Laughlin met with United Way director Barry Lessow, conducted a focus group with SPEA nonprofit management and arts administration faculty, and met individually with several other individuals involved in the nonprofit sector in Monroe County, as they gathered information in preparation for submitting a letter of intent to create a "nonprofit central." They submitted the letter on September 17 and were invited late in the month to submit a full proposal for the November 1 deadline.

5L. Work closely with Friends of the Library.

- Penny organized volunteers to staff the Friends booth at the Fourth Street Festival of the Arts, but the weather did not cooperate as the remnants of Hurricane Isaac blew through Indiana.
- The Friends mailed 4,000 letters to individuals, including 1,000 new potential donors, on the Campaign for Excellence mailing list. By the end of the month, gifts to the Campaign were well ahead of last year at the same point.

Monroe County Public Library 2013 Budget

The fourth draft of the 2013 budget reflects the following updates from the previous draft:

- PERF – employer and employee contribution budgeted on separate lines
- LIRF and Rainy Day – re-allocated funds to building renovation

The operating fund spending total (\$7,798,983) did not change.

For 2012 we had about \$418,000 budgeted in the capital projects fund for the main renovation phase III and IV. We have held off on making decisions about the next phase of the building renovation because we needed the community input from the strategic plan process. The strategic plan will determine the future direction of library programs which will in turn impact space usage in the building. By December of this year we should be making final decisions about the RFP for the architects which means we will not have any contracts in place. This prevents us from encumbering the LCPF funds for the renovation. The unexpended appropriations related to the renovation will lapse at the end of 2012.

Fortunately we have about \$750,000 budgeted for contingencies in the LIRF and rainy day funds. We have reallocated funds to the renovation line in the LIRF and rainy day funds to provide for renovation work to be done in 2013. The unused 2012 appropriation in the capital projects fund for the renovation (\$418,411) can be transferred by board resolution to LIRF or rainy day after they have remained dormant for 1 year.

Accompanying Documents

Worksheet A shows estimated revenue, expense, and cash balances, by fund. **Worksheet B** includes 2013 line item expenditures for all five funds. **Worksheet C** shows line item expenditures in the Operating Fund, compared with 2011 actual expenditures and the 2012 budget. **Worksheet D** provides narrative explanations for lines that changed significantly in 2013. **Worksheet E** includes the capital spending plan for 2013 to 2015.

2013 Budget - estimated revenue, expense, and cash balances

Worksheet A		2012 Budget after 1782	2013 Estimates
Operating Fund			
Asses. Val.	2013 estimate plus 500 million	6,262,434,138	6,319,658,549
INCOME			
<i>Property Tax 2013 using growth quotient estimate 2.8%</i>			
	Property Tax	\$ 4,534,002	5,163,373
	County Option Income Tax	\$ 1,980,075	\$ 1,954,656
	Commercial Vehicle Excise Tax	\$ 42,483	\$ 37,000
	Financial Institutions Tax	\$ 12,443	\$ 10,500
	License Excise	\$ 232,699	\$ 330,000
	Fines/Fees	\$ 175,000	\$ 175,000
	Other - misc per dlgr		
	Other - meeting rooms/interest	\$ 15,000	\$ 12,000
	Other - copiers/PLAC	\$ 16,000	\$ 20,000
	TOTAL	\$ 7,007,702	\$ 7,702,529
EXPENSES			
	Personnel Services	\$ 5,151,056	\$ 5,290,953
	Supplies	\$ 176,260	\$ 186,450
	Other Services/Charges	\$ 1,112,730	\$ 1,300,499
	Capital	\$ 1,147,200	\$ 1,021,081
	TOTAL before encumbrance	\$7,587,246	\$7,798,983
	Encumbrance	\$ 54,098	
		\$ 7,641,344	
FUND BALANCE			
	Beginning	\$ 1,380,902	\$ 747,260
	Encumbrance	\$ (54,098)	
	Income less exp.	\$ (579,544)	\$ (96,454)
	Ending balance	\$ 747,260	\$ 650,806

2012 Budget after

Worksheet A

1782

2013 Estimates

Library Capital Projects Fund

INCOME

Property Tax	\$	488,470	combined 2013
0.0074 Commercial Vehicle Excise Tax		4,579	
0.003 Financial Institutions Tax		1,341	
0.0874 License Excise		24,552	
TOTAL	\$	518,942	

EXPENSES

Capital		
Construction, Repair, Remodel		
Computer Hardware-Software		
TOTAL before encumbrance	\$	543,411

FUND BALANCE

Beginning	\$	27,227
Encumbrance		
Income less exp.	\$	(24,469)
Ending balance	\$	2,758

Debt Service Fund

INCOME

Property Tax	\$	150,298	\$	600,000
Appeal 1782 - corrected levy \$150,298				
0.0074 Commercial Vehicle Excise Tax		2,176		2,000
0.003 Financial Institutions Tax		637		500
0.0874 License Excise		11,666		10,000
TOTAL	\$	164,777	\$	612,500

EXPENSES

Bond Payment	\$	322,088	\$	600,000
--------------	----	---------	----	---------

FUND BALANCE

Beginning	\$	140,611	\$	-
Income less exp.	\$	(157,311)	\$	12,500
Ending balance	\$	(16,700)	\$	12,500

2012 Budget after

Worksheet A

1782

2013 Estimates

Library Improvement Reserve Fund

INCOME

Transfer \$ 214,000

TOTAL \$ -

EXPENSES

Personal Services

Supplies

Other Services/Charges \$ 100,000 \$ 20,000

Capital \$ 250,000 \$ 330,000

TOTAL \$350,000 \$350,000

FUND BALANCE

Beginning \$ 1,130,287

Income less exp.

Ending balance - contingency reserve \$ 1,130,287 \$ 1,130,287

Future Projects Balance \$ 214,000

Rainy Day Fund

INCOME

Transfer \$ 200,000 \$ -

EXPENSES

Personal Services \$ 10,000

Supplies

Other Services/Charges \$ 126,359 \$ 70,000

Capital \$ 200,000 \$ 330,000

TOTAL \$ 336,359 \$400,000

FUND BALANCE

Beginning \$ 804,672 \$ 944,672

Income less exp. \$ 140,000

Ending balance \$ 944,672 \$944,672

2013 BUDGET		2013	2013	2013		2013	2013
Worksheet B		OPERATING	LIRF	RAINY DAY	LCPF	DEBT SERVICE	TOTAL FUNDS
PERSONNEL SERVICES							
SALARIES							
	1120 ADMINISTRATION	177,208					
	1130 PROFESSIONAL/SUPERVISORS	505,886					
	1140 PROFESSIONAL ASSISTANTS	1,271,320					
	1150 SPECIALISTS & TECHNICIANS	845,151					
	1160 CLERICAL ASSISTANTS	434,725					
	1170 PAGES/MASTERCONTROLLERS	240,720					
	1180 -see "Other Wages" below						
	1190 BUILDING MAINTENANCE	368,746					
TOTAL SALARIES		3,843,756		-		-	3,843,756
EMPLOYEE BENEFITS							
	1210 EMPLOYER CONTRIBUTION/FICA	237,765					
	1220 UNEMPLOYMENT COMPENSATION	10,000					
	1230 EMPLOYER CONTRIBUTION/PERF	311,493					
	1235 EMPLOYEE CONTRIBUTION/PERF	93,448					
	1240 EMPLOYER CONT/INSURANCE	725,756					
	1250 EMPLOYER CONT/MEDICARE	55,636					
TOTAL EMPLOYEE BENEFITS		1,434,098		-			1,434,098
OTHER WAGES							
	1310 WORKSTUDY	3,100					
	1180 TEMPORARY STAFF	10,000					
	1350 STIPEND	-					
TOTAL OTHER WAGES		13,100					13,100
TOTAL PERSONNEL SERVICES (1000s)		5,290,953		-			5,290,953
SUPPLIES (2000s)							
OFFICE SUPPLIES							
	2110 OFFICIAL RECORDS	1,300					
	2120 STATIONERY & PRINTING	950					
	2130 OFFICE SUPPLIES	14,550					
	2140 DUPLICATING	33,150					
	2150 PROMOTIONAL MATERIALS	-					
TOTAL OFFICE SUPPLIES		49,950		-			49,950

2013 BUDGET		2013	2013	2013		2013	2013
Worksheet B		OPERATING	LIRF	RAINY DAY	LCPF	DEBT SERVICE	TOTAL FUNDS
OPERATING SUPPLIES							
	2210 CLEANING SUPPLIES	37,200					
	2220 FUEL, OIL, & LUBRICANTS	10,000					
	2230 CATALOGING SUPPLIES	5,500					
	2240 AUDIO VISUAL SUPPLIES	10,150					
	2250 CIRCULATION SUPPLIES	37,750					
	2260 LIGHT BULBS	4,500					
	2270 RECORDING MATERIALS - CATS	-					
	2280 UNIFORMS	1,700					
	2290 DISPLAY/EXHIBIT SUPPLIES	5,900					
TOTAL OPERATING SUPPLIES		112,700		-			112,700
REPAIR & MAINTENANCE SUPPLIES							
	2300 IS SUPPLIES	6,600					
	2310 BUILDING MATERIALS & SUPPLIES	16,800					
	2315 ENERGY AUDIT SUPPLIES	-					
	2320 PAINT & PAINTING SUPPLIES	400					
	2340 OTHER REPAIR & BINDING	-					
	2350 RECORDING EQUIP SUPPLIES - CATS	-					
TOTAL REPAIR & MAINTENANCE SUPPLIES		23,800					23,800
TOTAL SUPPLIES (2000s)		186,450		-			186,450
OTHER SERVICES/CHARGES (3000s)							
PROFESSIONAL SERVICES							
	3110 CONSULTING SERVICES	12,000		10,000			
	3120 ENGINEERING/ARCHITECTURAL	10,000		30,000			
	3130 LEGAL SERVICES	28,500		10,000			
	3140 BUILDING SERVICES	32,000					
	3150 MAINTENANCE CONTRACTS	134,100					
	3160 OCLC & COMPUTER SERVICES	66,500					
	3170 ADMIN/ACCOUNTING SERVICES	44,100					
	3175 COLLECTION AGENCY SERVICE	24,000					
TOTAL PROFESSIONAL SERVICES		351,200	-	50,000			401,200

2013 BUDGET		2013	2013	2013		2013	2013
Worksheet B		OPERATING	LIRF	RAINY DAY	LCPF	DEBT SERVICE	TOTAL FUNDS
OTHER SERVICES/CHARGES (3000s) CONTINUED							
COMMUNICATION & TRANSPORTATION							
	3210 TELEPHONE	30,900					
	3220 POSTAGE	30,000					
	3230 TRAVEL EXPENSE	10,000					
	3240 PROFESSIONAL MEETINGS	10,000					
	3250 CONTINUING EDUCATION	10,000					
	3260 FREIGHT & DELIVERY	1,450					
TOTAL COMMUNICATION & TRANSPORTATION		92,350					92,350
PRINTING & ADVERTISING							
	3310 ADVERTISING & PUBLICATION	2,750					
	3320 PRINTING	5,500					
TOTAL PRINTING & ADVERTISING		8,250					8,250
INSURANCE							
	3410 OFFICIAL BOND	700					
	3420 OTHER INSURANCE	60,400					
TOTAL INSURANCE		61,100					61,100
UTILITIES							
	3510 GAS	3,100					
	3520 ELECTRICITY	292,000					
	3530 WATER	25,900					
TOTAL UTILITIES		321,000					321,000
REPAIR & MAINTENANCE							
	3610 BUILDING REPAIR	19,000	20,000	20,000			
	3630 OTHER REPAIR	10,200					
	3640 VEHICLE REPAIR & MAINTENANCE	8,300					
	3650 MATERIALS BINDING/REPAIR	3,000					
TOTAL REPAIR & MAINTENANCE		40,500	20,000	20,000			80,500
RENTALS							
	3710 REAL ESTATE RENTAL/BOND PMT.	33,600				600,000	
	3720 EQUIPMENT RENTAL	100					

2013 BUDGET		2013	2013	2013		2013	2013
Worksheet B		OPERATING	LIRF	RAINY DAY	LCPF	DEBT SERVICE	TOTAL FUNDS
TOTAL RENTALS		33,700				600,000	633,700
OTHER SERVICES/CHARGES (3000s) CONTINUED							
OTHER CHARGES							
	3845 ELEC. REOURCES-DATABASES	91,701					
	3846 E-BOOKS	73,418					
	3910 DUES/INSTITUTIONAL	7,380					
	3920 INTEREST/TEMPORARY LOAN	2,500					
	3930 TAXES & ASSESSMENTS	-					
	3940 TRANSFER TO LIRF	214,000					
	3945 TRANSFER TO RAINY DAY	-					
	3950 EDUCATIONAL LICENSING/SERVICES	3,400					
TOTAL OTHER CHARGES		392,399					392,399
TOTAL OTHER SERVICES/CHARGES (3000s)		1,300,499	20,000	70,000		600,000	1,990,499
CAPITAL OUTLAY (4000s)							
FURNITURE & EQUIPMENT							
	4410 FURNITURE	-		25,000			
	4420 AUDIO VISUAL EQUIPMENT	-					
	4430 OTHER EQUIPMENT	16,000	50,000	25,000			
	4440 LAND & BUILDINGS	-					
	4450 BUILDING RENOVATION -	-	280,000	280,000			
	4460 IS EQUIPMENT	-					
	4465 IS SOFTWARE	-					
	4470 EQUIPMENT - CATS	-					
	4475 SOFTWARE - CATS	-					
TOTAL FURNITURE & EQUIPMENT		16,000	330,000	330,000			676,000
OTHER CAPITAL OUTLAY							
	4510 BOOKS	594,454					
	4520 PERIODICALS & NEWSPAPERS	41,042					
	4530 NONPRINT MATERIALS	369,585					
	to get to 15%						
	4540 ELECTRONIC RESOURCES	-					
TOTAL OTHER CAPITAL OUTLAY		1,005,081					1,005,081
		15.00%					

		2013	2013	2013		2013	2013
	2013 BUDGET	OPERATING	LIRF	RAINY DAY	LCPF	DEBT SERVICE	TOTAL FUNDS
	Worksheet B						
	TOTAL CAPITAL OUTLAY	1,021,081	330,000	330,000			1,681,081
	TOTAL EXPENDITURES 2013	7,798,983	350,000	400,000		600,000	9,148,983
	TOTAL BUDGET 2012	7,587,246	350,000	410,000	543,411	322,088	9,212,745
	Increase from 2012	2.79%	0.00%	-2.44%		86.28%	-0.69%

2013 BUDGET COMPARISON

Worksheet C	2013 BUDGET	2012 BUDGET	2011 ACTUAL	2010 ACTUAL
PERSONNEL SERVICES (1000'S)				
SALARIES				
1120 ADMINISTRATION	177,208	164,792	94,376	135,206
1130 PROFESSIONAL/SUPERVISORS	505,886	495,967	480,565	453,964
1140 PROFESSIONAL ASSISTANTS	1,271,320	1,291,405	1,344,562	1,320,105
1150 SPECIALISTS & TECHNICIANS	845,151	824,582	762,827	764,114
1160 CLERICAL ASSISTANTS	434,725	455,807	428,505	478,551
1170 PAGES	240,720	268,545	235,085	226,989
1180 -see "Other Wages" below				
1190 BUILDING MAINTENANCE	368,746	348,460	343,525	335,649
TOTAL SALARIES	3,843,756	3,849,558	3,689,445	3,714,578
EMPLOYEE BENEFITS				
1210 EMPLOYER CONTRIBUTION/FICA	237,765	239,861	217,866	222,333
1220 UNEMPLOYMENT COMPENSATION	10,000		-	-
1230 EMPLOYER CONTRIBUTION/PERF	311,493	386,771	359,295	353,612
1235 EMPLOYEE CONTRIBUTION/PERF	93,448			
1240 EMPLOYER CONT/INSURANCE	725,756	608,875	591,871	514,096
1250 EMPLOYER CONT/MEDICARE	55,636	56,691	50,941	51,997
TOTAL EMPLOYEE BENEFITS	1,434,098	1,292,198	1,219,972	1,142,038
OTHER WAGES				
1310 WORKSTUDY	3,100	4,300	2,961	103
1180 TEMPORARY STAFF	10,000	5,000	8,868	52,914
1350 STIPEND/RECLASSIFICATION			-	-
TOTAL OTHER WAGES	13,100	9,300	11,829	53,017
TOTAL PERSONNEL SERVICES	5,290,953	5,151,056	4,921,246	4,909,632
	67.84%	67.89%		

Worksheet C	2013 BUDGET	2012 BUDGET	2011 ACTUAL	2010 ACTUAL
SUPPLIES (2000'S)				
OFFICE SUPPLIES				
2110 OFFICIAL RECORDS	1,300	1,000	1,613	148
2120 STATIONERY & PRINTING	950	2,760	302	2,388
2130 OFFICE SUPPLIES	14,550	21,300	10,758	14,794
2140 DUPLICATING	33,150	24,100	27,874	19,173
2150 PROMOTIONAL MATERIALS			-	-
TOTAL OFFICE SUPPLIES	49,950	49,160	40,546	36,504
OPERATING SUPPLIES				
2210 CLEANING SUPPLIES	37,200	30,650	34,906	28,578
2220 FUEL, OIL, & LUBRICANTS	10,000	11,000	7,818	7,532
2230 CATALOGING SUPPLIES-BOOKS	5,500	5,500	3,652	4,842
2240 A/V SUPPLIES-CATALOGING	10,150	10,950	7,730	9,439
2250 CIRCULATION SUPPLIES	37,750	33,000	22,609	190,890
2260 LIGHT BULBS	4,500	3,000	3,763	4,566
2270 VIDEOTAPE - CATS			-	-
2280 UNIFORMS	1,700	1,900	1,261	-
2290 DISPLAY/EXHIBIT SUPPLIES	5,900	5,400	459	1,226
TOTAL OPERATING SUPPLIES	112,700	101,400	82,197	247,074
REPAIR & MAINTENANCE SUPPLIES				
2300 IS SUPPLIES	6,600	6,600	4,725	6,313
2310 BUILDING MATERIALS & SUPPLIES	16,800	15,800	14,093	12,814
2315 ENERGY AUDIT MATERIALS		2,000	1,490	
2320 PAINT & PAINTING SUPPLIES	400	300	127	234
2340 OTHER REPAIR & BINDING		1,000	-	38
2350 VIDEO MATERIALS - CATS			-	-
TOTAL REPAIR & MAINTENANCE SUPPLIES	23,800	25,700	20,436	19,399
TOTAL SUPPLIES	186,450	176,260	143,179	302,976

Worksheet C	2013 BUDGET	2012 BUDGET	2011 ACTUAL	2010 ACTUAL
OTHER SERVICES/CHARGES (3000'S)				
PROFESSIONAL SERVICES				
3110 CONSULTING SERVICES	12,000	3,000	250	8,360
3120 ENGINEERING/ARCHITECTURAL	10,000	40,000	2,863	19,007
3130 LEGAL SERVICES	28,500	15,500	14,674	11,333
3140 BUILDING SERVICES	32,000	40,000	21,786	32,618
3150 MAINTENANCE CONTRACTS	134,100	139,840	94,571	80,244
3160 COMPUTER SERVICES (OCLC)	66,500	51,300	49,343	44,579
3170 ADMIN/ACCOUNTING SERVICES	44,100	36,500	43,488	61,194
3175 COLLECTION AGENCY SERVICES	24,000	24,000	44,204	
TOTAL PROFESSIONAL SERVICES	351,200	350,140	271,179	257,336
COMMUNICATION & TRANSPORTATION				
3210 TELEPHONE	30,900	30,600	27,523	29,963
3220 POSTAGE	30,000	30,000	23,045	27,049
3230 TRAVEL EXPENSE	10,000	10,000	3,809	1,226
3240 PROFESSIONAL MTG. (OFF-SITE)	10,000	10,000	779	862
3250 CONTINUING ED. (ON-SITE)	10,000	10,000	9,390	1,193
3260 FREIGHT & DELIVERY	1,450	1,000	1,235	708
TOTAL COMMUNICATION & TRANSPORTATION	92,350	91,600	65,781	61,001
PRINTING & ADVERTISING				
3310 ADVERTISING & PUBLICATION	2,750	2,900	1,064	2,567
3320 PRINTING	5,500	5,900	3,018	1,817
TOTAL PRINTING & ADVERTISING	8,250	8,800	4,082	4,384
INSURANCE				
3410 OFFICIAL BOND	700	700	450	660
3420 OTHER INSURANCE	60,400	55,400	52,797	47,405
TOTAL INSURANCE	61,100	56,100	53,247	48,065
UTILITIES				
3510 GAS	3,100	3,800	2,227	2,465
3520 ELECTRICITY	292,000	290,500	270,576	275,462

Worksheet C		2013	2012	2011	2010
		BUDGET	BUDGET	ACTUAL	ACTUAL
	3530 WATER	25,900	17,900	15,685	16,521
TOTAL UTILITIES		321,000	312,200	288,488	294,448
REPAIR & MAINTENANCE					
	3610 BUILDING REPAIR	19,000	22,000	3,937	16,277
	3630 OTHER EQUIP/FURNITURE REPAIRS	10,200	13,800	21,393	28,448
	3640 VEHICLE REPAIR & MAINTENANCE	8,300	6,000	6,055	10,575
	3650 MATERIAL BINDING/REPAIR SERV.	3,000	3,000	1,788	2,065
TOTAL REPAIR & MAINTENANCE		40,500	44,800	33,173	57,365
RENTALS					
	3710 REAL ESTATE RENTAL/BOND PMT.	33,600	33,600	31,262	31,405
	3720 EQUIPMENT RENTAL	100	100	-	7,062
TOTAL RENTALS		33,700	33,700	31,262	38,467
OTHER CHARGES					
	3845 ELEC. REOURCES-DATABASES	91,701			
	3846 E-BOOKS	73,418			
	3910 DUES/INSTITUTIONAL	7,380	7,590	7,326	1,303
	1004 MISCELLANEOUS			1,651	
	3920 INTEREST/TEMPORARY LOAN	2,500	2,500	-	-
	3930 TAXES & ASSESSMENTS			-	-
	3940 TRANSFER TO LIRF	214,000		200,000	150,000
	3945 TRANSFER TO RAINY DAY		200,000		
	3950 EDUCATIONAL SERV/LICENSING	3,400	5,300	2,404	4,620
TOTAL OTHER CHARGES		392,399	215,390	211,381	155,923
TOTAL OTHER SERVICES/CHARGES		1,300,499	1,112,730	958,593	916,989
CAPITAL OUTLAY (4000'S)					
FURNITURE & EQUIPMENT					
	4410 FURNITURE		1,000	1,400	59,331
	44105 ENCUMBERED FURNITURE			1,388	

Worksheet C

	2013 BUDGET	2012 BUDGET	2011 ACTUAL	2010 ACTUAL
4420 AUDIO VISUAL EQUIPMENT		-	-	-
4430 OTHER EQUIPMENT	16,000	8,300	9,434	2,956
4440 LAND & BUILDINGS			-	-
4450 BUILDING RENOVATIONS			5,830	155,474
4460 IS EQUIPMENT			-	-
4465 IS SOFTWARE			-	3,307
4470 EQUIPMENT - CATS			-	-
4475 SOFTWARE - CATS			-	-
	<hr/>			
TOTAL FURNITURE & EQUIPMENT	16,000	9,300	18,051	221,067
OTHER CAPITAL OUTLAY				
4510 BOOKS	594,454	595,008	585,377	586,780
4520 PERIODICALS & NEWSPAPERS	41,042	45,971	38,779	42,489
4530 NONPRINT MATERIALS	369,585	368,338	385,644	376,471
to get to 15%	-	-		
4540 ELECTRONIC RESOURCES	-	128,583	79,194	54,862
	<hr/>			
TOTAL OTHER CAPITAL OUTLAY	1,005,081	1,137,900	1,088,994	1,060,602
	15.00%	15.00%		
TOTAL CAPITAL OUTLAY	1,021,081	1,147,200	1,107,045	1,281,669
	<hr/>			
TOTAL OPERATING EXPENDITURES	7,798,983	7,587,246	7,130,064	7,411,266
	<hr/> <hr/>			

Monroe County Public Library
2013 Budget: Line Item Detail Narrative
Updated July 26, 2012

OPERATING FUND

(Income for this fund comes from a property tax levy, County Option Income Tax (COIT), Financial Institutions Tax, License Excise Tax, Commercial Vehicle Excise Tax, and non-tax revenue from copiers, fines, fees, Public Library Access Card reimbursements.)

<u>Line</u>	<u>Comment</u>
1120-1190	<p>Changes from the 2012 budget resulting in <u>decreased</u> wage cost include: Two 25-hour professional assistants and one reference assistant who retired or resigned after the 2012 budget was completed in mid-2011 were not replaced. Circulation Clerk expenditure is reduced by about \$16,000 in 2013 and Page expenditure is reduced by about \$28,000, based on the actual wage costs for 2011 and efficiencies resulting from automated materials handling.</p> <p>Changes from the 2012 budget resulting in <u>increased</u> wage cost include: Annual 2% wage increase for employees. This could change depending on health insurance cost (1240). A reference assistant position has been added (about \$41,000). An additional 20-hour security position was added in response to increased efforts to promote positive behavior and a welcoming environment.</p>
1180	Small reserve fund set aside in order to address temporary staffing shortages.
1210	FICA = 6.2% of total wages
1220	The library is self-insuring for unemployment insurance. This amount is appropriated to cover any claims during 2013. Previously budgeted in the Rainy Day Fund, this amount is moved to the Operating Fund budget at the direction of the State Board of Accounts.
1230	The library contributes 10% of wages for full-time employees to the Indiana Public Employees Retirement System for the employer contribution.
1235	The library contributes 3% of wages for full-time employees to the Indiana Public Employees Retirement System for the employee contribution.
1240	Employer contribution to health insurance estimated at 10% increase. We have also budgeted \$30,000 to allow for new employees to be added to the plan as a result of employee turnover during the year. Once we know how the group's claims experience impacts the 2013 premium rates we will be able to finalize this estimate along with the annual wage increase estimate.
1310-1350	Wages for temporary staff, including work-study students.

WORKSHEET D: 2013 LINE ITEM DETAIL NARRATIVE: ALL FUNDS

- 2210 Cleaning supplies increase reflects increased cost of maintenance for second floor tile areas.
- 2250 Anticipated costs of RFID tags, after lower-than-expected cost in 2011 due to use of remaining tags from initial purchase in 2010.
- 3110-3120 Consulting fees are in the budget as a placeholder. The I.S. department allocation of \$5,000 is new for 2013 and it is related to expected assistance with network configuration and increased capacity for data storage. The main roof addition is planned for 2013 and could possibly involve consulting or engineering services.
- 3160 Additional \$15,000 estimated for cost related to increase internet band-width to allow for increase in wireless access to internet service outside the Main and Ellettsville branch.
- 3845-3846 Electronic Resources – Databases and E-books: The State Board of Accounts changed the classification from “Capital Outlay” to “Other Services and Charges,” so we have moved expenditures here. In addition, allocation for e-resources reflects \$36,155 increase. Expenditures in these two lines continue to count toward 15% of budget required to meet State Standards at enhanced level.
- 3940 Transfer \$214,000 to LIRF Fund for emergency needs and future projects.
- 4510-4540 Collection materials expenditures equal 15% of Operating Fund budget (including 3845 and 3846) to continue to meet State Standards for materials expenditures at the enhanced level.
-

LIBRARY IMPROVEMENT RESERVE FUND (LIRF)

(This fund derives income from end-of-year transfers from the Operating Fund and can only be used for capital expenditures.)

- 3610 Appropriated in case of emergency building repairs exceeding amount appropriated in Operating Fund.
- 4430 Appropriated in case equipment replacement expenditures or new equipment related to the renovation exceed the amount appropriated in Operating Fund.
- 4450 Renovation phase 3 and 4. Originally budget for 2012 in LCPF.
-

RAINY DAY FUND

(This fund derives income from unanticipated revenue from COIT and can be spent on any category allowed by the Operating Fund.)

- 3110 Appropriated to cover unexpected need for consultant services.
- 3130 Appropriated in case Operating Funds are insufficient to cover legal costs.
- 3610 Appropriated to cover emergency building repairs exceeding amount appropriated in Operating Fund.
- 4410 - 4430 Appropriated in case of unanticipated need for furniture or equipment.
- 4450 Renovation phase 3 and 4. Originally budget for 2012 in LCPF.
-

LIBRARY CAPITAL PROJECTS FUND

(This fund was used in the 2012 budget. In 2013 the levy amount for this fund was combined with the general fund levy to make up for the loss of COIT revenue when pre-2005 debt was paid off.)

DEBT SERVICE FUND

(This fund derives its income from a separate property tax levy and can only be spent to pay off bond indebtedness.)

- 3710 First payment on 2013-2015 general obligation bond.

MCPL CAPITAL SPENDING PLAN SUMMARY				
Worksheet E				
	LCPF	General Obligation Bond 2013-2015		
	2012	2013	2014	2015
Expenditures				
Main Renovation Phase III and IV	\$418,411	\$0	\$0	
Roof - Main Addition	\$0	\$400,000	\$0	
Chillers - Main HVAC	\$0	\$0	\$300,000	
Ellettsville Circ. And reference desk area renov.	\$0	\$25,000	\$0	
Ellettsville Yellow House Demolished in 2011 - cost \$18,096 (LIRF)				
Ellettsville Garden / Courtyard	\$0	\$0	\$50,000	
I.S. Equipment	\$50,000	\$58,000	\$50,000	\$50,000
I.S. Software	\$25,000	\$25,000	\$25,000	\$25,000
CATS Equipment	\$45,000	\$45,000	\$45,000	\$45,000
CATS Software	\$5,000	\$5,000	\$5,000	\$5,000
New Phone System			\$25,000	\$25,000
Landscaping Main Library - Landscaping Main Library - to be done in 2012		\$17,000		
Replace Cobbled Sidewalks at Kirkwood and Parking Lot				\$25,000
Replace 1993 Van		\$25,000		
Replace Elevator Controls - Main			\$100,000	
Auditorium Renovation				\$150,000
Renovate Third Floor - I.S. dept., security, graphics, floor covering				\$225,000
Frequency Drives - Air Handler replacement - HVAC system				\$50,000
Sub Total of Expenditures	\$543,411	\$600,000	\$600,000	\$600,000

BUDGET REPORT FOR

Selected Year: 2013
Selected County: 53 - Monroe County
Selected Unit: 0154 - MONROE COUNTY PUBLIC LIBRARY
Selected Fund: 0061 - RAINY DAY

DEPARTMENT: 0000 NO DEPARTMENT			
		Published Amount	Adopted Amount
10000	PERSONAL SERVICES	\$0	\$0
20000	SUPPLIES	\$0	\$0
30000	SERVICES AND CHARGES	\$70,000	\$70,000
40000	CAPITAL OUTLAY	\$330,000	\$330,000
9999	Total	\$400,000	\$400,000

Totals by Fund	Published Amt.: \$400,000	Adopted Amt.: \$400,000
-----------------------	---------------------------	-------------------------

BUDGET REPORT FOR

Selected Year: 2013
Selected County: 53 - Monroe County
Selected Unit: 0154 - MONROE COUNTY PUBLIC LIBRARY
Selected Fund: 0101 - GENERAL

DEPARTMENT: 0000 NO DEPARTMENT			
		Published Amount	Adopted Amount
10000	PERSONAL SERVICES	\$5,290,953	\$5,290,953
20000	SUPPLIES	\$186,450	\$186,450
30000	SERVICES AND CHARGES	\$1,300,499	\$1,300,499
40000	CAPITAL OUTLAY	\$1,021,081	\$1,021,081
9999	Total	\$7,798,983	\$7,798,983

Totals by Fund	Published Amt.: \$7,798,983	Adopted Amt.: \$7,798,983
-----------------------	-----------------------------	---------------------------

BUDGET REPORT FOR

Selected Year: 2013
Selected County: 53 - Monroe County
Selected Unit: 0154 - MONROE COUNTY PUBLIC LIBRARY
Selected Fund: 0180 - DEBT SERVICE

DEPARTMENT: 0000 NO DEPARTMENT			
		Published Amount	Adopted Amount
10000	PERSONAL SERVICES	\$0	\$0
20000	SUPPLIES	\$0	\$0
30000	SERVICES AND CHARGES	\$600,000	\$600,000
40000	CAPITAL OUTLAY	\$0	\$0
9999	Total	\$600,000	\$600,000

Totals by Fund	Published Amt.: \$600,000	Adopted Amt.: \$600,000
-----------------------	---------------------------	-------------------------

BUDGET REPORT FOR

Selected Year: 2013
Selected County: 53 - Monroe County
Selected Unit: 0154 - MONROE COUNTY PUBLIC LIBRARY
Selected Fund: 1220 - LIBRARY CAPITAL PROJECTS

DEPARTMENT: 0000 NO DEPARTMENT			
		Published Amount	Adopted Amount
10000	PERSONAL SERVICES	\$0	\$0
20000	SUPPLIES	\$0	\$0
30000	SERVICES AND CHARGES	\$0	\$0
40000	CAPITAL OUTLAY	\$0	\$0
9999	Total	\$0	\$0

Totals by Fund	Published Amt.: \$0	Adopted Amt.: \$0
-----------------------	---------------------	-------------------

BUDGET REPORT FOR

Selected Year: 2013
Selected County: 53 - Monroe County
Selected Unit: 0154 - MONROE COUNTY PUBLIC LIBRARY
Selected Fund: 2011 - LIBRARY IMPROVEMENT RESERVE

DEPARTMENT: 0000 NO DEPARTMENT			
		Published Amount	Adopted Amount
10000	PERSONAL SERVICES	\$0	\$0
20000	SUPPLIES	\$0	\$0
30000	SERVICES AND CHARGES	\$20,000	\$20,000
40000	CAPITAL OUTLAY	\$330,000	\$330,000
9999	Total	\$350,000	\$350,000

Totals by Fund	Published Amt.: \$350,000	Adopted Amt.: \$350,000
-----------------------	---------------------------	-------------------------

Totals by Unit	Published Amt.: \$9,148,983	Adopted Amt.: \$9,148,983
-----------------------	-----------------------------	---------------------------

Form Signature

This form is not yet signed.

Budget Estimate- Financial Statement-Proposed Tax Rate

Taxing Unit: 0154 - MONROE COUNTY PUBLIC LIBRARY
Fund Name: 0061 - RAINY DAY
County: 53 - Monroe County
Year: 2013

Net Assessed Value	\$6,319,658,549	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$400,000	\$400,000
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$315,370	\$315,370
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
5. TOTAL FUNDS required (add lines 1,2,3,4a and 4b)	\$715,370	\$715,370
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$1,359,145	\$1,359,145
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$0	\$0
b). Total Column B Budget Form 2	\$0	\$0
9. TOTAL FUNDS (Add lines 6, 7, 8a and 8b)	\$1,359,145	\$1,359,145
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$643,775)	(\$643,775)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance (not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$643,775	\$643,775
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

Budget Estimate- Financial Statement-Proposed Tax Rate

Taxing Unit: 0154 - MONROE COUNTY PUBLIC LIBRARY
Fund Name: 0101 - GENERAL
County: 53 - Monroe County
Year: 2013

Net Assessed Value	\$6,319,658,549	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$7,798,983	\$7,798,983
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$4,162,745	\$4,162,745
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
5. TOTAL FUNDS required (add lines 1,2,3,4a and 4b)	\$11,961,728	\$11,961,728
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$1,643,764	\$1,643,764
7. Taxes to be collected, present year (December settlement)	\$2,079,856	\$2,079,856
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$1,204,633	\$1,204,633
b). Total Column B Budget Form 2	\$2,539,156	\$2,539,156
9. TOTAL FUNDS (Add lines 6, 7, 8a and 8b)	\$7,467,409	\$7,467,409
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	\$4,494,319	\$4,494,319

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance (not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$669,054	\$669,054
12. Amount to be raised by tax levy (add lines 10 and 11)	\$5,163,373	\$5,163,373
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$5,163,373	\$5,163,373
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$5,163,373	\$5,163,373
17. Net Tax Rate on each one hundred dollars of taxable property	0.0817	0.0817

Budget Estimate- Financial Statement-Proposed Tax Rate

Taxing Unit: 0154 - MONROE COUNTY PUBLIC LIBRARY
Fund Name: 0180 - DEBT SERVICE
County: 53 - Monroe County
Year: 2013

Net Assessed Value	\$6,319,658,549	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$600,000	\$600,000
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$43,089	\$43,089
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
5. TOTAL FUNDS required (add lines 1,2,3,4a and 4b)	\$643,089	\$643,089
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	(\$45,308)	(\$45,308)
7. Taxes to be collected, present year (December settlement)	\$68,945	\$68,945
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$7,026	\$7,026
b). Total Column B Budget Form 2	\$12,500	\$12,500
9. TOTAL FUNDS (Add lines 6, 7, 8a and 8b)	\$43,163	\$43,163
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	\$599,926	\$599,926

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance (not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$74	\$74
12. Amount to be raised by tax levy (add lines 10 and 11)	\$600,000	\$600,000
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$600,000	\$600,000
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$600,000	\$600,000
17. Net Tax Rate on each one hundred dollars of taxable property	0.0095	0.0095

Budget Estimate- Financial Statement-Proposed Tax Rate

Taxing Unit: 0154 - MONROE COUNTY PUBLIC LIBRARY
Fund Name: 1220 - LIBRARY CAPITAL PROJECTS
County: 53 - Monroe County
Year: 2013

Net Assessed Value	\$6,319,658,549	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$0	\$0
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$478,275	\$478,275
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans:		
a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
5. TOTAL FUNDS required (add lines 1,2,3,4a and 4b)	\$478,275	\$478,275
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$246,452	\$246,452
7. Taxes to be collected, present year (December settlement)	\$224,073	\$224,073
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File):		
a). Total Column A Budget Form 2	\$11,978	\$11,978
b). Total Column B Budget Form 2	\$0	\$0
9. TOTAL FUNDS (Add lines 6, 7, 8a and 8b)	\$482,503	\$482,503
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$4,228)	(\$4,228)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance (not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$4,228	\$4,228
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

Budget Estimate- Financial Statement-Proposed Tax Rate

Taxing Unit: 0154 - MONROE COUNTY PUBLIC LIBRARY
Fund Name: 2011 - LIBRARY IMPROVEMENT RESERVE
County: 53 - Monroe County
Year: 2013

Net Assessed Value	\$6,319,658,549	
Funds Required For Expenses To December 31st Of Incoming Year	Amount Used To Compute Published Budget	Appropriating Body
1. Total budget estimate for incoming year	\$350,000	\$350,000
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	\$349,364	\$349,364
3. Additional appropriation necessary to be made July 1 to December 31 of present year	\$0	\$0
4. Outstanding temporary loans: a). To be paid not included in lines 2 or 3	\$0	\$0
b). Not repaid by December 31 of present year	\$0	\$0
5. TOTAL FUNDS required (add lines 1,2,3,4a and 4b)	\$699,364	\$699,364
Funds On Hand To Be Received From Sources Other Than Proposed Tax Levy	Amount Used To Compute Published Budget	Appropriating Body
6. Actual cash balance, June 30 of present year (including cash investments)	\$1,129,650	\$1,129,650
7. Taxes to be collected, present year (December settlement)	\$0	\$0
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File): a). Total Column A Budget Form 2	\$0	\$0
b). Total Column B Budget Form 2	\$0	\$0
9. TOTAL FUNDS (Add lines 6, 7, 8a and 8b)	\$1,129,650	\$1,129,650
10. Net amount to be raised for expenses to December 31 of incoming year (deduct line 9 from 5)	(\$430,286)	(\$430,286)

Proposed Tax Rate and Levy	Amount Used To Compute Published Budget	Appropriating Body
11. Operating balance (not in excess of expense January 1 to June 30, less miscellaneous revenue for same period)	\$430,286	\$430,286
12. Amount to be raised by tax levy (add lines 10 and 11)	\$0	\$0
13a. Property Tax Replacement Credit from Local Option Tax	\$0	\$0
13b. Operating LOIT	\$0	\$0
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13a and 13b from line 12)	\$0	\$0
15. Levy Excess Fund applied to current budget	\$0	\$0
16. Net amount to be raised	\$0	\$0
17. Net Tax Rate on each one hundred dollars of taxable property	0.0000	0.0000

Form Signature

This form is not yet signed.

ORDINANCE / RESOLUTION FOR APPROPRIATIONS AND TAX RATE

Ordinance / Resolution Number:

Be it ordained / resolved by the **MCPL Board of Trustees** that for the expenses of **MONROE COUNTY PUBLIC LIBRARY**, Indiana for the year ending December 31, **2013** the sum of **\$9,148,983** as shown on Budget Form 4-A are hereby appropriated and ordered set apart out of the funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expense of **MONROE COUNTY PUBLIC LIBRARY**, a total property tax levy of **\$5,763,373** and a total tax rate of **0.0912**, are adopted as shown on Budget Form 4-B and included herein. Budget Form 4-A and 4-B for all funds and departments are incorporated by the signing of this form and must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance / resolution shall be in full force and effect from and after its passage and approval by the taxing **MCPL Board of Trustees**.

Name of Adopting Entity	Select Type of Fiscal Body	Date of Adoption
MCPL Board of Trustees	Library Board	10/24/2012

Name		Signature
Kari Isaacson	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Valerie Merriam	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Melissa Pogue	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Stephen C. Moberly	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
David Ferguson	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Fred Risinger	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
John Walsh	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST

Name	Title	Signature

MAYOR ACTION (For City use only)

Name		Signature	Date
	Approve <input type="checkbox"/> Veto <input type="checkbox"/>		

NOTICE OF INTENT TO SELL BONDS

\$1,800,000
GENERAL OBLIGATION BONDS OF 2012
MONROE COUNTY PUBLIC LIBRARY

Upon not less than twenty-four (24) hours notice given by the undersigned Secretary prior to the ninetieth day after this notice is first published, Monroe County Public Library (the "Library") will receive and consider bids for the purchase of the following described Bonds. Any person interested in submitting a bid for the Bonds must furnish in writing to the Monroe County Public Library c/o H.J. Umbaugh & Associates, Certified Public Accountants, LLP, 8365 Keystone Crossing, Suite 300, Indianapolis, Indiana 46240; (317) 465-1500, (317) 465-1550 (facsimile) or by e-mail to clark@umbaugh.com on or before 2:00 p.m. (Indianapolis Time) November 21, 2012, the person's name, address, and telephone number. Interested persons may also furnish an e-mail address. The undersigned Secretary will notify (or cause to be notified) each person so registered of the date and time bids will be received not less than twenty-four (24) hours before the date and time of sale. The notification shall be made by telephone at the number furnished by such person and also by electronic e-mail, if an e-mail address has been received. It is anticipated that the sale will occur at 11:00 a.m. (Indianapolis Time) on December 6, 2012.

At the time designated for the sale, the Library will receive at the offices of H.J. Umbaugh & Associates, Certified Public Accountants, LLP, 8365 Keystone Crossing, Suite 300, Indianapolis, Indiana, and consider bids for the purchase of the following described Bonds:

General Obligation Bonds of 2012 (the "Bonds") of the Library, in the principal amount of \$1,800,000; Fully registered form; Denomination \$5,000 and integral multiples thereof; Originally dated the date of delivery of the Bonds; Bearing interest at a rate or rates to be determined by bidding, payable on July 15, 2013, and semiannually thereafter; These Bonds will be initially issued in a Book Entry

System (as defined in the Bond Resolution). Interest payable by check mailed one business day prior to the interest payment date or by wire transfer to depositories on the interest payment date to the person or depository in whose name each Bond is registered with the Registrar on the fifteenth day immediately preceding such interest payment date; Maturing or subject to mandatory redemption on January 15 and July 15 beginning on July 15, 2013 through and including January 15, 2016 on the dates and amounts as provided by the Library prior to the sale.

The Bonds are not subject to optional redemption prior to maturity.

The Bonds have been designated as qualified tax-exempt obligations for purposes of Section 265(b)(3).

A bid may designate that a given maturity or maturities shall constitute a term bond, and the semi-annual amounts set forth in the schedule provided prior to the sale shall constitute the mandatory sinking fund redemption requirements for such term bond or bonds. For purposes of computing net interest cost, the mandatory redemption amounts shall be treated as maturing on the dates set forth in the schedule provided prior to the sale.

Each bid must be for all of the Bonds and must state the rate of interest which each maturity of the Bonds is to bear, stated in multiples of $1/8^{\text{th}}$, $1/20^{\text{th}}$ or $1/100^{\text{th}}$ of 1%. The maximum interest rate on the Bonds shall not exceed 5.00% per annum. All Bonds maturing on the same date shall bear the same rate, and the rate of interest bid for each maturity must be equal to or greater than the rate bid on the immediately preceding maturity. Bids shall set out the total amount of interest payable over the term of the Bonds and the net interest cost on the Bonds covered by the bid. No bid for less than 99.50% of the face value of the Bonds will be considered. The Bonds will be awarded to the highest qualified bidder who has submitted a bid in accordance herewith. The highest bidder will be the one who offers the lowest net interest cost to the Library, to be determined by computing the total interest on all of the Bonds to their maturities based upon the schedule provided by the Library prior to the sale and deducting

therefrom the premium bid, if any, and adding thereto the discount bid, if any. No conditional bids will be considered. The right is reserved to reject any and all bids. If an acceptable bid is not received for the Bonds on the date of sale hereinbefore fixed, the sale may be continued from day to day thereafter, during which time no bids for less than the highest bid received at the time of the advertised sale will be considered.

Each bid must be enclosed in a sealed envelope addressed to the Library and marked on the outside "Bid for General Obligation Bonds of 2012". A good faith deposit ("Deposit") in the form of cash or certified or cashier's check in the amount of \$18,000 payable to the order of the Library is required to be submitted by the successful purchaser (the "Purchaser") not later than 3:30 p.m. (EDT) on the next business day following the award. If such Deposit is not received by that time, the Library may reject the bid. No interest on the Deposit will accrue to the Purchaser. The Deposit will be applied to the purchase price of the Bonds. In the event the Purchaser fails to honor its accepted bid, the Deposit will be retained by the Library as liquidated damages.

The successful bidder shall make payment to the bank selected as registrar (the "Registrar") for the Bonds and accept delivery thereof from the Registrar within five days after being notified that the Bonds are ready for delivery, at such place in the City of Indianapolis, Indiana, as the successful bidder may designate. The Bonds will be ready for delivery within 45 days after the date of sale. If the Library fails to have the Bonds ready for delivery prior to the close of banking hours on the forty-fifth day after the date of sale, the bidder may secure the release of his bid upon request in writing, filed with the Library. The successful bidder is expected to apply to a securities depository registered with the SEC to make such Bonds depository-eligible. At the time of delivery of the Bonds to the successful bidder, the bidder will

be required to certify to the Library the initial reoffering price to the public of a substantial amount of each maturity of the Bonds.

It is anticipated that CUSIP identification numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto shall constitute cause for failure or refusal by the successful bidder therefor to accept delivery of and pay for the Bonds in accordance with the terms of its proposal. No CUSIP identification number shall be deemed to be a part of any Bond or a part of the contract evidenced thereby and no liability shall hereafter attach to the Library or any of its officers or agents because of or on account of such numbers. All expenses in relation to the printing of CUSIP identification numbers on the Bonds shall be paid for by the Library; provided, however, that the CUSIP Service Bureau charge for the assignment of said numbers shall be the responsibility of and shall be paid for by the Purchaser. The Purchaser will also be responsible for any other fees or expenses it incurs in connection with the resale of the Bonds.

The approving opinion of Ice Miller LLP, bond counsel of Indianapolis, Indiana, together with a transcript of the proceedings relating to the issuance of the Bonds and closing papers in the usual form showing no litigation questioning the validity of the Bonds, will be furnished to the successful bidder at the expense of the Library.

The Bonds are being issued for the purpose to pay the cost of the renovation of and improvements to Monroe County Main Library and Ellettsville Branch Library, including the purchase of equipment and technology, and will be direct obligations of the Library payable out of ad valorem taxes to be collected on the taxable property within the Library; however, the Library's collection of the levy may be limited by operation of I.C. 6-1.1-20.6, which provides taxpayers with tax credits for property taxes attributable to different classes of property in an

amount that exceeds certain percentages of the gross assessed value of that property. The Library is required by law to fully fund the payment of debt service on the Bonds in an amount sufficient to pay the debt service, regardless of any reduction in property tax collections due to the application of such tax credits. The Library may not be able to levy or collect additional property taxes to make up this short fall. Monroe County Public Library is a library organized pursuant to the provisions of I.C. 36-12-3, and the Bonds will not be “private activity bonds” as defined in Section 141 of the Internal Revenue Code of 1986.

The Bonds constitute an indebtedness only of the Library. Interest on the Bonds is exempt from all income taxation in Indiana. In the opinion of bond counsel, under the existing federal statutes, decisions, regulations and rulings, the interest on the Bonds is excludable from gross income for purposes of federal income taxation.

The Library has prepared a preliminary official statement relating to the Bonds which it has deemed to be a nearly final official statement. Within seven (7) business days of the sale, the Library will provide the successful bidder with 36 copies of the final official statement at the Library’s expense. Additional copies, at the purchaser’s expense, must be requested within five (5) business days of the sale. Inquiries concerning matters contained in the nearly final official statement must be made and pricing and other information necessary to complete the final Official Statement must be submitted by the successful bidder within two (2) business days following the sale to be included in the final official statement.

The Library has agreed to enter into a Continuing Disclosure Undertaking in order to permit the successful purchaser to comply with the SEC Rule 15(c)2-12. A copy of such Agreement is available from the Library or financial advisor at the addresses below.

Further information relative to said issue and a copy of the nearly final official statement may be obtained upon application to H.J. Umbaugh & Associates, Certified Public Accountants, LLP, 8365 Keystone Crossing, Suite 300, Indianapolis, Indiana 46240, financial advisor to the Library; Mr. Thomas Bunger, Bunger & Robertson, S. College Square, # 226, Bloomington, Indiana 47402, attorney for the Library; or Ms. Sara Laughlin, Director, Monroe County Public Library, 303 East Kirkwood Avenue, Bloomington, Indiana 47408. If bids are submitted by mail, they should be addressed to the Library, attention of Ms. Sara Laughlin, Director, Monroe County Public Library, 303 East Kirkwood Avenue, Bloomington, Indiana 47408.

Dated this 7th day of November, 2012.

/s/

Secretary, Board of Trustees
Monroe County Public Library

CONTINUING DISCLOSURE UNDERTAKING

This CONTINUING DISCLOSURE UNDERTAKING (the "Agreement") is made as of December ____, 2012 by Monroe County Public Library (the "Obligor") for the purpose of permitting _____, as underwriter (the "Underwriter") of the Bonds to purchase the Bonds in compliance with the Securities and Exchange Commission ("SEC") Rule 15c2-12 (the "SEC Rule") as published in the Federal Register on November 17, 1994.

WHEREAS, the Underwriters, by their agreement to purchase the Bonds, accept and assent to this Agreement and the exchange of such purchase and acceptance for the promises of Obligor contained herein, and hereby assigns all their rights hereunder, as promisee, to the holders of the Bonds;

NOW, THEREFORE, in consideration of the payment for and acceptance of any Bonds by the Underwriters, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Obligor hereby promises to the Underwriters:

Section 1. Definitions. The words and terms defined in this Agreement shall have the meanings herein specified unless the context or use clearly indicates another or different meaning or intent. Those words and terms not expressly defined herein and used herein with initial capitalization where rules of grammar do not otherwise require capitalization, shall have the meanings assigned to them in the SEC Rule.

- (1) "Bondholder" or "holder" or any similar term, when used with reference to a Bond or Bonds, means any person who shall be the registered owner of any outstanding Bond, or the holders of beneficial interests in the Bonds.
- (2) "EMMA" is Electronic Municipal Market Access System established by the Municipal Securities Rulemaking Board.
- (3) "Final Official Statement" means the Official Statement, dated as of December ____, 2012, relating to the Bonds, including any document or set of documents included by specific reference to such document or documents filed with the MSRB.
- (4) "MSRB" means the Municipal Securities Rulemaking Board.
- (5) "Obligated Person" means any person, including an issuer of municipal securities, who is either generally or through an enterprise, fund, or account of such person committed by contract or other arrangement to support payment of the obligations on the Bonds (other than providers of municipal bond insurance, letters of credit, or other liquidity facilities), for which Annual Information (as defined in Section 5 hereof) is presented in the Official

Statement. All Obligated Persons with respect to the Bonds are identified in Section 4 below.

Section 2. Bonds. This Agreement applies to the General Obligation Bonds of 2012 in the principal amount of \$1,800,000 (the "Bonds").

Section 3. Term. The term of this Agreement is from the date of delivery of the Bonds by the Obligor to the earlier of (i) the date of the last payment of principal or redemption price, if any, of, and interest to accrue on, all the Bonds, or (ii) the date the Bonds are defeased under the Bond Resolution adopted by the Obligor on September 21, 2011, as supplemented on October 24, 2012 (as supplemented, the "Resolution").

Section 1. Obligated Persons. (a) The Obligor hereby represents and warrants as of the date hereof that it is the only Obligated Person with respect to the Bonds. If the Obligor is no longer committed by contract or other arrangement to support payment of the Bonds, such person shall no longer be considered an Obligated Person within the meaning of the SEC Rule and the continuing obligation under this Agreement to provide annual financial information and notices of events shall terminate with respect to such person.

(b) The Obligor hereby represents and warrants that no Obligated Person is an obligated person (within the meaning of the SEC Rule) with respect to more than \$10,000,000 in aggregate amount of outstanding municipal securities, including the Bonds and excluding municipal securities that were offered in a transaction exempt from the SEC Rule pursuant to paragraph (d)(1) of the SEC Rule.

Section 1. Provision of Annual Information. (a) The Obligor hereby undertakes to provide no later than June 30 each calendar year with respect to the Bonds, the most current copy of financial information of the Obligor which is customarily prepared by or for the Obligor, as required by Indiana law in effect at the time such financial information is prepared ("Annual Information"). The Annual information in each case shall be provided (i) in an electronic format as prescribed by the MSRB and (ii) accompanied by identifying information as prescribed by the MSRB. As of the date of this Agreement, the Obligor is required by law to prepare, or cause to be prepared, the following Annual Information:

- Audit of the Obligor prepared biennially by the Indiana State Board of Accounts
- Annual Library Financial Report prepared by the Obligor

However, such Annual Information described above, or any component thereof, shall not be required to be provided if (i) such Annual Information is no longer customarily prepared by or for the Obligor or (ii) such Annual Information is no longer publicly available.

Such Annual Information is prepared only periodically and will speak only to the periods covered therein. In addition, the information presented therein may differ in form and substance from the financial information presented in the Final Official Statement.

(b) Annual Information required to be provided pursuant to this Section 5 may be provided by a specific reference to such Annual Information already prepared and previously

provided to EMMA, or filed with the SEC; however, if such document is a final official statement, it must also be available from the MSRB.

(c) All continuing disclosure filings under the Agreement shall be made in accordance with the terms and requirements of the MSRB at the time of such filing. Currently, the SEC has approved the submission of continuing disclosure filings with EMMA and, the MSRB has requested that such filings be made by transmitting such filings to EMMA at www.emma.msrb.org.

Section 3. Reportable Events. The Obligor undertakes to disclose the following events, within 10 business days of the occurrence of any of the following events, if material (which determination of materiality shall be made by the Obligor in accordance with the standards established by federal securities laws), to the MSRB, in each case (i) in an electronic format as prescribed by the MSRB and (ii) accompanied by identifying information as prescribed in MSRB:

- (1) non-payment related defaults;
- (2) modifications to rights of Bondholders;
- (3) bond calls;
- (4) release, substitution or sale of property securing repayment of the Bonds;
- (5) the consummation of a merger, consolidation, or acquisition, or certain asset sales, involving the obligated person, or entry into or termination of a definitive agreement relating to the foregoing; and
- (6) appointment of a successor or additional trustee or the change of name of a trustee.

The Obligor undertakes to disclose the following events, within 10 business days of the occurrence of any of the following events, regardless of materiality, to the MSRB, in each case (i) in an electronic format as prescribed by the MSRB and (ii) accompanied by identifying information as prescribed in MSRB:

- (1) principal and interest payment delinquencies;
- (2) unscheduled draws on debt service reserves reflecting financial difficulties;
- (3) unscheduled draws on credit enhancements reflecting financial difficulties;
- (4) substitution of credit or liquidity providers, or their failure to perform;

- (5) defeasances;
- (6) rating changes;
- (7) adverse tax opinions or events affecting the status of the Bonds, the issuance by the IRS of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material events, notices or determinations with respect to the tax status of the Bonds;
- (8) tender offers; and
- (9) bankruptcy, insolvency, receivership or similar event of the obligated person.

The Obligor may from time to time choose to provide notice of the occurrence of any other event, in addition to those listed above, if, in the judgment of the Obligor, such other event is material with respect to the Bonds and should be disclosed, but the Obligor does not commit to provide any such notice of the occurrence of any material event except those events set forth above.

Section 4. Use of Agent. The Obligor may, at its sole discretion, utilize an agent (the "Dissemination Agent") in connection with the dissemination of any information required to be provided by the Obligor pursuant to the terms of the SEC Rule and the terms of this Agreement. If a Dissemination Agent is selected for these purposes, the Obligor shall provide prior written notice thereof (as well as notice of replacement or dismissal of such agent) to the MSRB.

Further, the Obligor may, at its sole discretion, retain counsel or others with expertise in securities matters for the purpose of assisting the Obligor in making judgments with respect to the scope of its obligations hereunder and compliance therewith, all in order to further the purposes of this Agreement.

Section 1. Remedies. (a) The purpose of this Agreement is to enable the Underwriter to purchase the Bonds by providing for an undertaking by the Obligated Persons in satisfaction of the SEC Rule. This Agreement is solely for the benefit of (i) the Underwriters, and (ii) the Bondholders and creates no new contractual or other rights for the SEC, underwriters, brokers, dealers, municipal securities dealers, potential customers, other Obligated Persons or any other third party. The sole remedy against the Obligor for any failure to carry out any provision of this Agreement shall be for specific performance of the Obligor's disclosure obligations hereunder and not for money damages of any kind or in any amount or for any other remedy. The Obligor's failure to honor its covenants hereunder shall not constitute a breach or default of the Bonds, the Resolution or any other agreement to which the Obligor is a party and shall not give rise to any other rights or remedies.

(b) Subject to paragraph (e) of this Section 9, in the event the Obligor fails to provide any information required of it by the terms of this Agreement, any Bondholder may pursue the remedy set forth in the preceding paragraph in any court of competent jurisdiction in the State of

Indiana. An affidavit to the effect that such person is a Bondholder supported by reasonable documentation of such claim shall be sufficient to evidence standing to pursue this remedy.

(c) Subject to paragraph (e) of this Section 9, any challenge to the adequacy of the information provided by the Obligor by the terms of this Agreement may be pursued only by holders of not less than 25% in principal amount of Bonds then Outstanding in any court of competent jurisdiction in the State of Indiana. An affidavit to the effect that such persons are Bondholders supported by reasonable documentation of such claim shall be sufficient to evidence standing to pursue the remedy set forth in the preceding paragraph.

(d) If specific performance is granted by any such court, the party seeking such remedy shall be entitled to payment of costs by the Obligor and to reimbursement by the Obligor of reasonable fees and expenses of attorneys incurred in the pursuit of such claim. If specific performance is not granted by any such court, the Obligor shall be entitled to payment of costs by the party seeking such remedy and to reimbursement by such party of reasonable fees and expenses of attorneys incurred in the pursuit of such claim.

(e) Prior to pursuing any remedy under this Agreement, a Bondholder shall give notice to the Obligor, by registered or certified mail, of such breach and its intent to pursue such remedy. Thirty (30) days after the receipt of such notice, or upon earlier response from the Obligor to this notice indicating continued noncompliance, such remedy may be pursued under this Agreement if and to the extent the Obligor has failed to cure such breach.

Section 6. Modification of Agreement. The Obligor may, from time to time, amend or modify this Agreement without the consent of or notice to the Bondholders if either (a)(i) such amendment or modification is made in connection with a change in circumstances that arises from a change in legal requirements, change in law or change in the identity, nature or status of the Obligor, or type of business conducted, (ii) this Agreement, as so amended or modified, would have complied with the requirements of the SEC Rule on the date hereof, after taking into account any amendments or interpretations of the SEC Rule, as well as any change in circumstances, and (iii) such amendment or modification does not materially impair the interests of the Bondholders, as determined by any person selected by the Obligor that is unaffiliated with the Obligor; or (b) such amendment or modification (including an amendment or modification which rescinds this Agreement) is permitted by the SEC Rule, as then in effect.

Section 7. Previous Undertakings. The Obligor hereby represents that it has not, in the previous five years, failed to comply in all material respects, with any previous Undertakings.

Section 8. Interpretation Under Indiana Law. It is the intention of the parties hereto that this Agreement and the rights and obligations of the parties hereunder shall be governed by and construed and enforced in accordance with, the law of the State of Indiana.

Section 9. Severability Clause. In case any provision in this Agreement shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

Section 10. Successors and Assigns. All covenants and agreements in this Agreement made by the Obligor shall bind its successors, whether so expressed or not.

IN WITNESS WHEREOF, the Obligor has caused this Agreement to be executed as of the day and year first hereinabove written.

MONROE COUNTY PUBLIC LIBRARY

President, Board of Trustees

Secretary, Board of Trustees

**MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
MONROE COUNTY PUBLIC LIBRARY**

A meeting of the Board of Trustees of Monroe County Public Library was held at _____, Bloomington, Indiana, on October 24, 2012, at the hour of ___:___ p.m., pursuant to notice duly given to all members of the Board in accordance with the rules of the Board.

The meeting was called to order by the President of the Board, and the minutes of the meeting were recorded by the Secretary of the Board.

On call of the roll the members of the Board were shown to be present or absent as follows:

Present:

Absent:

Thomas Bungler, attorney for the Library, was also present at the meeting.

(Among other proceedings had and actions
taken were the following:)

Mr. Bungler stated that, pursuant to the direction of the Board, he had consulted the firm of Ice Miller LLP, bond counsel of Indianapolis, Indiana, relative to the procedure to be followed in connection with the proposed bond issue and the rendering of an opinion approving the legality of the bonds. He then presented to the Board a form of resolution approved by Ice Miller LLP, and recommended by them for adoption for the purpose of authorizing the issuance of bonds.

After due consideration of the final bond resolution, on motion duly made, seconded and unanimously carried, the same was adopted and is attached hereto as Exhibit A.

Upon motion made and seconded the meeting adjourned.

Secretary, Board of Trustees

APPROVED:

President, Board of Trustees

EXHIBIT A

FINAL BOND RESOLUTION

WHEREAS, Monroe County Public Library (the "Issuer" or "Library") is a library organized and existing under the provisions of IC 36-12-2; and

WHEREAS, the Board of Trustees previously found that the present facilities of the Library are not adequate to provide the proper library services to present and future library patrons utilizing its facilities; and

WHEREAS, the Board adopted a preliminary bond resolution determining to issue bonds in the amount of One Million Eight Hundred Thousand Dollars (\$1,800,000) for the purpose of providing funds to pay the total cost of the renovation of and improvements to Monroe County Main Library and Ellettsville Branch Library, including the purchase of equipment and technology in said library district (the "Project"); and,

WHEREAS, the Library has been advised that the total cost of the Project authorized herein will not exceed the lesser of: (i) \$2,000,000; or (ii) the greater of (a) one percent (1%) of the total gross assessed value of property within the Library district on the last assessment date, or (b) \$1,000,000 and, therefore, the bonds will not be issued to fund a controlled project, as defined in IC 6-1.1-20-1.1; and

WHEREAS, the net assessed valuation of taxable property in the Library district, as shown in the last final and complete assessment which was made in the year 2011 for state and county taxes collectible in the year 2012 is \$6,262,434,138 and there is \$0 of outstanding indebtedness of the Library district (excluding the bonds authorized herein); such assessment and outstanding indebtedness amounts shall be verified at the time of the payment for and delivery of the bonds; now, therefore,

BE IT RESOLVED by the Board of Trustees of the Issuer that, for the purpose of obtaining funds to be applied on the cost of the Project, there shall be issued and sold the negotiable, general obligations of the Library to be designated as "General Obligation Bonds of 2012." Said bonds shall be in the principal amount of One Million Eight Hundred Thousand Dollars (\$1,800,000), bearing interest at a rate or rates not exceeding five percent (5.00%) per annum (the exact rate or rates to be determined by bidding), which interest shall be payable on July 15, 2013, and semi-annually thereafter on January 15 and July 15 in each year. Interest on the Bonds shall be calculated according to a 360-day year containing twelve 30-day months. The bonds shall be fully registered in the denomination of Five Thousand Dollars (\$5,000) or integral multiples thereof, and shall mature or subject to mandatory redemption on January 15 and July 15, beginning on July 15, 2013 through and including January 15, 2016.

All or a portion of the Bonds may be issued as one or more term bonds, upon election of the successful bidder. Such term bonds shall have a stated maturity or maturities as determined by the successful bidder or by negotiation with the purchaser, but in no event later than the last serial date of the Bonds as determined in accordance with the above paragraph. The term bonds shall be subject to mandatory sinking fund redemption and final payment(s) at maturity at 100%

of the principal amount thereof, plus accrued interest to the redemption date, on dates and in the amounts hereinafter determined in accordance with the above paragraph.

The original date shall be the date of delivery of the bonds. The authentication certificate shall be dated when executed by the Registrar and Paying Agent.

Interest shall be paid from the interest payment date to which interest has been paid next preceding the date of authentication unless the bond is authenticated on or before the fifteenth day immediately preceding the first interest payment date, in which case interest shall be paid from the original date, or unless the bond is authenticated after the fifteenth day immediately preceding an interest payment date and on or before such interest payment date, in which case interest shall be paid from such interest payment date.

Interest shall be payable by check mailed one business day prior to the interest payment date to the person in whose name the bonds are registered on the bond register maintained at the bank selected as registrar and paying agent by the Library Director (the "Registrar and Paying Agent") or successor registrar and paying agent, as of the fifteenth day immediately preceding such interest payment date or by wire transfer of immediately available funds on the interest payment date to the depositories shown as registered owners. Principal of the bonds shall be payable upon presentation of the bonds at the principal corporate trust office of the Registrar and Paying Agent in lawful money of the United States of America or by wire transfer of immediately available funds to depositories who present the bonds to the Registrar and Paying Agent at least two business days prior to the payment date. The bonds are transferable by the registered owner at the principal corporate trust office of the Registrar and Paying Agent upon surrender and cancellation of a bond and on presentation of a duly executed written instrument of transfer, and thereupon a new bond or bonds of the same aggregate principal amount and maturity and in authorized denominations will be issued to the transferee or transferees in exchange therefor. The bonds may be exchanged upon surrender at the principal corporate trust office of the Registrar and Paying Agent, duly endorsed by the registered owner for the same aggregate principal amount of bonds of the same maturity in authorized denominations as the owner may request.

The Issuer agrees that on or before the fifth business day immediately preceding any payment date, it will deposit with the Registrar and Paying Agent funds in an amount equal to the principal of, premium, if any, and interest on the Bonds which shall become due on the next payment date.

The Issuer has determined that the Bonds shall be held by a central depository system pursuant to an agreement between the Issuer and The Depository Trust Company, and have transfers of the Bonds effected by book-entry on the books of the central depository system. The Bonds shall be initially issued in the form of a separate single authenticated fully registered Bond for the aggregate principal amount of each separate maturity of the Bonds. Upon initial issuance, the ownership of such Bonds shall be registered in the register kept by the Registrar in the name of CEDE & CO., as nominee of The Depository Trust Company.

With respect to the Bonds registered in the register kept by the Paying Agent in the name of CEDE & CO., as nominee of The Depository Trust Company, the Issuer and the Paying Agent

shall have no responsibility or obligation to any other holders or owners (including any beneficial owner ("Beneficial Owner") of the Bonds with respect to (i) the accuracy of the records of The Depository Trust Company, CEDE & CO., or any Beneficial Owner with respect to ownership questions, (ii) the delivery to any Bondholder (including any Beneficial Owner) or any other person, other than The Depository Trust Company, of any notice with respect to the Bonds including any notice of redemption, or (iii) the payment to any Bondholder (including any Beneficial Owner) or any other person, other than The Depository Trust Company, of any amount with respect to the principal of, or premium, if any, or interest on the Bonds except as otherwise provided herein.

No person other than The Depository Trust Company shall receive an authenticated Bond evidencing an obligation of the Issuer to make payments of the principal of and premium, if any, and interest on the Bonds pursuant to this Resolution. The Issuer and the Registrar and Paying Agent may treat as and deem The Depository Trust Company or CEDE & CO. to be the absolute Bondholder of each of the Bonds for the purpose of (i) payment of the principal of and premium, if any, and interest on such Bonds; (ii) giving notices of redemption and other notices permitted to be given to Bondholders with respect to such Bonds; (iii) registering transfers with respect to such Bonds; (iv) obtaining any consent or other action required or permitted to be taken of or by Bondholders; (v) voting; and (vi) for all other purposes whatsoever. The Paying Agent shall pay all principal of and premium, if any, and interest on the Bonds only to or upon the order of The Depository Trust Company, and all such payments shall be valid and effective fully to satisfy and discharge the Issuer's and the Paying Agent's obligations with respect to principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid. Upon delivery by The Depository Trust Company to the Issuer of written notice to the effect that The Depository Trust Company has determined to substitute a new nominee in place of CEDE & CO., and subject to the provisions herein with respect to consents, the words "CEDE & CO." in this Resolution shall refer to such new nominee of The Depository Trust Company. Notwithstanding any other provision hereof to the contrary, so long as any Bond is registered in the name of CEDE & CO. as nominee of The Depository Trust Company, all payments with respect to the principal of and premium, if any, and interest on such Bonds and all notices with respect to such Bonds shall be made and given, respectively, to The Depository Trust Company as provided in a representation letter from the Issuer to The Depository Trust Company.

Upon receipt by the Issuer of written notice from The Depository Trust Company to the effect that The Depository Trust Company is unable or unwilling to discharge its responsibilities and no substitute depository willing to undertake the functions of The Depository Trust Company hereunder can be found which is willing and able to undertake such functions upon reasonable and customary terms, then the Bonds shall no longer be restricted to being registered in the register of the Issuer kept by the Registrar in the name of CEDE & CO., as nominee of The Depository Trust Company, but may be registered in whatever name or names the Bondholders transferring or exchanging Bonds shall designate, in accordance with the provisions of this Resolution.

If the Issuer determines that it is in the best interest of the Bondholders that they be able to obtain certificates for the fully registered Bonds, the Issuer may notify The Depository Trust Company and the Registrar, whereupon The Depository Trust Company will notify the Beneficial Owners of the availability through The Depository Trust Company of certificates for

the Bonds. In such event, the Registrar shall prepare, authenticate, transfer and exchange certificates for the Bonds as requested by The Depository Trust Company and any Beneficial Owners in appropriate amounts, and whenever The Depository Trust Company requests the Issuer and the Registrar to do so, the Registrar and the Issuer will cooperate with The Depository Trust Company by taking appropriate action after reasonable notice (i) to make available one or more separate certificates evidencing the fully registered Bonds of any Beneficial Owner's Depository Trust Company account or (ii) to arrange for another securities depository to maintain custody of certificates for and evidencing the Bonds.

If the Bonds shall no longer be restricted to being registered in the name of a depository trust company, the Registrar shall cause the Bonds to be printed in blank in such number as the Registrar shall determine to be necessary or customary; provided, however, that the Registrar shall not be required to have such Bonds printed until it shall have received from the Issuer indemnification for all costs and expenses associated with such printing.

In connection with any notice or other communication to be provided to Bondholders by the Issuer or the Registrar with respect to any consent or other action to be taken by Bondholders, the Issuer or the Registrar, as the case may be, shall establish a record date for such consent or other action and give The Depository Trust Company notice of such record date not less than fifteen (15) calendar days in advance of such record date to the extent possible.

So long as the Bonds are registered in the name of The Depository Trust Company or CEDE & CO. or any substitute nominee, the Issuer and the Registrar and Paying Agent shall be entitled to request and to rely upon a certificate or other written representation from the Beneficial Owners of the Bonds or from The Depository Trust Company on behalf of such Beneficial Owners stating the amount of their respective beneficial ownership interests in the Bonds and setting forth the consent, advice, direction, demand or vote of the Beneficial Owners as of a record date selected by the Registrar and The Depository Trust Company, to the same extent as if such consent, advice, direction, demand or vote were made by the Bondholders for purposes of this Resolution and the Issuer and the Registrar and Paying Agent shall for such purposes treat the Beneficial Owners as the Bondholders. Along with any such certificate or representation, the Registrar may request The Depository Trust Company to deliver, or cause to be delivered, to the Registrar a list of all Beneficial Owners of the Bonds, together with the dollar amount of each Beneficial Owner's interest in the Bonds and the current addresses of such Beneficial Owners.

The full faith and credit of the Library are hereby irrevocably pledged to the punctual payment of the principal of and the interest on the Bonds according to their terms. In order to provide for the payment of the principal of and interest on the Bonds, there shall be levied in each year upon all taxable property in the Library district, real and personal, and collected a tax in an amount and in such manner sufficient to meet and pay the principal of and interest on the Bonds as they become due, and the proceeds of this tax are hereby pledged solely to the payment of the Bonds. Such tax shall be deposited into the Library's Debt Service Fund and used to pay the principal of and interest on the Bonds, when due, together with any fiscal agency charges. If the funds deposited into the Debt Service Fund are then insufficient to meet and pay the principal of and interest on the Bonds as they become due, then the Library covenants to transfer other available funds of the Library to meet and pay the principal and interest then due on the Bonds.

The Library represents and covenants that the Bonds herein authorized, when combined with other outstanding indebtedness of the Library at the time of issuance of the Bonds, will not exceed any applicable constitutional or statutory limitation on the Library's indebtedness.

The bonds are not subject to optional redemption prior to maturity.

If any Bond is issued as a term bond, the Paying Agent shall credit against the mandatory sinking fund requirement for the Bonds maturing as term bonds, and corresponding mandatory redemption obligation, in the order determined by the Library, any Bonds maturing as term bonds which have previously been redeemed (otherwise than as a result of a previous mandatory redemption requirement) or delivered to the Registrar for cancellation or purchased for cancellation by the Paying Agent and not theretofore applied as a credit against any redemption obligation. Each Bond maturing as a term bond so delivered or canceled shall be credited by the Paying Agent at 100% of the principal amount thereof against the mandatory sinking fund obligation on such mandatory sinking fund date, and any excess of such amount shall be credited on future redemption obligations, and the principal amount of the Bonds to be redeemed by operation of the mandatory sinking fund requirement shall be accordingly reduced; provided, however, the Paying Agent shall credit only such Bonds maturing as term bonds to the extent received on or before forty-five (45) days preceding the applicable mandatory redemption date as stated above.

Each Five Thousand Dollars (\$5,000) principal amount shall be considered a separate Bond for purposes of redemption. If less than an entire maturity is called for redemption, the Bonds to be called shall be selected by lot by the Registrar.

Notice of redemption shall be mailed to the address of the registered owner as shown on the registration records of the Registrar, as of the date which is forty-five (45) days prior to the date fixed for redemption, not less than thirty (30) days prior to such redemption date, unless notice is waived by the owner of the Bond or Bonds redeemed. The notice shall specify the date and place of redemption and sufficient identification of the Bonds called for redemption. The place of redemption may be determined by the Library. Interest on the Bonds so called for redemption shall cease and the Bonds will no longer be deemed outstanding under this ordinance on the redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price, including accrued interest and redemption premium, if any, to the redemption date, on the date so named. Failure to give such notice by mailing, or any defect in such notice, with respect to any Bond shall not affect the validity of any proceedings for redemption of other Bonds.

If the Bonds are not presented for payment or redemption on the date fixed therefor, the Library may deposit in trust with the Paying Agent, an amount sufficient to pay such Bond or the redemption price, as the case may be, including accrued interest to the date of such payment or redemption, and thereafter the registered owner shall look only to the funds so deposited in trust with the Paying Agent for payment, and the Library shall have no further obligation or liability in respect thereto.

If, when the bonds authorized hereby shall have become due and payable in accordance with their terms, the whole amount of the principal and the interest and the premium, if any, so due and payable upon all of the bonds then outstanding shall be paid or (i) sufficient moneys, or (ii) direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America the principal of and interest on which when due will provide sufficient moneys, or (iii) time certificates of deposit fully secured as to both principal and interest by obligations of the kind described in (ii) above of a bank or banks the principal of and interest on which when due will provide sufficient moneys, shall be held by the Registrar and Paying Agent for such purpose under the provisions of this Resolution, and provision shall also be made for paying all Registrar and Paying Agent's fees and expenses and other sums payable hereunder by the Issuer, then all moneys, obligations and time certificates of deposit held by the Registrar and Paying Agent pursuant to this paragraph shall be held in trust and said moneys and the principal and interest of said obligations and time certificates of deposit when received, applied to the payment, when due, of the principal and the interest, and registered owners of bonds shall not be entitled to payment of any principal and/or interest from Issuer. The Registrar and Paying Agent shall within thirty (30) days after such obligations or time certificates of deposits shall have been deposited with it, cause a notice signed by the Registrar and Paying Agent to be mailed to the registered owners of all outstanding bonds and published once in a newspaper or financial journal published in Indianapolis, Indiana, setting forth (a) a description of the obligations so held by it, and (b) that the registered owners shall be entitled to be paid principal and/or interest from such funds and income of such securities held by Registrar and Paying Agent and not from Issuer.

Said bonds shall be executed in the name of Issuer by the manual or facsimile signature of the President of its Board of Trustees, and attested by the manual or facsimile signature of the Secretary of said Board, who shall cause the seal of the library to be imprinted or impressed on each of said bonds. In case any official whose signature or facsimile of whose signature shall appear on the bonds shall cease to be such officer before the issuance, authentication or delivery of such bonds, such signature or such facsimile shall, nevertheless, be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

No bond shall be valid or obligatory for any purpose, unless and until authenticated by the Registrar and Paying Agent. Such authentication may be executed by an authorized representative of the Registrar and Paying Agent, but it shall not be necessary that the same person authenticate all of the bonds issued. Issuer and the Registrar and Paying Agent may deem and treat the person in whose name a bond is registered on the bond register as the absolute owner thereof for all purposes, notwithstanding any notice to the contrary.

In order to preserve the exclusion of interest on the bonds from gross income for federal income tax purposes and as an inducement to purchasers of the bonds, the Issuer represents, covenants and agrees that:

- (a) No person or entity, other than the Issuer or another governmental unit, will use proceeds of the bonds or property financed by the bond proceeds other than as a member of the general public. No person or entity, other than the Issuer or another governmental unit, will own property financed by bond proceeds or will have actual or beneficial use of such property pursuant to a lease, a management or incentive payment

contract or any other type of arrangement that differentiates that person's or entity's use of such property from the use by the public at large.

(b) No bond proceeds will be loaned to any entity or person. No bond proceeds will be transferred, directly or indirectly, or deemed transferred to a nongovernmental person in any manner that would in substance constitute a loan of the bond proceeds.

(c) The Issuer will, to the extent necessary to preserve the exclusion of interest on the bonds from gross income for federal income tax purposes, rebate all required arbitrage profits on bond proceeds or other moneys treated as bond proceeds to the federal government as provided in Section 148 of the Internal Revenue Code of 1986, and will set aside such moneys in a Rebate Account to be held by the Treasurer in trust for such purpose.

(d) The Issuer will file an information report form 8038-G with the Internal Revenue Service as required by Section 149 of the Internal Revenue Code of 1986.

(e) The Issuer will not take any action nor fail to take any action with respect to the bonds that would result in the loss of exclusion from gross income for federal income tax purposes of interest on the bonds pursuant to Section 103 of the Internal Revenue Code of 1986, as existing on the date of issuance of the bonds, nor will the Issuer act in any other manner which would adversely affect such exclusion.

The Issuer represents that it reasonably expects that tax-exempt bonds, warrants and other evidences of indebtedness issued by or on behalf of it or any subordinate entity, during the calendar year in which the bonds will be issued will be less than \$10,000,000 principal amount. This amount includes all obligations issued by, or on behalf of the Issuer and subordinate entities, including building corporation bonds. At least 95% of the net proceeds of the bonds shall be used for governmental activities of Issuer. The Issuer hereby designates the bonds as qualified tax exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, relating to the disallowance of 100% of the deduction for interest expense allocable to tax-exempt obligations acquired after August 7, 1986.

The bonds shall be issued in substantially the following form, all blanks to be filled in properly prior to delivery:

Registered No. _____ Registered \$ _____

UNITED STATES OF AMERICA
 State of Indiana County of Monroe

MONROE COUNTY PUBLIC LIBRARY
 GENERAL OBLIGATION BOND OF 2012

Interest <u>Rate</u>	Maturity <u>Date</u>	Original <u>Date</u>	Authentication <u>Date</u>	<u>CUSIP</u>
See Exhibit A	See Exhibit A			See Exhibit A

Registered Owner:

Principal Sum:

Monroe County Public Library (the "Issuer"), a library organized and existing under the laws of the State of Indiana, in Monroe County, Indiana, for value received, hereby acknowledges itself indebted and promises to pay to the Registered Owner (named above) or to registered assigns, the Principal Sum set forth above in installments on the Maturity Dates set forth on Exhibit A and to pay interest thereon at the Interest Rate per annum set forth on Exhibit A from the interest payment date to which interest has been paid next preceding the date of authentication hereof unless this bond is authenticated on or before June 30, 2013, in which case interest shall be paid from the Original Date, or unless this bond is authenticated after the fifteenth day immediately preceding an interest payment date and on or before such interest payment date, in which case interest shall be paid from such interest payment date, which interest is payable on July 15, 2013 and each January 15 and July 15 thereafter until the principal has been paid. Interest shall be calculated on the basis of a 360-day year consisting of twelve 30-day months.

Interest shall be payable by check mailed one business day prior to the interest payment date to registered owners or by wire transfer of immediately available funds on the interest payment date to depositories shown as registered owners. Payment shall be made to the person or depository in whose name this bond is registered as of the fifteenth day immediately preceding such interest payment date. Principal of this bond shall be payable upon presentation of this bond at the principal corporate trust office of the _____, _____, Indiana, (the "Registrar and Paying Agent") or by wire transfer of immediately available funds to depositories who present the bonds to the Registrar and Paying Agent at least two business days prior to the payment date in lawful money of the United States of America. If the payment date occurs on a

date when financial institutions are not open for business, the wire transfer shall be made on the next succeeding business day. The Registrar and Paying Agent shall wire transfer payments by 1:00 p.m. (New York City time) so such payments are received at the depository by 2:30 p.m. (New York City time).

This bond is one of an issue of bonds aggregating One Million Eight Hundred Thousand Dollars (\$1,800,000), of like tenor and effect, except as to numbering, authentication date, denomination, interest rate, and date of maturity, issued by Issuer pursuant to a resolution adopted by the Board of Trustees of said library on September 21, 2011, as amended on October 24, 2012 (as amended, the "Resolution"), and in strict accordance with the governing statutes of the State of Indiana, particularly Indiana Code 36-12-3, for the purpose of providing funds to be applied on the cost of the renovation of and improvements to Monroe County Main Library and Ellettsville Branch Library, including the purchase of equipment and technology in said library district.

This bond is not subject to optional redemption prior to maturity.

The Bonds are subject to mandatory sinking fund redemption at a price equal to the principal amount thereof plus accrued interest to the date of redemption on January 15 and July 15 in accordance with the following schedules:

<u>Bonds Maturing</u>		<u>Bonds Maturing</u>	
<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
	\$ *		\$ *

*Denotes Final Maturity

Notice of redemption identifying the bonds to be redeemed will be mailed to the registered owners of bonds to be redeemed.

If this bond is called for redemption, and payment is made to the Registrar and Paying Agent in accordance with the terms of the Resolution, this bond shall cease to bear interest from and after the date fixed for the redemption in the call.

This bond shall be initially issued in a Book Entry System (as defined in the Resolution). The provisions of this bond and of the Resolution are subject in all respects to the provisions of the Letter of Representations between the Issuer and The Depository Trust Company, or any substitute agreement, effecting such Book Entry System.

This bond is transferable in accordance with the Book Entry System or, if no such system is in effect, by the Registered Owner hereof at the principal corporate trust office of the Registrar and Paying Agent, upon surrender and cancellation of this bond and on presentation of a duly executed written

instrument of transfer and thereupon a new bond or bonds of the same aggregate principal amount and maturity and in authorized denominations will be issued to the transferee or transferees in exchange therefor. This bond may be exchanged upon surrender hereof at the principal corporate trust office of the Registrar and Paying Agent, duly endorsed by the Registered Owner for the same aggregate principal amount of bonds of the same maturity in authorized denominations as the owner may request.

The Issuer and the Registrar and Paying Agent may deem and treat the person in whose name this bond is registered as the absolute owner hereof.

The full faith and credit of the Library are hereby irrevocably pledged to the punctual payment of the principal of and the interest on this bond according to its terms. The Library covenants that it will cause a property tax for the payment of the principal of and interest on this bond to be levied, collected, appropriated and applied for that purpose as set forth in IC 6-1.1-18.5-8. The bonds are subject to IC 6-1.1-20.6 regarding certain tax credits and the State of Indiana intercept of funds to pay debt service on the bonds.

It is hereby certified, recited and declared that all acts, conditions and things required to be done precedent to and in the execution, issuance and delivery of this bond have been done and performed in regular and due form as provided by law; that this bond and the total issue of the bonds is within every limit of indebtedness as prescribed by the constitution and laws of the State of Indiana.

This bond shall not be valid or become obligatory for any purpose until authenticated by the Registrar and Paying Agent.

The Issuer has designated this bond a qualified tax-exempt obligation for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986.

IN WITNESS WHEREOF, Issuer has caused this bond to be executed in its name by the manual or facsimile signature of the President of its Board of Trustees and attested by the manual or facsimile signature of the Secretary of said Board.

MONROE COUNTY PUBLIC LIBRARY

By: _____
President, Board of Trustees

Attest:

Secretary, Board of Trustees

AUTHENTICATION CERTIFICATE

This bond is one of the bonds referred to in the within mentioned resolution.

_____,
Registrar and Paying Agent

By: _____
Authorized Representative

[End of Bond Form]

BE IT FURTHER RESOLVED that prior to the sale of said bonds at public sale, notice of such sale shall be published once each week for two (2) weeks in The Herald Times and the Ellettsville Journal, the first of said publications to be at least fifteen (15) days prior to the date fixed for the sale of said bonds and the last at least three (3) days prior, and in the Court and Commercial Record, a newspaper published in the City of Indianapolis, Indiana. At the time fixed for the opening of bids, the Board or its designated committee shall meet, all bids shall be opened in the presence of the Board or such committee, and the award shall be made by the Board or the Committee.

The bond sale notice, when published, shall provide that each bid shall be in a sealed envelope marked "Bid for General Obligation Bonds of 2012," and the successful bidder shall provide a certified or cashier's check in the amount of Eighteen Thousand Dollars (\$18,000), payable to Issuer, to insure the good faith of the bidder. In the event the successful bidder shall fail or refuse to accept delivery of the bonds when ready for delivery, said check and the proceeds thereof shall be retained by the Library as its liquidated damages. Said notice shall also provide that bidders for said bonds shall name the purchase price for the bonds, not less than 99.50% of par and the rate or rates of interest which the bonds are to bear, not exceeding five percent (5.00%) per annum; that said interest rate or rates shall be in multiples of 1/8th, 1/20th or 1/100th of one percent (1%); that the interest rate named for any maturity shall be equal to or greater than the immediately preceding maturity; and that the highest bidder shall be the one who offers the lowest net interest cost to the Issuer, to be determined by computing the total interest on all of the bonds to their maturities and deducting therefrom the premium bid, if any, or adding the discount bid, if any. The bond sale notice shall state that the opinion of Ice Miller LLP, bond counsel of Indianapolis, Indiana, approving the legality of said bonds, will be furnished to the purchaser at the expense of the Library, so that the Library will receive due credit therefor in the bidding. Said notice may contain such other terms and conditions as the attorney for the Issuer shall deem advisable.

The Library Director, Business Manager and Library Counsel are appointed as a bid committee and are authorized to award the bonds to the buyer consistent with this resolution.

If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

All resolutions, or parts thereof, in conflict with the provisions of this resolution, are, to the extent of such conflict, hereby repealed or amended.

This resolution may, from time to time hereafter, be amended without the consent of the owners of the Bonds, if in the sole discretion of the Board of Trustees of the Library, such amendment shall not adversely affect the rights of the owners of any of the Bonds.

This resolution shall be in full force and effect immediately upon its passage and signing by the Board of Trustees.

BE IT FURTHER RESOLVED, that the form of the Continuing Disclosure Undertaking is hereby approved and the officers are authorized and directed to execute such Undertaking and any and all documents necessary to issue and deliver the Bonds.

Passed and Adopted this 24th day of October, 2012.

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees



Monroe County
Public Library

Main Library
303 E Kirkwood Ave
Bloomington, IN 47408
812.349.3050

Ellettsville Branch
600 W Temperance St
Ellettsville, IN 47429
812.876.1272

September 17, 2012

Renee Chambers, Program Director
Community Foundation of Bloomington and Monroe County
101 W. Kirkwood, Suite 321
Bloomington, IN 47408

Dear Renee:

The Monroe County Public Library plans to submit a proposal for \$42,460 from the Community Foundation to create **Nonprofit Central**, a single source for information, support, education, and networking for our community's 700+ non-profit organizations, which will help them increase capacity in order to more effectively achieve their missions.¹ We will measure outcomes through regular assessments of participating organizations and an annual online survey of all Monroe County nonprofits.

The Library's mission is "to enrich individual lives and strengthen community by providing equitable access to information and opportunities for literacy, learning, and enjoyment." The Library has enthusiastic community support. In preliminary results from our 2012 community survey of 734 households in Monroe County, 90% of every income subgroup reported using the library and 96% felt the library was important to the future of the community.

We believe the Library has the community position, the experience, and the necessary organizational resources to play a key role in increasing the capacity of local nonprofit staff, board members, and other volunteers:

- Since 2007, the Library has provided access to databases of grantmakers, a Grants Collection, trained staff, and free programming to nonprofits via our partnership with the Foundation Center's Cooperating Collection program. In partnership with the United Way, which underwrites the cost of the grantsmanship databases, the Nonprofit Alliance, and others, the Library has measured a steady increase in demand for content and help with processing information, especially about potential partners, fundraising, and nonprofit management.
- We host more than 1,200 meetings of Monroe County nonprofits each year in our free meeting rooms, and we are frequently invited to co-sponsor public programs and events. As a result, many of those involved in local nonprofits are familiar with the Library and have visited and worked with us in their nonprofit role.
- We maintain a searchable database of community organizations on our website (<http://mcpl.info/commorg/all-organizations>).

In working with individuals from local nonprofits, we have frequently observed that they need services beyond those we currently provide. The 2012 Service Community Assessment of Needs (SCAN) report

¹ According to Kirsten A. Grønby, Professor, Governance and Management Faculty Chair, and Efrogmson Chair in Philanthropy, Center on Philanthropy, Indiana University, the IRS list for the Bloomington metropolitan area includes 1,195 nonprofits, of which more than 727 are charities, with an estimated 400 groups registered for 501(c)3 status.

confirms that many nonprofits in Monroe County struggle with capacity issues related to operations and governance, obtaining funding, engaging volunteers, and other challenges in a time of increasing demand for services.² A substantial portion of the respondents reported they lacked board governance basics, formal volunteer training, and technology strategies to manage donations and social media messaging.

We have had preliminary conversations and are meeting with SPEA faculty on September 28 to discuss ways we can work together. We have also talked briefly with the United Way, the Nonprofit Alliance, the IU School of Informatics Serve-IT program, and the City of Bloomington's Volunteer Network. We have studied the services provided by the Kalamazoo Public Library's ONEPlace at the Kalamazoo Public Library and the Paul Clarke Nonprofit Resource Center at the Allen County Public Library.³


Nonprofit Central will be a free and welcoming place – physical and online – for information and development for the whole range of nonprofits in our community, from youth, education, and religion to health, art and cultural groups, and human service organizations. We envision a coordinated initiative, in partnership with the United Way, the Public and Nonprofit Management Program of the Indiana University School of Public and Environmental Affairs, the Nonprofit Alliance, and the Community Foundation.

The initiative will include the following elements and estimated costs:

- A part-time coordinator, who will be the “face” of **Nonprofit Central**, responsible for identifying priority needs, developing web and print resources, planning and promoting programs and networking opportunities, and working with community partners (\$24,600: salary and benefits)
- A dedicated space in the library for individual coaching and small group consultations, to be conducted by the coordinator, experts from our partners, and others as priority needs suggest (\$2,000: furnishings and supplies)
- Best practice resources (in print and on video for borrowing and on online, through a webpage prominently placed on the library's site) that respond to the priority needs identified by nonprofits and are regularly updated and widely promoted (\$10,000)
- Regular programs and networking opportunities where nonprofit staff, board members, and other volunteers can network and learn from experts and each other (\$2,000: honoraria and travel)
- Access to the library's meeting room facilities, community relations and other support services (\$3,860: 10% overhead to cover IT, HR, financial, and promotional expenses)

We look forward to hearing from you about submitting a full proposal for the November 1 deadline.

Sincerely,



Sara Laughlin
Director

² SCAN 2012 Service Community Assessment of Needs, Bloomington, Indiana <http://www.monroeunitedway.org>

³Kalamazoo Public Library: <http://www.kpl.gov/oneplace/>; Paul Clarke Nonprofit Resource Center: <http://www.acpl.lib.in.us/nrc/index.html>

**Monroe County Public Library
Phase III Renovation Timeline**

<i>Date</i>	<i>Task</i>
January 9 and 16, 2013	Board discusses phase 3 program, timeline, RFP, and list of architects at work session and approves proceeding with RFP at Board meeting
January 18, 2013	Mail/e-mail RFP to architects
Week of January 28, 2013	Walkthrough (optional)
Friday, February 22, 2013: 12 noon	Architect proposals due
Week of March 4 or 11, 2013	Architect interviews
March 13 and 20, 2013	Board discusses recommendation to select architect at work session and approves at Board meeting; authorizes proceeding with contract
March 28-April 12, 2013	Finalize and sign contract with architect
April 13-July 2013	Architects lead program development, including public forum
July-August 2013	Architects work with staff to prepare construction document details
September 2013	Bid process
October 16 and 23, 2013	Board reviews at work session and approves construction contract
November – April 2014	Construction