

BOARD OF TRUSTEES MEETING
Wednesday, June 15, 2011
Meeting Room 1B
5:45 p.m.

AGENDA

1. Call to Order and Introductions – President Kari Isaacson
2. Consent Agenda – action item – Sara Laughlin
 - a. Minutes of May 18, 2011 Board Meeting (page 1-5)
 - b. Minutes of June 8, 2011 Work Session (page 6-12)
 - c. Monthly Bills for Payment (page 13-20)
 - d. Monthly Financial Report (page 21-43)
 - e. Board Calendar (page 44)
 - f. Personnel Report (page 45)
3. Director’s Report (page 46-59) – Sara Laughlin
4. Old Business
5. New Business
 - a. Behavioral Rules Policy Update to Address SEA 292 (page 60-64) – Sara Laughlin
 - b. Meeting Room Policy Update to Address SEA 292 (page 65-66) – Sara Laughlin
 - c. Prohibition of Firearms at Public Meetings Policy (page 67-69) – Sara Laughlin
 - d. Revision to Financial and Investment Policy to Allow Additional Electronic Funds Transfers (page 70-71) – Gary Lettelleir
6. Program Update – Children’s Homework Center (page 72-85) – Stori Snyder
7. Public Comment
8. Adjournment

MONROE COUNTY PUBLIC LIBRARY
Board of Trustees Meeting
Wednesday, May 18, 2011
Meeting Room 1B

Attendance

Board Members Present: Kari Isaacson, Valerie Merriam, Steve Moberly, Melissa Pogue, Fred Risinger, and John Walsh.

Board Member Absent: David Ferguson

Staff: Ned Baugh, Christine Friesel, Margaret Harter, Sara Laughlin, Gary Lettelleir, Mickey Needham, Sue Sater, Bara Swinson, and Kyle Wickemeyer-Hardy.

Others: Tom Bunger and Rita Lichtenberg.

Call to Order

President Kari Isaacson called the meeting to order at 5:45pm.

Consent Agenda

The minutes of April 20, 2011 Public Hearing for Library Capital Projects Fund, April 20, 2011 Board Meeting, and May 11, 2011 Work Session were presented, as well as the monthly bills for payment, monthly financial report, board calendar, and personnel report.

Fred Risinger moved for approval. Stephen Moberly seconded. The vote was unanimous.

Director's Report

Sara Laughlin presented the director's report. There were a lot of beginning and endings in April. We are working on our Monroe County Fair booth and getting ready for the summer reading program and other summer programs and events.

Sara reported on an award the library just received from the College Internship Program (CIP). We were recognized at an award ceremony on May 6, as a community organization that has helped IU students with disabilities (autism, Asperger's, and learning differences) find volunteer positions and job shadowing in the Friends of the Library Bookstore and in Adult Services. CIP presented a plaque to Sue Sater and thanked her for the opportunities the library has given their students.

Old Business

Sara reported on the Bookmobile sale, and reminded that, at the January meeting, the Board approved disposal of the Bookmobile per state law. We are in the second phase now, since we did not receive any bids by the advertised deadline. We have gifted the Bookmobile to the Friends, so that we can continue to advertise and negotiate and do not have a deadline or a fixed price. Two organizations have indicated interest.

New Business

Sara gave an update on the collection agency. In order to help us see expenses more clearly, Gary has set up a separate line in the budget and financial reports. It costs \$8.95 each time the library submits a charge to Unique Management, and we add a \$10 fee to every account in an effort to recover those expenses. After 11 months, we have netted about \$10,000, but Sara cautioned that, because we went back two years to pick up aged accounts, these first months probably do not reflect a typical year. Unique Management has told us to expect more materials and less cash with newer accounts. We will be watching activities to be sure that the library continues to get value from the arrangement.

Valerie Merriam thanked Sara for the spreadsheet she prepared as it helped the Board to see the information more clearly.

Sara stated that we want to encourage people to be responsible, lifelong users. We make enormous efforts to help patrons to bring back their materials on time by offering a receipt at checkout, an e-mail reminder two days before items are due, 24-hour drop off, and ability to renew online, on the phone, or in person. When items are overdue, we send two notices and a bill. Then we send the account to the collection agency, which sends 2 letters and makes a phone call. If the account is not cleared after all these efforts and after approximately 120 days, Unique Management turns the account over to a credit bureau.

Kari Isaacson asked if a patron receives a bill in the mail, and Sara said yes, after two overdue notices, the library sends a bill.

Bara Swinson spoke briefly to the board and reported that, since the upgrade to the Polaris ILS in February, we have been easing into a new step where individuals can receive notice by text messaging on a mobile phone. Patrons can sign up for this in person or online with a patron account. Bara also responded to Kari Isaacson's question about receiving a bill in the mail. Bara stated that, if patrons have not indicated they prefer to get notices by e-mail, they will receive a bill in the mail.

Sara Laughlin gave an update on credit card service fees. Patrons can pay charges on their accounts online or at express check stations in the library to clear their accounts. We talked

about alternatives, such as charging extra for a credit card transaction or offering a discount for paying in cash, we decided we couldn't afford to do either. We want to encourage self service. We see more risk in accepting checks.

Kari Isaacson summarized that, for the ease of the customer, since people do not carry cash or checks that much today, it is good that we are offering this service.

Stephen Moberly pointed out that we haven't increased the fine rate for nearly five years. Stephen asked Sara Laughlin when she expected us to increase it again. Sara responded that Circulation is completing a circulation policy review. Steve agreed that he thought it was something we should look at.

New Business

Kyle Wickemeyer-Hardy presented a resolution to adopt a voluntary, one-time Career Service Benefit. Our funding will be reduced, and we are currently reducing positions through attrition. When an employee leaves, we review the position and attempt to absorb the tasks into existing positions. The Career Service Benefit would be an additional effort to reduce staffing before 2012. If employees have accrued more 150 hours in sick leave, the library would pay half of the hours above 150, hours up to a cap of an additional 150 hours. Kyle pointed to page 63, which contains the scenarios that Stephen Moberly asked for at the work session. People who retire from the library between age 60 and 65, will receive a \$5,000 contribution to health insurance until they reach age 65. Anyone 59 or less has the option to participate in COBRA, which means they can continue to participate in the library's health insurance for up to 18 months. Employees on COBRA pay the costs themselves, so there is no cost to the library.

Sara Laughlin went over the Career Service Benefit Scenarios chart with the Board.

Valerie Merriam commented that this is really an incentive we are offering. It is not a buy-out to staff. Sara Laughlin replied that anyone can take advantage of it. Kyle Wickemeyer-Hardy said September 30 is the last date for notification. Kyle informed the Board that this plan has been reviewed by Tom Bunger's office.

Stephen Moberly thanked Sara and Kyle for putting this together, and asked if the \$4,264 listed was per employee. Sara responded yes, that it is an average.

Stephen also asked Sara, "You mentioned that anyone could decide to take part in this?" Sara replied, "Yes, we have 50 people who could take advantage of this." Valerie added that it wouldn't be an incentive to staff, unless they already planned on leaving.

She also asked if we would be worse off if they were not PERF eligible. Sara responded that it wouldn't make a difference for us, but it would to them. Steve explained that PERF is the Public Employees Retirement Fund, for viewers listening to the Board discussion via CATS.

Kari reminded the Board that this was an action item. Valerie moved that we accept the one time option of a Career Service Benefit. Fred seconded. The vote was unanimous.

Update to Personnel Policy Manual

Kyle presented an update and stated, "Following our agreement and also wanting to help people understand what part of the personnel manual applies to them if they are a bargaining unit employee, we have updated the personnel policy manual to reflect the Joint Agreement." Kyle stated that she thinks employees will always need to ask questions and the HR staff are certainly there to help answer, but the personnel manual is a key tool. Our policy language in this not changed. We have only added references to the Joint Agreement. Kyle informed the Board that Jim Whitlatch from Bunger & Robertson and Paul Sinclair, Ice Miller, have reviewed it.

Valerie asked, "Since I am new to this, have multiple levels of staff seen this?" Kyle responded yes, the document has been shared with managers and the Labor-Management Committee.

Stephen moved to approve the personnel policy manual update. Valerie seconded. The vote was unanimous.

Update to Personnel Policy Manual Relating to Exempt Employees

Kyle reported that the federal Fair Labor Standards Act (FLSA) offers protection for employees and employers also benefit when they follow the law. It is usually called "the overtime law." Staff who are hourly are covered, and when they work overtime, they must be compensated appropriately. Other employees at the library (librarians, coordinators, managers, director) are exempt from these rules and do not receive overtime pay or compensatory time off. Currently, the library's personnel policy does not make a distinction between time keeping of non-exempt and exempt employees, which opens the library to possible liability. The State Board of Accounts (SBoA) requirements also constrain how we keep records, requiring us to track daily, but not hourly, attendance.

In order to come into compliance with both FLSA and SBoA rules, the additional language and other changes are being proposed. Jim Whitlatch has reviewed the language.

Fred stated that the Board also discussed this last week.

Steve asked Kyle to identify which staff are "exempt" under FLSA rules and library policy.

Kyle replied that our director, managers, coordinators, and librarians are exempt. Librarians have been categorized as both exempt and non-exempt in our library and in others. The FLSA definition under which librarians fall is the “exempt professional” category, in which the work is “predominantly intellectual, requires specialized education, and involves the exercise of discretion and judgment.” Kyle stated that the safest way would be to classify librarians as non-exempt. Kyle gave an example of employees titled “assistant manager” in a retail store. Managers would classify them as “exempt” in order to be able to schedule them for long hours.

Steve asked if Kyle could let the Board know what overtime was paid to staff in the past year.

Sara responded that occasionally we have some overtime with CATS or maintenance, but we generally do not pay overtime.

Fred moved to approve the update to the Personnel Policy Manual relating to exempt employees. Valerie seconded. The vote was unanimous.

Program Update – At War and At Home

Christine Friesel presented information on our new digital collection called “At War and At Home,” focusing on Monroe County from 1855 to 1875, before, during, and after the Civil War. The project was funded by a grant from the Indiana State Library, through the U. S. Institute of Museums and Library Services.

Christine reported that our partners were the Monroe County History Center, the Lilly Library, and the Wiley House Museum.

Project goals were to create an inventory of primary materials from the period, digitize and index them and contribute them to the state’s Indiana Memory site, and to convene a group to discuss the bicentennial of Monroe County in 2018.

Following a Powerpoint presentation, Fred asked when the collection is being presented to the public. Christine replied that she will officially launch it on May 19 at the History Center. Sara added that it will be available on the web forever.

Kari asked if the link will always be on the library website. Christine replied that it would be.

Public Comment

There was no public comment.

Adjournment

The meeting adjourned at 6:46pm.

MONROE COUNTY PUBLIC LIBRARY
Board of Trustees Work Session
Wednesday, June 8, 2011

Attendance:

Board Members Present: Kari Isaacson, Valerie Merriam, Steve Moberly, Melissa Pogue, Fred Risinger, and John Walsh.

Board Member Absent: David Ferguson

Staff Present: Joe Langfitt, Sara Laughlin, Gary Lettelleir, Mickey Needham, Sue Sater, Bara Swinson, Michael White, and Kyle Wickemeyer-Hardy.

Others Present: Tom Bunger, Jane Herndon (Ice Miller), Belvia Hiadari (Umbaugh), Rieta Drinkwine

Call to Order

President Kari Isaacson called the meeting to order at 5:45pm in Meeting Room 1B, followed by the Board introducing themselves.

Public Works Bond Opportunity

Kari introduced Belvia Hiadari, Umbaugh, and Jane Herndon, Ice Miller. Sara and Gary presented a power point presentation about a public works bond opportunity.

Since 2005, when the law changed, we have been anticipating a \$500,000 decline in the county option income tax income. The budget challenge we are facing is not related to the economic downturn or to the property tax reform which imposed circuit breaker caps. In the mid 90's, when we took out a bond to build the addition to the Main Library, the additional property tax levy increased the library's percentage of the total COIT income to the County. In 2005 the General Assembly changed the formula to exclude bond levies.

Sara shared a small bit of good news. Because COIT distribution is based on property tax shares from the year before, the first loss will not hit until 2013. In 2013 we will still get credit for the last \$330,000 in taxes levied to make our final bond payment in 2012. In 2014, we will feel the full impact of the approximately \$500,000 drop.

Sara shared two steps the library could take to maintain the operating revenue and maintain a source of funding for capital needs. First, we could add together our Library Capital Projects Fund levy into our Operating Fund levy, as allowed by law. Second, to replace the lost capital funding, we could issue a one-, two-, or three-year public works bond.

Sara stated that she and Gary had discussed the possibility of issuing a bond and had invited Belvia and Jane to help explain the details to the Board. Our taxpayers would see a decrease in overall taxes for the library, the library's operating fund would remain at or near the current level, and the Library would be able to continue to address priority capital needs. Sara emphasized that this solution would not result in an increase in operating revenue, so some cuts might still be necessary, but they would not be as draconian as otherwise.

Valerie asked if there was any reason we should go out farther than 3 years. Sara replied that she didn't know. Valerie stated we may want our legal counsel to look into this.

Steve asked whether several individual items on the possible bond list, including replacing the roof in 2013, were also on the Library Capital Projects Fund (LCPF) plan recently approved by the County Council. Sara replied that she had moved the projects included in the 2013 and 2014 LCPF plan to the bond list, and added some of the items that she anticipated paying for from the Library Improvement Reserve Fund (LIRF), to total approximately \$600,000 a year.

Steve asked Sara if we would no longer need to submit a capital projects fund plan. Sara responded that would be correct, because the levy previously used to fund it would have been combined into the Operating Fund.

Sara reported that we have not put together the 2015 list of projects, but she has talked to Mark Mobley, Facilities Manager, and other library managers about priority capital needs. Sara stated that we used the LCPF list and presented the projects in three separate years, but with a public works bond, we would receive the money up front and could adjust timing if necessary. For example, if the roof wasn't leaking in 2013, we could reserve the money until later. If, on the other hand, something on the 2014 list failed earlier, we would be able to replace it.

Valerie felt there was merit in that flexibility, because construction bids were coming in lower because of the economy."

Steve asked about the "TBA" for \$450,000 in 2015. He felt that was a large wish list.

Sara responded that she is working on a list. The recently approved LCPF plan included 2013 and 2014, but not 2015. She hadn't had a chance to consult with Facilities and other managers, ascertain projected costs, and assess the highest priorities. She will have more information soon.

Fred reminded that this is four years out and we may not know what our needs will be in two or three years."

John asked if this plan assumes that we will bond every three years indefinitely.

Sara replied that she hadn't found any other options that I can think of at this point. The loss of \$500,000 in COIT revenue is permanent. The money will not be coming back to our Operating Fund. There doesn't seem to be any enduring way of recovering the funding.

Steve asked if we will have a three-year bond every three years. Sara responded, that she expected that to occur, unless another source of meeting capital needs was found or the needs went away, which she felt was unlikely with a 40 year old building, a 20-year old building, and a 15-year old addition, plus ongoing technology needs and a small fleet of vehicles.

Steve felt that the proposal was interesting, but didn't eliminate the fact that we would continue to have to watch our dollars. He noted that there were no fees associated with procuring the LCPF funding, while a bond had issuing costs, including attorney fees, and required paying interest.

Sara agreed. She noted that we would only pay the overhead once, one of the reasons she suggested issuing a three-year bond rather than a one- or two-year option.

Steve noted that interest rates are historically low.

Kari stated that she didn't think the moving the LCPF into the Operating Fund and moving capital expenses into the bond would put us back at 2010 operating levels, so we would have to continue to watch our pennies very carefully.

Sara introduced Jane Herndon to talk to the Board about the timeline. She went through the financing steps and timeline. She stated that typically units would not want to borrow money until they need it. Government entities can only borrow 2% of assessed value. The library could borrow \$40 million, so is nowhere near the limit. As a result, we would be able to borrow money in an efficient manner. A general obligation bond would be a debt of the library (with no building corporation expense). The Board would adopt a bond resolution and then would advertise an additional appropriation. The County Council must approve the bond issuance. Then the library board would hold a hearing on the additional appropriation, approve the form of Continuing Disclosure Undertaking, post a public notice of intent to sell bonds, and then sell the bonds. The Board would meet to award the General Obligation Bonds, hold a closing, and receive the money.

Jane stated that Ice Miller typically has a flat fee for bond counsel services. Jane guessed their fee would be between \$9,000 and \$15,000.

Valerie noted she was not used to having two firms present and asked if Jane's firm would work in collaboration with the other.

Jane replied that Ice Miller has worked as bond council for many of the library's past bonds, and have worked with Tom Bunger's firm for many years. She only does bond work and would serve as a resource for your administration and for Tom. The Board may never see her again, as she will give all of her

information to Tom and he would probably be presenting the resolutions to the Board. Ice Miller does give opinions to the bond holders – the bond interest that the bond holder gets is tax exempt. They therefore have a lot of liability and carry a lot of insurance because of that.

Sara clarified. She believed that Valerie's question was not about Jane working with Tom, but with Umbaugh. Valerie confirmed. Jane responded that she was an attorney, while Umbaugh is a CPA firm with deep experience in local government finance.

Belvia Hiadari from Umbaugh provided some preliminary financing options for a general obligation bond, with one-year, two-year, and three-year repayment schedules. Belvia stated that part of Umbaugh's job was to make sure the library is getting the best deal possible (with lowest interest rates).

Belvia summarized estimated annual tax impact.

Kari thought that it would be more cost effective to do a three-year repayment, but wondered why it would be more expensive.

Belvia replied that it was similar to borrowing money for a car or house. If you borrow money for a longer time, you pay more interest.

Sara noted that, from the viewpoint of the taxpayer there is a bit more interest when the bond is paid back over three years, compared with a shorter repayment schedule. However, the administrative costs are the same, so they account for 12.7% of a one-year bond, compared with 4.7% of a three-year bond. From the viewpoint of the library, the library would actually have more money to spend with a three-year repayment – about \$50,000 per year more, compared with a one-year bond – since the overhead would be lower.

Belvia showed a summary of outstanding and proposed debt service payments.

Kari added that, regardless of the time period, the amount paid for debt service by the taxpayers would still be only one-third as much as they are paying now.

There were no more questions following the presentation. Kari thanked Jane and Belvia for presenting their information to the Board.

Before moving on to the next agenda item, Steve stated he did not think this should be an action item for next week.

Sara replied that would work best for her would be to have a notion about what the Board was planning to do before the 2012 budget is finalized. If the Board is not interested in this proposal, she will need to plan for much deeper reductions.

2012 Budget Timeline

Sara presented the 2012 Budget timeline, and reported that there have not been legislative changes to the general budget preparation steps. She plans to present a first draft of the 2012 budget at the Board's July work session. By that time, she hopes to know the COIT distribution amount and the Assessed Value Growth Quotient (AVGQ), the limit to which the budget may be increased. The Board will have a chance to ask questions and recommend changes at that session and again at the August work session. The budget will be presented at the August Board meeting for approval for advertising. Once we have advertised the budget, we cannot increase amounts; however the advertised budget does not include detailed line-item details. Following two advertisements, the budget hearing will be just prior to the September board meeting. The County Council will probably issue a non-binding recommendation in August. Adoption of the budget is scheduled for the October Board meeting, as it must be adopted before November 1.

Behavioral Rules Policy Update to Address SEA 292

Sara presented an update to the library's behavioral rules in response to Senate Enrolled Act 292, legislation that takes effect on July 1 requiring us to remove any prohibition against carrying firearms in the library. The current Behavioral Rules notes that use of the library is a privilege and defines several behaviors as disruptive. We are proposing to change that the item on that list to remove "a weapon" from the current item "possession of alcohol, illegal substances, or a weapon anywhere on library property" and add "threatening" to the description of "abusive and harassing behavior." The only other change is in the "Other Rules" section where it begins "The library reserves the right to designate specific areas for food and drink," to "The library has designated specific areas for food and drink."

Steve asked how we define a weapon, and could we still prohibit someone from coming into the library with a club, a knife, or a bomb?"

Sara said she believed we could.

Tom Bunker spoke to the Board and assured them that they could do that or have a definition of a weapon which would not define an armed weapon.

Steve suggested that this be reworded appropriately.

Tom offered to draft language.

Meeting Room and Public Meetings Policies to Address SEA 292

Sara presented an update to the meeting room policy, and stated that one of the exceptions in the law is that you may ban the displaying of firearms at a public meeting. She felt like there were two places where that might occur at our library - in our board meetings and in our meeting room policy that covers meetings held by non-library groups. SEA 292 allows the Board to establish a policy prohibiting firearms at public meetings. Sara told the Board that she thought we would want to be very certain that

we have a specific policy that would say no firearms at Board meetings. For other meetings, she proposed adding a reference to the Behavioral Rules.

Questions followed from the Board.

Valerie asked if we could ask a patron to conceal a weapon if they came into a public meeting with one. Sara replied, "No, we would say firearms are prohibited, according to our policy."

Steve asked what if someone brought a weapon to a meeting – not a Board meeting - in one of our public meeting rooms. Sara replied that, as she read it, we are not allowed to prohibit a firearm, but if our behavioral policy already says that "threatening behavior" is prohibited, we could take action if the person was pointing the gun at someone. She noted that, if the gun has already been fired, there would be little we could do to help the person wounded or killed.

Kari asked if we would call the police now if someone came in with a firearm. Sara replied, "Yes, we have done that in the past when someone came in with a gun, knife, or other weapon.

Steve suggested that Sara and Tom work on language that would still prohibit other weapons. Sara and Tom agreed to do so.

Sara presented the Prohibition of Firearms at Public Meetings policy.

John asked how this does not violate the law. Sara responded that there is a specific exception allowing prohibition of firearms at public meetings.

Discussion followed with examples of performances in Auditorium or meetings of organizations that might have firearms present.

Fred asked about a meeting of an environmental group to talk about an issue of drainage in the county. It isn't a public meeting, but they are talking about a public issue, I think that would be called a public meeting.

Tom offered to re-read the statute to see exactly what it says. He suggested we keep the word weapon in the Behavioral Rules, and then add a reference to the statute.

Steve asked Tom about an example about a meeting of storm water fees in the auditorium and asked if that was a public meeting. Tom replied that he believed when the legislators made that exception they were looking at meetings of governmental bodies and not any meeting held in a public place.

Fred directed everyone to look near the end of the meeting room policy where it states that "If a group fails to leave a meeting room in its original configuration and condition, and/or does not vacate the room by the scheduled reservation time, it will be charged a \$20 fee." He felt the \$20 fee was too low.

Sara asked Fred if he had a suggestion. Fred suggested \$100. Sara suggested removing the dollar amount from this policy and adding a reference to the annual fee schedule, where we could add this item.

Steve asked Sara how she was coming with a proposal to charge rental for meeting rooms. Sara responded that she had asked Gary Lettelleir and Sue Sater to work on a proposal. They are currently conducting a survey.

Gary confirmed that he and Sue are finalizing the survey.

Steve asked who we were surveying. Gary responded we planned to survey all of the non-profit organizations who currently use the meeting rooms. Sara added we also need to think about whether there is a market in the community for meeting rooms among businesses and individuals. We are also gathering information from other libraries and from other local organizations that charge for meeting room space. In a recent conversation with the chief financial officer from Indianapolis-Marion County Public Library, she learned that that library, which does allow business and non-profit use of meeting rooms and charges a fee, is not currently making a profit on that service. Sara promised to bring a report soon to the Board.

Public Comment

There was no public comment.

Adjournment

The meeting adjourned at 7:01 pm.

MONROE COUNTY PUBLIC LIBRARY

06/09/11 8:14 AM

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***Check Summary Register©**

May 13, 2011 to June 7, 2011

| Name | Check Date | Check Amt | |
|---|------------|-----------------------|---------------------------------|
| 06100 CHASE BANK CHECKING | | | |
| Paid Chk# 081228 CALIFORNIA MARITIME | 5/18/2011 | \$24.95 | REFUND ON LOST ITEM |
| Paid Chk# 081229 DAN ORREGO | 5/18/2011 | \$29.99 | REFUND ON LOST ITEM |
| Paid Chk# 081230 JPMORGAN CHASE BANK, NA | 5/18/2011 | \$13,146.22 | COSTUME DELIGHTS/CHILD/PROGRAM |
| Paid Chk# 081231 JULIE KINSER | 5/18/2011 | \$34.72 | MILEAGE |
| Paid Chk# 081232 MARGARET HARTER | 5/18/2011 | \$28.49 | OFFICE SPLS |
| Paid Chk# 081233 MARY A. WARD | 5/18/2011 | \$41.99 | REFUND ON LOST ITEMS |
| Paid Chk# 081234 MIDWEST PRESORT SERVICE | 5/18/2011 | \$399.73 | POSTAGE SERVICES |
| Paid Chk# 081235 SAM'S CLUB | 5/18/2011 | \$210.00 | MEMBERSHIP DUES |
| Paid Chk# 081236 THE MAY AGENCY, INC. | 5/18/2011 | \$2,002.00 | MEDIA LIABILITY INS. |
| Paid Chk# 081237 UNIVENTURE | 5/18/2011 | \$345.63 | A/V CATALOGING SPLS |
| Paid Chk# 081238 VERIZON WIRELESS | 5/18/2011 | \$107.84 | CELL PHONES |
| Paid Chk# 081239 MONROE COUNTY PUBLIC | 5/23/2011 | \$2,500,000.00 | TRANSFER \$ TO FIFTH THIRD SAVG |
| Paid Chk# 081240 AFSCME COUNCIL 62 | 5/26/2011 | \$1,524.58 | UNION DUES W/H |
| Paid Chk# 081241 AMERICAN UNITED LIFE INS. | 5/26/2011 | \$1,404.89 | 403(b) TSA-AUL W/H #C10048 |
| Paid Chk# 081242 ANTHEM BLUE CROSS BLUE | 5/26/2011 | \$57,958.18 | HEALTH & VISION INS. - JUNE '11 |
| Paid Chk# 081243 AT&T (IL) | 5/26/2011 | \$1,310.12 | PHONE CALLS |
| Paid Chk# 081244 AT&T (OK) | 5/26/2011 | \$73.46 | L-D PHONE |
| Paid Chk# 081245 AT&T ADVERTISING | 5/26/2011 | \$170.00 | DIRECTORY LISTING |
| Paid Chk# 081246 AT&T MOBILITY | 5/26/2011 | \$248.18 | CELL PHONES |
| Paid Chk# 081247 CITY GLASS OF | 5/26/2011 | \$5,830.00 | PARTIAL GLASS WALL - 1ST FLOOR |
| Paid Chk# 081248 GREAT LAKES HIGHER ED | 5/26/2011 | \$200.80 | GARNISHMENT W/H |
| Paid Chk# 081249 HEALTH RESOURCES, INC. | 5/26/2011 | \$3,370.70 | DENTAL INS. - JUNE '11 |
| Paid Chk# 081250 MARKERTEK VIDEO SUPPLY | 5/26/2011 | \$917.66 | VIDEO MAT'LS |
| Paid Chk# 081251 MIDWEST PRESORT SERVICE | 5/26/2011 | \$852.23 | POSTAGE SERVICES |
| Paid Chk# 081252 MONROE CIRCUIT COURT | 5/26/2011 | \$30.00 | GARNISHMENT W/H |
| Paid Chk# 081253 MONROE COUNTY YMCA | 5/26/2011 | \$150.46 | YMCA W/H |
| Paid Chk# 081254 OLD NATIONAL BANK | 5/26/2011 | \$11,115.00 | PARKING SPACES RENTAL |
| Paid Chk# 081255 PAULA GRAY-OVERTOOM | 5/26/2011 | \$32.12 | MILEAGE/EVANCED MTG. |
| Paid Chk# 081256 PRE-PAID LEGAL SERVICES, | 5/26/2011 | \$47.84 | PRE-PAID LEGAL W/H |
| Paid Chk# 081257 SOUTH CENTRAL INDIANA REMC | 5/26/2011 | \$45.06 | BKM ELECTRICITY |
| Paid Chk# 081258 STEPHANIE HOLMAN | 5/26/2011 | \$61.01 | FD/ELL SPLS |
| Paid Chk# 081259 UNITED WAY | 5/26/2011 | \$178.00 | UNITED WAY W/H |
| Paid Chk# 081260 UNUM LIFE INS. CO. OF | 5/26/2011 | \$2,331.58 | LIFE INS. JUNE '11 |
| Paid Chk# 081261 VECTREN ENERGY DELIVERY | 5/26/2011 | \$52.90 | NATURAL GAS |
| Paid Chk# 081262 CITGO | 5/31/2011 | \$1,793.57 | FUEL |
| Paid Chk# 081263 COLONIAL LIFE | 5/31/2011 | \$119.63 | POST-TAX INS. W/H |
| Paid Chk# 081264 DUKE ENERGY | 5/31/2011 | \$1,011.08 | ELECTRICITY |
| Paid Chk# 081265 GILES R. HOYT | 5/31/2011 | \$50.00 | FD/IN RM PROGRAM |
| Paid Chk# 081266 SCHINDLER ELEVATOR | 5/31/2011 | \$2,467.31 | 5/17/11 - 7/31/11 MAINT. CONTR |
| Paid Chk# 081267 U. TAMARA LOEWENTHAL | 5/31/2011 | \$1,000.00 | FD/CHILD/PERFORMANCES |
| Paid Chk# 081268 AMERICAN UNITED LIFE INS. | 6/7/2011 | \$1,524.79 | 403b TSA-AUL W/H C30048 |
| Paid Chk# 081269 AYANA O. SMITH | 6/7/2011 | \$39.47 | REFUND ON LOST ITEMS |
| Paid Chk# 081270 BRETAGNE BYRD | 6/7/2011 | \$79.98 | REFUND ON LOST ITEM |
| Paid Chk# 081271 DANIEL J. WEDDLE | 6/7/2011 | \$26.98 | REFUND ON LOST ITEM |
| Paid Chk# 081272 DARCI HAWXHURST | 6/7/2011 | \$125.00 | TUTOR TRAINING/\$ GENERAL/VITAL |
| Paid Chk# 081273 ELLETTSVILLE UTILITIES | 6/7/2011 | \$337.39 | SEWER & WATER/702 & BRANCH |
| Paid Chk# 081274 GE MONEY BANK/AMAZON | 6/7/2011 | \$5,649.95 | BOOKS |
| Paid Chk# 081275 MARY FRASIER | 6/7/2011 | \$7.35 | FD/CHILD PROGRAM SPLS |
| Paid Chk# 081276 MIDWEST PRESORT SERVICE | 6/7/2011 | \$421.10 | POSTAGE SERVICES |
| Paid Chk# 081277 SMITHVILLE DIGITAL, INC. | 6/7/2011 | \$1,225.00 | MNTHLY INTERNET SVC |
| Paid Chk# 081278 MONROE COUNTY PUBLIC | 6/7/2011 | \$824,909.73 | TRANSFER \$ TO FIFTH THIRD CKNG |
| Total Checks | | \$3,445,064.66 | |

*Check Summary Register©

April 15, 2011 to May 12, 2011

| Name | Check Date | Check Amt | |
|--|------------|--------------|--|
| 06100 CHASE BANK CHECKING | | | |
| Paid Chk# 081109 FLEET SERVICES | 4/18/2011 | \$139.20 | FUEL-CATS |
| Paid Chk# 081110 JPMORGAN CHASE BANK, NA | 4/18/2011 | \$3,570.04 | VARIOUS |
| Paid Chk# 081111 MONROE COUNTY FAIR | 4/18/2011 | \$240.00 | FD/CR/FAIR BOOTH & TABLE RENTA |
| Paid Chk# 081112 SOUTH CENTRAL INDIANA REMC | 4/18/2011 | \$44.58 | BKM ELECTRICITY |
| Paid Chk# 081113 VERIZON WIRELESS | 4/18/2011 | \$105.95 | CELL PHONES |
| Paid Chk# 081114 INTERNAL REVENUE SERVICE | 4/19/2011 | \$186.81 | GARNISHMENT |
| Paid Chk# 081115 POSTMASTER | 4/22/2011 | \$440.00 | 1000 FOREVER STAMPS |
| Paid Chk# 081116 MONROE CTY PUBLIC | 4/25/2011 | \$496.44 | JUNE FSA W/H |
| Paid Chk# 081117 MONROE COUNTY PUBLIC | 4/29/2011 | \$405,000.00 | TRANSFER \$ TO FIFTH THIRD SAVG & CKNG |
| Paid Chk# 081118 AMERICAN UNITED LIFE INS. | 4/29/2011 | \$1,348.82 | 403b TSA-AUL W/H |
| Paid Chk# 081119 ANTHEM BLUE CROSS BLUE | 4/29/2011 | \$57,958.18 | HEALTH & VISION INS. - MAY '11 |
| Paid Chk# 081120 AT&T (IL) | 4/29/2011 | \$1,298.72 | TELEPHONE |
| Paid Chk# 081121 AT&T ADVERTISING | 4/29/2011 | \$170.00 | DIRECTORY LISTINGS |
| Paid Chk# 081122 AT&T MOBILITY | 4/29/2011 | \$254.18 | CELL PHONES |
| Paid Chk# 081123 CITGO | 4/29/2011 | \$639.45 | FUEL |
| Paid Chk# 081124 COLONIAL LIFE | 4/29/2011 | \$119.63 | POST-TAX INS. W/H |
| Paid Chk# 081125 DUKE ENERGY | 4/29/2011 | \$1,076.42 | ELECTRICITY |
| Paid Chk# 081126 GREAT LAKES HIGHER ED | 4/29/2011 | \$200.80 | GARNISHMENT W/H |
| Paid Chk# 081127 HEALTH RESOURCES, INC. | 4/29/2011 | \$3,300.10 | DENTAL INS. - MAY '11 |
| Paid Chk# 081128 JANET LAMBERT | 4/29/2011 | \$11.35 | FD/CHILD PROGRAM SPLS |
| Paid Chk# 081129 MIDWEST PRESORT SERVICE | 4/29/2011 | \$396.97 | POSTAGE SERVICES |
| Paid Chk# 081130 MONROE CIRCUIT COURT | 4/29/2011 | \$30.00 | GARNISHMENT W/H |
| Paid Chk# 081131 MONROE COUNTY YMCA | 4/29/2011 | \$150.46 | YMCA W/H - MAY '11 |
| Paid Chk# 081132 OLD NATIONAL BANK | 4/29/2011 | \$30.00 | RENT ON SAFE DEP. BOX |
| Paid Chk# 081133 PRE-PAID LEGAL SERVICES, | 4/29/2011 | \$47.84 | PRE-PAID LEGAL W/H |
| Paid Chk# 081134 STORI SNYDER | 4/29/2011 | \$24.40 | FD/CHILD-HOMEWORK CTN TRAINING |
| Paid Chk# 081135 UNITED WAY | 4/29/2011 | \$178.00 | UNITED WAY W/H |
| Paid Chk# 081136 UNUM LIFE INS. CO. OF | 4/29/2011 | \$2,359.91 | LIFE & ADD'L LIFE INS. - MAY '11 |
| Paid Chk# 081137 VECTREN ENERGY DELIVERY | 4/29/2011 | \$52.80 | NATURAL GAS |
| Paid Chk# 081138 ACTIVATE HEALTHCARE | 5/5/2011 | \$12,180.00 | 2ND QTR.'11 CLINIC COSTS |
| Paid Chk# 081139 AFSCME COUNCIL 62 | 5/5/2011 | \$1,580.58 | DUES W/H |
| Paid Chk# 081140 AVER'S PIZZA | 5/5/2011 | \$82.13 | FD/CHILD SRP VIDEO/FOOD |
| Paid Chk# 081141 DARCI HAWXHURST | 5/5/2011 | \$225.00 | April Tutor Mentoring |
| Paid Chk# 081142 ELLETTSVILLE UTILITIES | 5/5/2011 | \$333.78 | WATER & SEWER |
| Paid Chk# 081143 GE MONEY BANK/AMAZON | 5/5/2011 | \$5,820.34 | BOOKS |
| Paid Chk# 081144 MIDWEST PRESORT SERVICE | 5/5/2011 | \$463.47 | POSTAGE SERVICES |
| Paid Chk# 081145 SHANE TUTHILL | 5/5/2011 | \$0.00 | VOIDED CHECK |
| Paid Chk# 081146 SMITHVILLE DIGITAL, INC. | 5/5/2011 | \$1,225.00 | INTERNET SERVICES |
| Paid Chk# 081147 VIRGINIA H. RICHEY | 5/5/2011 | \$30.00 | FD/ELL PERFORMANCE |
| Paid Chk# 081148 WILLIAM R. MORRIS, JR. | 5/5/2011 | \$300.00 | TUTOR TRAINING/\$ GEN FUND/VITAL |
| Paid Chk# 081149 AMERICAN UNITED LIFE INS. | 5/11/2011 | \$1,285.00 | 403b TSA-AUL W/H |
| Paid Chk# 081150 ANSWER INDIANA | 5/11/2011 | \$9.85 | PAGER |
| Paid Chk# 081151 AT&T (IL) | 5/11/2011 | \$263.07 | 4 PHONE LINES |
| Paid Chk# 081152 CITY OF BLOOMINGTON | 5/11/2011 | \$927.72 | WATER & SEWER |
| Paid Chk# 081153 DUKE ENERGY | 5/11/2011 | \$17,099.45 | ELECTRICITY |
| Paid Chk# 081154 HOOSIER DISPOSAL #686 | 5/11/2011 | \$160.00 | TRASH SERVICE |
| Paid Chk# 081155 MIDWEST PRESORT SERVICE | 5/11/2011 | \$482.79 | POSTAGE SERVICES |
| Paid Chk# 081156 MONROE CTY PUBLIC | 5/11/2011 | \$744.66 | FSA W/H |
| Paid Chk# 081157 SHANE TUTHILL | 5/11/2011 | \$75.00 | FD/CHILD PERFORMANCE |
| Paid Chk# 081158 SMITHVILLE | 5/11/2011 | \$233.24 | PHONES |
| Paid Chk# 081159 UTILITIES DIST. OF WESTERN IN | 5/11/2011 | \$32.00 | BKM ELECTRICITY |
| Paid Chk# 081160 VERIZON WIRELESS | 5/11/2011 | \$129.03 | BKM DATA LINES |
| Paid Chk# 081161 ACTIVATE HEALTHCARE | 5/12/2011 | \$12,180.00 | 3RD QTR. CLINIC FEE |
| Paid Chk# 081162 ADP, INC. | 5/12/2011 | \$138.60 | BACKGROUND CHECKS |

*Check Summary Register©

April 15, 2011 to May 12, 2011

| Name | Check Date | Check Amt | |
|---|------------|-------------|------------------------------------|
| Paid Chk# 081163 ADP, INC. | 5/12/2011 | \$238.82 | FSA & COBRA SERVICES |
| Paid Chk# 081164 ALL-PHASE ELECTRIC SUPPLY | 5/12/2011 | \$122.02 | LIGHT BULBS |
| Paid Chk# 081165 ASCAP | 5/12/2011 | \$219.00 | MUSIC LICENSING FEE |
| Paid Chk# 081166 AUDIOGO | 5/12/2011 | \$312.09 | BOOKS |
| Paid Chk# 081167 AVCAFE | 5/12/2011 | \$336.14 | NONPRINT |
| Paid Chk# 081168 BAKER & TAYLOR BOOKS | 5/12/2011 | \$36,254.09 | BOOKS |
| Paid Chk# 081169 BLACKSTONE AUDIO, INC. | 5/12/2011 | \$70.00 | NONPRINT |
| Paid Chk# 081170 BOOKS IN MOTION | 5/12/2011 | \$302.45 | NONPRINT |
| Paid Chk# 081171 BUNGER & ROBERTSON, LLP | 5/12/2011 | \$1,930.64 | LEGAL SERVICES |
| Paid Chk# 081172 CD BABY | 5/12/2011 | \$16.43 | NONPRINT |
| Paid Chk# 081173 CHARDON LABORATORIES, | 5/12/2011 | \$662.00 | QTRLY SERVICE/BOILER/COOLING TOWER |
| Paid Chk# 081174 CHICAGO TRIBUNE | 5/12/2011 | \$401.96 | 11/25/11 - 11/22/12 SUBSCRIPTION |
| Paid Chk# 081175 CINTAS FIRST AID & SAFETY | 5/12/2011 | \$157.07 | FIRST-AID SPLS |
| Paid Chk# 081176 CITY DIRECTORIES | 5/12/2011 | \$495.00 | BOOKS |
| Paid Chk# 081177 CRYSTAL CLEAR | 5/12/2011 | \$1,070.00 | WINDOW CLEANING |
| Paid Chk# 081178 DEMCO, INC. | 5/12/2011 | \$256.03 | CATALOGING SPLS/BKS |
| Paid Chk# 081179 DUNCAN VIDEO, INC. | 5/12/2011 | \$20,581.24 | EQUIPMENT & EQUIP. REPAIRS |
| Paid Chk# 081180 EBSCO | 5/12/2011 | \$315.00 | PERIODICALS |
| Paid Chk# 081181 ELECTRONIC COMMERCE, INC. | 5/12/2011 | \$4,840.00 | PAYROLL SERVICES |
| Paid Chk# 081182 ELLETTSVILLE TRUE VALUE | 5/12/2011 | \$34.61 | BLDG SPLS |
| Paid Chk# 081183 ENVISIONWARE, INC. | 5/12/2011 | \$2,060.20 | 1 YR. MAINT. CONTRACT |
| Paid Chk# 081184 FEDEX | 5/12/2011 | \$24.01 | SHIPPING ECI |
| Paid Chk# 081185 FEDEX OFFICE | 5/12/2011 | \$29.80 | FD/CHILD & TEEN SRP-QTR SHEETS |
| Paid Chk# 081186 FREEDOM BUSINESS | 5/12/2011 | \$2,139.53 | CARTRIDGES |
| Paid Chk# 081187 GALE | 5/12/2011 | \$1,307.04 | BOOKS |
| Paid Chk# 081188 GREENE CTY HISTORICAL | 5/12/2011 | \$13.00 | BOOKS |
| Paid Chk# 081189 GREY HOUSE PUBLISHING | 5/12/2011 | \$2,483.30 | PERIODICALS |
| Paid Chk# 081190 HFI MECHANICAL | 5/12/2011 | \$440.31 | REPAIRED GAS LEAK |
| Paid Chk# 081191 HP PRODUCTS | 5/12/2011 | \$3,824.72 | CLEANING SPLS |
| Paid Chk# 081192 ICE MILLER LLP | 5/12/2011 | \$498.00 | LEGAL SERVICES |
| Paid Chk# 081193 INDIANA HISTORICAL SOCIETY | 5/12/2011 | \$26.96 | BOOKS |
| Paid Chk# 081194 INDIANA POWER SERVICE & | 5/12/2011 | \$439.00 | MAINT. CONTRACT |
| Paid Chk# 081195 J. A. SEXAUER | 5/12/2011 | \$387.50 | BLDG SPLS |
| Paid Chk# 081196 JACKSON MANUFACTURERS | 5/12/2011 | \$522.30 | DROP WALL FACE PLATE/ELL |
| Paid Chk# 081197 JIM GORDON, INC | 5/12/2011 | \$153.82 | MNTHLY COPIER OVRAGE |
| Paid Chk# 081198 JOHNSON CTY MUSEUM OF | 5/12/2011 | \$43.00 | BOOKS |
| Paid Chk# 081199 KLEINDORFER'S HDWE | 5/12/2011 | \$26.17 | BLDG SPLS |
| Paid Chk# 081200 LEARNING TREASURES | 5/12/2011 | \$137.47 | NONPRINT |
| Paid Chk# 081201 LIBRARY VIDEO COMPANY | 5/12/2011 | \$184.70 | NONPRINT |
| Paid Chk# 081202 LOGISTECH, INC. | 5/12/2011 | \$284.54 | BOOKS |
| Paid Chk# 081203 LOWE'S | 5/12/2011 | \$79.23 | BLDG SPLS |
| Paid Chk# 081204 M. LEE SMITH PUBLISHERS | 5/12/2011 | \$387.00 | PERIODICALS |
| Paid Chk# 081205 MARKERTEK VIDEO SUPPLY | 5/12/2011 | \$1,032.20 | EQUIPMENT |
| Paid Chk# 081206 MIDWEST TAPE | 5/12/2011 | \$20,517.34 | BOOKS & NONPRINT |
| Paid Chk# 081207 MORGAN CTY | 5/12/2011 | \$46.00 | BOOKS |
| Paid Chk# 081208 ORIENTAL TRADING | 5/12/2011 | \$1,765.53 | FD/CHILD - SRP PRIZES |
| Paid Chk# 081209 PENNY GILLIE | 5/12/2011 | \$88.40 | MILEAGE |
| Paid Chk# 081210 POLARIS LIBRARY SYSTEMS, | 5/12/2011 | \$1,500.00 | MAINT UPGRADE |
| Paid Chk# 081211 B,B & C POW PEST CONTROL, | 5/12/2011 | \$35.00 | PEST CONTROL |
| Paid Chk# 081212 QUILL CORPORATION | 5/12/2011 | \$866.94 | PAPER & OFFICE SPLS |
| Paid Chk# 081213 RANDOM HOUSE, INC. | 5/12/2011 | \$961.15 | NONPRINT |
| Paid Chk# 081214 RAY WILSON & ASSOCIATES | 5/12/2011 | \$2,520.00 | SESSIONS 2 & 3/PROCESS IMPROVEMENT |
| Paid Chk# 081215 RECORDED BOOKS, LLC | 5/12/2011 | \$1,502.85 | NONPRINT |
| Paid Chk# 081216 SCHINDLER ELEVATOR | 5/12/2011 | \$3,366.69 | QTRLY MAINT. CONTRACT |
| Paid Chk# 081217 SPOKEN ARTS | 5/12/2011 | \$90.00 | NONPRINT |

MONROE COUNTY PUBLIC LIBRARY

05/12/11 10:48 AM

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*Check Summary Register©

April 15, 2011 to May 12, 2011

| Name | Check Date | Check Amt |
|---|------------|---------------------------------------|
| Paid Chk# 081218 STANSIFER RADIO COMPANY | 5/12/2011 | \$57.09 VIDEO MAT'LS |
| Paid Chk# 081219 STAPLES | 5/12/2011 | \$13.47 FD/CR/LSTA MATCHING FUNDS |
| Paid Chk# 081220 STEPHANIE HOLMAN | 5/12/2011 | \$74.16 MILEAGE |
| Paid Chk# 081221 THE AMERICAN PIANO FACTORY | 5/12/2011 | \$85.00 PIANO TUNING |
| Paid Chk# 081222 THE VIDEO PROJECT | 5/12/2011 | \$58.95 NONPRINT |
| Paid Chk# 081223 THE WEEK | 5/12/2011 | \$39.97 YEAR SUBSCRIPTION |
| Paid Chk# 081224 UNIQUE MANAGEMENT | 5/12/2011 | \$3,946.95 COLLECTION AGENCY FEE |
| Paid Chk# 081225 WEST PAYMENT CENTER | 5/12/2011 | \$1,483.04 BOOKS |
| Paid Chk# 081226 WESTON WOODS STUDIOS | 5/12/2011 | \$109.85 NONPRINT |
| Paid Chk# 081227 WHEN TO WORK, INC. | 5/12/2011 | \$400.00 ON-LINE SCHEDULING/12 MONTHS |
| Total Checks | | \$660,538.53 |

MONROE COUNTY PUBLIC LIBRARY
 CHASE CHECKING ACCOUNT
 05/13/11 - 06/10/11

| | |
|--|----------------------------|
| Chase Checking Account | \$3,445,064.66 |
| Fifth Third Checking Account | 250,698.71 |
| | |
| Add: Electronic Withdrawals | |
| Merchant Services-Monthly Credit Card Fees (May '11) | 702.67 |
| | |
| Add: Payrolls | |
| Vouchers & 1 Check 05/20/11 Payroll (ECI) | 118,750.77 |
| Electronic transfer (ECI) employee/employer taxes | 41,956.83 |
| Electronic transfer (ECI) employee/employer "HSA" | 1,919.43 |
| | |
| Vouchers & 1 Check 06/03/11 Payroll (ECI) | 119,179.05 |
| Electronic transfer (ECI) employee/employer taxes | 41,537.43 |
| Electronic transfer (ECI) employee "HSA" | <u>1,919.43</u> |
| | |
| Total Of Checks and Payroll Registers | \$4,021,728.98 |
| | |
| Less: Money Transfers Between Bank Accounts | 3,324,909.73 |
| | |
| TOTAL OF A/P AND PAYROLL CHECK REGISTERS | <u><u>\$696,819.25</u></u> |

#4 Chase

Check # 81230

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*303 E KIRKWOOD AVE**BLOOMINGTON, IN 47408

| | | |
|-------------------------|--|----------------------|
| Payee | | Claim 18838 |
| JPMORGAN CHASE BANK, NA | | Purchase Order No. 0 |
| PALATINE, IL 60094-4016 | | Terms |
| | | Date Due |

| Invoice Date | Invoice Number | Description (or note attached Invoice(s) or bill(s)) | Amount |
|--------------|----------------|---|------------|
| 5/4/2011 | 04/14/11 | E001-005-31700 PAYFLOW/MNTHLY CC FEE | \$111.75 |
| 5/4/2011 | 04/23/11 | E001-010-33200 OVERNIGHTPRINTS/LSTA MATCH/BROCHURES | \$198.97 |
| 5/4/2011 | 04/25/11 | E001-010-33200 MODERN POSTCARD/LSTA MATCH | \$464.02 |
| 5/4/2011 | 04/27/11 | E019-001-21350 MARSH/FOOD PROV DEVELOP | \$16.52 |
| 5/4/2011 | 04/28/11 | E019-001-44650 PQ SYSTEMS/SOFTWARE | \$990.00 |
| 5/4/2011 | 04/29/11 | E019-001-44650 PQ SYSTEMS/SOFTWARE LICENSE | \$2,995.00 |
| 5/4/2011 | 04/25/11 | E001-001-32300 AIRTRAN/PLANE TICKETS | \$318.80 |
| 5/4/2011 | 04/07/11 | E019-017-21350 STAPLES/VITAL SPLS | \$75.06 |
| 5/4/2011 | 04/07/11 | E019-017-21350 KROGER/VITAL FOOD | \$191.01 |
| 5/4/2011 | 04/15/11 | E016-017-21350 STAPLES/VITAL GEN FUND | \$12.58 |
| 5/4/2011 | 04/16/11 | E016-017-21350 LEARNING TREASURE/VITAL GEN FUND | \$213.45 |
| 5/4/2011 | 04/18/11 | E019-017-21350 BFOODS/VITAL FOOD | \$25.89 |
| 5/4/2011 | 04/20/11 | E019-017-21350 KROGER/VITAL FOOD | \$78.10 |
| 5/4/2011 | 04/19/11 | E019-017-21350 BFOODS/VITAL FOOD | \$8.78 |
| 5/4/2011 | 04/21/11 | E019-017-21350 ELLIS FLORAL/VITAL SPLS | \$30.00 |
| 5/4/2011 | 04/29/11 | E019-006-32400 IN STATE COUNCIL/SHRM CONF. | \$295.00 |
| 5/4/2011 | 04/29/11 | E019-017-21350 MICHAEL'S CAFÉ/VITAL FOOD | \$40.00 |
| 5/4/2011 | 04/27/11 | E001-018-45300 EVOLUTION/NONPRINT | \$36.90 |
| 5/4/2011 | 04/07/11 | E016-010-39500 CRITERION PICTORES/LICENSE | \$275.00 |
| 5/4/2011 | 04/26/11 | E019-007-21350 CHOC COINS/CR-CHOC COINS | \$98.20 |
| 5/4/2011 | 04/11/11 | E020-016-23500 MERITLINE/VIDEO MAT'LS | \$307.20 |
| 5/4/2011 | 04/13/11 | E020-016-32600 USPS/VIDEO FEST ENTRIES/SHIPPING | \$21.10 |
| 5/4/2011 | 04/18/11 | E020-016-39100 ALLIANCE COMM MEDIA/VIDEO ENTRY FEES | \$520.00 |
| 5/4/2011 | 04/20/11 | E020-016-23500 BLONDER TONGUE/VIDEO MAT'S | \$432.35 |
| 5/4/2011 | 04/04/11 | E019-011-21350 COSTUME DELIGHTS/CHILD/PROGRAM SPLS | \$20.00 |
| 5/4/2011 | 04/04/11 | E019-011-21350 COSTUME DELIGHTS/CHILD PROG. SPLS | \$2.95 |
| 5/4/2011 | 04/04/11 | E019-011-21350 CVS/CHILD SPLS | \$6.59 |
| 5/4/2011 | 04/04/11 | E019-011-21350 BFOODS/CHILD SPLS | \$15.01 |
| 5/4/2011 | 04/05/11 | E019-011-21350 COST DELIGHTS/CHILD SPLS | \$37.00 |
| 5/4/2011 | 04/03/11 | E019-010-21350 BFOODS/ADULT FOODS | \$6.98 |
| 5/4/2011 | 04/13/11 | E019-010-21350 MICHAELS/TEEN SPLS | \$70.94 |
| 5/4/2011 | 04/27/11 | E019-010-21350 KROGER/IN RM/LSTA CASH MATCH/FOOD | \$35.78 |
| 5/4/2011 | 05/01/11 | E019-010-21350 BFOODS/ADULT FOOD | \$13.96 |
| 5/4/2011 | 04/14/11 | E016-010-23000 AMAZON/HEADPHONES/LINDSAY FD \$ | \$44.07 |
| 5/4/2011 | 04/14/11 | E016-010-23000 AMAZON/DVD PLAYERS/LINDSAY FD | \$559.65 |
| 5/4/2011 | 04/14/11 | E016-010-23000 AMAZON/DVD PLAYER/LINDSAY FD | \$79.95 |
| 5/4/2011 | 04/14/11 | E016-010-23000 AMAZON/HEADPHONES/LINSAY FD | \$29.30 |
| 5/4/2011 | 04/15/11 | E016-010-23000 AMAZON/HEADPHONES/LINDSAY FD | \$42.15 |
| 5/4/2011 | 04/19/11 | E001-001-32500 AMAZON/EBOOK FOR TRAINING | \$7.99 |
| 5/4/2011 | 04/20/11 | E001-001-32500 BARNES&NOBLE/EBOOKS FOR TRAINING | \$13.90 |
| 5/4/2011 | 04/28/11 | E001-001-32500 AMAZON/EBOOK | \$13.90 |

| | | | |
|----------|----------|---|-------------|
| 5/4/2011 | 04/28/11 | E001-001-32500 AMAZON/EBOOK REFUND | (\$13.90) |
| 5/4/2011 | 05/02/11 | E019-001-31500 TECHSOUP/FRIENDS SOFTWARE LICENSE | \$150.00 |
| 5/4/2011 | 04/08/11 | E001-010-21300 DOLLAR DAYS/EARPHONES | \$993.24 |
| 5/4/2011 | 04/08/11 | E001-011-21300 DOLLAR DAYS/EARPHONES | \$198.65 |
| 5/4/2011 | 04/08/11 | E001-014-21300 DOLLAR DAYS/EARPHONES | \$132.43 |
| 5/4/2011 | 04/14/11 | E016-010-44600 POP ADVISIONS/DIGITAL DISPLAY/LINDSEY FD | \$2,930.00 |
| Total | | | \$13,146.22 |

VOUCHER NO. 18838 WARRANT NO. 81230

JPMORGAN CHASE BANK, NA

ALLOWED

IN THE SUM OF \$ \$13,146.22

\$ \$13,146.22

ON ACCOUNT OF APPROPRIATION FO

COST DITRIBUTION LEDGER CLASSIFICATION
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Board/Council Member

| Acct. No. | Account Title | Amount |
|----------------|---------------|------------|
| E001-005-31700 | | \$111.75 |
| E001-010-33200 | | \$198.97 |
| E001-010-33200 | | \$464.02 |
| E019-001-21350 | | \$16.52 |
| E019-001-44650 | | \$990.00 |
| E019-001-44650 | | \$2,995.00 |
| E001-001-32300 | | \$318.80 |
| E019-017-21350 | | \$75.06 |
| E019-017-21350 | | \$191.01 |
| E016-017-21350 | | \$12.58 |
| E016-017-21350 | | \$213.45 |
| E019-017-21350 | | \$25.89 |
| E019-017-21350 | | \$78.10 |
| E019-017-21350 | | \$8.78 |
| E019-017-21350 | | \$30.00 |
| E019-006-32400 | | \$295.00 |
| E019-017-21350 | | \$40.00 |
| E001-018-45300 | | \$36.90 |
| E016-010-39500 | | \$275.00 |
| E019-007-21350 | | \$98.20 |
| E020-016-23500 | | \$307.20 |
| E020-016-32600 | | \$21.10 |
| E020-016-39100 | | \$520.00 |
| E020-016-23500 | | \$432.35 |
| E019-011-21350 | | \$20.00 |
| E019-011-21350 | | \$2.95 |
| E019-011-21350 | | \$6.59 |
| E019-011-21350 | | \$15.01 |
| E019-011-21350 | | \$37.00 |

Financial Report Comments

Reports as of 5-31-11

Board Meeting Date 6/15/11

Monthly Budget Report:

The library received a property tax advance check for \$2,474,379.57 in May. You will also notice that we have transferred about \$3 million from Chase to Fifth Third Bank in May. After researching our banking options and getting quotes for interest rates from several banks, we selected Fifth Third because of their high rating in terms of financial strength and they offered the highest interest earnings rate.

The June payment for the employer contribution to health insurance (\$45,231) was paid in May. The health clinic fees have been prepaid to September 30. These two prepayments explain why the percent of the budget expended on this line is 51.7% which is over the 41.7% guideline.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF MAY 31, 2011
FIVE MONTHS = 41.7%

| | 2011 MAY | 2010 MAY | 2011 Y-T-D ACTUAL | 2011 BUDGET | 2010 Y-T-D ACTUAL | 2011 Y-T-D BUDGET REMAINING | 2011 % OF BUDGET USED | 2011 % OF BUDGET REMAINING |
|--------------------------------|-------------------|-------------------|-------------------------|---------------------|-------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | | |
| SALARIES | 285,581.65 | 284,060.25 | 1,428,346.21 | 3,893,000.00 | 1,437,104.10 | 2,464,653.79 | 36.7% | 63.3% |
| EMPLOYEE BENEFITS | 86,512.84 | 20,942.96 | 498,243.42 | 1,264,175.00 | 402,852.15 | 765,931.58 | 39.4% | 60.6% |
| OTHER WAGES | 2,029.51 | 3,672.88 | 5,605.89 | 1,000.00 | 17,041.63 | -4,605.89 | 560.6% | -460.6% |
| TOTAL PERSONNEL SERVICES | <u>374,124.00</u> | <u>308,676.09</u> | <u>1,932,195.52</u> | <u>5,158,175.00</u> | <u>1,856,997.88</u> | <u>3,225,979.48</u> | <u>37.5%</u> | <u>62.5%</u> |
| SUPPLIES | | | | | | | | |
| OFFICE SUPPLIES | 2,628.05 | 4,043.42 | 18,169.49 | 42,000.00 | 17,049.77 | 23,830.51 | 43.3% | 56.7% |
| OPERATING SUPPLIES | 3,094.18 | 2,654.13 | 26,624.35 | 77,100.00 | 25,755.52 | 50,475.65 | 34.5% | 65.5% |
| REPAIR & MAINT. SUPPLIES | 41.11 | 2,129.35 | 9,337.87 | 13,700.00 | 11,505.91 | 4,362.13 | 68.2% | 31.8% |
| TOTAL SUPPLIES | <u>5,763.34</u> | <u>8,826.90</u> | <u>54,131.71</u> | <u>132,800.00</u> | <u>54,311.20</u> | <u>78,668.29</u> | <u>40.8%</u> | <u>59.2%</u> |
| OTHER SERVICES & CHARGES | | | | | | | | |
| PROFESSIONAL SERVICES | 18,681.49 | 16,490.53 | 105,603.74 | 252,000.00 | 87,245.64 | 146,396.26 | 41.9% | 58.1% |
| COMMUNICATION & TRANSPORTATION | 7,583.87 | 2,321.02 | 27,603.69 | 87,000.00 | 23,984.36 | 59,396.31 | 31.7% | 68.3% |
| PRINTING & ADVERTISING | 662.99 | 742.23 | 2,160.46 | 8,000.00 | 1,350.35 | 5,839.54 | 27.0% | 73.0% |
| INSURANCE | 2,002.00 | 300.00 | 54,656.00 | 54,700.00 | 47,705.00 | 44.00 | 99.9% | 0.1% |
| UTILITIES | 19,414.55 | 18,721.04 | 121,667.17 | 314,400.00 | 122,143.72 | 192,732.83 | 38.7% | 61.3% |
| REPAIR & MAINTENANCE | 1,298.45 | 5,210.92 | 5,573.80 | 102,500.00 | 30,966.70 | 96,926.20 | 5.4% | 94.6% |
| RENTALS | 9,945.00 | 75.00 | 19,718.50 | 32,100.00 | 19,819.00 | 12,381.50 | 61.4% | 38.6% |
| OTHER CHARGES | 0.00 | 0.00 | 8,136.00 | 215,500.00 | 2,450.17 | 207,364.00 | 3.8% | 96.2% |
| TOTAL OTHER SERVICES & CHARGES | <u>59,588.35</u> | <u>43,860.74</u> | <u>345,119.36</u> | <u>1,066,200.00</u> | <u>335,664.94</u> | <u>721,080.64</u> | <u>32.4%</u> | <u>67.6%</u> |
| CAPITAL OUTLAY | | | | | | | | |
| FURNITURE & EQUIPMENT | 0.00 | 3,150.00 | 1,688.34 | 19,744.52 | 19,605.79 | 18,056.18 | 8.6% | 91.4% |
| OTHER CAPITAL OUTLAY | 71,839.80 | 66,422.96 | 409,272.77 | 1,089,000.00 | 410,587.94 | 679,727.23 | 37.6% | 62.4% |
| TOTAL CAPITAL OUTLAY | <u>71,839.80</u> | <u>69,572.96</u> | <u>410,961.11</u> | <u>1,108,744.52</u> | <u>430,193.73</u> | <u>697,783.41</u> | <u>37.1%</u> | <u>62.9%</u> |
| TOTAL OPERATING EXPENDITURES | <u>511,315.49</u> | <u>430,936.69</u> | <u>2,742,407.70</u> | <u>7,465,919.52</u> | <u>2,677,167.75</u> | <u>4,723,511.82</u> | <u>36.7%</u> | <u>63.3%</u> |

2010 BUDGET
%USED IN 2010 7,832,838.00
 34.2%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MAY 31, 2011

| | 2011 MAY | 2010 MAY | 2011 Y-T-D ACTUAL | 2011 BUDGET | 2010 Y-T-D ACTUAL | 2011 Y-T-D BUDGET REMAINING | 2011 % OF BUDGET USED | 2011 % OF BUDGET REMAINING |
|---------------------------------|-------------------|-------------------|-------------------------|---------------------|-------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| PERSONNEL SERVICES (1000'S) | | | | | | | | |
| SALARIES | | | | | | | | |
| 1120 ADMINISTRATION | 7,259.72 | 11,320.62 | 36,298.59 | 167,000.00 | 56,603.10 | 130,701.41 | 21.7% | 78.3% |
| 1130 PROFESSIONAL/SUPERVISORS | 37,587.49 | 34,851.26 | 179,864.41 | 545,000.00 | 174,256.30 | 365,135.59 | 33.0% | 67.0% |
| 1140 PROFESSIONAL ASSISTANTS | 104,938.47 | 100,392.48 | 524,692.22 | 1,351,000.00 | 501,833.07 | 826,307.78 | 38.8% | 61.2% |
| 1150 SPECIALISTS & TECHNICIANS | 58,833.08 | 57,321.19 | 295,011.09 | 814,000.00 | 286,681.69 | 518,988.91 | 36.2% | 63.8% |
| 1160 CLERICAL ASSISTANTS | 33,966.93 | 39,480.54 | 171,860.75 | 442,000.00 | 201,817.67 | 270,139.25 | 38.9% | 61.1% |
| 1170 PAGES | 16,504.04 | 15,769.41 | 88,374.50 | 226,000.00 | 85,641.73 | 137,625.50 | 39.1% | 60.9% |
| 1190 BUILDING MAINTENANCE | 26,491.92 | 24,924.75 | 132,244.65 | 348,000.00 | 130,270.54 | 215,755.35 | 38.0% | 62.0% |
| TOTAL SALARIES | 285,581.65 | 284,060.25 | 1,428,346.21 | 3,893,000.00 | 1,437,104.10 | 2,464,653.79 | 36.7% | 63.3% |
| EMPLOYEE BENEFITS | | | | | | | | |
| EMPLOYEE BENEFITS | | | | | | | | |
| 1210 EMPLOYER CONTRIBUTION/FICA | 16,951.73 | 16,973.38 | 84,177.14 | 238,100.00 | 85,783.39 | 153,922.86 | 35.4% | 64.6% |
| 1220 UNEMPLOYMENT COMPENSATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 1230 EMPLOYER CONTRIBUTION/PERF | 0.00 | 0.00 | 83,114.03 | 368,250.00 | 81,729.17 | 285,135.97 | 22.6% | 77.4% |
| 1240 EMPLOYER CONT/INSURANCE | 65,596.64 | 0.00 | 311,222.04 | 602,100.00 | 215,277.35 | 290,877.96 | 51.7% | 48.3% |
| 1250 EMPLOYER CONT/MEDICARE | 3,964.47 | 3,969.58 | 19,730.21 | 55,725.00 | 20,062.24 | 35,994.79 | 35.4% | 64.6% |
| TOTAL EMPLOYEE BENEFITS | 86,512.84 | 20,942.96 | 498,243.42 | 1,264,175.00 | 402,852.15 | 765,931.58 | 39.4% | 60.6% |
| OTHER WAGES | | | | | | | | |
| 1310 WORKSTUDY | 0.00 | 0.00 | 2,961.29 | 1,000.00 | 0.00 | -1,961.29 | 296.1% | -196.1% |
| 1180 TEMPORARY STAFF | 2,029.51 | 3,672.88 | 2,644.60 | 0.00 | 17,041.63 | -2,644.60 | #DIV/0! | #DIV/0! |
| 1350 STIPEND/RECLASSIFICATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| TOTAL OTHER WAGES | 2,029.51 | 3,672.88 | 5,605.89 | 1,000.00 | 17,041.63 | -4,605.89 | 560.6% | -460.6% |
| TOTAL PERSONNEL SERVICES | 374,124.00 | 308,676.09 | 1,932,195.52 | 5,158,175.00 | 1,856,997.88 | 3,225,979.48 | 37.5% | 62.5% |
| SUPPLIES (2000'S) | | | | | | | | |
| OFFICE SUPPLIES | | | | | | | | |
| 2110 OFFICIAL RECORDS | 0.00 | 0.00 | 839.27 | 1,000.00 | 0.00 | 160.73 | 83.9% | 16.1% |
| 2120 STATIONERY & PRINTING | 0.00 | 0.00 | 301.57 | 1,000.00 | 1,134.18 | 698.43 | 30.2% | 69.8% |
| 2130 OFFICE SUPPLIES | 1,736.70 | 1,245.33 | 7,005.78 | 18,100.00 | 6,553.00 | 11,094.22 | 38.7% | 61.3% |
| 2140 DUPLICATING | 891.35 | 2,798.09 | 10,022.87 | 21,900.00 | 9,362.59 | 11,877.13 | 45.8% | 54.2% |
| 2150 PROMOTIONAL MATERIALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 2160 PUBLIC USE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 2170 TRAINING MATERIALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| TOTAL OFFICE SUPPLIES | 2,628.05 | 4,043.42 | 18,169.49 | 42,000.00 | 17,049.77 | 23,830.51 | 43.3% | 56.7% |

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MAY 31, 2011

| | 2011 MAY | 2010 MAY | 2011 Y-T-D ACTUAL | 2011 BUDGET | 2010 Y-T-D ACTUAL | 2011 Y-T-D BUDGET REMAINING | 2011 % OF BUDGET USED | 2011 % OF BUDGET REMAINING |
|---|------------------|------------------|-------------------------|-------------------|-------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| OPERATING SUPPLIES | | | | | | | | |
| 2210 CLEANING SUPPLIES | 2,089.51 | 2,034.63 | 13,556.42 | 28,000.00 | 12,764.20 | 14,443.58 | 48.4% | 51.6% |
| 2220 FUEL, OIL, & LUBRICANTS | 495.12 | 67.17 | 3,877.32 | 8,500.00 | 3,117.19 | 4,622.68 | 45.6% | 54.4% |
| 2230 CATALOGING SUPPLIES-BOOKS | 25.14 | 269.62 | 1,893.01 | 5,500.00 | 2,522.61 | 3,606.99 | 34.4% | 65.6% |
| 2240 A/V SUPPLIES-CATALOGING | 345.63 | 0.00 | 1,130.02 | 10,000.00 | 5,230.48 | 8,869.98 | 11.3% | 88.7% |
| 2250 CIRCULATION SUPPLIES | 16.76 | 267.89 | 2,084.62 | 21,000.00 | 625.53 | 18,915.38 | 9.9% | 90.1% |
| 2260 LIGHT BULBS | 122.02 | 14.82 | 2,646.63 | 3,000.00 | 1,495.51 | 353.37 | 88.2% | 11.8% |
| 2270 VIDEOTAPE - CATS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 2280 UNIFORMS | 0.00 | 0.00 | 1,261.00 | 1,000.00 | 0.00 | -261.00 | 126.1% | -26.1% |
| 2290 DISPLAY/EXHIBIT SUPPLIES | 0.00 | 0.00 | 175.33 | 100.00 | 0.00 | -75.33 | 175.3% | -75.3% |
| TOTAL OPERATING SUPPLIES | 3,094.18 | 2,654.13 | 26,624.35 | 77,100.00 | 25,755.52 | 50,475.65 | 34.5% | 65.5% |
| REPAIR & MAINTENANCE SUPPLIES | | | | | | | | |
| 2300 IS SUPPLIES | 0.00 | 1,599.00 | 2,965.76 | 5,000.00 | 4,025.24 | 2,034.24 | 59.3% | 40.7% |
| 2310 BUILDING MATERIALS & SUPPLIES | 41.11 | 484.88 | 4,595.38 | 8,500.00 | 7,401.97 | 3,904.62 | 54.1% | 45.9% |
| 2315 ENERGY AUDIT MAT'LS & SPLS | 0.00 | 45.47 | 1,650.05 | 0.00 | 0.00 | -1,650.05 | #DIV/0! | #DIV/0! |
| 2320 PAINT & PAINTING SUPPLIES | 0.00 | 0.00 | 126.68 | 200.00 | 78.70 | 73.32 | 63.3% | 36.7% |
| 2340 OTHER REPAIR & BINDING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 2350 VIDEO MATERIALS - CATS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| TOTAL REPAIR & MAINTENANCE SUPPLIES | 41.11 | 2,129.35 | 9,337.87 | 13,700.00 | 11,505.91 | 4,362.13 | 68.2% | 31.8% |
| TOTAL SUPPLIES | 5,763.34 | 8,826.90 | 54,131.71 | 132,800.00 | 54,311.20 | 78,668.29 | 40.8% | 59.2% |
| OTHER SERVICES/CHARGES (3000'S) | | | | | | | | |
| PROFESSIONAL SERVICES | | | | | | | | |
| 3110 CONSULTING SERVICES | 0.00 | 1,260.00 | 90.00 | 3,000.00 | 5,040.00 | 2,910.00 | 3.0% | 97.0% |
| 3120 ENGINEERING/ARCHITECTURAL | 0.00 | 126.08 | 2,811.48 | 3,000.00 | 9,988.09 | 188.52 | 93.7% | 6.3% |
| 31201 ENCUMBERED ENGINEER/ARCH | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 3130 LEGAL SERVICES | 1,930.64 | 1,765.02 | 7,875.12 | 14,000.00 | 5,491.42 | 6,124.88 | 56.3% | 43.7% |
| 3140 BUILDING SERVICES | 1,230.00 | 3,312.18 | 11,810.89 | 40,000.00 | 22,341.40 | 28,189.11 | 29.5% | 70.5% |
| 3150 MAINTENANCE CONTRACTS | 9,794.20 | 6,037.52 | 24,776.89 | 95,000.00 | 21,854.67 | 70,223.11 | 26.1% | 73.9% |
| 3160 COMPUTER SERVICES (OCLC) | 1,225.00 | 1,225.00 | 6,125.00 | 50,000.00 | 6,125.00 | 43,875.00 | 12.3% | 87.8% |
| 3170 ADMIN/ACCOUNTING SERVICES | 2,953.30 | 2,764.73 | 19,625.86 | 47,000.00 | 16,405.06 | 27,374.14 | 41.8% | 58.2% |
| 3175 COLLECTION AGENCY SERVICES | 1,548.35 | 0.00 | 32,488.50 | 0.00 | 0.00 | -32,488.50 | #DIV/0! | #DIV/0! |
| TOTAL PROFESSIONAL SERVICES | 18,681.49 | 16,490.53 | 105,603.74 | 252,000.00 | 87,245.64 | 146,396.26 | 41.9% | 58.1% |
| COMMUNICATION & TRANSPORTATION | | | | | | | | |
| 3210 TELEPHONE | 2,296.61 | 794.02 | 11,592.18 | 26,000.00 | 12,854.14 | 14,407.82 | 44.6% | 55.4% |
| 3220 POSTAGE | 2,197.17 | 1,527.00 | 10,395.44 | 30,000.00 | 10,895.39 | 19,604.56 | 34.7% | 65.3% |
| 3230 TRAVEL EXPENSE | 548.20 | 0.00 | 1,570.24 | 10,000.00 | 187.20 | 8,429.76 | 15.7% | 84.3% |
| 3240 PROFESSIONAL MTG. (OFF-SITE) | 0.00 | 0.00 | 196.00 | 10,000.00 | 22.00 | 9,804.00 | 2.0% | 98.0% |
| 3250 CONTINUING ED. (ON-SITE) | 2,541.89 | 0.00 | 3,801.89 | 10,000.00 | 0.00 | 6,198.11 | 38.0% | 62.0% |
| 3260 FREIGHT & DELIVERY | 0.00 | 0.00 | 47.94 | 1,000.00 | 25.63 | 952.06 | 4.8% | 95.2% |
| TOTAL COMMUNICATION & TRANSPORTATION | 7,583.87 | 2,321.02 | 27,603.69 | 87,000.00 | 23,984.36 | 59,396.31 | 31.7% | 68.3% |

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MAY 31, 2011

| | 2011 MAY | 2010 MAY | 2011 Y-T-D ACTUAL | 2011 BUDGET | 2010 Y-T-D ACTUAL | 2011 Y-T-D BUDGET REMAINING | 2011 % OF BUDGET USED | 2011 % OF BUDGET REMAINING |
|---|------------------|------------------|-------------------------|---------------------|-------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| PRINTING & ADVERTISING | | | | | | | | |
| 3310 ADVERTISING & PUBLICATION | 0.00 | 246.13 | 321.30 | 2,000.00 | 615.80 | 1,678.70 | 16.1% | 83.9% |
| 3320 PRINTING | <u>662.99</u> | <u>496.10</u> | <u>1,839.16</u> | <u>6,000.00</u> | <u>734.55</u> | <u>4,160.84</u> | <u>30.7%</u> | <u>69.3%</u> |
| TOTAL PRINTING & ADVERTISING | 662.99 | 742.23 | 2,160.46 | 8,000.00 | 1,350.35 | 5,839.54 | 27.0% | 73.0% |
| INSURANCE | | | | | | | | |
| 3410 OFFICIAL BOND | 0.00 | 300.00 | 450.00 | 700.00 | 300.00 | 250.00 | 64.3% | 35.7% |
| 3420 OTHER INSURANCE | <u>2,002.00</u> | <u>0.00</u> | <u>54,206.00</u> | <u>54,000.00</u> | <u>47,405.00</u> | <u>-206.00</u> | <u>100.4%</u> | <u>-0.4%</u> |
| TOTAL INSURANCE | 2,002.00 | 300.00 | 54,656.00 | 54,700.00 | 47,705.00 | 44.00 | 99.9% | 0.1% |
| UTILITIES | | | | | | | | |
| 3510 GAS | 52.90 | 87.12 | 1,364.14 | 5,600.00 | 1,363.77 | 4,235.86 | 24.4% | 75.6% |
| 3520 ELECTRICITY | 18,187.59 | 17,417.47 | 115,546.97 | 293,000.00 | 116,137.61 | 177,453.03 | 39.4% | 60.6% |
| 3530 WATER | <u>1,174.06</u> | <u>1,216.45</u> | <u>4,756.06</u> | <u>15,800.00</u> | <u>4,642.34</u> | <u>11,043.94</u> | <u>30.1%</u> | <u>69.9%</u> |
| TOTAL UTILITIES | 19,414.55 | 18,721.04 | 121,667.17 | 314,400.00 | 122,143.72 | 192,732.83 | 38.7% | 61.3% |
| REPAIR & MAINTENANCE | | | | | | | | |
| 3610 BUILDING REPAIR | 0.00 | 1,880.63 | 440.31 | 22,000.00 | 13,539.04 | 21,559.69 | 2.0% | 98.0% |
| 3630 OTHER EQUIP/FURNITURE REPAIRS | 0.00 | 3,001.10 | 1,782.74 | 70,000.00 | 9,003.71 | 68,217.26 | 2.5% | 97.5% |
| 3640 VEHICLE REPAIR & MAINTENANCE | 1,298.45 | 138.00 | 2,840.84 | 7,500.00 | 7,400.01 | 4,659.16 | 37.9% | 62.1% |
| 3650 MATERIAL BINDING/REPAIR SERV. | <u>0.00</u> | <u>191.19</u> | <u>509.91</u> | <u>3,000.00</u> | <u>1,023.94</u> | <u>2,490.09</u> | <u>17.0%</u> | <u>83.0%</u> |
| TOTAL REPAIR & MAINTENANCE | 1,298.45 | 5,210.92 | 5,573.80 | 102,500.00 | 30,966.70 | 96,926.20 | 5.4% | 94.6% |
| RENTALS | | | | | | | | |
| 3710 REAL ESTATE RENTAL/PARKING | 9,945.00 | 75.00 | 19,718.50 | 32,000.00 | 19,819.00 | 12,281.50 | 61.6% | 38.4% |
| 3720 EQUIPMENT RENTAL | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>100.00</u> | <u>0.00</u> | <u>100.00</u> | <u>0.0%</u> | <u>100.0%</u> |
| TOTAL RENTALS | 9,945.00 | 75.00 | 19,718.50 | 32,100.00 | 19,819.00 | 12,381.50 | 61.4% | 38.6% |
| OTHER CHARGES | | | | | | | | |
| 3910 DUES/INSTITUTIONAL | 0.00 | 0.00 | 7,176.00 | 6,500.00 | 953.00 | -676.00 | 110.4% | -10.4% |
| 3920 INTEREST/TEMPORARY LOAN | 0.00 | 0.00 | 0.00 | 2,500.00 | 0.00 | 2,500.00 | 0.0% | 100.0% |
| 3930 TAXES & ASSESSMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 3940 TRANSFER TO LIRF | 0.00 | 0.00 | 0.00 | 200,000.00 | 0.00 | 200,000.00 | 0.0% | 100.0% |
| 3950 EDUCATIONAL SERV/LICENSING | 0.00 | 0.00 | 960.00 | 6,500.00 | 1,497.17 | 5,540.00 | 14.8% | 85.2% |
| 3960 COMMUNITY NEWS SERVICES | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>#DIV/0!</u> | <u>#DIV/0!</u> |
| TOTAL OTHER CHARGES | 0.00 | 0.00 | 8,136.00 | 215,500.00 | 2,450.17 | 207,364.00 | 3.8% | 96.2% |
| TOTAL OTHER SERVICES/CHARGES | 59,588.35 | 43,860.74 | 345,119.36 | 1,066,200.00 | 335,664.94 | 721,080.64 | 32.4% | 67.6% |

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF MAY 31, 2011

| | 2011 MAY | 2010 MAY | 2011 Y-T-D ACTUAL | 2011 BUDGET | 2010 Y-T-D ACTUAL | 2011 Y-T-D BUDGET REMAINING | 2011 % OF BUDGET USED | 2011 % OF BUDGET REMAINING |
|--|-------------------|-------------------|-------------------------|---------------------|-------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| CAPITAL OUTLAY (4000'S) | | | | | | | | |
| FURNITURE & EQUIPMENT | | | | | | | | |
| 4410 FURNITURE | 0.00 | 0.00 | 300.82 | 0.00 | 0.00 | -300.82 | #DIV/0! | #DIV/0! |
| 44105 ENCUMBERED FURNITURE | 0.00 | 0.00 | 1,387.52 | 1,387.52 | 0.00 | 0.00 | 100.0% | 0.0% |
| 4420 AUDIO VISUAL EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 4430 OTHER EQUIPMENT | 0.00 | 0.00 | 0.00 | 18,357.00 | 55.79 | 18,357.00 | 0.0% | 100.0% |
| 4440 LAND & BUILDINGS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 44450 BUILDING RENOVATIONS | 0.00 | 0.00 | 0.00 | 0.00 | 16,400.00 | 0.00 | #DIV/0! | #DIV/0! |
| 444451 ENCUMBERED BLDG RENOVATIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 4460 IS EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 4465 IS SOFTWARE | 0.00 | 3,150.00 | 0.00 | 0.00 | 3,150.00 | 0.00 | #DIV/0! | #DIV/0! |
| 4470 EQUIPMENT - CATS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 4475 SOFTWARE - CATS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| TOTAL FURNITURE & EQUIPMENT | 0.00 | 3,150.00 | 1,688.34 | 19,744.52 | 19,605.79 | 18,056.18 | 8.6% | 91.4% |
| OTHER CAPITAL OUTLAY | | | | | | | | |
| 4510 BOOKS | 42,754.23 | 42,601.56 | 234,764.76 | 593,000.00 | 238,131.33 | 358,235.24 | 39.6% | 60.4% |
| 4520 PERIODICALS & NEWSPAPERS | 3,627.23 | 383.60 | 4,526.47 | 48,000.00 | 6,426.50 | 43,473.53 | 9.4% | 90.6% |
| 4530 NONPRINT MATERIALS | 25,458.34 | 23,437.80 | 153,768.95 | 379,000.00 | 149,685.02 | 225,231.05 | 40.6% | 59.4% |
| 4540 ELECTRONIC RESOURCES | 0.00 | 0.00 | 16,212.59 | 69,000.00 | 16,345.09 | 52,787.41 | 23.5% | 76.5% |
| TOTAL OTHER CAPITAL OUTLAY | 71,839.80 | 66,422.96 | 409,272.77 | 1,089,000.00 | 410,587.94 | 679,727.23 | 37.6% | 62.4% |
| TOTAL CAPITAL OUTLAY | 71,839.80 | 69,572.96 | 410,961.11 | 1,108,744.52 | 430,193.73 | 697,783.41 | 37.1% | 62.9% |
| TOTAL OPERATING EXPENDITURES | 511,315.49 | 430,936.69 | 2,742,407.70 | 7,465,919.52 | 2,677,167.75 | 4,723,511.82 | 36.7% | 63.3% |

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY
Operating Budget & Expenditure Report

January 1, 2011 to May 31, 2011
5 months = 41.7%

| Object | Object Descr | 2011 Budget | Jan 2011 | Feb 2011 | Mar 2011 | Apr 2011 | May 2011 | 2011 YTD Amt | 2011 YTD Balance | 2011 %YTD Budget |
|--------|-------------------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|------------------|------------------|
| 10040 | MISCELLANEOUS | \$0.00 | \$69.60 | \$185.85 | \$280.73 | \$82.09 | \$96.93 | \$715.20 | -\$715.20 | 0.00% |
| 11200 | ADMINISTRATION | \$167,000.00 | \$7,259.71 | \$7,259.72 | \$7,259.72 | \$7,259.72 | \$7,259.72 | \$36,298.59 | \$130,701.41 | 21.74% |
| 11300 | PROF/SUPERVISORS | \$545,000.00 | \$33,550.98 | \$33,550.97 | \$37,587.48 | \$37,587.49 | \$37,587.49 | \$179,864.41 | \$365,135.59 | 33.00% |
| 11400 | PROFESSIONAL | \$1,351,000.00 | \$104,938.41 | \$104,938.42 | \$104,938.44 | \$104,938.48 | \$104,938.47 | \$524,692.22 | \$826,307.78 | 38.84% |
| 11500 | SPECIALIST/TECHNICIANS | \$814,000.00 | \$59,417.93 | \$59,066.91 | \$58,837.99 | \$58,855.18 | \$58,833.08 | \$295,011.09 | \$518,988.91 | 36.24% |
| 11600 | CLERICAL ASSISTANTS | \$442,000.00 | \$35,018.53 | \$34,613.61 | \$34,074.98 | \$34,186.70 | \$33,966.93 | \$171,860.75 | \$270,139.25 | 38.88% |
| 11700 | PAGES | \$226,000.00 | \$17,952.26 | \$17,845.73 | \$18,151.20 | \$17,921.27 | \$16,504.04 | \$88,374.50 | \$137,625.50 | 39.10% |
| 11800 | TEMPORAY STAFF | \$0.00 | \$615.09 | \$0.00 | \$0.00 | \$0.00 | \$2,029.51 | \$2,644.60 | -\$2,644.60 | 0.00% |
| 11900 | BUILDING | \$348,000.00 | \$26,412.12 | \$26,454.22 | \$26,448.99 | \$26,437.40 | \$26,491.92 | \$132,244.65 | \$215,755.35 | 38.00% |
| 12100 | FICA/EMPLOYER | \$238,100.00 | \$16,813.89 | \$16,729.21 | \$16,943.81 | \$16,738.50 | \$16,951.73 | \$84,177.14 | \$153,922.86 | 35.35% |
| 12300 | PERF/EMPLOYER | \$368,250.00 | \$0.00 | \$0.00 | \$0.00 | \$83,114.03 | \$0.00 | \$83,114.03 | \$285,135.97 | 22.57% |
| 12400 | INS/EMPLOYER | \$602,100.00 | \$19,616.77 | \$93,393.39 | \$46,715.78 | \$85,899.46 | \$65,596.64 | \$311,222.04 | \$290,877.96 | 51.69% |
| 12500 | MEDICARE/EMPLOYER | \$55,725.00 | \$3,932.28 | \$3,912.50 | \$3,962.63 | \$3,958.33 | \$3,964.47 | \$19,730.21 | \$35,994.79 | 35.41% |
| 13100 | WORK STUDY | \$1,000.00 | \$0.00 | \$2,961.29 | \$0.00 | \$0.00 | \$0.00 | \$2,961.29 | -\$1,961.29 | 296.13% |
| 21100 | OFFICIAL RECORDS | \$1,000.00 | \$809.53 | \$29.74 | \$0.00 | \$0.00 | \$0.00 | \$839.27 | \$160.73 | 83.93% |
| 21200 | STATIONERY/BUS. CARDS | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$301.57 | \$0.00 | \$301.57 | \$698.43 | 30.16% |
| 21300 | OFFICE SUPPLIES | \$18,100.00 | \$1,697.91 | \$1,131.41 | \$1,387.09 | \$1,052.67 | \$1,736.70 | \$7,005.78 | \$11,094.22 | 38.71% |
| 21400 | DUPLICATING | \$21,900.00 | \$2,272.77 | \$4,135.23 | \$1,658.34 | \$1,065.18 | \$891.35 | \$10,022.87 | \$11,877.13 | 45.77% |
| 22100 | CLEANING SUPPLIES | \$28,000.00 | \$3,334.36 | \$2,438.89 | \$4,125.18 | \$1,568.48 | \$2,089.51 | \$13,556.42 | \$14,443.58 | 48.42% |
| 22200 | FUEL/OIL/LUBRICANTS | \$8,500.00 | \$1,376.16 | \$0.00 | \$1,366.59 | \$639.45 | \$495.12 | \$3,877.32 | \$4,622.68 | 45.62% |
| 22300 | CATALOGING | \$5,500.00 | \$144.24 | \$184.80 | \$60.87 | \$1,477.96 | \$25.14 | \$1,893.01 | \$3,606.99 | 34.42% |
| 22400 | A/V SUPPLIES/CATALOG | \$10,000.00 | \$347.11 | \$63.72 | \$373.56 | \$0.00 | \$345.63 | \$1,130.02 | \$8,869.98 | 11.30% |
| 22500 | CIRCULATION SUPPLIES | \$21,000.00 | \$0.00 | \$14.72 | \$2,053.14 | \$0.00 | \$16.76 | \$2,084.62 | \$18,915.38 | 9.93% |
| 22600 | LIGHT BULBS | \$3,000.00 | \$2,080.95 | \$0.00 | \$423.88 | \$19.78 | \$122.02 | \$2,646.63 | \$353.37 | 88.22% |
| 22800 | UNIFORMS | \$1,000.00 | \$0.00 | \$1,261.00 | \$0.00 | \$0.00 | \$0.00 | \$1,261.00 | -\$261.00 | 126.10% |
| 22900 | DISPLAY/EXHIBITS | \$100.00 | \$73.65 | \$0.00 | \$14.22 | \$87.46 | \$0.00 | \$175.33 | -\$75.33 | 175.33% |
| 23000 | IS SUPPLIES | \$5,000.00 | \$1,283.20 | \$499.30 | \$53.96 | \$1,129.30 | \$0.00 | \$2,965.76 | \$2,034.24 | 59.32% |
| 23100 | BUILDING MATERIAL | \$8,500.00 | \$4,990.51 | \$793.44 | -\$2,114.83 | \$885.15 | \$41.11 | \$4,595.38 | \$3,904.62 | 54.06% |
| 23150 | ENERGY AUDIT MAT'LS & | \$0.00 | \$0.00 | \$0.00 | \$1,536.05 | \$114.00 | \$0.00 | \$1,650.05 | -\$1,650.05 | 0.00% |
| 23200 | PAINT/PAINTING SUPPLIES | \$200.00 | \$57.21 | \$69.47 | \$0.00 | \$0.00 | \$0.00 | \$126.68 | \$73.32 | 63.34% |
| 31100 | CONSULTING SERVICES | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$90.00 | \$0.00 | \$90.00 | \$2,910.00 | 3.00% |
| 31200 | ENGINEERING/ARCHITE | \$3,000.00 | \$606.48 | \$400.00 | \$1,805.00 | \$0.00 | \$0.00 | \$2,811.48 | \$188.52 | 93.72% |
| 31300 | LEGAL SERVICES | \$14,000.00 | \$2,232.46 | \$1,272.20 | \$1,941.82 | \$498.00 | \$1,930.64 | \$7,875.12 | \$6,124.88 | 56.25% |
| 31400 | BUILDING SERVICES | \$40,000.00 | \$7,514.89 | \$2,267.00 | \$565.00 | \$234.00 | \$1,230.00 | \$11,810.89 | \$28,189.11 | 29.53% |
| 31500 | MAINTENANCE | \$95,000.00 | \$7,557.56 | \$5,892.08 | \$278.23 | \$1,254.82 | \$9,794.20 | \$24,776.89 | \$70,223.11 | 26.08% |
| 31600 | COMPUTER SERVICES | \$50,000.00 | \$1,225.00 | \$1,225.00 | \$1,225.00 | \$1,225.00 | \$1,225.00 | \$6,125.00 | \$43,875.00 | 12.25% |
| 31700 | ADMIN/ACCOUNTING | \$47,000.00 | \$9,966.85 | \$16,675.64 | \$2,474.45 | -\$12,444.38 | \$2,953.30 | \$19,625.86 | \$27,374.14 | 41.76% |
| 31750 | COLLECTION AGENCY | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$30,940.15 | \$1,548.35 | \$32,488.50 | -\$32,488.50 | 0.00% |
| 32100 | TELEPHONE | \$26,000.00 | \$2,171.66 | \$971.68 | \$3,877.39 | \$2,274.84 | \$2,296.61 | \$11,592.18 | \$14,407.82 | 44.59% |
| 32200 | POSTAGE | \$30,000.00 | \$1,994.10 | \$2,418.04 | \$1,757.59 | \$2,028.54 | \$2,197.17 | \$10,395.44 | \$19,604.56 | 34.65% |
| 32300 | TRAVEL EXPENSE | \$10,000.00 | \$320.09 | \$701.95 | \$0.00 | \$0.00 | \$548.20 | \$1,570.24 | \$8,429.76 | 15.70% |

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2011 to May 31, 2011
5 months = 41.7%

| Object | Object Descr | 2011 Budget | Jan 2011 | Feb 2011 | Mar 2011 | Apr 2011 | May 2011 | 2011 YTD Amt | 2011 YTD Balance | %YTD Budget |
|--------|-----------------------|----------------|--------------|--------------|--------------|--------------|--------------|----------------|------------------|-------------|
| 32400 | PROFESSIONAL MTG/OFF | \$10,000.00 | \$160.00 | \$0.00 | \$36.00 | \$0.00 | \$0.00 | \$196.00 | \$9,804.00 | 1.96% |
| 32500 | CONTINUING | \$10,000.00 | \$0.00 | \$1,260.00 | \$0.00 | \$0.00 | \$2,541.89 | \$3,801.89 | \$6,198.11 | 38.02% |
| 32600 | FREIGHT/DELIVERY | \$1,000.00 | \$0.00 | \$0.00 | \$23.93 | \$24.01 | \$0.00 | \$47.94 | \$952.06 | 4.79% |
| 33100 | ADVERTISING/PUBLICATI | \$2,000.00 | \$49.00 | \$79.19 | \$0.00 | \$193.11 | \$0.00 | \$321.30 | \$1,678.70 | 16.07% |
| 33200 | PRINTING SERVICES | \$6,000.00 | \$70.86 | \$35.31 | \$1,070.00 | \$0.00 | \$662.99 | \$1,839.16 | \$4,160.84 | 30.65% |
| 34100 | OFFICIAL BOND INS. | \$700.00 | \$0.00 | \$0.00 | \$450.00 | \$0.00 | \$0.00 | \$450.00 | \$250.00 | 64.29% |
| 34200 | OTHER INSURANCE | \$54,000.00 | \$3,200.00 | \$11,790.00 | \$36,785.00 | \$429.00 | \$2,002.00 | \$54,206.00 | -\$206.00 | 100.38% |
| 35100 | GAS | \$5,600.00 | \$52.72 | \$1,151.25 | \$54.47 | \$52.80 | \$52.90 | \$1,364.14 | \$4,235.86 | 24.36% |
| 35200 | ELECTRICITY | \$293,000.00 | \$26,186.07 | \$28,657.78 | \$23,385.50 | \$19,130.03 | \$18,187.59 | \$115,546.97 | \$177,453.03 | 39.44% |
| 35300 | WATER | \$15,800.00 | \$1,153.39 | \$885.06 | \$335.82 | \$1,207.73 | \$1,174.06 | \$4,756.06 | \$11,043.94 | 30.10% |
| 36100 | BUILDING REPAIRS | \$22,000.00 | \$0.00 | \$0.00 | \$0.00 | \$440.31 | \$0.00 | \$440.31 | \$21,559.69 | 2.00% |
| 36300 | OTHER | \$70,000.00 | \$586.80 | \$205.00 | \$0.00 | \$990.94 | \$0.00 | \$1,782.74 | \$68,217.26 | 2.55% |
| 36400 | VEHICLE | \$7,500.00 | \$526.14 | \$0.00 | \$977.35 | \$38.90 | \$1,298.45 | \$2,840.84 | \$4,659.16 | 37.88% |
| 36500 | MATERIALS | \$3,000.00 | \$317.30 | \$0.00 | \$192.61 | \$0.00 | \$0.00 | \$509.91 | \$2,490.09 | 17.00% |
| 37100 | REAL ESTATE | \$32,000.00 | \$9,706.00 | \$37.50 | \$0.00 | \$30.00 | \$9,945.00 | \$19,718.50 | \$12,281.50 | 61.62% |
| 37200 | EQUIPMENT RENTAL | \$100.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$100.00 | 0.00% |
| 39100 | DUES/INSTITUTIONAL | \$6,500.00 | \$6,101.00 | \$0.00 | \$250.00 | \$825.00 | \$0.00 | \$7,176.00 | -\$676.00 | 110.40% |
| 39200 | INTEREST/TEMPORARY | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | 0.00% |
| 39400 | TRANSFER TO LIRF | \$200,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$200,000.00 | 0.00% |
| 39500 | EDUCATIONAL/LICENSIN | \$6,500.00 | \$960.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$960.00 | \$5,540.00 | 14.77% |
| 44100 | FURNITURE | \$0.00 | \$0.00 | \$0.00 | \$300.82 | \$0.00 | \$0.00 | \$300.82 | -\$300.82 | 0.00% |
| 44105 | ENCUMBERED | \$1,387.52 | \$0.00 | \$0.00 | \$1,387.52 | \$0.00 | \$0.00 | \$1,387.52 | \$0.00 | 100.00% |
| 44300 | OTHER EQUIPMENT | \$18,357.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$18,357.00 | 0.00% |
| 45100 | BOOKS | \$593,000.00 | \$39,446.50 | \$38,996.69 | \$64,085.61 | \$49,481.73 | \$42,754.23 | \$234,764.76 | \$358,235.24 | 39.59% |
| 45200 | PERIODICALS/NEWSPAP | \$48,000.00 | \$189.84 | \$102.23 | \$56.25 | \$550.92 | \$3,627.23 | \$4,526.47 | \$43,473.53 | 9.43% |
| 45300 | NONPRINT MATERIALS | \$379,000.00 | \$29,020.17 | \$29,404.45 | \$42,389.62 | \$27,496.37 | \$25,458.34 | \$153,768.95 | \$225,231.05 | 40.57% |
| 45400 | ELECTRONIC RESOURCES | \$69,000.00 | \$14,857.64 | \$0.00 | \$1,354.95 | \$0.00 | \$0.00 | \$16,212.59 | \$52,787.41 | 23.50% |
| | | \$7,465,919.52 | \$510,237.69 | \$555,961.59 | \$553,199.73 | \$612,311.47 | \$511,412.42 | \$2,743,122.90 | \$4,722,796.62 | 36.74% |

MONROE COUNTY PUBLIC LIBRARY

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LIRF Budget & Expenditure Report

January 1, 2011 to May 31, 2011
5 months = 41.7%

| Object | Object Descr | 2011 Budget | Jan 2011 | Feb 2011 | Mar 2011 | Apr 2011 | May 2010 | YTD Amount | 2011 YTD Balance | 2011 %YTD Budget |
|--------|------------------------|----------------|-------------|-------------|-------------|-------------|-------------|---------------|------------------------|------------------------|
| 31200 | ENGINEERING/ARCHITECTU | \$42,100.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$42,100.00 | 0.00% |
| 35300 | WATER | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$87.44 | \$87.44 | -\$87.44 | 0.00% |
| 36100 | BUILDING REPAIRS | \$21,458.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$21,458.00 | 0.00% |
| 44300 | OTHER EQUIPMENT | \$83,374.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$83,374.00 | 0.00% |
| 44400 | LAND/BUILDINGS | \$0.00 | \$0.00 | \$97,315.37 | \$0.00 | \$1,167.25 | \$0.00 | \$98,482.62 | -\$98,482.62 | 0.00% |
| 44450 | BUILDING RENOVATION | \$150,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$150,000.00 | 0.00% |
| | | \$296,932.00 | \$0.00 | \$97,315.37 | \$0.00 | \$1,167.25 | \$87.44 | \$98,570.06 | \$198,361.94 | 33.20% |

MONROE COUNTY PUBLIC LIBRARY

Debt Service Budget & Expenditures Report

January 1, 2011 to May 31, 2011
5 months = 41.7%

| Object | Object Descr | 2011 Budget | Jan 2011 | Feb 2011 | Mar 2011 | Apr 2011 | May 2011 | 2011 YTD Amt | 2011 YTD Balance | 2011 %YTD Budget |
|--------|--------------|----------------|--------------|--------------|--------------|-------------|--------------|--------------|------------------|------------------|
| 37100 | REAL ESTATE | \$1,996,000.00 | \$166,333.35 | \$166,333.33 | \$166,333.33 | \$166,333.3 | \$166,333.33 | \$831,666.67 | \$1,164,333.3 | 41.67% |
| 39200 | INTEREST/TE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 39250 | PAYMENT ON | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 39450 | TRANSFER TO | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$1,996,000.00 | \$166,333.35 | \$166,333.33 | \$166,333.33 | \$166,333.3 | \$166,333.33 | \$831,666.67 | \$1,164,333.3 | 41.67% |

MONROE COUNTY PUBLIC LIBRARY

Rainy Day Budget & Expenditures Report

January 1, 2011 to May 31, 2011
5 months = 41.7%

| Object | Object Descr | 2011 Budget | Jan 2011 | Feb 2011 | Mar 2011 | Apr 2011 | May 2011 | 2011 YTD Amt | 2011 YTD Balance | 2011 %YTD Budget |
|--------|----------------------|----------------|-------------|-------------|-------------|-------------|-------------|-----------------|------------------------|------------------------|
| 12200 | UNEMPLOYMENT | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0.00% |
| 21300 | OFFICE SUPPLIES | \$50,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$50,000.00 | 0.00% |
| 22100 | CLEANING SUPPLIES | \$50,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$50,000.00 | 0.00% |
| 22500 | CIRCULATION SUPPLIES | \$87,048.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$87,048.00 | 0.00% |
| 31100 | CONSULTING SERVICES | \$50,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$50,000.00 | 0.00% |
| 31300 | LEGAL SERVICES | \$12,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$12,000.00 | 0.00% |
| 36100 | BUILDING REPAIRS | \$78,794.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$78,794.00 | 0.00% |
| 44300 | OTHER EQUIPMENT | \$29,825.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$29,825.00 | 0.00% |
| 44450 | BUILDING RENOVATION | \$105,643.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$105,643.00 | 0.00% |
| | | \$473,310.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$473,310.00 | 0.00% |

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report

January 1, 2011 to May 31, 2011
5 months = 41.7%

| Object Object Descr | 2011 Budget | Jan 2011 | Feb 2011 | Mar 2011 | Apr 2011 | May 2011 | YTD Amount | 2011 YTD Balance | 2011 %YTD Budget |
|------------------------------|--------------|-------------|-------------|-------------|-------------|-------------|--------------|------------------|------------------|
| 11300 PROF/SUPERVISORS | \$64,000.00 | \$4,564.32 | \$4,564.32 | \$4,564.32 | \$4,564.32 | \$4,564.32 | \$22,821.60 | \$41,178.40 | 35.66% |
| 11400 PROFESSIONAL ASSISTANT | \$120,000.00 | \$9,188.18 | \$9,188.16 | \$9,188.16 | \$9,188.16 | \$9,188.16 | \$45,940.82 | \$74,059.18 | 38.28% |
| 11600 CLERICAL ASSISTANTS | \$173,000.00 | \$12,328.97 | \$13,195.22 | \$13,321.23 | \$13,304.77 | \$13,828.82 | \$65,979.01 | \$107,020.99 | 38.14% |
| 11800 TEMPORARY STAFF | \$11,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$11,000.00 | 0.00% |
| 12100 FICA/EMPLOYER | \$21,500.00 | \$1,537.81 | \$1,588.88 | \$1,596.71 | \$1,594.60 | \$1,625.65 | \$7,943.65 | \$13,556.35 | 36.95% |
| 12300 PERF/EMPLOYER | \$22,000.00 | \$0.00 | \$0.00 | \$0.00 | \$5,067.40 | \$0.00 | \$5,067.40 | \$16,932.60 | 23.03% |
| 12400 INS/EMPLOYER | \$45,500.00 | \$2,942.80 | \$9,650.59 | \$4,254.90 | \$7,539.28 | \$6,136.68 | \$30,524.25 | \$14,975.75 | 67.09% |
| 12500 MEDICARE/EMPLOYER | \$5,000.00 | \$359.65 | \$371.60 | \$373.42 | \$372.94 | \$380.19 | \$1,857.80 | \$3,142.20 | 37.16% |
| 13100 WORK STUDY | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 | 0.00% |
| 21200 STATIONERY/BUS. CARDS | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 | 0.00% |
| 21300 OFFICE SUPPLIES | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$129.95 | \$0.00 | \$129.95 | \$370.05 | 25.99% |
| 21400 DUPLICATING | \$200.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$200.00 | 0.00% |
| 22200 FUEL/OIL/LUBRICANTS | \$1,000.00 | \$34.76 | \$0.00 | \$40.00 | \$139.20 | \$0.00 | \$213.96 | \$786.04 | 21.40% |
| 22700 VIDEO TAPE/CATS | \$20,000.00 | \$6,138.50 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$6,138.50 | \$13,861.50 | 30.69% |
| 23000 IS SUPPLIES | \$1,000.00 | \$599.97 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$599.97 | \$400.03 | 60.00% |
| 23500 VIDEO MATERIALS/CATS | \$10,000.00 | \$303.54 | \$183.50 | \$59.98 | \$328.84 | \$1,714.30 | \$2,590.16 | \$7,409.84 | 25.90% |
| 31100 CONSULTING SERVICES | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0.00% |
| 31200 ENGINEERING/ARCHITECT | \$0.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | -\$2,500.00 | 0.00% |
| 31300 LEGAL SERVICES | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,000.00 | 0.00% |
| 31650 DIGITIZATION SERVICES | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | 0.00% |
| 32100 TELEPHONE | \$3,500.00 | \$0.00 | \$250.37 | \$499.49 | \$254.18 | \$248.18 | \$1,252.22 | \$2,247.78 | 35.78% |
| 32200 POSTAGE | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,000.00 | 0.00% |
| 32300 TRAVEL EXPENSE | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 | 0.00% |
| 32400 PROFESSIONAL MTG/OFF | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 | 0.00% |
| 32600 FREIGHT/DELIVERY | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$21.10 | \$21.10 | \$478.90 | 4.22% |
| 36300 OTHER EQUIP/FURNITURE | \$4,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,256.65 | \$2,256.65 | \$1,743.35 | 56.42% |
| 37100 REAL ESTATE | \$2,000.00 | \$696.00 | \$0.00 | \$0.00 | \$0.00 | \$1,170.00 | \$1,866.00 | \$134.00 | 93.30% |
| 39100 DUES/INSTITUTIONAL | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$520.00 | \$520.00 | \$980.00 | 34.67% |
| 39500 EDUCATIONAL/LICENSING | \$400.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$400.00 | 0.00% |
| 39600 COMMUNITY NEWS | \$10,000.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | \$7,500.00 | 25.00% |
| 44100 FURNITURE | \$1,200.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,200.00 | 0.00% |
| 44700 EQUIPMENT - CATS | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0.00% |
| 44750 SOFTWARE - CATS | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$70.00 | \$0.00 | \$70.00 | \$4,930.00 | 1.40% |
| | \$549,300.00 | \$43,694.50 | \$38,992.64 | \$33,898.21 | \$42,553.64 | \$41,654.05 | \$200,793.04 | \$348,506.96 | 36.55% |

MONROE COUNTY PUBLIC LIBRARY

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LCPF Budget & Expenditure Report

January 1, 2011 to May 31, 2011

5 months = 41.7%

| Object | Object Descr | 2011 Budget | Jan 2011 | Feb 2011 | Mar 2011 | Apr 2011 | May 2011 | YTD Amount | 2011 YTD Balance | 2011 %YTD Budget |
|--------|---------------------|----------------|-------------|-------------|-------------|-------------|-------------|---------------|------------------------|------------------------|
| 31105 | ENCUMBERED | \$6,000.00 | \$0.00 | \$6,000.00 | \$0.00 | \$0.00 | \$0.00 | \$6,000.00 | \$0.00 | 100.00% |
| 31500 | MAINTENANCE | \$0.00 | \$1,396.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,396.00 | -\$1,396.00 | 0.00% |
| 44300 | OTHER EQUIPMENT | \$279,000.00 | \$0.00 | \$0.00 | \$572.65 | \$0.00 | \$0.00 | \$572.65 | \$278,427.35 | 0.21% |
| 44305 | ENCUMBERED | \$95,635.00 | \$86,250.25 | \$0.00 | \$8,564.75 | \$0.00 | \$0.00 | \$94,815.00 | \$820.00 | 99.14% |
| 44450 | BUILDING RENOVATION | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$522.30 | \$5,830.00 | \$6,352.30 | -\$6,352.30 | 0.00% |
| 44600 | IS EQUIPMENT | \$50,000.00 | \$0.00 | \$0.00 | \$3,509.00 | \$2,027.88 | \$0.00 | \$5,536.88 | \$44,463.12 | 11.07% |
| 44650 | IS SOFTWARE | \$25,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$25,000.00 | 0.00% |
| 44700 | EQUIPMENT - CATS | \$45,000.00 | \$0.00 | \$2,384.10 | \$0.00 | \$1,498.98 | \$19,356.79 | \$23,239.87 | \$21,760.13 | 51.64% |
| 44750 | SOFTWARE - CATS | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$158.99 | \$0.00 | \$158.99 | \$4,841.01 | 3.18% |
| | | \$505,635.00 | \$87,646.25 | \$8,384.10 | \$12,646.40 | \$4,208.15 | \$25,186.79 | \$138,071.69 | \$367,563.31 | 27.31% |

MONROE COUNTY PUBLIC LIBRARY

Expenditure Summary compared to last year

2011 compared to 2010: Period Ending May

| Fund | Fund Descr | 2011 Budget | May 2011 Amt | 2011 YTD Amt | 2010 Budget | May 2010 Amt | 2010 YTD Amt | %Last YR YTD Diff |
|------|-----------------|-----------------|----------------|----------------|-----------------|----------------|----------------|-------------------|
| 001 | OPERATING | \$7,465,919.52 | \$511,412.42 | \$2,743,122.90 | \$8,122,055.00 | \$430,733.16 | \$2,677,539.29 | 2.00% |
| 002 | JAIL | \$0.00 | \$461.65 | \$1,927.89 | \$6,000.00 | \$299.13 | \$1,885.14 | 2.00% |
| 003 | CLEARING | \$0.00 | \$0.00 | \$725.00 | \$27,651.18 | \$0.00 | \$29,630.19 | -98.00% |
| 004 | GIFT | \$0.00 | \$0.00 | \$36.94 | \$12,738.00 | \$1,043.97 | \$1,705.88 | -98.00% |
| 005 | PLAC | \$0.00 | \$0.00 | \$6,200.00 | \$0.00 | \$0.00 | \$5,841.00 | 6.00% |
| 006 | RETIREEES | \$0.00 | \$2,342.79 | \$10,816.74 | \$0.00 | \$0.00 | \$7,325.35 | 48.00% |
| 007 | LIRF | \$296,932.00 | \$87.44 | \$98,570.06 | \$525,317.75 | \$92,174.60 | \$104,984.60 | -6.00% |
| 008 | DEBT SERVICE | \$1,996,000.00 | \$166,333.33 | \$831,666.67 | \$1,996,000.00 | \$166,333.33 | \$831,666.67 | 0.00% |
| 009 | RAINY DAY | \$473,310.00 | \$0.00 | \$0.00 | \$206,488.00 | \$4,619.51 | \$11,131.83 | -100.00% |
| 010 | PAYROLL | \$0.00 | \$321,525.87 | \$1,610,349.33 | \$0.00 | \$307,961.11 | \$1,621,196.98 | -1.00% |
| 011 | INVESTMENT- | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 012 | TEEN COUNCIL | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 015 | LSTA | \$0.00 | \$0.00 | \$0.00 | \$5,269.05 | \$691.56 | \$3,849.17 | -100.00% |
| 016 | GIFT-RESTRICED | \$7,100.00 | \$9,616.52 | \$32,179.20 | \$26,134.48 | \$3,914.88 | \$26,267.48 | 23.00% |
| 017 | LEVY EXCESS | \$0.00 | \$0.00 | \$20,550.83 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 018 | IN KIND | \$0.00 | \$0.00 | \$0.00 | \$225,233.24 | \$0.00 | \$225,233.24 | -100.00% |
| 019 | GIFT-FOUNDATION | \$0.00 | \$7,696.99 | \$27,139.83 | \$74,118.76 | \$4,625.06 | \$26,419.48 | 3.00% |
| 020 | SPECIAL | \$549,300.00 | \$41,654.05 | \$200,793.04 | \$554,557.00 | \$40,355.56 | \$197,712.63 | 2.00% |
| 021 | CAPITAL | \$505,635.00 | \$25,186.79 | \$138,071.69 | \$726,509.55 | \$99,433.86 | \$261,412.69 | -47.00% |
| 022 | GATES | \$0.00 | \$0.00 | \$0.00 | \$15,600.00 | \$0.00 | \$15,285.50 | -100.00% |
| 023 | LSTA-CIVIL WAR | \$5,274.27 | \$98.59 | \$5,134.59 | \$19,705.00 | \$0.00 | \$0.00 | 0.00% |
| 024 | FINRA GRANT | \$0.00 | \$1,544.64 | \$1,930.80 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$11,299,470.79 | \$1,087,961.08 | \$5,729,215.51 | \$12,543,377.01 | \$1,152,185.73 | \$6,049,087.12 | -5.00% |

MONROE COUNTY PUBLIC LIBRARY

Monthly Revenue Report (Cash Basis)

Current Period compared to Prior Period
Current Period: May 2011
Operating Fund

| Source | Source Descr | 2011 Budget | May 2011 Amt | 2011 YTD Amt | 2010 Budget | May 2010 Amt | 2010 YTD Amt | %Last YR YTD Diff |
|--------|-------------------------------|----------------|-----------------|-----------------|----------------|-----------------|-----------------|----------------------|
| 00100 | PROPERTY TAX/ADVANCES | \$4,521,806.00 | \$1,661,763.71 | \$1,778,411.37 | \$4,861,253.00 | \$1,786,510.48 | \$2,236,647.58 | -20.00% |
| 00200 | INTANGIBLES TAX | \$8,500.00 | \$5,115.46 | \$5,115.46 | \$12,699.00 | \$4,914.50 | \$4,914.50 | 4.00% |
| 00300 | LICENSE EXCISE TAX | \$263,000.00 | \$0.00 | \$18,038.70 | \$346,364.00 | \$0.00 | \$174,513.59 | -90.00% |
| 00400 | COUNTY OPTION INCOME TAX | \$1,817,000.00 | \$173,935.75 | \$869,678.75 | \$2,217,128.00 | \$184,760.67 | \$923,803.35 | -6.00% |
| 00500 | COMMERCIAL VEHICLE EXCISE TAX | \$30,000.00 | \$17,308.52 | \$17,308.52 | \$40,163.00 | \$17,035.19 | \$17,035.19 | 2.00% |
| 00600 | US FORESTRY FUND | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 03400 | ELL COPIERS/PRINTERS | \$0.00 | \$318.80 | \$1,628.61 | \$4,000.00 | \$447.39 | \$1,818.21 | -10.00% |
| 03500 | LOST/DAMAGED | \$10,000.00 | \$2,204.89 | \$14,167.12 | \$12,000.00 | \$4,419.42 | \$11,227.71 | 26.00% |
| 03600 | FINES/FEES | \$150,000.00 | \$17,437.55 | \$99,457.46 | \$180,000.00 | \$27,354.15 | \$88,236.62 | 13.00% |
| 03650 | COLLECTION AGENCY FEE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 03700 | BLGTN COPIERS/PRINTERS | \$5,700.00 | \$651.15 | \$5,222.75 | \$12,000.00 | \$294.75 | \$4,964.35 | 5.00% |
| 03900 | MISCELLANEOUS RECEIPTS | \$0.00 | \$475.51 | \$22,893.61 | \$0.00 | \$307.28 | \$2,752.85 | 732.00% |
| 04100 | PUBLIC LIBRARY ACCESS CARD | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 04500 | PLAC DISTRIBUTION | \$10,000.00 | \$0.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | 0.00% |
| 10000 | REALESTATE RECEIPTS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 11500 | STATE DISTRIBUTION | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 17000 | READER PRINTER RECEIPTS | \$0.00 | \$180.35 | \$960.22 | \$1,000.00 | \$109.90 | \$553.17 | 74.00% |
| 18000 | COIN TELEPHONE RECEIPTS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 18500 | INTEREST FROM | \$0.00 | \$328.87 | \$739.03 | \$0.00 | \$91.15 | \$103.48 | 614.00% |
| 19000 | TEMPORARY LOANS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 20000 | CABLE ACCESS FEES - | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 20100 | CABLE ACCESS FEES - COUNTY | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 20200 | CABLE ACCESS FEES - | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 21300 | RENT INCOME | \$0.00 | \$0.00 | \$1,800.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 53000 | LSTA INKIND GRANT | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$6,816,006.00 | \$1,879,720.56 | \$2,835,421.60 | \$7,696,607.00 | \$2,026,244.88 | \$3,466,570.60 | -18.00% |

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: May 2011

| FUND Descr | 05/01/2011 | MTD Debit | MTD Credit | 05/31/2011 | Bal Sht Descr |
|----------------------------|-------------------|------------------|-------------------|-------------------|---------------------------|
| OPERATING | -\$191,857.34 | \$1,282,089.82 | \$1,059,431.83 | \$30,800.65 | CHASE/BANK ONE CHECKING |
| OPERATING | \$0.00 | \$1,667,109.52 | \$1,000,000.00 | \$667,109.52 | CHASE/BANK ONE SAVINGS |
| OPERATING | \$35,090.34 | \$10,331.40 | \$33,999.47 | \$11,422.27 | ONB/MONROE BANK CHECKING |
| OPERATING | \$58,395.60 | \$10,752.07 | \$54,698.00 | \$14,449.67 | UNITED COMMERCE BANK |
| OPERATING | \$0.00 | \$1.05 | \$3.00 | -\$1.95 | FIFTH THIRD BANK CHECKING |
| OPERATING | \$0.00 | \$533,813.88 | \$20.50 | \$533,793.38 | FIFTH THIRD BANK SAVINGS |
| Fund 001 OPERATING | -\$98,371.40 | \$3,504,097.74 | \$2,148,152.80 | \$1,257,573.54 | |
| JAIL | \$4,533.76 | \$0.00 | \$461.65 | \$4,072.11 | CHASE/BANK ONE CHECKING |
| CLEARING | \$0.00 | \$1,637.18 | \$0.00 | \$1,637.18 | CHASE/BANK ONE CHECKING |
| GIFT UNRESTRICTED | \$20,383.41 | \$633.87 | \$0.00 | \$21,017.28 | CHASE/BANK ONE CHECKING |
| GIFT UNRESTRICTED | \$20,019.24 | \$7.03 | \$0.00 | \$20,026.27 | CHASE/BANK ONE SAVINGS |
| GIFT UNRESTRICTED | \$624.87 | \$154.50 | \$631.87 | \$147.50 | ONB/MONROE BANK CHECKING |
| GIFT UNRESTRICTED | \$2.00 | \$1.00 | \$2.00 | \$1.00 | UNITED COMMERCE BANK |
| Fund 004 GIFT UNRESTRICTED | \$41,029.52 | \$796.40 | \$633.87 | \$41,192.05 | |
| PLAC | -\$100.00 | \$900.00 | \$0.00 | \$800.00 | CHASE/BANK ONE CHECKING |
| PLAC | \$600.00 | \$201.00 | \$600.00 | \$201.00 | ONB/MONROE BANK CHECKING |
| PLAC | \$300.00 | \$650.00 | \$300.00 | \$650.00 | UNITED COMMERCE BANK |
| Fund 005 PLAC | \$800.00 | \$1,751.00 | \$900.00 | \$1,651.00 | |
| RETIREES | -\$1,142.79 | \$1,422.79 | \$2,342.79 | -\$2,062.79 | CHASE/BANK ONE CHECKING |
| LIRF | \$762,355.31 | \$82.99 | \$522,023.19 | \$240,415.11 | CHASE/BANK ONE SAVINGS |
| LIRF | \$0.00 | \$705,993.67 | \$0.00 | \$705,993.67 | FIFTH THIRD BANK SAVINGS |
| Fund 007 LIRF | \$762,355.31 | \$706,076.66 | \$522,023.19 | \$946,408.78 | |
| DEBT SERVICE | \$0.00 | \$856,048.59 | \$0.00 | \$856,048.59 | FIFTH THIRD BANK SAVINGS |
| RAINY DAY | \$5,000.00 | \$0.00 | \$0.00 | \$5,000.00 | FIFTH THIRD BANK CHECKING |
| RAINY DAY | \$400,000.00 | \$404,669.12 | \$0.00 | \$804,669.12 | FIFTH THIRD BANK SAVINGS |
| Fund 009 RAINY DAY | \$405,000.00 | \$404,669.12 | \$0.00 | \$809,669.12 | |
| PAYROLL | \$904.15 | \$319,981.73 | \$321,525.87 | -\$639.99 | CHASE/BANK ONE CHECKING |
| GIFT-RESTRICED | \$41,621.91 | \$4,846.00 | \$9,616.52 | \$36,851.39 | CHASE/BANK ONE CHECKING |
| GIFT-RESTRICED | \$40,038.36 | \$13.72 | \$0.00 | \$40,052.08 | CHASE/BANK ONE SAVINGS |
| GIFT-RESTRICED | \$4,571.00 | \$1,255.00 | \$4,846.00 | \$980.00 | ONB/MONROE BANK CHECKING |
| GIFT-RESTRICED | \$0.00 | \$7,989.44 | \$0.00 | \$7,989.44 | FIFTH THIRD BANK CHECKING |
| Fund 016 GIFT-RESTRICED | \$86,231.27 | \$14,104.16 | \$14,462.52 | \$85,872.91 | |
| GIFT-FOUNDATION | \$28,295.57 | \$150.00 | \$9,625.99 | \$18,819.58 | CHASE/BANK ONE CHECKING |
| GIFT-FOUNDATION | \$0.00 | \$17,250.00 | \$0.00 | \$17,250.00 | FIFTH THIRD BANK CHECKING |
| Fund 019 GIFT-FOUNDATION | \$28,295.57 | \$17,400.00 | \$9,625.99 | \$36,069.58 | |
| SPECIAL REVENUE | -\$30,609.87 | \$110,500.00 | \$41,654.05 | \$38,236.08 | CHASE/BANK ONE CHECKING |

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: May 2011

| FUND Descr | 05/01/2011 | MTD Debit | MTD Credit | 05/31/2011 | Bal Sht Descr |
|---------------------------|-------------------|------------------|-------------------|-------------------|---------------------------|
| SPECIAL REVENUE | \$0.00 | \$187,168.50 | \$0.00 | \$187,168.50 | FIFTH THIRD BANK CHECKING |
| Fund 020 SPECIAL REVENUE | -\$30,609.87 | \$297,668.50 | \$41,654.05 | \$225,404.58 | |
| CAPITAL PROJECTS | -\$1,131.05 | \$76,634.10 | \$25,709.09 | \$49,793.96 | CHASE/BANK ONE CHECKING |
| CAPITAL PROJECTS | \$0.00 | \$126,330.57 | \$75,000.00 | \$51,330.57 | CHASE/BANK ONE SAVINGS |
| Fund 021 CAPITAL PROJECTS | -\$1,131.05 | \$202,964.67 | \$100,709.09 | \$101,124.53 | |
| GATES HARDWARE GRANT | \$0.00 | \$10,400.00 | \$0.00 | \$10,400.00 | CHASE/BANK ONE CHECKING |
| LSTA-CIVIL WAR | -\$9,397.74 | \$1,069.36 | \$1,167.95 | -\$9,496.33 | CHASE/BANK ONE CHECKING |
| FINRA GRANT | \$39,404.84 | \$0.00 | \$1,544.64 | \$37,860.20 | CHASE/BANK ONE CHECKING |
| | \$1,227,901.57 | \$6,340,087.90 | \$3,165,204.41 | \$4,402,785.06 | |

MONROE COUNTY PUBLIC LIBRARY

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***Check Reconciliation©
CHASE BANK CHECKING
06100 BANKONECK
May 2011**

Account

| | | | |
|-------------------------------------|----------------|------------|--------------|
| Beginning Balance on 5/1/2011 | \$784,467.13 | Cleared | \$448,886.62 |
| + Receipts/Deposits | \$3,170,334.87 | Statement | \$448,886.62 |
| - Payments (Checks and Withdrawals) | \$3,505,915.38 | Difference | \$0.00 |
| Ending Balance as of 5/31/2011 | \$448,886.62 | | |

Check Book Balance

| | | | |
|--------|--------------------|-------------------|---------------------|
| Active | G 001-06100 | OPERATING | \$30,800.65 |
| Active | G 002-06100 | JAIL | \$4,072.11 |
| Active | G 003-06100 | CLEARING | \$1,637.18 |
| Active | G 004-06100 | GIFT UNRESTRICTED | \$21,017.28 |
| Active | G 005-06100 | PLAC | \$800.00 |
| Active | G 006-06100 | RETIREES | -\$2,062.79 |
| Active | G 007-06100 | LIRF | \$0.00 |
| Active | G 008-06100 | DEBT SERVICE | \$0.00 |
| Active | G 009-06100 | RAINY DAY | \$0.00 |
| Active | G 010-06100 | PAYROLL | -\$639.99 |
| Active | G 012-06100 | TEEN COUNCIL | \$0.00 |
| Active | G 015-06100 | LSTA | \$0.00 |
| Active | G 016-06100 | GIFT-RESTRICED | \$36,851.39 |
| Active | G 017-06100 | LEVY EXCESS | \$0.00 |
| Active | G 019-06100 | GIFT-FOUNDATION | \$18,819.58 |
| Active | G 020-06100 | SPECIAL REVENUE | \$38,236.08 |
| Active | G 021-06100 | CAPITAL PROJECTS | \$49,793.96 |
| Active | G 022-06100 | GATES HARDWARE | \$10,400.00 |
| Active | G 023-06100 | LSTA-CIVIL WAR | -\$9,496.33 |
| Active | G 024-06100 | FINRA GRANT | \$37,860.20 |
| | | Cash Balance | \$238,089.32 |
| | Beginng Balance | \$784,467.13 | |
| | + Total Deposits | \$3,170,334.87 | |
| | - Checks Written | \$3,716,712.68 | |
| | Check Book Balance | | \$238,089.32 |
| | Difference | | \$0.00 |

MONROE COUNTY PUBLIC LIBRARY

06/08/11 12:57 PM
Page 1

***Check Reconciliation©**

CHASE BANK SAVINGS

06110 BANKONESV

May 2011

Account

| | | | |
|-------------------------------------|----------------|------------|----------------|
| Beginning Balance on 5/1/2011 | \$1,294,202.31 | Cleared | \$1,018,933.55 |
| + Receipts/Deposits | \$2,474,731.24 | Statement | \$1,018,933.55 |
| - Payments (Checks and Withdrawals) | \$2,750,000.00 | Difference | \$0.00 |
| Ending Balance as of 5/31/2011 | \$1,018,933.55 | | |

Check Book Balance

| | | | |
|--------|-------------|-------------------|-----------------------|
| Active | G 001-06110 | OPERATING | \$667,109.52 |
| Active | G 004-06110 | GIFT UNRESTRICTED | \$20,026.27 |
| Active | G 007-06110 | LIRF | \$240,415.11 |
| Active | G 008-06110 | DEBT SERVICE | \$0.00 |
| Active | G 009-06110 | RAINY DAY | \$0.00 |
| Active | G 016-06110 | GIFT-RESTRICED | \$40,052.08 |
| Active | G 017-06110 | LEVY EXCESS | \$0.00 |
| Active | G 019-06110 | GIFT-FOUNDATION | \$0.00 |
| Active | G 021-06110 | CAPITAL PROJECTS | \$51,330.57 |
| | | Cash Balance | \$1,018,933.55 |

| | | | |
|------------------|----------------|--------------------|----------------|
| Beginng Balance | \$1,294,202.31 | | |
| + Total Deposits | \$2,474,731.24 | | |
| - Checks Written | \$2,750,000.00 | | |
| | | Check Book Balance | \$1,018,933.55 |
| | | Difference | \$0.00 |

MONROE COUNTY PUBLIC LIBRARY

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Page 1

***Check Reconciliation©
ONB MONROE CHECKING
06300 ONB/MONROE
May 2011**

Account

| | | | |
|-------------------------------------|-------------|------------|-------------|
| Beginning Balance on 5/1/2011 | \$40,886.21 | Cleared | \$12,750.77 |
| + Receipts/Deposits | \$11,941.56 | Statement | \$12,750.77 |
| - Payments (Checks and Withdrawals) | \$40,077.00 | Difference | \$0.00 |
| Ending Balance as of 5/31/2011 | \$12,750.77 | | |

Check Book Balance

| | | | |
|--------|--------------------|-------------------|--------------------|
| Active | G 001-06300 | OPERATING | \$11,422.27 |
| Active | G 002-06300 | JAIL | \$0.00 |
| Active | G 003-06300 | CLEARING | \$0.00 |
| Active | G 004-06300 | GIFT UNRESTRICTED | \$147.50 |
| Active | G 005-06300 | PLAC | \$201.00 |
| Active | G 006-06300 | RETIREEES | \$0.00 |
| Active | G 007-06300 | LIRF | \$0.00 |
| Active | G 008-06300 | DEBT SERVICE | \$0.00 |
| Active | G 012-06300 | TEEN COUNCIL | \$0.00 |
| Active | G 015-06300 | LSTA | \$0.00 |
| Active | G 016-06300 | GIFT-RESTRICED | \$980.00 |
| Active | G 019-06300 | GIFT-FOUNDATION | \$0.00 |
| Active | G 020-06300 | SPECIAL REVENUE | \$0.00 |
| | | Cash Balance | \$12,750.77 |
| | Beginng Balance | \$40,886.21 | |
| | + Total Deposits | \$11,941.56 | |
| | - Checks Written | \$40,077.00 | |
| | Check Book Balance | \$12,750.77 | |
| | Difference | \$0.00 | |

MONROE COUNTY PUBLIC LIBRARY

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Page 1

***Check Reconciliation©**

UNITED COMMERCE

06400 UNITED COM

May 2011

Account

| | | | |
|-------------------------------------|-------------|------------|-------------|
| Beginning Balance on 5/1/2011 | \$58,697.60 | Cleared | \$15,100.67 |
| + Receipts/Deposits | \$11,403.07 | Statement | \$15,100.67 |
| - Payments (Checks and Withdrawals) | \$55,000.00 | Difference | \$0.00 |
| Ending Balance as of 5/31/2011 | \$15,100.67 | | |

Check Book Balance

| | | | |
|--------|--------------------|-------------------|--------------------|
| Active | G 001-06400 | OPERATING | \$14,449.67 |
| Active | G 003-06400 | CLEARING | \$0.00 |
| Active | G 004-06400 | GIFT UNRESTRICTED | \$1.00 |
| Active | G 005-06400 | PLAC | \$650.00 |
| Active | G 016-06400 | GIFT-RESTRICED | \$0.00 |
| | | Cash Balance | \$15,100.67 |
| | Beginng Balance | \$58,697.60 | |
| | + Total Deposits | \$11,403.07 | |
| | - Checks Written | \$55,000.00 | |
| | Check Book Balance | \$15,100.67 | |
| | Difference | \$0.00 | |

MONROE COUNTY PUBLIC LIBRARY

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Page 1

***Check Reconciliation©
FIFTH THIRD CHECKING
06500 FIFTHCKNG
May 2011**

Account

| | | | |
|-------------------------------------|------------|------------|------------|
| Beginning Balance on 5/1/2011 | \$5,000.00 | Cleared | \$4,997.00 |
| + Receipts/Deposits | \$0.00 | Statement | \$4,997.00 |
| - Payments (Checks and Withdrawals) | \$3.00 | Difference | \$0.00 |
| Ending Balance as of 5/31/2011 | \$4,997.00 | | |

Check Book Balance

| | | | | |
|--------|--------------------|-------------------|----|------------|
| Active | G 001-06500 | OPERATING | - | \$1.95 |
| Active | G 002-06500 | JAIL | \$ | 0.00 |
| Active | G 003-06500 | CLEARING | \$ | 0.00 |
| Active | G 004-06500 | GIFT UNRESTRICTED | \$ | 0.00 |
| Active | G 005-06500 | PLAC | \$ | 0.00 |
| Active | G 006-06500 | RETIREES | \$ | 0.00 |
| Active | G 007-06500 | LIRF | \$ | 0.00 |
| Active | G 008-06500 | DEBT SERVICE | \$ | 0.00 |
| Active | G 009-06500 | RAINY DAY | \$ | 5,000.00 |
| Active | G 010-06500 | PAYROLL | \$ | 0.00 |
| Active | G 016-06500 | GIFT-RESTRICED | \$ | 7,989.44 |
| Active | G 019-06500 | GIFT-FOUNDATION | \$ | 17,250.00 |
| Active | G 020-06500 | SPECIAL REVENUE | \$ | 187,168.50 |
| Active | G 021-06500 | CAPITAL PROJECTS | \$ | 0.00 |
| Active | G 022-06500 | GATES HARDWARE | \$ | 0.00 |
| Active | G 024-06500 | FINRA GRANT | \$ | 0.00 |
| | | Cash Balance | \$ | 217,405.99 |
| | Begining Balance | | \$ | 5,000.00 |
| | + Total Deposits | | \$ | 212,408.99 |
| | - Checks Written | | \$ | 3.00 |
| | Check Book Balance | | \$ | 217,405.99 |
| | Difference | | \$ | 0.00 |

MONROE COUNTY PUBLIC LIBRARY

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Page 1

***Check Reconciliation©**

FIFTH THIRD SAVINGS

06510 FIFTHSAVG

May 2011

Account

| | | | |
|-------------------------------------|----------------|------------|----------------|
| Beginning Balance on 5/1/2011 | \$400,000.00 | Cleared | \$2,900,504.76 |
| + Receipts/Deposits | \$2,500,525.26 | Statement | \$2,900,504.76 |
| - Payments (Checks and Withdrawals) | \$20.50 | Difference | \$0.00 |
| Ending Balance as of 5/31/2011 | \$2,900,504.76 | | |

Check Book Balance

| | | | |
|--------|--------------------|-----------------------|-----------------------|
| Active | G 001-06510 | <i>OPERATING</i> | \$533,793.38 |
| Active | G 007-06510 | <i>LIRF</i> | \$705,993.67 |
| Active | G 008-06510 | <i>DEBT SERVICE</i> | \$856,048.59 |
| Active | G 009-06510 | <i>RAINY DAY</i> | \$804,669.12 |
| Active | G 016-06510 | <i>GIFT-RESTRICED</i> | \$0.00 |
| | | Cash Balance | \$2,900,504.76 |
| | Beginng Balance | \$400,000.00 | |
| | + Total Deposits | \$2,500,525.26 | |
| | - Checks Written | \$20.50 | |
| | Check Book Balance | \$2,900,504.76 | |
| | Difference | \$0.00 | |

2011 BOARD OF TRUSTEES CALENDAR

| <i>Month</i> | <i>Date</i> | <i>Date</i> | <i>Topic</i> |
|--------------|-------------|------------------|--|
| January | 12 | Work Session | |
| | 19 | Board Meeting | Annual Transfer of Appropriations Resolution to Request Advance Tax Draws Election of Board Officers |
| | 19 | Board of Finance | Review Investment Report and Policy |
| February | 9 | Work Session | |
| | 16 | Board Meeting | |
| March | 9 | Work Session | Draft Library Capital Projects Fund |
| | 23 | Board Meeting | Approve Library Capital Projects Fund Plan for advertising |
| April | 13 | Work Session | |
| | 20 | Public Hearing | Library Capital Projects Fund Plan |
| | 20 | Board Meeting | Adopt Library Capital Projects Fund Plan and forward to County Council |
| May | 11 | Work Session | |
| | 18 | Board Meeting | Program Update: At War and At Home |
| June | 8 | Work Session | Budget Timeline and Priorities |
| | 15 | Board Meeting | Program Update: Homework Help |
| July | 13 | Work Session | Draft 2012 Budget |
| | 20 | Board Meeting | |
| August | 10 | Work Session | Revised 2011 Budget |
| | 17 | Board Meeting | Approve 2012 Budget for advertising |
| September | 14 | Work Session | |
| | 21 | Public Hearing | 2012 Budget |
| | 21 | Board Meeting | |
| October | 19 | Work Session | 2012 Budget, as recommended by County Council |
| | 26 | Board Meeting | Adopt 2012 Budget |
| November | 9 | Work Session | Approve 2012 employee insurance package |
| | 16 | Board Meeting | |
| December | 14 | Work Session | |
| | 21 | Board Meeting | Approve 2012 salary schedule |

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE: June 15, 2011

Job Changes

- Zac Canale, CATS, Production Assistant, Pay Grade D, from 25 to 37.5 hours per week, effective June 1, 2011.
- Jeannette Lehr, CATS, Production Assistant, Pay Grade D, from 25 to 37.5 hours per week, effective June 1, 2011.
- Robert Stockwell, CATS, Production Assistant, Pay Grade D, from 25 to 37.5 hours per week, effective June 1, 2011.
- David Walter, CATS, Production Assistant, Pay Grade D, from 25 to 37.5 hours per week, effective June 1, 2011.
- Travis Castleberry, Circulation, Page, Pay Grade A, 15-18 hours per week, to Page Team Leader, Pay Grade B, 25 hours per week, effective June 1, 2011.
- Jena Mattix, Circulation, Page, Pay Grade A, 15-18 hours per week, to Page Team Leader, Pay Grade B, 25 hours per week, effective June 1, 2011.

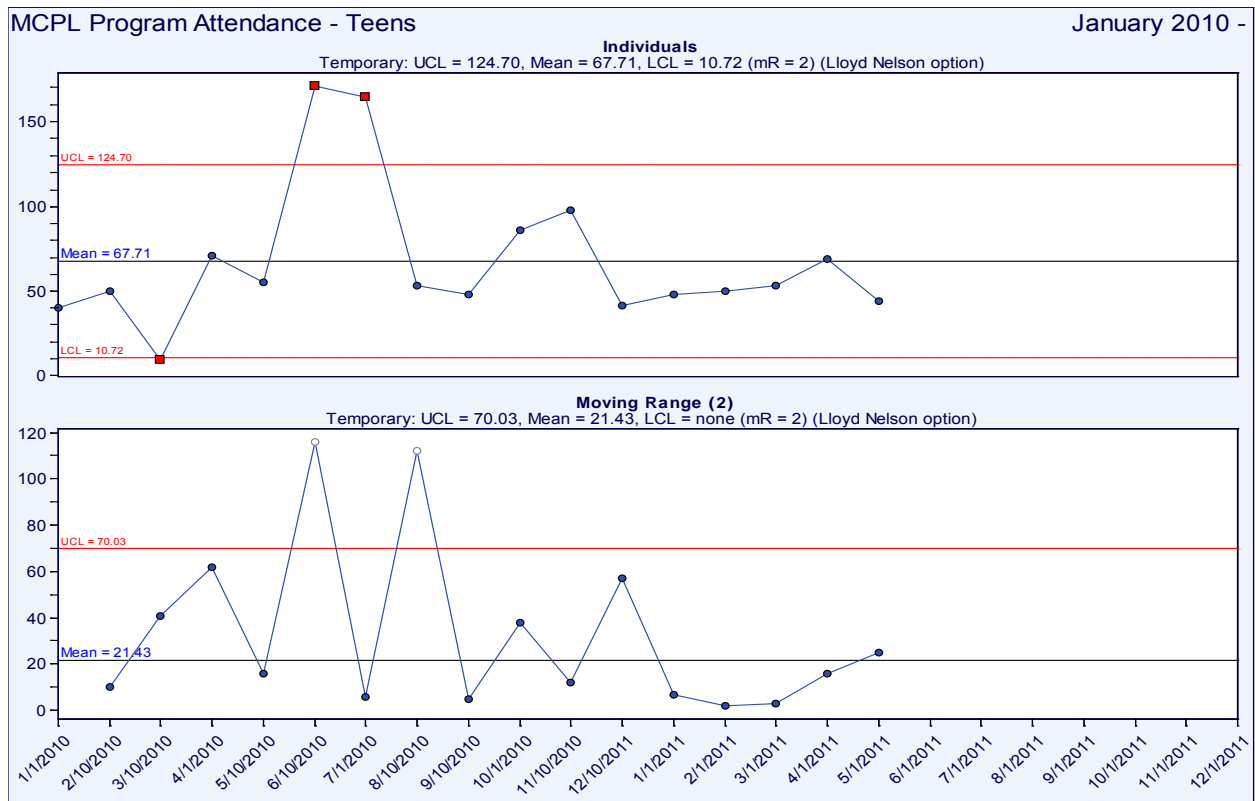
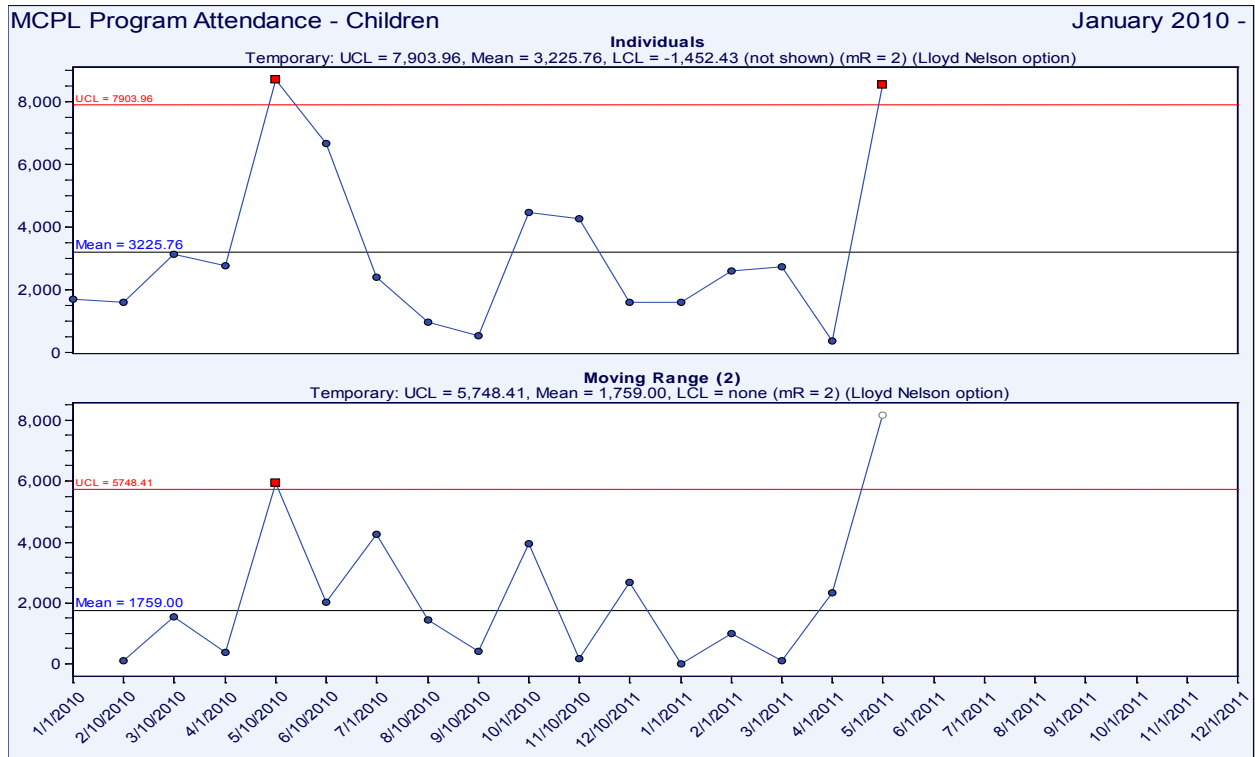
Beginning Employment

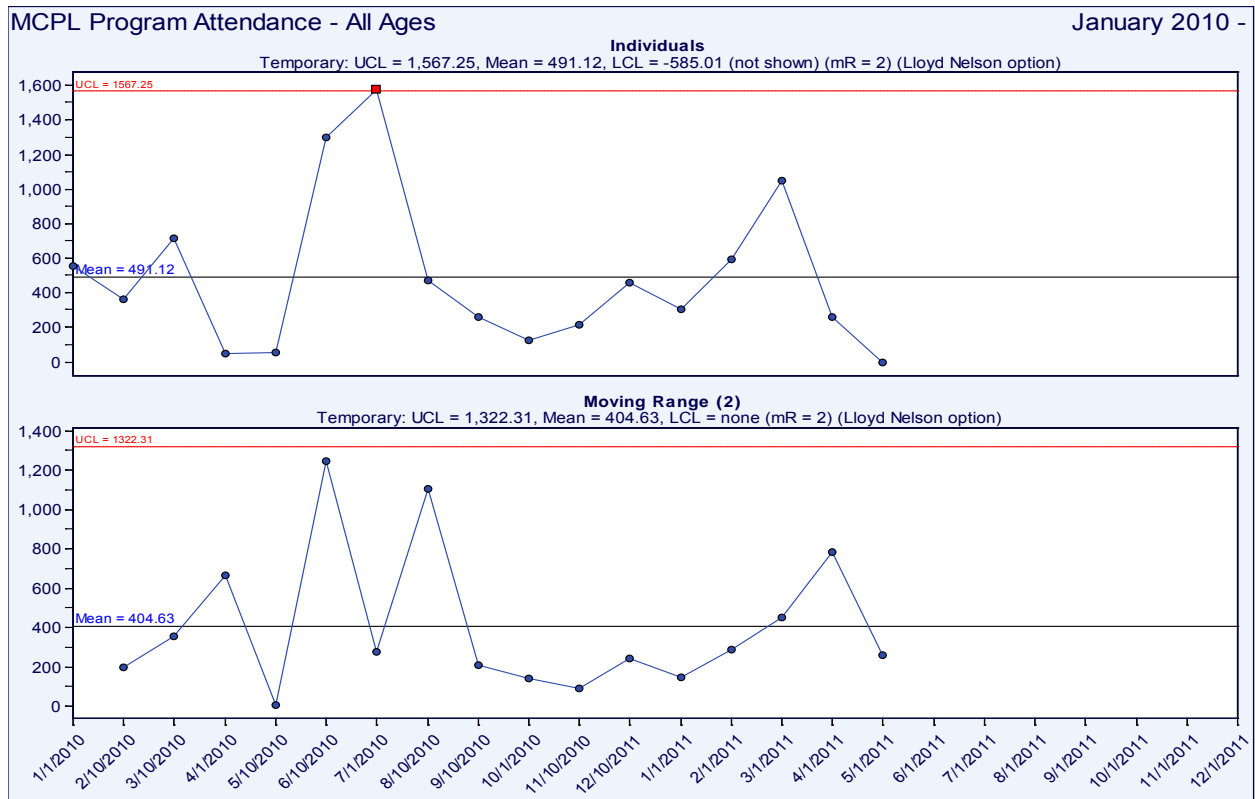
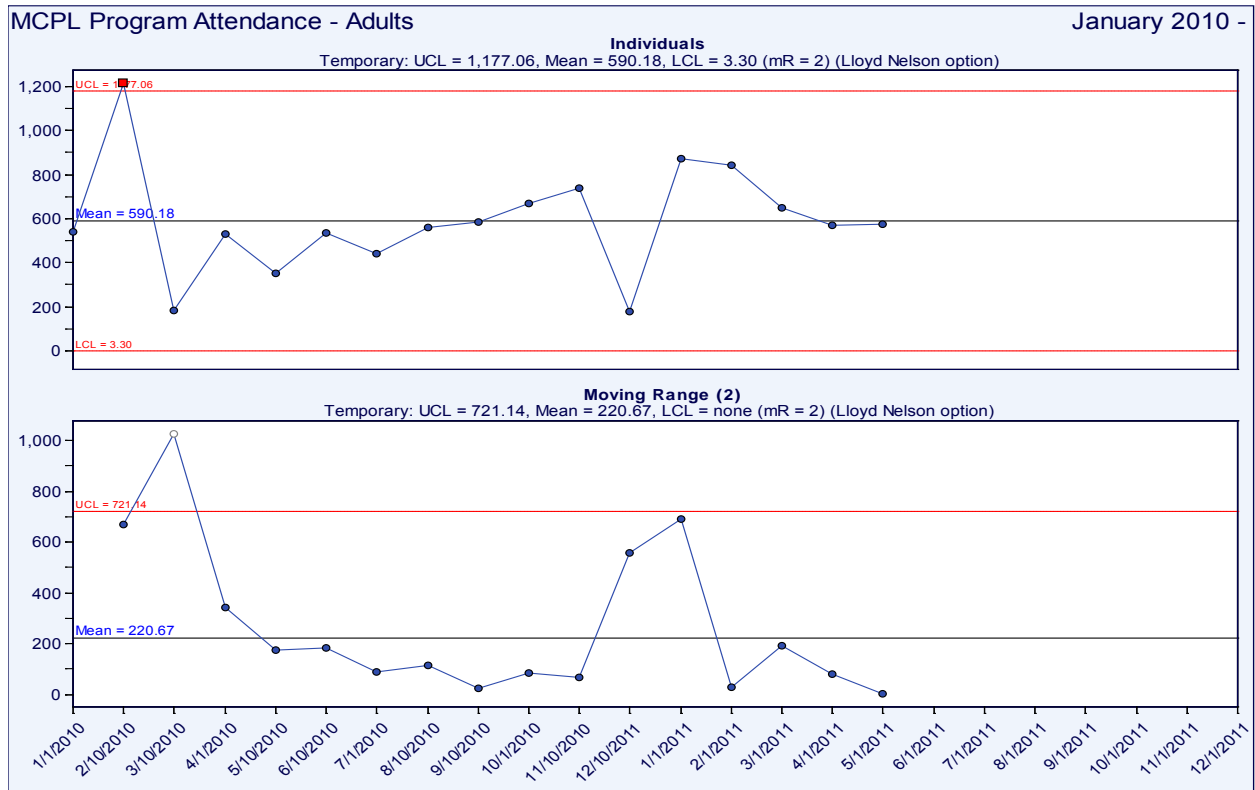
- Paul Dillon Fleener, Circulation, Page, Pay Grade A, 15-18 hours per week, effective June 1, 2011.
- Rachel Moore-Jackmovich, Circulation, Page, Pay Grade A, 15-18 hours per week, effective June 1, 2011.
- Noel Swain, Circulation, Page Team Leader, Pay Grade B, 25 hours per week, effective June 6, 2011.
- Nathan Wrigley, CATS, Production Assistant, Pay Grade D, 25 hours per week, effective May 27, 2011.
- Glenn Myers, CATS, Production Assistant, Pay Grade D, 25 hours per week, effective June 18, 2011.
- Cynthia Garrison, Ellettsville, Page, Pay Grade A, 15-18 hours per week, effective May 31, 2011.

Ending Employment

- Anna Wild, Circulation, Page, Pay Grade A, 15-18 hours per week, effective May 21, 2011.
- Cory Burger, Adult & Teen Services, Research Assistant, up to 20 hours per week, effective May 16, 2011.
- Matthew Carruthers, Adult & Teen Services, Digitization Technician, up to 20 hours per week, effective May 16, 2011.
- Chris Chrzan, Circulation, Clerk, Pay Grade C, 20 hours per week, effective July 10, 2011.
- Adrienne DeWitt, Circulation, Page Team Leader, Pay Grade B, 25 hours per week, effective June 9, 2011.

Goal 1: Strengthen support for literacy and lifelong learning.





1A. Increase pre-literacy skills among low-income children and families.

- Mary Frasier discussed literacy development with parents at Edgewood Primary School.

1B. Support development of reading, language, and comprehension of K-6 students.

- Stephanie Holman began Summer Reading Promotions in Ellettsville. She personally invites every child through grade 6 to join the library's summer reading program.
- Stephanie presented at an evening program at the Edgewood Intermediate School that welcomes new families to the school and community. The library is invited to speak at this event to emphasize the importance of reading at home.
- Children's Services staff at the Main Library presented 61 Summer Reading publicity programs for 6,348 school age children. As usual, the short film played particularly well.
- Children and adults were enthusiastic about the new *Get Reading/Get Moving* partnership. Children are excited about earning up to 8 program points through physical activity. One sixth grade boy commented that he thinks we will get much higher participation this year.
- Sara Laughlin, Chris Hosler, and Board members Stephen Moberly and Valerie Merriam attended presentations at Bloomington High School North's Senior Experience Night on May 2.
- Sara Laughlin participated in New Tech High School's Service Learning presentations on May 25.
- Community Relations finished creating and distributing materials for Summer Reading: quarter sheets, fliers, posters, gameboard, booklists, facility decorations, Web images and versions of materials.

1C. Increase effectiveness of volunteer tutoring programs, including Children's Math and Reading Team, Math Homework Help, and VITAL.

- Stori Snyder presented her annual report for the Homework Center. (attached?) In the 2010-2011 year we saw a 70% increase in drop-in homework help sessions (528 total), and a 15% increase in scheduled reading tutoring (1614 total). The report includes several recommendations for improving services next year.

1D. Inform community members about the Library's response to literacy needs.

- Polly Nuest made a presentation for adults at the Ellettsville Branch on the Every Child Ready to Read initiative.
- Josh Wolf was a guest on WTIU's *Friday Zone* on May 10.
- Margaret Harter wrote article on summer reading programs at the library for *Safety-Net*, which will be distributed to social service agencies and community locations in June.

1E. Strengthen literacy skills of adults.

- VITAL supported 70 one-on-one earner-tutor pairs; 65 students participated in group ESL classes.

1F. Strengthen readers' advisory services.

- Readers advisory librarians in Adult and Teen Services traveled to the Carmel Clay Public Library.

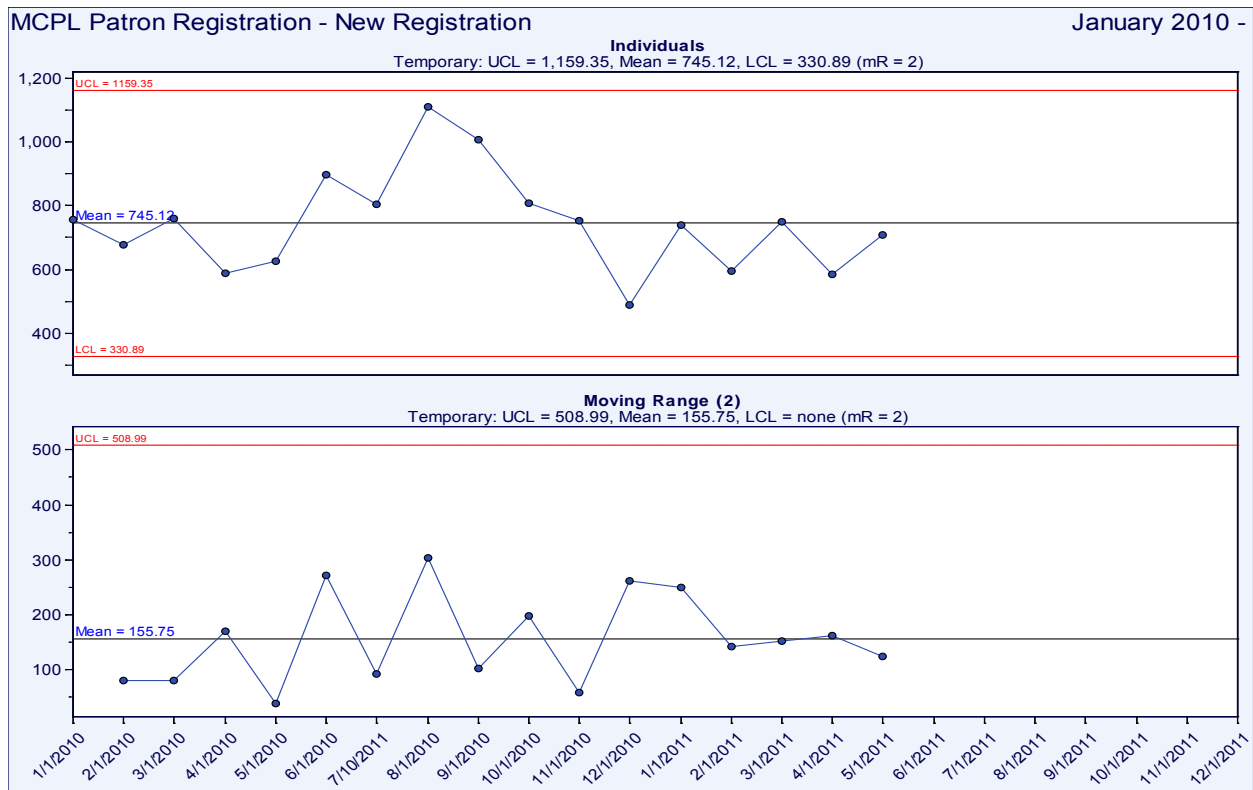
1G. Develop and evaluate partnerships to better serve target audiences.

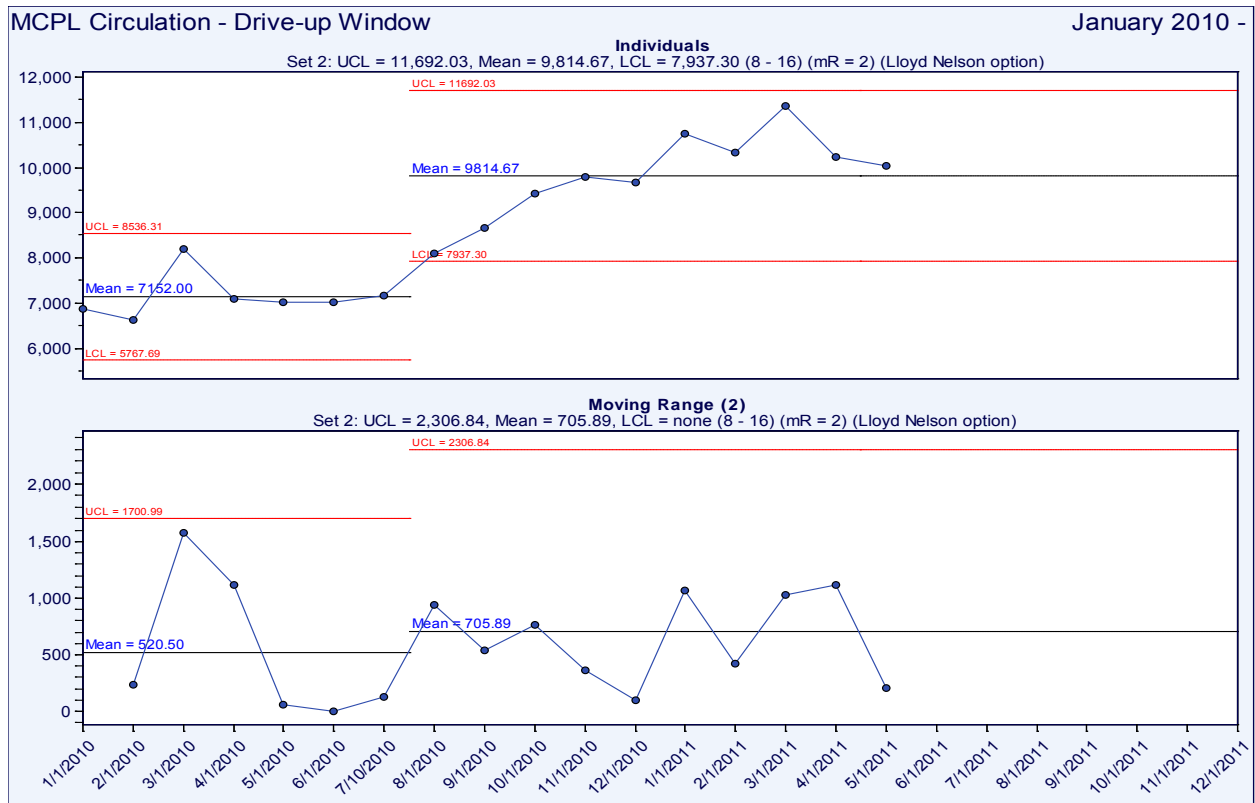
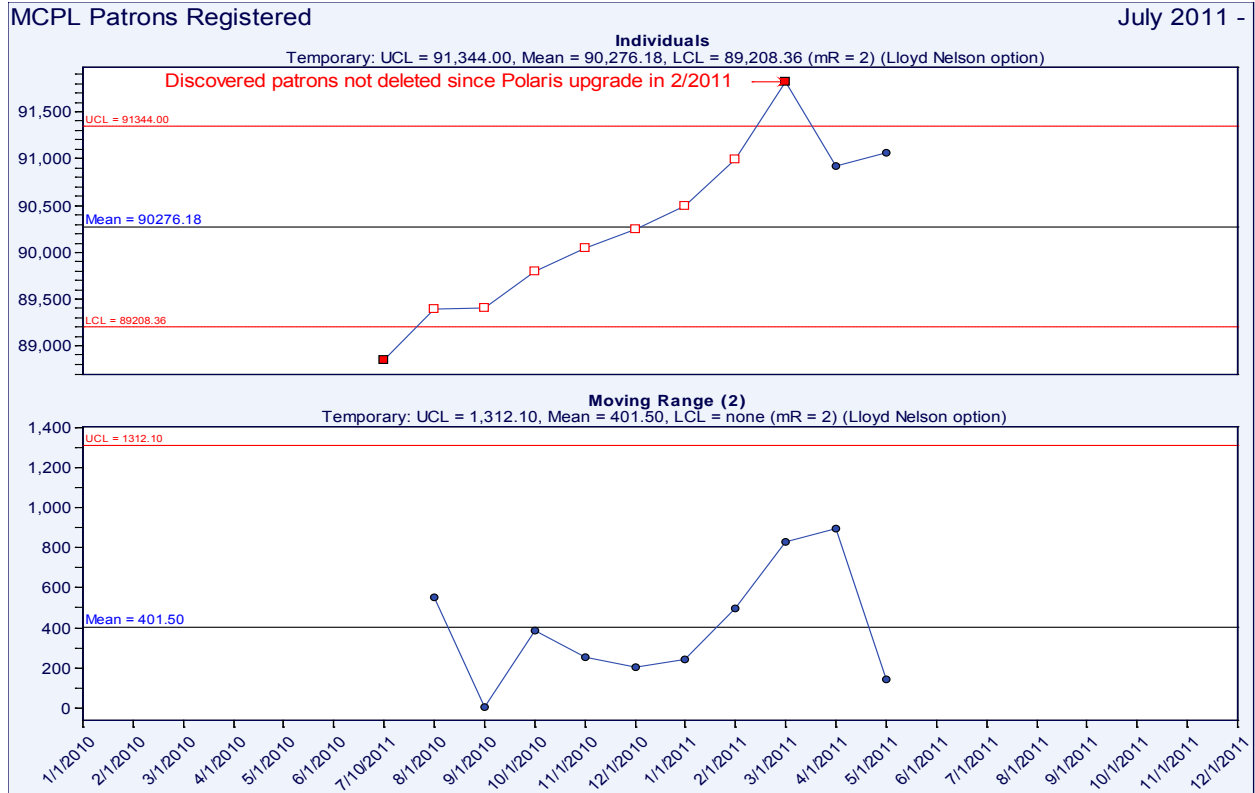
- Chris Hosler attended the final Edgewood HS Partners in Education meeting for the school year. Chris will also attend the Open House in August to promote the Library's homework help initiatives--especially the Reading & Writing Help for Teen. Chris also helped judge a school essay contest.
- Stephanie attended the Partners in Education meeting for Edgewood Primary School. We worked to evaluate programs from current school year and began to plan programs and

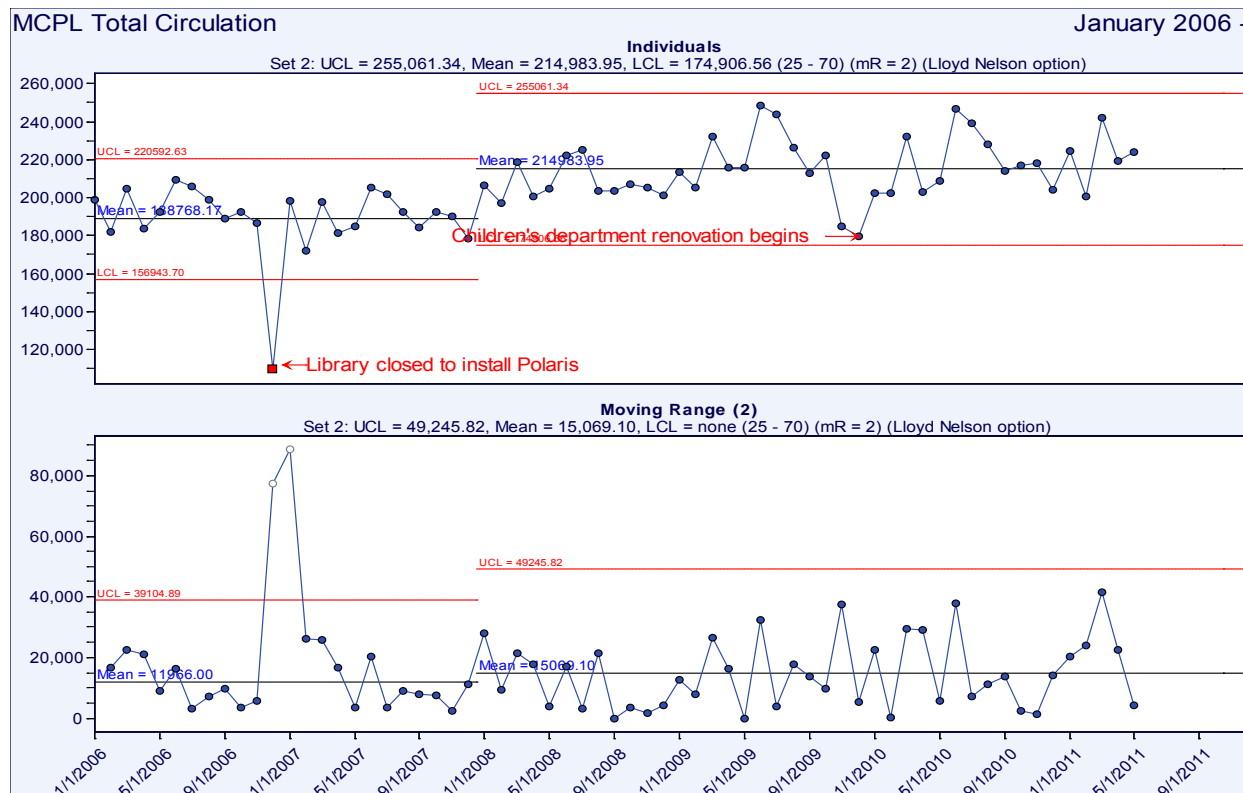
initiatives for the new school year. Reading to the Dogs program will continue to be heavily promoted in the school.

- Josh, Lisa, and Christina provided feedback on the forthcoming B is for Bloomington picture book being produced by the Smart Start Coalition. The book will include Every Child Ready to Read “tips for parents” and links to the library’s online pre-literacy module, as well as (hopefully) a special appearance from the library bears.

Goal 2: Expand access to information.







| May Access | | |
|------------------------------|--|-------------|
| Website Visits | Home page hits | n/a* |
| | Catalog hits | n/a* |
| | Other hits | n/a* |
| | TOTAL | n/a* |
| Read It Off | Number registered | 407 |
| | Charges waived | \$691.97 |
| | Number individuals with charged waived | 73 |
| | Number exiting program | 13 |
| Interlibrary loan | Items loaned | 182 |
| | Items borrowed | 15 |
| CATS | Government programs produced | 30 |
| | Patron programs produced | 14 |
| | CATS programs produced | 26 |
| | Hours cablecast | 2,142 |
| | In-house viewings | 20 |
| | Editing sessions | 111 |
| | Dubs delivered | 116 |
| Programs added to collection | 190 | |

*IS manager Ned Baugh is on paternity leave this month/these figures and those in Process Behavior Charts on Public Computing Sessions and Hours will be updated next month.

2A. Employ technology to facilitate better access to information.

- Penny Gillie attended the "Going Mobile" webinar and experimented with using a library iPad for reference work.
- The Indiana Room launched another digital collection: "At War and at Home: Monroe County Timeline (1855 - 1875)." These documents will help historians examine what took place in Monroe County before, during, and after the Civil War. The Monroe County Historical Society hosted the official launch. Thanks to them and to our other partners in this project – U.S. Institute of Museum and Library Services, IU Lilly Library, IU Wylie House Museum, and the Indiana Memory Project at the Indiana State Library. See the collection at: <http://mcpl.info/atwarathome/>
- The library will purchase a suite of reference "E-Books" through one of our vendors, and will subscribe to a new auto repair reference service – Chilton Online Library - available to patrons from their own computers at home. Staff members are redesigning the library's website to make these resources and other subscription products more easily available to patrons.
- The library purchased eight portable DVD players. These simple-to-use devices, equipped with two sets of headphones, will allow patrons to watch movies within the library, an option which will be much more convenient than using public computers. Thanks to the generous support of staff member Bobby Overman and her husband Michael Lindsay, whose family foundation made a gift to underwrite the purchase.

2B. Improve web access.

2C. Deliver information through CATS.

2D. Replace Bookmobile. COMPLETED

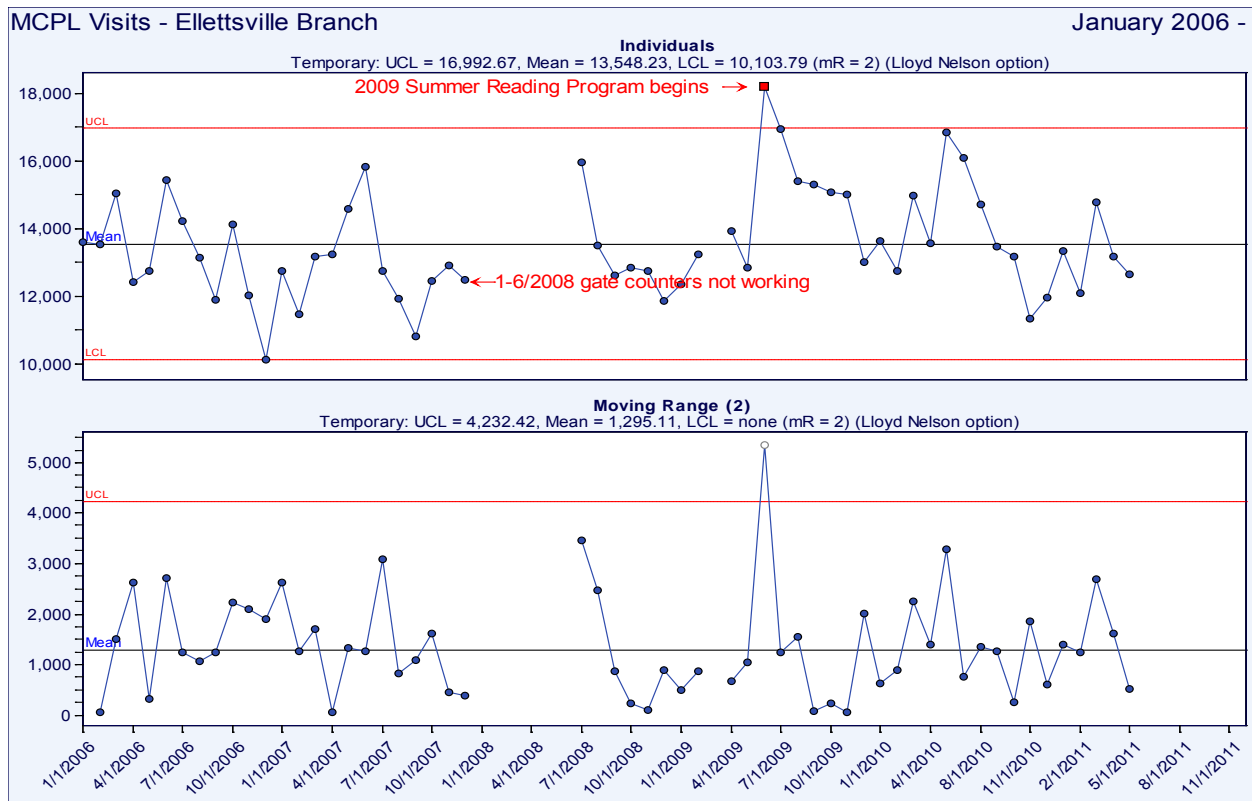
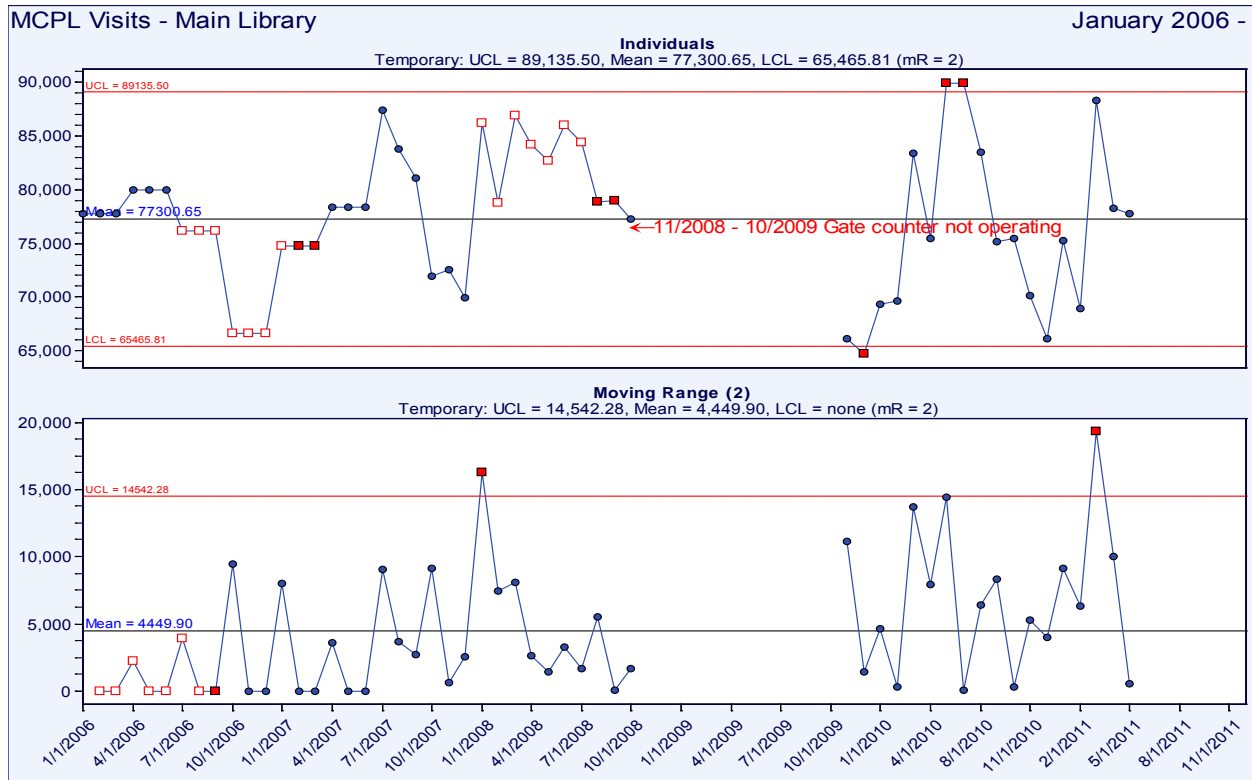
2E. Investigate changing or expanding hours.

2F. Open a second branch location.

2G. Improve service for people with disabilities.

Creative Aging Month, sponsored by the City's new Commission on Aging, offered the library an opportunity to show three films, host the Raging Grannies band, mount displays and an exhibit of Bloomington Photography Club members, and host a program on "Aging in Place: Making our Homes and Community Elder Friendly" with three local experts - Phil Stafford, Director of the Center on Aging and Community at IU, Lesa Lorenzen Huber, Clinical Asst. Professor, School of HPER at IU, and Lauren Cowan, interior designer and gerontological specialist. Response was enthusiastic.

Goal 3: Deliver exemplary service.



| May Service | | |
|---------------------------------|---------------------------------|------------|
| Meeting Rooms | Total reserved | 128 |
| | Main Library meeting rooms used | 103 |
| | Main Library auditorium used | 15 |
| | Main Library atrium | 0 |
| | Ellettsville Branch | 10 |
| TOTAL MEETING ROOMS USED | | 128 |
| Author Alert | Holdings placed | 408 |

3A. Improve parking for patrons and staff at Main Library. COMPLETED

3B. Improve efficiency of checkout, check-in, and holds processes.

- Ellettsville staff met to discuss the coming automated materials handling system and impact on circulation processes at the Branch. Mickey Needham worked with Facilities to compile a list of facility modifications and plan for the necessary physical changes also needed. Main clerks and pages submitted questions about the AMH to ITG to prepare for training and implementation.
- The glass wall was installed at the Kirkwood entrance, in preparation for the installation of the three-bin sorter on June 1.

3C. Improve materials security.

- Vanessa and Mary worked with Polaris and ITG and were able to modify programming for the Express Checks to reduce false hits on DVD's after checkout.

3D. Complete children's addition at Ellettsville Branch. COMPLETED

3E. Remodel Main Library to improve space utilization and update worn areas.

3F. Make exterior improvements and replace landscaping at Main Library and Ellettsville.

3G. Provide high quality public technology services.

- Sara Laughlin, Valerie Merriam, Phil Eskew and Members of the Futures Group Chris Hosler, Michael Hoerger and Mickey Needham visited the YOUMedia Center at the Chicago Public Library's Harold Washington Library to explore new technologies, services, space and programs.

3H. Create engaging library experiences.

- May displays included Older Americans' Month/Creative Aging Festival, At War and At Home (the Indiana Room's LSTA grant project on the Civil War Era in Monroe County). At the end of the month the Children's staff put up their summer reading display. Displays were updated in the Ellettsville lobby, to the case at the entrance to the Children's Room, and on the Bulletin board in the children's room to promote our summer reading program.
- Community Relations designed and helped Outreach staff display at Senior Expo to promote services of particular interest to seniors.

3I. Improve signage, maps, and promotional capacity inside Main Library and Ellettsville Branch.

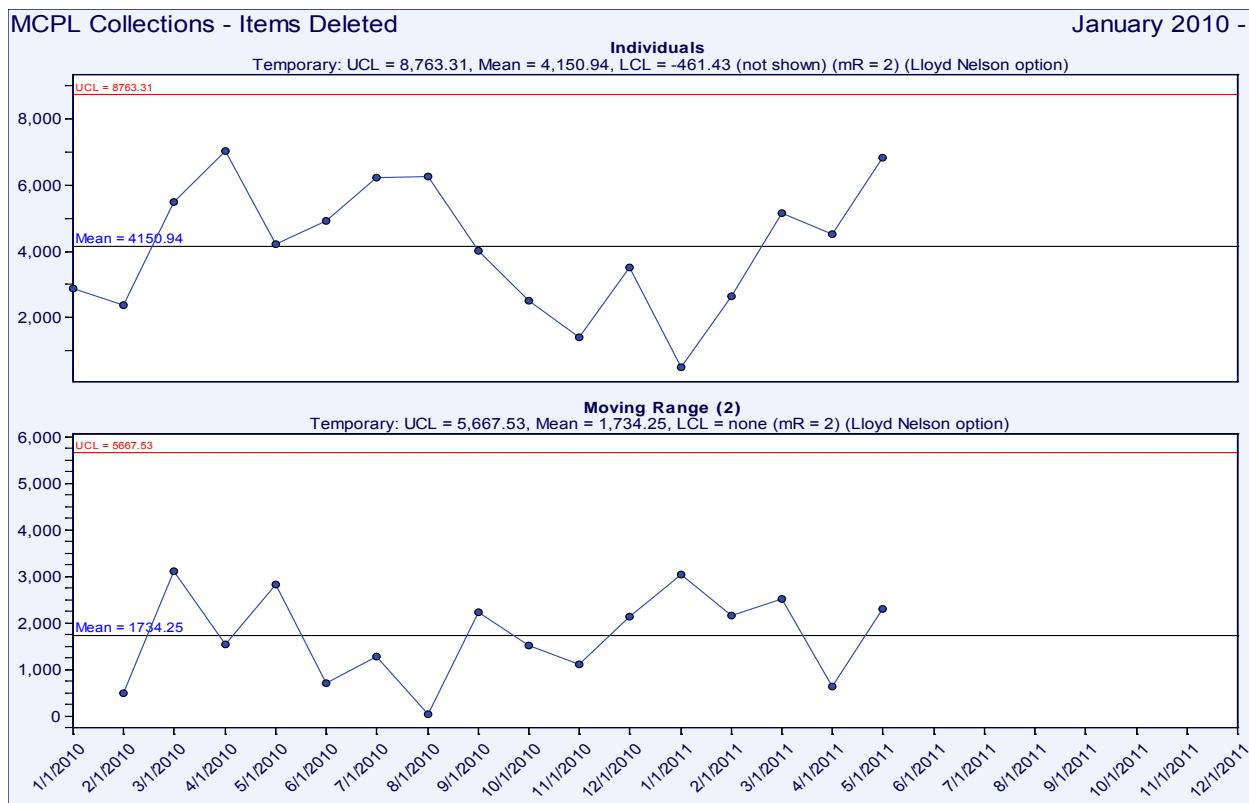
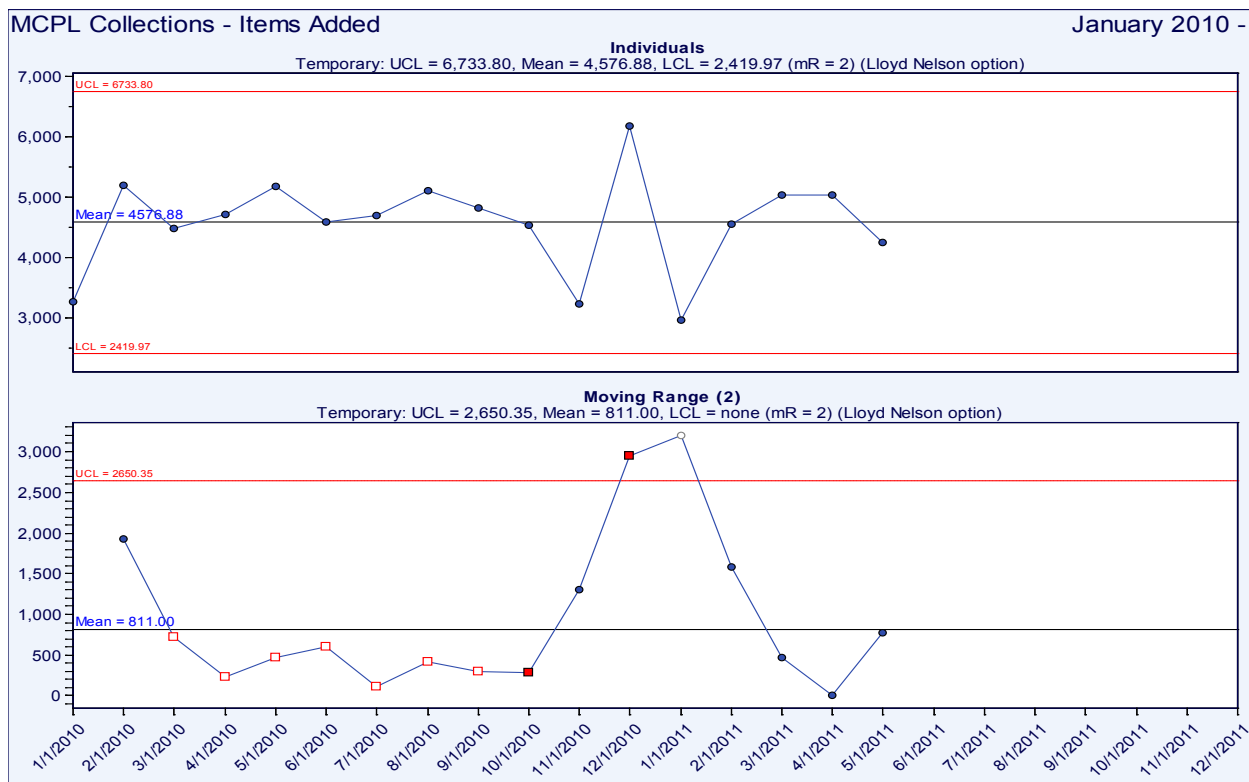
3J. Offer regular customer service training and updates.

3K. Implement training to enhance technology core competencies.

3L. Offer regular feedback opportunities for employees.

3M. Provide regular opportunities for community members to make suggestions for improving library services.

Goal 4: Maintain High Quality Collections



| May Collections | | |
|------------------------------------|----------------------------------|--------------------|
| Items reviewed | Reviewed (main) | 3,658 |
| | Discarded | 992 |
| Items returned/not returned | | |
| | Items returned | 167,030 |
| | Accounts to collection agency | 177 |
| | Value recovered (cash and items) | \$10,445.93 |

4A. Purchase print materials that respond to community needs.

- The Collection Development Committee discussed how to allocate the 2012 collection budget and made a recommendation to Administration.

4B. Maintain functional and attractive library collections.

- Mickey Needham completed a major weeding project in the Ellettsville Adult Mystery Collection.

4C. Continue to explore new formats.

- The library completed implementation of Freegal downloadable music. After a couple of weeks for staff to explore the service, it will be available to patrons in mid-June. CR developed "Free Music – Freegal" logo for the website.

4D. Improve patron satisfaction with movies collection.

4E. Improve the weeding process. COMPLETED

4F. Develop a children's collection endowment.

Goal 5: Optimize stewardship of the library's resources.

5A. Implement recommendations from classification and compensation study.

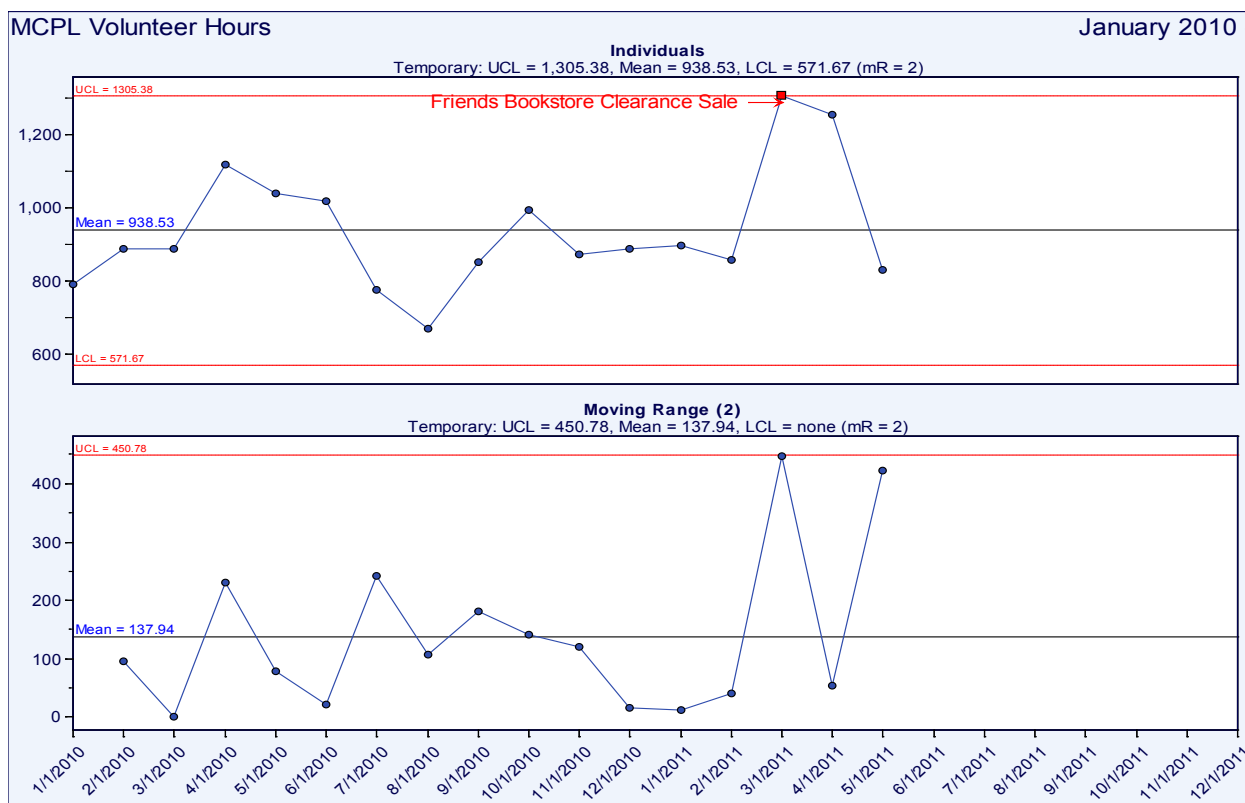
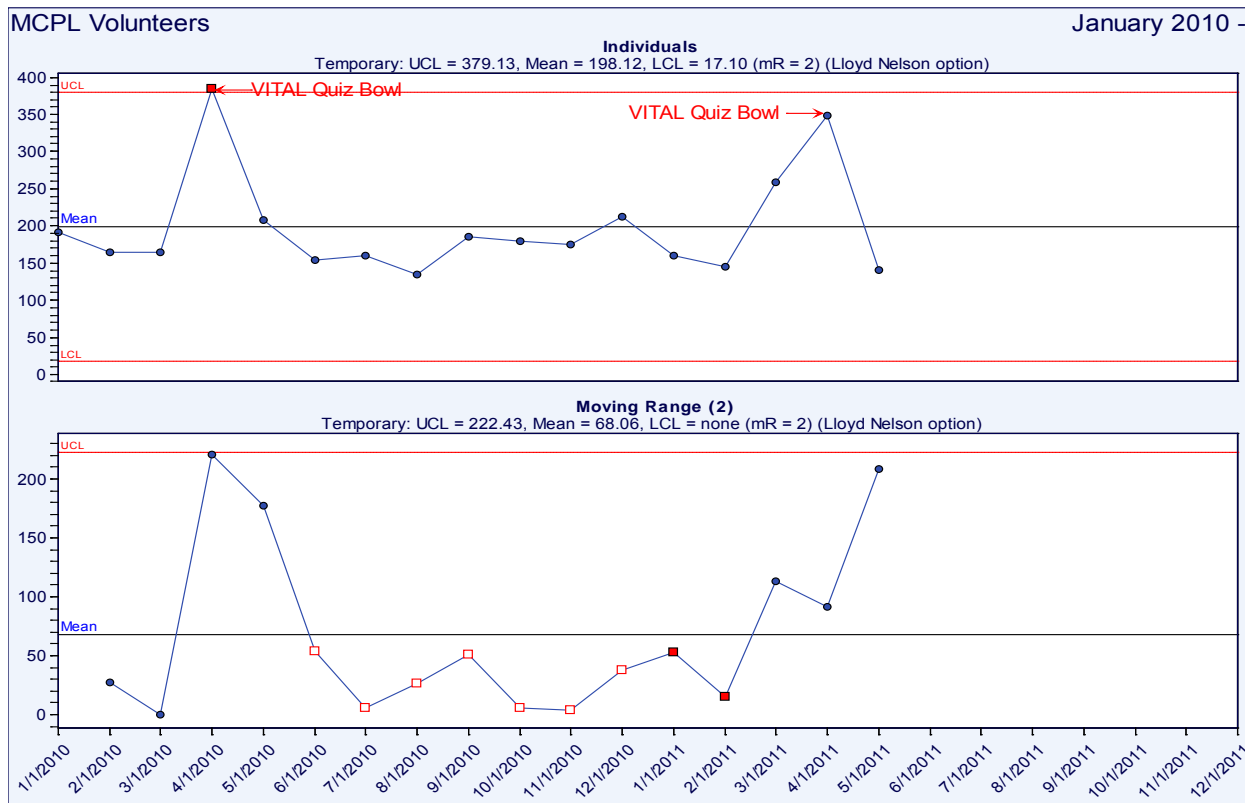
5B. Implement certification in employee hiring, development, and promotion.

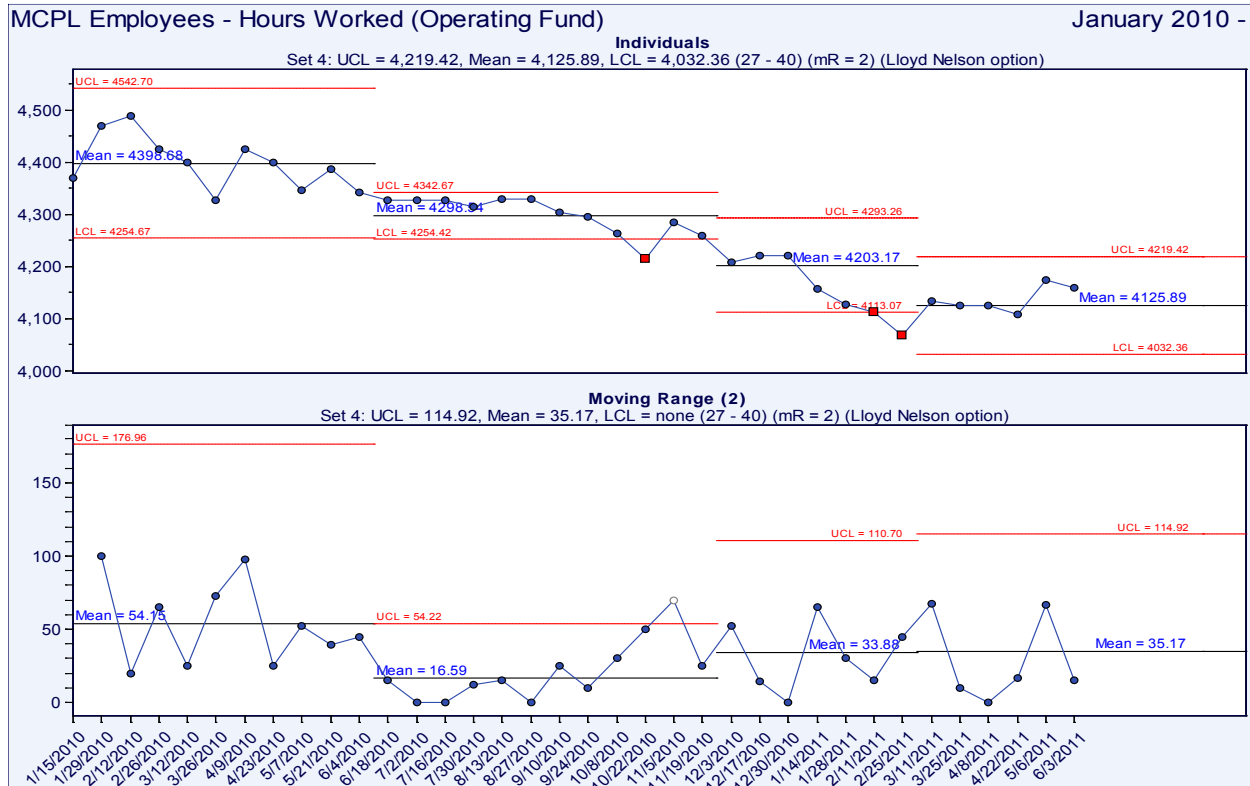
5C. Create staff development plan aligned with strategic plan.

5D. Complete negotiations for and begin implementation of first union contract.

- The Labor-Management Committee held its quarterly meeting on May 3.

5E. Optimize use of interns, volunteers, and work-study employees.





5F. Increase efforts to be an inclusive and attractive employer.

- The Wellness Committee hosted two lunch and learn programs on managing stress and three “crystal singing bowls” relaxation sessions, with the library’s own Ruth Green.
- Sara Laughlin traveled to South Bend for a meeting with administrators of large public libraries in Indiana and toured the German Township Branch.

5G. Support improvement of key processes.

- Four process improvement teams met with trainer Ray Wilson for the fourth of six sessions. In addition, two of the 2010 teams met in coaching sessions with him.

5H. Continue sustainability efforts to reduce energy consumption.

*The bill for electricity had not yet arrived at the time of this report; figures for May will be included in next month’s report.

5I. Develop long-term facilities, equipment, and technology maintenance and replacement schedule.

- Sara Laughlin and Gary Lettelleir worked with bond experts to explore the possibility of using this funding mechanism to pay for capital needs, rather than the Library Capital Projects Fund.

5J. Maximize tax support.

- The County Council approved the 2012 Library Capital Projects Fund by a vote of 7-0.
- Sara Laughlin, Gary Lettelleir, and interns Eric Elliott and Ellie Craig attended a webinar on the new Gateway online budget submission portal. The library will submit its 2012 budget in this manner and we have offered to be an access point for other units of local government, if needed.

5K. Increase funding from non-tax sources.

- Sara Laughlin and Sue Sater continued to participate in preparations for the Friends 2011 Campaign for Excellence.

5L. Work closely with Friends of the Library.

- Sara Laughlin, Sue Sater, Dana Burton, and intern Ellie Craig served on the Friends committee planning the 2011 Friends Author Event with James McBride.
- Community Relations provided graphic design and other services to both the 2011 Campaign and the 2011 Author Event planning, as well as the new Dine-Out opportunities, Annual Meeting, and ads.

BEHAVIORAL RULES

The library is a place that belongs to everyone. We have established basic rules of courtesy so that our library facilities are pleasant places for all to visit.

If your conduct or activities violate our rules, you will be asked to change your disruptive behavior. Failure to do so may result in the loss of library privileges, up to and including removal from the building and contacting police. The library defines "disruptive behavior" as any act that interferes with library service or with someone else's use of the library.

DISRUPTIVE BEHAVIOR INCLUDES, BUT IS NOT LIMITED TO:

- Possession of alcohol, illegal substances, or a weapon (**except as permitted under Indiana Code 35-47-11.1**) on library property
- Abusive, **threatening**, or harassing behavior in any form
- Mutilation, defacement, or theft of library materials and equipment or the private property of staff or other visitors
- Selling, polling, soliciting, panhandling, or loitering on library property
- Intoxication or impairment
- Sexual behavior
- Sleeping in the library
- Strong odors that interfere with or disrupt others from using library spaces
- Use of audible sound devices that disrupt others' use of the library
- Use of furniture, library equipment and facilities in a manner for which they were not intended

OTHER RULES FOR THE COMFORT AND SAFETY OF VISITORS AND STAFF INCLUDE, BUT ARE NOT LIMITED TO:

- Children under the age of 7 may not be left unattended anywhere in the library.
- Smoking or use of tobacco products is strictly prohibited by both inside and outside library buildings, including library parking lots and entrances.
- Food is allowed in the library. Drink containers must have secure lids; leftover food and containers must be disposed of promptly and properly. The library ~~reserves the right to~~**has** designated specific areas for food and drink.
- Use of library office equipment and/or telephones is not permitted. Courtesy phones for emergencies are available at the information desks at any facility.
- Only service animals or animals involved in library programs are allowed in the library. No unattended animals are allowed on library property.
- Visitors who wish to take photographs or videotape or use other recording devices must be authorized by the individuals involved or by the parents or guardians of minors.
- All briefcases, luggage, handbags, packages, overcoats and shopping bags may be inspected by library security staff at any time.
- All visitors must wear shoes and shirts while in the library.
- Visitors may not enter non-public areas unless accompanied by library staff.
- No roller blades, scooters, or skateboards may be used on library property.

PRINTING CODE. Amendments: Whenever an existing statute (or a section of the Indiana Constitution) is being amended, the text of the existing provision will appear in this style type, additions will appear in **this style type**, and deletions will appear in ~~this style type~~. Additions: Whenever a new statutory provision is being enacted (or a new constitutional provision adopted), the text of the new provision will appear in **this style type**. Also, the word **NEW** will appear in that style type in the introductory clause of each SECTION that adds a new provision to the Indiana Code or the Indiana Constitution. Conflict reconciliation: Text in a statute in *this style type* or ~~this style type~~ reconciles conflicts between statutes enacted by the 2010 Regular Session of the General Assembly.

SENATE ENROLLED ACT No. 292

AN ACT to amend the Indiana Code concerning criminal law and procedure.

Be it enacted by the General Assembly of the State of Indiana:

SOURCE: IC 14-22-31.5-5; (11)SE0292.1.1. --> SECTION 1. IC 14-22-31.5-5 IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2011]: Sec. 5. Except as specifically prohibited by this chapter **and subject to IC 35-47-11.1**, a local unit of government may regulate the location, use, operation, safety, and construction of a shooting range.

SOURCE: IC 35-47-1-2.5; (11)SE0292.1.2. --> SECTION 2. IC 35-47-1-2.5 IS ADDED TO THE INDIANA CODE AS A **NEW SECTION** TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2011]: **Sec. 2.5. "Ammunition", for purposes of IC 35-47-11.1, means:**

- (1) **fixed cartridge ammunition;**
- (2) **shotgun shells;**
- (3) **the individual components of fixed cartridge ammunition and shotgun shells;**
- (4) **projectiles for muzzle loading firearms; and**
- (5) **any propellant used in a firearm or in firearm ammunition.**

SOURCE: IC 35-47-1-5.1; (11)SE0292.1.3. --> SECTION 3. IC 35-47-1-5.1 IS ADDED TO THE INDIANA CODE AS A **NEW SECTION** TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2011]: **Sec. 5.1. "Firearm accessory" means:**

- (1) **any device specifically adapted to enable:**
 - (A) **the wearing or carrying about one's person; or**

-
- (B) **the storage or mounting in or on any conveyance; of a firearm; and**
 - (2) **any attachment or device specifically adapted to be inserted into or affixed onto**

any firearm to enable, alter, or improve the functioning or capabilities of the firearm.

SOURCE: IC 35-47-11.1; (11)SE0292.1.4. --> SECTION 4. IC 35-47-11.1 IS ADDED TO THE INDIANA CODE AS A NEW CHAPTER TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2011]:

Chapter 11.1. Local Regulation of Firearms, Ammunition, and Firearm Accessories

Sec. 1. This chapter applies to a political subdivision (as defined in IC 3-5-2-38).

Sec. 2. Except as provided in section 4 of this chapter, a political subdivision may not regulate:

- (1) firearms, ammunition, and firearm accessories;**
- (2) the ownership, possession, carrying, transportation, registration, transfer, and storage of firearms, ammunition, and firearm accessories; and**
- (3) commerce in and taxation of firearms, firearm ammunition, and firearm accessories.**

Sec. 3. Any provision of an ordinance, measure, enactment, rule, or policy or exercise of proprietary authority of a political subdivision or of an employee or agent of a political subdivision acting in an official capacity:

- (1) enacted or undertaken before, on, or after June 30, 2011; and**
- (2) that pertains to or affects the matters listed in section 2 of this chapter;**

is void.

Sec. 4. This chapter may not be construed to prevent any of the following:

(1) A law enforcement agency of a political subdivision from enacting and enforcing regulations pertaining to firearms, ammunition, or firearm accessories issued to or used by law enforcement officers in the course of their official duties.

(2) Subject to IC 34-28-7-2, an employer from regulating or prohibiting the employees of the employer from carrying firearms and ammunition in the course of the employee's official duties.

(3) A court or administrative law judge from hearing and resolving any case or controversy or issuing any opinion or order on a matter within the jurisdiction of the court or

judge.

(4) The enactment or enforcement of generally applicable zoning or business ordinances that apply to firearms businesses to the same degree as other similar businesses. However, a provision of an ordinance that is designed or enforced to effectively restrict or prohibit the sale, purchase, transfer, manufacture, or display of firearms, ammunition, or firearm accessories that is otherwise lawful under the laws of this state is void. A unit (as defined in IC 36-1-2-23) may not use the unit's planning and zoning powers under IC 36-7-4 to prohibit the sale of firearms within a prescribed distance of any other type of commercial property or of school property or other educational property.

(5) The enactment or enforcement of a provision prohibiting or restricting the possession of a firearm in any building that contains the courtroom of a circuit, superior, city, town, or small claims court. However, if a portion of the building is occupied by a residential tenant or private business, any provision restricting or prohibiting the possession of a firearm does not apply to the portion of the building that is occupied by the residential tenant or private business, or to common areas of the building used by a

residential tenant or private business.

(6) The enactment or enforcement of a provision prohibiting or restricting the intentional display of a firearm at a public meeting.

(7) The enactment or enforcement of a provision prohibiting or restricting the possession of a firearm in a public hospital corporation that contains a secure correctional health unit that is staffed by a law enforcement officer twenty-four (24) hours a day.

(8) The imposition of any restriction or condition placed on a person participating in:

(A) a community corrections program (IC 11-12-1);

(B) a forensic diversion program (IC 11-12-3.7); or

(C) a pretrial diversion program (IC 33-39-1).

(9) The enforcement or prosecution of the offense of criminal recklessness (IC 35-42-2-2) involving the use of a firearm.

(10) For an event occurring on property leased from a political subdivision or municipal corporation by the promoter or organizer of the event:

(A) the establishment, by the promoter or organizer, at the

promoter's or organizer's own discretion, of rules of conduct or admission upon which attendance at or participation in the event is conditioned; or

(B) the implementation or enforcement of the rules of conduct or admission described in clause (A) by a political subdivision or municipal corporation in connection with the event.

(11) The enactment or enforcement of a provision prohibiting or restricting the possession of a firearm in a hospital established and operated under IC 16-22-2 or IC 16-23.

(12) A unit from using the unit's planing and zoning powers under IC 36-7-4 to prohibit the sale of firearms within two hundred (200) feet of a school by a person having a business that did not sell firearms within two hundred (200) feet of a school before April 1, 1994.

(13) A unit (as defined in IC 36-1-2-23) from enacting or enforcing a provision prohibiting or restricting the possession of a firearm in a building owned or administered by the unit if:

(A) metal detection devices are located at each public entrance to the building;

(B) each public entrance to the building is staffed by at least one (1) law

enforcement officer:

(i) who has been adequately trained to conduct inspections of persons entering the building by use of metal detection devices and proper physical pat down searches; and

(ii) when the building is open to the public; and

(C) each:

(i) individual who enters the building through the public entrance when the building is open to the public; and

(ii) bag, package, and other container carried by the individual;

is inspected by a law enforcement officer described in clause (B).

However, except as provided in subdivision (5) concerning a building that contains a courtroom, a unit may not prohibit or restrict the possession of a handgun under this subdivision in a building owned or administered by the unit if the person who possesses the

handgun has been issued a valid license to carry the handgun under IC 35-47-2.

Sec. 5. A person adversely affected by an ordinance, a measure,

an enactment, a rule, or a policy adopted or enforced by a political subdivision that violates this chapter may file an action in a court with competent jurisdiction against the political subdivision for:

- (1) declarative and injunctive relief; and**
- (2) actual and consequential damages attributable to the violation.**

Sec. 6. A person is "adversely affected" for purposes of section 5 of this chapter if either of the following applies:

(1) The person is an individual who meets all of the following requirements:

- (A) The individual lawfully resides within the United States.**
- (B) The individual may legally possess a firearm under the laws of Indiana.**

(C) The individual is or was subject to the ordinance, measure, enactment, rule, or policy of the political subdivision that is the subject of an action filed under section 5 of this chapter. An individual is or was subject to the ordinance, measure, enactment, rule, or policy of the political subdivision if the individual is or was physically present within the boundaries of the political subdivision for any reason.

(2) The person is a membership organization that:

- (A) includes two (2) or more individuals described in subdivision (1); and**
- (B) is dedicated in whole or in part to protecting the rights of persons who possess, own, or use firearms for competitive, sporting, defensive, or other lawful purposes.**

Sec. 7. A prevailing plaintiff in an action under section 5 of this chapter is entitled to recover from the political subdivision the following:

(1) The greater of the following:

- (A) Actual damages, including consequential damages.**
- (B) Liquidated damages of three (3) times the plaintiff's attorney's fees.**

(2) Court costs (including fees).

(3) Reasonable attorney's fees.

SOURCE: IC 35-47-11; (11)SE0292.1.5. --> SECTION 5. IC 35-47-11 IS REPEALED [EFFECTIVE JULY 1, 2011].

MEETING ROOM POLICY

Monroe County Public Library (MCPL) provides meeting rooms for public use. The **Meeting Room Policy** is developed in accordance with the library's mission. The meeting rooms are available to all community, nonprofit groups on equal terms regardless of opinion or affiliation. The library does not sponsor or endorse the views of any group using the meeting rooms.

This policy is for use of the library for outside groups and does not apply to library programs, library sponsored programs, or approved use by MCPL-affiliated groups.

General Guidelines:

The library administration has written procedures for the use and scheduling of the meeting rooms that are in the best interest of the library and the community. A meeting room application must be completed to reserve a meeting room.

Local groups not operating for profit may use the rooms as available up to 20 times a year. The person filling out a meeting room reservation must have a library card from Monroe County Public Library.

With regard to meeting room use, no charge may be made for admission and no free will collection may be made in the library. Items, services, and memberships may not be sold or promoted. There may be no mention or presence of anything that could result in income to the group or individuals involved with the group.

The meeting rooms of the library will only be scheduled during hours that the library is open to the public.

The library reserves the right to pre-empt or reschedule meetings when the library needs the meeting room space. The library may cancel scheduled room use when library policy has been or will be violated.

The library reserves the right to refuse or discontinue any use which is disruptive to the normal operation of the library, destructive to the building or equipment, fails to follow the library's Behavioral Rules, or if information is falsified on the meeting room application. Meeting room use that generates excessive noise will be considered disruptive. Failure to vacate a room as scheduled will be considered disruptive.

If Community Access Television Services (CATS) is scheduled to tape or broadcast a public meeting, it is the responsibility of an organization to contact both the library administration and CATS if the meeting has been canceled.

The library's Art Display Policy shall apply in a meeting room when it is being used for an art exhibition.

Facility Setup:

Each meeting room has a set configuration. The library provides no setup at the Ellettsville Branch or Main Library. If a group decides to use a different room setup, the room must be returned to its original configuration upon departure. All meeting room users are responsible for meeting room setup and cleanup.

Organizations that require use of library equipment for their meeting should arrive at least a half hour before the meeting if they have any questions about equipment.

The library is not responsible for the loss of and/or damage to equipment or materials owned by groups. The library cannot store supplies or equipment belonging to a group. All materials left are turned into Lost and Found.

Light refreshments may be served during meetings in all public meeting rooms except the Auditorium. The group using the room must provide supplies and equipment for serving refreshments. The library does not have full kitchen facilities. Organizations are responsible for cleanup after a meeting.

Meeting Room Usage Subject to Fees: If a group fails to leave a meeting room in its original configuration and condition, and/or does not vacate the room by the scheduled reservation time, it will be charged a ~~\$20~~ fee, as approved by the Board of Trustees in the Annual Fee Schedule.

Adopted by **Board of Trustees** 4-21-04
Amended _____

Prohibition of Firearms at Public Meetings Policy

The Monroe County Public Library prohibits the intentional display of a firearm or other weapon at a public meeting.

Adopted by the Board of Trustees
(date)

IC 5-14-1.5

Chapter 1.5. Public Meetings (Open Door Law)

IC 5-14-1.5-1

Purpose

Sec. 1. In enacting this chapter, the general assembly finds and declares that this state and its political subdivisions exist only to aid in the conduct of the business of the people of this state. It is the intent of this chapter that the official action of public agencies be conducted and taken openly, unless otherwise expressly provided by statute, in order that the people may be fully informed. The purposes of this chapter are remedial, and its provisions are to be liberally construed with the view of carrying out its policy.

As added by Acts 1977, P.L.57, SEC.1. Amended by P.L.67-1987, SEC.1.

IC 5-14-1.5-2

Definitions

Sec. 2. For the purposes of this chapter:

(a) "Public agency", except as provided in section 2.1 of this chapter, means the following:

- (1) Any board, commission, department, agency, authority, or other entity, by whatever name designated, exercising a portion of the executive, administrative, or legislative power of the state.
- (2) Any county, township, school corporation, city, town, political subdivision, or other entity, by whatever name designated, exercising in a limited geographical area the executive, administrative, or legislative power of the state or a delegated local governmental power.
- (3) Any entity which is subject to either:
 - (A) budget review by either the department of local government finance or the governing body of a county, city, town, township, or school corporation; or
 - (B) audit by the state board of accounts that is required by statute, rule, or regulation.
- (4) Any building corporation of a political subdivision of the state of Indiana that issues bonds for the purpose of constructing public facilities.
- (5) Any advisory commission, committee, or body created by statute, ordinance, or executive order to advise the governing body of a public agency, except medical staffs or the committees of any such staff.
- (6) The Indiana gaming commission established by IC 4-33, including any department, division, or office of the commission.
- (7) The Indiana horse racing commission established by IC 4-31, including any department, division, or office of the commission.

(b) "Governing body" means two (2) or more individuals who are:

- (1) a public agency that:

- (A) is a board, a commission, an authority, a council, a committee, a body, or other entity; and
- (B) takes official action on public business;

(2) the board, commission, council, or other body of a public agency which takes official action upon public business; or

(3) any committee appointed directly by the governing body or its presiding officer to which authority to take official action upon public business has been delegated. An agent or agents appointed by the governing body to conduct collective bargaining on behalf of the governing body does not constitute a governing body for purposes of this chapter.

(c) "Meeting" means a gathering of a majority of the governing body of a public agency for the purpose of taking official action upon public business. It does not include:

(1) any social or chance gathering not intended to avoid this chapter;

(2) any on-site inspection of any:

(A) project;

(B) program; or

(C) facilities of applicants for incentives or assistance from the governing body;

(3) traveling to and attending meetings of organizations devoted to betterment of government;

(4) a caucus;

(5) a gathering to discuss an industrial or a commercial prospect that does not include a conclusion as to recommendations, policy, decisions, or final action on the terms of a request or an offer of public financial resources;

(6) an orientation of members of the governing body on their role and responsibilities as public officials, but not for any other official action; or

(7) a gathering for the sole purpose of administering an oath of office to an individual.

(d) "Official action" means to:

(1) receive information;

(2) deliberate;

(3) make recommendations;

(4) establish policy;

(5) make decisions; or

(6) take final action.

MONROE COUNTY PUBLIC LIBRARY FINANCE AND INVESTMENT POLICY

Board of Finance

The duly appointed members of the Monroe County Public Library Board of Trustees are the fiscal body of the Library and thus constitute “The Board of Finance”. The members serve without compensation. (IC 5-13-7-5), (IC 36-1-2-6)

Annual Meeting

The Monroe County Public Library Board of Finance shall meet annually immediately following the January Board of Trustees Meeting to elect a president and secretary, review the written report of the Library’s investments during the previous calendar year and review the Library’s investment policy. (IC 5-13-7-6), (IC 5-13-7-7)

Fiscal Officer

The duly elected treasurer of the Monroe County Public Library Board is the fiscal officer of the Library. (IC 36-12-2-22) The Treasurer shall serve without compensation.

Deposits

All funds received by the Library shall be deposited in one or more designated depositories not later than the business day following receipt and shall be deposited in the same form in which they were received. (IC 5-13-6-1)

Investments

The Treasurer is authorized to invest Library funds in the following (IC 5-13-9);

1. United States Government Securities or discount notes backed by the full faith and credit of the United States Treasury or fully guaranteed by the United States and issued by:
 - (a) The United States Treasury;
 - (b) a federal agency;
 - (c) federal instrumentality
 - (d) a federal government sponsored enterprise.
2. Repurchase Agreements (including standing repurchase agreements, commonly known as sweep accounts):
 - (a) With depositories designated by the State Board of Finance as depositories for state investments under IC 5-13-9.5; and
 - (b) Involving the political subdivision’s purchase and guaranteed resale of any interest-bearing obligations issued; or fully insured or guaranteed; by the United States, a United States government agency, an instrumentality of the United States, or a federal government sponsored enterprise.
3. Money Market Mutual Funds in the form of securities of or interests in an open-end, no-load, management-type investment company or investment trust registered under the provisions of the federal Investment Company Act of 1940, as amended (15 U.S.C. 80a et seq.) These investments shall be made in

depositories designated by state board of finance as depositories under IC 5-13-9.5.

Investments made by the Library's fiscal officer must have a stated final maturity of not more than two (2) years after the date of purchase of entry into a repurchase agreement. (IC 5-13-9-5.6)

Interest Earnings

All interest earnings derived from an investment by the Library's fiscal officer shall be received to the Operating Fund ~~fund of which they are a part~~.

Depositories

All public funds of the Monroe County Public Library shall be deposited in the designated depositories located in the territorial limits of the Library District. (IC 5-13-8-9)

Investment Cash Management

The Monroe County Public Library Board of Finance may contract with a state designated depository for the operation of an investment cash management system. (IC 5-13-9-4) Investment decisions and record keeping shall follow IC 5-13-9-4.

Transaction Accounts

The fiscal officer of the Library shall maintain deposits that are invested or reinvested in at least two (2) of the Library's designated depositories. (IC 5-13-9-4)

Electronic Transfer of Library Funds

The following type of transactions may be conducted by electronic transfer between financial institutions in order to expedite the transfer of funds as well as maximize interest earnings:

1. Transfer to cover expenditures for payroll for library employees.
2. Transfer to for debt service payments.
3. Other transfers with the approval of the Library director.

The fiscal officer will maintain appropriate documentation of the transactions so these may be audited as required by statute.

Reviewed by Board of Trustees 1/16/08
Reviewed by Board of Trustees 1/21/2009
Reviewed by Board of Trustees 1/20/2010
Revised by Board of Trustees _____



Homework Center 2010-2011 Annual Report

2010-2011 Homework Center Staff

Homework Center Librarian

Stori Snyder

Work Study

Franchesca Alvarado-Dobie (first year)

Molly Bails (second year)

Andrew Balazs (fourth year)

Fintan Blessinger (first year)*

David Chervony (second year)

Amanda Denna (first year)

Brandi Dvorak (fourth year) *

Nicole Guba (first year)

Nick Karageorgiou (first year)

Haley Pieper (first year)

Katheryn Purcell (first year)

Chris Robbins (first year)

Alex Swartzentruber (third year)*

Bridget Trent (fourth year)*

Kenneth Wortendyke (second year)

Sameep Wali (first year)



Volunteers

Michelle Bloomfield (second year)*

Jessica Sobocinski (first year)

Brandi Spencer (second year)

Keyonna Woods (third year)

*Graduating in 2011

Summary

The Homework Center offers two services to children in K-6th grades: The first is drop-in homework help and the second is scheduled weekly tutoring sessions. Students may use the Homework Center as frequently as they like for drop-in homework help. Since this is a first-come, first-served service some students may have to wait for an available tutor. The weekly scheduled reading sessions are a service that requires registration. A student is matched up with a tutor for a specific day and time and arrangements are made for this pair to meet continuously throughout the semester. Since the tutors used in the Homework Center are IU students, these schedules need to be rearranged at the beginning of the second semester because tutor class schedules change.

All new tutors, with the option for returning tutors to sit in, attended training sessions on Wednesday, September 22nd and Thursday, September 23rd. These training sessions were delivered by Fran Stewart and Brenda Julovich, MCCSC Title One Specialists; Max Mont, MCCSC Math teacher; and Jenny Noble-Kuchera, ESL teacher at Rogers/Binford Elementary schools. Facilitators provided graphic organizers and strategies for improving comprehension, alternative math strategies, and strategies for working with students new to English and the United States.

The program saw an increase of 70% in drop-in homework help participation, up from 310 last year to 528 this year. The individual reading tutoring sessions also saw an increase over last year of 15%, with 1,408 visits during the 2009-1010 school year and 1,614 visits this school year. These increases are assumed to be a result from the extra effort made to reach out to the ESL community.

Changes implemented for the school year were to incorporate the red tacky wall in the Homework Center area into a schedule for students, parents and tutors to view. The intent was to have tutor availability displayed more readily, enabling the students and parents to see when the next tutor would be available for assistance. This was well received by all parties and with a few additional tweaks it should prove to be more even more effective for next year.

Student folders, new student notifications and tutor substitute forms were all revamped and streamlined for a more efficient flow of information dispersal. Indiana state academic standards for Reading and Writing for K-6th grade were placed in a binder on the tutor resource shelf as well as a binder full of updated graphic organizers. Effort was paid toward making useful and needed items more accessible for tutors.

Fourteen tutors are planning to return next school year. It will be desirable to hire up to 10 additional tutors in the fall. We had several instances this year when all of the tutors were busy helping students; this was cause for some parent complaints.

Seven new games were added to the Homework Center collection. All games are either reading or math related and are used as a facilitation tool for learning.

Service Hours

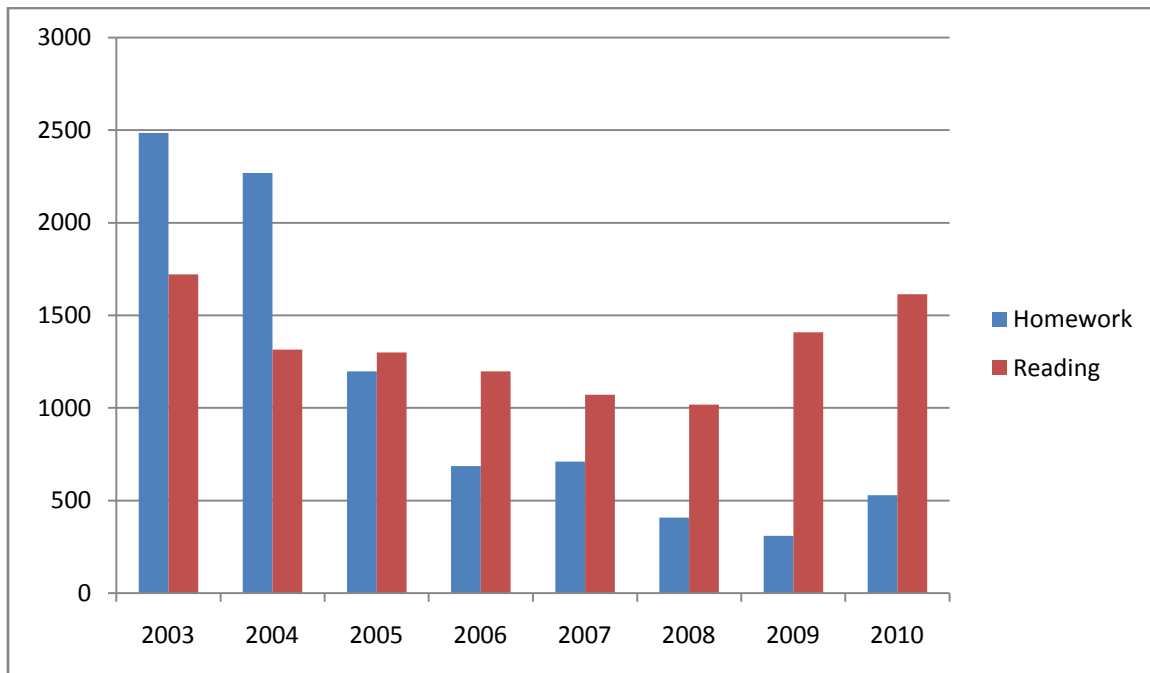
The Children’s Services Homework Center was open to the public 19 hours a week during the fall and spring semester. The Homework Center schedule is aligned with the Indiana University academic calendar because the tutors used for the program are Indiana University students. The program started on September 20, 2010 and ended April 28, 2011.

Homework Center Hours:

- Monday: 3:30-7:30 p.m.
- Tuesday: 3:30-7:30 p.m.
- Wednesday: 3:30-7:30 p.m.
- Thursday: 3:30-7:30 p.m.
- Sunday: 1:30-4:30 p.m.

Statistics

| Homework Center Statistics | 2003-2004 Total | 2004-2005 Total | 2005-2006 Total | 2006-2007 Total | 2007-2008 Total | 2008-2009 Total | 2009-2010 Total | 2010-2011 Total |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Drop-in homework help % change from previous year | 2,485 +82% | 2,269 -9% | 1,198 -47% | 686 -43% | 710 +4% | 408 -43% | 310 -24% | 528 +70% |
| Reading tutoring % change from previous year | 1,722 +15% | 1,315 -24% | 1,300 -1% | 1,198 -8% | 1,072 -11% | 1,018 -6% | 1,408 +38% | 1,614 +15% |



During the 2010-2011 academic year, tutors conducted a total of 1614 one-on-one reading tutoring sessions. A total of 117 children participated in this service over the course of the year; this is an increase of 26 students from last year. The Homework Center saw 528 students for drop-in homework help which was an increase of 218 students over last year. These children were assisted by 20 tutors, 16 employed through Indiana University work study funding and four volunteers. Volunteers donated a total 148.95 hours. The Homework Center had no service learners this year.

Publicity

An all MCCSC e-mail was sent out from the Superintendent's office detailing the Homework Center services. An ad played over the course of the year on CATS channels as well as on WFIU. In the fall and spring, announcements were placed in parent newsletters. Homework Help bookmarks and fliers were distributed to most MCCSC schools, including those that had failed to meet their year-end progress goals, and the Boys & Girls Club. A meeting with the MCCSC ESL Office Director, Choonhyun Jeon, was held at the beginning of the school year to see how we might be able to assist ESL students better.

The program was promoted through MCPL, Parent Teacher Organization newsletters, school media centers, WFIU and CATS.

In lieu of paper registrations used in the past, we used online registrations this year. This was implemented with great success and will be utilized again next year. Meetings and conversations were had with Paula Gray -Overtroom about reviving the old database system used several years ago as a way to store and retrieve student and parent data. Some work has already begun on this initiative with the bulk being left for the summer.

Josh Wolf performed a segment for a video for newly arrived families produced by the MCCSC ESL Office.

Survey Feedback

Students received traditional paper surveys to fill out while parents were asked to use the online survey tool offered by surveymonkey.com for their feedback. The transition to online from paper for the parent surveys was done to reduce paper and as an attempt to increase the number of surveys returned. It was assumed that this type of survey would be more advantageous as it provided parents with 24 hour access over a three week window to complete at their leisure.

Despite these assumptions, the return rate was quite low from parents. A total of 15 surveys were completed. Some of their comments follow (minor grammatical changes have been made to comments).

- It is a helpful, well-managed community service. Thank you!
- I was very pleased with Haley and her attention to my daughter.
- I have already recommended the program to friends and family.
- I have recommended this to several of my friends who have children who are struggling in reading.

- I have enjoyed the Homework Center greatly and think my children have benefited tremendously for being in it. Thanks for all the tutors!
- I wish that if it was going to be reading help that we could get more than one day a week or to get help that we have to sit at the homework table even if he does not have homework to get reading help. If this is going to change next year we will come back but if not we will not be back.
- This program was great and again, I hope it is extended to middle and high schoolers.
- Thank you for the support and the always friendly attitude. I really appreciate all of the hard work.
- Some students (maybe 2-4 girls) always occupied many teachers, so many times we couldn't use the Homework Center. If there is a policy of one time a day, it will be better to use the Homework Center.
- I wish this would do at summer, too.
- I hope there are some sessions in Fridays and Saturdays.

Student survey return rates were much higher, with 51 returned completed. Eleven were incomplete, either not every question was answered or some questions had more than one answer. Out of the returned surveys, 28 were in K-3 grades. When asked if they had fun during their reading session, 78% said “yes”. Of the returned surveys 94% of students indicated that they would like to continue with reading tutoring, 74% thought reading was fun, 86% thought tutoring helped with their reading, 75% said they understood more of what they read, 51% felt better about reading out loud (24% answered “sometimes” and 24% answered that they did not), 82% felt like they could sound out words better, 73% felt like they knew the meaning of more words, and 86% said they felt like they wanted to read more books than before and that they wanted to visit the library more often. Only 16 students said they also used the Homework Center for homework help, however I think many stayed with their tutors after their sessions for homework help and didn't consider that using the Homework Center for drop-in homework help. Therefore, I believe this number is low and inaccurate. Some of their comments follow to the questions “Tell us what you liked” and “Tell us how we can make reading tutoring better.”

- Thank you for helping me
- Need more tutor (sometimes)
- Sometimes tutors don't know how to explain the meaning of the word
- I want to know all kinds of books that are about anything
- I am having fun when I'm here
- It is great!
- I went to cum bak to you – crying sad smiley drawn (my interpretation- I want to come back to you)
- I like homework teacher reading teachers! All of them!
- You make reading tutor better by letting me pick the books
- Playing games more than reading
- We can do group reading with other kids
- It is good how it is. I won't change anything at all.
- We can have longer time reading
- Give us paper for drawing

- You are fine
- Read all of the book we found
- More reading game
- More reading time
- Don't do it too much or less
- I think it should be more than 30 minutes
- Read fun books
- Reading in groups
- Good program

These are some comments from the question "Tell us what you didn't like."

- I didn't like nothing
- I didn't like it when I have to go
- Waiting for the tutor
- Tutors read fast
- Times little short
- Going home
- How it is long

Recommendations

The following four recommendations are being made for the Homework Center's 2010-2011 school year:

- 1. Expand the scheduled tutoring service to include any subject area instead of only allowing scheduled sessions to be made exclusively for reading.**

Currently the only scheduled service offered by the Homework Center is for reading tutoring. A student will meet with the same tutor at the same time and day each week for 30 minutes over the course of the semester. The proposal to expand this service next year removes the restriction of reading only to any subject the student needs help with on that particular day. Both students and parents have asked tutors (this year and last year also) if they may on occasion work on another subject during their reading sessions. It is assumed that these requests are being made because of the established relationship and comfort level that the tutor and student already share. The implementation of this suggestion would be advantageous for the students since the tutors already have a working knowledge of their strengths and weakness and could use prior experiences to help with assignments.

- 2. Structure the tutors into two groups, one for homework help and the second for scheduled sessions.**

Currently the tutors do both which can cause students who are receiving homework help to have to wait for another tutor to become available if the one they are working has to leave for a

scheduled session. Due to the increase in students visiting the Homework Center, arranging tutors in the recommended manor will allow the drop- in homework help service to run more efficiently. It is also suggested to arrange the tables so they are pushed together as if one long table. This will allow for tutors to facilitate group help instead of individual help. It will allow a student to sit down immediately instead of waiting for an individual to tutor become available.

3. Change the Homework Center hours to 4:00-7:30 to more closely follow the newly lengthened school day schedule.

The third recommendation is to shift the Homework Center hours to align with the new lengthened school day schedule. Since MCCSC will be lengthening their school day to a 3:50 departure, it is recommended that the Homework Center open at 4:00 instead of 3:30. The new proposed open hours would be 4:00-7:30 Monday through Thursday and 1:30-4:30 on Sunday. This should be considered a temporary schedule with the availability to make changes after one year of implementation. Based on the previous two years, the Homework Center has not seen much activity between 7:00 and 7:30; this is the reasoning behind suggesting that the service still end at 7:30 instead of 8:00. This could however change with the new school schedule.

4. Implement a database system to allow for better tracking of student and parent information and correspondence. Consider the possibility of a social networking site, such as Twitter for updates and reminders.

Due to the high volume of students who register for the scheduled tutoring sessions a database with the ability to search for students, parents, tutors, times or days of the week, in addition to being able to record and search for notes or previous communications would be a great advantage and increase efficiency. A database was created and used for this purpose several years ago. It is recommended to revamp and revive the existing system so that it meets the needs and parameters of the current program structure.

In addition, a recommendation is being made to consider the possibility of using a social networking site, such as Twitter for updates and reminders to parents. Currently a group email is sent to all parents and this may be the best form of communication to use for these purposes, however using a site like Twitter may offer more possibilities, such as reaching a wider audience than those who are registered for the scheduled sessions. This could be advantageous to the families who only utilize the Homework Center for drop-in homework help and are therefore not receiving emails with updates or reminders of the happenings in the Homework Center. It would allow for the promotion of other library services as well.

5. Add more educational games that facilitate reading and math skills.

The fifth recommendation is to add more board and card games that facilitate reading and math skills. These have been a popular teaching tool for tutors and are greatly enjoyed by the students.

Homework Center 2010-11 Student Surveys

Surveys were made available during Homework Center open hours for the week of April 10-17th, 2011.

51 student surveys returned – eleven incomplete (not every questions answered or more than one answer given)

1. What grade are you in now?

| | |
|--------------|----|
| Kindergarten | 6 |
| Grade 1 | 12 |
| Grade 2 | 10 |
| Grade 3 | 6 |
| Grade 4 | 6 |
| Grade 5 | 8 |
| Grade 6 | 3 |

2. Did you have fun during your reading tutoring sessions?

Yes – 78%

No – 3%

Sometimes -16%

3. Tell us what you liked?

- Read
- Drawing, coloring, reading
- Games
- Play
- To read a book, games
- Scrabble
- Games
- Brandie's funny voice
- I liked reading a book
- Tutors were great, friendly, ? , reading, liked the flexibility, Reese enjoyed *(I believe this is a parent, not a student)
- Reading
- Reading a book
- Reading a book
- My hamster
- The games
- Getting Amanda
- Reading, games and drawing at the end
- Book

- I have no idea
- I like the games I played and the books I read
- I liked reading
- Reading
- Reading
- Reading books
- I like it when we read funny book
- I liked playing games with you and reading with you
- Reading
- Reading a book
- The game and the reading
- Playing game
- Vocabulary games
- Reading
- I liked reading Jack and Annie and the rest of Junie B. Jones
- Games
- I like to read with KJ
- Correcting my speaking words
- I liked reading books
- I could get help from here
- Teachers
- Listening, music, singing, reading , computer
- Playing game
- Listening the tutor read
- Quiet and teacher helping me homework
- They helped me writing
- Everything
- It is nicer to read aloud
- The teacher is nice

4. Tell us what you didn't like? (41% of students answered with "nothing", "no", "n/a" or "none".)

- Write
- Book buddy
- Watch book
- Going home
- How it is long
- Reading
- Other teachers
- Writing
- I liked all of it

- Looking for books
- I didn't like it when I have to go
- I like everything
- Reading
- Waiting for the tutor
- Tutors read fast
- Times little short

5. Do you want to continue with reading tutoring?

Yes – 94%

No – 1%

One write in- maybe or maybe not

6. Do you think reading is fun?

Yes -75%

No – 8%

Sometimes- 18%

7. Has tutoring helped you with your reading?

Yes -86%

No -1%

Sometimes-13%

8. Do you understand more of what you read?

Yes- 75%

No-4%

Sometimes-11%

9. Do you feel better about reading out loud?

Yes -51%

No -24%

Sometimes- 24%

10. Do you feel like you can sound out words better?

Yes -82%

No -4%

Sometimes-12%

11. Do you feel like you know the meaning of more words?

Yes -73%

No – 10%

Sometimes- 16%

12. Do you feel like you want to read more books than before

Yes -86% (one commented “mostly”)

No -12%

13. Do you want to visit the library more often?

Yes – 86%

No – 8%

14. Tell us how we could make reading tutoring better.

- Taking turn
- No just play sking (?)
- Sound it out for student
- Reading games
- Read fun books
- Reading in groups
- Good program
- I have no idea
- More reading time
- Don't do it too much or less
- I think it should be more than 30 minutes
- We read two chapters and they read 1 chapter
- Finding book
- After we have a little time we draw
- We can ask more questions
- I don't know
- Give us paper for drawing
- You are fine
- Read all of the book we found
- More dog books
- It is good how it is. I won't change anything at all.
- We can have longer time reading
- You ? made everything (?) upside down in my live!
- We can do group reading with other kids
- Making more fun
- You make reading tutor better by letting me pick the books
- Playing games more than reading
- N/A
- I don't know

- More reading game
- I want to they have dictionary
- It's a lot of better than read in yourself
- Longer time

15. Did you use the homework help service too?

Yes – 31%

No – 41%

Sometimes -22%

16. Anything else you would like to tell us?

- Maybe
- I like homework teacher reading teachers! All of them!
- It is great!
- Amanda rocks
- Cruise ship (tutor notes-went on a cruise ship for spring break)
- I wet to cum bak to you – crying sad smiley drawn(my interpretation- I want to come back to you)
- Thank you for helping me
- Need more tutor (sometimes)
- Sometimes tutors don't know how to explain the meaning of the word
- I want to know all kinds of books that are about anything
- I want Hayley for next year
- I am having fun when I'm here

Homework Center Parent Survey Results 2011

15 surveys received

1. How would you rate your overall experience using the Homework Center?

Not Satisfied -1

Somewhat Satisfied -1

Satisfied -6

Very Satisfied-7

Responses:

- I was very pleased with Haley and her attention to my daughter

2. Did your child also participate in the drop-in homework help?

Yes – 5

No -10

3. Does your child plan to return next year?

Yes- 11

No -0

Maybe – 2

My child will no longer be in elementary school – 0

We will not be in Bloomington next year – 2

Responses:

- Go back to home country-South Korea

4. Do you feel your child's reading improved in the area they were struggling in?

Yes – 13

No – 2

5. Would you recommend this service to your friends?

Yes- 13

No – 1

Maybe - 1

Responses:

- i have already recommended the program to friends and family
- I have recommended this to several of my friends who have children who are struggling in reading

6. What additional services would you like the Homework Center to offer?

Responses:

- I'm no good at suggestions
- I'm not really sure, they have done an excellent job though.

- I was very disappointed in the reading help I thought it was going to be a couple days a week that my child would receive help in reading but when we got there he did not help him they just talked i chalked that up to just getting to know the tutor the next time it was the same thing
- none
- Vocabulary and expressions program for reading and writing will be very helpful not only to enhance their ability but understand English sentence's structure.
- I would like to see something similar, daily for middle and high schoolers.
- I can not think of any at this time.
- None.
- I hope there are some sessions in Fridays and Saturdays.
- teach more phonics
- I would like the Homework Center to offer Writing/Math Help separately in a different room for only elementary school students.
- Math, science
- I wish this would do summeries every time.
- keyboarding.

7. Please list any suggestions or comments you may have.

Responses:

- It is a helpful, well-managed community service. Thank you!
- I have enjoyed the Homework Center greatly and think my children have benefited tremendously for being in it. Thanks for all the tutors!
- I wish that if it was going to be reading help that we could get more than one day a week or to get help that we have to sit at the homework table even if he does not have homework to get reading help if this is going to change next year we will come back but if not we will not be back
- my kid's tutor didn't keep the assigned time. she usually started late and finished early. I know this program is free and I feel thankful for it. but she was not kind to my kid and me anyway.
- This program was great and again, I hope it is extended to middle and high schoolers
- Thank you for the support and the always friendly attitude. I really appreciate all of the hard work. Haley has been wonderful...please let her know. Also, I would like to request her next year for Rachel Gray (if she is still doing it). Thanks
- I appreciate that Catherin has heartfully helped Sihun to improve reading skill.
- Some students(maybe 2-4 girls) always occupied many teachers, so many times we couldn't use the homework center. If there is a policy of One time a day, it will be better to use the Homework center.
- I wish this would do at Summer,too