BOARD OF TRUSTEES MEETING Wednesday, January 19, 2011 Meeting Room 1B 5:45 p.m.

AGENDA

- 1. Call to Order and Introductions President Fred Risinger
- 2. Consent Agenda action item Sara Laughlin
 - a. Minutes of December 15, 2010 Board Meeting (page 1-6)
 - b. Minutes of January 12, 2011 Work Session (page 7-9)
 - c. Monthly Bills for Payment (page 10-18)
 - d. Monthly Financial Report (page 19-38)
 - e. Board Calendar (page 39)
 - f. Personnel Report (page 40)
- 3. Director's Report (page 41-47) and Quarterly Performance Report (Oct-Dec 2010) (page 48-49) Sara Laughlin
- 4. Old Business
- 5. New Business
 - a. Resolution to Transfer 2010 Funds (page 50-52) Sara Laughlin
 - b. Resolution to Request Advance 2011 Tax Draw (page 53-54) Sara Laughlin
 - c. Collection Development Policy (page 55-68) Pam Wasmer
 - d. Memorandum of Understanding with WFHB to Continue CATS Week in 2011 (page 69-72) Michael White

- e. 2011 Fee Schedule (page 73) Bara Swinson
- f. Resolution to Match Gates Opportunity Online Hardware Grant (page 74-75) Sara Laughlin
- g. Resolution to Withdraw Bookmobile from Asset Inventory (page 76) Chris Jackson
- h. Contract for Grant from FINRA Foundation for \$79,582 (page 77-84) Sarah Bowman
- i. Election of 2011 officers Fred Risinger
- 6. VITAL Update
- 7. Public Comment
- 8. Adjournment

MONROE COUNTY PUBLIC LIBRARY Board of Trustees Meeting Meeting Room 1B Wednesday, December 15, 2010

Attendance

Board Members Present: Kari Isaacson, Steve Moberly, Randy Paul, Melissa

Pogue, Fred Risinger, and John Walsh.

Board Members Absent: Dave Ferguson.

Staff: Pat Combs, Chris Jackson, Sara Laughlin, Mickey Needham, Bara Swinson,

Pam Wasmer, Michael White, and Kyle Wickemeyer-Hardy.

Others: Tom Bunger.

Call to Order

President Fred Risinger called the meeting to order at 5:45 p.m. The board members introduced themselves to the viewing public. Fred Risinger presented a plaque to Randy Paul and thanked him for his service as a board member since 2007.

Consent Agenda

The consent agenda (Minutes of November 17, 2010 Board Meeting; Minutes of December 8, 2010 Work Session; Minutes of December 8, 2010 Executive Session; Monthly Bills for Payment; Monthly Financial Report; Board Calendar; and Personnel Report) was presented for approval.

Randy Paul asked about the status of the collection agency process. Sara Laughlin reported that the library is a little past breakeven and that many items have been recovered.

Randy Paul asked how many vacated positions have not been filled this year. Sara Laughlin will provide a report in January.

Randy Paul asked about the status of the Radio Frequency Identification (RFID) system. Sara Laughlin reported that all Main Library items have been tagged; Ellettsville tagging will soon be completed; pads and software have been installed on self-check equipment; and an engineering site visit has been completed for the materials handling portion.

Steve Moberly moved; Melissa Pogue seconded approval of the consent agenda as presented. Motion carried unanimously.

Director's Report

Sara Laughlin presented the director's report.

Randy Paul asked about the status of the financial officer position. Sara Laughlin stated that four interviews have been conducted with one more scheduled. She believes a hire will be made in early January.

Old Business

None.

New Business

Cost Containment Priorities

Sara Laughlin discussed a list of cost containment priorities. Item #1: Sara felt that hiring an associate director would provide more day-to-day value than hiring a development director. With an associate director in place Sara would be able to focus more on development opportunities. Item #2: Regarding reducing the materials budget by 15%, Sara felt that the reduction could be made without significant impact on the collection. She presented information from Pam Wasmer, Collection Services manager, showing anticipated savings including \$30,000 from a reduction in lost materials due to the enhanced security system; \$3,500 from magazine subscriptions due to a new vendor; and \$1,000 from reducing processing costs. Item #3: Anticipated energy savings from implementing suggestions made in recent energy audit. Item #4: Savings from continuing with lagged hiring. Item #5: Reducing LIRF transfer from \$200,000 to \$150,000. The LIRF transfer will not be made until the end of 2011.

Steve Moberly asked if it may be possible to transfer the entire \$200,000 to LIRF. Sara Laughlin confirmed that it may be possible.

Steve Moberly asked how energy savings will be determined. Sara Laughlin stated that it will be determined through monitoring the bills. She will report savings to the board.

John Walsh asked the time-frame for delaying in hiring a development director. Sara Laughlin is recommending a 12-month delay.

Kari Isaacson asked the amount of LIRF transfers in the past. Sara Laughlin stated that since she became director the transfer has been \$150,000 each year.

Steve Moberly stated that while he is concerned with reducing the materials budget he will support it for this year only.

Randy Paul agreed with the importance of hiring an associate director but felt that some spending would be an investment. He felt that if a development director was not hired then the materials budget might not be held in the future. He felt that much deeper cuts would be necessary in 18 months. He also felt that the board did not want to talk about fund-raising and that the community deserved better.

Fred Risinger stated that the board has not said it does not want to discuss fundraising.

Sara Laughlin stated that the Friends are considering fund-raising options. She believed there will be a role for this board and herself.

Melissa Pogue moved; Kari Isaacson seconded approval of the Cost Containment Priorities as presented. Motion carried 5-1 (Randy Paul dissenting).

2011 Salary Schedule and Pay Dates

Sara Laughlin presented the 2011 Salary Schedule and Pay Dates. She proposed implementation of the second half of the Singer Group recommendations for staff, the first half of the recommendations for managers, and a 1% increment for all employees (below Pay Grade maximums) on the payroll as of December 1.

Kari Isaacson asked if there was a problem when there are 27 pay dates in the year. Kyle Wickemeyer-Hardy explained that there are 26 pay dates for 2011, the 27^{th} on the list falls in January. A portion of the salary budget is set aside each year to cover a year when there actually are 27 pay dates.

Steve Moberly asked what the difference was between a 1% increment and a 1% cost of living increase. Sara Laughlin stated that it makes no difference to employees. A cost of living adjustment increases the minimum pay rate on the pay schedule. An increment moves the employee through the pay schedule, but does not change the schedule itself.

John Walsh moved; Melissa Pogue seconded approval of the 2011 Salary Schedule and Pay Dates as presented. Following a roll call vote the motion carried 5-1 (Randy Paul dissenting).

Resolution to Set 2011 Salary for Library Director

President Fred Risinger presented a resolution to set the 2011 salary for Library Director Sara Laughlin. A resolution is required by the State Board of Accounts as the director's salary is not included in the salary schedule. Fred noted that Sara's salary has remained the same since January of 2009.

John Walsh moved; Melissa Pogue seconded approval of the Resolution to Set 2011 Salary for the Library Director at \$94,377. Following a roll call vote the motion passed 5-1 abstention (Randy Paul abstaining).

2011 Holiday Closing Schedule

Sara Laughlin presented the 2011 holiday closing schedule noting that the observed holidays are the same as last year. This schedule sets the actual dates for 2011.

Kari Isaacson moved; Steve Moberly seconded approval of the 2011 Holiday Closing Schedule as presented. Motion carried unanimously.

2011 Agreement with Town of Ellettsville for CATS Service

Michael White presented the 2011 agreement with the Town of Ellettsville for CATS service in the amount of \$5,000.

John Walsh asked about the cost of staff time in covering the Ellettsville meetings. Michael White felt that the cost of staff attendance only at the Ellettsville meetings probably costs around \$5,000. In addition to the actual meeting hours, there are costs for editing and infrastructure.

Randy Paul moved; John Walsh seconded approval of the 2011 Agreement with the Town of Ellettsville for CATS Service in the amount of \$5,000 as presented. Motion carried unanimously.

Main Renovation Change Order 3

Sara Laughlin presented Renovation Change Order 3 in the amount of \$7,807. The final payment has been approved, but will be held until a few remaining items on the punch list have been completed. Approximately \$15,000 remains in the contingency fund and will remain in the Operating Fund.

John Walsh moved; Steve Moberly seconded approval of Change Order 3 as presented. Motion carried unanimously.

Resolution to Encumber 2010 Appropriation Balances

Sara Laughlin presented a list of 2010 appropriation balances to be encumbered. The list was amended after packets were sent out (removing Polaris/Software in the amount of \$18,968.00).

TOTAL ENCUMBRANCES	\$ 103,022.52
Specialty Vehicle Services/Bookmobile	\$ 6,000.00
OBS, Inc./Bookmobile	\$ 95,635.00
2010 Library Capital Projects Fund	
Highsmith/Main Renovation FF&E	\$ 1,387.52
2010 Operating Fund	

John Walsh moved; Kari Isaacson seconded approval of the encumbrance of 2010 funds in the amount of \$103,022.52 as presented. Motion carried unanimously.

Kari Isaacson asked when the new bookmobile will be delivered. Chris Jackson stated that delivery is expected shortly after the first of the year. Staff will have one full day of training before it is put into service.

Resolution to Permit Transfer from LIRF to Operating, Debt Service, and Library Capital Projects Funds

Sara Laughlin presented a resolution to permit transfers of up to \$1,000,000 from the Library Improvement Reserve Fund (LIRF) if necessary to cover library expenses until the final tax settlement check is received. Any transfers will be repaid after the tax settlement is received. This is a routine operating procedure.

Steve Moberly moved; Kari Isaacson seconded approval of the Resolution to Permit Transfer from LIRF to Operating, Debt Service, and Library Capital Improvement Funds. Motion carried unanimously.

2011 Fee Schedule

Sara Laughlin withdrew this item from the agenda as a mistake was discovered on the list.

Randy Paul asked about the status of the idea of charging fees for meeting room usage. Sara Laughlin reported that some preliminary work has been done but there was no consensus among staff. One issue is whether to expand usage to allow "for profit" organizations to use the rooms instead of "not for profit" only as allowed now.

Steve Moberly felt that the issue needs to move forward with or without staff consensus.

Referring to the list of current fees, Melissa Pogue requested a report on how many tests are proctored.

Resolution to Authorize Purchase of Property

Sara Laughlin presented a resolution to authorize purchase of property located at 702 W. Temperance St. in Ellettsville. The property is located adjacent to the Ellettsville Branch. The board has met in two executive sessions to discuss the issue. Two appraisals (identical) have been received. The next step is authorizing Sara Laughlin and legal counsel to prepare an offer to purchase the property.

Steve Moberly asked for clarification of funding for this purchase. Sara Laughlin responded that funds would come from the Library Improvement Reserve Fund (LIRF) or the Rainy Day Fund. Sara recommends using the Rainy Day Fund which currently holds about \$800,000. The intent is to continue utilizing the property as a rental property, thereby returning some of the funds to the Rainy Day Fund.

Kari Isaacson noted that studies show continued growth in the Ellettsville area and a future need for expansion.

John Walsh moved; Steve Moberly seconded approval of the Resolution to Authorize Purchase of Property as presented. Motion carried unanimously.

Other Business

Randy Paul stated that it has been an honor to work with the Board during the past four years. His goal in moving to the Friends Board is to work together on fund-raising. Randy felt that his replacement, Valerie Merriam, was an excellent choice.

Public Comment

None.

Meeting adjourned at 6:55 p.m.

MONROE COUNTY PUBLIC LIBRARY Board of Trustees Work Session Wednesday, January 12, 2011 Meeting Room 1B

Attendance

Board Members Present: Kari Isaacson, Valerie Merriam, Steve Moberly, Melissa Pogue, and John Walsh.

Board Members Absent: Dave Ferguson and Fred Risinger.

Staff: Pat Combs, Chris Jackson, Sara Laughlin, Bara Swinson, Pam Wasmer,

Michael White, and Kyle Wickemeyer-Hardy.

Others: Tom Bunger and Will Murphy.

Call to Order

Vice President Kari Isaacson called the meeting to order at 5:45 p.m. Kari welcomed new board member Valerie Merriam.

Resolution to Transfer 2010 Funds

Sara Laughlin presented a Resolution to Transfer 2010 Funds with an itemized list of transfers. This is a routine end-of-year procedure. Sara explained that it is a larger total this year due to the fact that the shortfall appeal funds (\$239,800) were put into one budget line #44450 Building Renovation and are now being transferred to budget lines where spent.

Steve Moberly asked about the \$176,000 transfer to Circulation Supplies; the \$33,200 transfer to Admin/Accounting Services; and the \$60,800 transfer to Furniture. Sara Laughlin stated that the transfer to Circulation Supplies is for tagging supplies for the Radio Frequency Identification (RFID) system; she thought part of the transfer to Admin/Accounting was for the change in payroll systems but she will check on this; and the transfer to Furniture was for furniture/equipment purchased for the renovation.

Resolution to Request Advance 2011 Tax Draws

Sara Laughlin presented a Resolution to Request Advance Tax Draws from the Monroe County Treasurer. This is a routine function requesting tax draws in advance of the regular tax settlements when funds are available.

Collection Development Policy

Pam Wasmer presented the Collection Development Policy stating that it is reviewed every year. Minor changes are recommended this year such as removing specific references (New York Times and Wilson catalogs, pg. 6) and references to items no longer in our inventory (video and audio cassettes). The name of the statewide consortium for sharing downloadable audiobooks, videos and E-books has been added (Indiana Digital Media).

Memorandum of Understanding with WFHB to Continue CATS Week

Michael White presented the Memorandum of Understanding with WFHB to Continue CATS Week. This agreement is the same as last year's agreement. The \$10,000 funding for CATS Week is paid from franchise fees from the City of Bloomington, Monroe County, and Ellettsville. Michael reported that CATS won two awards for this show last year and WHFB won eleven awards.

2011 Fee Schedule

Bara Swinson presented the 2011 Fee Schedule. Bara reported that the \$10. collection agency fee has been added to the schedule and explained that the replacement cost of lost items varies depending on the actual cost of the item.

Valerie Merriam asked how many exams were proctored last year. Sara Laughlin reported that 21 tests were proctored last year.

Resolution to Match Gates Opportunity Online Hardware Grant

Sara Laughlin presented the Resolution to Match Gates Opportunity Online Hardware Grant. Sara explained that this is the second year of the grant and the matching funds will be \$10,400. The main library qualified for this grant because of the poverty rating in Bloomington. Ellettsville branch did not qualify. The funds will be used for hardware for public access computing.

Resolution to Withdraw Bookmobile from Asset Inventory

Chris Jackson presented the Resolution to Withdraw Bookmobile from Asset Inventory. Chris reported that the new bookmobile has arrived and is in service. There is still some "tweaking" to be done before the official open house.

Steve Moberly asked if it has met expectations. Chris Jackson stated that he is very pleased. One item that was not installed is electric steps, so manual steps will be used instead. He is pleased with the smaller, quieter generator.

Kari Isaacson asked about disposal of the old bookmobile. Chris Jackson explained that it will be sold following state law, after receiving sealed bids.

Contract for Grant from FINRA Foundation for \$79,582

Sara Laughlin presented the Contract for a Grant from FINRA Investor Education Foundation in the amount of \$79,582. This grant is through the American Library Association; the program's goal is to increase the capacity of libraries to provide unbiased financial and investment information. FINRA Foundation is funded with fines paid by the banking industry. MCPL is partnering with the Purdue Extension office in Monroe County. The target audience for the project will be teens and people in their twenties. A secondary target will be people who work with the target audience in local agencies. Grant funding will pay for a part-time librarian-level employee to manage the project for two years; provide for about \$8,000 in collection acquisitions; and the remainder will go towards payments for presenters. Attorney Tom Bunger has reviewed the contract.

Valerie Merriam felt that this will be an excellent resource for social service agencies. She asked if the library hoped to sustain the program beyond two years. Sara Laughlin felt that it should be possible since training and information will still be in place.

Public Comment

None.

Announcement

Sara Laughlin announced that Kathy Andrade has been hired as financial officer and will begin work January 24.

Meeting adjourned at 6:25 p.m.

*Check Summary Register©

December 10, 2010 to January 13, 2011

Paid Chike 980584 DR POT PESSIONAL 12/14/2010 1			Name	Check Date	Check Amt	
Paid Chike 600585 AST (IL) 12/14/2010 \$118,653.50 FLORRING Paid Chike 600585 AST (IL) 12/14/2010 \$246,79 4PHONE LINES Paid Chike 600587 1005804 12/14/2010 \$10,480.00 800 YDS CARPET TILE IN STORAGE Paid Chike 600589 MINDEST PRESORT SERVICE 12/14/2010 \$3,533.00 PDIVERERENCE FEES Paid Chike 600599 PLATES DIST. OF WESTERN IN 12/14/2010 \$490.95 POSTAGE SERVICES Paid Chike 600591 UTILITES DIST. OF WESTERN IN 12/20/2010 \$349.95 POSTAGE SERVICES Paid Chike 600592 AMERICAN UNITED LIFE INS. 12/20/2010 \$32.00 BMM LECTRICITY Paid Chike 600593 ATE CONTROL 12/20/2010 \$32.00 BMM LECTRICITY Paid Chike 600594 MINTED LIFE INS. 12/20/2010 \$32.00 BMM LECTRICITY Paid Chike 600595 MANDEST PRESORT SERVICE 12/20/2010 \$349.95 POSTAGE SERVICES Paid Chike 600596 MANTES POSTAGE SERVICES 12/20/2010 <t< th=""><th>06100 C</th><th>HASE BA</th><th>ANK CHECKING</th><th></th><th></th><th></th></t<>	06100 C	HASE BA	ANK CHECKING			
Paid Chk# 080586 (SERTIFIÉD FLODRCOVERING 12/14/2010 \$10,480.00 800 YDS CARRET TILE IN STORAGE Paid Chk# 080587 (MISHAN LIBRARY 12/14/2010 \$1,513.00 FDILE CONFECCE FEES Paid Chk# 080589 (MISHEST PRESORT SERVICE 12/14/2010 \$5,837.89 VARIOUS Paid Chk# 080590 (Principle Service) 16,900 FDILE CONFECCE FEES \$4,900 FD SPOSTAGE SERVICES Paid Chk# 080591 (Principle Service) 16,900 FD SPOSTAGE SERVICES \$4,900 FD SPOSTAGE SERVICE Paid Chk# 080592 (Principle Service) 12,20/2010 \$1,329 91 403b TSA-AUL W/H G40906 Paid Chk# 080594 (Principle Service) 12,20/2010 \$32,00 BMR ELECTRICHY Paid Chk# 080595 (MISH CORD 12,20/2010 \$42,09 FD/ANDAGE SERVICE Paid Chk# 080596 (MISH SERVICE) 12,20/2010 \$349.99 POSTAGE SERVICE Paid Chk# 08059 (MISHEST PRESORT SERVICE) 12,20/2010 \$449.97 POSTAGE SERVICES Paid Chk# 08059 (MISHEST PRESORT SERVICE) 12,20/2010 \$449.59 POSTAGE SERVICES Paid Chk# 080600 (MISHEST PRESORT SERVICE) 12,20/2010 \$449.59 POSTAGE SERVICES Paid Chk# 080600 (MISHEST SERVICE) 12,20/2010 \$449.59 POSTAGE SERVICES Paid Chk# 080600 (MISHEST SERVICE) 12,20/2010 \$449.59 POSTAGE SERV				12/14/2010	\$118,653.50	FLOORING
Paid Chk# 080581 INDANA LIBRARY 12/14/2010 \$1,513.00 FOLICE CONFERENCE FEES Paid Chk# 080589 MRORGAN CHASE BANK, NA 12/14/2010 \$3,837.89 VARIOUS Paid Chk# 080590 RECORDED BOOKS, LLC 12/14/2010 \$30.09 5PDCR/DODO Paid Chk# 080591 JUTILITIES DIST. OF WESTERN IN 12/14/2010 \$30.09 5PDCR/DODO Paid Chk# 080592 JAREICAN UNITED LIFE INS. 12/20/2010 \$30.09 \$10.00 Paid Chk# 080593 ATRI (OK) 12/20/2010 \$30.09 \$14.00 Paid Chk# 080594 CHREAL WHITE 12/20/2010 \$30.99 ELECTRIC HEATER Paid Chk# 080596 MICHAEL WHITE 12/20/2010 \$39.99 ELECTRIC HEATER Paid Chk# 080598 MONDOR COTY PUBLC 12/20/2010 \$349.05 990 STAGE SERVICES Paid Chk# 080599 POLARIS LIBRARY SYSTEMS, 12/20/2010 \$449.59 POSTAGE SERVICES Paid Chk# 080599 POLARE LEWILL WHITER LINICAL WHITER 12/20/2010	Paid Chk#	080585	AT&T (IL)		\$246.79	4 PHONE LINES
Paid Chk# 080581 INDANA LIBRARY 12/14/2010 \$1,513.00 FOLICE CONFERENCE FEES Paid Chk# 080589 MRORGAN CHASE BANK, NA 12/14/2010 \$3,837.89 VARIOUS Paid Chk# 080590 RECORDED BOOKS, LLC 12/14/2010 \$30.09 5PDCR/DODO Paid Chk# 080591 JUTILITIES DIST. OF WESTERN IN 12/14/2010 \$30.09 5PDCR/DODO Paid Chk# 080592 JAREICAN UNITED LIFE INS. 12/20/2010 \$30.09 \$10.00 Paid Chk# 080593 ATRI (OK) 12/20/2010 \$30.09 \$14.00 Paid Chk# 080594 CHREAL WHITE 12/20/2010 \$30.99 ELECTRIC HEATER Paid Chk# 080596 MICHAEL WHITE 12/20/2010 \$39.99 ELECTRIC HEATER Paid Chk# 080598 MONDOR COTY PUBLC 12/20/2010 \$349.05 990 STAGE SERVICES Paid Chk# 080599 POLARIS LIBRARY SYSTEMS, 12/20/2010 \$449.59 POSTAGE SERVICES Paid Chk# 080599 POLARE LEWILL WHITER LINICAL WHITER 12/20/2010	Paid Chk#	080586	CERTIFIÉD FLOORCOVERING	12/14/2010	\$10,480.00	800 YDS CARPET TILE IN STORAGE
Paid Chk# 080599 MIDWEST PRESORT SERVICE 12/14/2010 \$490.95 POSTAGE SERVICES Paid Chk# 080590 RECORDED BOOKS, LLC 12/14/2010 \$32.00 BKM ELECTRICITY Paid Chk# 080591 UTILITIES DIST. OF WESTERN IN 12/14/2010 \$32.00 BKM ELECTRICITY Paid Chk# 080593 AREIGAN HOSTER 12/20/2010 \$32.00 BKM ELECTRICITY Paid Chk# 080594 CHRIS HOSTER 12/20/2010 \$50.12 LONG-DISTANCE SERVICE Paid Chk# 080595 MARY LORO 12/20/2010 \$39.99 ELECTRIC HEATER Paid Chk# 080596 MICHAEL WHITE \$12/20/2010 \$349.59 POSTAGE SERVICES Paid Chk# 080599 POLARIS LIBRARY SYSTEMS, 12/20/2010 \$349.59 POSTAGE SERVICES Paid Chk# 080599 POLARIS LIBRARY SYSTEMS, 12/20/2010 \$349.59 POSTAGE SERVICES Paid Chk# 080599 POLARIS LIBRARY SYSTEMS, 12/20/2010 \$349.59 POSTAGE SERVICES Paid Chk# 080600 980601 SOUTH CENTRAL INDIANA REM 12/20/2010 \$349.59 POSTAGE SERVICES Paid Chk# 080600 980601 POSTAG	Paid Chk#	080587	INDIANA LIBRARY	12/14/2010	\$1,513.00	FD/ILF CONFERENCE FEES
Paid Chik# Bold598 RECORDED BOOKS, LLC 12/14/2010 \$10.095 FD/CR/OBOB Paid Chik# Bold591 MITTIES DIST. OF WESTERNIN IN 12/14/2010 \$13.29.00 BMR LEICTRICITY Paid Chik# Bold593 AMERICAN UNITED LIFE INS. 12/20/2010 \$13.29.91 403b TSA-AUL WH G40906 Paid Chik# Bold594 MB0594 CHRIS HOSLER 12/20/2010 \$42.09.7 FD/ADULT SPLS Paid Chik# Bold594 MB0595 MARY LORO 12/20/2010 \$347.21 VOLUNTEER FOOD Paid Chik# Bold594 MB0599 MB0599 MICHAEL WHITE 12/20/2010 \$449.59 POSTAGE SERVICES Paid Chik# Bold594 MB0599 MB0599 PLARIS LIBRARY SYSTEMS, 12/20/2010 \$389.98 ELECTRIC HEATER Paid Chik# Bold594 MB0609 PLARIS LIBRARY SYSTEMS, 12/20/2010 \$44.95.99 POSTAGE SERVICES Paid Chik# Bold54 MB0609 HAND TH CENTRAL INDIANA REMC 12/20/2010 \$38.99 REFUND ON LOST TIEMS Paid Chik# Bold64 MB0609 VECTREN ENERGY DELIVERY 12/20/2010 \$44.29 NEM BLECTRICITY Paid Chik# Bold64 MB0609 LECTRON WIRLESS 12/20/2010 \$34.721 VOID MICHAEL MENT	Paid Chk#	080588	JPMORGAN CHASE BANK, NA	12/14/2010	\$5,837.89	VARIOUS
Paid Chk# 680591 WILLITIES DIST. OF WESTERN IN 12/14/2010 \$32.00 BMM ELECTRICITY	Paid Chk#	080589	MIDWEST PRESORT SERVICE	12/14/2010	\$490.95	POSTAGE SERVICES
Paid Chk# Pai	Paid Chk#	080590	RECORDED BOOKS, LLC	12/14/2010	\$100.95	FD/CR/OBOB
Paid Chik#	Paid Chk#	080591	UTILITIES DIST. OF WESTERN IN	12/14/2010	\$32.00	BKM ELECTRICITY
Paid Chk# 080595 MAY LORO	Paid Chk#	080592	AMERICAN UNITED LIFE INS.	12/20/2010		
Paid Chk#	Paid Chk#	080593	AT&T (OK)			
Paid Chk# 080596 MICHAEL WHITE 12/20/2010 12/20/2	Paid Chk#	080594	CHRIS HOSLER	12/20/2010	\$420.97	
Paid Chk# 080597 MIDWEST PRESORT SERVICE 12/20/2010 24/49.59 POSTAGE SERVICES Paid Chk# 080598 POLARIS LIBRARY SYSTEMS, 12/20/2010 \$280.41 FSA W/H \$38.98 POLARIS LIBRARY SYSTEMS, 12/20/2010 \$38.98.80 NEW SERVER & OLD SERVER SOFTWARE 12/20/2010 \$38.99 REFUND ON LOST ITEMS \$39.99 REFUND ON LOST ITEMS \$39.75 REFUND ON DOUBLE PAYMENT \$39.75 REFUND ON LOST ITEM \$39.75 REFUN	Paid Chk#	080595	MARY LORO	12/20/2010	\$39.99	
Paid Chk# 080599 MONROE CTY PUBLIC 12/20/2010 \$280.41 FSA W/H Paid Chk# 080599 PCLARIS LIBRARY SYSTEMS 12/20/2010 \$18,986.80 N USS ERVER & OLD SERVER SOFTWARE Paid Chk# 080601 SOUTH CENTRAL INDIANA REMC 12/20/2010 \$44.43 BKM ELECTRICITY Paid Chk# 080602 VECTREN ENERGY DELIVERY 12/20/2010 \$44.43 BKM ELECTRICITY Paid Chk# 080603 VERIZON WIRELESS 12/20/2010 \$44.43 BKM ELECTRICITY Paid Chk# 080604 DEMCO, INC. 12/21/2010 \$52.23 AT PURAL GAS Paid Chk# 080606 ATEX ADVERTISING 12/28/2010 \$59.75 REFUND ON DOUBLE PAYMENT Paid Chk# 080606 ATEX ADVERTISING 12/28/2010 \$26.67 CELL PHONES Paid Chk# 080606 ATEX ADVERTISING 12/28/2010 \$26.67 CELL PHONES Paid Chk# 080607 ATEX MOBILITY 12/28/2010 \$26.67 CELL PHONES Paid Chk# 080601 ATEX MOBILITY 12/28/2010 \$37.50 EP ONTAGE SERVICE Paid Chk# 080611 ATEX MOSILITY 12/28/2010 \$451.62 POSTAGE SERVICES Paid Chk# 080614 VECTREN ENERGY DELIVERY 12/28/2010 \$37.50 EP ONTAGE SERVICES Paid Chk# 080615 ATEX MOSILITY 12/28/2010 \$37.50 EP ONTAGE SERVICES Paid Chk# 080616 SOUTH CENTRAL IN 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080616 SAWN R. LEWIS 12/28/2010 \$37.50 EP ONTAGE SERVICES Paid Chk# 080616 SOUTH CENTRAL IN 12/28/2010 \$37.50 EP ONTAGE SERVICES Paid Chk# 080612 CITGO 15/2011 \$35.00 REFUND ON LOST ITEM Paid Chk# 080622 CITY OF BLOOMINGTON 15/2011 \$36.00 REFUND ON LOST ITEM Paid Chk# 080625 DARCI HAWXHURST 15/2011 \$36.00 REFUND ON LOST ITEM Paid Chk# 080625 DARCI HAWXHURST 15/2011 \$37.50 ITEM Paid Chk# 080625 CITY OF BLOOMINGTON 15/2011 \$37.50 ITEM Paid Chk# 080624 CITGO 15/2011 \$37.50 ITEM Paid Chk# 080625 DARCI HAWXHURST 15/2011 \$37.50 ITEM Paid Chk# 080626 GREAT LAKES HIGHER ED 15/2011 \$37.50 ITEM Paid Chk# 080628 GREAT LAKES HIGHER ED 15/2011 \$37.50 ITEM Paid Chk# 080628 GREAT LAKES HIGHER ED 15/2011 \$37.50 ITE	Paid Chk#	080596	MICHAEL WHITE	12/20/2010	\$147.21	
Paid Chk# 080601 SUTH CENTRAL INDIANA REMC 12/20/2010 \$34.93 9 REFUND ON LOST ITEMS	Paid Chk#	080597	MIDWEST PRESORT SERVICE	12/20/2010		
Paid Chk# 080601 SUTH CENTRAL INDIANA REMC 12/20/2010 \$34.43 BKM ELECTRICITY	Paid Chk#	080598	MONROE CTY PUBLIC	12/20/2010	· ·	
Paid Chk# 080601 SOUTH CENTRAL INDIANA REMG 12/20/2010 \$44.43 BKM ELECTRICITY Paid Chk# 080602 VECTREN ENERGY DELIVERY 12/20/2010 \$54.23 NATURAL GAS Paid Chk# 080605 VERIZON WIRELESS 12/20/2010 \$104.77 CELL PHONES Paid Chk# 080605 MICHAEL M. EMMETT 12/21/2010 \$229.44 FDIADULT-DISPLAYS Paid Chk# 080605 ATT ADVERTISING 12/28/2010 \$170.00 CATS PHONE LISTING Paid Chk# 080606 ATT ADVERTISING 12/28/2010 \$170.00 CATS PHONE LISTING Paid Chk# 080607 ATT MOBILITY 12/28/2010 \$256.67 CELL PHONES Paid Chk# 080607 ATT MOBILITY 12/28/2010 \$37.50 1/2 ZONE 4 PARKING PERMIT Paid Chk# 080607 ATT MOBILITY 12/28/2010 \$37.50 1/2 ZONE 4 PARKING PERMIT Paid Chk# 080610 MIDWEST PRESORT SERVICE 12/28/2010 \$37.365 FDI/AC/CONT. EDUCATION Paid Chk# 080611 PETE MOSORA 12/28/2010 \$37.365 FDI/AC/CONT. EDUCATION Paid Chk# 080613 SHAWN R. LEWIS 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080616 SOUTH CENTRAL IN 12/28/2010 \$37.40 FDI/ATEP DAY Paid Chk# 080617 PUBLIC EMPLOYEES 12/28/2010 \$37.40 FDI/ATEP DAY Paid Chk# 080616 SURTA SIRST AID & SAFETY 15/2011 \$15.09.63 4030 TSA-AUL WH C30048 Paid Chk# 080612 CITGO 15/2011 \$15.09.63 4030 TSA-AUL WH C30048 Paid Chk# 080622 CITY OF BLOOMINGTON 15/2011 \$480.00 JAN - JUNE 11 PARKING/2 PLACES Paid Chk# 080622 CITY OF BLOOMINGTON 15/2011 \$450.00 JAN - JUNE 11 PARKING/2 PLACES Paid Chk# 080625 GRANI HAWAHURST 15/2011 \$450.00 JAN - JUNE 11 PARKING/2 PLACES Paid Chk# 080625 GRANI HAWAHURST 15/2011 \$450.00 JAN - JUNE 11 PARKING/2 PLACES Paid Chk# 080625 GRANI HAWAHURST 15/2011 \$450.00 JAN - JUNE 11 PARKING/2 PLACES Paid Chk# 080625 GRANI HAWAHURST 15/2011 \$450.00 JAN - JUNE 11 PARKING/2 PLACES Paid C	Paid Chk#	080599	POLARIS LIBRARY SYSTEMS,	12/20/2010	· · · · · ·	
Paid Chk# 080602 VECTREN ENERGY DELIVERY 12/20/2010 \$54.23 NATURAL GAS Paid Chk# 080603 VERIZON WIRELESS 12/20/2010 \$104.77 CELL PHONES Paid Chk# 080604 DEMCO, INC. 12/21/2010 \$229.44 FD/ADULT-DISPLAYS Paid Chk# 080605 MICHAEL M. EMMETT 12/21/2010 \$59.75 REFUND ON DOUBLE PAYMENT Paid Chk# 080606 ATAT ADVERTISING 12/28/2010 \$37.00 CATS PHONE LISTING Paid Chk# 080606 ATAT ADVERTISING 12/28/2010 \$365.67 CELL PHONES Paid Chk# 080608 BERNNA HENRY 12/28/2010 \$356.67 CELL PHONES Paid Chk# 080601 MIDWEST PRESORT SERVICE 12/28/2010 \$37.50 1/2 ZONE 4 PARKING PERMIT Paid Chk# 080611 MIDWEST PRESORT SERVICE 12/28/2010 \$451.62 POSTAGE SERVICES Paid Chk# 080612 SARAH BOWMAN 12/28/2010 \$37.36 5 FD/FAC/CONT. EDUCATION Paid Chk# 080613 SHAWN R. LEWIS 12/28/2010 \$35.36 5 FD/FAC/CONT. EDUCATION Paid Chk# 080615 ATAT (ILL) 12/28/2010 \$35.06 FPUND ON LOST ITEM Paid Chk# 080616 SOUTH CENTRAL IN 12/28/2010 \$35.40 FPUND ON LOST ITEM Paid Chk# 080618 SOUTH CENTRAL IN 12/28/2010 \$35.40 FPUND ON LOST ITEM Paid Chk# 080618 080618 SOUTH CENTRAL IN 12/28/2010 \$35.40 FPUND ON LOST ITEM Paid Chk# 080618 080618 SOUTH CENTRAL IN 12/28/2010 \$35.40 FPUND ON LOST ITEM Paid Chk# 080618 080618 SOUTH CENTRAL IN 12/28/2010 \$35.40 FPUND ON LOST ITEM Paid Chk# 080620 CINTAS FIRST AID & SAFETY 15/2011 \$41.49 STAFF ONDERS WH Paid Chk# 080622 CITY OF BLOOMINGTON 15/2011 \$41.49 STAFF ONDERS WH Paid Chk# 080625 DARCI HAWXHURST 15/2011 \$392.00 LOT #55 PARKING PERMITS Paid Chk# 080625 DARCI HAWXHURST 15/2011 \$392.00 LOT #55 PARKING PERMITS Paid Chk# 080626 DARCI HAWXHURST 15/2011 \$300.00 JAN JUNE 11 PARKING/2 PLACES Paid Chk# 080628 CINTAS FIRST AID & SAFETY 15/2011 \$300.00 JAN JUNE 11 PARKING/2 PLACES Paid Chk# 080628 CINTAS FIRST AID SERVICE 15/2011 \$300.00 JAN JUNE 11 PARKING/2 PLACES Paid Chk# 080628 CINTAS FIRST AID SERVICE 15/2011 \$300.00 JAN JUNE 11						
Paid Chk# 080603 VERIZON WIRELESS 12/20/2010 \$104.77 CELL PHONES Paid Chk# 080604 DEMCO, INC. 12/21/2010 \$229.44 FD/ADULT-DISPLAYS Paid Chk# 080605 MICHAEL M. EMMETT 12/21/2010 \$59.75 REFUND ON DOUBLE PAYMENT Paid Chk# 080606 AT&T ADVERTISING 12/28/2010 \$170.00 CATS PHONE LISTING Paid Chk# 080608 BRENNA HENRY 12/28/2010 \$36.56 7 CELL PHONES Paid Chk# 080609 DUKE ENERGY 12/28/2010 \$37.50 1/2 ZONE 4 PARKING PERMIT Paid Chk# 080610 BUKE ENERGY 12/28/2010 \$37.50 1/2 ZONE 4 PARKING PERMIT Paid Chk# 080611 PETE MOSORA 12/28/2010 \$35.65 FD/FAC/CONT. EDUCATION Paid Chk# 080613 SHAWN R. LEWIS 12/28/2010 \$373.65 FD/FAC/CONT. EDUCATION Paid Chk# 080618 SATA (IL) 12/28/2010 \$353.00 REFUND ON LOST ITEM Paid Chk# 080616 SOUTH CENTRAL IN 12/28/2010 \$						
Paid Chk# 080604 DEMCO, INC. 12/21/2010 \$229.44 FDIADULT-DISPLAYS Paid Chk# 080605 MICHAEL M. EMMETT 12/21/2010 \$59.75 REFUND ON DOUBLE PAYMENT Paid Chk# 080606 AT&T ADVERTISING 12/28/2010 \$170.00 CATS PHONE LISTING Paid Chk# 080608 DBRENNA HENRY 12/28/2010 \$265.67 CELL PHONES Paid Chk# 080609 DUKE ENERGY 12/28/2010 \$37.50 1/2 CONTENT Paid Chk# 080611 MIDWEST PRESORT SERVICE 12/28/2010 \$451.62 POSTAGE SERVICES Paid Chk# 080612 SARAH BOWMAN 12/28/2010 \$373.65 FD/FAC/CONT. EDUCATION Paid Chk# 080613 SARAH BOWMAN 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080618 SOUTH CENTRAL IN 12/28/2010 \$1,311.56 PLOYEES Paid Chk# 080617 PUBLIC EMPLOYEES 12/31/2010 \$102.026.36						
Paid Chk# 080607 AT&T MOBILITY 12/28/2010 \$265.67 CELL PHONES Paid Chk# 080608 BRENNA HENRY 12/28/2010 \$37.50 1/2 ZONE 4 PARKING PERMIT Paid Chk# 080619 DUKE ENERGY 12/28/2010 \$1,691.03 ELECTRICITY Paid Chk# 080611 PETE MOSORA 12/28/2010 \$37.30 12/28/2010 \$37.36 FD/FAC/CONT. EDUCATION Paid Chk# 080612 SARAH BOWMAN 12/28/2010 \$21.98 FD/ADULT/SPLS Paid Chk# 080614 VECTREN ENERGY DELIVERY 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080618 AMERICAN UNITED LIFE INS. <t< td=""><td>Paid Chk#</td><td>080603</td><td>VERIZON WIRELESS</td><td>12/20/2010</td><td></td><td></td></t<>	Paid Chk#	080603	VERIZON WIRELESS	12/20/2010		
Paid Chk# 080607 AT&T MOBILITY 12/28/2010 \$265.67 CELL PHONES Paid Chk# 080608 BRENNA HENRY 12/28/2010 \$37.50 1/2 ZONE 4 PARKING PERMIT Paid Chk# 080619 DUKE ENERGY 12/28/2010 \$1,691.03 ELECTRICITY Paid Chk# 080611 PETE MOSORA 12/28/2010 \$37.30 12/28/2010 \$37.36 FD/FAC/CONT. EDUCATION Paid Chk# 080612 SARAH BOWMAN 12/28/2010 \$21.98 FD/ADULT/SPLS Paid Chk# 080614 VECTREN ENERGY DELIVERY 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080618 AMERICAN UNITED LIFE INS. <t< td=""><td>Paid Chk#</td><td>080604</td><td>DEMCO, INC.</td><td>12/21/2010</td><td>• •</td><td></td></t<>	Paid Chk#	080604	DEMCO, INC.	12/21/2010	• •	
Paid Chk# 080607 AT&T MOBILITY 12/28/2010 \$255.67 CELL PHONES Paid Chk# 080608 BRENNA HENRY 12/28/2010 \$37.50 1/2 ZONE 4 PARKING PERMIT Paid Chk# 08061 BO80610 DUKE ENERGY 12/28/2010 \$1,691.03 ELECTRICITY Paid Chk# 080611 PETE MOSORA 12/28/2010 \$37.50 1/2 ZONE 4 PARKING PERMIT Paid Chk# 080612 SARAH BOWMAN 12/28/2010 \$37.365 FD/FAC/CONT. EDUCATION Paid Chk# 080613 SHAWN R. LEWIS 12/28/2010 \$21.98 FD/ADULT/ISPLS Paid Chk# 080615 AT&T (IL) 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080616 SOUTH CENTRAL IN 12/28/2010 \$299.77 NATURAL GAS Paid Chk# 080617 PUBLIC EMPLOYEES 12/31/2010 \$102,028.36 PERF 4TH QTR. 2010 Paid Chk# 080618 AMERICAN UNITED LIFE INS. 1/5/2011 \$1,599.63 403b TSA-AUL WH C30048 Paid Chk# 080619 BAKER & TAYLOR BOOKS 1/5/2011 \$1,599.63 403b TSA-AUL WH C30048 Paid Chk# 080620 CITY OF BLOOMINGTON 1/5/2011 \$9,922.00 LOT #5 PARKING PERMITS Paid Chk# 080621 DARCI HAWXHURST 1/5/2011	Paid Chk#	080605	MICHAEL M. EMIMETT		·	
Paid Chk# 080608 BRENNA HENRY 12/28/2010 \$37.50 1/2 ZONE 4 PARKING PERMIT Paid Chk# 080610 MIDWEST PRESORT SERVICE 12/28/2010 \$1,691.03 ELECTRICITY Paid Chk# 080611 PETE MOSORA 12/28/2010 \$375.65 FD/FAC/CONT. EDUCATION Paid Chk# 080612 SARAH BOWMAN 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080613 SHAWN R. LEWIS 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080614 VECTREN ENERGY DELIVERY 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080616 SOUTH CENTRAL IN 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080617 PUBLIC EMPLOYEES 12/21/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080619 BAKER & TAYLOR BOOKS 1/5/2011 \$102,026.36 PERF 4TH QTR. 2010 Paid Chk# 080620 CITY OF BLOOMINGTON <td< td=""><td>Paid Chk#</td><td>080606</td><td>AT&T MODILITY</td><td></td><td></td><td></td></td<>	Paid Chk#	080606	AT&T MODILITY			
Paid Chk# 080610 MIDWEST PRESORT SERVICE 12/28/2010 \$451.62 POSTAGE SERVICES Paid Chk# 080611 PETE MOSORA 12/28/2010 \$373.65 FD/FAC/CONT. EDUCATION Paid Chk# 080612 SARAH BOWMAN 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080613 SHAWN R. LEWIS 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080614 VECTREN ENERGY DELIVERY 12/28/2010 \$39.77 NATURAL GAS Paid Chk# 080615 AT&T (IL) 12/28/2010 \$1.311.56 PHONE Paid Chk# 080616 SOUTH CENTRAL IN 12/28/2010 \$102,026.36 PERF 4TH QTR. 2010 Paid Chk# 080617 PUBLIC EMPLOYEES 12/31/2010 \$102,026.36 PERF 4TH QTR. 2010 Paid Chk# 080619 BAKER & TAYLOR BOOKS 1/5/2011 \$1,509.63 403b TSA-AUL WH C30048 Paid Chk# 080620 CINTAS FIRST AID & SAFETY 1/5/2011 \$262.09 FIRST AID SPLS Paid Chk# 080622 CITY OF BLOOMINGTON 1/5/201			AT&T MOBILITY	12/28/2010		
Paid Chk# 080610 MIDWEST PRESORT SERVICE 12/28/2010 \$451.62 POSTAGE SERVICES Paid Chk# 080611 PETE MOSORA 12/28/2010 \$373.65 FD/FAC/CONT. EDUCATION Paid Chk# 080612 SARAH BOWMAN 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080613 SHAWN R. LEWIS 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080614 VECTREN ENERGY DELIVERY 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080616 SOUTH CENTRAL IN 12/28/2010 \$37.11.56 PHONE Paid Chk# 080617 PUBLIC EMPLOYEES 12/31/2010 \$102,026.36 PERF 4TH QTR. 2010 Paid Chk# 080619 BAKER & TAYLOR BOOKS 1/5/2011 \$1,509.63 403b TSA-AUL WH C30048 Paid Chk# 080620 CINTAS FIRST AID & SAFETY 1/5/2011 \$262.09 FIRST AID SPLS Paid Chk# 080622 CITY OF BLOOMINGTON 1/5			BRENNA HENRY	12/28/2010		
Paid Chk# 080611 PETE MOSORA 12/28/2010 \$373.65 FD/FAC/CONT. EDUCATION Paid Chk# 080612 SARAH BOWMAN 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080613 SHAWN R. LEWIS 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080614 VECTREN ENERGY DELIVERY 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$299.77 NATURAL GAS Paid Chk# 080616 SOUTH CENTRAL IN 12/28/2010 \$31.311.56 PHONE Paid Chk# 080617 PUBLIC EMPLOYEES 12/31/2010 \$102,026.36 PERF 4TH QTR. 2010 Paid Chk# 080618 AMERICAN UNITED LIFE INS. 1/5/2011 \$1,509.63 403b TSA-AUL WH C30048 Paid Chk# 080620 CINTAS FIRST AID & SAFETY 1/5/2011 \$1,509.63 403b TSA-AUL WH C30048 Paid Chk# 080621 CITG O 1/5/2011 \$1,52011 \$480.00 JAN JUNE '11 PARKING/2 PLACES Paid Chk# 080622 CITY OF	Paid Chk#	000009	MIDWEST DRESORT SERVICE	12/20/2010		
Paid Chk# 080612 SARAH BOWMAN 12/28/2010 \$21.98 FD/ADULT/SPLS Paid Chk# 080613 SHAWN R. LEWIS 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080615 AT&T (IL) 12/28/2010 \$299.77 NATURAL GAS Paid Chk# 080615 AT&T (IL) 12/28/2010 \$1,311.56 PHONE Paid Chk# 080617 PUBLIC EMPLOYEES 12/231/2010 \$102,026.36 PERF 4TH QTR. 2010 Paid Chk# 080618 AMERICAN UNITED LIFE INS. 1/5/2011 \$1,509.63 403b TSA-AUL WH C30048 Paid Chk# 080619 BAKER & TAYLOR BOOKS 1/5/2011 \$1,509.63 403b TSA-AUL WH C30048 Paid Chk# 080620 CITTAS FIRST AID & SAFETY 1/5/2011 \$41.49 STAFF ORDERS WH Paid Chk# 080621 CITGO 1/5/2011 \$480.00 JAN JUNE '11 PARKING/2 PLACES Paid Chk# 080623 CITY OF BLOOMINGTON 1/5/2011 \$9,922.00 LOT #5 PARKING PERMITS Paid Chk# 080626 ELLETTSVILLE UTILITIES 1/5/2011<						
Paid Chk# 080613 SHAWN R. LEWIS 12/28/2010 \$35.00 REFUND ON LOST ITEM Paid Chk# 080614 VECTREN ENERGY DELIVERY 12/28/2010 \$299.77 NATURAL GAS Paid Chk# 080615 AT&T (IL) 12/28/2010 \$1,311.56 PHONE Paid Chk# 080616 SOUTH CENTRAL IN 12/28/2010 \$875.40 FD/STAFF DAY Paid Chk# 080617 PUBLIC EMPLOYEES 12/31/2010 \$102,026.36 PERF 4TH QTR. 2010 Paid Chk# 080619 BAKER & TAYLOR BOOKS 1/5/2011 \$1,509.63 403b TSA-AUL WH C30048 Paid Chk# 080620 CITYAS FIRST AID & SAFETY 1/5/2011 \$262.09 FIRST AID SPLS Paid Chk# 080621 CITY OF BLOOMINGTON 1/5/2011 \$741.82 FUEL Paid Chk# 080623 CITY OF BLOOMINGTON 1/5/2011 \$9,922.00 LOT #5 PARKING/PERMITS Paid Chk# 080625 DARCI HAWXHURST 1/5/2011 \$119.63 POST-TAX INS. WH Paid Chk# 080627 GE MONEY BANK/AMAZON 1/5/2011						
Paid Chk# 080614 VECTREN ENERGY DELIVERY Paid Chk# 12/28/2010 \$299.77 NATURAL GAS Paid Chk# 080615 AT&T (IL) 12/28/2010 \$1,311.56 PHONE Paid Chk# 080616 SOUTH CENTRAL IN 12/28/2010 \$875.40 FD/STAFF DAY Paid Chk# 080617 PUBLIC EMPLOYEES 12/31/2010 \$102,026.36 PERF 4TH QTR. 2010 Paid Chk# 080618 AMERICAN UNITED LIFE INS. 1/5/2011 \$1,509.63 403b TSA-AUL WH C30048 Paid Chk# 080621 CINTAS FIRST AID & SAFETY 1/5/2011 \$41.49 STAFF ORDERS WH Paid Chk# 080621 CITY OF BLOOMINGTON 1/5/2011 \$480.00 JAN JUNE '11 PARKING/2 PLACES Paid Chk# 080623 CITY OF BLOOMINGTON 1/5/2011 \$9,922.00 LOT #5 PARKING PERMITS Paid Chk# 080623 CITY OF BLOOMINGTON 1/5/2011 \$9,922.00 LOT #5 PARKING PERMITS Paid Chk# 080625 DARCI HAWXHURST 1/5/2011 \$19,63 POST-TAX INS. WH Paid Chk# 080627 GE MONEY BANK					:	
Paid Chk# 080615 AT&T (IL) 12/28/2010 \$1,311.56 PHONE Paid Chk# 080616 SOUTH CENTRAL IN 12/28/2010 \$875.40 FD/STAFF DAY Paid Chk# 080617 PUBLIC EMPLOYEES 12/31/2010 \$102,026.36 PERF 4TH QTR. 2010 Paid Chk# 080618 AMERICAN UNITED LIFE INS. 1/5/2011 \$1,509.63 403b TSA-AUL WH C30048 Paid Chk# 080620 CINTAS FIRST AID & SAFETY 1/5/2011 \$262.09 FIRST AID SPLS Paid Chk# 080621 CITY OF BLOOMINGTON 1/5/2011 \$741.82 FUEL Paid Chk# 080622 CITY OF BLOOMINGTON 1/5/2011 \$9.922.00 LOT #5 PARKING PERMITS Paid Chk# 080623 CITY OF BLOOMINGTON 1/5/2011 \$9.922.00 LOT #5 PARKING PERMITS Paid Chk# 080624 COLONIAL LIFE 1/5/2011 \$119.63 POST-TAX INS. WH Paid Chk# 080626 ELLETTSVILLE UTILITIES 1/5/2011 \$237.61 WATER & SEWER Paid Chk# 080628 GREAT LAKES HIGHER ED 1/5/2011					·	
Paid Chk# 080616 SOUTH CENTRAL IN 12/28/2010 \$875.40 FD/STAFF DAY Paid Chk# 080617 PUBLIC EMPLOYEES 12/31/2010 \$102,026.36 PERF 4TH QTR. 2010 Paid Chk# 080618 AMERICAN UNITED LIFE INS. 1/5/2011 \$1,509.63 403b TSA-AUL WH C30048 Paid Chk# 080620 BAKER & TAYLOR BOOKS 1/5/2011 \$41.49 STAFF ORDERS WH Paid Chk# 080621 CITGO 1/5/2011 \$262.09 FIRST AID SPLS Paid Chk# 080622 CITY OF BLOOMINGTON 1/5/2011 \$741.82 FUEL Paid Chk# 080623 CITY OF BLOOMINGTON 1/5/2011 \$9.922.00 LOT #5 PARKING PERMITS Paid Chk# 080623 CITY OF BLOOMINGTON 1/5/2011 \$9.922.00 LOT #5 PARKING PERMITS Paid Chk# 080624 DARCI HAWXHURST 1/5/2011 \$119.63 POST-TAX INS. WH Paid Chk# 080626 BAREI LAKES HIGHER ED 1/5/2011 \$237.61 WATER & SEWER Paid Chk# 080628 GREAT LAKES HIGHER ED 1/5/2011						
Paid Chk# 080617 PUBLIC EMPLOYEES 12/31/2010 \$102,026.36 PERF 4TH QTR. 2010 Paid Chk# 080618 AMERICAN UNITED LIFE INS. 1/5/2011 \$1,509.63 403b TSA-AUL WH C30048 Paid Chk# 080619 BAKER & TAYLOR BOOKS 1/5/2011 \$41.49 STAFF ORDERS WH Paid Chk# 080620 CINTAS FIRST AID & SAFETY 1/5/2011 \$262.09 FIRST AID SPLS Paid Chk# 080621 CITGO 1/5/2011 \$741.82 FUEL Paid Chk# 080622 CITY OF BLOOMINGTON 1/5/2011 \$480.00 JAN JUNE '11 PARKING/2 PLACES Paid Chk# 080623 CITY OF BLOOMINGTON 1/5/2011 \$9.922.00 LOT #5 PARKING PERMITS Paid Chk# 080625 DARCI HAWXHURST 1/5/2011 \$119.63 POST-TAX INS. WH Paid Chk# 080626 ELLETTSVILLE UTILITIES 1/5/2011 \$237.61 WATER & SEWER Paid Chk# 080629 GE MONEY BANK/AMAZON 1/5/2011 \$2,992.34 BOOKS Paid Chk# 080630 HEALTH RESOURCES, INC. 1/5/			SOUTH CENTRAL IN			
Paid Chk# 080618 AMERICAN UNITED LIFE INS. 1/5/2011 \$1,509.63 403b TSA-AUL WH C30048 Paid Chk# 080619 BAKER & TAYLOR BOOKS 1/5/2011 \$41.49 STAFF ORDERS WH Paid Chk# 080620 CINTAS FIRST AID & SAFETY 1/5/2011 \$262.09 FIRST AID SPLS Paid Chk# 080621 CITGO 1/5/2011 \$741.82 FUEL Paid Chk# 080622 CITY OF BLOOMINGTON 1/5/2011 \$480.00 JAN JUNE '11 PARKING/2 PLACES Paid Chk# 080623 CITY OF BLOOMINGTON 1/5/2011 \$9,922.00 LOT #5 PARKING PERMITS Paid Chk# 080624 COLONIAL LIFE 1/5/2011 \$119.63 POST-TAX INS. WH Paid Chk# 080625 DARCI HAWXHURST 1/5/2011 \$187.50 VITAL/\$ GENERAL/TUTOR MENTORIN Paid Chk# 080626 ELLETTSVILLE UTILITIES 1/5/2011 \$2,992.34 BOOKS Paid Chk# 080628 GREAT LAKES HIGHER ED 1/5/2011 \$301.20 GARNISHMENT WH Paid Chk# 080630 JANET LAMBERT 1/5/2011	Paid Chk#	080617	PUBLIC EMPLOYEES			
Paid Chk# 080619 BAKER & TAYLOR BOOKS 1/5/2011 \$41.49 STAFF ORDERS WH Paid Chk# 080620 CINTAS FIRST AID & SAFETY 1/5/2011 \$262.09 FIRST AID SPLS Paid Chk# 080621 CITGO 1/5/2011 \$741.82 FUEL Paid Chk# 080622 CITY OF BLOOMINGTON 1/5/2011 \$480.00 JAN JUNE '11 PARKING/2 PLACES Paid Chk# 080623 CITY OF BLOOMINGTON 1/5/2011 \$9,922.00 LOT #5 PARKING PERMITS Paid Chk# 080624 COLONIAL LIFE 1/5/2011 \$9,922.00 LOT #5 PARKING PERMITS Paid Chk# 080625 DARCI HAWXHURST 1/5/2011 \$119.63 POST-TAX INS. WH Paid Chk# 080626 ELLETTSVILLE UTILITIES 1/5/2011 \$187.50 VITAL/\$ GENERAL/TUTOR MENTORIN Paid Chk# 080626 GE MONEY BANK/AMAZON 1/5/2011 \$2,992.34 BOOKS Paid Chk# 080629 HEALTH RESOURCES, INC. 1/5/2011 \$3,302.70 JAN.'11 DENTAL INS. Paid Chk# 080631 KENNETH KAPPHAHN 1/	Paid Chk#	080618	AMERICAN UNITED LIFE INS.			
Paid Chk# 080620 CINTAS FIRST AID & SAFETY 1/5/2011 \$262.09 FIRST AID SPLS Paid Chk# 080621 CITGO 1/5/2011 \$741.82 FUEL Paid Chk# 080622 CITY OF BLOOMINGTON 1/5/2011 \$480.00 JAN JUNE '11 PARKING/2 PLACES Paid Chk# 080623 CITY OF BLOOMINGTON 1/5/2011 \$9,922.00 LOT #5 PARKING PERMITS Paid Chk# 080624 COLONIAL LIFE 1/5/2011 \$119.63 POST-TAX INS. WH Paid Chk# 080625 DARCI HAWXHURST 1/5/2011 \$187.50 VITAL/\$ GENERAL/TUTOR MENTORIN Paid Chk# 080626 ELLETTSVILLE UTILITIES 1/5/2011 \$237.61 WATER & SEWER Paid Chk# 080627 GE MONEY BANK/AMAZON 1/5/2011 \$2,992.34 BOOKS Paid Chk# 080628 GREAT LAKES HIGHER ED 1/5/2011 \$301.20 GARNISHMENT WH Paid Chk# 080630 JANET LAMBERT 1/5/2011 \$10.99 FD/CHILD SPLS Paid Chk# 080631 KENNETH KAPPHAHN 1/5/2011 \$27.	Paid Chk#	080619	BAKER & TAYLOR BOOKS			
Paid Chk# 080621 CITGO 1/5/2011 \$741.82 FUEL Paid Chk# 080622 CITY OF BLOOMINGTON 1/5/2011 \$480.00 JAN JUNE '11 PARKING/2 PLACES Paid Chk# 080623 CITY OF BLOOMINGTON 1/5/2011 \$9,922.00 LOT #5 PARKING PERMITS Paid Chk# 080624 COLONIAL LIFE 1/5/2011 \$119.63 POST-TAX INS. WH Paid Chk# 080625 DARCI HAWXHURST 1/5/2011 \$187.50 VITAL/\$ GENERAL/TUTOR MENTORIN Paid Chk# 080626 ELLETTSVILLE UTILITIES 1/5/2011 \$237.61 WATER & SEWER Paid Chk# 080627 GE MONEY BANK/AMAZON 1/5/2011 \$2,992.34 BOOKS Paid Chk# 080628 GREAT LAKES HIGHER ED 1/5/2011 \$301.20 GARNISHMENT WH Paid Chk# 080630 JANET LAMBERT 1/5/2011 \$3302.70 JAN.'11 DENTAL INS. Paid Chk# 080631 KENNETH KAPPHAHN 1/5/2011 \$27.00 REFUND ON LOST ITEM Paid Chk# 080633 MIDWEST PRESORT SERVICE 1/5/2011						
Paid Chk# 080622 CITY OF BLOOMINGTON 1/5/2011 \$480.00 JAN JUNE '11 PARKING/2 PLACES Paid Chk# 080623 CITY OF BLOOMINGTON 1/5/2011 \$9,922.00 LOT #5 PARKING PERMITS Paid Chk# 080624 COLONIAL LIFE 1/5/2011 \$119.63 POST-TAX INS. WH Paid Chk# 080625 DARCI HAWXHURST 1/5/2011 \$187.50 VITAL/\$ GENERAL/TUTOR MENTORIN Paid Chk# 080626 ELLETTSVILLE UTILITIES 1/5/2011 \$237.61 WATER & SEWER Paid Chk# 080627 GE MONEY BANK/AMAZON 1/5/2011 \$2,992.34 BOOKS Paid Chk# 080628 GREAT LAKES HIGHER ED 1/5/2011 \$301.20 GARNISHMENT WH Paid Chk# 080630 JANET LAMBERT 1/5/2011 \$3,302.70 JAN.'11 DENTAL INS. Paid Chk# 080631 KENNETH KAPPHAHN 1/5/2011 \$27.00 REFUND ON LOST ITEM Paid Chk# 080633 MIDWEST PRESORT SERVICE 1/5/2011 \$323.57 POSTAGE SERVICE Paid Chk# 080635 MONROE CIRCUIT COURT						
Paid Chk# 080623 CITY OF BLOOMINGTON 1/5/2011 \$9,922.00 LOT #5 PARKING PERMITS Paid Chk# 080624 COLONIAL LIFE 1/5/2011 \$119.63 POST-TAX INS. WH Paid Chk# 080625 DARCI HAWXHURST 1/5/2011 \$187.50 VITAL/\$ GENERAL/TUTOR MENTORIN Paid Chk# 080626 ELLETTSVILLE UTILITIES 1/5/2011 \$237.61 WATER & SEWER Paid Chk# 080627 GE MONEY BANK/AMAZON 1/5/2011 \$2,992.34 BOOKS Paid Chk# 080628 GREAT LAKES HIGHER ED 1/5/2011 \$301.20 GARNISHMENT WH Paid Chk# 080630 HEALTH RESOURCES, INC. 1/5/2011 \$3,302.70 JAN.'11 DENTAL INS. Paid Chk# 080631 JANET LAMBERT 1/5/2011 \$27.00 REFUND ON LOST ITEM Paid Chk# 080632 KRISTIANA WILLSEY 1/5/2011 \$323.57 POSTAGE SERVICE Paid Chk# 080633 MIDWEST PRESORT SERVICE 1/5/2011 \$45.00 GARNISHMENT WH Paid Chk# 080636 MONROE COUNTY YMCA 1/5/2011 </td <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>						
Paid Chk# 080624 COLONIAL LIFE 1/5/2011 \$119.63 POST-TAX INS. WH Paid Chk# 080625 DARCI HAWXHURST 1/5/2011 \$187.50 VITAL/\$ GENERAL/TUTOR MENTORIN Paid Chk# 080626 ELLETTSVILLE UTILITIES 1/5/2011 \$237.61 WATER & SEWER Paid Chk# 080627 GE MONEY BANK/AMAZON 1/5/2011 \$2,992.34 BOOKS Paid Chk# 080628 GREAT LAKES HIGHER ED 1/5/2011 \$301.20 GARNISHMENT WH Paid Chk# 080630 HEALTH RESOURCES, INC. 1/5/2011 \$3,302.70 JAN.'11 DENTAL INS. Paid Chk# 080631 KENNETH KAPPHAHN 1/5/2011 \$27.00 REFUND ON LOST ITEM Paid Chk# 080632 KRISTIANA WILLSEY 1/5/2011 \$323.57 POSTAGE SERVICE Paid Chk# 080633 MIDWEST PRESORT SERVICE 1/5/2011 \$45.00 GARNISHMENT WH Paid Chk# 080635 MONROE COUNTY YMCA 1/5/2011 \$278.31 YMCA WH Paid Chk# 080636 MONROE CTY PUBLIC 1/5/2011						
Paid Chk# 080626 ELLETTSVILLE UTILITIES 1/5/2011 \$237.61 WATER & SEWER Paid Chk# 080627 GE MONEY BANK/AMAZON 1/5/2011 \$2,992.34 BOOKS Paid Chk# 080628 GREAT LAKES HIGHER ED 1/5/2011 \$301.20 GARNISHMENT WH Paid Chk# 080639 HEALTH RESOURCES, INC. 1/5/2011 \$3,302.70 JAN.'11 DENTAL INS. Paid Chk# 080630 JANET LAMBERT 1/5/2011 \$10.99 FD/CHILD SPLS Paid Chk# 080631 KENNETH KAPPHAHN 1/5/2011 \$27.00 REFUND ON LOST ITEM Paid Chk# 080632 KRISTIANA WILLSEY 1/5/2011 \$42.60 REFUND ON LOST ITEMS Paid Chk# 080633 MIDWEST PRESORT SERVICE 1/5/2011 \$323.57 POSTAGE SERVICE Paid Chk# 080634 MONROE CIRCUIT COURT 1/5/2011 \$45.00 GARNISHMENT WH Paid Chk# 080636 MONROE COUNTY YMCA 1/5/2011 \$278.31 YMCA WH Paid Chk# 080636 MONROE CTY PUBLIC 1/5/2011 \$280.41 <td>Paid Chk#</td> <td>080624</td> <td>COLONIAL LIFE</td> <td></td> <td></td> <td></td>	Paid Chk#	080624	COLONIAL LIFE			
Paid Chk# 080626 ELLETTSVILLE UTILITIES 1/5/2011 \$237.61 WATER & SEWER Paid Chk# 080627 GE MONEY BANK/AMAZON 1/5/2011 \$2,992.34 BOOKS Paid Chk# 080628 GREAT LAKES HIGHER ED 1/5/2011 \$301.20 GARNISHMENT WH Paid Chk# 080639 HEALTH RESOURCES, INC. 1/5/2011 \$3,302.70 JAN.'11 DENTAL INS. Paid Chk# 080630 JANET LAMBERT 1/5/2011 \$10.99 FD/CHILD SPLS Paid Chk# 080631 KENNETH KAPPHAHN 1/5/2011 \$27.00 REFUND ON LOST ITEM Paid Chk# 080632 KRISTIANA WILLSEY 1/5/2011 \$42.60 REFUND ON LOST ITEMS Paid Chk# 080633 MIDWEST PRESORT SERVICE 1/5/2011 \$323.57 POSTAGE SERVICE Paid Chk# 080634 MONROE CIRCUIT COURT 1/5/2011 \$45.00 GARNISHMENT WH Paid Chk# 080636 MONROE COUNTY YMCA 1/5/2011 \$278.31 YMCA WH Paid Chk# 080636 MONROE CTY PUBLIC 1/5/2011 \$280.41 <td>Paid Chk#</td> <td>080625</td> <td>DARCI HAWXHURST</td> <td>1/5/2011</td> <td>\$187.50</td> <td>VITAL/\$ GENERAL/TUTOR MENTORIN</td>	Paid Chk#	080625	DARCI HAWXHURST	1/5/2011	\$187.50	VITAL/\$ GENERAL/TUTOR MENTORIN
Paid Chk# 080628 GREAT LAKES HIGHER ED 1/5/2011 \$301.20 GARNISHMENT WH Paid Chk# 080629 HEALTH RESOURCES, INC. 1/5/2011 \$3,302.70 JAN.'11 DENTAL INS. Paid Chk# 080630 JANET LAMBERT 1/5/2011 \$10.99 FD/CHILD SPLS Paid Chk# 080631 KENNETH KAPPHAHN 1/5/2011 \$27.00 REFUND ON LOST ITEM Paid Chk# 080633 KRISTIANA WILLSEY 1/5/2011 \$42.60 REFUND ON LOST ITEMS Paid Chk# 080634 MIDWEST PRESORT SERVICE 1/5/2011 \$323.57 POSTAGE SERVICE Paid Chk# 080635 MONROE CIRCUIT COURT 1/5/2011 \$45.00 GARNISHMENT WH Paid Chk# 080635 MONROE COUNTY YMCA 1/5/2011 \$278.31 YMCA WH Paid Chk# 080636 MONROE CTY PUBLIC 1/5/2011 \$280.41 FSA W/H	Paid Chk#	080626	ELLETTSVILLE UTILITIES	1/5/2011	\$237.61	WATER & SEWER
Paid Chk# 080629 HEALTH RESOURCES, INC. 1/5/2011 \$3,302.70 JAN.'11 DENTAL INS. Paid Chk# 080630 JANET LAMBERT 1/5/2011 \$10.99 FD/CHILD SPLS Paid Chk# 080631 KENNETH KAPPHAHN 1/5/2011 \$27.00 REFUND ON LOST ITEM Paid Chk# 080632 KRISTIANA WILLSEY 1/5/2011 \$42.60 REFUND ON LOST ITEMS Paid Chk# 080633 MIDWEST PRESORT SERVICE 1/5/2011 \$323.57 POSTAGE SERVICE Paid Chk# 080635 MONROE CIRCUIT COURT 1/5/2011 \$45.00 GARNISHMENT WH Paid Chk# 080636 MONROE COUNTY YMCA 1/5/2011 \$278.31 YMCA WH Paid Chk# 080636 MONROE CTY PUBLIC 1/5/2011 \$280.41 FSA W/H	Paid Chk#	080627	GE MONEY BANK/AMAZON	1/5/2011	\$2,992.34	BOOKS
Paid Chk# 080630 JANET LAMBERT 1/5/2011 \$10.99 FD/CHILD SPLS Paid Chk# 080631 KENNETH KAPPHAHN 1/5/2011 \$27.00 REFUND ON LOST ITEM Paid Chk# 080632 KRISTIANA WILLSEY 1/5/2011 \$42.60 REFUND ON LOST ITEMS Paid Chk# 080633 MIDWEST PRESORT SERVICE 1/5/2011 \$323.57 POSTAGE SERVICE Paid Chk# 080635 MONROE CIRCUIT COURT 1/5/2011 \$45.00 GARNISHMENT WH Paid Chk# 080636 MONROE COUNTY YMCA 1/5/2011 \$278.31 YMCA WH Paid Chk# 080636 MONROE CTY PUBLIC 1/5/2011 \$280.41 FSA W/H	Paid Chk#	080628	GREAT LAKES HIGHER ED	1/5/2011	\$301.20	GARNISHMENT WH
Paid Chk# 080631 KENNETH KAPPHAHN 1/5/2011 \$27.00 REFUND ON LOST ITEM Paid Chk# 080632 KRISTIANA WILLSEY 1/5/2011 \$42.60 REFUND ON LOST ITEMS Paid Chk# 080633 MIDWEST PRESORT SERVICE 1/5/2011 \$323.57 POSTAGE SERVICE Paid Chk# 080635 MONROE CIRCUIT COURT 1/5/2011 \$45.00 GARNISHMENT WH Paid Chk# 080636 MONROE COUNTY YMCA 1/5/2011 \$278.31 YMCA WH Paid Chk# 080636 MONROE CTY PUBLIC 1/5/2011 \$280.41 FSA W/H	Paid Chk#	080629	HEALTH RESOURCES, INC.	1/5/2011	\$3,302.70	JAN.'11 DENTAL INS.
Paid Chk# 080632 KRISTIANA WILLSEY 1/5/2011 \$42.60 REFUND ON LOST ITEMS Paid Chk# 080633 MIDWEST PRESORT SERVICE 1/5/2011 \$323.57 POSTAGE SERVICE Paid Chk# 080634 MONROE CIRCUIT COURT 1/5/2011 \$45.00 GARNISHMENT WH Paid Chk# 080635 MONROE COUNTY YMCA 1/5/2011 \$278.31 YMCA WH Paid Chk# 080636 MONROE CTY PUBLIC 1/5/2011 \$280.41 FSA W/H	Paid Chk#	080630	JANET LAMBERT	1/5/2011	\$10.99	FD/CHILD SPLS
Paid Chk# 080633 MIDWEST PRESORT SERVICE 1/5/2011 \$323.57 POSTAGE SERVICE Paid Chk# 080634 MONROE CIRCUIT COURT 1/5/2011 \$45.00 GARNISHMENT WH Paid Chk# 080635 MONROE COUNTY YMCA 1/5/2011 \$278.31 YMCA WH Paid Chk# 080636 MONROE CTY PUBLIC 1/5/2011 \$280.41 FSA W/H	Paid Chk#	080631	KENNETH KAPPHAHN			
Paid Chk# 080634 MONROE CIRCUIT COURT 1/5/2011 \$45.00 GARNISHMENT WH Paid Chk# 080635 MONROE COUNTY YMCA 1/5/2011 \$278.31 YMCA WH Paid Chk# 080636 MONROE CTY PUBLIC 1/5/2011 \$280.41 FSA W/H						
Paid Chk# 080635 MONROE COUNTY YMCA 1/5/2011 \$278.31 YMCA WH Paid Chk# 080636 MONROE CTY PUBLIC 1/5/2011 \$280.41 FSA W/H				1/5/2011	\$323.57	POSTAGE SERVICE
Paid Chk# 080636 MONROE CTY PUBLIC 1/5/2011 \$280.41 FSA W/H						
Paid Chk# 080637 PAULA GRAY-OVERTOOM 1/5/2011 \$160.00 CODE4LIB CONF					*	
	Paid Chk#	080637	PAULA GRAY-OVERTOOM	1/5/2011	\$160.00	CODE4LIB CONF

*Check Summary Register©

December 10, 2010 to January 13, 2011

Paid Chik# 080633 PRE-PAID LEGAL SERVICES, 1/5/2011 \$1.25.00 M71-LY INTERNET SERVICE Paid Chik# 080639 SARA LAUGHLIN 1/6/2011 \$1.22.00 M71-LY INTERNET SERVICE Paid Chik# 080640 SMITHVILLE DIGITAL, INC. 1/5/2011 \$1.22.00 M71-LY INTERNET SERVICE Paid Chik# 080641 STORI SIN/DER 1/5/2011 \$3.93 PTO-PHILD/PROWORK HELP Paid Chik# 080641 STORI SIN/DER 1/5/2011 \$3.93 PTO-PHILD/PROWORK HELP Paid Chik# 080641 STORI SIN/DER 1/5/2011 \$3.93 PTO-PHILD/PROWORK HELP Paid Chik# 080644 POSTMASTER 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080644 POSTMASTER 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080644 POSTMASTER 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080644 POSTMASTER 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080644 POSTMASTER 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080644 POSTMASTER 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080644 POSTMASTER 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080644 POSTMASTER 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080644 POSTMASTER 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080644 POSTMASTER 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080644 POSTMASTER 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080644 POSTMASTER 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080655 UNITED WIN WIN 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080665 UNITED WIN WIN 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080665 UNITED WIN WIN 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080665 UNITED WIN WIN 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080665 UNITED WIN WIN 1/5/2011 \$40.00 UNITED WIN WIN Paid Chik# 080665 UNITED WIN WIN 1/5/2011 \$40.00 UNITED WIN WIN 1/5/2011 \$4			Name	Check Date	Check Amt	
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080638	PRE-PAID LEGAL SERVICES,	1/5/2011	\$71.76	PRE-PAID W/H
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080639	SARA LAUGHLIN	1/5/2011	\$63.82	MAYWOOD PLAQUE
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080640	SMITHVILLE DIGITAL, INC.	1/5/2011	\$1,225.00	MNTHLY INTERNET SERVICE
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080641	STORI SNYDER	1/5/2011	\$8.99	FD/CHILD/HOMEWORK HELP
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080642	UNITED WAY	1/5/2011	\$267.00	UNITED WAY WH
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080643	UNUM LIFE INS. CO. OF	1/5/2011	\$2,281.45	JAN.'11 LIFE INS.
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080644	POSTMASTER	1/5/2011	\$440.00	1000 44-CENT FOREVER STAMPS
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080645	AMERICAN UNITED LIFE INS.	1/13/2011	\$59.91	403b TSA/AUL W/H #C10048
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080646	ANSWER INDIANA	1/13/2011	\$9.85	PAGER
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080647	AI&I (IL)	1/13/2011	\$247.86	4 DEDICATED PHONE LINES
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080648	CHRIS JACKSON	1/13/2011	\$320.09	FOOD/BKM APPROVAL
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080649	CITY OF BLOOMINGTON	1/13/2011	\$915.78 \$20.400.40	WATER & SEWER
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080650	HOOSIED DISDOSAL #696	1/13/2011	\$20,109.10 \$270.45	TDACH CEDVICES
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	000001	IDMODER DISPOSAL #000	1/13/2011	\$379.40 \$244.04	CDEATED DICTN/DDOE MTC
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080653	MCDI FOLINDATION	1/13/2011	\$241.04 \$725.00	EDIENDS CO DEIMBLIDSEMENT
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	000000	MIDWEST DRESORT SERVICE	1/13/2011	\$125.00 \$202.00	DOSTAGE SEDVICES
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080655	ORS INC	1/13/2011	\$86 250 25	DELIVERY BALANCE FOR BKM
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080656	SMITH//II I E	1/13/2011	\$232.87	TELEPHONE
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080657	UTILITIES DIST OF WESTERN IN	1/13/2011	\$32.00	BKM FLECTRICITY
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080658	VERIZON WIRELESS	1/13/2011	\$129.03	BKM DATA LINES
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080659	A1 LANDSCAPE & HAULING	1/13/2011	\$2.850.00	SNOW REMOVAL & SALT APPLICATIO
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080660	ADP. INC.	1/13/2011	\$243.96	BACKGROUND CHECKS
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080661	ADP. INC.	1/13/2011	\$240.57	FSA & COBRA SERVICES
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080662	ADP, INC.	1/13/2011	\$2,241.81	PAYROLL SERVICES
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080663	ALL-PHASE ELECTRIC SUPPLY	1/13/2011	\$1,397.44	LIGHT BULBS
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080664	AUDIOGO	1/13/2011	\$300.17	BOOKS
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080665	AVCAFE	1/13/2011	\$126.88	NONPRINT
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080666	BAKER & TAYLOR BOOKS	1/13/2011	\$31,742.82	BOOKS
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080667	BAKER & TAYLOR, INC.	1/13/2011	\$983.07	NONPRINT
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080668	BLACKSTONE AUDIO, INC.	1/13/2011	\$428.00	NONPRINT
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080669	BLOOM MAGAZINE	1/13/2011	\$47.90	1 YEAR SUBSCRIPTION/2 COPIES
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080670	BOTTOM LINE/PERSONAL	1/13/2011	\$39.00	1 YEAR SUBSCRIPTION
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080671	BUNGER & ROBERTSON, LLP	1/13/2011	\$1,412.50	LEGAL SERVICES
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080672	CDW GOVERNMENT, INC.	1/13/2011	\$736.37	IS SPLS
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080673	CENTER POINT LARGE PRINT	1/13/2011	\$172.56	BOOKS
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080674	CINTAS FIRST AID & SAFETY	1/13/2011	\$252.34	FIRST-AID SPLS
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	000075	Void	1/13/2011	φο.90 00.00	NONPRINT
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080677	FLI ETTSVILLE CHAMBER OF	1/13/2011	ው.ሀው የ30 በበ	2011 DUES
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080678	ELLETTSVILLE CHAMBLICOI	1/13/2011	\$30.00 \$20.50	RI DG SDI S
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080676	ENVIRONMENTS INC	1/13/2011	\$1 306 28	NONPRINT
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080680	EVANSVILLE BINDERY INC.	1/13/2011	\$317.30	BOOK BINDING
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080681	FEDEX OFFICE	1/13/2011	\$20.86	CUTTING SERVICES
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080682	FREEDOM BUSINESS	1/13/2011	\$1.660.14	CARTRIDGES
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080683	GALE	1/13/2011	\$1,517.30	BOOKS
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080684	GAYLORD BROS., INC.	1/13/2011	\$14.61	LABELS
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080685	GIFT	1/13/2011	\$50.00	SUBSCRIPTION
Paid Chk# 080688 HALL SIGNS, INC. 1/13/2011 \$73.65 SIGNS Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080686	GLOBAL GOV/ED	1/13/2011	\$18.00	IS SPLS
Paid Chk# 080689 HOOSIER HERITAGE 1/13/2011 \$14.00 SUBSCRIPTION Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080687	GUITAR PLAYER	1/13/2011	\$23.99	1 YR. SUBSCRIPTION
Paid Chk# 080690 HP PRODUCTS 1/13/2011 \$3,263.28 CLEANING SPLS Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10	Paid Chk#	080688	HALL SIGNS, INC.	1/13/2011		
Paid Chk# 080691 INDIANA STATE LIBRARY 1/13/2011 \$2,550.00 PLAC 4TH QTR. '10				1/13/2011		
Paid Chk# 080692 INTERWEAVE 1/13/2011 \$1.11 NONPRINT			_			
	Paid Chk#	080692	INTERWEAVE	1/13/2011	\$1.11	NONPRINT

*Check Summary Register©

December 10, 2010 to January 13, 2011

		Name	Check Date	Check Amt	
Paid Chk#	080693	J. A. SEXAUER	1/13/2011	\$631.18	BLDG SPLS
Paid Chk#	080694	JIM GORDON, INC	1/13/2011	\$81.25	MNTHLY MAINT, CONTRACT
		KIRBY RISK ELECTRICAL	1/13/2011	\$37.42	LIGHT BULBS
Paid Chk#	080696	KLEINDORFER'S HDWE	1/13/2011	\$56.86	BLDG SPLS
Paid Chk#	080697	KOORSEN FIRE & SECURITY,	1/13/2011	\$405.18	SEMI-ANNUAL FOR SERVER ROOM
Paid Chk#	080698	LIBRARY VIDEO COMPANY	1/13/2011	\$218.32	NONPRINT
Paid Chk#	080699	LIVE OAK MEDIA	1/13/2011	\$8.51	NONPRINT
Paid Chk#	080700	LOGISTECH, INC.	1/13/2011	\$551.37	BOOKS
Paid Chk#	080701	MAXIMUM PC	1/13/2011	\$14.95	12 ISSUES
Paid Chk#	080702	MAXWELLS OFFICE PRODUCTS	1/13/2011	\$44.00	PAPER
Paid Chk#	080703	MIDWEST COLLABORATIVE	1/13/2011	\$14,857.64	ELECTRONIC RESOURCES
Paid Chk#	080704	MIDWEST TAPE	1/13/2011	\$23,262.13	BOOKS & NONPRINT
Paid Chk#	080705	MONROE COUNTY SOLID	1/13/2011	\$2,352.16	MAINT. CONTRACT
		MOVIE LICENSING USA	1/13/2011	\$960.00	ANNUAL SITE LICENSE/2011
Paid Chk#	080707	NOLAN'S LAWN CARE SERVICE	1/13/2011	\$134.50	LAWN SERVICES
Paid Chk#	080708	PIP # 548	1/13/2011	\$50.00	LAMINATING SERVICE
Paid Chk#	080709	POLARIS LIBRARY SYSTEMS,	1/13/2011	\$1,396.00	SOFTWARE LICENSES
Paid Chk#	080710	POLARIS USERS GROUP	1/13/2011	\$100.00	YEARLY DUES
Paid Chk#	080711	B,B & C POW PEST CONTROL,	1/13/2011	\$84.00	PEST CONTROL
Paid Chk#	080712	QUILL CORPORATION	1/13/2011	\$50.77	PAPER & OFFICE SPLS
Paid Chk#	080713	RANDOM HOUSE, INC.	1/13/2011	\$419.90	NONPRINT
		RECORDED BOOKS, LLC	1/13/2011	\$1,304.85	NONPRINT
Paid Chk#	080715	REGENT BOOK COMPANY	1/13/2011	\$36.09	BOOKS
		SALES GENIE.COM	1/13/2011		BOOKS
		SAM'S CLUB	1/13/2011	· ·	VEHICLE REPAIR & ICE MELT
		SPECIALTY STORE SERVICES	1/13/2011		BKM CONSULTANT SERVICES
Paid Chk#	080719	STANLEY CONVERGENT	1/13/2011	\$2,969.64	SEMI-ANNUAL MAINT. CONTRACT
		THE FOUNDATION CENTER	1/13/2011		ELECTRONIC RESOURCE/GIFT UNITE
		THE HERALD-TIMES, INC.	1/13/2011		MAP PAGE AD.
		THE TAPE COMPANY	1/13/2011		VIDEOTAPE
		U.S. VOICE & DATA, LLC	1/13/2011	· ·	RFID REPAIR
		UNIQUE MANAGEMENT	1/13/2011		CIRC./COLLECTION SERVICE
		WEST PAYMENT CENTER	1/13/2011		BOOKS
		WESTON WOODS STUDIOS	1/13/2011		NONPRINT
		WOOLLEN, MOLZAN AND	1/13/2011	· ·	MAIN ARCH SVCS/CHANGE ORDER #003
Paid Chk#	080728	WORLD BOOK, INC.	1/13/2011	\$2,607.00	BOOKS
			Total Checks	\$538,048.03	

MONROE COUNTY PUBLIC LIBRARY CHASE CHECKING ACCOUNT 12/10/10 - 01/13/11

A/P Check Total		\$538,048.03
Add: Electronic Withdrawals	Merchant Services-Monthly Credit Card Fees (Dec.)	760.77
Add: Payrolls 00000500001-00000500172	Vouchers 12/17/10 Payroll (ADP) Electronic transfer (ADP) employee/employer taxes	118,154.08 40,466.66
00000520001-00000520172	Vouchers 12/30/10 Payroll (ADP) Electronic transfer (ADP) employee/employer taxes	119,158.04 40,702.03
TOTAL OF A/P AND PA	AYROLL CHECK REGISTERS	\$857,289.61

December 2010

Library Form No. 4(Rev 1984)

ACCOUNTS PAYABLE VOUCHER MONROE COUNTY PUBLIC LIBRARY*303 E KIRKWOOD AVE**BLOOMINGTON, IN 47408

	Pay	ee		Claim 17769
JPMORGAN	CHASE BANK	NA	Purchase Order No. 0	
			•	
			Terms	
PALATINE,	IL 6	0094-4016	Date Due	
Invoice	Invoice		Description	Amount
Date	Number	(or no	ote attached Invoice(s) or bill(s)	
11/8/2010		E001-006-33100 BO	XWOOD TECH/HELP WANTED	\$349.00
11/9/2010		E019-011-32400 SO	UTH CENTRAL IN/FD/WORKSHOP	\$20.00
11/9/2010		E001-006-33100 IN	NEWSPAPERS/HELP-WANTED AD	\$410.00
11/12/2010		E001-005-31700 PA	Y FLOW/CC FEE	\$73.15
11/29/2010		E019-001-32400 AL	A/CONF. FEES	\$165.00
11/11/2010		E019-001-32300 FR	ONTIER/ALA FLIGHT	\$260.80
11/11/2010		E019-010-32300 FR	ONTIER/ALA FLIGHT	\$316.80
11/8/2010		E019-017-21350 KR		\$59.99
11/15/2010		E019-017-21350 KR	OGER/FD-VITAL	\$112.29
11/15/2010		E019-017-21350 KR		\$14.88
11/15/2010		E019-017-21350 BL	DOMINGFOODS/FD-VITAL	\$3.49
12/1/2010		E019-017-21350 KR	OGER/FD-VITAL	\$97.71
12/1/2010		E019-017-21350 KR	OGER/FD-VITAL CR	(\$4.34)
12/1/2010		E019-017-21350 SA	M'S CLUB/FD-VITAL	\$188.94
11/17/2010		E019-007-21500 JAI	NWAY-COLOR MAGNET PAPER	\$348.50
12/2/2010			NSTANT CONTACT/E-MAIL NEWSLETTER	\$126.00
12/2/2010			PRINT/TABLE THROW	\$228.68
12/2/2010		E019-007-22900 CA	MPUS COSTUME/DISPLAY	\$49.99
11/26/2010		E020-016-23500 GC	TMEDIA.COM/VIDEO MATL'S	\$504.12
12/1/2010		E020-016-23500 BE	ST BUY/VIDEO MAT'LS	\$321.95
12/1/2010		E020-016-44700 BE	ST BUY/2-20" MONITORS	\$319.98
12/1/2010		E020-016-23500 BE	ST BUY/VIDEO MAT'L CREDIT	(\$42.00)
12/1/2010			&T/2 - IPHONE 4 W/CASE	\$677.98
11/15/2010		E019-011-21350 MIC	CHAEL'S/FD-CHILD SPLS	\$33.87
11/16/2010			LOTS/FD-CHILD SPLS	\$18.50
11/22/2010		E019-011-21350 HO	BBY LOBBY/FD-CHILD SPLS	\$29.01
11/22/2010			OGER/FD-CHILD SPLS	\$16.08
11/23/2010			RSH/FD-CHILD SPLS	\$21.14
11/30/2010			OGER/FD-CHILD SPLS	\$18.94
12/1/2010		E019-011-21350 HO	BBY LOBBY/FD-CHILD SPLS	\$89.68
12/3/2010		E019-011-21350 FO	LKMANIS/FD-CHILD SPLS	\$98.32
11/18/2010		E019-011-32300 CA	PITAL COMMONS/PARKING ILF	\$26.00
11/18/2010			RATHON OIL/GAS FOR ILF	\$46.66
11/19/2010		E019-010-21350 AM	AZON.COM/FD-WINTER READING	\$161.31
11/24/2010		E019-010-21350 KR	OGER/FD-TEEN SPLS	\$98.84
11/24/2010			CHAEL'S/FD-TEEN SPLS	\$36.95
11/29/2010			CHAEL'S/FD-ADULT SPLS	\$159.68
12/1/2010			OGER/FD-WINTER READING	\$70.00
11/11/2010		E019-010-21350 ST	ARBUCKS/FD-WINTER READING	\$30.00
11/11/2010		E019-010-21350 MY	THAI CAFÉ/FD-WINTER READING	\$30.00
11/12/2010		E019-010-21350 O'C	HARLES/FD-WINTER READING	\$30.00

12/1/2010 E019-010-21350 EL RANCHERO/FD-WINTER READING \$30.0 12/1/2010 E019-010-21350 OUTBACK/FD-WINTER READING \$30.0	12/1/2010	EU19-010-21350 EL RANCHERO/FD-WINTER READING	
12/1/2010 IEU19-010-21350 OUTBACK/FD-WINTER READING \$30.0			 \$30.00
12/2/2010			\$30.00 \$40.00

VOUCHER NO. 17769 WARRANT NO. \$0588

JPMORGAN CHASE BANK, NA ALLOWED
IN THE SUM OF \$

ON ACCOUNT OF APPROPRIATION FO

\$5,837.89

\$

COST DITRIBUTION LEDGER CLASSIFICATION IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Board/Council Member

\$5,837.89

	OB MIN I AID MOTOR VEHICLE HI	GRIVAT FUND
Acct. No.	Account Title	Amount
	E001-006-33100	\$349.00
	E019-011-32400	\$20.00
	E001-006-33100	\$410.00
	E001-005-31700	\$73.15
	E019-001-32400	\$165.00
	E019-001-32300	\$260.80
	E019-010-32300	\$316.80
	E019-017-21350	\$59.99
	E019-017-21350	\$112.29
	E019-017-21350	\$14.88
	E019-017-21350	\$3.49
	E019-017-21350	\$97.71
	E019-017-21350	(\$4.34)
	E019-017-21350	\$188.94
	E019-007-21500	\$348.50
	E019-007-22500	\$126.00
	E019-007-22900	\$228.68
	E019-007-22900	\$49.99
	E020-016-23500	\$504.12
	E020-016-23500	\$321.95
	E020-016-44700	\$319.98
	E020-016-23500	(\$42.00)
	E020-016-44700	\$677.98
	E019-011-21350	\$33.87
	E019-011-21350	\$18.50
	E019-011-21350	\$29.01
	E019-011-21350	\$16.08
	E019-011-21350	\$21.14

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*303 E KIRKWOOD AVE**BLOOMINGTON, IN 47408

	Pay	ee .		Claim 17915
JPMORGAN	CHASE BANK	, NA	Purchase Order No.	
		1	Terms	
PALATINE,	IL 6	0094-4016	Date Due	
Invoice Date	Invoice Number	(or note at	Description tached Invoice(s) or bill(s)	Amount
12/14/2 0 10		E001-005-31700 PAYFLC	W/CC MNTHLY FEE	\$81.05
12/30/2010	==	E019-001-32400 GREATE	R BLGTN/PROF. MTG.	\$19.00
12/29/2010		E001-004-32200 USPS/P	OSTAGE FOR HR	\$20.70
12/21/2010		E019-006-21350 ROLY P	OLY/HR TRAINING FOOD	\$61.90
12/28/2010	,	E001-007-21300 ICLIPAR	\$10.95	
12/1 7/ 2010		E001-018-45300 PAYPAL	/SUPPORT/NONPRINT	\$10.00
12/21/2010		E001-018-45100 F+W/BC	OKS	\$37.44
		·	To	tal \$241.04

JPMORGAN CHASE BANK, NA

ALLOWED

IN THE SUM OF \$ \$241.04

ON ACCOUNT OF APPROPRIATION FO

COST DITRIBUTION LEDGER CLASSIFICATION

Board/Council Member

IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND Acct. No. Account Title Amount E001-005-31700 \$81.05 E019-001-32400 \$19.00 E001-004-32200 \$20.70 E019-006-21350 \$61.90 E001-007-21300 \$10.95 E001-018-45300 \$10.00 E001-018-45100 \$37.44 MERCHANT SERVICES 7300 CHAPMAN HWY KNOXVILLE, TN 37920



Merchant Billing Statement CUTOFF

Statement Date:

12/31/2010

լիիկինների արևերին հինարինների և

000057605 1 AT 0.357 106481894226466 P MONROE COUNTY PUBLIC LIBRARY ATTN BONNIE ESTELL 303 E KIRKWOOD AVE BLOOMINGTON IN 47408-3534

Client Group: Principal Chain: Parent Chain: Parent Entity: 00009 00000 43155

Page 1 of 3

Tour Resources For Help

For customer service please call 800-282-5558.

News For You

RAUD ALERT: IF YOU RECEIVE AN ORDER VIA RELAY CALL, A LARGE PURCHASE FOR OVERSEAS DELIVERY OR A REQUEST TO WIRE TRANSFER FUNDS PLEASE CALL YOUR OICE AUTHORIZATION CENTER AND UTILIZE THE CODE 10 PROCESS. RAUD PREVENTION TIPS CAN ALSO BE PROVIDED.

Summary

Number of It	<u>Pems</u> 963 963 0 963 0 0 0 963	10,224.05 Visa/N 0.00 Card A 10,224.05 Authoromy 0.00 Other	harges Category MC/Discover Processing Association Fees rization Fees Fees Charges and Fees	Fee Summary Charges 280.27 55.10 220.40 205.00 760.77
--------------	--	--	--	---

Charges and Fees have been posted to Account #: XXXXX1242

1/3/11

Volume Recap

	Sa	les		-Credits	Net Sales		
lard	Item		Item			Discount	Per Item
'ype ISA	Count	Amount	Count	Amount	Amount	Paid	Paid
	790	8,430.72	0	0.00	8,430.72	203.43	2.20
1/C	173	1,793.33	0	0.00	1,793.33	61.84	12.80

Deposits

latch	Settlement	Reference	Batch	Card	Paid by Merchant	Paid by	Total Batch
)ate	<u>Date</u>	Number	Number	Type	Payment Services	Others	Amount
.2/01/10	12/01/10	73335050186	00344	BATCH	527.42	0.00	527.42
.2/02/10	12/02/10	73336805567	00345	BATCH	283.87	0.00	283.87
:2/03/10	12/03/10	73337152482	00346	BATCH	265.98	0.00	265.98
.2/04/10	12/04/10	13338307963	00347	BATCH	446.92	0.00	446.92
.2/05/10	12/05/10	13339817194	00348	BATCH	298.80	0.00	298.80
12/06/10	12/06/10	12340648976	00349	BATCH	251.60	0.00	251.60
12/07/10	12/07/10	73341036492	00350	BATCH	337.20	0.00	337.20
12/08/10	12/08/10	73342023068	00351	BATCH	284.10	0.00	284.10
2/09/10	12/09/10	73343054436	00352	BATCH	345.83	0.00	345.83
12/10/10	12/10/10	13344199025	00353	BATCH	303.10	0.00	303.10
12/11/10	12/11/10	73345511013	00354	BATCH	408.24	0.00	408.24
2/12/10	12/13/10	12347505207	00356	BATCH	183.10	0.00	183.10
.2/12/10	12/12/10	13346066482	00355	BATCH	320.38	0.00	320.38

MERCHANT SERVICES 7300 CHAPMAN HWY KNOXVILLE, TN 37920



Merchant Billing Statement CUTOFF

Statement Date:

12/31/2010

լիիկինների արևերին հինարինների և

000057605 1 AT 0.357 106481894226466 P MONROE COUNTY PUBLIC LIBRARY ATTN BONNIE ESTELL 303 E KIRKWOOD AVE BLOOMINGTON IN 47408-3534

Client Group: Principal Chain: Parent Chain: Parent Entity: 00009 00000 43155

Page 1 of 3

Tour Resources For Help

For customer service please call 800-282-5558.

News For You

RAUD ALERT: IF YOU RECEIVE AN ORDER VIA RELAY CALL, A LARGE PURCHASE FOR OVERSEAS DELIVERY OR A REQUEST TO WIRE TRANSFER FUNDS PLEASE CALL YOUR OICE AUTHORIZATION CENTER AND UTILIZE THE CODE 10 PROCESS. RAUD PREVENTION TIPS CAN ALSO BE PROVIDED.

Summary

lales leturns let Sales ltargebacks idjustments lonvenience Adjustment votal Sales	963 0 963 0 963 0 0 s0	Dollar Amounts 10,224.05 0.00 10,224.05 0.00 0.00 0.00 10,224.05	Fee/Charges Category Visa/MC/Discover Processing Charges Card Association Fees Authorization Fees Other Fees Total Charges and Fees	Fee Summary 280.27 55.10 220.40 205.00 760.77
--	---	--	---	---

Charges and Fees have been posted to Account #: XXXXX1242

1/3/11

Volume Recap

	Sa	les		Credits	Net Sales		
lard	Item		Item			Discount	Per Item
'ype 'ISA	Count	Amount	Count	Amount	Amount	Paid	Paid
	790	8,430.72	0	0.00	8,430.72	203.43	2.20
1/C	173	1,793.33	0	0.00	1,793.33	61.84	12.80

Deposits

<i>latch</i>	Settlement	Reference	Batch	Card	Paid by Merchant	Paid by	Total Batch
)ate	Date	Number	Number	Type	Payment Services	Others	Amount
.2/01/10	12/01/10	73335050186	00344	BATCH	527.42	0.00	527.42
.2/02/10	12/02/10	73336805567	00345	BATCH	283.87	0.00	283.87
.2/03/10	12/03/10	73337152482	00346	BATCH	265.98	0.00	265.98
.2/04/10	12/04/10	13338307963	00347	BATCH	446.92	0.00	446.92
.2/05/10	12/05/10	13339817194	00348	BATCH	298.80	0.00	298.80
12/06/10	12/06/10	12340648976	00349	BATCH	251.60	0.00	251.60
t 2/07/10	12/07/10	73341036492	00350	BATCH	337.20	0.00	337.20
l 2/08/10	12/08/10	73342023068	00351	BATCH	284.10	0.00	284.10
2/09/10	12/09/10	73343054436	00352	BATCH	345.83	0.00	345.83
12/10/10	12/10/10	13344199025	00353	BATCH	303.10	0.00	303.10
12/11/10	12/11/10	73345511013	00354	BATCH	408.24	0.00	408.24
2/12/10	12/13/10	12347505207	00356	BATCH	183.10	0.00	183.10
.2/12/10	12/12/10	13346066482	00355	BATCH	320.38	0.00	320.38

MONROE COUNTY PUBLIC LIBRARY MONTHLY SUMMARY OF BUDGET CATEGORIES AS OF DECEMBER 31, 2010 TWELVE MONTHS = 100.0%

	2010 DECEMBER	2009 DECEMBER	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	417.611.72	282.077.91	3.714.578.14	3.794.503.00	3,547,540.05	79.924.86	97.9%	2.1%
EMPLOYEE BENEFITS	126,000.16	95,431.11	1,142,037.46	1,193,738.00	989,224.82	51,700.54	95.7%	4.3%
OTHER WAGES	5,292.08	2,916.10	53,016.42	46,446.00	39,821.59	-6,570.42	114.1%	-14.1%
TOTAL PERSONNEL SERVICES	548,903.96	380,425.12	4,909,632.02	5,034,687.00	4,576,586.46	125,054.98	97.5%	2.5%
SUPPLIES								
OFFICE SUPPLIES	446.78	957.90	36,503.57	45,244.00	28,432.33	8,740.43	80.7%	19.3%
OPERATING SUPPLIES	272.02	0.00	247,073.74	334,634.00	47,856.31	87,560.26	73.8%	26.2%
REPAIR & MAINT. SUPPLIES	1,233.14	406.50	19,398.51	24,200.00	13,488.95	4,801.49	80.2%	19.8%
TOTAL SUPPLIES	1,951.94	1,364.40	302,975.82	404,078.00	89,777.59	101,102.18	75.0%	25.0%
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	21,179.75	5,337.97	257,335.84	270,738.00	262,066.60	13,402.16	95.0%	5.0%
COMMUNICATION & TRANSPORTATION	4,044.62	3,923.02	61,001.15	98,250.00	58,215.64	37,248.85	62.1%	37.9%
PRINTING & ADVERTISING	1,408.56	30.75	4,384.16	27,000.00	4,310.71	22,615.84	16.2%	83.8%
INSURANCE	0.00	0.00	48,065.00	61,200.00	38,956.00	13,135.00	78.5%	21.5%
UTILITIES	22,353.99	22,450.83	294,448.03	316,212.00	284,633.98	21,763.97	93.1%	6.9%
REPAIR & MAINTENANCE	2,284.00	0.00	57,364.58	71,640.00	57,648.47	14,275.42	80.1%	19.9%
RENTALS	37.50	0.00	38,466.70	32,500.00	31,477.00	-5,966.70	118.4%	-18.4%
OTHER CHARGES	150,000.00	0.00	155,923.44	166,500.00	8,292.71	10,576.56	93.6%	6.4%
TOTAL OTHER SERVICES & CHARGES	201,308.42	31,742.57	916,988.90	1,044,040.00	745,601.11	127,051.10	87.8%	12.2%
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	118,653.50	4,071.30	221,067.42	289,618.00	41,398.74	68,550.58	76.3%	23.7%
OTHER CAPITAL OUTLAY	82,928.47	53,033.15	1,060,601.77	1,060,415.00	1,031,899.65	-186.77	100.0%	0.0%
TOTAL CAPITAL OUTLAY	201,581.97	57,104.45	1,281,669.19	1,350,033.00	1,073,298.39	68,363.81	94.9%	5.1%
TOTAL OPERATING EXPENDITURES	953,746.29	470,636.54	7,411,265.93	7,832,838.00	6,485,263.55	421,572.07	94.6%	5.4%

2009 BUDGET 6,680,256.00 %USED IN 2009 97.1%

	2010 DECEMBER	2009 DECEMBER	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES 1120 ADMINISTRATION 1130 PROFESSIONAL/SUPERVISORS 1140 PROFESSIONAL ASSISTANTS 1150 SPECIALISTS & TECHNICIANS 1160 CLERICAL ASSISTANTS 1170 PAGES 1190 BUILDING MAINTENANCE	10,572.42 47,870.43 154,724.67 87,496.08 51,085.54 27,138.11 38,724.47	11,320.62 56,914.88 75,196.71 52,142.08 43,769.70 17,800.19 24,933.73	135,205.51 453,964.14 1,320,105.48 764,113.93 478,550.86 226,989.28 335,648.94	151,527.00 467,539.00 1,329,632.00 755,902.00 497,785.00 226,865.00 365,253.00	102,308.49 743,461.85 976,021.31 674,373.14 547,325.04 219,569.79 284,480.43	16,321.49 13,574.86 9,526.52 -8,211.93 19,234.14 -124.28 29,604.06	89.2% 97.1% 99.3% 101.1% 96.1% 100.1% 91.9%	10.8% 2.9% 0.7% -1.1% 3.9% -0.1% 8.1%
TOTAL SALARIES	417,611.72	282,077.91	3,714,578.14	3,794,503.00	3,547,540.05	79,924.86	97.9%	2.1%
EMPLOYEE BENEFITS								
EMPLOYEE BENEFITS 1210 EMPLOYER CONTRIBUTION/FICA 1220 UNEMPLOYMENT CONPENSATION 1230 EMPLOYER CONTRIBUTION/PERF 1240 EMPLOYER CONT/INSURANCE 1250 EMPLOYER CONT/MEDICARE	24,947.86 0.00 95,217.71 0.00 5,834.59	16,993.81 0.00 74,462.96 0.00 3,974.34	222,333.03 0.00 353,611.54 514,095.66 51,997.23	236,545.00 0.00 351,413.00 550,459.00 55,321.00	213,786.08 0.00 321,506.12 403,934.23 49,998.39	14,211.97 0.00 -2,198.54 36,363.34 3,323.77	94.0% #DIV/0! 100.6% 93.4% 94.0%	6.0% #DIV/0! -0.6% 6.6% 6.0%
TOTAL EMPLOYEE BENEFITS	126,000.16	95,431.11	1,142,037.46	1,193,738.00	989,224.82	51,700.54	95.7%	4.3%
OTHER WAGES 1310 WORKSTUDY 1180 TEMPORARY STAFF 1350 STIPEND/RECLASSIFICATION TOTAL OTHER WAGES	0.00 5,292.08 0.00	0.00 2,916.10 0.00 2,916.10	102.59 52,913.83 0.00 53,016.42	4,000.00 42,446.00 0.00 46,446.00	1,389.09 38,432.50 0.00 39,821.59	3,897.41 -10,467.83 0.00 -6,570.42	2.6% 124.7% #DIV/0! 114.1%	97.4% -24.7% #DIV/0! -14.1%
TOTAL PERSONNEL SERVICES	548,903.96	380,425.12	4,909,632.02	5,034,687.00	4,576,586.46	125,054.98	97.5%	2.5%
SUPPLIES (2000'S) OFFICE SUPPLIES								
2110 OFFICIAL RECORDS 2120 STATIONERY & PRINTING 2130 OFFICE SUPPLIES 2140 DUPLICATING 2150 PROMOTIONAL MATERIALS 2160 PUBLIC USE SUPPLIES 2170 TRAINING MATERIALS	0.00 0.00 165.70 281.08 0.00 0.00 0.00	0.00 0.00 0.00 957.90 0.00 0.00	148.33 2,388.03 14,794.29 19,172.92 0.00 0.00	1,000.00 2,500.00 21,744.00 20,000.00 0.00 0.00	842.89 1,152.36 3,814.03 22,197.45 0.00 425.60 0.00	851.67 111.97 6,949.71 827.08 0.00 0.00	14.8% 95.5% 68.0% 95.9% #DIV/0! #DIV/0!	85.2% 4.5% 32.0% 4.1% #DIV/0! #DIV/0! #DIV/0!
TOTAL OFFICE SUPPLIES	446.78	957.90	36,503.57	45,244.00	28,432.33	8,740.43	80.7%	19.3%

	2010 DECEMBER	2009 DECEMBER	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	0.00	0.00	28,578.38	32,000.00	7,486.52	3,421.62	89.3%	10.7%
2220 FUEL, OIL, & LUBRICANTS	0.00	0.00	7,532.16	11,000.00	6,233.77	3,467.84	68.5%	31.5%
2230 CATALOGING SUPPLIES-BOOKS	172.27	0.00	4,842.09	7,500.00	6,042.61	2,657.91	64.6%	35.4%
2240 A/V SUPPLIES-CATALOGING	0.00	0.00	9,438.88	12,000.00	11,709.06	2,561.12	78.7%	21.3%
2250 CIRCULATION SUPPLIES	39.99	0.00	190,889.79	263,434.00	13,120.04	72,544.21	72.5%	27.5%
2260 LIGHT BULBS 2270 VIDEOTAPE - CATS	59.76 0.00	0.00	4,565.98	8,000.00	3,177.05 0.00	3,434.02	57.1%	42.9% #DIV/0!
2280 UNIFORMS	0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00	#DIV/0! #DIV/0!	#DIV/0! #DIV/0!
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	0.00	1,226.46	700.00	87.26	-526.46	#DIV/0: 175.2%	-75.2%
2200 BIOI EMPERIUSIT GOTT EIEG	0.00	0.00	1,220.40	700.00	07.20	020.40	170.270	70.270
TOTAL OPERATING SUPPLIES	272.02	0.00	247,073.74	334,634.00	47,856.31	87,560.26	73.8%	26.2%
REPAIR & MAINTENANCE SUPPLIES								
2300 IS SUPPLIES	0.00	21.98	6,312.81	5,500.00	4,707.94	-812.81	114.8%	-14.8%
2310 BUILDING MATERIALS & SUPPLIES	1,233.14	384.52	12,813.77	17,200.00	8,624.16	4,386.23	74.5%	25.5%
2320 PAINT & PAINTING SUPPLIES	0.00	0.00	234.03	500.00	156.85	265.97	46.8%	53.2%
2340 OTHER REPAIR & BINDING	0.00	0.00	37.90	1,000.00	0.00	962.10	3.8%	96.2%
2350 VIDEO MATERIALS - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	1,233.14	406.50	19,398.51	24,200.00	13,488.95	4,801.49	80.2%	19.8%
TOTAL SUPPLIES	1,951.94	1,364.40	302,975.82	404,078.00	89,777.59	101,102.18	75.0%	25.0%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3110 CONSULTING SERVICES	800.00	500.00	8.360.00	10.000.00	1,120.00	1.640.00	83.6%	16.4%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	19,006.80	31,000.00	20,117.52	11,993.20	61.3%	38.7%
31201 ENCUMBERED ENGINEER/ARCH	0.00	0.00	0.00	0.00	31,751.00	0.00	#DIV/0!	#DIV/0!
3130 LEGAL SERVICES	0.00	100.00	11,333.08	23,100.00	22,534.73	11,766.92	49.1%	50.9%
3140 BUILDING SERVICES	377.60	1,703.69	32,618.38	36,638.00	35,552.35	4,019.62	89.0%	11.0%
3150 MAINTENANCE CONTRACTS	8,308.54	820.99	80,243.86	92,000.00	57,320.15	11,756.14	87.2%	12.8%
3160 COMPUTER SERVICES (OCLC)	1,225.00	1,225.00	44,579.36	50,000.00	65,246.46	5,420.64	89.2%	10.8%
3170 ADMIN/ACCOUNTING SERVICES	10,468.61	988.29	61,194.36	28,000.00	28,424.39	-33,194.36	218.6%	-118.6%
TOTAL PROFESSIONAL SERVICES	21,179.75	5,337.97	257,335.84	270,738.00	262,066.60	13,402.16	95.0%	5.0%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	2,297.48	1,015.56	29,963.07	31,000.00	22,827.70	1,036.93	96.7%	3.3%
3220 POSTAGE	1,713.54	2,885.46	27,048.66	37,000.00	33,686.38	9,951.34	73.1%	26.9%
3230 TRAVEL EXPENSE	33.60	0.00	1,225.95	10,000.00	1,047.84	8,774.05	12.3%	87.7%
3240 PROFESSIONAL MTG. (OFF-SITE)	0.00	22.00	862.00	10,000.00	22.00	9,138.00	8.6%	91.4%
3250 CONTINUTING ED. (0N-SITE)	0.00	0.00	1,193.00	10,000.00	0.00	8,807.00	11.9%	88.1%
3260 FREIGHT & DELIVERY	0.00	0.00	708.47	250.00	631.72	-458.47	283.4%	-183.4%
TOTAL COMMUNICATION & TRANSPORTATION	4,044.62	3,923.02	61,001.15	98,250.00	58,215.64	37,248.85	62.1%	37.9%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR. 21

	2010 DECEMBER	2009 DECEMBER	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
PRINTING & ADVERTISING 3310 ADVERTISING & PUBLICATION 3320 PRINTING	1,408.56 0.00	30.75 0.00	2,566.71 1,817.45	8,000.00 19,000.00	3,147.45 1,163.26	5,433.29 17,182.55	32.1% 9.6%	67.9% 90.4%
TOTAL PRINTING & ADVERTISING	1,408.56	30.75	4,384.16	27,000.00	4,310.71	22,615.84	16.2%	83.8%
INSURANCE								
3410 OFFICIAL BOND 3420 OTHER INSURANCE	0.00	0.00	660.00 47,405.00	1,200.00 60,000.00	555.00 38,401.00	540.00 12,595.00	55.0% 79.0%	45.0% 21.0%
TOTAL INSURANCE	0.00	0.00	48,065.00	61,200.00	38,956.00	13,135.00	78.5%	21.5%
UTILITIES								
3510 GAS	354.00	391.09	2,464.99	8,000.00	3,284.00	5,535.01	30.8%	69.2%
3520 ELECTRICITY	20,831.37	20,743.68	275,462.44	291,212.00	266,467.55	15,749.56	94.6%	5.4%
3530 WATER	1,168.62	1,316.06	16,520.60	17,000.00	14,882.43	479.40	97.2%	2.8%
TOTAL UTILITIES	22,353.99	22,450.83	294,448.03	316,212.00	284,633.98	21,763.97	93.1%	6.9%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	0.00	0.00	16,276.96	45,640.00	31,499.49	29,363.04	35.7%	64.3%
3630 OTHER EQUIP/FURNITURE REPAIRS	1,673.83	0.00	28,448.18	15,000.00	15,711.91	-13,448.18	189.7%	-89.7%
3640 VEHICLE REPAIR & MAINTENANCE	67.80	0.00	10,574.73	8,000.00	8,950.97	-2,574.73	132.2%	-32.2%
3650 MATERIAL BINDING/REPAIR SERV.	542.37	0.00	2,064.71	3,000.00	1,486.10	935.29	68.8%	31.2%
TOTAL REPAIR & MAINTENANCE	2,284.00	0.00	57,364.58	71,640.00	57,648.47	14,275.42	80.1%	19.9%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	37.50	0.00	31,404.50	32,000.00	31,477.00	595.50	98.1%	1.9%
3720 EQUIPMENT RENTAL	0.00	0.00	7,062.20	500.00	0.00	-6,562.20	1412.4%	-1312.4%
TOTAL RENTALS	37.50	0.00	38,466.70	32,500.00	31,477.00	-5,966.70	118.4%	-18.4%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	0.00	0.00	1,303.00	8,000.00	6,168.00	6,697.00	16.3%	83.7%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.0%	100.0%
3930 TAXES & ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3940 TRANSFER TO LIRF	150,000.00	0.00	150,000.00	150,000.00	0.00	0.00	100.0%	0.0%
3950 EDUCATIONAL SERV/LICENSING 3960 COMMUNITY NEWS SERVICES	0.00 0.00	0.00 0.00	4,620.44 0.00	6,000.00 0.00	2,124.71 0.00	1,379.56 0.00	77.0% #DIV/0!	23.0% #DIV/0!
3300 COMMONT I NEW 3 SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0:	#DIV/0:
TOTAL OTHER CHARGES	150,000.00	0.00	155,923.44	166,500.00	8,292.71	10,576.56	93.6%	6.4%
TOTAL OTHER SERVICES/CHARGES	201,308.42	31,742.57	916,988.90	1,044,040.00	745,601.11	127,051.10	87.8%	12.2%

^{*}NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

	2010 DECEMBER	2009 DECEMBER	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	0.00	0.00	59,331.00	70,000.00	10,722.00	10,669.00	84.8%	15.2%
4420 AUDIO VISUAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4430 OTHER EQUIPMENT	0.00	4,071.30	2,955.79	0.00	5,869.22	-2,955.79	#DIV/0!	#DIV/0!
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
44450 BUILDING RENOVATIONS	118,653.50	0.00	155,473.64	216,000.00	0.00	60,526.36	72.0%	28.0%
444451 ENCUMBERED BLDG RENOVATIONS	0.00	0.00	0.00	0.00	14,195.00	0.00	#DIV/0!	#DIV/0!
4460 IS EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4465 IS SOFTWARE	0.00	0.00	3,306.99	3,618.00	10,612.52	311.01	91.4%	8.6%
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	118,653.50	4,071.30	221,067.42	289,618.00	41,398.74	68,550.58	76.3%	23.7%
OTHER CAPITAL OUTLAY								
4510 BOOKS	38,523.19	30,084.83	586,779.86	577,714.00	580,677.20	-9,065.86	101.6%	-1.6%
4520 PERIODICIALS & NEWSPAPERS	4,516.64	165.98	42,488.55	44,007.00	39,456.33	1,518.45	96.5%	3.5%
4530 NONPRINT MATERIALS	27,235.04	19,468.34	376,470.89	370,721.00	367,208.47	-5,749.89	101.6%	-1.6%
4540 ELECTRONIC RESOURCES	12,653.60	3,314.00	54,862.47	67,973.00	44,557.65	13,110.53	80.7%	19.3%
TOTAL OTHER CAPITAL OUTLAY	82,928.47	53,033.15	1,060,601.77	1,060,415.00	1,031,899.65	-186.77	100.0%	0.0%
TOTAL CAPITAL OUTLAY	201,581.97	57,104.45	1,281,669.19	1,350,033.00	1,073,298.39	68,363.81	94.9%	5.1%
TOTAL OPERATING EXPENDITURES	953,746.29	470,636.54	7,411,265.93	7,832,838.00	6,485,263.55	421,572.07	94.6%	5.4%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

Operating Budget & Expenditure Report

																2010
	2010	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2010	2010 YTD	%YTD
Object Object Descr	Budget	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	YTD Amt	Balance	Budget
10040 MISCELLANEOUS	\$0.00	\$72.74	\$29.95	\$69.95	\$102.43	\$25.99	\$100.00	\$205.88	\$136.90	\$29.95	\$72.81	\$285.52	\$160.24	\$1,292,36	-\$1.292.36	100.00%
11200 ADMINISTRATION	\$151,527.00	\$11,320.62	\$11,320.62	\$11,320.62	\$11.320.62	\$11,320.62	\$11,320.62	\$16.980.93	\$11,320.62	\$11,320.62	\$10,038.92	\$7,048.28	\$10,572.42	\$135,205.51	\$16,321.49	89.00%
11300 PROF/SUPERVISORS	\$467.539.00	\$34.851.26	\$34.851.26	\$34.851.26	\$34.851.26	\$34,851.26	\$34.851.26	\$52.276.89	\$34.851.26	\$34.851.26	\$35,107.31	\$39.899.43	\$47,870.43	\$453,964.14	\$13,574.86	97.00%
11400 PROFESSIONAL	\$1.329.632.00	+ - ,	+ - ,	+ - ,	+ - ,		+ - ,	+- ,	+ - ,	+ - ,	\$102.037.76	+ ,		\$1.320.105.48	\$9,526.52	99.00%
11500 SPECIALIST/TECHNICIANS	\$755,902.00	\$57.428.16	\$57,313.91	\$57,310.74	\$57,307.69	\$57,321.19	\$57,286.29	\$86.011.75	\$72.050.60	\$58.266.64	\$57,973.77	\$58.347.11	\$87.496.08	\$764,113.93	-\$8,211.93	
11600 CLERICAL ASSISTANTS	\$497.785.00	\$43.331.48	\$41.006.09	\$38.658.04	\$39.341.52	\$39.480.54	\$39.338.59	\$57.889.63	\$24.167.59	\$35,607.10	\$34.016.30	\$34.628.44	\$51.085.54	\$478.550.86	\$19.234.14	96.00%
11700 PAGES	\$226,865.00	\$16.053.31	\$19,411.69	\$18.167.29	\$16.240.03	\$15,769.41	\$17.067.94	\$26,975.63	\$17.926.45	\$17.311.97	\$16,824.79	\$18,102.66	\$27.138.11	\$226,989.28	-\$124.28	
11800 TEMPORAY STAFF	\$42,446.00	\$2,876.50	\$3,464.81	\$3,647.75	\$3,379.69	\$3,672.88	\$3,841.69	\$6,527.36	\$7,794.90	\$4.974.79	\$3,780.41	\$3,660.97	\$5,292.08	\$52,913.83	-\$10,467.83	
11900 BUILDING	\$365,253.00	\$26,600.60	\$29,766.19	\$24,653.13	\$24,325.87	\$24,924.75	\$25,836.26	\$38,000.55	\$25.348.66	\$25.770.83	\$25,819.04	\$25,878.59	\$38,724.47	\$335,648.94	\$29,604.06	92.00%
12100 FICA/EMPLOYER	\$236.545.00	\$17.234.71	\$17.580.99	\$17.051.18	\$16.943.13	\$16.973.38	\$17.131.00	\$25.735.18	\$17.665.42	\$17.076.86	\$16.849.43	\$17.143.89	\$24.947.86	\$222.333.03	\$14.211.97	94.00%
12300 PERF/EMPLOYER	\$352,913.00	\$0.00	\$0.00	\$0.00	\$81,729.17	\$0.00	\$0.00	\$81.087.14	\$0.00	\$0.00	\$95,577.52	\$0.00	\$95.217.71	\$353,611.54	-\$698.54	
12400 INS/EMPLOYER	\$510,459.00	\$55,569.88	\$40,361.06	\$80,022.99	\$39,323.42	\$0.00	\$82,341.31	\$16,871.17	\$34,312.39	\$82,315.74	\$41,147.33	\$41,830.37	\$0.00	\$514,095.66	-\$3,636.66	101.00%
12500 MEDICARE/EMPLOYER	\$55,321.00	\$4,030.69	\$4.111.69	\$3,987.77	\$3,962.51	\$3,969.58	\$4,006.43	\$6,018.71	\$4,131.43	\$3,993.77	\$3,940.60	\$4,009.46	\$5,834.59	\$51,997.23	\$3,323.77	94.00%
13100 WORK STUDY	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$102.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$102.59	\$3,897.41	3.00%
21100 OFFICIAL RECORDS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$148.33	\$0.00	\$148.33	\$851.67	15.00%
21200 STATIONERY/PRINTING	\$2,500.00	\$0.00	\$1,134.18	\$0.00	\$0.00	\$0.00	\$1,092.75	\$80.55	\$80.55	\$0.00	\$0.00	\$0.00	\$0.00	\$2,388.03	\$111.97	96.00%
21300 OFFICE SUPPLIES	\$22,744.00	\$1,578.48	\$1,688.08	\$1,413.51	\$627.60	\$1,245.33	\$1,941.74	\$519.10	\$2,156.18	\$1,092.88	\$1,188.11	\$1,177.58	\$165.70	\$14,794.29	\$7,949.71	65.00%
21400 DUPLICATING	\$20,000.00	\$1,434.69	\$2,432.49	\$1,572.96	\$1,124.36	\$2,798.09	\$1,831.95	\$1,900.51	\$2,284.22	\$559.43	\$1,535.02	\$1,418.12	\$281.08	\$19,172.92	\$827.08	96.00%
22100 CLEANING SUPPLIES	\$32,000.00	\$4,541.27	\$607.65	\$3,860.53	\$1,720.12	\$2,034.63	\$2,108.75	\$3,065.55	\$2,626.50	\$3,810.72	\$1,509.35	\$2,693.31	\$0.00	\$28,578.38	\$3,421.62	89.00%
22200 FUEL/OIL/LUBRICANTS	\$11,000.00	\$1,079.16	\$25.98	\$1,329.42	\$615.46	\$67.17	\$1,263.63	\$520.97	\$711.02	\$646.33	\$604.09	\$668.93	\$0.00	\$7,532.16	\$3,467.84	68.00%
22300 CATALOGING	\$7,500.00	\$1,395.51	\$857.48	\$0.00	\$0.00	\$269.62	\$0.00	\$0.00	\$289.96	\$506.17	\$463.68	\$887.40	\$172.27	\$4,842.09	\$2,657.91	65.00%
22400 A/V SUPPLIES/CATALOG	\$12,000.00	\$1,386.26	\$470.93	\$1,359.94	\$2,013.35	\$0.00	\$0.00	\$164.15	\$878.56	\$988.09	\$2,177.60	\$0.00	\$0.00	\$9,438.88	\$2,561.12	79.00%
22500 CIRCULATION SUPPLIES	\$15,000.00	\$127.21	\$0.00	\$71.86	\$158.57	\$267.89	\$97.23	\$157,544.19	\$20,150.36	\$4,000.00	\$3,177.35	\$5,255.14	\$39.99	\$190,889.79	-\$175,889.79	1273.00
22600 LIGHT BULBS	\$8,000.00	\$330.38	\$421.25	\$729.06	\$0.00	\$14.82	\$0.00	\$1,226.30	\$400.92	\$163.07	\$586.07	\$634.35	\$59.76	\$4,565.98	\$3,434.02	57.00%
22900 DISPLAY/EXHIBITS	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$94.42	\$0.00	\$1,132.04	\$0.00	\$0.00	\$0.00	\$1,226.46	-\$526.46	175.00%
23000 IS SUPPLIES	\$5,000.00	\$950.61	\$67.82	\$565.29	\$842.52	\$1,599.00	\$104.00	\$1,661.35	\$0.00	\$311.07	\$111.70	\$99.45	\$0.00	\$6,312.81	-\$1,312.81	126.00%
23100 BUILDING MATERIAL	\$17,200.00	\$979.00	\$3,172.24	\$1,220.26	\$1,545.59	\$484.88	\$350.23	\$2,647.82	\$436.49	\$458.39	\$122.39	\$163.34	\$1,233.14	\$12,813.77	\$4,386.23	74.00%
23200 PAINT/PAINTING SUPPLIES	\$500.00	\$33.23	\$0.00	\$0.00	\$0.00	\$45.47	\$0.00	\$105.43	\$6.95	\$42.95	\$0.00	\$0.00	\$0.00	\$234.03	\$265.97	47.00%
23400 OTHER	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37.90	\$0.00	\$0.00	\$37.90	\$962.10	4.00%
31100 CONSULTING SERVICES	\$10,000.00	\$0.00	\$2,520.00	\$0.00	\$1,260.00	\$1,260.00	\$1,260.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$800.00	\$8,360.00	\$1,640.00	84.00%
31200 ENGINEERING/ARCHITE	\$31,000.00	\$375.54	\$8,943.54	\$231.18	\$311.75	\$126.08	\$7,271.20	\$1,487.97	\$0.00	\$0.00	\$0.00	\$259.54	\$0.00	\$19,006.80	\$11,993.20	61.00%
31300 LEGAL SERVICES	\$23,100.00	\$965.30	\$962.80	\$1,609.94	\$188.36	\$1,765.02	\$187.50	\$300.00	\$554.54	\$528.40	\$2,231.00	\$2,040.22	\$0.00	\$11,333.08	\$11,766.92	49.00%
31400 BUILDING SERVICES	\$36,638.00	\$12,798.38	\$4,064.01	\$1,675.86	\$490.97	\$3,312.18	\$705.12	\$733.98	\$2,882.15	\$1,723.03	\$1,137.64	\$2,717.46	\$377.60	\$32,618.38	\$4,019.62	89.00%
31500 MAINTENANCE	\$92,000.00	\$6,933.67	\$4,988.73	\$3,095.84	\$798.91	\$6,037.52	\$2,801.58	\$27,678.58	\$7,360.07	\$1,923.68	\$2,429.00	\$7,887.74	\$8,308.54	\$80,243.86	\$11,756.14	87.00%
31600 COMPUTER SERVICES	\$50,000.00	\$1,225.00	\$1,225.00	\$1,225.00	\$1,225.00	\$1,225.00	\$1,225.00	\$31,104.36	\$2,450.00	\$1,225.00	\$0.00	\$1,225.00	\$1,225.00	\$44,579.36	\$5,420.64	89.00%
31700 ADMIN/ACCOUNTING	\$28,000.00	\$4,595.75	\$3,888.70	\$2,501.31	\$2,654.57	\$2,764.73	\$2,870.93	\$9,547.67	\$5,136.32	\$4,806.06	\$4,710.12	\$7,249.59	\$10,468.61	\$61,194.36	-\$33,194.36	
32100 TELEPHONE	\$31,000.00	\$4,850.00	\$2,114.28	\$2,664.12	\$2,431.72	\$794.02	\$3,568.34	\$2,336.92	\$2,213.86	\$2,250.00	\$2,222.53	\$2,219.80	\$2,297.48	\$29,963.07	\$1,036.93	97.00%
32200 POSTAGE	\$37,000.00	\$1,950.55	\$2,456.16	\$2,720.81	\$2,240.87	\$1,527.00	\$2,842.58	\$2,384.41	\$2,689.31	\$2,373.59	\$1,844.99	\$2,304.85	\$1,713.54	\$27,048.66	\$9,951.34	73.00%
32300 TRAVEL EXPENSE	\$10,000.00	\$0.00	\$16.80	\$170.40	\$0.00	\$0.00	\$44.80	\$0.00	\$0.00	\$0.00	\$0.00	\$960.35	\$33.60	\$1,225.95	\$8,774.05	12.00%
32400 PROFESSIONAL MTG/OFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$22.00	\$0.00	\$0.00	\$0.00	\$0.00	\$795.00	\$45.00	\$0.00	\$0.00	\$862.00	\$9,138.00	9.00%
32500 CONTINUING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,193.00	\$0.00	\$1,193.00	\$8,807.00	12.00%

Operating Budget & Expenditure Report

																2010
	2010		Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2010	2010 YTD	%YTD
Object Object Descr	Budget	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	YTD Amt	Balance	Budget
32600 FREIGHT/DELIVERY	\$250.00	\$0.00	\$18.19	\$0.00	\$7.44	\$0.00	\$659.85	\$22.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$708.47	-\$458.47	283.00%
33100 ADVERTISING/PUBLICATI	\$8,000.00	\$46.26	\$274.41	\$0.00	\$49.00	\$246.13	\$70.07	\$107.29	\$49.00	\$116.44	\$150.55	\$49.00	\$1,408.56	\$2,566.71	\$5.433.29	32.00%
33200 PRINTING	\$19,000.00	\$14.70	\$10.80	\$0.00	\$212.95	\$496.10	\$0.00	\$1,068.00	\$14.90	\$0.00	\$0.00	\$0.00	\$0.00	\$1,817.45	\$17.182.55	10.00%
34100 OFFICIAL BOND INS.	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00	\$540.00	55.00%
34200 OTHER INSURANCE	\$60,000.00	\$0.00	\$10,932.00	\$34,473.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,405.00	\$12,595.00	79.00%
35100 GAS	\$8,000.00	\$54.29	\$507.41	\$660.64	\$54.31	\$87.12	\$154.06	\$100.16	\$98.41	\$146.83	\$52.77	\$194.99	\$354.00	\$2,464.99	\$5,535.01	31.00%
35200 ELECTRICITY	\$291,212.00	\$28,091.55	\$24,694.43	\$25,327.49	\$20,606.67	\$17,417.47	\$19,818.15	\$22,816.99	\$25,721.44	\$24,805.36	\$24,682.53	\$20,648.99	\$20,831.37	\$275,462.44	\$15,749.56	95.00%
35300 WATER	\$17,000.00	\$838.46	\$819.25	\$307.10	\$1,461.08	\$1,216.45	\$1,493.82	\$1,272.72	\$2,155.22	\$2,851.49	\$1,271.52	\$1,664.87	\$1,168.62	\$16,520.60	\$479.40	97.00%
36100 BUILDING REPAIRS	\$45,640.00	\$9,370.91	\$1,312.50	\$975.00	\$0.00	\$1,880.63	\$580.00	\$735.00	\$0.00	\$1,010.65	\$412.27	\$0.00	\$0.00	\$16,276.96	\$29,363.04	36.00%
36300 OTHER	\$15,000.00	\$912.75	\$3,791.92	\$410.19	\$887.75	\$3,001.10	\$4,633.09	\$0.00	\$1,055.00	\$2,852.00	\$140.00	\$9,090.55	\$1,673.83	\$28,448.18	-\$13,448.18	190.00%
36400 VEHICLE	\$8,000.00	\$5,511.52	\$1,056.04	\$54.39	\$640.06	\$138.00	\$97.23	\$430.49	\$2,187.21	\$391.99	\$0.00	\$0.00	\$67.80	\$10,574.73	-\$2,574.73	
36500 MATERIALS	\$3,000.00	\$661.48	\$171.27	\$0.00	\$0.00	\$191.19	\$0.00	\$0.00	\$0.00	\$207.39	\$291.01	\$0.00	\$542.37	\$2,064.71	\$935.29	69.00%
37100 REAL ESTATE	\$32,000.00		\$37.50	\$75.00	\$30.00	\$75.00	\$9,448.00	\$0.00	\$2,025.00	\$75.00	\$0.00	\$0.00	\$37.50	\$31,404.50	\$595.50	98.00%
37200 EQUIPMENT RENTAL	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,062.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,062.20	-\$6,562.20	1412.00
39100 DUES/INSTITUTIONAL	\$8,000.00	\$30.00	\$100.00	\$823.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,303.00	\$6,697.00	16.00%
39200 INTEREST/TEMPORARY	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
39400 TRANSFER TO LIRF	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$150,000.00	\$150,000.00	\$0.00	100.00%
39500 EDUCATIONAL/LICENSIN	\$6,000.00	\$960.00	\$0.00	\$454.70	\$82.47	\$0.00	\$0.00	\$110.77	\$1,443.75	\$1,443.75	\$0.00	\$125.00	\$0.00	\$4,620.44	\$1,379.56	77.00%
44100 FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$50,303.00	\$8,678.00	\$0.00	\$0.00	\$59,331.00	-\$59,331.00	
44300 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$55.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,900.00	\$0.00	\$2,955.79	-\$2,955.79	
44450 BUILDING RENOVATION	\$861,651.00	+ -,	\$0.00	\$0.00	\$0.00	\$0.00	\$10,236.82	\$0.00	\$10,183.32	\$0.00	\$0.00	\$0.00	\$118,653.50	\$155,473.64	\$706,177.36	18.00%
44650 IS SOFTWARE	\$3,618.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156.99	\$0.00	\$3,306.99	\$311.01	91.00%
45100 BOOKS	\$577,714.00	\$53,831.55	\$44,563.35	\$58,715.89	\$38,418.98	\$42,601.56	\$47,958.73	\$59,054.05	\$39,709.58	\$38,290.76	\$64,828.55	\$60,283.67	\$38,523.19	\$586,779.86	-\$9,065.86	102.00%
45200 PERIODICALS/NEWSPAP	\$44,007.00	\$4,265.60	\$1,236.63	\$87.47	\$453.20	\$383.60	\$748.21	\$223.50	\$211.43	\$5,514.48	\$73.67	\$24,774.12	\$4,516.64	\$42,488.55	\$1,518.45	97.00%
45300 NONPRINT MATERIALS	\$370,721.00	+ /	\$24,415.58	\$26,685.02	\$30,502.90	\$23,437.80	\$32,297.42	\$39,686.61	\$34,816.21	\$28,220.29	\$34,103.43	\$30,426.87	\$27,235.04	\$376,470.89	-\$5,749.89	102.00%
45400 ELECTRONIC RESOURCES	\$67,973.00	\$14,950.14	\$0.00	\$1,394.95	\$0.00	\$0.00	\$0.00	\$6,265.00	\$4,059.78	\$1,499.00	\$6,575.00	\$7,465.00	\$12,653.60	\$54,862.47	\$13,110.53	81.00%
	\$8,122,055.00	\$617,347.49	\$515,610.15	\$568,594.34	\$544,954.15	\$430,962.68	\$553,781.00	\$950,046.31	\$533,774.61	\$580,034.15	\$610,578.83	\$552,968.05	\$953,906.53	\$7,412,558.29	\$709,496.71	91.00%

2010

2010

MONROE COUNTY PUBLIC LIBRARY

LIRF Budget & Expenditure Report

		2010	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	YTD	%YTD
Object	Object Descr	Budget	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	Amount	Balance	Budget
31100	CONSULTING SERVICES	\$18,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,500.00	\$0.00	\$18,500.00	\$0.00	100.00%
31201	ENCUMBERED	\$10,260.00	\$3,420.00	\$1,140.00	\$1,140.00	\$1,710.00	\$1,140.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$570.00	\$0.00	\$10,260.00	\$0.00	100.00%
31400	BUILDING SERVICES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
36100	BUILDING REPAIRS	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
36300	OTHER EQUIP/FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$128.39	\$15.70	\$144.09	-\$144.09	100.00%
44100	FURNITURE	\$26,479.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,479.00	0.00%
44300	OTHER EQUIPMENT	\$32,942.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,999.95	\$0.00	\$0.00	\$0.00	\$0.00	\$5,999.95	\$26,942.05	18.00%
44450	BUILDING RENOVATION	\$42,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00\$1	10,480.00	\$52,480.00	-\$10,480.00	125.00%
44451	ENCUMBERED BLDG	\$151,057.75	\$0.00	\$0.00	\$0.00	\$0.00	\$91,034.60	\$60,023.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$151,057.75	\$0.00	100.00%
44600	IS EQUIPMENT	\$85,702.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,521.84	\$4,050.00	\$6,720.00	\$0.00	\$109,857.89\$1	17,033.00	\$153,182.73	-\$67,480.73	179.00%
44650	IS SOFTWARE	\$133,377.00	\$0.00	\$0.00	\$0.00	\$5,400.00	\$0.00	\$0.00	\$51,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,935.00	\$58,435.00	\$74,942.00	44.00%
		\$525,317.75	\$3,420.00	\$1,140.00	\$1,140.00	\$7,110.00	\$92,174.60	\$103,163.15	\$66,621.84	\$10,049.95	\$6,720.00	\$0.00	\$129,056.28\$2	29,463.70	\$450,059.52	\$75,258.23	86.00%

Debt Service Budget & Expenditures Report

Object Object Descr	2010 Budget	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	June 2010	July 2010	Aug 2010	Sept 2010	Oct 2010	Nov 2010	Dec 2010	2010 YTD Amt	2010 YTD Balance	2010 %YTD Budget
37100 REAL ESTATE	\$1,996,000.00	166,333.35	\$166,333.33	\$166,333.33	\$166,333.3	\$166,333.33	\$166,333.33	\$166,333.35	\$166,333.33	\$166,333.33	\$166,333.33	\$166,333.33	\$166,333.33	\$1,996,000.0	\$0.00	100.00%
39200 INTEREST/TE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%
	\$1,996,000.00	\$166,333.35	\$166,333.33	\$166,333.33	\$166,333.3	\$166,333.33	\$166,333.33	\$166,333.35	\$166,333.33	\$166,333.33	\$166,333.33	\$166,333.33	\$166,333.33	\$1,996,000.0	\$0.00	100.00%

2010 2010

MONROE COUNTY PUBLIC LIBRARY

Rainy Day Budget & Expenditures Report

	2010	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2010	YTD	%YTD
Object Object Descr	Budget	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	YTD Amt	Balance	Budget
12200 UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$888.00	\$717.82	\$283.01	\$141.90	\$50.45	\$149.76	\$182.79	\$0.00	\$0.00	\$0.00	\$2,413.73	\$7,586.27	24.00%
21300 OFFICE SUPPLIES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
22100 CLEANING SUPPLIES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31100 CONSULTING SERVICES	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
31300 LEGAL SERVICES	\$80,000.00	\$2,993.50	\$202.50	\$0.00	\$1,710.50	\$4,336.50	\$121.50	\$243.00	\$447.60	\$1,143.50	\$0.00	\$0.00	\$0.00	\$11,198.60	\$68,801.40	14.00%
44450 BUILDING RENOVATION	\$26,488.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,488.00	0.00%
	\$206,488.00	\$2,993.50	\$202.50	\$888.00	\$2,428.32	\$4,619.51	\$263.40	\$293.45	\$597.36	\$1,326.29	\$0.00	\$0.00	\$0.00	\$13,612.33	\$192,875.67	7.00%

Special Revenue Budget & Expenditure Report

ObjectObject Descr	2010 Budget	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	June 2010	July 2010	Aug 2010	Sept 2010	Oct 2010	Nov 2010	Dec 2010	YTD Amount	2010 YTD Balance	2010 %YTD Budget
ObjectObject Desci	Duaget	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	Amount	Dalance	Buuget
11300 PROF/SUPERVISORS	\$58,595.00	\$4,507.54	\$4,507.54	\$4,507.54	\$4,507.54	\$4,507.54	\$4,507.54	\$6,761.31	\$4,507.54	\$4,507.54	\$4,507.54	\$4,507.54	\$6,761.31	\$58,598.02	-\$3.02	100.00
11400 PROFESSIONAL ASSISTANT	\$118,264.00	\$9,097.20	\$9,097.20	\$9,097.20	\$9,097.20	\$9,097.20	\$9,097.20	\$13,645.80	\$9,097.20	\$9,097.20	\$9,097.20	+ - ,	+ - /	\$118,263.60	\$0.40	100.00
11600 CLERICAL ASSISTANTS	\$180,394.00	\$14,506.58	. ,	\$15,943.60	+ ,	\$15,957.78	. , .	\$22,301.86	\$15,547.31	\$13,323.50	\$13,093.99	· /	+ -,	\$187,124.66	-\$6,730.66	104.00
11800 TEMPORAY STAFF	\$10,880.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,880.00	0.00%
12100 FICA/EMPLOYER	\$22,824.00	\$1,653.20	\$1,700.55	\$1,737.90	\$1,680.44	\$1,739.75	\$1,639.54	\$2,522.62	\$1,723.02	\$1,588.12	\$1,575.15	\$1,562.76	\$2,332.32	\$21,455.37	\$1,368.63	94.00%
12300 PERF/EMPLOYER	\$21,665.00	\$0.00	\$0.00	\$0.00	\$4,999.73	\$0.00	\$0.00	\$4,999.73	\$0.00	\$0.00	\$5,833.03	\$0.00	\$5,833.03	\$21,665.52	-\$0.52	100.00
12400 INS/EMPLOYER	\$42,792.00	\$4,632.55	\$2,952.24	\$6,940.06	\$3,197.17	\$0.00	\$5,899.97	\$2,197.00	\$2,982.68	\$6,221.38	\$3,041.04	\$3,090.04	\$0.00	\$41,154.13	\$1,637.87	96.00%
12500 MEDICARE/EMPLOYER 13100 WORK STUDY	\$5,338.00	\$386.64	\$397.71	\$406.45	\$393.00	\$406.88	\$383.45	\$589.97	\$402.97	\$371.42	\$368.38	\$365.48	\$545.45	\$5,017.80	\$320.20	94.00%
	\$450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
21200 STATIONERY/PRINTING 21300 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$267.74	\$0.00 \$0.00	\$0.00 \$171.60	\$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$267.74 \$379.65	\$732.26 \$120.35	27.00% 76.00%
21400 DUPLICATING	\$500.00 \$200.00	\$208.05 \$0.00	\$0.00 \$0.00	\$0.00	\$0.00	\$0.00 \$0.00	\$0.00	\$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00	\$200.00	0.00%
22200 FUEL/OIL/LUBRICANTS	\$500.00	\$124.11	\$0.00	\$27.20	\$34.69	\$0.00	\$28.82	\$119.11	\$57.27	\$30.71	\$32.31	\$107.50	\$0.00	\$561.72	-\$61.72	112.00
22700 VIDEO TAPE/CATS	\$20,000.00	\$117.19	\$3,976.50	\$0.00	\$0.00	\$4,850.65	\$0.00	\$7,948.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,892.49	\$3.107.51	84.00%
23000 IS SUPPLIES	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.000.00	0.00%
23500 VIDEO MATERIALS/CATS	\$10,000.00	\$348.61	\$1,283.46	\$473.73	\$78.46	\$834.26	\$0.00	\$896.69	\$0.00	\$1,671.78	\$403.39	\$181.49	\$1,043.07	\$7,214.94	+ /	72.00%
31100 CONSULTING SERVICES	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	+ ,	50.00%
31300 LEGAL SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62.50	\$0.00	\$0.00	\$80.64	\$0.00	\$0.00	\$0.00	\$0.00	\$143.14	\$856.86	14.00%
31600 COMPUTER SERVICES	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.500.00	0.00%
31650 DIGITIZATION SERVICES	\$0.00	\$653.59	\$0.00	\$0.00	\$0.00	\$0.00	\$690.00	\$615.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,958.59	-\$1,958.59	100.00
32100 TELEPHONE	\$3,500.00	\$239.40	\$88.02	\$244.89	\$255.21	\$0.00	\$253.46	\$513.02	\$253.31	\$0.00	\$252.81	\$507.18	\$265.67	\$2,872.97	\$627.03	82.00%
32200 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.60	\$0.00	\$0.00	\$653.72	\$0.00	\$0.00	\$659.32	-\$659.32	100.00
32300 TRAVEL EXPENSE	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.10	\$0.00	\$0.00	\$8.10	\$1,991.90	0.00%
32400 PROFESSIONAL MTG/OFF	\$525.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$525.00	0.00%
32600 FREIGHT/DELIVERY	\$750.00	\$0.00	\$0.00	\$0.00	\$143.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$143.68	\$606.32	19.00%
36300 OTHER EQUIP/FURNITURE	\$4,000.00	\$0.00	\$443.60	\$0.00	\$0.00	\$399.00	\$0.00	\$643.50	\$0.00	\$0.00	\$0.00	\$480.40	\$0.00	\$1,966.50	\$2,033.50	49.00%
37100 REAL ESTATE	\$2,000.00	\$1,227.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,530.00		77.00%
39100 DUES/INSTITUTIONAL	\$480.00	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260.00	\$443.88	\$0.00	\$0.00	\$1,103.88	-\$623.88	230.00
39500 EDUCATIONAL/LICENSING	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
39600 COMMUNITY NEWS	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$7,500.00	\$2,500.00	75.00%
44100 FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,126.37	\$0.00	\$1,126.37	-\$1,126.37	100.00
44700 EQUIPMENT - CATS	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,361.95	\$997.96	\$6,359.91	\$3,640.09	64.00%
44750 SOFTWARE - CATS	\$5,000.00	\$0.00	\$399.95	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$749.95	\$4,250.05	15.00%
	\$554,557.00	\$37,701.66	\$40,369.29	\$39,378.57	\$39,907.55	\$40,355.56	\$39,449.16	\$64,109.36	\$34,726.94	\$37,071.65	\$41,810.54	\$47,283.68	\$50,554.09	\$512,718.05	\$41,838.95	92.00%

2010

2010

MONROE COUNTY PUBLIC LIBRARY

LCPF Budget & Expenditure Report

	2010	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	YTD	%YTD
Object Object Descr	Budget	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	Amount	Balance	Budget
															•	
31100 CONSULTING	\$7,300.00	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300.00	\$6,000.00	18.00%
44100 FURNITURE	\$0.00	\$0.00	\$2,390.16	\$279.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,670.04	-\$2,670.04	100.00%
44300 OTHER EQUIPMENT	\$188,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$92,060.00	\$0.00	\$0.00	\$92,060.00	\$96,140.00	49.00%
44450 BUILDING RENOVATION	\$189,654.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110,000.00	\$0.00	\$79,654.00	\$0.00	\$0.00	\$0.00	\$0.00	\$189,654.00	\$0.00	100.00%
44451 ENCUMBERED BLDG	\$214,499.55	\$4,015.66	\$52,705.43	\$79,102.55	\$0.00	\$78,160.90	\$515.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$214,499.55	\$0.00	100.00%
44600 IS EQUIPMENT	\$68,955.00	\$23,744.50	-\$15,285.50	\$0.00	\$0.00	\$10,759.00	\$8,459.00	\$0.00	\$0.00	\$17,595.94	\$0.00	\$0.00	\$0.00	\$45,272.94	\$23,682.06	66.00%
44650 IS SOFTWARE	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,061.00	\$7,349.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,410.99	-\$4,410.99	188.00%
44700 EQUIPMENT - CATS	\$45,961.00	\$510.74	\$9,763.47	\$1,098.97	\$355.97	\$10,513.96	\$0.00	\$0.00	\$0.00	\$7,840.55	\$0.00	\$3,977.96	\$9,969.00	\$44,030.62	\$1,930.38	96.00%
44750 SOFTWARE - CATS	\$3,000.00	\$0.00	\$1,997.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,997.00	\$1,003.00	67.00%
	\$722,569.55	\$29,570.90	\$51,570.56	\$80,481.40	\$355.97	\$99,433.86	\$121,035.01	\$7,349.99	\$79,654.00	\$25,436.49	\$92,060.00	\$3,977.96	\$9,969.00	\$600,895.14	\$121,674.41	83.00%

Expenditure Summary compared to last year

2010 compared to 2009: Period Ending December

			December	2010		December	2009	%Last YR
Fund	Fund Descr	2010 Budget	2010 Amt	YTD Amt	2009 Budget	2009 Amt	YTD Amt	YTD Diff
001	OPERATING	\$8,122,055.00	\$953,906.53	\$7,412,558.29	\$7,040,556.00	\$470,684.52	\$6,486,439.01	14.00%
002	JAIL	\$6,000.00	\$172.84	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00	0.00%
003	CLEARING	\$27,651.18	\$175.00	\$31,726.22	\$0.00	\$0.00	\$6,847.64	363.00%
004	GIFT	\$12,738.00	\$1,840.28	\$12,581.60	\$0.00	\$0.00	\$2,481.09	407.00%
005	PLAC	\$0.00	\$0.00	\$11,742.00	\$0.00	\$0.00	\$9,876.50	19.00%
006	RETIREES	\$0.00	\$0.00	\$17,580.84	\$0.00	\$0.00	\$13,233.66	33.00%
007	LIRF	\$525,317.75	\$29,463.70	\$450,059.52	\$223,831.25	\$4,750.00	\$223,831.25	101.00%
800	DEBT SERVICE	\$1,996,000.00	\$166,333.33	\$1,996,000.00	\$1,996,000.00	\$166,333.33	\$1,996,000.00	0.00%
009	RAINY DAY	\$206,488.00	\$0.00	\$13,612.33	\$323,200.00	\$166,547.74	\$268,171.92	-95.00%
010	PAYROLL	\$0.00	\$449,166.59	\$4,184,919.38	\$0.00	\$455,095.23	\$4,121,799.95	2.00%
011	INVESTMENT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$5,269.05	\$0.00	\$5,234.18	\$21,132.00	\$781.44	\$15,862.95	-67.00%
016	GIFT-RESTRICED	\$26,134.48	\$7,187.04	\$75,749.57	\$0.00	\$14,105.61	\$76,286.71	-1.00%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$225,233.24	\$0.00	\$225,233.24	\$0.00	\$33,944.00	\$33,944.00	564.00%
019	GIFT-FOUNDATION	\$74,118.76	\$8,312.90	\$63,363.64	\$107,352.01	\$5,143.63	\$101,487.87	-38.00%
020	SPECIAL	\$554,557.00	\$50,554.09	\$512,718.05	\$518,605.64	\$48,966.65	\$511,331.94	0.00%
021	CAPITAL	\$722,569.55	\$9,969.00	\$600,895.14	\$535,621.45	\$32,728.54	\$530,872.67	13.00%
022	GATES	\$15,600.00	\$0.00	\$15,600.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$19,705.00	\$2,268.23	\$14,430.73	\$0.00	\$0.00	\$0.00	0.00%
		\$12,539,437.01	\$1,679,349.53	\$15,650,004.73	\$10,772,298.35	\$1,399,080.69	\$14,404,467.16	9.00%

Monthly Revenue Report (Cash Basis)

Current Period compared to Prior Period Current Period: December 2010 Operating Fund

Source	Source Descr	2010 Budget	December 2010 Amt	2010 YTD Amt	2009 Budget	December 2009 Amt	2009 YTD Amt	%Last YR YTD Diff
		_			•			
00100	PROPERTY TAX/ADVANCES	\$4,861,253.00	\$508,399.58	\$5,118,524.67	\$3,626,642.00	\$450,000.00	\$4,890,755.20	5.00%
00200	INTANGIBLES TAX	\$12,699.00	\$4,914.50	\$9,829.00	\$11,500.00	\$5,949.50	\$11,899.00	-17.00%
00300	LICENSE EXCISE TAX	\$346,364.00	\$166,973.65	\$494,539.51	\$332,000.00	\$0.00	\$338,397.24	46.00%
00400	COUNTY OPTION INCOME TAX	\$2,217,128.00	\$184,760.67	\$2,217,128.04	\$1,995,000.00	\$183,574.00	\$2,202,888.00	1.00%
00500	COMMERCIAL VEHICLE EXCISE TAX	\$40,163.00	\$17,035.19	\$34,070.38	\$34,000.00	\$12,735.41	\$31,550.71	8.00%
00600	US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03400	ELL COPIERS/PRINTERS	\$4,000.00	\$303.66	\$4,120.96	\$0.00	\$312.95	\$3,744.98	10.00%
03500	LOST/DAMAGED	\$12,000.00	\$2,142.38	\$26,723.17	\$0.00	\$1,023.79	\$14,804.91	81.00%
03600	FINES/FEES	\$180,000.00	\$16,640.16	\$199,882.75	\$120,750.00	\$12,790.54	\$163,224.01	22.00%
03650	COLLECTION AGENCY FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03700	BLGTN COPIERS/PRINTERS	\$12,000.00	\$1,193.25	\$13,692.82	\$16,000.00	\$403.85	\$11,795.83	16.00%
03900	MISCELLANEOUS RECEIPTS	\$0.00	\$204.86	\$6,318.01	\$0.00	\$609.07	\$26,813.24	-76.00%
04100	PUBLIC LIBRARY ACCESS CARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
04500	PLAC DISTRIBUTION	\$10,000.00	\$0.00	\$12,295.23	\$20,000.00	\$0.00	\$15,048.32	-18.00%
10000	REALESTATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11500	STATE DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
17000	READER PRINTER RECEIPTS	\$1,000.00	\$116.56	\$1,355.41	\$0.00	\$117.55	\$1,810.20	-25.00%
18000	COIN TELEPHONE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
18500	INTEREST FROM	\$0.00	\$201.97	\$1,829.96	\$0.00	\$14.05	\$481.89	280.00%
19000	TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20000	CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20100	CABLE ACCESS FEES - COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20200	CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
53000	LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$7,696,607.00	\$902,886.43	\$8,140,309.91	\$6,155,892.00	\$667,530.71	\$7,713,213.53	6.00%

Cash Balances by fund

Current Period: December 2010

FUND Descr	12/01/2010	MTD Debit	MTD Credit	12/31/2010	Bal Sht Descr
OPERATING OPERATING OPERATING OPERATING	\$225,656.54 \$900,167.90 \$22,365.34 \$82,787.69	\$1,536,998.09 \$190.64 \$11,175.18 \$9,437.12	\$1,123,503.56 \$500,000.00 \$0.10 \$0.00	\$400,358.54 \$33,540.42	CHASE/BANK ONE CHECKING CHASE/BANK ONE SAVINGS MONROE BANK CHECKING UNITED COMMERCE BANK
Fund 001 OPERATING	\$1,230,977.47	\$1,557,801.03	\$1,623,503.66	\$1,165,274.84	
GIFT UNRESTRICTED GIFT UNRESTRICTED	\$41,007.07 \$343.42	\$8.00 \$339.08	\$1,990.28 \$0.00	\$682.50	CHASE/BANK ONE CHECKING MONROE BANK CHECKING
Fund 004 GIFT UNRESTRICTED	\$41,350.49	\$347.08	\$1,990.28	\$39,707.29	
PLAC PLAC PLAC	\$0.00 \$600.00 \$650.00	\$1,300.00 \$600.00 \$700.00	\$0.00 \$0.00 \$1,300.00	\$1,200.00	CHASE/BANK ONE CHECKING MONROE BANK CHECKING UNITED COMMERCE BANK
Fund 005 PLAC	\$1,250.00	\$2,600.00	\$1,300.00	\$2,550.00	
LIRF LIRF	\$364,813.53 \$560,872.42	\$150,000.00 \$149.74	\$34,988.58 \$0.00		CHASE/BANK ONE CHECKING CHASE/BANK ONE SAVINGS
Fund 007 LIRF	\$925,685.95	\$150,149.74	\$34,988.58	\$1,040,847.11	
DEBT SERVICE DEBT SERVICE	\$0.00 \$855,905.92	\$1,117,610.97 \$143.64	\$999,832.00 \$855,905.92		CHASE/BANK ONE CHECKING CHASE/BANK ONE SAVINGS
Fund 008 DEBT SERVICE	\$855,905.92	\$1,117,754.61	\$1,855,737.92	\$117,922.61	
RAINY DAY RAINY DAY	\$2,989.54 \$805,696.60	\$0.00 \$214.93	\$0.00 \$0.00	' '	CHASE/BANK ONE CHECKING CHASE/BANK ONE SAVINGS
Fund 009 RAINY DAY	\$808,686.14	\$214.93	\$0.00	\$808,901.07	
PAYROLL	\$553.49	\$469,380.39	\$449,166.59	\$20,767.29	CHASE/BANK ONE CHECKING
GIFT-RESTRICED GIFT-RESTRICED	\$75,069.68 \$3,435.20	\$6,823.72 \$2,405.00	\$7,187.04 \$0.00	' '	CHASE/BANK ONE CHECKING MONROE BANK CHECKING
Fund 016 GIFT-RESTRICED	\$78,504.88	\$9,228.72	\$7,187.04	\$80,546.56	
LEVY EXCESS	\$20,542.28	\$0.00	\$0.00	\$20,542.28	CHASE/BANK ONE CHECKING
GIFT-FOUNDATION	\$17,660.86	\$4.34	\$8,540.70	\$9,124.50	CHASE/BANK ONE CHECKING
SPECIAL REVENUE	\$184,503.02	\$42.00	\$57,265.90	\$127,279.12	CHASE/BANK ONE CHECKING
CAPITAL PROJECTS	\$46,629.19	\$66,297.60	\$14,410.96	\$98,515.83	CHASE/BANK ONE CHECKING
LSTA-CIVIL WAR	-\$11,362.50	\$10,068.99	\$3,068.23	-\$4,361.74	CHASE/BANK ONE CHECKING
	\$4,200,887.19	\$3,383,889.43	\$4,057,159.86	\$3,527,616.76	

01/11/11 5:16 PM Page 1

*Check Reconciliation©

CHASE BANK CHECKING 06100 BANKONECK

December 2010

Account

Beginning Balance on 12/1/2010	\$1,149,578.46	Cleared	\$2,875,857.65
+ Receipts/Deposits	\$2,741,784.43	Statement	\$2,875,857.65
 Payments (Checks and Withdrawals) 	\$1,015,505.24	Difference	\$0.00

Ending Balance as of 12/31/2010 \$2,875,857.65

<u>Check</u>	Book Balance
A ctivo	G 001 06100

CHCCK BO	JON Bularioc		
Active	G 001-06100	OPERATING	\$639,151.07
Active	G 002-06100	JAIL	\$0.00
Active	G 003-06100	CLEARING	\$0.00
Active	G 004-06100	GIFT UNRESTRICTED	\$39,024.79
Active	G 005-06100	PLAC	\$1,300.00
Active	G 006-06100	RETIREES	\$0.00
Active	G 007-06100	LIRF	\$479,824.95
Active	G 008-06100	DEBT SERVICE	\$117,778.97
Active	G 009-06100	RAINY DAY	\$2,989.54
Active	G 010-06100	PAYROLL	\$20,767.29
Active	G 012-06100	TEEN COUNCIL	\$0.00
Active	G 015-06100	LSTA	\$0.00
Active	G 016-06100	GIFT-RESTRICED	\$74,706.36
Active	G 017-06100	LEVY EXCESS	\$20,542.28
Active	G 019-06100	GIFT-FOUNDATION	\$9,124.50
Active	G 020-06100	SPECIAL REVENUE	\$127,279.12
Active	G 021-06100	CAPITAL PROJECTS	\$98,515.83
Active	G 022-06100	GATES HARDWARE	\$0.00
Active	G 023-06100	LSTA-CIVIL WAR	-\$4,361.74
		Cash Balance	\$1,626,642.96

Cash Balance

Beginng Balance \$1,149,578.46 + Total Deposits \$2,741,784.43 - Checks Written \$2,264,719.93

> Check Book Balance \$1,626,642.96 Difference \$0.00

MONROE COUNTY PUBLIC LIBRARY

01/11/11 5:22 PM Page 1

*Check Reconciliation©

CHASE BANK SAVINGS 06110 BANKONESV

December 2010

Account

Beginning Balance on 12/1/2010	\$3,122,642.84	Cleared	\$1,767,435.87
+ Receipts/Deposits	\$698.95	Statement	\$1,767,435.87
 Payments (Checks and Withdrawals) 	\$1,355,905.92	Difference	\$0.00

Ending Balance as of 12/31/2010 \$1,767,435.87

Check Book Balance

Active	G 001-06110	OPERATING	\$400,358.54
Active	G 004-06110	GIFT UNRESTRICTED	\$0.00
Active	G 007-06110	LIRF	\$561,022.16
Active	G 008-06110	DEBT SERVICE	\$143.64
Active	G 009-06110	RAINY DAY	\$805,911.53
Active	G 016-06110	GIFT-RESTRICED	\$0.00
Active	G 017-06110	LEVY EXCESS	\$0.00
Active	G 019-06110	GIFT-FOUNDATION	\$0.00
Active	G 021-06110	CAPITAL PROJECTS	\$0.00
		0 1 5 1	A

Cash Balance \$1,767,435.87

Beginng Balance \$3,122,642.84 + Total Deposits \$698.95 - Checks Written \$1,355,905.92

> Check Book Balance \$1,767,435.87 Difference \$0.00

MONROE COUNTY PUBLIC LIBRARY

01/11/11 5:26 PM Page 1

*Check Reconciliation©

MONROE BANK CHECKING 06300 MONROECK

December 2010

Account

Beginning Balance on 12/1/2010	\$26,743.96	Cleared	\$41,263.12
+ Receipts/Deposits	\$14,519.16	Statement	\$41,263.12
- Payments (Checks and Withdrawals)	\$0.00	Difference	\$0.00

Ending Balance as of 12/31/2010 \$41,263.12

Check Book Bala

Active	G 001-06300	OPERATING	\$33,540.42
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$682.50
Active	G 005-06300	PLAC	\$1,200.00
Active	G 006-06300	RETIREES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$5,840.20
Active	G 019-06300	GIFT-FOUNDATION	\$0.00
Active	G 020-06300	SPECIAL REVENUE	\$0.00
		Cash Balanca	\$41,263,12

Cash Balance \$41,263.12

Beginng Balance \$26,743.96 + Total Deposits \$14,519.16 - Checks Written \$0.00

> Check Book Balance \$41,263.12 Difference \$0.00

MONROE COUNTY PUBLIC LIBRARY

01/11/11 5:29 PM Page 1

*Check Reconciliation©

UNITED COMMERCE 06400 UNITED COM

December 2010

Account

Beginning Balance on 12/1/2010	\$83,468.69	Cleared	\$93,782.81
+ Receipts/Deposits	\$10,314.12	Statement	\$93,782.81
 Payments (Checks and Withdrawals) 	\$0.00	Difference	\$0.00

Ending Balance as of 12/31/2010 \$93,782.81

Check Book Balance

CHECK DO	OK Dalalice		
Active	G 001-06400	OPERATING	\$92,224.81
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$0.00
Active	G 005-06400	PLAC	\$50.00
Active	G 016-06400	GIFT-RESTRICED	\$0.00

Cash Balance \$92,274.81

Beginng Balance \$83,468.69 + Total Deposits \$10,314.12 - Checks Written \$1,508.00

> Check Book Balance \$92,274.81 Difference \$0.00

MONROE COUNTY PUBLIC LIBRARY CHECKS WRITTEN OFF IN JANUARY, 2011

Bank	Vendor	Check Date	Check #	Check Amt.	Fund	Expense
Chase Checking	Mark H. Gunderson AT&T (IL)	5/30/08 6/19/08	76020 76122	\$26.95 \$212.45	Operating Operating	misc. unapprop./refund phone expense
	Blackstone Audio, Inc.	8/12/08	76329	349.50	Operating	nonprint
Total of Chase Checking				\$588.90		
	Writing off on Operating	Fund		\$588.90		

2011 BOARD OF TRUSTEES CALENDAR

Month	Date	Date	Topic	
January	12	Work Session		
	19	Board Meeting	Annual Transfer of Appropriations Resolution to Request Advance Tax Draws	
	19	Board of Finance	Review Investment Report and Policy	
February	9	Work Session		
	16	Board Meeting	Election of Board Officers	
March	9	Work Session	Draft Library Capital Projects Fund	
	23	Board Meeting	Approve Library Capital Projects Fund Plan for advertising	
April	13	Work Session		
	20	Public Hearing	Library Capital Projects Fund Plan	
	20	Board Meeting	Adopt Library Capital Projects Fund Plan and forward to County Council	
May	11	Work Session		
	18	Board Meeting	Program Update: Summer Reading	
June	8	Work Session	Budget Timeline and Priorities	
	15	Board Meeting	Program Update: Indiana Bedrock Project	
July	13	Work Session	Draft 2011 Budget	
	20	Board Meeting		
August	10	Work Session	Revised 2011 Budget	
	17	Board Meeting	Approve 2011 Budget for advertising	
September	14	Work Session		
	21	Public Hearing	2011 Budget	
	21	Board Meeting		
October	19	Work Session	2011 Budget, as recommended by County Council	
	26	Board Meeting	Adopt 2011 Budget	
November	9	Work Session	Approve 2011 employee insurance package	
	16	Board Meeting		
December	14	Work Session		
	21	Board Meeting	Approve 2011 salary schedule	

TO: Monroe County Public Library – Board of Trustees FROM: Kyle Wickemeyer-Hardy, Human Resources Manager

RE: Personnel Report DATE: January 16, 2011

Job Changes

• No job changes to report

Beginning Employment

• No beginning employment to report

Ending Employment

- Brianna Collins, Circulation, Page, Pay Grade A, 15-18 hours per week, effective December 19, 2010.
- Karima Boukary, Circulation, Page, Pay Grade A, 15-18 hours per week, effective December 23, 2010.
- Addie Hirschten, Children's Services, Reference Assistant, Pay Grade F, 20 hours per week, effective December 27, 2010.
- Audra Green, Circulation, Clerk, Pay Grade C, 25 hours per week, effective December 27, 2010.
- Melissa Robertson, Children's Services, Temporary, Intern, Pay Grade F, 15 hours per week, effective December 30, 2010.
- Christopher Chrzan, Adult Services, Temporary, Intern, Pay Grade F, 15 hours per week, effective January 2, 2011. Note: Retains current position as clerk in Circulation.
- Brenna Henry, Adult Services, Temporary, Intern, Pay Grade F, 15 hours per week, effective January 2, 2011. Note: Retains current position as Page Team Leader in Circulation.
- Mary Roebuck, Adult Services, Temporary, Intern, Pay Grade F, 15 hours per week, effective January 2, 2011.

Goal 1: Strengthen support for literacy and lifelong learning.

December F	Programs	Child	ren	Young	Adult	Adı	ılt	All A	ges
Department	Location	Program	Attend	Program	Attend	Program	Attend	Program	Attend
Adult	On Site			6	37	15	130		
Children	On Site	45	1,230					4	359
Outreach	Off Site	14	202						
Ellettsville	On Site	7	181	3	4			5	99
Information	On Site					14	49		
VITAL	On Site					10	103		
Total by Aud	ience	66	1,613	9	41	39	282	9	458
Total Off-Site	2								
Total Programs 123									
Total Attendance					2,394				

1A. Increase pre-literacy skills among low-income children and families.

- Ellettsville staff worked with Stori Snyder at Main to plan a 2011 Every Child Ready to Read workshop.
- Using Friends money, Children's Department hosted Adzooks Puppets in "Circus of Imagination," a show that relies heavily on audience participation. Afterwards, children in grades 2 and up participating in a puppet-making workshop.
- This month's Head Start story times had a dinosaur theme. The kids enjoyed being "junior paleontologists" by learning about dinosaur bones, singing "Dig for Dinosaurs" with shoveling motions, helping reassemble a stegosaurus skeleton on the felt board, and standing next to a life-sized (cardboard) stegosaurus bone to see how they measured up.
- CR designed graphic brand for Kids in Bloom, a project of Children's.

1B: Support development of reading, language, and comprehension of K-6 students.

- Josh Wolf and Lisa Champelli presented stories and a library services talk to children visiting from the Fairview afterschool program.
- Josh Wolf presented a workshop for children's programmers on how to find and identify core educational standards for school-age library programs. All librarians can now use the Department of Education web site to identify educational standards met by our school age programs and to provide them to patrons upon request.
- Janet Lambert presented "Readable Feasts" and Stori and Mary Frasier hosted two card-making programs.

1C: Increase effectiveness of volunteer tutoring programs, including Children's Math and Reading Team, Math Homework Help, and VITAL.

 Homework Center numbers continue to climb. Stori Snyder redesigned the schedule for spring semester in order to cope with the loss of several tutors.

1D. Inform community members about the Library's response to literacy needs.

Community Relations office sent information on spring homework help to media.

E. Strengthen literacy skills of adults.

- In VITAL, 62 learners are matched with individual tutors and 20 individuals attended ESL Conversation Groups in December.
- Community Relations office created promotional materials for Winter Reading Program.

1F. Strengthen readers' advisory services.

1G. Develop and evaluate partnerships to better serve target audiences.

- The Library's interagency summer partnership, Get Reading/Get Moving, developed a Memorandum of Understanding. The Y will provide the library with three new summer programs: Family Yoga, Energize, and Zumba, in addition to programs offered by Parks and Rec. Parks and Rec and Y camp visits will be more closely tied to summer reading achievement. The Hospital will pay for some of our prizes and provide programming. In exchange, the Library will present programs at partner sites and will develop graphics. All will be involved in promotion.
- Stephanie Holman read books about winter to children at a "First Book" event in the College Mall. This new group's goal is to get free books to children. Chris Hosler attended the Partners in Education (high school) meeting, where Stephanie and the First Book group discussed playing a role in serving adults as parents of students. Chris is studying ways the Branch can augment RBBCSC's communication with parents, and the school is trying other methods of promoting the Reading and Writing Homework Help for Teens program.
- On behalf of the Marketing and Events Committee, Penny Gillie redistributed the partnership survey to various community partners.
- Citing declining attendance, Mickey Needham discontinued the Ellettsville Area Book Club. She is working on developing other programming opportunities for adults in 2011.

Goal 2: Expand access to information.

	December Access		
Circulation	Main		168,570
	ELL		23,811
	Outreach		10,512
	Overdrive		1,056
		TOTAL	203,949
Registration	Resident		90,253
	Non-resident PLAC		533
	Subscription		NA
		TOTAL	90,786
	New registrants		490
	Deleted registrants		371
Visits	Main		66,104
	ELL		11,950
	Outreach		NA
		TOTAL	78,054
Website Visits	Home page hits		1,869
	Catalog hits		2,825,934
	Other hits		2,137,139
		TOTAL	4,964,942
Read It Off	Number registered		400
	Charges waived		\$468.97
	Number individuals with charged v	waived	45
	Number exiting program		11

December 2010

Interlibrary loan	Items loaned	163
	Items borrowed	8
CATS	Government programs produced	30
	Patron programs produced	80
	CATS programs produced	22
	Hours cablecast	2,164
	In-house viewings	11
	Editing sessions	116
	Dubs delivered	145
	Programs added to collection	259

2A. Employ technology to facilitate better access to information.

- The Library added a subscription to *Consumer Reports Online*, the Web equivalent of Consumer Union's popular print publication. Patrons may access this product via the Internet, using their library barcode number.
- In preparation for the next LSTA grant cycle, Christine Friesel contacted the Indiana Historical Society and the Indiana State Archives to be our partners. Based on research for the current Civil War grant, "At War & At Home," we discovered some interesting Monroe County documents were in Indianapolis. We'd like to continue the project with LSTA funding in 2011.

2B. Improve web access.

2C. Deliver information through CATS.

- CATS met with representatives from the City of Bloomington, Duncan Video, and Telecast Fiber Solutions to discuss fiber connectivity solutions.
- Old reel-to-reel programs were converted to digital format, making three limestone-related programs available again: Limestone's Ecological Foundation with John B. Patton, A Limestone Conference, and Quarry Workers' Families and their Attitudes.

2D. Replace Bookmobile.

- The new vehicle is scheduled for delivery the first week in January.
- Community relations office provided graphic design for new vehicle.

2E: Investigate changing or expanding hours.

2F. Open a second branch location.

2G. Improve service for people with disabilities.

Goal 3: Deliver exemplary service.

December Service					
Meeting Rooms	59				
	Main Library auditorium used	18			
	Main Library atrium	1			
	Ellettsville Branch	8			
	TOTAL MEETING ROOMS USED	86			

December 2010

Public Computing	Computing sessions	16,475
	Hours of computing	12,596:10
	Average session length (minutes)	45.9
Author Alert	Holds placed	50

3A. Improve parking for patrons and staff at Main Library. COMPLETED

3B. Improve efficiency of checkout, check-in, and holds processes.

RFID Tagging Initiative	
Items tagged*	54,000
Staff hours contributed	525.5
Volunteer hours contributed	11.3

^{*}Tagging numbers are estimates based on the number of rolls of tags used each.

• Circulation and other staff (more than 50 people) attended RFID orientation with technicians from ITG. We went live with RFID check-in on the same day: Thursday December 9. Technicians commented on our positive "ready-to-go" attitude.

3C. Improve materials security.

- Initial tagging of the collection was completed on December 28. Circulation staff at both Main and Ellettsville continue to identify untagged items at check-in and tag them before shelving.
- Security gates were scheduled for installation on January 8.
- Software and hardware were installed for RFID circulation at both Main and Ellettsville the week of December 6.
- ITG staff conducted a site survey for Automated Materials Handling on December 15.

3D. Complete children's addition at Ellettsville Branch. COMPLETED

3E. Remodel Main Library to improve space utilization and update worn areas.

- Facilities completed an upgrade on EDVR and closed circuit TV at Ellettsville branch.
- Repaired Grant Street staff entry door by installing new hinges.

3F. Make exterior improvements and replace landscaping at Main Library and Ellettsville.

- Obtained bids for power to be provided to new sign at Ellettsville branch.
- Facilities purchased ice melt and inspected equipment in preparation for snow removal.

3G. Provide high quality public technology services.

3H: Create engaging library experiences.

- On a wintry Sunday, 21 people participated in the annual Books Plus holiday tea. We gave out
 four book lists organized by Wendy Rubin and Sarah Bowman: the top books of the year from
 Publisher's Weekly, Amazon.com, and Notable Fiction and Nonfiction from the New York Times.
 The attendees, many of them dressed up for the occasion, chatted in small groups. Many of the
 attendees, dressed up for the occasion, animatedly discussed books both from the lists
 and others we had already featured in Books Plus.
- December's topic for the Global Issues Community Discussion Series, an ongoing partnership
 program with the IU Center for the Study of Global Change was "Human Trafficking." 20
 participants learned about global human trafficking patterns, definitions and studies, and about
 the impact in Monroe County. In this series, panelists discuss and then engage with participants

December 2010

in a discussion through questions and answers which are always interesting, lively, informed and surprising! This program was filmed by CATS.

- December marked the 3rd birthday of the Insert Name Here Anime Club. Despite no school, the holidays and bad weather, 16 teens showed up to celebrate, play games, and chat. Each month there is a nice mix of people who have come since the early days and new teens who have just heard about the program. Attendees enjoyed mass quantities of cheesy poofs and cookies.
- "Navigating the Monroe County GIS Site," with Monroe County GIS Coordinator Kurt Babcock, attracted 17 participants on December 9.
- Chris Hosler created a small display in the YA section of new teen-interest nonfiction books, drawing from both the Children's and Adult collections in the Ellettsville Branch.

31. Improve signage, maps, and promotional capacity inside Main Library and Ellettsville Branch.

- Community Relations provided the Ellettsville Branch with new and replacement signage.
- Community Relations office created a new Quick Guide to MCPL for information kiosks

3J. Offer regular customer service training and updates.

3K. Implement training to enhance technology core competencies.

 Monroe County GIS Coordinator Kurt Babcock returned to train employees on the County's GIS system on December 7. Those attending received two technology LEUs.

3L. Offer regular feedback opportunities for employees.

3M. Provide regular opportunities for community members to make suggestions for improving library services.

Goal 4: Maintain High Quality Collections

	December Collections	
Items added	Adult print	1,367
	Adult AV	994
	Children's print	402
	Children's AV	210
	TOTAL ADDED	2,973
Items deleted	Adult print	230
	Adult AV	65
	Children's print	166
	Children's AV	30
	TOTAL ADDED	491
Items reviewed	Reviewed (main)	3,404
	Discarded	419
Items returned/not returned	Items returned	144,390
	Accounts to collection agency	705
	Value recovered (cash and items)	\$11,047

December 2010

- 4A. Purchase print materials that respond to community needs.
- 4B. Maintain functional and attractive library collections.
 - The agreement with the Foundation Center for our Cooperating Collection was renewed for 2011. The 206 books in the Grants Collection circulated 296 times in 2010. In December Christine created a display for the Grants Collection outside of the Indiana Room and close to the main entrance.
 - The Library complied with a subpoena from IU Police for information concerning defacing of Library materials.
- 4C. Continue to explore new formats.
- 4D. Improve patron satisfaction with movies collection.
- 4E. Improve the weeding process. COMPLETED
- 4F. Develop a children's collection endowment.

Goal 5: Optimize stewardship of the library's resources.

- 5A. Implement recommendations from classification and compensation study.
 - 2011 salary schedule adopted by the Board of Trustees in December completed salary adjustments for staff and included first half of adjustments for managers.
- 5B. Implement certification in employee hiring, development, and promotion. COMPLETED
- 5C. Create staff development plan aligned with strategic plan.
- 5D. Complete negotiations for and begin implementation of first union contract. COMPLETED
- 5E. Optimize use of interns, volunteers, and work-study employees.

December Volunteers					
Volunteers	Number of individual volunteers	213			
	Number of hours contributed	888			
	New volunteer applications received	11			

- 74 tutors, learners, and supporters attended VITAL's Winter Party on December 4. The event served as a forum for volunteer recognition and appreciation. The Anabel Newman VITAL volunteer of the year award was presented to Susan Welsand.
- 5F. Increase efforts to be an inclusive and attractive employer.
- 5G. Support improvement of key processes.
 - The Travel Process Improvement Team worked on finalizing documents.
- 5H. Continue sustainability efforts to reduce energy consumption.
 - Facilities obtained bids for waste removal from both Library locations; the current contract expires in March 2011.
- 51. Develop long-term facilities, equipment, and technology maintenance and replacement schedule.
- 5J. Maximize tax support.

December 2010

• The Library received the 1782 notice from Department of Local Government Finance, completing the final step in approval of 2011 budget.

5K. Increase funding from non-tax sources.

- The Friends received two grants in December, on behalf of the Library:
 - \$79,582 from the American Library Association, with funding from the FINRA
 Foundation, to support financial literacy programming in partnership with several other local organizations.
 - o \$3,000 from the Henry and Cecilia Wahl Family Trust, to continue the Reading & Writing Homework Help program at the Main Library and Ellettsville Branch.
 - Christine Friesel, Chris Hosler, and Sarah Bowman attended the MCPL Grants Writing Group to discuss grant funding for the Library.

5L. Work closely with Friends of the Library.

Quarterly Services Report

2010



Library Circulation

Includes Main Library, Ellettsville Branch, and Bookmobile beginning 1994

			100,000+		125,000+		150,000+		175,000+		200,000+		225,000+		
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL	Increase	0/0
1994	91,400	86,804	105,092	95,928	90,161	109,116	105,030	100,764	91,581	96,209	95,879	77,104	1,145,068	40,646	3.7%
1995	104,347	94,669	104,140	93,934	92,215	109,590	104,095	105,387	89,181	98,036	94,454	78,981	1,169,029	23,961	2.1%
1996	99,083	97,969	100,332	97,724	92,557	102,389	100,506	72,677	78,476	109,334	96,766	64,366	1,112,179	-56,850	-4.9%
1997	102,297	80,417	108,333	99,623	99,660	113,370	115,565	105,481	98,538	104,353	103,578	92,649	1,223,864	111,685	10.0%
1998	116,835	105,194	123,885	109,977	103,656	129,291	126,959	113,247	108,779	115,966	114,187	102,124	1,370,100	146,236	11.9%
1999	110,233	114,354	130,356	115,485	106,471	133,561	127,946	116,536	110,365	119,753	118,931	101,731	1,405,722	35,622	2.6%
2000	121,815	120,968	131,933	118,453	116,142	133,324	130,490	125,569	114,408	124,389	126,687	106,259	1,470,437	64,715	4.6%
2001	135,604	130,721	149,383	128,818	131,845	155,769	149,605	140,771	128,799	139,696	137,810	122,983	1,651,804	181,367	12.3%
2002	153,544	139,737	155,582	146,765	142,675	158,285	164,134	152,802	142,870	157,269	149,439	129,504	1,792,606	140,802	8.5%
2003	165,033	152,780	169,828	152,491	158,807	177,377	177,894	164,227	162,784	166,539	159,777	150,057	1,957,594	164,988	9.2%
2004	176,266	168,978	192,225	168,365	163,194	190,965	189,404	173,782	163,761	168,290	169,478	141,357	2,066,065	108,471	5.5%
2005	182,879	171,080	194,707	180,853	175,874	203,419	197,892	196,619	178,987	185,622	179,184	164,071	2,211,187	145,122	7.0%
2006	198,702	182,066	204,622	183,375	192,548	209,081	205,823	198,671	188,688	192,392	186,547	109,366	2,251,881	40,694	1.8%
2007	197,973	171,889	197,962	181,352	184,840	205,370	201,607	192,456	184,509	192,278	189,825	178,494	2,278,555	26,674	1.2%
2008	206,697	197,227	218,760	200,849	204,840	222,018	225,175	203,624	203,581	207,154	205,469	200,919	2,496,313	217,758	9.6%
2009	213,633	205,451	232,000	215,647	215,771	248,189	244,064	226,378	212,681	222,453	184,819	179,522	2,600,608	104,295	4.6%
2010	202,229	202,607	232,050	202,717	208,775	246,755	239,330	228,111	214,194	216,913	218,296	202,893	2,614,870	14,262	0.5%

Library Visits

Main Library Ellettsville Branch **Main and Ellettsville**

4th Qı	ıarter	Year to Date				
2009	2010	2009	2010			
NA	211,659	NA	917,818			
43,099	38,290	NA	167,290			
NA	249,949	NA	1,085,108			

Library Programs

Children Young Adult Adult General - All Ages **Total**

4th Quarter					Year	to Date	
20	09	9 2010		20	09	2010	
Programs	People	Programs	People	Programs	People	Programs	People
309	6,088	365	10,378	1,083	35,998	1,323	40,917
25	211	42	225	84	822	111	887
117	1,158	186	1,690	547	7,319	601	6,632
11	1,084	16	795	59	5,833	74	6,140
462	8,541	609	13,088	1,773	49,972	2,109	54,576

CATS Programs

Programs added New programs produced Government meetings produced Programs Cablecast (all channels)

4th Qı	ıarter	Year	to Date
2009	2010	2009	2010
769	671	2,971	2,836
325	257	1,314	1,143
81	110	350	386
6,564	6,829	26,050	26,519

Meeting Room Use

Main Library Meeting Rooms Main Library Auditorium Main Library Atrium Ellettsville Meeting Rooms Total

4th Qu	ıarter	Year to Date		
2009	2010	2009	2010	
217	209	1,056	801	
68	57	229	239	
-	1	8	2	
102	40	273	187	
387	307	1,566	1,229	

Technology Use

Public Computer Sessions Web Site Home Page Hits All Web Pages Hits Catalog Hits

	4th Qu	ıarter	Year to Date				
	2009	2010	2009	2010			
;	63,541	52,398	288,591	219,728			
;	189,491	88,471	661,825	1,301,490			
s	14,901,685	14,494,467	54,388,652	59,668,816			
s	8,768,862	8,873,622	35,591,025	36,407,847			

Collection Development

Items cataloged
Items discarded

4th Qı	ıarter	Year to Date		
2009	2010	2009	2010	
14,868	12,332	65,976	55,716	
14,168	7,022	52,129	51,040	

MONROE COUNTY PUBLIC LIBRARY Resolution to Transfer 2010 Funds

Whereas, certain existing appropriations in the 2010 annual budget adopted by the Board of Trustees now have unobligated balances which will not be needed for the purposes for which appropriated; and

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated for some categories in the 2010 annual budget for the various functions of the Monroe County Public Library;

NOW THEREFORE, be it resolved by the Board of Trustees of the Monroe County Public Library, Bloomington, Indiana, that the following existing appropriations be reduced in the following amounts:

Fund	Account	Amount
Operating	11400 Professional Assistants	\$8,430.00
	11600 Clerical Assistants	\$10,500.00
	12100 Employer Contribution/FICA	\$4,400.00
	22600 Light Bulbs	\$2,000.00
	31200 Engineering/Architectural	\$11,200.00
	31300 Legal Services	\$11,000.00
	31500 Maintenance Contracts	\$11,000.00
	32100 Telephone	\$500.00
	36100 Building Repair	\$22,700.00
	44450 Building Renovation	\$239,800.00
	44650 IS Software	\$250.00
	45200 Periodicals and Newspapers	\$1,518.00
	45400 Electronic Resources	\$13,066.00
	TOTAL Operating Fund	\$336,364.00
Library Capital Projects (LCPF)	44600 IS Equipment	\$9,800.00
	TOTAL LCPF	\$9,800.00
Library Improvement Reserve	36100 Building Repairs	\$18,700.00
(LIRF)	44300 Other Equipment	\$199,000.00
	TOTAL LIRF	\$217,700.00

Further, be it resolved, that for the expenses of the Library the following additional sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing same:

Fund	Account	Amount
Operating	11500 Specialists and Technicians	\$8,300.00
	11700 Pages	\$130.00
	12100 Employer Contribution/PERF	\$700.00
	12400 Employer Contribution/Insurance	\$3,700.00

	11800 Temporary Staff	\$10,500.00
	22500 Circulation Supplies	\$176,000.00
	22900 Display/Exhibit Supplies	\$600.00
	23000 IS Supplies	\$1,400.00
	31700 Admin/Accounting Services	\$33,200.00
	32600 Freight and Delivery	\$500.00
	36300 Other Equipment/Furniture Repair	\$13,500.00
	36400 Vehicle Maintenance and Repair	\$2,600.00
	37200 Equipment Rental	\$6,600.00
	44100 Furniture	\$60,800.00
	44300 Other Equipment	\$3,000.00
	45100 Books	\$9,066.00
	45300 Nonprint Materials	\$5,768.00
	TOTAL Operating Fund	\$336,364.00
Library Capital Projects (LCPF)	44100 Furniture	\$2,700.00
	44450 Building Renovation	\$4,500.00
	44650 IS Software	\$2,600.00
	TOTAL LCPF	\$9,800.00
Library Improvement Reserve	31100 Consulting Services	\$18,500.00
(LIRF)	36300 Other Equipment/Furniture Repairs	\$200.00
	44450 Building Renovation	\$10,500.00
	44600 IS Equipment	\$130,000.00
	44650 IS Software	\$58,500.00
	TOTAL LIRF	\$217,700.00

Presented to the Monroe County Public Library Board, read in full and adopted this 19th day of January, 2011, by the following aye and nay vote

<u>AYE</u>	<u>NAY</u>

COMPARISON OF 2009 AND 2010 OPERATING FUND 31700 ADMIN/ACCOUNTING FEES

		2009	2010	Notes
31700 EXI	PENSES BY VENDOR			
	ADP Payroll Services	\$24,921	\$27,268	
	Electronic Commerce (payroll)	\$0	\$2,500	set-up fee for new payroll system
	Chase Credit Card Fees	\$719	\$878	
				2010: dropped minimum payment allowed and added to self-
	Pay Pal Merchant Fees	\$2,532	\$6,484	check
	Monroe Bank Bad Check Charge	\$10	\$20	
	Confidential Document Destruction	\$251	\$168	
	Sam's Membership Cards	\$0	\$175	
	Unique Collection Agency	\$0	\$23,691	fees paid to collection agency
	Total Expenses	\$28,433	\$61,184	
FINE/FEE	INCOME			
	Fines/Fees	\$163,246	\$200,242	
FINE/FEE	EXPENSES			
				2010: dropped minimum payment allowed and added to self-
	Pay Pal Merchant Fees	\$2,532	\$6,484	check
	Unique Collection Agency	\$0	\$23,691	fees paid to collection agency
	Total Fine/Fee Expenses	\$2,532	\$30,175	
	Net Income	\$160,714	\$170,067	

MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

RESOLUTION TO REQUEST ADVANCE TAX DRAWS FROM MONROE COUNTY TREASURER

BE IT RESOLVED that the Board of Trustees of Monroe County Public Library, 303 E. Kirkwood Avenue, Bloomington, Indiana shall request advance tax draws from Monroe County Treasurer to be paid before semi-annual tax settlements.

BE IT FURTHER RESOLVED that this request will become effective immediately.

ADOPTED THIS20th	DAY OF _	January	, 2011
AYE		NAY	
2		11111	
			

January 19, 2011

Ms. Cathy Smith Treasurer of Monroe County Monroe County Courthouse Bloomington, IN 47401

Dear Ms. Smith:

The Monroe County Public Library Board of Trustees respectfully requests advance tax draws on the following dates, in the maximum amount of available funds:

March 15, 2011 April 15, 2011 May 15, 2011 August 15, 2011 September 15, 2011 October 15, 2011 November 15, 2011

Please consider this to our formal request for advance tax draws. You can notify us by calling Sara Laughlin, Director, at 349-3056 or she will get in touch with you to inquire as to the availability of tax funds.

Thank you for your consideration in this matter.

Fred Risinger, President
Board of Trustees

COLLECTION DEVELOPMENT POLICY

Approved by the Monroe County Public Library Board April 15, 2009 Effective April 16, 2009

Originally approved October 18, 2006

STATEMENT OF PURPOSE

The purpose of this policy is to inform the public and guide professional staff, outline the principles and criteria for selecting, retaining and discarding resources (print, non-print and electronic). The policy assists the staff in building collections that are responsive to the community's educational, informational and recreational needs, while meeting the mission, roles and goals of the library.

STATEMENTS OF MISSION, VISION AND GOALS

The Collection Development Policy of Monroe County Public Library (MCPL) falls under the umbrella of the following statements of Mission and Vision.

Mission:

We enrich individual lives and strengthen our community by offering equitable access to information and opportunities for literacy, learning and enjoyment.

Vision:

We aspire to be a dynamic library, essential to thoughtful, productive community life, and always meeting our community's evolving needs.

Goals:

The goals that drive Collection Development are:

- Provide responsive service that meets the community's needs and interests.
- Provide high quality and relevant collections with active collection management.
- Utilize centralized collection management to increase efficiency in the library's acquisition and de-selection cycles.
- Provide services and collections to address emerging demographic trends.

The Mission, Vision, and Goals will support the Collection Development for all locations of Monroe County Public Library including the Main Library, the Ellettsville Branch, the Bookmobile and other service outlets.

INTRODUCTION

The library collection contains materials which provide citizens of Monroe County with equitable access to information and materials for lifelong learning, enrichment and enjoyment. (See MCPL **Mission Statement**).

MCPL strives to collect materials representing different viewpoints. The library recognizes some materials may be considered controversial and may offend some users. Inclusion of questionable language or attitudes in materials is not in itself a reason to exclude them from the collection. Materials should not be proscribed or removed because of partisan or doctrinal disapproval. Materials which represent only one point of view may be selected to provide necessary alternatives to other material. The existence of a particular viewpoint in the collection is not an endorsement of that particular point of view, but an expression of the library's adherence to the principles of intellectual freedom.

The Board of Trustees of Monroe County Public Library adopts and declares that the American Library Association's Intellectual Freedom Statements will guide the development of the Library's collections. Specifically the library will adhere to and support the American Library Association's "Library Bill of Rights" (Appendix A), "Freedom to Read" (Appendix B), "Freedom to View" (Appendix C), and "Interpretations of the Library Bill of Rights" (Appendix D).

The Board of Trustees delegates the development of the collection to the Director, while the overall collection development process for MCPL involves a wide variety of individuals from the selectors to department managers to individual staff, including the Director.

SCOPE OF COLLECTION

The scope of the collection refers to the range and types of materials selected including the formats offered and the level of difficulty. The scope is as broad as possible to allow for the maximum possibility of free expression and free access to ideas. The MCPL collection will focus on the general patron rather than the researcher. It will also take into consideration special groups of patrons within our community--for example Spanish-speaking individuals and emergent readers.

Selection Guidelines

The "Selection Guidelines" relate to the Library's goals and objectives. Staff should keep the following in mind when recommending titles for selection. However, an item need not meet all considerations to be acceptable.

• Consider the identified, expressed or anticipated needs and interests of individuals in the general community.

- Consider the quality of content, such as timeliness, accuracy, literary merit, illustrations, indexes and bibliographies.
- Include different viewpoints, values, philosophies, cultures and religions whenever possible. Selections will not be made on the basis of any assumed approval or disapproval.
- Select a broad range of materials in all subject areas.
- Attempt to balance the collection with in-demand, current interest titles.
 (MCPL may purchase multiple copies of specific authors and/or in high demand current interest titles.)
- Assess the significance in relation to library resources already available.
- Utilize standard selection sources recognized by librarians to identify materials to be purchased.
- Utilize specialized knowledge of Library staff.
- Consider the reputation and/or significance of author, publisher and/or producer.
- Select a variety of reading and comprehension levels based on community needs.
- Provide a wide variety of formats to meet differing needs of individual patrons.
- Maximize the effectiveness of the available materials budget.
- Consider other community resources, interlibrary loan, etc. to maximize the Library's resources. Out-of-print, used items, or items that require Library staff to go beyond the scope of its normal purchasing procedures are usually not purchased.
- Strive to develop a collection that complements the curriculum of area educational institutions but does not duplicate curriculum materials in use by educational institutions or home schooled students.
- Consider patron requests within the overarching principles of selection.
- Assess the quality of binding and physical suitability for library use.
- Self-published or print on demand materials, especially by local authors, may be purchased by MCPL. The library uses the same criteria for purchasing these items as it does for other materials.

STANDARD SELECTION SOURCES

Standard selection sources used to identify items for purchase may include:

- Professional journal reviews: Preference is given to positive reviews published in Booklist, Library Journal, School Library Journal, Criticas, Video Librarian, and other nationally recognized, library-oriented journals.
- Standard collection tools and recommended lists, such as the N.Y. Times best seller list and Wilson catalogs, prepared by professional organizations and specialized vendors.
- Evaluative bibliographies in specialized areas.
- Lists such as "top 100", publishers' announcements, and similar sources.
- Award lists and "notable" and "recommended" lists published by professional associations.

FORMATS

The library acquires materials in a variety of formats. Selection within a format follows all general selection principles. (A list of formats currently being purchased can be found in **Appendix E**.)

The Library monitors the development of new formats and uses the principles of selection to decide the appropriate time to add them to the collection. The Library also monitors the declining use of a particular format. When that format is discontinued, the existing collection will continue to circulate until no longer useful for example, CD-Rom software and videocassettes. The Collection Development Committee reviews the addition and/or discontinuation of formats on an annual basis.

Access to the Collection

The library collection is accessible to all residents of Monroe County. Most material is available for loan and the rest is available for in-house use. [For specific loan rules, see the Circulation policy.] Some items may be purchased to support staff in their jobs and may not be readily available to the public.

Responsibility for the use of the library's collection by children rests with their parents and legal guardians. It is only the parent or legal guardian who may restrict his/her children—and ONLY his/her children—from access to library materials or services. Selection of adult materials will not be limited by the possibility that items may come into the possession of minors.

PRESERVATION

The library's facility and budget do not accommodate extensive conservation and preservation activities for most materials. Reasonable attempts will be made to keep valuable material in the collection through cleaning, mending and repair. Other preservation efforts may include the transfer of information between formats in order to preserve the content when copyright allows.

The collection is not archival. No extraordinary efforts are made to retain or preserve last copies or out-of-print titles.

ANNUAL MATERIALS ALLOCATION

The annual material budget for the Library is divided into four main categories: Books, Newspapers and Magazines, Nonprint, and Electronic Resources. The first three are required by the State Auditor. For the Library's own use, these categories are further divided by areas of collection and format. The materials budget is recommended by the Director and approved by the Library Board of Trustees as a portion of the Library's total budget. Factors used to determine the specific allocation for each area may include:

- Statistics based on usage by category
- Average cost of items in each category
- Number of items lost or withdrawn in an area
- Average circulation for each item by category
- Level of development for the category as determined by staff

- User requests in the area
- Start-up costs of new collections
- Replacement projects in given areas of the collection as required.

Areas that have not been sufficiently funded in the past, or areas that are totally new, may receive extra funds at the discretion of the Director. The percentages may fluctuate from year-to-year depending on funding, target areas of the collection, and the library's goals and objectives.

GENERAL COLLECTION STATEMENTS

ADULT COLLECTION

Fiction

The fiction collection consists of retrospective and current titles of general fiction including short stories, genre fiction, large print, young adult and paperbacks.

The emphasis of the collection is on American and British authors, but world authors in English translation, local authors, and some small press publications are collected as well.

Graphic Novels

Graphic Novels are characterized by images in a static panel form, text is within the panels, usually in small blocks or balloons, bound in longer and more durable formats than comic magazines, using the same materials and methods as printed text-based books.

The Graphic Novel collection includes both fiction and nonfiction and is designed for young adult and adult audiences.

Indiana Room

This collection is established to contribute to the community's knowledge of Bloomington, Monroe County, and Indiana—past and present. The Indiana Room supports the community—patrons, organizations and businesses—by providing upto-date sources and access to quality information about the County and State. Inhouse products are also created and maintained to facilitate easy access to topical information.

The Indiana Room genealogical collection emphasizes Indiana but also contains resources for other states with historical migration patterns to Indiana. Some of the material is archival. Included are county histories, genealogical material, and local and state publications. Some duplication of state and local items of high interest may be added to the Ellettsville Branch as well.

Non-English

The library maintains collections of non-English materials aimed at meeting the recreational and information needs of a diverse population within Monroe County. The non-English collections serve native speakers as well as students.

Resources include both print and non-print circulating materials. The collection also includes materials which aid in learning English as a Second Language (ESL). These are written in the native language of the learner.

The development of the non-English collection will be determined by demographics, patron requests, circulation statistics, and language needs assessments. The library will also work with educational and governmental officials, social service agencies and cultural centers to assess current needs and future trends.

Nonfiction

The adult nonfiction collection serves patrons from adolescence (defined as twelve years of age) through adulthood. It combines adult and young adult resources into one collection, offering access to the widest possible range of information.

The library seeks to maintain a well-rounded and balanced collection of nonfiction materials for the lay reader and to support patrons in their everyday life. Highly specialized or materials for college courses will not be purchased. The collection is designed to cover broad areas of knowledge and interest, including both basic works of permanent value and timely materials on current issues.

VITAL (Volunteers in Tutoring Adult Learners)

VITAL helps adults achieve their personal literacy goals through one-on-one tutoring, basic classroom instruction and English as a second language (ESL) classes. Topics covered by the VITAL collection include coping skills/life skills, basic English/reading skills, Pre-GED materials, leisure reading, and books for teacher/tutors. Materials are selected at various reading levels for adult learners.

Young Adult Collection

Young Adult materials are purchased to support a wide variety of interests from adolescence (age twelve) through adulthood. Selection is influenced by the special interests and developmental and informational needs of young adults and the bridging from the children's to adult resources.

While local curricula are generally supported, school textbooks and workbooks are specifically excluded from purchase in this collection.

CHILDREN'S COLLECTION

This collection serves the needs and interests of children from birth through early adolescence (age twelve); provides distinctive resources for adults working with or interested in materials for children; and supports the delivery of library services to this age group.

The collection includes a variety of print and nonprint materials. School textbooks and workbooks are specifically excluded from the general circulating children's collection, but may be purchased to support homework assistance programs.

PERIODICALS AND NEWSPAPERS

The periodical and newspaper collections supplement the book and nonprint collections by providing up-to-date information, covering current topics not yet

available in other print media, and presenting a more concise treatment of a subject than is usually found in books. Emphasis for magazines is placed on popular titles, business needs and a representative sampling of other topics. The collection is also used by the staff for selection and professional development.

Funding constraints limit the number of subscriptions and copies purchased by the Library. Gift subscriptions may be accepted for magazines, if they meet general selection guidelines. The Library subscribes to a number of local, Indiana, regional and national newspapers. Older issues of selected local materials may be available on microform. The subscription lists are reviewed annually by staff.

REFERENCE

The Library maintains a collection of print reference sources, covering a wide variety of topics and intended to meet the informational needs of the general public. Standard resources make up the core of this collection, consisting of books updated on a continuing basis and of individual works selected to meet demonstrated patron and community demands

A core collection of print sources for children and adults who work with children is maintained. In addition, bibliographies of noted works for children are available for professional reference and readers' advisory.

The Library also subscribes to a variety of electronic products, databases, encyclopedias and other technology sources. Electronic products are purchased as funding allows to complement print offerings and to provide convenient access to information.

In addition, the Library provides and promotes patron use of reference and research products made available free of charge to Indiana libraries through INSPIRE, a statewide collection of databases.

Finally, a collection of professional materials is provided for staff use and are housed in various offices throughout MCPL. These titles generally serve a specific purpose related to such topics as programming, customer service, or administrative tasks.

NONPRINT

Audiobooks

The audio-book collections include literature and popular fiction and nonfiction. Unabridged editions are preferred.

The adult collection also contains language instruction resources, study courses, and spoken performances.

The juvenile audio-book collection emphasizes popular fiction, but includes recommended nonfiction titles, especially folktales. The collection includes "read-along" cassettes and CDs that come packaged with a book.

CD-ROMS

The Ellettsville Branch as well as Children's Services at the Main Library has a small collection of software available on CD-ROM.

The juvenile CD-ROM collection emphasis is on products with educational content, supporting the curricular needs of school-age children.

Compact Discs (CDs)

The adult music CD collection consists of original, unedited works. It is intended for adolescence through adulthood. The collection emphasizes current popular material from all genres.

The juvenile music collection on CD emphasizes materials for early childhood and primary grades (birth through Grade 3). Popular music is included and an effort is made to collect a representation of musical styles, genres and different cultures.

Downloadable Audiobooks, Videos and E-Books

The library provides patrons access to audio and electronic books (e-books) through a statewide consortium, Indiana Digital Media. The items are accessible through the Library's online catalog.

The collection emphasis is on adult fiction, but adult nonfiction and children's titles are also available.

DVDS

The adult collection of DVD/videocassettes contains a broad selection of entertainment, informational, and instructional videos. It is intended for adolescence (age twelve) through adult. The emphasis of the collection is on popular materials. In addition, the collection is balanced with classic movies, independent films, foreign films, and nonfiction educational and documentary titles.

There is a separate collection of DVS (Described Video Service) videos with narrated description for the sight-impaired.

There are a limited number of "public performance" (for group viewing) videos within the collection. (This means that they may be shown in a free public viewing setting—for example, a large group in a church or school—when checked out.) All current selections for this video collection are in DVD format.

The juvenile DVD/videocassette collection emphasizes early childhood and primary grades (birth through Grade 3), especially for home use. There are some "public performance" (for group viewing) videos within the collection.

Toys

This collection is housed in Children's Services and provides recommended interactive learning materials appropriate for children from birth through age 4 that help develop skills needed for learning to read.

OTHER DEPARTMENTAL COLLECTIONS

CATS (Community Access Television Services)

CATS records and maintains a collection of Monroe County, City of Bloomington and other public municipal meetings. CATS also records and maintains a collection of local programs and events including arts and cultural activities, public panel discussions, and candidate forums. Decisions on what to add to the collection are based on what programs CATS feels that the community will most appreciate. More detailed information on how these events are selected for recording is available on the CATS website: www.catstv.net/policy_toc.html.

While CATS cannot cover all events, they do loan equipment to individuals and groups who want their event added to the CATS collection. Individuals and groups may also donate programming to the CATS collection, after paperwork is signed, stating the group or individual responsible for the content. There are a number of ways that the public can access the CATS collection. See the CATS website listed above.

RELATED SERVICES

Interlibrary Loan

Interlibrary loan is a transaction in which Monroe Public Library obtains/tries to obtain materials directly from another library on behalf of a patron, or another library borrows materials from the Monroe County Public Library on behalf of its patron. Interlibrary loan is a service that supports the mission of the library by providing enhanced access to library materials and information. The purpose of interlibrary loan is to obtain materials which would not ordinarily be purchased by the library and to provide material from the collection to other libraries.

Monroe County Public Library patrons in good standing may request items not found in MCPL or other local library collections (such as Indiana University) through interlibrary loan.

Interlibrary loan is both a public service and an integral element in the collection development process. Staff may consider purchasing an item, in lieu of requesting it through ILL, if the material is requested frequently and deemed appropriate for selection within the guidelines described in this collection development policy.

Jail Library

The Monroe County Jail Library consists of a collection of paperback and hardback books developed to meet the interests and needs of inmates at the Monroe County Correctional Center. Annual funding for this collection is made possible through a contract with Monroe County.

Selection of items is based on providing informational, educational and recreational reading materials to inmates. Criteria include titles that assist inmate reentry to society, promote rehabilitation and reduce recidivism. Special attention is given to areas of substance abuse, parenting and legal information. Emphasis is on popular reading material based on demand. In addition to the dedicated jail library collection, inmates have access to books from the Monroe County Public Library upon request, but are subject to review by the Correctional Facility's administration.

GIFTS AND DONATIONS

The Monroe County Public Library Foundation gratefully accepts donations of gently used materials. The Foundation allows Library staff to select materials for the Library's collection according to the Library's selection guidelines. Items that are not added to the collection are forwarded to the Bookstore for sale or disposal and are not returned to the donor.

No conditions may be imposed relating to any gift, donation, or memorial either before or after its acceptance by the Library. Upon request the library will provide a receipt as to the number and format of items donated. The library can not determine the value of donations.

Donation of monetary gifts, memorials, and commemorations to the Library are a thoughtful way to remember a special person or occasion and to help build the Library's collection. Donors may suggest subjects or titles to be acquired with their donation, but the Library reserves the right to make the final decision. Upon request a special gift plate identifying the donor and/or the person being memorialized and/or honored is placed in the material purchased and the individual is notified by the library.

DE-SELECTION OF MATERIALS

The staff reviews the collection continually to keep it responsive to patrons' needs, assess it for deficiencies (gaps), ensure its usefulness to the community and make room for newer materials. Titles may be weeded (withdrawn), retained, updated, rebound, reclassified or duplicated as justified by need. In general, weeding follows guidelines set out in the CREW (Continuous Review, Evaluation, and Weeding) Manual¹ which includes:

- Physical condition
- Frequency of circulation
- Currency of information and the availability of updated material
- Permanent value to the collection, such as a classic book or an item of historical value
- Unnecessary copies or the presence of similar materials in the collection.
- Space to house the item
- Discontinuation of format

Inclusion of questionable language or attitudes, or a perception of factual inaccuracy, are not necessarily criteria for de-selection.

Withdrawn materials may be given to the Library Foundation for their Bookstore. Reference materials retaining informational value may be transferred to the circulating collection, offered to other libraries or nonprofit organizations within the community.

¹ Larson, Jeanette. CREW: a weeding manual for modern libraries/ revised and updated by Jeanette Larson. --Austin, Tex.: Texas State Library and Archives Commission, 2008. p.: ill.; 28 cm.

RECONSIDERATION OF MATERIALS

The selection and de-selection of materials for the library is an on-going process, involving many different staff and many interactions with the community using the materials. Members of the community may have questions about the process or about selection of specific items. These questions are addressed as follows:

- Questions concerning the process or a specific item in the collection can be answered by a librarian. The professional staff can clarify scope and depth of the collection, the role of individual and parental responsibility, and the use of selection guides. Many inquires can be answered without pursuing the reconsideration process. The principles governing selection can be found in the Collection Policy Statement.
- 2. Patrons may wish to suggest alternative materials and may need to know about the process of making "Purchase Suggestions" (See **Appendix I**).
- 3. Patrons may choose to ask for a formal review of specific materials. To do so, the patron must fill out a "Request for Reconsideration of Library Material" form Appendix G).
- 4. Procedures for Requests for Reconsideration:
 - a. When the form is returned to the library, a copy should be made for the Department Manager in the department where the material is held. The original form will be forwarded to the Library Director.
 - b. The Library Director will notify the patron that the Request has been received and that a Reconsideration Committee will review the material and make a recommendation for action.
 - c. The Chair of the Collection Development Committee may form a Reconsideration Committee in consultation with the Director. This committee will consist of:
 - 1. the selector for that budget area, who will chair the committee:
 - 2. the department manager (or designated representative) of the department in which the item is held; and
 - 3. a member of the Collection Development Committee who does not work in the department in which the item under review is held, and, in some cases,
 - 4. a representative from the community.
 - d. All members of the Reconsideration Committee will read, view, or listen to the material within 30 days of receiving the request form. Original reviews and other pertinent information will be researched.
 - e. The committee will meet to discuss and evaluate the material, and a response will be determined. The committee's response and a recommendation for action will be sent to the Library Director within 45 days after receiving the request.
 - f. The Library Director, or designee, will respond to the individual who submitted the "Request for Reconsideration" form and copy the members of the Reconsideration Committee and the Library Board of Trustees.
 - g. The individual who submitted the Request for Reconsideration may appeal in writing the Director's response to the Library Board within 10 days after receiving the Director's response.

POLICY REVIEW AND REVISION STATEMENT

The Collection Development Committee will review the Collection Development Policy at their annual September meeting. Any recommended change(s) will be sent to the Managers and the Director for review. Changes recommended will be sent to the Library Board of Trustees for consideration and/or further action.

LIST OF APPENDICES:

Appendix A: Library Bill of Rights Appendix B: Freedom to Read Appendix C: Freedom to View

Appendix D: Interpretations of the Library Bill of Rights

Appendix E: Current Formats Purchased by MCPL

Appendix F: Purchase Suggestion Form

Appendix G: Request for Reconsideration of Library Material

APPENDIX E

FORMATS CURRENTLY PURCHASED BY MCPL

- Books
- AUDIOBOOKS
- CD-ROMS
- CDs
- DOWNLOADABLE BOOKS
- DVDs
- EBooks
- ELECTRONIC DATABASES
- MAGAZINES
- MICROFORMS
- Newspapers
- Toys

APPENDIX G

REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

Monroe County Public Library * 303 E. Kirkwood * Bloomington, IN 47408 * 812-349-3050

Please print except for signature. Attach additional pages as necessary.

Patron Name (please print):	Date:
printy	Datc
Address:	Zip:
Phone Number:	
Email:	-
Do you represent an organization? Yes No	
If yes, what organization?	-
Media Type (please circle one):	
AudiobookBookDVDMagazineAudio Other	CD
Author:	
Title:	
Call Number: Copyright Date:	
1. How did this material come to your attention?	
2. Did you read/listen/view this material complete	ly? Yes No
3. In your view, what is the topic or theme of this i	material?

4. What is your objection to the material? Be as specific as you can; list page numbers as appropriate.
5. Did you find anything good or worthwhile about this material? Yes No If yes, what?
6. What age group do you think the material is appropriate for?
7. What action would you like taken regarding this material?
8. Are there other materials you recommend to provide additional information or points of view on this topic? (Attach another page as needed.)
Thank you. Your request will be reviewed by the Library Director for action.

Agreement between Bloomington Community Radio WFHB and Monroe County Public Library for Production and Distribution of Weekly News Program

This agreement outlines the details of a joint news initiative to be undertaken by Bloomington Community Radio WFHB (WFHB) and the Monroe County Public Library through CATS.

Between January 1st and December 31, 2011, the two organizations will produce a weekly program focusing on primary issue(s) in Monroe County, based on content acquired from CATS coverage of local government meetings. The program shall be telecast on the CATS network. In addition, CATS agrees that the program will be both streamed and archived on the CATS website.

The weekly news program shall be a joint undertaking of WFHB and the Monroe County Public Library through CATS. Each party to this agreement shall carry out the following responsibilities:

Monroe County Public Library through CATS will provide:

- 1. Footage collected during CATS' regular coverage of local government meetings
- 2. One on one interviews conducted by CATS employees
- 3. Other relevant CATS material
- 4. Studio Production services, including equipment and facilities necessary to produce and create the half-hour program
- 5. Weekly telecasts of the program on CATS channels 3, 12 and 14
- 6. The sum of \$10,000, which shall be payable to WFHB in four installments from the Library's Special Revenue Fund and not from funds received from property tax revenues. WFHB shall have access to deposited funds for any use in the ordinary and usual course of WFHB business.

WFHB will provide:

- 1. An anchor for the telecast
- 2. WHFB will telecast the program by streaming on their website, possibly over the air on WFHB
- 3. WHFB will provide a staff person assigned to coordinate and produce the program
- 4. Additional WFHB volunteers
- 5. WHFB agrees to establish a separate fund for the money received from the Monroe County Public Library under this agreement, and to maintain a separate accounting record of the funds and provide the Monroe County Public Library a quarterly program and expenditure report within thirty days of the end of each quarter.

The Monroe County Public Library and WHFB agree that the editorial decisions shall be determined as a result of consultation between the CATS general manager and the WFHB general manager. Final editorial authority shall lie with the CATS general manager.

WHFB and Monroe County Public Library and CATS agree that the final show as produced and telecast shall become the property of the Monroe County Public Library and CATS and the appropriate acknowledgement of this ownership shall be stated in the credits for each show. The program shall be archived and retained in the same manner as all CATS programs.

The Monroe County Public Library and CATS and WHFB acknowledge that each party will direct their employees to meet their obligations under this agreement. Each party to this agreement shall be responsible for compensating the employees which they use to meet their obligations under this agreement. Monroe County Public Library, CATS and WHFB acknowledge that neither shall be responsible for nor share any liability for compensating the employees other than those under their employ.

The Monroe County Public Library, CATS and WHFB each acknowledge that no party to this agreement shall have a cause of action against any other party of this agreement as a result of the production of the news program. Each party to this agreement shall be responsible for obtaining all necessary insurance coverage to protect and indemnify them from any liability which they may incur as a result of participation under this agreement. Each party to this agreement shall be responsible for and meet their obligations as the employer of any employee who may provide services under this agreement and shall have no cause of action against the other party of this agreement for any cause of action brought against them by any employee providing services to an employer under this contract.

Each party to the agreement shall further secure a waiver of subrogation from any insurer providing insurance required hereunder.

All parties under this agreement acknowledge that this agreement may be amended only in writing and if such amendments are approved by the Monroe County Public Library Board of Trustees and the WHFB Board of Directors.

WHFB, Monroe County Public Library and CATS acknowledge that this agreement may be terminated at any time. Notice of termination shall be mailed at least 30 days in advance of the termination to the individuals listed below representing the other party:

Marc Tschida WFHB Board President PO Box 1973 Bloomington, IN 47402 Michael White, Manager CATS/Monroe County Public Library 303 E. Kirkwood Bloomington, IN 47408

Sara Laughlin, Director Monroe County Public Library 303 E Kirkwood Bloomington IN 47408

The parties further agree that this agreement may be renewed on an annual basis upon approval by the governing bodies of each party.

	Date:
Marc Tschida	
WFHB Board President	
WFHB FM	
	Date:
Fred Risinger, President	
Monroe County Public Library	Board of Trustees

Monroe County Public Library 2011 Fee Schedule

Overdue fines \$0.25/day (Maximum \$10/item)

(No charge for children's materials)

Lost items Varies

Missing parts of a set

Cover art \$5.00

Disc from BOCD \$10.00 per disc

Disc from DVD \$20.00
Liner notes/guides \$5.00
Mesh bags for toys \$5.00
Toy tags \$5.00
Toy parts \$ \$ Varies

Collection fee \$10.00

Photocopies \$0.10/page

(No charge for first 3 pages/day)

Printing \$0.10/page

(No charge for first 3 pages/day)

Obituary requests for those who

live out-of-county \$3/name

Genealogy research for those who

live out-of-county \$10/request

Test proctoring \$30/test

CATS dubs \$10/dub

(No charge for dubs of public

meetings for elected officials from units with contracts with CATS)

Supplies

Reusable bags \$1/bag Floppy discs \$0.50 Blank CDs \$1.

Resolution to Match Gates Opportunity Online Hardware Grant

We, the Board of Trustees of the Monroe County Public Library, will allocate \$10,400 from the Library Capital Projects Fund to match the Opportunity Online Hardware Grant in 2011.

Adopted with 19 th day of January, 2011.			
NAY			
1			

Bill & Melinda Gates Foundation Opportunity Online Hardware Grants Program

Matching Funds Verification Form

(Please submit not later than February 26, 2011)

INSTRUCTIONS: Please provide all details for quickest processing of your grant payments.

1. LIBRARY NAME: Monroe County Public Library

2. MAILING ADDRESS (where the check should be mailed): 303 E. Kirkwood Avenue

CITY: Bloomington STATE: Indiana ZIP: 47408

3. WHAT PHASE(S) ARE YOU DOCUMENTING? Phase Two*

4. TOTAL AMOUNT OF REQUIRED MATCH: Phase Two*

\$10,400.

*NOTE: You may purchase all computers in Phase One if desired; keep in mind however that Phase Two grant funds will not be disbursed until 5/1/2011, pending completion of grant requirements (ALA/FSU Survey, TechAtlas inventory).

- **5. DESCRIPTION OF MATCH SOURCE(S):** Please provide information on your matching sources. Provide supporting details as requested. <u>NOTE:</u> You will not be asked to provide receipts or description of any items purchased. Proof of compliance will be performing an inventory of your PAC computers by September 30, 2011.
- PUBLIC: includes state, local, city, county, town, municipality, and library district funding
- FOUNDATION/CORPORATION: includes private funds from an established foundation or corporation such as a local business
- OTHER: includes all funding that does not clearly fall under the PUBLIC or FOUNDATION/CORP categories such as donations from individuals, civic organizations, Friends of Library groups that are not foundations, or fundraising events.

			Select funding source (X)					
_		Source of the funding (Briefly describe source of funding. You may use a separate page if necessary)	Public	Found- ation/ Corpor- ation	Other	Date Funds Committed	Date Funds Disbursed/ Available	Amount of Funding
	1	Library Capital Projects Fund	X			1/19/2011	7/1/2011	\$10,400.
TOTAL FROM ALL SOURCES \$						\$10,400.		

7. CERTIFICATON: By signing below, the Trustees and the Administration of the library certify that the funds committed above will not supplant local funds already dedicated for library technology or computer workstations. Two signatures are required. This must be persons who are authorized to make financial commitments on behalf of the institution. (Library Director, Board Chairman, etc.)

Authorized Signature # 1 Authorized Signature # 2

Full Name: Sara Laughlin Full Name: Fred Risinger

Title: Director Title: Director

Phone: 812-349-3050 Phone: 812-339-7643

Email: <u>laughlin@mcpl.info</u> Email: <u>risinger@indiana.edu</u>

QUESTIONS? Contact Edie Huffman (ehuffman@library.in.gov) or Jason Fields (jfields@library.in.gov) at the Indiana State Library. 800-451-6028.

Please mail or fax this form to: Indiana State Library, Library Development Office, Attention: Gates Opportunity Online Grant Program, 315 West Ohio Street, Indianapolis, Indiana 46202 or Fax: 317-232-0002. *Please email ehuffman@library.in.gov when you have sent the form.*

Resolution to Dispose of Surplus Bookmobile

Whereas, the Monroe County Public Library has engaged in bookmobile services since 1929, and

Whereas, Library patrons have used the Bookmobile purchased in 1997 heavily and value it highly, and

Whereas, the Library currently has neither the space nor staff to operate two Bookmobiles, and

Whereas, that Bookmobile has served well and is being replaced by a new Bookmobile,

Now, therefore, the Board of Trustees declares the 1997 Bookmobile surplus and directs staff to dispose of it according to the legal requirements outlined in the Indiana Code (IC-5-22-22).

<u>AYE</u>	NAY



John M. Gannon President (202) 974-2842

January 7, 2011

Sarah Bowman Adult and Teen Programming Coordinator Monroe County Public Library 303 E. Kirkwood Avenue Bloomington, Indiana 47408

Dear Ms. Bowman:

Grant #2010-L-44

I am delighted to inform you that the FINRA Investor Education Foundation (the "Foundation") has approved a \$79,582 grant to the Monroe County Public Library for the purpose of serving the investor education needs of library patrons. This letter agreement sets forth the terms of the grant for your review and acceptance.

The Project

Monroe County Public Library will undertake the project described in the proposal submitted to *Smart investing@your library®* and included as Attachment A to this letter agreement (the Project).

The grant period begins with the execution of this letter agreement and concludes April 15, 2013. Monroe County Public Library may request in writing a change to the grant period, which the Foundation at its discretion may approve. Additionally, the Foundation acknowledges that some elements of the Project described in Attachment A may need to be modified during the course of Project; please note, however, that all modifications require the prior written approval of the Foundation.

The project principal for this grant is Sarah Bowman. If this individual ceases to serve as project principal, Monroe County Public Library will promptly notify the Foundation, and the Foundation and Monroe County Public Library will identify a mutually acceptable replacement.

Monroe County Public Library will submit for the Foundation's approval the names and roles of any third-party speakers or consultants who will be involved in the Project. Prior approval by the Foundation is required before such speakers or consultants are engaged in the Project.

As the Project involves the engagement by the Monroe County Public Library of a subcontractor(s) or partner(s), the Monroe County Public Library agrees that, prior to signing agreements with these subcontractors or partners, it will provide the Foundation with a finalized copy of each agreement for review and approval, prior to signature. Once signed, Monroe County Public Library will also provide a copy of the signed agreement(s).

The Foundation or its designee may examine progress toward achieving the goals of the grant-funded Project through site visits and/or other means. If there is concern about the quality or progress of the effort, the Foundation will notify Monroe County Public Library. If matters cannot be resolved satisfactorily, the Foundation may terminate the grant, and any unused or uncommitted grant funds must immediately be returned to the Foundation.

Required Reports

Monroe County Public Library will provide two reports using the template contained in Attachment B: (1) an interim report, currently scheduled for March 15, 2012; and (2) a final report no later than 30 days following the conclusion of the grant period. Each report will contain a narrative portion as well as a financial statement, as specified in the reporting template, as well as a copy of any materials and evaluation data produced as part of the Project.

Publicity

Materials and communications, both print and non-print, produced as part of the grant-funded Project will include the following statement: "This program is made possible by a grant from the FINRA Investor Education Foundation through *Smart investing@your library®*, a partnership with the American Library Association."

Monroe County Public Library will obtain prior approval from the Foundation for wording to describe the Foundation, its programs and the nature of the grant commitment, for use in news releases, presentations, or other communications. The Foundation will review promptly any draft copy submitted to it. Monroe County Public Library will send to the Foundation for its records one copy of each news release or other communication on the Project or grant. The Foundation may require, at its sole discretion, that its name and/or logo not be used on or in any publications, materials, press releases, presentations, websites, or any other results or deliverables of the Project.

Monroe County Public Library will cooperate with efforts undertaken by the Foundation and the American Library Association to publicize the Project.

Intellectual Property

Monroe County Public Library will own all right, title and interest in and to any intellectual property created or developed in the course of the Project. Monroe County Public Library hereby grants to the Foundation the right to use and/or permit others to use all or any portion of the materials, reports or products associated with this grant without limitation or reservation and without further compensation beyond the grant funds provided.

The Foundation hereby grants to the Monroe County Public Library the right to use in connection with Project (and only for non-commercial purposes) the following items:

- The Foundation's investor education content modules, which the Foundation will supply to Monroe County Public Library in electronic form, and Monroe County Public Library will be permitted to copy, modify, distribute, publish, perform, prepare derivative works, display, make, use, and disseminate in all forms of media now known or later discovered or developed. Monroe County Public Library understands that the purpose of using the content modules is to ensure the accuracy of information provided to library patrons.
- Written materials from past Foundation-funded grant projects, as described in Monroe County Public
 Library's grant proposal, subject to any restrictions placed on the Foundation's ability to sublicense the
 materials to third parties. The Foundation and Monroe County Public Library will discuss the specifics
 regarding these materials following signing of this letter agreement.

Monroe County Public Library will adhere to all federal, state, and local laws as they relate to the creation, development, and production of Project materials. Monroe County Public Library will obtain all necessary permissions for use of any copyrighted works in connection with the Project, including materials developed in connection with the Project, and will promptly provide proof of such permissions if requested by the Foundation.

Monroe County Public Library agrees to indemnify, defend, and hold the Foundation harmless from all liability, costs, or expenses, including attorney's fees, as a result of any claims brought forth by third parties related to or

arising from copyright or trademark violations or infringements related to products, programs, or materials produced as a result of the grant monies awarded and described in this letter agreement and/or its attachments.

Payment

The Foundation will pay the grant in two equal installments: (1) fifty percent (50%) upon receipt of a fully-executed copy of this letter agreement, and (2) fifty percent (50%) upon receipt and approval by the Foundation of the interim grant report, provided that the Foundation has determined that adequate progress has been made toward accomplishing the goals and deliverables specified in the grant proposal (Attachment A).

Grant payments will be made to:

 $Monroe\ County\ Public\ Library\ Foundation,\ Inc/dba\ Friends\ of\ the\ Monroe\ County\ Public\ Library.$

303 E. Kirkwood

Bloomington, Indiana 47408

Attn: Sarah Bowman

Monroe County Public Library Foundation, as fiscal agent of Monroe County Public Library, agrees to:

- administer all grant funds in accordance with the proposal contained at Attachment A
- disburse funds at the direction of Monroe County Public Library
- maintain accounting of all expenditures according to standard accounting practices
- maintain separate records of disbursements related to this grant
- keep original records of expenditures for at least three years following the completion of the grant period
- make financial records available to the Foundation upon request

The Foundation, on its own behalf or through its designated representative, reserves the right to review and audit any and all records related to the grant expenditures. Monroe County Public Library and Monroe County Public Library Foundation each agree to permit site visits by the Foundation or its designee for information purposes and/or audit purposes.

The Foundation will not be obligated to make any payment, and may require a refund of any unexpended grant funds, (1) if the required reports are not filed; (2) if Monroe County Public Library has not fully complied with the terms and conditions of this letter agreement; or (3) if the Foundation believes it necessary in order (a) to protect the purpose and objectives of the grant or any other charitable activities of the Foundation or (b) to comply with the requirements of any law or regulation applicable to the Monroe County Public Library, the Foundation or this grant. Any funds paid to Monroe County Public Library or Monroe County Public Library Foundation but not expended at the termination or completion of the Project must immediately be returned to the Foundation.

The Monroe County Public Library and Monroe County Public Library Foundation agree that the grant will be used solely for purposes of the Project. Monroe County Public Library Foundation will inform the Foundation immediately of any change in, or IRS proposed or actual revocation (whether or not appealed) of, its tax-exempt status. Unless otherwise stated in writing, this grant is made with the understanding that the Foundation has no other obligation to provide any additional support to Monroe County Public Library and Monroe County Public Library Foundation.

Confidentiality

The parties may disclose information they consider confidential to the other parties to facilitate the Project. Each party will use all reasonable efforts to treat and keep confidential, and cause its officers, employees, agents and subcontractors or other persons involved in the Project to treat and keep confidential any such information.

General Terms

This letter agreement supersedes any prior agreements between the parties. The parties agree that they are independent contractors and that this letter agreement in no way authorizes any party to enter into any commitment or agreement binding the other. This letter agreement may not be modified or amended except in a writing signed by a duly authorized representative of each party, and any waivers will be effective only if made in writing signed by representatives authorized to bind the parties. If any provision is found by a court of competent jurisdiction to be unenforceable or invalid, that provision will be limited to the minimum extent necessary. The prevailing party in any action to enforce this letter agreement will be entitled to recover reasonable attorneys' fees. No party will be liable for delay or failure in performance under this letter agreement when the delay or failure arises from circumstances beyond the reasonable control of the party (including, without limitation, acts of God, fire, flood, war, or terrorism). The sections concerning confidentiality and intellectual property will survive expiration or termination of this letter agreement.

If this letter agreement is satisfactory to you, please have it signed and dated by an officer of your organization with the authority to enter into this agreement and return it to me at 1735 K Street NW, Washington, DC 20006. We look forward to embarking with you on this exciting Project.

Sincerely,

John M. Gannon, President FINRA Investor Education Foundation

ACKNOWLEDGED AND AGREED BY:

Monroe County Public Library Foundation/	Monroe County Public Library		
dba Friends of the Monroe County Public Library	By:		
By: Printed Name: Helena Walsh	Printed Name: Frederick Risinger		
Title: President	Title: President, Board of Trustees		
Date:	Date:		
<i>Dutc.</i>			

ATTACHMENT A

Grant Proposal

(Attach here)

ATTACHMENT B

Smart investing@your library® Grant Report Form

Please forward a completed copy of Parts A and B to each of:

Robert Ganem FINRA Investor Education Foundation 1735 K Street, NW Washington, DC 20006 robert.ganem@finra.org Margaret Monsour American Library Association 50 East Huron Street Chicago, IL 60601 mmonsour@ala.org

Smart investing@your library[®] Grant Report Form Part A – Narrative Report Form

Grantee:						
	Project Principal:					
Address:	· · ·					
Phone:						
E-mail:						
Reporting Period:		From: to Check one: Interim Report Final Report				
Your report must address the following items:						
1.	Describe your	grant project activities throughout the reporting period.				
2.						
3.						
4.		rogress in establishing and implementing your evaluation framework for the grant				
_		m report), or report on the results of evaluation efforts (final report).				
	5. Report findings and observations from the grant project through the reporting period.					
6.	6. Describe any communications, any sharing of learning and results from your grant project the					
_	the reporting pe					
7.	7. Attach presentation materials, articles or newsletters, or other communications and marketing vehicles that featured the grant project, as well as other products developed with grant funds.					
8.	8. Comment on the sustainability of the project after the grant term. Specify developments in					
	maintaining or expanding the project or portions of it in the longer term.					
	9. Complete and sign the Financial Report Form and attach.					
10.	10. Any additional comments?					
Please include this signed Grant Report Form as the covering page to your report.						

Signature, Grant Project Principal

Date

Smart investing@your library® Grant Report Form Part B -- Financial Report Form

Grantee:					
Statement of Funding and Expenditures as of (date)					
Detail of expenditures	to date:				
Amount	Description				
	Total Expendit	tures			
	•				
Total grant award		\$			
Total expenditures		\$			
Net project surplus/((deficit)	\$			
Explanation of surpl	us/deficit:				
Please include this sign	ned Financial Re	eport Form as an attachment to	your grant report.		
Signature, Grant Proj	ject Principal		Date		