

BOARD OF TRUSTEES MEETING
Wednesday, October 27, 2010
Meeting Room 1B
5:45 p.m.

AGENDA

1. Call to Order and Introductions – President Fred Risinger
2. Consent Agenda – action item – Sara Laughlin
 - a. Minutes of October 27, 2010 Work Session (page 1-2)
 - b. Minutes of October 27, 2010 Board Meeting (page 3-8)
 - c. Minutes of November 10, 2010 Special Board Meeting (page 9-13)
 - d. Monthly Bills for Payment (page 14-18)
 - e. Monthly Financial Report (page 19-38)
 - f. Board Calendar (page 39)
 - g. Personnel Report (page 40-41)
3. Director's Report– Sara Laughlin (page 42-49)
4. Old Business
5. New Business
 - a. Disposal of Assets – action item – Sara Laughlin (page 50-52)
6. Public Comment
7. Adjournment

MONROE COUNTY PUBLIC LIBRARY
Board of Trustees Work Session
Wednesday, October 27, 2010
Meeting Room 1B
5:00 p.m.

Attendance

Board Members Present: Dave Ferguson, Steve Moberly, Randy Paul, Melissa Pogue, Fred Risinger, and John Walsh.

Board Members Absent: Kari Isaacson.

Staff: Ellen Arnholter, Steve Backs, Ned Baugh, Dana Burton, Pat Combs, Bonnie Estell, Marla Gray, Janice Harris, Sara Laughlin, Dory Lynch, Mickey Needham, Martin O'Neill, Sue Sater, Kathy Starks-Dyer, Bara Swinson, Pam Wasmer, Michael White, and Kyle Wickemeyer-Hardy.

Others: Peter Dunn (Activate Health Care), Julia Thomas and Greg Ransom (JA Benefits), Jim Whitlatch (Bunger and Robertson) and Rita Lichtenberg.

Call to Order

President Fred Risinger called the meeting to order at 5:00 p.m.

Presentation about Monroe County Clinic

Peter Dunn, Activate Health Care, presented information about Monroe County Clinic, managed by Activate. Dunn's overview included hours of operation, background of Dr. Clifford Mitcheff and Nurse Practitioner Kathy Kalotta (staff of the clinic), and services provided. He also discussed claims history at MCPL stating that number of office visits is

higher than in most organizations as is the prescription drug usage. He felt that use of the clinic would lower claims in both of these areas as well as in other areas. Mr. Dunn stated that many larger employers have started clinics and MCPL has an opportunity to join the Monroe County Clinic at a nominal cost since the County has already paid start-up costs.

Meeting adjourned at 5:45 p.m.

MONROE COUNTY PUBLIC LIBRARY
Board of Trustees Meeting
Meeting Room 1B
Wednesday, October 27, 2010

Attendance

Board Members Present: Dave Ferguson, Steve Moberly, Randy Paul, Melissa Pogue, Fred Risinger, and John Walsh.

Board Members Absent: Kari Isaacson.

Staff: Ned Baugh, Pat Combs, Bonnie Estell, Sara Laughlin, Mickey Needham, Martin O'Neill, Kathy Starks-Dyer, Kyle Wickemeyer Hardy, and Michael White.

Others: Jim Whitlatch (Bunger and Robertson) and Rita Lichtenberg.

Call to Order

President Fred Risinger called the meeting to order at 5:50 p.m. following the work session.

President Fred Risinger reminded the board that three members will be absent from the November 10 meeting so it is important that the other four attend in order to have a quorum.

Consent Agenda

The consent agenda (Minutes of September 15, 2010 Public Hearing on 2011 Budget; Minutes of September 15, 2010 Board Meeting; Minutes of October 20, 2010 Work Session; Monthly Bills for Payment; Monthly

Financial Report; Board Calendar; and Personnel Report) was presented for approval.

Steve Moberly moved; Melissa Pogue seconded approval of the consent agenda as presented. Motion carried unanimously.

Director's Report

Sara Laughlin presented the director's report noting that the library continues to be very busy. Sara reported that she recently attended an Administrators of Large Public Libraries in Indiana (ADOLPLI) meeting where a topic of concern was declining circulation. MCPL continues to have high circulation as well as a very busy program schedule.

The board discussed circulation patterns, statistics, and the future of downloadable books.

Randy Paul asked how many of the vacated positions listed in the personnel report will be filled. Sara Laughlin responded that the page positions will be filled as circulation is very busy and the automated materials handling systems will not be installed until the first half of 2011. CATS positions will be filled since CATS has separate funding and the Financial Officer position will be filled.

Fred Risinger stated that Bonnie Estell will be greatly missed.

Old Business

a. 2011 Budget

Sara Laughlin presented the 2011 Budget for approval noting that it is the same budget as discussed at previous meetings. The library is requesting the maximum funding that we are eligible to receive even though it is not expected we will receive the total amount. We are allowed to request a 2.9% increase.

Sara reviewed the funds:

Operating Fund	\$ 7,464,532
Library Improvement Reserve Fund (LIRF)	296,932

Rainy Day Fund	473,310
Capital Projects Fund	404,000
Debt Service Fund	<u>1,996,000</u>
Total Funds	\$10,634,774

The board discussed consulting and travel expenses for 2010 and the amount budgeted for 2011 (\$3,000 in consulting and \$30,000 for travel and professional development).

John Walsh moved; Steve Moberly seconded adoption of the 2011 budget as presented.

Steve Moberly asked if Sara Laughlin’s list of cost containment options would be discussed at this meeting. Sara responded that she hoped the budget would be adopted as presented as she felt it is important to approve the “maximum allowed” budget. The cost containment list will be discussed for the actual working budget.

Bonnie Estell explained the rationale for adopting the “maximum allowed” budget. Bonnie explained that by adopting this budget it would give the library the option of using some of the extra funds from the prior year balance if so decided. Also, reducing the budget at this stage would reduce future years’ allowances. Cuts can be made later once it is determined what the actual income will be.

Randy Paul stated that this is the last budget he will be voting on and that he has never voted in favor of any proposed library budget. He stated that he had urged the board to set up a fund-raising committee but the board did not act on the suggestion. Randy stated that he is disappointed and that failure to talk about issues is not a good strategy.

A roll call vote was taken on the adoption of the 2011 budget as stated above. The budget passed 5-1 (Randy Paul voting nay).

Randy Paul urged the public to vote in favor of the Monroe County Community School Corporation referendum.

New Business

a. Contract with Electronic Commerce, Inc. (ECI) for Payroll/HRIS/Time Management

Kyle Wickemeyer-Hardy presented the contract with ECI for payroll, human resources information system, and time management. The contract is for a two-year period with installation costs of \$6,000, including development and approval of three State Board of Accounts forms. The monthly cost will be \$11 per active employee. The rate is guaranteed for two years. Thereafter any increase will be the lesser of 3% or the increase in the urban consumer price index for the first 12 months of the prior 15 months. The State Board of Accounts has approved their required forms. Attorney Tom Bunger has reviewed the contract.

The board discussed the contract. Sara Laughlin stated that the cost will be about the same as the current ADP cost but that the upgraded web-based service that ADP is adopting would cost about \$10,000 more per year.

Melissa Pogue moved; John Walsh seconded approval of the contract with ECI as presented. Motion carried 4-2 (Moberly and Ferguson voting nay).

b. CATS Policies

Michael White presented the CATS Policy Update noting that there are no major changes in policy but rather some clarifications of common practices. Revisions are: 1) Candidate Use: Item 2 – Any local group or organization may sponsor candidate forums, providing written notification is given to all candidates thirty days prior to the forum. Appearances by political candidates in other CATS programming are acceptable providing they are not advocating their candidacy or criticizing the opposing candidate or party. Candidate Use: Item 3 – During each political season, CATS will provide access via its website for “Candidates on Demand” statements and local candidate forums as produced by CATS. Item 4 – During primary election season CATS will provide coverage of party-specific candidate forums (based on

availability of staff and equipment), but during general election season will only cover multi-party forums where all parties have been invited to participate. 2) Governmental Meeting Coverage: Item 2 –Upon submission of a program proposal by the public, given availability of staff and equipment, CATS will provide coverage of local governmental meetings in compliance with the Indiana Open Door law.

John Walsh asked how often program requests are declined. Michael White responded that last-minute requests are sometimes declined due to lack of staff and equipment. The request deadline is stated on the request form.

Steve Moberly asked if the sign-off language stating that CATS is a department of MCPL had been added yet. Michael stated that it has already been added to CATS Week programs and will be added to other programs.

Randy Paul moved; John Walsh seconded approval of the CATS Policy Update as presented. Motion carried unanimously.

c. CATS Contract for Website Consultant

Michael White presented background information regarding CATS website updating. A proposal from Runskip and Busick Design for design and programming services in the amount of \$16,000 was presented. Most of the design work has been completed. Incorporating the changes into a workable site is in progress. The contract will be paid from CATS' Special Revenue Fund.

Dave Ferguson asked if CATS would consider providing an audible feed only version of meetings since the video version takes considerable time to download and doesn't add a great deal to the coverage of most meetings. Martin O'Neill stated that this matter has been requested before and is being investigated. CATS is trying to catch up with ever-changing technology in other areas.

Randy Paul moved; Steve Moberly seconded approval of the CATS contract with Runskip and Busick Design as presented. Motion carried unanimously.

Randy Paul congratulated CATS on their numerous awards and their contributions to the community.

d. Indiana State Library Internet Consortium Agreement

Sara Laughlin presented an agreement to renew MCPL participation in the Indiana State Library Consortium for Public Library Internet Access. Sara stated that this is the second year of the consortium which is a vehicle by which the State Library can disburse Internet funds. No funds have been received to date, but by joining again this year MCPL will be in the second priority category to receive available funds. There is no cost to belong.

John Walsh moved; Dave Ferguson seconded approval of the agreement with the Indiana State Library Internet Consortium as presented. Motion carried unanimously.

Public Comment

None.

Meeting adjourned at 6:55 p.m.

MONROE COUNTY PUBLIC LIBRARY
Special Board of Trustees Meeting
Meeting Room 1B
Wednesday, November 10, 2010

Attendance

Board Members Present: Dave Ferguson, Kari Isaacson, Steve Moberly, Randy Paul, and John Walsh.

Board Members Absent: Melissa Pogue and Fred Risinger.

Staff: Pat Combs, Sara Laughlin, Mickey Needham, Bara Swinson, Pam Wasmer, Kyle Wickemeyer Hardy, and Michael White.

Others: Tom Bunger and Doug Johnson (JA Benefits).

Call to Order

Treasurer Dave Ferguson called the meeting to order at 5:45 p.m.

The board introduced themselves for visually-impaired viewers at home.

Old Business

a. 2011 Health Insurance

Kyle Wickemeyer-Hardy presented a recommendation for 2011 Health Insurance Benefits. Kyle stated that the goal is to increase wellness while managing costs. The Wellness Committee, Ad Hoc Healthcare Committee, and JA Benefits have worked toward these goals.

Kyle reported that UNUM life insurance and Anthem vision coverage remain the same as last year. Dental insurance has a very small increase.

Anthem was the only company to bid on the library's health insurance coverage. The bid was originally a 12% increase over last year but was later reduced to a 9% increase.

As distributed in the board packet, administration recommends approval of the following package:

1. Health insurance from Anthem, including the three health insurance plans currently in place – a \$500-deductible PPO, a \$3,000-deductible Health Savings Account (HSA) and a \$5,000-deductible HSA. Employees desiring coverage will choose one of the three options.
2. Join the Monroe County Government Clinic.
3. Dental insurance with Health Resources, Inc. (HRI).
4. Vision insurance with Anthem.
5. Life insurance with UNUM.

Kyle reported that since the previous board meeting, a possible tax issue has been discovered relating to use of the clinic by HSA participants. Current IRS code requires that participants receiving and/or making contributions to an HSA pay the "fair market value" of managed care services. After researching the issue, in conjunction with JA Benefits, administration recommends a conservative approach wherein HSA participants (only those who receive and/or make contributions to their HSA account) would pay \$38 per visit and \$2 per prescription for non-preventive care at the clinic. Employees enrolled in the PPO plan and HSA participants who don't make/receive contributions would receive the benefits without charge.

The board discussed the recommendation.

Randy Paul asked how the total cost compared with last year's. Sara Laughlin responded that the estimated cost for 2011 is \$596,075 (based on current enrollment figures). The cost of adding the clinic (based on the same enrollment figures) will be about \$55,000 to be split 50-50 between the library and employee. The library's portion is included in the \$596,075 figure. The cost of the clinic is \$480 per year per covered

participant, adding \$240 per year per participant to the library's cost and \$240 per year to the cost for the employee.

Dave Ferguson asked about co-pays and prescription costs. Sara Laughlin stated that the office visit co-pay when using Anthem insurance is \$25 per visit. The clinic will have no co-pay but some HSA participants will pay \$38 per visit for non-preventive care. Prescription co-pays under Anthem vary for generic and non-generic drugs. The clinic will supply generic prescriptions with no co-pay, but some HSA participants will pay \$2 per generic prescription.

Randy Paul felt that for employees dependent on their own personal physicians the clinic may not be such a good deal. Sara Laughlin commented that administration believes a lot of employees do not have a primary care physician.

Randy Paul asked if the clinic will be available to future library retirees. Kyle Wickemeyer-Hardy stated that Activate (manager of the county clinic) has chosen not to include retirees. Sara Laughlin added that the library will continue to pay a set amount (\$416.67 per month) for retiree coverage as previously approved by the board. Randy felt that when health insurance coverage was approved for retirees, the idea was that retirees would be offered the same coverage without discrimination. He felt that excluding them from the clinic would be discrimination. Kyle conferred with Doug Johnson (JA Benefits). Mr. Johnson stated that he did not think including retirees in the clinic would be an issue and that he would discuss with Activate. Since a vote was required at this meeting, Randy Paul requested that Mr. Johnson state for the record that it would not be a problem. Mr. Johnson did so. Sara Laughlin clarified that the amount the library will contribute to retiree health coverage will remain the same even with inclusion of the clinic.

Randy Paul asked if the Human Resources Department was prepared to speak with employees directly about the IRS issue with the clinic. Kyle responded that employees will be given packets of information and that information sessions will be held. JA Benefits will participate in the information sessions and will be available to answer questions.

Dave Ferguson reiterated for the record that the total cost for health insurance, including the clinic, for 2011 will be about \$596,000 based on current enrollment figures. Sara Laughlin confirmed.

Kari Isaacson moved; Randy Paul seconded approval of the 2011 health insurance benefits package for staff as recommended by administration. Motion carried unanimously.

New Business

a. Disposal of Assets

Sara Laughlin presented a list of proposed assets for disposal. The State Board of Accounts requires an inventory record of assets. Just before leaving, former Financial Officer Bonnie Estell prepared this list of outdated computers to be removed from inventory. The library has an agreement with a local company to dispose of the computers in an ecologically sound manner.

Randy Paul asked if schools or other organizations would be interested in acquiring the computers. Sara Laughlin responded that most are over 10 years old and have been heavily used. She did not believe other organizations would be interested in acquiring.

Kari Isaacson asked if any could be sold for a nominal charge, i.e., \$100. Sara Laughlin will provide more information on the disposal company at the regular board meeting.

Dave Ferguson asked if the software licenses are saved. Sara Laughlin responded that most of the library software is covered under group licenses.

Randy Paul asked about the Financial Officer position. Sara Laughlin responded that the position has been posted and advertised. Pam Wasmer (Collection Services), Kyle Wickemeyer-Hardy (HR), Sara Laughlin, and board treasurer Dave Ferguson will comprise the search committee. It is hoped to fill the position before year-end. In the meantime, Suzanne Kern, bookkeeper, will continue to perform the routine functions.

Public Comment

None.

Meeting adjourned at 6:30 p.m.

MONROE COUNTY PUBLIC LIBRARY

11/11/10 4:31 PM

Page 1

*Check Summary Register©

October 16, 2010 to November 11, 2010

Name	Check Date	Check Amt	
06100 CHASE BANK CHECKING			
Paid Chk# 080320 AT&T (OK)	10/22/2010	\$49.07	L-D PHONE CALLS
Paid Chk# 080321 CLASSIC CATERING	10/22/2010	\$2,340.00	FD/STAFF DAY LUNCH
Paid Chk# 080322 DISH NETWORK	10/22/2010	\$443.88	9/29/10 - 9/28/11 SERVICE
Paid Chk# 080323 FLEET SERVICES	10/22/2010	\$54.39	FUEL
Paid Chk# 080324 MIDWEST PRESORT SERVICE	10/22/2010	\$849.31	POSTAGE SERVICES
Paid Chk# 080325 SOUTH CENTRAL INDIANA REMC	10/22/2010	\$46.82	BKM ELECTRICITY
Paid Chk# 080326 VERIZON WIRELESS	10/22/2010	\$109.04	CELL PHONES
Paid Chk# 080327 AMERICAN UNITED LIFE INS.	10/27/2010	\$1,524.61	403b TSA-AUL W/H G40906
Paid Chk# 080328 ANTHEM BLUE CROSS BLUE	10/27/2010	\$52,818.66	VISION INS./NOV. '10
Paid Chk# 080329 AT&T (IL)	10/27/2010	\$1,313.59	PHONE BILL
Paid Chk# 080330 AT&T ADVERTISING	10/27/2010	\$135.00	DIRECTORY LISTING
Paid Chk# 080331 BAKER & TAYLOR BOOKS	10/27/2010	\$49.40	STAFF ORDERS W/H
Paid Chk# 080332 CITGO	10/27/2010	\$582.01	FUEL
Paid Chk# 080333 COLONIAL LIFE	10/27/2010	\$106.57	POST-TAX INS. W/H
Paid Chk# 080334 DUKE ENERGY	10/27/2010	\$924.93	ELECTRICITY
Paid Chk# 080335 GREAT LAKES HIGHER ED	10/27/2010	\$200.80	GARNISHMENT W/H
Paid Chk# 080336 HEALTH RESOURCES, INC.	10/27/2010	\$2,867.78	DENTAL INS. - OCT.'10
Paid Chk# 080337 JASON RADKE	10/27/2010	\$8.10	PARKING EXPENSE
Paid Chk# 080338 MARGARET HARTER	10/27/2010	\$19.96	FD/CR-XMAS DISPLAY
Paid Chk# 080339 MCCSC ADULT EDUCATION	10/27/2010	\$70.00	ADAM HICKMAN'S/SCHOLARSHIP-VIT
Paid Chk# 080340 MCPL FOUNDATION	10/27/2010	\$25.00	CREDIT CARD REIMBURSEMENT
Paid Chk# 080341 MONROE CIRCUIT COURT	10/27/2010	\$30.00	GARNISHMENT W/H
Paid Chk# 080342 MONROE COUNTY YMCA	10/27/2010	\$205.02	YMCA W/H
Paid Chk# 080343 MONROE CTY PUBLIC	10/27/2010	\$310.41	FSA W/H
Paid Chk# 080344 PRE-PAID LEGAL SERVICES,	10/27/2010	\$62.34	PREPAID LEGAL W/H
Paid Chk# 080345 SABRA STOCKEY	10/27/2010	\$26.99	REFUND ON LOST ITEM
Paid Chk# 080346 STEPHANIE HOLMAN	10/27/2010	\$11.97	FD/ELL SPLS
Paid Chk# 080347 UNITED WAY	10/27/2010	\$178.00	UNITED WAY W/H
Paid Chk# 080348 UNUM LIFE INS. CO. OF	10/27/2010	\$2,225.97	LIFE INS. - NOV.'10
Paid Chk# 080349 VECTREN ENERGY DELIVERY	10/27/2010	\$52.77	NATURAL GAS
Paid Chk# 080350 AT&T MOBILITY	11/4/2010	\$252.59	CELL PHONES
Paid Chk# 080351 DANA BURTON	11/4/2010	\$109.32	FD/CR-BANNER HANGING HARDWARE
Paid Chk# 080352 ELLETTSVILLE UTILITIES	11/4/2010	\$241.64	WATER & SEWER
Paid Chk# 080353 FIRST APPRAISAL GROUP,	11/4/2010	\$500.00	APPRAISAL FEE/ELLETTSVILLE
Paid Chk# 080354 GE MONEY BANK/AMAZON	11/4/2010	\$4,517.11	NONPRINT
Paid Chk# 080355 GILBERT S. MORDOH & CO.,	11/4/2010	\$500.00	APPRAISAL/ELLETTSVILLE
Paid Chk# 080356 JANET LAMBERT	11/4/2010	\$12.19	FD/CHILDENS SPLS
Paid Chk# 080357 JIM GORDON, INC	11/4/2010	\$238.02	IN RM COPIER REPAIR
Paid Chk# 080358 KYLE WICKEMEYER-HARDY	11/4/2010	\$497.34	SHRM CONF. TRAVEL
Paid Chk# 080359 LEE MATTHEW BUSICK	11/4/2010	\$8,000.00	DEPOSIT & PHASE 1 OF WEBSITE DESIGN
Paid Chk# 080360 LYNN S. DOMBROWSKI	11/4/2010	\$38.99	REFUND ON LOST ITEM
Paid Chk# 080361 MARY FRASIER	11/4/2010	\$907.24	CONF. TRAVEL REIMBURSEMENT
Paid Chk# 080362 MIDWEST PRESORT SERVICE	11/4/2010	\$459.67	POSTAGE SERVICES
Paid Chk# 080363 MONROE CTY PUBLIC	11/4/2010	\$310.41	FSA W/H
Paid Chk# 080364 PAUL H. VANGOGH	11/4/2010	\$29.95	REFUND ON LOST ITEM
Paid Chk# 080365 SMITHVILLE DIGITAL, INC.	11/4/2010	\$1,225.00	MONTHLY INTERNET SERVICE
Paid Chk# 080366 STEPHANIE HOLMAN	11/4/2010	\$87.45	FD/ELL SPLS
Paid Chk# 080367 VECTREN ENERGY DELIVERY	11/4/2010	\$51.63	NATURAL GAS
Paid Chk# 080368 AMERICAN UNITED LIFE INS.	11/10/2010	\$1,299.95	403b TSA-AUL W/H C10048
Paid Chk# 080369 ANSWER INDIANA	11/10/2010	\$9.85	PAGER
Paid Chk# 080370 AT&T (IL)	11/10/2010	\$246.82	4 DEDICATED LINES
Paid Chk# 080371 CITY OF BLOOMINGTON	11/10/2010	\$1,423.23	WATER & SEWER
Paid Chk# 080372 DUKE ENERGY	11/10/2010	\$19,466.54	ELECTRICITY
Paid Chk# 080373 KAREN A. WHEELER	11/10/2010	\$14.95	REFUND ON LOST ITEM

MONROE COUNTY PUBLIC LIBRARY

11/11/10 4:31 PM

Page 2

*Check Summary Register©

October 16, 2010 to November 11, 2010

Name	Check Date	Check Amt	
Paid Chk# 080374 MIDWEST PRESORT SERVICE	11/10/2010	\$494.13	POSTAGE SERVICES
Paid Chk# 080375 MOLLY DILLMAN	11/10/2010	\$29.99	REFUND ON LOST ITEM
Paid Chk# 080376 SARAH BOWMAN	11/10/2010	\$42.54	FD/ADULT SPLS
Paid Chk# 080377 SMITHVILLE TELEPHONE CO.	11/10/2010	\$230.18	PHONE
Paid Chk# 080378 SOPHIA G. TRAVIS	11/10/2010	\$109.67	REFUND ON LOST ITEMS
Paid Chk# 080379 UTILITIES DIST. OF WESTERN IN	11/10/2010	\$32.00	ELECTRICITY-BKM
Paid Chk# 080380 VERIZON WIRELESS	11/10/2010	\$129.03	BKM DATA LINES
Paid Chk# 080381 WILLIAM R. MORRIS, JR.	11/10/2010	\$300.00	TUTOR TRAINING/\$ GENERAL /VITA
Paid Chk# 080382 ADP, INC.	11/11/2010	\$166.32	BACKGROUND CHECKS
Paid Chk# 080383 ADP, INC.	11/11/2010	\$238.82	FSA SERVICES
Paid Chk# 080384 ADP, INC.	11/11/2010	\$1,369.04	PAYROLL SERVICES
Paid Chk# 080385 ALL-PHASE ELECTRIC SUPPLY	11/11/2010	\$155.00	LIGHT BULBS
Paid Chk# 080386 AUDIO TECH	11/11/2010	\$149.00	NONPRINT
Paid Chk# 080387 AUDIOGO	11/11/2010	\$631.89	BOOKS
Paid Chk# 080388 AVCAFE	11/11/2010	\$299.04	NONPRINT
Paid Chk# 080389 BAKER & TAYLOR BOOKS	11/11/2010	\$58,202.22	BOOKS & NONPRINT
Paid Chk# 080390 BLACKSTONE AUDIO, INC.	11/11/2010	\$435.95	NONPRINT
Paid Chk# 080391 BOOKS IN MOTION	11/11/2010	\$521.37	NONPRINT
Paid Chk# 080392 BRODART CO.	11/11/2010	\$105.32	OFFICE SPLS
Paid Chk# 080393 CDW GOVERNMENT, INC.	11/11/2010	\$111.70	IS SPLS
Paid Chk# 080394 CENTER POINT LARGE PRINT	11/11/2010	\$41.34	BOOKS
Paid Chk# 080395 CHARDON LABORATORIES,	11/11/2010	\$662.00	CLOSED LOOP TWR SERVICE
Paid Chk# 080396 CHIP TAYLOR	11/11/2010	\$99.97	PATRON REQUEST/ADULT A-V
Paid Chk# 080397 CINTAS FIRST AID & SAFETY	11/11/2010	\$27.70	FIRST AID SPLS
Paid Chk# 080398 CITY GLASS OF	11/11/2010	\$412.27	WINDOW REPAIR
Paid Chk# 080399 CYNTHIA A. UPTAIN WITHEM	11/11/2010	\$175.00	TUTOR TRAINING/\$ GENERAL/VITAL
Paid Chk# 080400 DANIEL C. AYNES	11/11/2010	\$6,876.27	FURNITURE UPHOLSTERY
Paid Chk# 080401 DEMCO, INC.	11/11/2010	\$753.01	OFFICE SPLS
Paid Chk# 080402 DISCOUNT PAPER PRODUCTS,	11/11/2010	\$1,988.80	THERMAL PAPER
Paid Chk# 080403 DIXON PHONE PLACE	11/11/2010	\$41.50	BATTERIES
Paid Chk# 080404 EBSCO	11/11/2010	\$29,863.38	PERIODICALS & ELECTRONIC RESOURCES
Paid Chk# 080405 ELECTRONIC COMMERCE, INC.	11/11/2010	\$2,500.00	1/2 OF FEES/SETUP & IMPLEMENTATION (PAYROLL)
Paid Chk# 080406 ELLETTSVILLE TRUE VALUE	11/11/2010	\$61.97	BLDG SPLS
Paid Chk# 080407 EVANSVILLE BINDERY, INC.	11/11/2010	\$291.01	BOOK REPAIR
Paid Chk# 080408 FREEDOM BUSINESS	11/11/2010	\$2,550.12	CARTRIDGES
Paid Chk# 080409 GALE	11/11/2010	\$1,582.13	BOOKS
Paid Chk# 080410 GAYLORD BROS., INC.	11/11/2010	\$1,676.53	CIRC. SPLS
Paid Chk# 080411 GENEALOGICAL PUBLISHING	11/11/2010	\$100.50	BOOKS
Paid Chk# 080412 HP PRODUCTS	11/11/2010	\$1,444.31	CLEANING SPLS
Paid Chk# 080413 ICE MILLER LLP	11/11/2010	\$81.00	LEGAL SERVICES
Paid Chk# 080414 ID RECALL SYSTEMS, LLC	11/11/2010	\$455.06	CATALOGING/A-V
Paid Chk# 080415 IMAGING OFFICE SYSTEMS,	11/11/2010	\$3,572.05	12/5/10-12/4/11 MAINT. MICROFILM MACHINES
Paid Chk# 080416 INDIANA UNIVERSITY	11/11/2010	\$278.50	SWITCHER REPAIR
Paid Chk# 080417 INTEGRATED TECHNOLOGY	11/11/2010	\$111,829.40	RFID SECURITY GATES, RFID EQUIP. & RFID TAGS
Paid Chk# 080418 JIM GORDON, INC	11/11/2010	\$140.00	MONTHLY COPIER OVERAGE
Paid Chk# 080419 KEGLEY BOOKS	11/11/2010	\$51.25	BOOKS
Paid Chk# 080420 KOORSEN FIRE & SECURITY,	11/11/2010	\$2,082.71	FIRE ALARM ADDITIONS
Paid Chk# 080421 LEARNING TREASURES	11/11/2010	\$143.22	FD/ELL SPLS
Paid Chk# 080422 LOGISTECH, INC.	11/11/2010	\$1,726.88	BOOKS
Paid Chk# 080423 LOWE'S	11/11/2010	\$53.21	BLDG SPLS
Paid Chk# 080424 MATTHEW BENDER & CO., INC.	11/11/2010	\$48.47	BOOKS
Paid Chk# 080425 MAXWELLS OFFICE PRODUCTS	11/11/2010	\$254.15	PAPER
Paid Chk# 080426 MIDWEST TAPE	11/11/2010	\$27,958.44	NONPRINT
Paid Chk# 080427 NOLAN'S LAWN CARE SERVICE	11/11/2010	\$274.00	BLDG SERVICES
Paid Chk# 080428 NONPROFIT QUARTERLY	11/11/2010	\$49.00	PERIODICALS

MONROE COUNTY PUBLIC LIBRARY

11/11/10 4:31 PM

Page 3

*Check Summary Register©

October 16, 2010 to November 11, 2010

Name	Check Date	Check Amt
Paid Chk# 080429 PBS	11/11/2010	\$50.95 NONPRINT
Paid Chk# 080430 POLARIS LIBRARY SYSTEMS,	11/11/2010	\$14,582.00 EXPRESS CHECK MACHINE
Paid Chk# 080431 B,B & C POW PEST CONTROL,	11/11/2010	\$49.00 PEST CONTROL
Paid Chk# 080432 PROQUEST LLC	11/11/2010	\$103.00 BOOKS
Paid Chk# 080433 PUCK PLAYERS PUPPET	11/11/2010	\$400.00 FD/CHILD/PERFORMANCES
Paid Chk# 080434 QUILL CORPORATION	11/11/2010	\$676.03 OFFICE SPLS & PAPER
Paid Chk# 080435 R. MARTIN WOODWORKS	11/11/2010	\$2,646.00 CARREL & DISPLAYS/OVERMAN GIFT
Paid Chk# 080436 RANDOM HOUSE, INC.	11/11/2010	\$1,432.01 NONPRINT
Paid Chk# 080437 RECORDED BOOKS, LLC	11/11/2010	\$743.90 NONPRINT
Paid Chk# 080438 SCHINDLER ELEVATOR	11/11/2010	\$3,366.69 11/1/10 - 1/31/11 QUARTERLY MAINT.
Paid Chk# 080439 SHOWCASES	11/11/2010	\$80.87 CATALOGING/A-V
Paid Chk# 080440 SMITH SYST. DRIVER	11/11/2010	\$1,193.00 ADVANCED DRIVER TRAINING
Paid Chk# 080441 STANSIFER RADIO COMPANY	11/11/2010	\$293.80 VIDEO MAT'LS
Paid Chk# 080442 SUPERIOR LAMP, INC.	11/11/2010	\$431.07 LIGHT BULBS
Paid Chk# 080443 SUZANNE KERN - PETTY CASH	11/11/2010	\$76.04 POSTAGE
Paid Chk# 080444 THE AMERICAN PIANO FACTORY	11/11/2010	\$82.00 PIANO TUNING
Paid Chk# 080445 THE ELLETTSVILLE JOURNAL	11/11/2010	\$101.55 LEGAL NOTICE
Paid Chk# 080446 THE FCS GROUP, INC.	11/11/2010	\$8,678.00 CHAIRS
Paid Chk# 080447 THE HERALD-TIMES, INC.	11/11/2010	\$352.10 ADVERTISING & MAGAZINE SUBSCRIPTION
Paid Chk# 080448 THE NEW YORK TIMES	11/11/2010	\$91.64 NEWSPAPERS
Paid Chk# 080449 THE TEACHING COMPANY	11/11/2010	\$369.80 NONPRINT
Paid Chk# 080450 UNIQUE MANAGEMENT	11/11/2010	\$2,103.25 COLLECTION FEE/CIRC
Paid Chk# 080451 UNIVENTURE	11/11/2010	\$330.14 CATALOGING/A-V
Paid Chk# 080452 VIDEO PRESS	11/11/2010	\$375.00 NONPRINT
Paid Chk# 080453 WEST PAYMENT CENTER	11/11/2010	\$732.00 BOOKS
Total Checks		\$411,320.48

MONROE COUNTY PUBLIC LIBRARY
 CHASE CHECKING ACCOUNT
 10/16/10 - 11/11/10

A/P Check Total		\$411,320.48
Add: Electronic Withdrawals		
	Merchant Services-Monthly Credit Card Fees (Oct.)	553.30
Add: Payrolls		
00000420001-00000420169	Vouchers 10/22/10 Payroll (ADP)	119,931.07
	Electronic transfer (ADP) employee/employer taxes	41,291.80
00000440001-00000440167	Vouchers &	
00068274997-00068275003	Checks 11/05/10 Payroll (ADP)	121,165.41
	Electronic transfer (ADP) employee/employer taxes	41,631.06
		41,631.06
TOTAL OF A/P AND PAYROLL CHECK REGISTERS		\$735,893.12

MERCHANT SERVICES
7300 CHAPMAN HWY
KNOXVILLE, TN 37920



Merchant Billing Statement
Cycle: CUTOFF

Statement Date: 10/31/2010
Store Number: 0000000000
Merchant Number: 0000008010956517
Chain Number: 00000
DBA Name: MONROE COUNTY PUBLIC LIBRARY

000058374 1 AT 0.357 106481809921552 P
MONROE COUNTY PUBLIC LIBRARY
ATTN BONNIE ESTELL
303 E KIRKWOOD AVE
BLOOMINGTON IN 47408-3534

Client Group: 00009
Principal Chain: 00000
Parent Chain: 00000
Parent Entity: 43155

Page 1 of 3

Your Resources For Help

For customer service please call 800-282-5558.

News For You

FRAUD ALERT: IF YOU RECEIVE AN ORDER VIA RELAY CALL, A LARGE PURCHASE FOR OVERSEAS DELIVERY OR A REQUEST TO WIRE TRANSFER FUNDS PLEASE CALL YOUR VOICE AUTHORIZATION CENTER AND UTILIZE THE CODE 10 PROCESS. FRAUD PREVENTION TIPS CAN ALSO BE PROVIDED.

Summary

	Number of Items	Dollar Amounts	Fee/Charges Category	Fee Summary
Sales	905	10,041.72	Visa/MC/Discover Processing Charges	264.05
Returns	0	0.00	Card Association Fees	51.85
Net Sales	905	10,041.72	Authorization Fees	207.40
Chargebacks	0	0.00	Other Fees	30.00
Adjustments	0	0.00	Total Charges and Fees	553.30
Convenience Adjustments	0	0.00		
Total Sales	905	10,041.72		

Charges and Fees have been posted to Account #: XXXXX1242

Volume Recap

Card Type	--Sales--		--Credits--		--Net Sales--		Discount Paid	Per Item Paid
	Item Count	Amount	Item Count	Amount	Amount	Amount		
VISA	747	8,450.27	0	0.00	8,450.27	204.71	1.40	
M/C	158	1,591.45	0	0.00	1,591.45	48.94	9.00	

Deposits

Batch Date	Settlement Date	Reference Number	Batch Number	Card Type	Paid by Merchant Payment Services	Paid by Others	Total Batch Amount
10/01/10	10/01/10	12274277753	00283	BATCH	563.73	0.00	563.73
10/02/10	10/02/10	73275954105	00284	BATCH	246.92	0.00	246.92
10/03/10	10/03/10	12276239623	00285	BATCH	527.92	0.00	527.92
10/04/10	10/04/10	12277206040	00286	BATCH	199.50	0.00	199.50
10/05/10	10/05/10	13278900775	00287	BATCH	476.92	0.00	476.92
10/06/10	10/06/10	12279289411	00288	BATCH	399.44	0.00	399.44
10/07/10	10/07/10	13280903234	00289	BATCH	224.04	0.00	224.04
10/08/10	10/08/10	73281449712	00290	BATCH	226.69	0.00	226.69
10/09/10	10/09/10	12282329491	00291	BATCH	397.65	0.00	397.65
10/09/10	10/10/10	12283179476	00292	BATCH	533.78	0.00	533.78
10/11/10	10/11/10	12284203655	00293	BATCH	265.64	0.00	265.64
10/12/10	10/12/10	12285261058	00294	BATCH	255.90	0.00	255.90
10/13/10	10/13/10	13286802392	00295	BATCH	221.19	0.00	221.19

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF OCTOBER 31, 2010
TEN MONTHS = 83.3%

	2010 OCTOBER	2009 OCTOBER	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	281,817.89	276,894.36	3,009,912.13	3,794,503.00	2,983,886.83	784,590.87	79.3%	20.7%
EMPLOYEE BENEFITS	157,514.88	142,704.15	953,053.58	1,193,738.00	837,000.31	240,684.42	79.8%	20.2%
OTHER WAGES	3,780.41	3,695.11	44,063.37	46,446.00	33,873.65	2,382.63	94.9%	5.1%
TOTAL PERSONNEL SERVICES	<u>443,113.18</u>	<u>423,293.62</u>	<u>4,007,029.08</u>	<u>5,034,687.00</u>	<u>3,854,760.79</u>	<u>1,027,657.92</u>	<u>79.6%</u>	<u>20.4%</u>
SUPPLIES								
OFFICE SUPPLIES	2,723.13	1,869.02	33,312.76	45,244.00	25,523.69	11,931.24	73.6%	26.4%
OPERATING SUPPLIES	8,518.14	1,443.69	236,662.59	334,634.00	44,586.99	97,971.41	70.7%	29.3%
REPAIR & MAINT. SUPPLIES	271.99	650.80	17,902.58	24,200.00	11,285.86	6,297.42	74.0%	26.0%
TOTAL SUPPLIES	<u>11,513.26</u>	<u>3,963.51</u>	<u>287,877.93</u>	<u>404,078.00</u>	<u>81,396.54</u>	<u>116,200.07</u>	<u>71.2%</u>	<u>28.8%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	10,507.76	26,101.68	214,776.54	270,738.00	238,065.11	55,961.46	79.3%	20.7%
COMMUNICATION & TRANSPORTATION	4,112.52	4,444.42	50,278.53	98,250.00	50,663.15	47,971.47	51.2%	48.8%
PRINTING & ADVERTISING	150.55	287.50	2,926.60	27,000.00	4,279.96	24,073.40	10.8%	89.2%
INSURANCE	0.00	0.00	48,065.00	61,200.00	35,756.00	13,135.00	78.5%	21.5%
UTILITIES	26,006.82	21,346.49	249,585.19	316,212.00	243,893.18	66,626.81	78.9%	21.1%
REPAIR & MAINTENANCE	843.28	5,549.65	45,990.03	71,640.00	54,645.40	25,649.97	64.2%	35.8%
RENTALS	0.00	150.00	38,429.20	32,500.00	31,477.00	-5,929.20	118.2%	-18.2%
OTHER CHARGES	0.00	5,958.00	5,798.44	166,500.00	7,902.71	160,701.56	3.5%	96.5%
TOTAL OTHER SERVICES & CHARGES	<u>41,620.93</u>	<u>63,837.74</u>	<u>655,849.53</u>	<u>1,044,040.00</u>	<u>666,682.51</u>	<u>388,190.47</u>	<u>62.8%</u>	<u>37.2%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	8,678.00	11,792.44	99,356.93	289,618.00	35,677.44	190,261.07	34.3%	65.7%
OTHER CAPITAL OUTLAY	105,580.65	122,723.27	854,723.64	1,060,415.00	838,350.57	205,691.36	80.6%	19.4%
TOTAL CAPITAL OUTLAY	<u>114,258.65</u>	<u>134,515.71</u>	<u>954,080.57</u>	<u>1,350,033.00</u>	<u>874,028.01</u>	<u>395,952.43</u>	<u>70.7%</u>	<u>29.3%</u>
TOTAL OPERATING EXPENDITURES	<u>610,506.02</u>	<u>625,610.58</u>	<u>5,904,837.11</u>	<u>7,832,838.00</u>	<u>5,476,867.85</u>	<u>1,928,000.89</u>	<u>75.4%</u>	<u>24.6%</u>

2009 BUDGET
%USED IN 2009 6,680,256.00
 82.0%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF OCTOBER 31, 2010

	2010 OCTOBER	2009 OCTOBER	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION	10,038.92	9,184.45	117,584.81	151,527.00	79,667.25	33,942.19	77.6%	22.4%
1130 PROFESSIONAL/SUPERVISORS	35,107.31	57,220.23	366,194.28	467,539.00	629,632.09	101,344.72	78.3%	21.7%
1140 PROFESSIONAL ASSISTANTS	102,037.76	75,570.40	1,062,231.03	1,329,632.00	825,886.65	267,400.97	79.9%	20.1%
1150 SPECIALISTS & TECHNICIANS	57,973.77	51,987.84	618,270.74	755,902.00	570,307.78	137,631.26	81.8%	18.2%
1160 CLERICAL ASSISTANTS	34,016.30	43,110.12	392,836.88	497,785.00	458,790.71	104,948.12	78.9%	21.1%
1170 PAGES	16,824.79	18,956.02	181,748.51	226,865.00	183,444.81	45,116.49	80.1%	19.9%
1190 BUILDING MAINTENANCE	25,819.04	20,865.30	271,045.88	365,253.00	236,157.54	94,207.12	74.2%	25.8%
TOTAL SALARIES	281,817.89	276,894.36	3,009,912.13	3,794,503.00	2,983,886.83	784,590.87	79.3%	20.7%
EMPLOYEE BENEFITS								
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	16,849.43	16,694.05	180,241.28	236,545.00	179,816.73	56,303.72	76.2%	23.8%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
1230 EMPLOYER CONTRIBUTION/PERF	95,577.52	86,886.20	258,393.83	351,413.00	247,043.16	93,019.17	73.5%	26.5%
1240 EMPLOYER CONT/INSURANCE	41,147.33	35,219.63	472,265.29	550,459.00	368,086.47	78,193.71	85.8%	14.2%
1250 EMPLOYER CONT/MEDICARE	3,940.60	3,904.27	42,153.18	55,321.00	42,053.95	13,167.82	76.2%	23.8%
TOTAL EMPLOYEE BENEFITS	157,514.88	142,704.15	953,053.58	1,193,738.00	837,000.31	240,684.42	79.8%	20.2%
OTHER WAGES								
1310 WORKSTUDY	0.00	1,098.33	102.59	4,000.00	1,389.09	3,897.41	2.6%	97.4%
1180 TEMPORARY STAFF	3,780.41	2,596.78	43,960.78	42,446.00	32,484.56	-1,514.78	103.6%	-3.6%
1350 STIPEND/RECLASSIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OTHER WAGES	3,780.41	3,695.11	44,063.37	46,446.00	33,873.65	2,382.63	94.9%	5.1%
TOTAL PERSONNEL SERVICES	443,113.18	423,293.62	4,007,029.08	5,034,687.00	3,854,760.79	1,027,657.92	79.6%	20.4%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	0.00	0.00	0.00	1,000.00	842.89	1,000.00	0.0%	100.0%
2120 STATIONERY & PRINTING	0.00	0.00	2,388.03	2,500.00	1,152.36	111.97	95.5%	4.5%
2130 OFFICE SUPPLIES	1,188.11	0.00	13,451.01	21,744.00	3,814.03	8,292.99	61.9%	38.1%
2140 DUPLICATING	1,535.02	1,869.02	17,473.72	20,000.00	19,288.81	2,526.28	87.4%	12.6%
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
2160 PUBLIC USE SUPPLIES	0.00	0.00	0.00	0.00	425.60	0.00	#DIV/0!	#DIV/0!
2170 TRAINING MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	2,723.13	1,869.02	33,312.76	45,244.00	25,523.69	11,931.24	73.6%	26.4%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF OCTOBER 31, 2010

	2010 OCTOBER	2009 OCTOBER	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	1,509.35	0.00	25,885.07	32,000.00	7,475.52	6,114.93	80.9%	19.1%
2220 FUEL, OIL, & LUBRICANTS	604.09	603.71	6,863.23	11,000.00	5,644.68	4,136.77	62.4%	37.6%
2230 CATALOGING SUPPLIES-BOOKS	463.68	0.00	3,782.42	7,500.00	5,984.91	3,717.58	50.4%	49.6%
2240 A/V SUPPLIES-CATALOGING	2,177.60	839.98	9,438.88	12,000.00	11,298.52	2,561.12	78.7%	21.3%
2250 CIRCULATION SUPPLIES	3,177.35	0.00	185,594.66	263,434.00	11,059.15	77,839.34	70.5%	29.5%
2260 LIGHT BULBS	586.07	0.00	3,871.87	8,000.00	3,036.95	4,128.13	48.4%	51.6%
2270 VIDEOTAPE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
2280 UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	0.00	1,226.46	700.00	87.26	-526.46	175.2%	-75.2%
TOTAL OPERATING SUPPLIES	8,518.14	1,443.69	236,662.59	334,634.00	44,586.99	97,971.41	70.7%	29.3%
REPAIR & MAINTENANCE SUPPLIES								
2300 IS SUPPLIES	111.70	232.82	6,213.36	5,500.00	3,664.83	-713.36	113.0%	-13.0%
2310 BUILDING MATERIALS & SUPPLIES	122.39	417.98	11,417.29	17,200.00	7,464.18	5,782.71	66.4%	33.6%
2320 PAINT & PAINTING SUPPLIES	0.00	0.00	234.03	500.00	156.85	265.97	46.8%	53.2%
2340 OTHER REPAIR & BINDING	37.90	0.00	37.90	1,000.00	0.00	962.10	3.8%	96.2%
2350 VIDEO MATERIALS - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	271.99	650.80	17,902.58	24,200.00	11,285.86	6,297.42	74.0%	26.0%
TOTAL SUPPLIES	11,513.26	3,963.51	287,877.93	404,078.00	81,396.54	116,200.07	71.2%	28.8%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3110 CONSULTING SERVICES	0.00	0.00	7,560.00	10,000.00	370.00	2,440.00	75.6%	24.4%
3120 ENGINEERING/ARCHITECTURAL	0.00	3,434.63	18,747.26	31,000.00	20,401.35	12,252.74	60.5%	39.5%
31201 ENCUMBERED ENGINEER/ARCH	0.00	0.00	0.00	0.00	31,751.00	0.00	#DIV/0!	#DIV/0!
3130 LEGAL SERVICES	2,231.00	7,319.88	9,292.86	23,100.00	21,545.17	13,807.14	40.2%	59.8%
3140 BUILDING SERVICES	1,137.64	5,124.15	29,523.32	36,638.00	31,524.47	7,114.68	80.6%	19.4%
3150 MAINTENANCE CONTRACTS	2,429.00	6,633.68	64,047.58	92,000.00	44,584.04	27,952.42	69.6%	30.4%
3160 COMPUTER SERVICES (OCLC)	0.00	1,225.00	42,129.36	50,000.00	62,796.46	7,870.64	84.3%	15.7%
3170 ADMIN/ACCOUNTING SERVICES	4,710.12	2,364.34	43,476.16	28,000.00	25,092.62	-15,476.16	155.3%	-55.3%
TOTAL PROFESSIONAL SERVICES	10,507.76	26,101.68	214,776.54	270,738.00	238,065.11	55,961.46	79.3%	20.7%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	2,222.53	2,297.33	25,445.79	31,000.00	20,948.39	5,554.21	82.1%	17.9%
3220 POSTAGE	1,844.99	2,071.06	23,030.27	37,000.00	28,052.89	13,969.73	62.2%	37.8%
3230 TRAVEL EXPENSE	0.00	58.52	232.00	10,000.00	1,047.84	9,768.00	2.3%	97.7%
3240 PROFESSIONAL MTG. (OFF-SITE)	45.00	0.00	862.00	10,000.00	0.00	9,138.00	8.6%	91.4%
3250 CONTINUING ED. (ON-SITE)	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
3260 FREIGHT & DELIVERY	0.00	17.51	708.47	250.00	614.03	-458.47	283.4%	-183.4%
TOTAL COMMUNICATION & TRANSPORTATION	4,112.52	4,444.42	50,278.53	98,250.00	50,663.15	47,971.47	51.2%	48.8%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF OCTOBER 31, 2010

	2010 OCTOBER	2009 OCTOBER	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	150.55	0.00	1,109.15	8,000.00	3,116.70	6,890.85	13.9%	86.1%
3320 PRINTING	0.00	287.50	1,817.45	19,000.00	1,163.26	17,182.55	9.6%	90.4%
TOTAL PRINTING & ADVERTISING	150.55	287.50	2,926.60	27,000.00	4,279.96	24,073.40	10.8%	89.2%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	660.00	1,200.00	555.00	540.00	55.0%	45.0%
3420 OTHER INSURANCE	0.00	0.00	47,405.00	60,000.00	35,201.00	12,595.00	79.0%	21.0%
TOTAL INSURANCE	0.00	0.00	48,065.00	61,200.00	35,756.00	13,135.00	78.5%	21.5%
UTILITIES								
3510 GAS	52.77	46.00	1,916.00	8,000.00	2,784.88	6,084.00	24.0%	76.1%
3520 ELECTRICITY	24,682.53	19,929.06	233,982.08	291,212.00	228,796.99	57,229.92	80.3%	19.7%
3530 WATER	1,271.52	1,371.43	13,687.11	17,000.00	12,311.31	3,312.89	80.5%	19.5%
TOTAL UTILITIES	26,006.82	21,346.49	249,585.19	316,212.00	243,893.18	66,626.81	78.9%	21.1%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	412.27	1,249.68	16,276.96	45,640.00	31,499.49	29,363.04	35.7%	64.3%
3630 OTHER EQUIP/FURNITURE REPAIRS	140.00	4,299.97	17,683.80	15,000.00	14,984.91	-2,683.80	117.9%	-17.9%
3640 VEHICLE REPAIR & MAINTENANCE	0.00	0.00	10,506.93	8,000.00	6,943.30	-2,506.93	131.3%	-31.3%
3650 MATERIAL BINDING/REPAIR SERV.	291.01	0.00	1,522.34	3,000.00	1,217.70	1,477.66	50.7%	49.3%
TOTAL REPAIR & MAINTENANCE	843.28	5,549.65	45,990.03	71,640.00	54,645.40	25,649.97	64.2%	35.8%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	0.00	150.00	31,367.00	32,000.00	31,477.00	633.00	98.0%	2.0%
3720 EQUIPMENT RENTAL	0.00	0.00	7,062.20	500.00	0.00	-6,562.20	1412.4%	-1312.4%
TOTAL RENTALS	0.00	150.00	38,429.20	32,500.00	31,477.00	-5,929.20	118.2%	-18.2%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	0.00	5,958.00	1,303.00	8,000.00	6,168.00	6,697.00	16.3%	83.7%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.0%	100.0%
3930 TAXES & ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3940 TRANSFER TO LIRF	0.00	0.00	0.00	150,000.00	0.00	150,000.00	0.0%	100.0%
3950 EDUCATIONAL SERV/LICENSES	0.00	0.00	4,495.44	6,000.00	1,734.71	1,504.56	74.9%	25.1%
3960 COMMUNITY NEWS SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OTHER CHARGES	0.00	5,958.00	5,798.44	166,500.00	7,902.71	160,701.56	3.5%	96.5%
TOTAL OTHER SERVICES/CHARGES	41,620.93	63,837.74	655,849.53	1,044,040.00	666,682.51	388,190.47	62.8%	37.2%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF OCTOBER 31, 2010

	2010 OCTOBER	2009 OCTOBER	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	8,678.00	9,072.00	59,331.00	70,000.00	9,072.00	10,669.00	84.8%	15.2%
4420 AUDIO VISUAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4430 OTHER EQUIPMENT	0.00	1,797.92	55.79	0.00	1,797.92	-55.79	#DIV/0!	#DIV/0!
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
44450 BUILDING RENOVATIONS	0.00	0.00	36,820.14	216,000.00	0.00	179,179.86	17.0%	83.0%
444451 ENCUMBERED BLDG RENOVATIONS	0.00	0.00	0.00	0.00	14,195.00	0.00	#DIV/0!	#DIV/0!
4460 IS EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4465 IS SOFTWARE	0.00	922.52	3,150.00	3,618.00	10,612.52	468.00	87.1%	12.9%
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	8,678.00	11,792.44	99,356.93	289,618.00	35,677.44	190,261.07	34.3%	65.7%
OTHER CAPITAL OUTLAY								
4510 BOOKS	64,828.55	72,334.15	487,973.00	577,714.00	478,773.74	89,741.00	84.5%	15.5%
4520 PERIODICALS & NEWSPAPERS	73.67	162.04	13,197.79	44,007.00	6,069.04	30,809.21	30.0%	70.0%
4530 NONPRINT MATERIALS	34,103.43	42,167.30	318,808.98	370,721.00	316,642.74	51,912.02	86.0%	14.0%
4540 ELECTRONIC RESOURCES	6,575.00	8,059.78	34,743.87	67,973.00	36,865.05	33,229.13	51.1%	48.9%
TOTAL OTHER CAPITAL OUTLAY	105,580.65	122,723.27	854,723.64	1,060,415.00	838,350.57	205,691.36	80.6%	19.4%
TOTAL CAPITAL OUTLAY	114,258.65	134,515.71	954,080.57	1,350,033.00	874,028.01	395,952.43	70.7%	29.3%
TOTAL OPERATING EXPENDITURES	610,506.02	625,610.58	5,904,837.11	7,832,838.00	5,476,867.85	1,928,000.89	75.4%	24.6%

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY

11/11/10 10:36 AM

Page 1

Operating Budget & Expenditure Report

January 1, 2010 to October 31, 2010
10 months = 83.3%

Objec t	Object Descr	2010	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	2010	2010		
		Budget	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	YTD Amt	YTD Balance	%YTD Budget	
10040	MISCELLANEOUS	\$0.00	\$72.74	\$29.95	\$69.95	\$102.43	\$25.99	\$100.00	\$205.88	\$136.90	\$29.95	\$72.81	\$846.60	-\$846.60	100.00%	
11200	ADMINISTRATION	\$151,527.00	\$11,320.62	\$11,320.62	\$11,320.62	\$11,320.62	\$11,320.62	\$11,320.62	\$16,980.93	\$11,320.62	\$11,320.62	\$10,038.92	\$117,584.81	\$33,942.19	78.00%	
11300	PROF/SUPERVISORS	\$467,539.00	\$34,851.26	\$34,851.26	\$34,851.26	\$34,851.26	\$34,851.26	\$34,851.26	\$52,276.89	\$34,851.26	\$34,851.26	\$35,107.31	\$366,194.28	\$101,344.72	78.00%	
11400	PROFESSIONAL	\$1,329,632.00	\$100,263.12	\$100,392.49	\$100,392.49	\$100,392.49	\$100,392.48	\$100,444.24	\$151,045.4	\$105,420.18	\$101,450.29	\$102,037.76	\$1,062,231.03	\$267,400.97	80.00%	
11500	SPECIALIST/TECHNICIANS	\$755,902.00	\$57,428.16	\$57,313.91	\$57,313.91	\$57,313.91	\$57,307.69	\$57,321.19	\$57,286.29	\$86,011.75	\$72,050.60	\$58,266.64	\$57,973.77	\$618,270.74	\$137,631.26	82.00%
11600	CLERICAL ASSISTANTS	\$497,785.00	\$43,331.48	\$41,006.09	\$38,658.04	\$39,341.52	\$39,480.54	\$39,338.59	\$57,889.63	\$24,167.59	\$35,607.10	\$34,016.30	\$392,836.88	\$104,948.12	79.00%	
11700	PAGES	\$226,865.00	\$16,053.31	\$19,411.69	\$18,167.29	\$16,240.03	\$15,769.41	\$17,067.94	\$26,975.63	\$17,926.45	\$17,311.97	\$16,824.79	\$181,748.51	\$45,116.49	80.00%	
11800	TEMPORAY STAFF	\$42,446.00	\$2,876.50	\$3,464.81	\$3,647.75	\$3,379.69	\$3,672.88	\$3,841.69	\$6,527.36	\$7,794.90	\$4,974.79	\$3,780.41	\$43,960.78	-\$1,514.78	104.00%	
11900	BUILDING	\$365,253.00	\$26,600.60	\$29,766.19	\$24,653.13	\$24,325.87	\$24,924.75	\$25,836.26	\$38,000.55	\$25,348.66	\$25,770.83	\$25,819.04	\$271,045.88	\$94,207.12	74.00%	
12100	FICA/EMPLOYER	\$236,545.00	\$17,234.71	\$17,580.99	\$17,051.18	\$16,943.13	\$16,973.38	\$17,131.00	\$25,735.18	\$17,665.42	\$17,076.86	\$16,849.43	\$180,241.28	\$56,303.72	76.00%	
12300	PERF/EMPLOYER	\$352,913.00	\$0.00	\$0.00	\$0.00	\$81,729.17	\$0.00	\$0.00	\$81,087.14	\$0.00	\$0.00	\$95,577.52	\$258,393.83	\$94,519.17	73.00%	
12400	INS/EMPLOYER	\$510,459.00	\$55,569.88	\$40,361.06	\$80,022.99	\$39,323.42	\$0.00	\$82,341.31	\$16,871.17	\$34,312.39	\$82,315.74	\$41,147.33	\$472,265.29	\$38,193.71	93.00%	
12500	MEDICARE/EMPLOYER	\$55,321.00	\$4,030.69	\$4,111.69	\$3,987.77	\$3,962.51	\$3,969.58	\$4,006.43	\$6,018.71	\$4,131.43	\$3,993.77	\$3,940.60	\$42,153.18	\$13,167.82	76.00%	
13100	WORK STUDY	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$102.59	\$0.00	\$0.00	\$0.00	\$102.59	\$3,897.41	3.00%	
21100	OFFICIAL RECORDS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%	
21200	STATIONERY/PRINTING	\$2,500.00	\$0.00	\$1,134.18	\$0.00	\$0.00	\$0.00	\$1,092.75	\$80.55	\$80.55	\$0.00	\$0.00	\$2,388.03	\$111.97	96.00%	
21300	OFFICE SUPPLIES	\$22,744.00	\$1,578.48	\$1,688.08	\$1,413.51	\$627.60	\$1,245.33	\$1,941.74	\$519.10	\$2,156.18	\$1,092.88	\$1,188.11	\$13,451.01	\$9,292.99	59.00%	
21400	DUPLICATING	\$20,000.00	\$1,434.69	\$2,432.49	\$1,572.96	\$1,124.36	\$2,798.09	\$1,831.95	\$1,900.51	\$2,284.22	\$559.43	\$1,535.02	\$17,473.72	\$2,526.28	87.00%	
22100	CLEANING SUPPLIES	\$32,000.00	\$4,541.27	\$607.65	\$3,860.53	\$1,720.12	\$2,034.63	\$2,108.75	\$3,065.55	\$2,626.50	\$3,810.72	\$1,509.35	\$25,885.07	\$6,114.93	81.00%	
22200	FUEL/OIL/LUBRICANTS	\$11,000.00	\$1,079.16	\$25.98	\$1,329.42	\$615.46	\$67.17	\$1,263.63	\$520.97	\$711.02	\$646.33	\$604.09	\$6,863.23	\$4,136.77	62.00%	
22300	CATALOGING	\$7,500.00	\$1,395.51	\$857.48	\$0.00	\$0.00	\$269.62	\$0.00	\$0.00	\$289.96	\$506.17	\$463.68	\$3,782.42	\$3,717.58	50.00%	
22400	A/V SUPPLIES/CATALOG	\$12,000.00	\$1,386.26	\$470.93	\$1,359.94	\$2,013.35	\$0.00	\$0.00	\$164.15	\$878.56	\$988.09	\$2,177.60	\$9,438.88	\$2,561.12	79.00%	
22500	CIRCULATION SUPPLIES	\$15,000.00	\$127.21	\$0.00	\$71.86	\$158.57	\$267.89	\$97.23	\$157,544.1	\$20,150.36	\$4,000.00	\$3,177.35	\$185,594.66	-\$170,594.66	1237.00	
22600	LIGHT BULBS	\$8,000.00	\$330.38	\$421.25	\$729.06	\$0.00	\$14.82	\$0.00	\$1,226.30	\$400.92	\$163.07	\$586.07	\$3,871.87	\$4,128.13	48.00%	
22900	DISPLAY/EXHIBITS	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$94.42	\$0.00	\$1,132.04	\$0.00	\$1,226.46	-\$526.46	175.00%	
23000	IS SUPPLIES	\$5,000.00	\$950.61	\$67.82	\$565.29	\$842.52	\$1,599.00	\$104.00	\$1,661.35	\$0.00	\$311.07	\$111.70	\$6,213.36	-\$1,213.36	124.00%	
23100	BUILDING MATERIAL	\$17,200.00	\$979.00	\$3,172.24	\$1,220.26	\$1,545.59	\$484.88	\$350.23	\$2,647.82	\$436.49	\$458.39	\$122.39	\$11,417.29	\$5,782.71	66.00%	
23200	PAINT/PAINTING SUPPLIES	\$500.00	\$33.23	\$0.00	\$0.00	\$0.00	\$45.47	\$0.00	\$105.43	\$6.95	\$42.95	\$0.00	\$234.03	\$265.97	47.00%	
23400	OTHER	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37.90	\$37.90	\$962.10	4.00%	
31100	CONSULTING SERVICES	\$10,000.00	\$0.00	\$2,520.00	\$0.00	\$1,260.00	\$1,260.00	\$1,260.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$7,560.00	\$2,440.00	76.00%	
31200	ENGINEERING/ARCHITE	\$31,000.00	\$375.54	\$8,943.54	\$231.18	\$311.75	\$126.08	\$7,271.20	\$1,487.97	\$0.00	\$0.00	\$0.00	\$18,747.26	\$12,252.74	60.00%	
31300	LEGAL SERVICES	\$23,100.00	\$965.30	\$962.80	\$1,609.94	\$188.36	\$1,765.02	\$187.50	\$300.00	\$554.54	\$528.40	\$2,231.00	\$9,292.86	\$13,807.14	40.00%	
31400	BUILDING SERVICES	\$36,638.00	\$12,798.38	\$4,064.01	\$1,675.86	\$490.97	\$3,312.18	\$705.12	\$733.98	\$2,882.15	\$1,723.03	\$1,137.64	\$29,523.32	\$7,114.68	81.00%	
31500	MAINTENANCE	\$92,000.00	\$6,933.67	\$4,988.73	\$3,095.84	\$798.91	\$6,037.52	\$2,801.58	\$27,678.58	\$7,360.07	\$1,923.68	\$2,429.00	\$64,047.58	\$27,952.42	70.00%	
31600	COMPUTER SERVICES	\$50,000.00	\$1,225.00	\$1,225.00	\$1,225.00	\$1,225.00	\$1,225.00	\$31,104.36	\$2,450.00	\$1,225.00	\$1,225.00	\$0.00	\$42,129.36	\$7,870.64	84.00%	
31700	ADMIN/ACCOUNTING	\$28,000.00	\$4,595.75	\$3,888.70	\$2,501.31	\$2,654.57	\$2,764.73	\$2,870.93	\$9,547.67	\$5,136.32	\$4,806.06	\$4,710.12	\$43,476.16	-\$15,476.16	155.00%	
32100	TELEPHONE	\$31,000.00	\$4,850.00	\$2,114.28	\$2,664.12	\$2,431.72	\$794.02	\$3,568.34	\$2,336.92	\$2,213.86	\$2,250.00	\$2,222.53	\$25,445.79	\$5,554.21	82.00%	
32200	POSTAGE	\$37,000.00	\$1,950.55	\$2,456.16	\$2,720.81	\$2,240.87	\$1,527.00	\$2,842.58	\$2,384.41	\$2,689.31	\$2,373.59	\$1,844.99	\$23,030.27	\$13,969.73	62.00%	
32300	TRAVEL EXPENSE	\$10,000.00	\$0.00	\$16.80	\$170.40	\$0.00	\$0.00	\$44.80	\$0.00	\$0.00	\$0.00	\$0.00	\$232.00	\$9,768.00	2.00%	
32400	PROFESSIONAL MTG/OFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$22.00	\$0.00	\$0.00	\$0.00	\$0.00	\$795.00	\$45.00	\$862.00	\$9,138.00	9.00%	
32500	CONTINUING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%	

MONROE COUNTY PUBLIC LIBRARY

11/11/10 10:36 AM

Page 2

Operating Budget & Expenditure Report

January 1, 2010 to October 31, 2010
10 months = 83.3%

Objec	Object Descr	2010 Budget	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	June 2010	July 2010	Aug 2010	Sept 2010	Oct 2010	2010 YTD Amt	2010 YTD Balance	2010 %YTD Budget
32600	FREIGHT/DELIVERY	\$250.00	\$0.00	\$18.19	\$0.00	\$7.44	\$0.00	\$659.85	\$22.99	\$0.00	\$0.00	\$0.00	\$708.47	-\$458.47	283.00%
33100	ADVERTISING/PUBLICATI	\$8,000.00	\$46.26	\$274.41	\$0.00	\$49.00	\$246.13	\$70.07	\$107.29	\$49.00	\$116.44	\$150.55	\$1,109.15	\$6,890.85	14.00%
33200	PRINTING	\$19,000.00	\$14.70	\$10.80	\$0.00	\$212.95	\$496.10	\$0.00	\$1,068.00	\$14.90	\$0.00	\$0.00	\$1,817.45	\$17,182.55	10.00%
34100	OFFICIAL BOND INS.	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$660.00	\$540.00	55.00%
34200	OTHER INSURANCE	\$60,000.00	\$0.00	\$10,932.00	\$34,473.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,405.00	\$12,595.00	79.00%
35100	GAS	\$8,000.00	\$54.29	\$507.41	\$660.64	\$54.31	\$87.12	\$154.06	\$100.16	\$98.41	\$146.83	\$52.77	\$1,916.00	\$6,084.00	24.00%
35200	ELECTRICITY	\$291,212.00	\$28,091.55	\$24,694.43	\$25,327.49	\$20,606.67	\$17,417.47	\$19,818.15	\$22,816.99	\$25,721.44	\$24,805.36	\$24,682.53	\$233,982.08	\$57,229.92	80.00%
35300	WATER	\$17,000.00	\$838.46	\$819.25	\$307.10	\$1,461.08	\$1,216.45	\$1,493.82	\$1,272.72	\$2,155.22	\$2,851.49	\$1,271.52	\$13,687.11	\$3,312.89	81.00%
36100	BUILDING REPAIRS	\$45,640.00	\$9,370.91	\$1,312.50	\$975.00	\$0.00	\$1,880.63	\$580.00	\$735.00	\$0.00	\$1,010.65	\$412.27	\$16,276.96	\$29,363.04	36.00%
36300	OTHER	\$15,000.00	\$912.75	\$3,791.92	\$410.19	\$887.75	\$3,001.10	\$4,633.09	\$0.00	\$1,055.00	\$2,852.00	\$140.00	\$17,683.80	-\$2,683.80	118.00%
36400	VEHICLE	\$8,000.00	\$5,511.52	\$1,056.04	\$54.39	\$640.06	\$138.00	\$97.23	\$430.49	\$2,187.21	\$391.99	\$0.00	\$10,506.93	-\$2,506.93	131.00%
36500	MATERIALS	\$3,000.00	\$661.48	\$171.27	\$0.00	\$0.00	\$191.19	\$0.00	\$0.00	\$0.00	\$207.39	\$291.01	\$1,522.34	\$1,477.66	51.00%
37100	REAL ESTATE	\$32,000.00	\$19,601.50	\$37.50	\$75.00	\$30.00	\$75.00	\$9,448.00	\$0.00	\$2,025.00	\$75.00	\$0.00	\$31,367.00	\$633.00	98.00%
37200	EQUIPMENT RENTAL	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,062.20	\$0.00	\$0.00	\$0.00	\$7,062.20	-\$6,562.20	1412.00%
39100	DUES/INSTITUTIONAL	\$8,000.00	\$30.00	\$100.00	\$823.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$1,303.00	\$6,697.00	16.00%
39200	INTEREST/TEMPORARY	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
39400	TRANSFER TO LIRF	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0.00%
39500	EDUCATIONAL/LICENSIN	\$6,000.00	\$960.00	\$0.00	\$454.70	\$82.47	\$0.00	\$0.00	\$110.77	\$1,443.75	\$1,443.75	\$0.00	\$4,495.44	\$1,504.56	75.00%
44100	FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$50,303.00	\$8,678.00	\$59,331.00	-\$59,331.00	100.00%
44300	OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$55.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55.79	-\$55.79	100.00%
44450	BUILDING RENOVATION	\$861,651.00	\$16,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,236.82	\$0.00	\$10,183.32	\$0.00	\$0.00	\$36,820.14	\$824,830.86	4.00%
44650	IS SOFTWARE	\$3,618.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,150.00	\$468.00	87.00%
45100	BOOKS	\$577,714.00	\$53,831.55	\$44,563.35	\$58,715.89	\$38,418.98	\$42,601.56	\$47,958.73	\$59,054.05	\$39,709.58	\$38,290.76	\$64,828.55	\$487,973.00	\$89,741.00	84.00%
45200	PERIODICALS/NEWSPAP	\$44,007.00	\$4,265.60	\$1,236.63	\$87.47	\$453.20	\$383.60	\$748.21	\$223.50	\$211.43	\$5,514.48	\$73.67	\$13,197.79	\$30,809.21	30.00%
45300	NONPRINT MATERIALS	\$370,721.00	\$44,643.72	\$24,415.58	\$26,685.02	\$30,502.90	\$23,437.80	\$32,297.42	\$39,686.61	\$34,816.21	\$28,220.29	\$34,103.43	\$318,808.98	\$51,912.02	86.00%
45400	ELECTRONIC RESOURCES	\$67,973.00	\$14,950.14	\$0.00	\$1,394.95	\$0.00	\$0.00	\$0.00	\$6,265.00	\$4,059.78	\$1,499.00	\$6,575.00	\$34,743.87	\$33,229.13	51.00%
		\$8,122,055.00	\$617,347.49	\$515,610.15	\$568,594.34	\$544,954.15	\$430,962.68	\$553,781.00	\$950,046.3	\$533,774.61	\$580,034.15	\$610,578.83	\$5,905,683.71	\$2,216,371.2	73.00%

MONROE COUNTY PUBLIC LIBRARY

LIRF Budget & Expenditure Report

January 1, 2010 to October 31, 2010

10 months = 83.3%

Object	Object Descr	2010 Budget	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	June 2010	July 2010	Aug 2010	Sept 2010	Oct 2010	YTD Amount	2010 YTD Balance	2010 %YTD Budget
31201	ENCUMBERED	\$10,260.00	\$3,420.00	\$1,140.00	\$1,140.00	\$1,710.00	\$1,140.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,690.00	\$570.00	94.00%
31400	BUILDING SERVICES	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
36100	BUILDING REPAIRS	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
44100	FURNITURE	\$26,479.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,479.00	0.00%
44300	OTHER EQUIPMENT	\$32,942.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,999.95	\$0.00	\$0.00	\$5,999.95	\$26,942.05	18.00%
44450	BUILDING RENOVATION	\$42,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,000.00	\$0.00	100.00
44451	ENCUMBERED BLDG	\$151,057.7	\$0.00	\$0.00	\$0.00	\$0.00	\$91,034.60	\$60,023.15	\$0.00	\$0.00	\$0.00	\$0.00	\$151,057.75	\$0.00	100.00
44600	IS EQUIPMENT	\$85,702.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,521.84	\$4,050.00	\$6,720.00	\$0.00	\$26,291.84	\$59,410.16	31.00%
44650	IS SOFTWARE	\$133,377.0	\$0.00	\$0.00	\$0.00	\$5,400.00	\$0.00	\$0.00	\$51,100.00	\$0.00	\$0.00	\$0.00	\$56,500.00	\$76,877.00	42.00%
		\$506,817.7	\$3,420.00	\$1,140.00	\$1,140.00	\$7,110.00	\$92,174.60	\$103,163.1	\$66,621.84	\$10,049.9	\$6,720.00	\$0.00	\$291,539.54	\$215,278.21	58.00%

MONROE COUNTY PUBLIC LIBRARY

Debt Service Budget Expenditures Report

January 1, 2010 to October 31, 2010

10 months = 83.3%

Objec t	Object Descr	2010 Budget	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	June 2010	July 2010	Aug 2010	Sept 2010	Oct 2010	2010 YTD Amt	2010	
														YTD Balance	%YTD Budget
37100	REAL ESTATE	\$1,996,000.00	\$166,333.3	\$166,333.3	\$166,333.3	\$166,333.3	\$166,333.33	\$166,333.3	\$166,333.35	\$166,333.33	\$166,333.33	\$166,333.33	\$1,663,333.34	\$332,666.6	83.00%
39200	INTEREST/TE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00
39250	PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00
39450	TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00
		\$1,996,000.00	\$166,333.3	\$166,333.3	\$166,333.3	\$166,333.3	\$166,333.33	\$166,333.3	\$166,333.35	\$166,333.33	\$166,333.33	\$166,333.33	\$1,663,333.34	\$332,666.6	83.00%

MONROE COUNTY PUBLIC LIBRARY

Rainy Day Budget Expenditures Report

January 1, 2010 to October 31, 2010

10 months = 83.3%

Object	Object Descr	2010 Budget	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	June 2010	July 2010	Aug 2010	Sept 2010	Oct 2010	2010 YTD Amt	2010 YTD Balance	2010 %YTD Budget
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$888.00	\$717.82	\$283.01	\$141.90	\$50.45	\$149.76	\$182.79	\$0.00	\$2,413.73	\$7,586.27	24.00%
21300	OFFICE SUPPLIES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
22100	CLEANING SUPPLIES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31100	CONSULTING SERVICES	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
31300	LEGAL SERVICES	\$80,000.00	\$2,993.50	\$202.50	\$0.00	\$1,710.50	\$4,336.50	\$121.50	\$243.00	\$447.60	\$1,143.50	\$0.00	\$11,198.60	\$68,801.40	14.00%
44450	BUILDING RENOVATION	\$26,488.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,488.00	0.00%
		\$206,488.00	\$2,993.50	\$202.50	\$888.00	\$2,428.32	\$4,619.51	\$263.40	\$293.45	\$597.36	\$1,326.29	\$0.00	\$13,612.33	\$192,875.67	7.00%

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report

January 1, 2010 to October 31, 2010
10 months = 83.3%

Objc	Object Descr	2010 Budget	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	June 2010	July 2010	Aug 2010	Sept 2010	Oct 2010	YTD Amount	2010 YTD Balance	2010 %YTD Budget
11300	PROF/SUPERVISORS	\$58,595.00	\$4,507.54	\$4,507.54	\$4,507.54	\$4,507.54	\$4,507.54	\$4,507.54	\$6,761.31	\$4,507.54	\$4,507.54	\$4,507.54	\$47,329.17	\$11,265.83	81.00%
11400	PROFESSIONAL ASSISTANT	\$118,264.00	\$9,097.20	\$9,097.20	\$9,097.20	\$9,097.20	\$9,097.20	\$9,097.20	\$13,645.80	\$9,097.20	\$9,097.20	\$9,097.20	\$95,520.60	\$22,743.40	81.00%
11600	CLERICAL ASSISTANTS	\$180,394.00	\$14,506.58	\$15,254.7	\$15,943.6	\$14,948.83	\$15,957.7	\$14,221.1	\$22,301.86	\$15,547.31	\$13,323.5	\$13,093.9	\$155,099.4	\$25,294.59	86.00%
11800	TEMPORAY STAFF	\$10,880.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,880.00	0.00%
12100	FICA/EMPLOYER	\$22,824.00	\$1,653.20	\$1,700.55	\$1,737.90	\$1,680.44	\$1,739.75	\$1,639.54	\$2,522.62	\$1,723.02	\$1,588.12	\$1,575.15	\$17,560.29	\$5,263.71	77.00%
12300	PERF/EMPLOYER	\$21,665.00	\$0.00	\$0.00	\$0.00	\$4,999.73	\$0.00	\$0.00	\$4,999.73	\$0.00	\$0.00	\$5,833.03	\$15,832.49	\$5,832.51	73.00%
12400	INS/EMPLOYER	\$42,792.00	\$4,632.55	\$2,952.24	\$6,940.06	\$3,197.17	\$0.00	\$5,899.97	\$2,197.00	\$2,982.68	\$6,221.38	\$3,041.04	\$38,064.09	\$4,727.91	89.00%
12500	MEDICARE/EMPLOYER	\$5,338.00	\$386.64	\$397.71	\$406.45	\$393.00	\$406.88	\$383.45	\$589.97	\$402.97	\$371.42	\$368.38	\$4,106.87	\$1,231.13	77.00%
13100	WORK STUDY	\$450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
21200	STATIONERY/PRINTING	\$1,000.00	\$0.00	\$267.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$267.74	\$732.26	27.00%
21300	OFFICE SUPPLIES	\$500.00	\$208.05	\$0.00	\$0.00	\$171.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$379.65	\$120.35	76.00%
21400	DUPLICATING	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
22200	FUEL/OIL/LUBRICANTS	\$500.00	\$124.11	\$0.00	\$27.20	\$34.69	\$0.00	\$28.82	\$119.11	\$57.27	\$30.71	\$32.31	\$454.22	\$45.78	91.00%
22700	VIDEO TAPE/CATS	\$20,000.00	\$117.19	\$3,976.50	\$0.00	\$0.00	\$4,850.65	\$0.00	\$7,948.15	\$0.00	\$0.00	\$0.00	\$16,892.49	\$3,107.51	84.00%
23000	IS SUPPLIES	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
23500	VIDEO MATERIALS/CATS	\$10,000.00	\$348.61	\$1,283.46	\$473.73	\$78.46	\$834.26	\$0.00	\$896.69	\$0.00	\$1,671.78	\$403.39	\$5,990.38	\$4,009.62	60.00%
31100	CONSULTING SERVICES	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,000.00	0.00%
31300	LEGAL SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62.50	\$0.00	\$0.00	\$80.64	\$0.00	\$0.00	\$143.14	\$856.86	14.00%
31600	COMPUTER SERVICES	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
31650	DIGITIZATION SERVICES	\$0.00	\$653.59	\$0.00	\$0.00	\$0.00	\$0.00	\$690.00	\$615.00	\$0.00	\$0.00	\$0.00	\$1,958.59	-\$1,958.59	100.00%
32100	TELEPHONE	\$3,500.00	\$239.40	\$88.02	\$244.89	\$255.21	\$0.00	\$253.46	\$513.02	\$253.31	\$0.00	\$252.81	\$2,100.12	\$1,399.88	60.00%
32200	POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.60	\$0.00	\$0.00	\$653.72	\$659.32	-\$659.32	100.00%
32300	TRAVEL EXPENSE	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.10	\$8.10	\$1,991.90	0.00%
32400	PROFESSIONAL MTG/OFF	\$525.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$525.00	0.00%
32600	FREIGHT/DELIVERY	\$750.00	\$0.00	\$0.00	\$0.00	\$143.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$143.68	\$606.32	19.00%
36300	OTHER EQUIP/FURNITURE	\$4,000.00	\$0.00	\$443.60	\$0.00	\$0.00	\$399.00	\$0.00	\$643.50	\$0.00	\$0.00	\$0.00	\$1,486.10	\$2,513.90	37.00%
37100	REAL ESTATE	\$2,000.00	\$1,227.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228.00	\$0.00	\$75.00	\$0.00	\$0.00	\$1,530.00	\$470.00	77.00%
39100	DUES/INSTITUTIONAL	\$480.00	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260.00	\$443.88	\$1,103.88	-\$623.88	230.00%
39500	EDUCATIONAL/LICENSING	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
39600	COMMUNITY NEWS	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$7,500.00	\$2,500.00	75.00%
44700	EQUIPMENT - CATS	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
44750	SOFTWARE - CATS	\$5,000.00	\$0.00	\$399.95	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$749.95	\$4,250.05	15.00%
		\$554,557.00	\$37,701.66	\$40,369.2	\$39,378.5	\$39,907.55	\$40,355.5	\$39,449.1	\$64,109.36	\$34,726.94	\$37,071.6	\$41,810.5	\$414,880.2	\$139,676.7	75.00%

MONROE COUNTY PUBLIC LIBRARY

LCPF Budget & Expenditure Report

January 1, 2010 to October 31, 2010

10 months = 83.3%

Objec	Object Descr	2010 Budget	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	June 2010	July 2010	Aug 2010	Sept 2010	Oct 2010	YTD Amount	2010 YTD Balance	2010 %YTD Budget
31100	CONSULTING	\$7,300.00	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300.00	\$6,000.00	18.00%
44100	FURNITURE	\$0.00	\$0.00	\$2,390.16	\$279.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,670.04	-\$2,670.04	100.00%
44300	OTHER EQUIPMENT	\$188,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$92,060.00	\$92,060.00	\$96,140.00	49.00%
44450	BUILDING	\$189,654.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110,000.0	\$0.00	\$79,654.00	\$0.00	\$0.00	\$189,654.00	\$0.00	100.00%
44451	ENCUMBERED BLDG	\$214,499.55	\$4,015.66	\$52,705.43	\$79,102.55	\$0.00	\$78,160.90	\$515.01	\$0.00	\$0.00	\$0.00	\$0.00	\$214,499.55	\$0.00	100.00%
44600	IS EQUIPMENT	\$68,955.00	\$23,744.50	-\$15,285.50	\$0.00	\$0.00	\$10,759.00	\$8,459.00	\$0.00	\$0.00	\$17,595.9	\$0.00	\$45,272.94	\$23,682.06	66.00%
44650	IS SOFTWARE	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,061.00	\$7,349.99	\$0.00	\$0.00	\$0.00	\$9,410.99	-\$4,410.99	188.00%
44700	EQUIPMENT - CATS	\$45,961.00	\$510.74	\$9,763.47	\$1,098.97	\$355.97	\$10,513.96	\$0.00	\$0.00	\$0.00	\$7,840.55	\$0.00	\$30,083.66	\$15,877.34	65.00%
44750	SOFTWARE - CATS	\$3,000.00	\$0.00	\$1,997.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,997.00	\$1,003.00	67.00%
		\$722,569.55	\$29,570.90	\$51,570.56	\$80,481.40	\$355.97	\$99,433.86	\$121,035.0	\$7,349.99	\$79,654.00	\$25,436.4	\$92,060.00	\$586,948.18	\$135,621.37	81.00%

MONROE COUNTY PUBLIC LIBRARY

Expenditure Summary compared to last year

2010 compared to 2009: Period Ending October

Fund	Fund Descr	2010 Budget	October 2010 Amt	2010 YTD Amt	2009 Budget	October 2009 Amt	2009 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,122,055.00	\$610,578.83	\$5,905,683.71	\$7,040,556.00	\$625,703.80	\$5,477,965.34	8.00%
002	JAIL	\$6,000.00	\$419.35	\$3,808.53	\$6,000.00	\$1,248.05	\$4,741.20	-20.00%
003	CLEARING	\$27,651.18	\$50.00	\$31,551.22	\$0.00	\$517.55	\$6,295.09	401.00%
004	GIFT	\$12,738.00	\$3,110.80	\$9,181.51	\$0.00	\$0.00	\$2,331.09	294.00%
005	PLAC	\$0.00	\$0.00	\$11,742.00	\$0.00	\$2,466.50	\$9,876.50	19.00%
006	RETIREEES	\$0.00	\$1,465.07	\$16,115.77	\$0.00	\$1,232.39	\$12,001.27	34.00%
007	LIRF	\$525,317.75	\$0.00	\$291,539.54	\$223,831.25	\$2,850.00	\$211,941.25	38.00%
008	DEBT SERVICE	\$1,996,000.00	\$166,333.33	\$1,663,333.34	\$1,996,000.00	\$166,333.33	\$1,663,333.34	0.00%
009	RAINY DAY	\$206,488.00	\$0.00	\$13,612.33	\$323,200.00	\$9,114.66	\$94,790.89	-86.00%
010	PAYROLL	\$0.00	\$317,984.64	\$3,414,155.41	\$0.00	\$307,378.71	\$3,354,154.40	2.00%
011	INVESTMENT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$5,269.05	\$0.00	\$5,234.18	\$21,132.00	\$1,759.43	\$14,288.23	-63.00%
016	GIFT-RESTRICED	\$26,134.48	\$6,540.31	\$61,255.27	\$0.00	\$15,187.26	\$58,673.45	4.00%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$225,233.24	\$0.00	\$225,233.24	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-FOUNDATION	\$74,118.76	\$5,082.82	\$50,448.38	\$107,352.01	\$14,461.33	\$89,509.09	-44.00%
020	SPECIAL	\$554,557.00	\$41,810.54	\$414,880.28	\$518,605.64	\$50,915.87	\$431,845.95	-4.00%
021	CAPITAL	\$722,569.55	\$92,060.00	\$586,948.18	\$535,621.45	\$43,202.80	\$496,787.34	18.00%
022	GATES	\$15,600.00	\$0.00	\$15,285.50	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$19,705.00	\$1,841.69	\$10,068.99	\$0.00	\$0.00	\$0.00	0.00%
		\$12,539,437.01	\$1,247,277.38	\$12,730,077.38	\$10,772,298.35	\$1,242,371.68	\$11,928,534.43	7.00%

MONROE COUNTY PUBLIC LIBRARY

Monthly Revenue Report (Cash Basis)

Current Period compared to Prior Period
 Current Period: October 2010
 Operating Fund

Source	Source Descr	2010 Budget	October 2010 Amt	2010 YTD Amt	2009 Budget	October 2009 Amt	2009 YTD Amt	%Last YR YTD Diff
00100	PROPERTY TAX/ADVANCES	\$4,861,253.00	\$0.00	\$3,092,124.09	\$3,626,642.00	\$0.00	\$3,558,364.51	-13.00%
00200	INTANGIBLES TAX	\$12,699.00	\$0.00	\$4,914.50	\$11,500.00	\$0.00	\$5,949.50	-17.00%
00300	LICENSE EXCISE TAX	\$346,364.00	\$0.00	\$327,565.86	\$332,000.00	\$0.00	\$338,397.24	-3.00%
00400	COUNTY OPTION INCOME TAX	\$2,217,128.00	\$184,760.67	\$1,847,606.70	\$1,995,000.00	\$183,574.00	\$1,835,740.00	1.00%
00500	COMMERCIAL VEHICLE EXCISE TAX	\$40,163.00	\$0.00	\$17,035.19	\$34,000.00	\$0.00	\$18,815.30	-9.00%
00600	US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03400	ELL COPIERS/PRINTERS	\$4,000.00	\$342.79	\$3,549.40	\$0.00	\$355.35	\$3,161.88	12.00%
03500	LOST/DAMAGED	\$12,000.00	\$2,471.16	\$22,156.41	\$0.00	\$1,574.26	\$12,791.44	73.00%
03600	FINES/FEES	\$180,000.00	\$14,850.28	\$166,695.49	\$120,750.00	\$13,451.10	\$137,860.06	21.00%
03650	COLLECTION AGENCY FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03700	BLGTN COPIERS/PRINTERS	\$12,000.00	\$767.59	\$11,181.57	\$16,000.00	\$877.21	\$10,414.08	7.00%
03900	MISCELLANEOUS RECEIPTS	\$0.00	\$915.24	\$5,966.20	\$0.00	\$144.25	\$25,449.93	-77.00%
04100	PUBLIC LIBRARY ACCESS CARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
04500	PLAC DISTRIBUTION	\$10,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	0.00%
10000	REALESTATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11500	STATE DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
17000	READER PRINTER RECEIPTS	\$1,000.00	\$99.05	\$1,111.28	\$0.00	\$138.95	\$1,534.81	-28.00%
18000	COIN TELEPHONE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
18500	INTEREST FROM	\$0.00	\$73.26	\$1,514.79	\$0.00	\$15.66	\$450.52	236.00%
19000	TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20000	CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20100	CABLE ACCESS FEES - COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20200	CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
53000	LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$7,696,607.00	\$204,280.04	\$5,501,421.48	\$6,155,892.00	\$200,130.78	\$5,948,929.27	-8.00%

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: October 2010

FUND Descr	10/01/2010	MTD Debit	MTD Credit	10/31/2010	Bal Sht Descr
OPERATING	\$14,527.56	\$615,452.30	\$659,674.50	-\$29,694.64	CHASE/BANK ONE CHECKING
OPERATING	\$399,928.42	\$64.42	\$399,928.42	\$64.42	CHASE/BANK ONE SAVINGS
OPERATING	\$31,748.99	\$9,415.55	\$29,768.95	\$11,395.59	MONROE BANK CHECKING
OPERATING	\$63,767.92	\$9,147.90	\$0.00	\$72,915.82	UNITED COMMERCE BANK
Fund 001 OPERATING	\$509,972.89	\$634,080.17	\$1,089,371.87	\$54,681.19	
JAIL	\$2,610.82	\$0.00	\$419.35	\$2,191.47	CHASE/BANK ONE CHECKING
CLEARING	-\$525.00	\$550.00	\$50.00	-\$25.00	CHASE/BANK ONE CHECKING
CLEARING	\$525.00	\$25.00	\$525.00	\$25.00	UNITED COMMERCE BANK
Fund 003 CLEARING	\$0.00	\$575.00	\$575.00	\$0.00	
GIFT UNRESTRICTED	\$21,075.97	\$24,451.71	\$3,110.80	\$42,416.88	CHASE/BANK ONE CHECKING
GIFT UNRESTRICTED	\$18,511.60	\$217.27	\$18,511.60	\$217.27	MONROE BANK CHECKING
GIFT UNRESTRICTED	\$4.00	\$2.00	\$4.00	\$2.00	UNITED COMMERCE BANK
Fund 004 GIFT UNRESTRICTED	\$39,591.57	\$24,670.98	\$21,626.40	\$42,636.15	
PLAC	\$767.00	\$500.00	\$767.00	\$500.00	MONROE BANK CHECKING
PLAC	\$2,100.00	\$200.00	\$2,100.00	\$200.00	UNITED COMMERCE BANK
Fund 005 PLAC	\$2,867.00	\$700.00	\$2,867.00	\$700.00	
RETIREEES	-\$1,465.07	\$1,465.07	\$1,465.07	-\$1,465.07	CHASE/BANK ONE CHECKING
LIRF	-\$4,503.51	\$500,000.00	\$7,151.56	\$488,344.93	CHASE/BANK ONE CHECKING
LIRF	\$1,060,071.70	\$643.98	\$500,000.00	\$560,715.68	CHASE/BANK ONE SAVINGS
Fund 007 LIRF	\$1,055,568.19	\$500,643.98	\$507,151.56	\$1,049,060.61	
DEBT SERVICE	\$289,977.83	\$68.12	\$0.00	\$290,045.95	CHASE/BANK ONE SAVINGS
RAINY DAY	\$4,133.04	\$0.00	\$1,143.50	\$2,989.54	CHASE/BANK ONE CHECKING
RAINY DAY	\$805,282.28	\$189.64	\$0.00	\$805,471.92	CHASE/BANK ONE SAVINGS
Fund 009 RAINY DAY	\$809,415.32	\$189.64	\$1,143.50	\$808,461.46	
PAYROLL	\$1,080.59	\$317,168.49	\$317,984.64	\$264.44	CHASE/BANK ONE CHECKING
GIFT-RESTRICED	\$80,525.85	\$965.95	\$4,523.96	\$76,967.84	CHASE/BANK ONE CHECKING
GIFT-RESTRICED	\$965.95	\$3,435.20	\$965.95	\$3,435.20	MONROE BANK CHECKING
Fund 016 GIFT-RESTRICED	\$81,491.80	\$4,401.15	\$5,489.91	\$80,403.04	
LEVY EXCESS	\$20,542.28	\$0.00	\$0.00	\$20,542.28	CHASE/BANK ONE CHECKING
GIFT-FOUNDATION	\$11,912.56	\$10.48	\$5,951.06	\$5,971.98	CHASE/BANK ONE CHECKING
SPECIAL REVENUE	\$123,898.73	\$142,623.75	\$41,516.74	\$225,005.74	CHASE/BANK ONE CHECKING

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: October 2010

FUND Descr	10/01/2010	MTD Debit	MTD Credit	10/31/2010	Bal Sht Descr
CAPITAL PROJECTS	-\$4,841.43	\$431.56	\$92,275.94	-\$96,685.81	CHASE/BANK ONE CHECKING
GATES HARDWARE GRANT	\$314.50	\$0.00	\$0.00	\$314.50	CHASE/BANK ONE CHECKING
LSTA-CIVIL WAR	-\$8,227.30	\$0.00	\$1,841.69	-\$10,068.99	CHASE/BANK ONE CHECKING
	\$2,934,710.28	\$1,627,028.39	\$2,089,679.73	\$2,472,058.94	

MONROE COUNTY PUBLIC LIBRARY

11/05/10 3:51 PM
Page 1

***Check Reconciliation©
CHASE BANK CHECKING
06100 BANKONECK
October 2010**

Account

Beginning Balance on	10/1/2010	\$330,410.34	Cleared	\$1,082,241.41
+	Receipts/Deposits	\$1,288,268.02	Statement	\$1,082,241.41
-	Payments (Checks and Withdrawals)	\$536,436.95	Difference	\$0.00
Ending Balance as of	10/29/2010	\$1,082,241.41		

Check Book Balance

Active	G 001-06100	OPERATING	-\$29,694.64
Active	G 002-06100	JAIL	\$2,191.47
Active	G 003-06100	CLEARING	-\$25.00
Active	G 004-06100	GIFT UNRESTRICTED	\$42,416.88
Active	G 005-06100	PLAC	\$0.00
Active	G 006-06100	RETIREES	-\$1,465.07
Active	G 007-06100	LIRF	\$488,344.93
Active	G 008-06100	DEBT SERVICE	\$0.00
Active	G 009-06100	RAINY DAY	\$2,989.54
Active	G 010-06100	PAYROLL	\$264.44
Active	G 012-06100	TEEN COUNCIL	\$0.00
Active	G 015-06100	LSTA	\$0.00
Active	G 016-06100	GIFT-RESTRICED	\$76,967.84
Active	G 017-06100	LEVY EXCESS	\$20,542.28
Active	G 019-06100	GIFT-FOUNDATION	\$5,971.98
Active	G 020-06100	SPECIAL REVENUE	\$225,005.74
Active	G 021-06100	CAPITAL PROJECTS	-\$96,685.81
Active	G 022-06100	GATES HARDWARE	\$314.50
Active	G 023-06100	LSTA-CIVIL WAR	-\$10,068.99

Cash Balance **\$727,070.09**

Beginng Balance	\$330,410.34
+ Total Deposits	\$1,288,268.02
- Checks Written	\$891,608.27

Check Book Balance	\$727,070.09
Difference	\$0.00

MONROE COUNTY PUBLIC LIBRARY

11/05/10 3:19 PM
Page 1

***Check Reconciliation©**

CHASE BANK SAVINGS

06110 BANKONESV

October 2010

Account

Beginning Balance on	10/1/2010	\$2,555,691.79	Cleared	\$1,656,297.97
+	Receipts/Deposits	\$534.60	Statement	\$1,656,297.97
-	Payments (Checks and Withdrawals)	\$899,928.42	Difference	\$0.00
Ending Balance as of	10/29/2010	\$1,656,297.97		

Check Book Balance

Active	G 001-06110	OPERATING	\$64.42
Active	G 007-06110	LIRF	\$560,715.68
Active	G 008-06110	DEBT SERVICE	\$290,045.95
Active	G 009-06110	RAINY DAY	\$805,471.92
Active	G 016-06110	GIFT-RESTRICED	\$0.00
Active	G 017-06110	LEVY EXCESS	\$0.00
Active	G 019-06110	GIFT-FOUNDATION	\$0.00
Active	G 021-06110	CAPITAL PROJECTS	\$0.00

Cash Balance **\$1,656,297.97**

Beginng Balance	\$2,555,691.79
+ Total Deposits	\$534.60
- Checks Written	\$899,928.42
Check Book Balance	\$1,656,297.97
Difference	\$0.00

MONROE COUNTY PUBLIC LIBRARY

11/05/10 3:11 PM
Page 1

***Check Reconciliation©**

MONROE BANK CHECKING

06300 MONROECK

October 2010

Account

Beginning Balance on	10/1/2010	\$51,993.54	Cleared	\$15,548.06
+	Receipts/Deposits	\$13,568.02	Statement	\$15,548.06
-	Payments (Checks and Withdrawals)	\$50,013.50	Difference	\$0.00
Ending Balance as of	10/31/2010	\$15,548.06		

Check Book Balance

Active	G 001-06300	OPERATING	\$11,395.59
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$217.27
Active	G 005-06300	PLAC	\$500.00
Active	G 006-06300	RETIREEES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$3,435.20
Active	G 019-06300	GIFT-FOUNDATION	\$0.00
Active	G 020-06300	SPECIAL REVENUE	\$0.00
		Cash Balance	\$15,548.06
	Beginng Balance	\$51,993.54	
	+ Total Deposits	\$13,568.02	
	- Checks Written	\$50,013.50	
	Check Book Balance	\$15,548.06	
	Difference	\$0.00	

MONROE COUNTY PUBLIC LIBRARY

11/05/10 3:03 PM
Page 1

***Check Reconciliation©**

UNITED COMMERCE

06400 UNITED COM

October 2010

Account

Beginning Balance on	10/1/2010	\$66,396.92	Cleared	\$73,142.82
+	Receipts/Deposits	\$9,374.90	Statement	\$73,142.82
-	Payments (Checks and Withdrawals)	\$2,629.00	Difference	\$0.00
Ending Balance as of	10/29/2010	\$73,142.82		

Check Book Balance

Active	G 001-06400	<i>OPERATING</i>	\$72,915.82
Active	G 003-06400	<i>CLEARING</i>	\$25.00
Active	G 004-06400	<i>GIFT UNRESTRICTED</i>	\$2.00
Active	G 005-06400	<i>PLAC</i>	\$200.00
Active	G 016-06400	<i>GIFT-RESTRICED</i>	\$0.00
		Cash Balance	\$73,142.82
	Beginng Balance	\$66,396.92	
	+ Total Deposits	\$9,374.90	
	- Checks Written	\$2,629.00	
	Check Book Balance	\$73,142.82	
	Difference	\$0.00	

2010 BOARD OF TRUSTEES CALENDAR

<i>Month</i>	<i>Date</i>	<i>Date</i>	<i>Topic</i>
January	13	Work Session	
	20	Board Meeting	Annual Transfer of Appropriations Resolution to Request Advance Tax Draws
		Board of Finance	Review Investment Report and Policy
February		Work Session	
		Board Meeting	Election of Board Officers
March	10	Work Session	Draft Library Capital Projects Fund
	24	Board Meeting	Approve Library Capital Projects Fund Plan for advertising
April	14	Work Session	
	21	Public Hearing	Library Capital Projects Fund Plan
	21	Board Meeting	Adopt Library Capital Projects Fund Plan and forward to County Council
May	12	Work Session	
	19	Board Meeting	Program Update: Summer Reading
June	9	Work Session	Budget Timeline and Priorities
	16	Board Meeting	Program Update: Indiana Bedrock Project
July	14	Work Session	Draft 2011 Budget
	21	Board Meeting	
August	11	Work Session	Revised 2011 Budget
	18	Board Meeting	Approve 2011 Budget for advertising
September	8	Work Session	
	15	Public Hearing	2011 Budget
	15	Board Meeting	
October	20	Work Session	2011 Budget, as recommended by County Council
	27	Board Meeting	Adopt 2011 Budget
November	10	Special Board Meeting	Approve 2011 employee insurance package
	17	Board Meeting	
December	8	Work Session	
	15	Board Meeting	Approve 2011 salary schedule

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE: November 10, 2010

Job Changes

- No Changes to report

Beginning Employment

- No beginning employment to report

Ending Employment

- No ending employment to report

Monroe County Public Library
Active Employees/Last Pay Date of Each Month

Pay Date	Employees			Hours/Status			Funds		
	Operating Fund	Special/Other	Total EEs	Operating Fund	Special/Other	Total Hours	Operating Fund	Special/Other	Total Funds
January 15, 2010	154	21	175	4,370	560	4,930	142,872	16,520	159,393
January 29, 2010	160	24	184	4,470	610	5,080	147,421	17,582	165,003
February 12, 2010	160	24	184	4,490	610	5,100	148,044	17,428	165,471
February 26, 2010	158	24	182	4,425	610	5,035	149,770	17,993	167,763
March 12, 2010	157	24	181	4,400	610	5,010	143,389	18,366	161,754
March 26, 2010	153	24	177	4,328	610	4,938	144,153	17,880	162,032
April 9, 2010	158	24	182	4,425	610	5,035	149,770	17,228	166,998
April 23, 2010	157	24	181	4,400	610	5,010	143,389	17,880	161,268
May 7, 2010	155	24	179	4,348	610	4,958	142,259	18,357	160,616
May 21, 2010	157	22	179	4,388	580	4,968	143,434	17,173	160,607
June 4, 2010	156	22	178	4,343	575	4,918	143,981	17,037	161,018
June 18, 2010	153	21	174	4,328	560	4,888	144,153	16,936	161,089
July 2, 2010	155	25	180	4,328	625	4,953	144,334	17,729	162,063
July 16, 2010	153	21	174	4,328	560	4,888	144,153	16,936	161,089
July 30, 2010	152	24	176	4,315	600	4,915	144,321	18,406	162,727
August 13, 2010	153	23	176	4,330	575	4,905	149,879	18,907	168,786
August 27, 2010	151	23	174	4,330	575	4,905	149,879	18,907	168,786
September 10, 2010	153	23	176	4,305	575	4,880	146,193	18,625	164,819
September 24, 2010	152	23	175	4,295	575	4,870	144,752	16,901	161,653
October 8, 2010	150	23	173	4,265	585	4,850	142,106	18,027	160,133
October 22, 2010	147	23	170	4,215	575	4,790	141,748	17,329	159,077
November 5, 2010	152	22	174	4,285	560	4,845	142,239	17,061	159,300

Note: "Active Employee" is defined as actively receiving payroll. Does not include non-benefitted staff taking unpaid time off lasting entire pay period

Goal 1: Strengthen support for literacy and lifelong learning.

October Programs		Children		Young Adult		Adult		All Ages	
Department	Location	Program	Attend	Program	Attend	Program	Attend	Program	Attend
Adult	On Site			6	64	20	156		
	Off Site					1	160		
Children	On Site	112	3,204			1	28	1	21
	Off Site	1	19			2	55		
Outreach	On Site	28	617						
	Off Site	16	233						
Ellettsville	On Site	14	387	6	22	1	5	3	102
	Off Site	1	22						
Information	On Site					13	75		
VITAL	On Site					37	196		
Total by Audience		172	4,482	15	86	74	670	4	123
Total Off-Site		18	274			3	215		
Total Programs								265	
Total Attendance								5,361	

1A. Increase pre-literacy skills among low-income children and families.

- A Head Start group visited the Ellettsville Branch for a story time program.
- Children's Services staff presented Every Child Ready to Read workshops at Bloomington Area Birth Services and Children's Village. Children's Village Director Brenda Chapin wrote this about Christina Jones' workshop: "What a wonderful presentation, with wonderful knowledge to share! I have had much positive feedback from teachers on the information presented."

1B. Support development of reading, language, and comprehension of K-6 students.

- At the Ellettsville branch, the "Read to a Dog" program helped children increase their reading fluency. Home School children and families took a tour and enjoyed a program.
- Children's Services presented 28 tours for 617 children and adults at the Main Library. Lisa Champelli wrote and sent a follow-up survey to teachers; responses are still coming in.

1C. Increase effectiveness of volunteer tutoring programs, including Children's Math and Reading Team, Math Homework Help, and VITAL.

- Teen Reading and Writing Homework Help program continued; the Library provided posters for RBBCSC English and writing classrooms, at the request of the high school principal, to increase awareness of the program.
- During 19 open days in October, the Children's Homework Center conducted 386 sessions, including 265 literacy tutoring sessions and 121 drop-in homework help sessions, a dramatic increase compared with 241 conducted in October 2009. The big gains appear to be in drop-in homework help. Stori Snyder credits a variety of publicity channels, including word-of-mouth and actively courting ENL students.
- VITAL conducted 2 tutor training sessions.

1D. Inform community members about the Library's response to literacy needs.

- Stephanie Holman and Josh Wolf attended "Smart Start Coalition" meetings designed to improve services to children from birth through age 5.

- Community Relations Coordinator Margaret Harter wrote an article for November *Safety-Net*, highlighting VITAL tutoring and classes, the VITAL/Job Search Resources Room, and Express Computer Classes. She created pick-up sheets on the Express Computer Classes for VITAL Resources Room and ATS desk and sent announcements to media and community calendars.

1E. Strengthen literacy skills of adults.

- Josh and Stori met with Choonhyun Jeon, ENL Coordinator for MCCSC. Josh was interviewed, promoting library services in general and the Homework Center in particular, for a short movie that will be shown to new international families at MCCSC.
- In VITAL, 59 learners are involved in one-to-one tutoring matches, 76 learners participated in the eight weekly ESL Conversation Practice classes, and 13 individuals are waiting for volunteer tutors.

1F. Strengthen readers' advisory services.

- A new interface for Author Alert was completed, which will allow patrons to choose their own favorite authors/musicians/actors and format and give them the ability to manage their own Author Alert accounts via the library website. Technology trainer Phil Eskew trained Adult and Teen Services staff, in preparation for the site going live on November 16th. The new service will be more efficient for the library. Staff previously entered all holds for patrons; the new system will send e-mail notices about new items to patrons, who can choose to place a hold.
- After attending the session on reader's advisory services on Staff Day, Penny Gillie used her newly augmented skills with "Novelist" to help a teen reader find YA fiction set during World War II. She and the teen were both pleased to find several titles on the shelf in Ellettsville.

1G. Develop and evaluate partnerships to better serve target audiences.

- Stephanie Holman worked on developing a community statement/speaking points for the Smart Start Coalition.
- Stephanie Holman worked on the Core Goals statement with the Edgewood High School Partners in Education team.
- Penny Gillie and Mickey Needham began talking with VITA to plan and, perhaps expand, income tax help for the coming year at the Ellettsville Branch.
- VITAL hosted an ESL book discussion group, with Leo Dowling International Center volunteers.

Goal 2: Expand access to information.

October Access		
Circulation	Main	179,404
	ELL	25,151
	Outreach	11,486
	Overdrive	872
	TOTAL	216,913
Registration	Resident	89,793
	Non-resident PLAC	537
	Subscription	NA
	TOTAL	90,330
	New registrants	810
	Deleted registrants	477

Visits	Main	75,442
	ELL	13,191
	Outreach	N/A
	TOTAL	88,633
Website Visits	Home page hits	83,567
	Catalog hits	3,104,838
	Other hits	1,711,977
	TOTAL	4,816,815
Read It Off	Number registered	393
	Charges waived	\$426
	Number of individuals with charged waived	56
	Number completing	11
Interlibrary loan	Items loaned	208
	Items borrowed	24
CATS	Government programs produced	52
	Patron programs produced	69
	CATS programs produced	27
	Hours cablecast	2,269
	In-house viewings	15
	Editing sessions	120
	Dubs delivered	122
Programs added to collection	236	

2A. Employ technology to facilitate better access to information.

- Indiana Room Coordinator Christine Friesel and Research Assistant Cory Burger traveled to Indianapolis to review the collections at the Indiana State Archives and Indiana Historical Society. They will add their findings to the master inventory and consider partnerships for digitization. Christine worked with the State Archives microfilm division and the County Auditor's office concerning recently scanned commissioner records, which were digitalized for microfilm (not for archival standards) prior to our grant.
- Friesel discussed potential topics for a third digitization grant proposal in 2011. She reviewed options for potential partners and worked to define digitization program goals.

2B. Improve web access.

- Teen Services Librarian Chris Hosler added an annotated, catalog-linked booklist of the Eliot Rosewater ("Rosie") book nominees for 2010 to the website at the suggestion of the Edgewood High School librarian.

2C. Deliver information through CATS.

- CATS recorded Candidate on Demand interviews and covered candidate forums hosted by Monroe County Farm Bureau, League of Women Voters, and WFHB's Interchange Program, and League forums on the MCCSC referendum and on "Consequences of Constitutional Change."
- CATS established connectivity with the John Waldron Arts Center, allowing for live programming to be modulated there, as well as from WFHB.
- Children commented on seeing the CATS PSA for "Read to the Dogs."

- CATS received six Philo T. Farnsworth awards from the Alliance for Community Media.

2D. Replace Bookmobile.

- Chris Jackson visited bookmobile manufacturer OBS to inspect the chassis, review the interior cabinetry design and rear service desk layout. Graphic designer Michael Hoerger created exterior designs for review.

2E. Investigate changing or expanding hours.

2F. Open a second branch location.

2G. Improve service for people with disabilities.

- The circulation clerk blog about customer service included a conversation about increasing expectations for self service and serving people with disabilities. Fourteen responded to the question: "We have all heard that there are many ways in which a person might be invisibly impaired [literacy, dyslexia]. Now that we, like so many other institutions, rely increasingly on patrons' abilities to help themselves, how do we do that without making assumptions?"
- Ellettsville librarians worked with the children's print selector to buy a few titles with print and Braille in response to a patron request.
- VITAL began serving MCCSC Transitions students and tutors in a weekly class setting.

Goal 3: Deliver exemplary service.

October Service		
Meeting Rooms	Total reserved	104
	Main Library meeting rooms used	
	Main Library auditorium used	
	Main Library atrium	
	Ellettsville Branch	
	TOTAL MEETING ROOMS USED	
Public Computing	Computing sessions	18,097
	Hours of computing	13,209
	Average session length (minutes)	43.8
Author Alert	Holdings placed	490

3A. Improve parking for patrons and staff at Main Library.

3B. Improve efficiency of checkout, check-in, and holds processes.

- To enhance assistance offered to patrons using Express Check machines, Ellettsville staff added a second terminal and moved both terminals to existing circulation stations where they are closer to staff working at circulation.

3C. Improve materials security.

RFID Tagging Initiative	
Items tagged*	55,000 (total: 330,000)
Staff hours contributed	413
Volunteer hours contributed	40.25

*Tagging numbers are estimates based on the number of rolls of tags used each.

- Tagging of the collection continued. Tagging was completed in the Children's print collection and continues in the Movies & Music collection. A second pass has started in the Adult/Teen print collection. Additional tagging stations were installed in Collections Services, Movies & Music and at the Ellettsville branch.
- Facilities installed a new people counter at Ellettsville, as the first step in replacing security gates.

3D. Complete children's addition at Ellettsville Branch. COMPLETED

3E. Remodel Main Library to improve space utilization and update worn areas.

- A few punch list items remained by the end of the month. Upholstery began arriving; more is expected in early November.

3F. Make exterior improvements and replace landscaping at Main Library and Ellettsville.

3G. Provide high quality public technology services.

- At the Ellettsville Branch, technology trainer Phil Eskew completed a series of six classes for adults in how to use the computer and began a new series for adults on Microsoft Word.

3H. Create engaging library experiences.

- The Library celebrated Teen Read Week's theme, "Books with Beat," with a display (courtesy of Michael Hoerger in Graphics) in the Young Adult area at the Main Library and at Ellettsville. Books from four specially-made booklists were on display – novels with musical themes, how-to music books, musical biographies and histories, and performance poetry. Special thanks to ATS intern Megan Winegar for the music novels booklist.
- A chilly audience of 160 at Bryan Park enjoyed scary stories during the Festival of Ghost Stories, a partnership with Bloomington Parks and Recreation and the Bloomington Storyteller's Guild.
- Indiana Room Coordinator Christine Friesel taught Small Business Development Center SEED Corporation class. The session – dedicated to research – was the second in a series of classes to help entrepreneurs develop small business plans. After a general overview of resources for business information, students were encouraged to make a personal "jump-start" appointment to help them identify business demographics, area competition, industry trends, and marketing strategies. Dana Burton met with a student from the class for an appointment.
- Luann Dillon coordinated a visit by Vicki Casteel, Indiana State Archives, for an introduction to Archives' new online indexes. Fourteen employees participated.
- At Ellettsville, a new display near the entrance to the children's room instructs visitors on how to use the collection in the children's room. The Branch also hosted a display of paintings from senior citizens taking classes at the Endwright Center



3I. Improve signage, maps, and promotional capacity inside Main Library and Ellettsville Branch.

- A bulletin board in the Ellettsville children's room displays children's programs and asks patrons to "Join Us."
- Mickey Needham and Margaret Harter discussed wayfinding and maps for Main Library.
- Staff Day included a session on "Marketing Your Library's Physical Spaces."

3J. Offer regular customer service training and updates.

- See 5C.

3K. Implement training to enhance technology core competencies.

- Staff Day included sessions on technology-based Readers' Advisory tools, the semantic web, and Inspire, as well as how to earn Library Education Units through WebJunction.

3L. Offer regular feedback opportunities for employees.

- See 2G.
- As part of the annual Health Care benefits planning and selection process, HR held two informational sessions describing the services of Monroe County Government's on-site clinic. A staff interest survey was conducted to assist in the overall assessment of a possible wellness/health care partnership.

3M. Provide regular opportunities for community members to make suggestions for improving library services.

Goal 4: Maintain High Quality Collections

October Collections		
Items added	Adult print	2,692
	Adult AV	939
	Children's print	761
	Children's AV	426
	TOTAL ADDED	4,818
Items deleted		
	Adult print	1,587
	Adult AV	350
	Children's print	1,881
	Children's AV	211
	TOTAL ADDED	4,029
Items reviewed (Main)		
	Reviewed	3,842
	Discarded	578
Items returned/not returned		
	Items returned	149,927
	Accounts to collection agency	235
	Value recovered (cash and items)	\$ 8347

4A. Purchase print materials that respond to community needs.

- Ellettsville requested replacement copies of popular and high use items that were recently weeded from our children's collection.

4B. Maintain functional and attractive library collections.

- Ellettsville staff weeded children's first chapter books, early readers, and books on CD and continued major weeding in adult non-fiction, in preparation for upcoming RFID tagging.

4C. Continue to explore new formats.

- A small group of Children's and Circulation staff met to firm up packaging, shelving and replacement/repair procedures for start-up collection of early literacy kits.
- Ellettsville Branch obtained a list of new children's audio downloads.

4D. Improve patron satisfaction with Movies Collection.

- The "Bestseller Express" plan for entertainment DVDs was approved by managers. Collection Services ordered 200 items for an opening day collection and coordinated plans for cataloging, labeling, display and circulation of the collection at the Main Library and Ellettsville Branch.

4E. Improve the weeding process.

4F. Develop a children's collection endowment.

- The Campaign for Excellence yielded \$4,045 for the children's collection endowment, as well as \$22,000 to support library programs and services in 2011.

Goal 5: Optimize stewardship of the library's resources.

October Volunteers	
Number of individual volunteers	179
Number of hours contributed	994
New volunteer applications received	35

5A. Implement recommendations from classification and compensation study.

- The Board approved the 2011 budget, which included the second half of Singer Study recommendations for pay grades A-I and the first half of recommendations for managers, to bring employees to recommended salary minimums.

5B. Implement certification in employee hiring, development, and promotion.

5C. Create staff development plan aligned with strategic plan.

- 140 employees attended Staff Day, developed and coordinated by the Staff Development Committee under able co-chairs Stephanie Holman and Jennifer Kellams, on October 13. Participants chose four educational breakout sessions among 14 different options. Friends of the Library and Library representatives recognized staff for consecutive years of service milestones. The luncheon featured "Library Trivia" highlights.
- Security Team Leader Dana Geldhof and HR Manager Kyle Wickemeyer-Hardy partnered on required training on "Harassment in the Workplace" at Ellettsville branch. Additional group meetings will be held over the next several months to ensure scheduling options for all staff.
- The Person-in-Charge Committee held a group training session for new participants. Bara Swinson and Pam Wasmer led the session; Mark Mobley and Dana Geldhof led small group tours of equipment, emergency shut offs, and building. New participants started shadowing with experienced partners. The November schedule includes "Persons in Charge," and marks the end of "Manager in Charge."

5D. Complete negotiations for and begin implementation of first union contract.

- The Labor/Management Committee was formed, as required in the joint agreement. Labor representatives include Phil Eskew, Bobby Overman, and Mark Blackwell; management will be

represented by Kyle Wickemeyer-Hardy, Mickey Needham, and Josh Wolf. The first quarterly meeting will be held November 9.

- The process of integrating policy changes into the personnel manual continues. Managers' worked to understand and consistently apply terms of policies and agreements.

5E. Optimize use of interns, volunteers, and work-study employees.

5F. Increase efforts to be an inclusive and attractive employer.

- The Ad-hoc Health Insurance Committee met in mid-October to discuss options. An Activate representative made a presentation about the Monroe County Government Clinic to the Board on October 27. Employees had an opportunity to attend one of two informational sessions to learn more about the Monroe County Government Clinic.
- HR staff met with representatives from ECI to begin implementation of the new payroll/HRIS/time management system.

5G. Support improvement of key processes.

- The Document and Records Retention team (Mickey Needham, Brenda Seibel, Margaret Harter, Marla Gray and Mark Mobley) met to document library-wide records retention procedures.

5H. Continue sustainability efforts to reduce energy consumption.

- Facilities staff started to install low watt fluorescent light bulbs, as well as energy efficient electronic ballasts, at the Main Library.
- Parking lot lights in Ellettsville now have more energy efficient bulbs which use 10% less power than the old bulbs and last at least six times longer.

5I. Develop long-term facilities, equipment, and technology maintenance and replacement schedule.

5J. Maximize tax support.

- The Board of Trustees adopted the 2011 budget on October 27.

5K. Increase funding from non-tax sources.

- See 4F for the Friends Campaign for Excellence.
- The Library received a bequest from Judith Serebnick, a professor at the IU School of Library and Information Science, totaling \$23,744.

5L. Work closely with Friends of the Library.

- Ellettsville added several graphic novels to the collection, from donations to the Friends Bookstore.
- The Friends Author Event Committee selected James McBride as the 2011 Power of Words author and set the date for the event – Saturday, November 12, 2011. With the help of Friends secretary Mary Jean Regoli and intern Ellie Craig, the Committee submitted a proposal to the City of Bloomington for a free night at the Buskirk-Chumley Theater and began working on securing event support.
- Community Relations created atrium display, window-sized "SALE" letters for Kirkwood windows, and posters, fliers, and quarter sheets to promote the Friends of the Library Clearance Sale.

***Disposed Assets©**

Disposed in 2010

Status	Category	Local Tag	Location Of Ite	Disposal Date	Disposal Amt	Disposal Cert	Disposal Reaso
Disposed	460	400861	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/15" DTK MONITOR					
Disposed	460	400862	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400863	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400864	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400865	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400866	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400867	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400868	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/ DTK 15" MONITOR					
Disposed	460	400869	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400870	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400871	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400872	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400873	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400874	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400875	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400876	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400877	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400878	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400879	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					

***Disposed Assets©**

Disposed in 2010

Status	Category	Local Tag	Location Of It	Disposal Date	Disposal Amt	Disposal Cert	Disposal Reaso
Disposed	460	400880	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400881	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400882	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400883	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400884	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400885	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400886	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400887	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400888	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400889	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400890	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400891	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400892	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400893	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400894	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400895	019	10/27/2010	\$1,551.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400896	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 5" MONITOR					
Disposed	460	400897	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400898	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					

***Disposed Assets©**

Disposed in 2010

Status	Category	Local Tag	Location Of Ite	Disposal Date	Disposal Amt	Disposal Cert	Disposal Reaso
Disposed	460	400899	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400900	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400901	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400902	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400903	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400904	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400905	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400906	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400907	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400908	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400909	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400910	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400911	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400912	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400913	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400914	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Disposed	460	400915	019	10/27/2010	\$1,688.00		Outdated
		COMPUTER/MIDTOWER W/DTK 15" MONITOR					
Total					\$88,045.00		