

BOARD OF TRUSTEES MEETING
Wednesday, May 19, 2010
Meeting Room 1B

AGENDA

1. Call to Order – President Fred Risinger
2. Consent Agenda – action item – Sara Laughlin
 - a. Minutes of April 21, 2010 Public Hearing (page 1-2)
 - b. Minutes of April 21, 2010 Board Meeting (page 3-6)
 - c. Minutes of April 21, 2010 Executive Session (page 7)
 - d. Monthly Bills for Payment (page 8-11)
 - e. Monthly Financial Report (page 12-31)
 - f. Board Calendar (page 32)
 - g. Personnel Report (page 33)
3. Director’s Report (page 34-35) – Sara Laughlin
4. Old Business
 - a. Main Renovation Update – Mickey Needham
5. New Business
 - a. Request to Reallocate Excess RFID Funding to Main Renovation (page 36) – action item – Sara Laughlin
6. Program Update – 2010 Summer Reading Program – Josh Wolf
7. Public Comment
8. Adjournment

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Public Hearing on Library Capital Projects Fund Plan
Wednesday, April 21, 2010
Meeting Room 2B, 5:45 p.m.**

Attendance

Board Members Present: Kari Isaacson, Steve Moberly, Melissa Pogue, Fred Risinger, and John Walsh.

Board Members Absent: Dave Ferguson and Randy Paul.

Staff: Pat Combs, Bonnie Estell, Christine Friesel, Mickey Needham, Sara Laughlin, Bara Swinson, and Michael White.

Others: Tom Bunger, Rita Lichtenberg, and Will Murphy.

Call to Order

President Fred Risinger called the meeting to order at 5:45 p.m.

2011-2013 Capital Projects Fund Plan

Sara Laughlin presented the Capital Projects Fund Proposal for 2011-2013. The proposed expenditures for the Capital Projects Fund are:

2011 Plan Year

| | |
|----------------------------|---------------|
| Materials Handling System | \$ 322,000 |
| Computer-related Purchases | 125,489 |
| Office Equipment | 23,560 |
| Energy Savings | <u>60,000</u> |
| Total | \$ 531,049 |

2012 Plan Year

| | |
|---------------------------------|----------------|
| Main Library Renovation Phase 3 | 417,313 |
| Computer-related Purchases | <u>125,000</u> |
| Total | \$ 542,313 |

2013 Plan Year

| | |
|---------------------------------|----------------|
| Main Library Renovation Phase 4 | 74,006 |
| New Branch Site | 365,000 |
| Computer-related Purchases | <u>125,000</u> |
| Total | \$ 564,006 |

Steve Moberly clarified for the public that the Capital Projects Plan is funded by a property tax levy and that 2011 will be the fourth year of funding by that levy.

Public Comment

None.

The board will consider the Capital Projects Fund Plan for adoption at the regular board meeting following the public hearing.

Meeting adjourned at 5:52 p.m.

MONROE COUNTY PUBLIC LIBRARY
Board of Trustees Meeting
Program Room 2B
Wednesday, April 21, 2010

Attendance

Board Members Present: Kari Isaacson, Steve Moberly, Melissa Pogue, Fred Risinger, and John Walsh.

Board Members Absent: Dave Ferguson and Randy Paul.

Staff: Pat Combs, Bonnie Estell, Christine Friesel, Mickey Needham, Sara Laughlin, Bara Swinson, and Michael White.

Others: Tom Bunger, Rita Lichtenberg, and Will Murphy.

Call to Order

President Fred Risinger called the meeting to order at 5:55 p.m.

Consent Agenda

The consent agenda (Minutes of March 24, 2010 Board Meeting; Monthly Bills for Payment; Monthly Financial Report; Board Calendar, and Personnel Report) was presented for approval.

Steve Moberly moved; Kari Isaacson seconded approval of the consent agenda as presented. Motion carried unanimously.

Director's Report

Sara Laughlin presented the Director's Report and the First Quarter 2010 Report.

Old Business

Main Renovation Update

Mickey Needham presented a main library renovation update. Second floor book collections are being shifted as flooring becomes available. VITAL and El Centro will be moving back to their second floor locations on May 1. The drive-up window lane has been asphalted but the window has not yet arrived. The new circulation office space will be usable in about a month. The carpeting in the fiction area has been slightly delayed due to a mix-up in order by the subcontractor.

Steve Moberly asked what the expected completion date will be. Mickey expects completion to be around the end of June.

New Business

CATS Contract with City of Bloomington

Michael White presented the CATS contract with the City of Bloomington noting that it is the same as last year's contract with the exception of the total amount to be received. The 2010 funding will be \$354,495, paid in quarterly installments.

John Walsh moved; Steve Moberly seconded approval of the 2010 CATS Contract with the City of Bloomington in the amount of \$354,495. Motion carried unanimously.

CATS Memorandum of Understanding with WFHB for Weekly News Wrap-Up

Michael White (CATS) and Will Murphy (WFHB) presented the CATS Memorandum of Understanding with WFHB for weekly news wrap-up programming and reported on accomplishments thus far. The weekly news wrap-up program has been on the air since late May 2009. In

August 2009 a managing editor was hired for the program. Programming is evolving and has expanded to include some interviews.

Steve Moberly asked whether there have been any changes to the memorandum of understanding since first adopted in May of 2009. Michael White confirmed that there have been no changes, other than the dates. All provisions remain the same and the monetary contribution by MCPL is \$10,000 for 2010.

Fred Risinger noted, for the viewing audience, that no tax dollars are used for this project.

John Walsh moved; Kari Isaacson seconded approval of the agreement between WHFB and Monroe County Public Library. Motion carried unanimously.

Library Capital Projects Fund Plan 2011-2013

Sara Laughlin presented a resolution to adopt the Library Capital Projects Fund Plan for Years 2011-2013 as discussed at the public hearing preceding this board meeting. President Fred Risinger read into the record the resolution.

Steve Moberly moved; Kari Isaacson seconded approval of, and forwarding to the Monroe County Council, the 2011-2013 Library Capital Projects Fund Plan as presented. Motion carried unanimously.

Contract for 2010 LSTA Digitization Grant

Christine Friesel presented for approval a grant agreement between the Indiana State Library and Monroe County Public Library for the digitization of Monroe County photographs and documents relating to the Civil War and Reconstruction Era (1855-1875). The library is partnering with Monroe County Historical Society on this project. The \$19,705 grant is for the project time period of May 1, 2010 through May 31, 2011. The work product will be uploaded to the Indiana Memory website.

Kari Isaacson asked what expenses are covered by this grant. Christine Friesel explained that the first Library Services and Technology Act

Grant (LSTA), for digitization of items relating to the limestone industry in Monroe County, paid for equipment and contract staff for research and digitization. This grant will pay for research and digitization.

Steve Moberly moved; Kari Isaacson seconded approval of the 2010 LSTA Digitization Grant in the amount of \$19,705. Motion carried unanimously.

Public Comment

None.

The meeting adjourned at 6:30 p.m.

**MINUTES
BOARD OF TRUSTEES
Executive Session
Wednesday, April 21, 2010
Board Room**

Immediately Following the Regular Board Meeting

Board Members Present: Kari Isaacson, Steve Moberly, Melissa Pogue, Fred Risinger, and John Walsh.

Board Members Absent: Dave Ferguson and Randy Paul.

Staff Member: Sara Laughlin.

The board discussed the purchase or lease of real property [IC 5-14-1.5-6.1(D)] and a job performance evaluation of an individual employee [IC 5-14-1.5-6.1(9)].

Meeting adjourned at 8:15 p.m.

MONROE COUNTY PUBLIC LIBRARY

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April 16, 2010 to May 07, 2010

| Name | Check Date | Check Amt | |
|---|------------|--------------|--------------------------------|
| 06100 CHASE BANK CHECKING | | | |
| Paid Chk# 079522 AT&T (OK) | 4/23/2010 | \$66.80 | PHONE CALLS |
| Paid Chk# 079523 DEPT. OF HOMELAND/BOILER | 4/23/2010 | \$100.00 | INSPECT BOILER/STEAM GENERATOR |
| Paid Chk# 079524 FIRST INSURANCE GROUP, | 4/23/2010 | \$300.00 | OFFICIAL BONDS (FERGUSON & LAU |
| Paid Chk# 079525 JANET LAMBERT | 4/23/2010 | \$43.83 | FD/CHILD/PROGRAM SPLS |
| Paid Chk# 079526 MIDWEST PRESORT SERVICE | 4/23/2010 | \$1,051.38 | POSTAGE SERVICES |
| Paid Chk# 079527 MONROE BANK | 4/23/2010 | \$30.00 | SAFE DEPOSIT BOX RENT |
| Paid Chk# 079528 MONROE COUNTY FAIR | 4/23/2010 | \$251.00 | 1 BOOTH (15X10) & 2 TABLES |
| Paid Chk# 079529 SOUTH CENTRAL INDIANA REMC | 4/23/2010 | \$36.37 | BKM ELECTRICITY |
| Paid Chk# 079530 UPSTART | 4/23/2010 | \$27.75 | FD/CHILD/SRP PRIZES |
| Paid Chk# 079531 VERIZON WIRELESS | 4/23/2010 | \$250.53 | CELL PHONES |
| Paid Chk# 079532 AMERICAN UNITED LIFE INS. | 4/28/2010 | \$1,520.00 | 403b TSA-AUL W/H G40906 |
| Paid Chk# 079533 ANTHEM BLUE CROSS BLUE | 4/28/2010 | \$52,051.00 | MAY HEALTH INS. |
| Paid Chk# 079534 AT&T (IL) | 4/28/2010 | \$1,295.91 | PHONES |
| Paid Chk# 079535 AT&T ADVERTISING & | 4/28/2010 | \$135.00 | LISTINGS |
| Paid Chk# 079536 AT&T MOBILITY | 4/28/2010 | \$255.21 | CELL PHONES |
| Paid Chk# 079537 CITGO | 4/28/2010 | \$650.15 | FUEL |
| Paid Chk# 079538 COLONIAL LIFE | 4/28/2010 | \$106.57 | POST-TAX INS. W/H |
| Paid Chk# 079539 DUKE ENERGY | 4/28/2010 | \$1,213.29 | ELECTRICITY |
| Paid Chk# 079540 GREAT LAKES HIGHER ED | 4/28/2010 | \$200.80 | GARNISHMENT W/H |
| Paid Chk# 079541 HEALTH RESOURCES, INC. | 4/28/2010 | \$2,925.36 | MAY DENTAL INS. |
| Paid Chk# 079542 INDIANA UNIVERSITY (BLGTN) | 4/28/2010 | \$28.00 | LEADERSHIP BLGTN MONROE COUNTY |
| Paid Chk# 079543 LAURA L. MARKS | 4/28/2010 | \$44.23 | REFUND ON LOST ITEMS |
| Paid Chk# 079544 MARY LORO | 4/28/2010 | \$7.44 | RETURNED SPLS TO DISCO TECH |
| Paid Chk# 079545 MCPL FOUNDATION | 4/28/2010 | \$500.00 | CREDIT CARD/CAMPAIGN FOR EXCEL |
| Paid Chk# 079546 MIDWEST PRESORT SERVICE | 4/28/2010 | \$568.05 | POSTAGE SERVICES |
| Paid Chk# 079547 MONROE CIRCUIT COURT | 4/28/2010 | \$30.00 | GARNISHMENT W/H |
| Paid Chk# 079548 MONROE COUNTY YMCA | 4/28/2010 | \$145.86 | YMCA W/H |
| Paid Chk# 079549 PRE-PAID LEGAL SERVICES, | 4/28/2010 | \$62.34 | PRE-PAID LEGAL W/H |
| Paid Chk# 079550 UNITED WAY | 4/28/2010 | \$178.00 | UNITED WAY W/H |
| Paid Chk# 079551 UNUM | 4/28/2010 | \$2,207.62 | MAY LIFE INS. |
| Paid Chk# 079552 VECTREN ENERGY DELIVERY | 4/28/2010 | \$54.31 | NATURAL GAS |
| Paid Chk# 079553 VICTORIA M. GABHART | 4/28/2010 | \$29.25 | REFUND ON LOST ITEM |
| Paid Chk# 079554 ELLETTSVILLE UTILITIES | 5/4/2010 | \$240.97 | WATER & SEWER |
| Paid Chk# 079555 GE MONEY BANK/AMAZON | 5/4/2010 | \$3,204.85 | BOOKS |
| Paid Chk# 079556 MIDWEST PRESORT SERVICE | 5/4/2010 | \$515.61 | POSTAGE SERVICES |
| Paid Chk# 079557 SMITHVILLE DIGITAL LLC | 5/4/2010 | \$1,225.00 | INTERNET SERVICES |
| Paid Chk# 079558 SUZANNE KERN - PETTY CASH | 5/4/2010 | \$65.60 | POSTAGE |
| Paid Chk# 079559 VECTREN ENERGY DELIVERY | 5/4/2010 | \$87.12 | NATURAL GAS |
| Paid Chk# 079560 AMERICAN UNITED LIFE INS. | 5/7/2010 | \$1,429.91 | 403b TSA-AUL W/H C10048 |
| Paid Chk# 079561 ANSWER INDIANA | 5/7/2010 | \$9.85 | PAGER |
| Paid Chk# 079562 C. RICHARD NORRIS | 5/7/2010 | \$75.00 | CONSULTING-VITAL/SILENT AUCTIO |
| Paid Chk# 079563 CITY OF BLOOMINGTON | 5/7/2010 | \$975.48 | WATER & SEWER |
| Paid Chk# 079564 HOOSIER DISPOSAL | 5/7/2010 | \$713.70 | TRASH SERVICE |
| Paid Chk# 079565 INDIANA DEPT WORKFORCE | 5/7/2010 | \$283.01 | MARCH UNEMPLOYMENT |
| Paid Chk# 079566 JOSHUA WOLF | 5/7/2010 | \$14.72 | FD/CHILD/PROGRAM SPLS |
| Paid Chk# 079567 MIDWEST PRESORT SERVICE | 5/7/2010 | \$511.53 | POSTAGE SERVICES |
| Paid Chk# 079568 MONROE CTY PUBLIC | 5/7/2010 | \$620.82 | FSA W/H |
| Paid Chk# 079569 VERIZON WIRELESS | 5/7/2010 | \$129.03 | BKM DATA LINES |
| Paid Chk# 079570 3D PROFESSIONAL | 5/7/2010 | \$169,195.50 | MAIN RENOVATION/FLOORING |
| Paid Chk# 079571 ADP, INC. | 5/7/2010 | \$108.36 | BACKGROUND CHECKS |
| Paid Chk# 079572 ADP, INC. | 5/7/2010 | \$238.82 | FSA & COBRA SERVICES |
| Paid Chk# 079573 ADP, INC. | 5/7/2010 | \$723.14 | PAYROLL SERVICES |
| Paid Chk# 079574 ALL-PHASE ELECTRIC SUPPLY | 5/7/2010 | \$14.82 | LIGHT BULBS |
| Paid Chk# 079575 AMERICAN LIBRARY | 5/7/2010 | \$72.20 | BOOKMARKS |

MONROE COUNTY PUBLIC LIBRARY

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April 16, 2010 to May 07, 2010

| Name | Check Date | Check Amt | |
|---|------------|-------------|---------------------------------|
| Paid Chk# 079576 AMERICAN RED CROSS | 5/7/2010 | \$78.00 | CPR CARDS |
| Paid Chk# 079577 AVCAFE | 5/7/2010 | \$121.94 | NONPRINT |
| Paid Chk# 079578 BAKER & TAYLOR BOOKS | 5/7/2010 | \$35,829.19 | BOOKS |
| Paid Chk# 079579 BBC AUDIOBOOKS AMERICA | 5/7/2010 | \$513.35 | NONPRINT |
| Paid Chk# 079580 BILL WHORRALL | 5/7/2010 | \$94.00 | BOOKS |
| Paid Chk# 079581 BLACKSTONE AUDIO, INC. | 5/7/2010 | \$50.00 | NONPRINT |
| Paid Chk# 079582 BLOOMINGTON COMMUNITY | 5/7/2010 | \$2,500.00 | QUARTERLY PAYMENT/WFHB/CATS NEW |
| Paid Chk# 079583 CARMICHAEL TRUCK & | 5/7/2010 | \$83.20 | BKM REPAIRS |
| Paid Chk# 079584 CDW GOVERNMENT, INC. | 5/7/2010 | \$227.77 | IS SPLS |
| Paid Chk# 079585 CHARDON LABORATORIES, | 5/7/2010 | \$662.00 | CLOSED LOOP/BOILER/COOLING TWR |
| Paid Chk# 079586 CINTAS FIRST AID & SAFETY | 5/7/2010 | \$35.55 | FIRST AID SPLS |
| Paid Chk# 079587 DELL MARKETING L.P. | 5/7/2010 | \$243.32 | IS SPLS |
| Paid Chk# 079588 DEMCO, INC. | 5/7/2010 | \$108.05 | A/V CATALOGING SPLS |
| Paid Chk# 079589 DISNEY EDUCATIONAL | 5/7/2010 | \$224.93 | NONPRINT |
| Paid Chk# 079590 EBSCO | 5/7/2010 | \$6.60 | PERIODICALS |
| Paid Chk# 079591 ELLETTSVILLE TRUE VALUE | 5/7/2010 | \$12.51 | BLDG SPLS |
| Paid Chk# 079592 ENVISIONWARE, INC. | 5/7/2010 | \$1,833.80 | ANNUAL MAINT. 6/1/10 - 5/31/11 |
| Paid Chk# 079593 FACETS VIDEO | 5/7/2010 | \$34.70 | BOOKS |
| Paid Chk# 079594 FEDEX | 5/7/2010 | \$143.68 | FREIGHT & DELIVERY |
| Paid Chk# 079595 FEDEX KINKOS | 5/7/2010 | \$14.90 | SRP & CIRC CUTTING |
| Paid Chk# 079596 FREEDOM BUSINESS | 5/7/2010 | \$767.93 | CARTRIDGES |
| Paid Chk# 079597 G.T.M. VIDEO INC. | 5/7/2010 | \$158.57 | CIRC. SPLS |
| Paid Chk# 079598 GALE | 5/7/2010 | \$1,541.39 | BOOKS |
| Paid Chk# 079599 GAYLORD BROS., INC. | 5/7/2010 | \$1,223.81 | BOOK TRUCKS/OUTREACH |
| Paid Chk# 079600 GENEALOGICAL PUBLISHING | 5/7/2010 | \$30.45 | BOOKS |
| Paid Chk# 079601 GREY HOUSE PUBLISHING | 5/7/2010 | \$3,267.40 | BOOKS |
| Paid Chk# 079602 HARRINGTON'S POWER | 5/7/2010 | \$80.00 | BLDG SPLS |
| Paid Chk# 079603 HP PRODUCTS | 5/7/2010 | \$2,658.43 | CLEANING SPLS |
| Paid Chk# 079604 INJOY PRODUCTIONS INC. | 5/7/2010 | \$523.80 | NONPRINT |
| Paid Chk# 079605 JIM GORDON, INC | 5/7/2010 | \$136.91 | MONTHLY COPIER OVERAGES |
| Paid Chk# 079606 LANDLOCKED MUSIC | 5/7/2010 | \$35.00 | NONPRINT |
| Paid Chk# 079607 LEARNING TREASURES | 5/7/2010 | \$101.99 | TOYS/PEC CENTER/SMITHVILLE FD |
| Paid Chk# 079608 LIBRARY VIDEO COMPANY | 5/7/2010 | \$36.90 | NONPRINT |
| Paid Chk# 079609 LOGISTECH, INC. | 5/7/2010 | \$226.46 | BOOKS |
| Paid Chk# 079610 LOWE'S | 5/7/2010 | \$4.97 | BLDG SPLS |
| Paid Chk# 079611 M. LEE SMITH PUBLISHERS | 5/7/2010 | \$377.00 | PERIODICALS |
| Paid Chk# 079612 MAXWELLS OFFICE PRODUCTS | 5/7/2010 | \$380.05 | CASH REGISTER REPAIRS |
| Paid Chk# 079613 MIDWEST TAPE | 5/7/2010 | \$18,407.84 | NONPRINT |
| Paid Chk# 079614 NEW DAY FILMS, INC. | 5/7/2010 | \$115.00 | NONPRINT |
| Paid Chk# 079615 PARACLETE PRESS, INC. | 5/7/2010 | \$9.48 | NONPRINT |
| Paid Chk# 079616 POLARIS LIBRARY SYSTEMS, | 5/7/2010 | \$8,550.00 | POLARIS EXPRESS CHECK SOFTWARE |
| Paid Chk# 079617 POLK GOVERNMENT & | 5/7/2010 | \$519.98 | BOOKS |
| Paid Chk# 079618 B,B & C POW PEST CONTROL, | 5/7/2010 | \$35.00 | PEST CONTROL |
| Paid Chk# 079619 QUILL CORPORATION | 5/7/2010 | \$177.71 | OFFICE SPLS |
| Paid Chk# 079620 RANDOM HOUSE, INC. | 5/7/2010 | \$1,090.63 | NONPRINT |
| Paid Chk# 079621 RECORDED BOOKS, LLC | 5/7/2010 | \$531.35 | NONPRINT |
| Paid Chk# 079622 SAM'S CLUB | 5/7/2010 | \$163.80 | BLDG SPLS |
| Paid Chk# 079623 SCHINDLER ELEVATOR | 5/7/2010 | \$3,252.30 | 05/01/10 - 07/31/10 MAINT. CON |
| Paid Chk# 079624 STANLEY SECURITY | 5/7/2010 | \$66.18 | KEYS |
| Paid Chk# 079625 STAPLES | 5/7/2010 | \$57.96 | FD/VITAL-SPLS |
| Paid Chk# 079626 STAPLES BUSINESS ADVANTAGE | 5/7/2010 | \$319.84 | PAPER |
| Paid Chk# 079627 THE ELLETTSVILLE JOURNAL | 5/7/2010 | \$78.56 | LCPF PUBLICATION |
| Paid Chk# 079628 THE HERALD-TIMES, INC. | 5/7/2010 | \$118.57 | LCPF PUBLICATION & FIND IT MAP |
| Paid Chk# 079629 TRI-STATE BEARING | 5/7/2010 | \$66.00 | BLDG SPLS |
| Paid Chk# 079630 WEST PAYMENT CENTER | 5/7/2010 | \$772.56 | BOOKS |

MONROE COUNTY PUBLIC LIBRARY

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April 16, 2010 to May 07, 2010

| Name | Check Date | Check Amt |
|---------------------------------------|------------|-------------------------------|
| Paid Chk# 079631 WESTON WOODS STUDIOS | 5/7/2010 | \$35.95 NONPRINT |
| Paid Chk# 079632 WORLD ARTS INC. | 5/7/2010 | \$1,537.48 FD/CHILD/SRP GUIDE |
| Total Checks | | \$337,095.83 |

MONROE COUNTY PUBLIC LIBRARY
CHASE CHECKING ACCOUNT
04/16/10 - 05/07/10

| | | |
|-----------------------------|---|----------------------------|
| A/P Check Total | | \$337,095.83 |
| Add: Electronic Withdrawals | | |
| | Merchant Services-Monthly Credit Card Fees (Apr.) | 538.25 |
| Add: Payrolls | | |
| 00000160001-00000160179 | Vouchers 4/23/10 Payroll (ADP) | 121,895.19 |
| | Electronic transfer (ADP) employee/employer taxes | 41,479.92 |
| 00000180001-00000180179 | Vouchers 5/07/10 Payroll (ADP) | 122,277.33 |
| | Electronic transfer (ADP) employee/employer taxes | <u>41,745.83</u> |
| | TOTAL OF A/P AND PAYROLL CHECK REGISTERS | <u><u>\$665,032.35</u></u> |

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF APRIL 30, 2010
FOUR MONTHS = 33.3%

| | 2010 APRIL | 2009 APRIL | 2010 Y-T-D ACTUAL | 2010 BUDGET | 2009 Y-T-D ACTUAL | 2010 Y-T-D BUDGET REMAINING | 2010 % OF BUDGET USED | 2010 % OF BUDGET REMAINING |
|--------------------------------|-------------------|-------------------|-------------------------|---------------------|-------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | | |
| SALARIES | 283,779.48 | 269,281.06 | 1,153,043.85 | 3,794,503.00 | 1,198,468.41 | 2,641,459.15 | 30.4% | 69.6% |
| EMPLOYEE BENEFITS | 141,958.23 | 57,331.07 | 381,909.19 | 1,193,738.00 | 236,217.13 | 811,828.81 | 32.0% | 68.0% |
| OTHER WAGES | 3,379.69 | 3,441.62 | 13,368.75 | 46,446.00 | 13,108.81 | 33,077.25 | 28.8% | 71.2% |
| TOTAL PERSONNEL SERVICES | <u>429,117.40</u> | <u>330,053.75</u> | <u>1,548,321.79</u> | <u>5,034,687.00</u> | <u>1,447,794.35</u> | <u>3,486,365.21</u> | <u>30.8%</u> | <u>69.2%</u> |
| SUPPLIES | | | | | | | | |
| OFFICE SUPPLIES | 1,751.96 | 2,916.27 | 13,006.35 | 45,244.00 | 11,817.26 | 32,237.65 | 28.7% | 71.3% |
| OPERATING SUPPLIES | 4,507.50 | 1,869.38 | 23,101.39 | 334,634.00 | 18,685.30 | 311,532.61 | 6.9% | 93.1% |
| REPAIR & MAINT. SUPPLIES | 2,388.11 | 732.21 | 9,376.56 | 24,200.00 | 4,783.18 | 14,823.44 | 38.7% | 61.3% |
| TOTAL SUPPLIES | <u>8,647.57</u> | <u>5,517.86</u> | <u>45,484.30</u> | <u>404,078.00</u> | <u>35,285.74</u> | <u>358,593.70</u> | <u>11.3%</u> | <u>88.7%</u> |
| OTHER SERVICES & CHARGES | | | | | | | | |
| PROFESSIONAL SERVICES | 7,229.56 | 21,232.48 | 71,055.11 | 270,738.00 | 64,924.51 | 199,682.89 | 26.2% | 73.8% |
| COMMUNICATION & TRANSPORTATION | 4,702.03 | 4,798.21 | 21,663.34 | 98,250.00 | 20,957.95 | 76,586.66 | 22.0% | 78.0% |
| PRINTING & ADVERTISING | 261.95 | 1,268.45 | 608.12 | 27,000.00 | 2,157.76 | 26,391.88 | 2.3% | 97.7% |
| INSURANCE | 2,000.00 | 2,000.00 | 47,405.00 | 61,200.00 | 35,255.00 | 13,795.00 | 77.5% | 22.5% |
| UTILITIES | 22,122.06 | 19,582.55 | 103,422.68 | 316,212.00 | 103,634.63 | 212,789.32 | 32.7% | 67.3% |
| REPAIR & MAINTENANCE | 1,527.81 | 3,019.38 | 25,755.78 | 71,640.00 | 28,592.31 | 45,884.22 | 36.0% | 64.0% |
| RENTALS | 30.00 | 30.00 | 19,744.00 | 32,500.00 | 19,554.00 | 12,756.00 | 60.8% | 39.2% |
| OTHER CHARGES | 82.47 | 210.00 | 2,450.17 | 166,500.00 | 855.00 | 164,049.83 | 1.5% | 98.5% |
| TOTAL OTHER SERVICES & CHARGES | <u>37,955.88</u> | <u>52,141.07</u> | <u>292,104.20</u> | <u>1,044,040.00</u> | <u>275,931.16</u> | <u>751,935.80</u> | <u>28.0%</u> | <u>72.0%</u> |
| CAPITAL OUTLAY | | | | | | | | |
| FURNITURE & EQUIPMENT | 55.79 | 0.00 | 16,455.79 | 289,618.00 | 0.00 | 273,162.21 | 5.7% | 94.3% |
| OTHER CAPITAL OUTLAY | 69,375.08 | 72,933.15 | 344,164.98 | 1,060,415.00 | 315,707.68 | 716,250.02 | 32.5% | 67.5% |
| TOTAL CAPITAL OUTLAY | <u>69,430.87</u> | <u>72,933.15</u> | <u>360,620.77</u> | <u>1,350,033.00</u> | <u>315,707.68</u> | <u>989,412.23</u> | <u>26.7%</u> | <u>73.3%</u> |
| TOTAL OPERATING EXPENDITURES | <u>545,151.72</u> | <u>460,645.83</u> | <u>2,246,531.06</u> | <u>7,832,838.00</u> | <u>2,074,718.93</u> | <u>5,586,306.94</u> | <u>28.7%</u> | <u>71.3%</u> |
| | | | | 2009 BUDGET | 6,680,256.00 | | | |
| | | | | %USED IN 2009 | 31.1% | | | |

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF APRIL 30, 2010

| | 2010 APRIL | 2009 APRIL | 2010 Y-T-D ACTUAL | 2010 BUDGET | 2009 Y-T-D ACTUAL | 2010 Y-T-D BUDGET REMAINING | 2010 % OF BUDGET USED | 2010 % OF BUDGET REMAINING |
|---------------------------------|-------------------|-------------------|-------------------------|---------------------|-------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| PERSONNEL SERVICES (1000'S) | | | | | | | | |
| SALARIES | | | | | | | | |
| 1120 ADMINISTRATION | 11,320.62 | 7,048.28 | 45,282.48 | 151,527.00 | 31,717.26 | 106,244.52 | 29.9% | 70.1% |
| 1130 PROFESSIONAL/SUPERVISORS | 34,851.26 | 57,525.58 | 139,405.04 | 467,539.00 | 256,021.17 | 328,133.96 | 29.8% | 70.2% |
| 1140 PROFESSIONAL ASSISTANTS | 100,392.49 | 75,551.76 | 401,440.59 | 1,329,632.00 | 329,221.56 | 928,191.41 | 30.2% | 69.8% |
| 1150 SPECIALISTS & TECHNICIANS | 57,307.69 | 50,697.70 | 229,360.50 | 755,902.00 | 236,038.33 | 526,541.50 | 30.3% | 69.7% |
| 1160 CLERICAL ASSISTANTS | 39,341.52 | 40,301.53 | 162,337.13 | 497,785.00 | 185,909.50 | 335,447.87 | 32.6% | 67.4% |
| 1170 PAGES | 16,240.03 | 15,102.65 | 69,872.32 | 226,865.00 | 66,409.48 | 156,992.68 | 30.8% | 69.2% |
| 1190 BUILDING MAINTENANCE | 24,325.87 | 23,053.56 | 105,345.79 | 365,253.00 | 93,151.11 | 259,907.21 | 28.8% | 71.2% |
| TOTAL SALARIES | 283,779.48 | 269,281.06 | 1,153,043.85 | 3,794,503.00 | 1,198,468.41 | 2,641,459.15 | 30.4% | 69.6% |
| EMPLOYEE BENEFITS | | | | | | | | |
| EMPLOYEE BENEFITS | | | | | | | | |
| 1210 EMPLOYER CONTRIBUTION/FICA | 16,943.13 | 16,189.82 | 68,810.01 | 236,545.00 | 72,132.04 | 167,734.99 | 29.1% | 70.9% |
| 1220 UNEMPLOYMENT COMPENSATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 1230 EMPLOYER CONTRIBUTION/PERF | 81,729.17 | 0.00 | 81,729.17 | 351,413.00 | 0.00 | 269,683.83 | 23.3% | 76.7% |
| 1240 EMPLOYER CONT/INSURANCE | 39,323.42 | 37,354.91 | 215,277.35 | 550,459.00 | 147,215.49 | 335,181.65 | 39.1% | 60.9% |
| 1250 EMPLOYER CONT/MEDICARE | 3,962.51 | 3,786.34 | 16,092.66 | 55,321.00 | 16,869.60 | 39,228.34 | 29.1% | 70.9% |
| TOTAL EMPLOYEE BENEFITS | 141,958.23 | 57,331.07 | 381,909.19 | 1,193,738.00 | 236,217.13 | 811,828.81 | 32.0% | 68.0% |
| OTHER WAGES | | | | | | | | |
| 1310 WORKSTUDY | 0.00 | 290.76 | 0.00 | 4,000.00 | 290.76 | 4,000.00 | 0.0% | 100.0% |
| 1180 TEMPORARY STAFF | 3,379.69 | 3,150.86 | 13,368.75 | 42,446.00 | 12,818.05 | 29,077.25 | 31.5% | 68.5% |
| 1350 STIPEND/RECLASSIFICATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| TOTAL OTHER WAGES | 3,379.69 | 3,441.62 | 13,368.75 | 46,446.00 | 13,108.81 | 33,077.25 | 28.8% | 71.2% |
| TOTAL PERSONNEL SERVICES | 429,117.40 | 330,053.75 | 1,548,321.79 | 5,034,687.00 | 1,447,794.35 | 3,486,365.21 | 30.8% | 69.2% |
| SUPPLIES (2000'S) | | | | | | | | |
| OFFICE SUPPLIES | | | | | | | | |
| 2110 OFFICIAL RECORDS | 0.00 | 759.43 | 0.00 | 1,000.00 | 842.89 | 1,000.00 | 0.0% | 100.0% |
| 2120 STATIONERY & PRINTING | 0.00 | 53.80 | 1,134.18 | 2,500.00 | 53.80 | 1,365.82 | 45.4% | 54.6% |
| 2130 OFFICE SUPPLIES | 627.60 | 0.00 | 5,307.67 | 21,744.00 | 3,814.03 | 16,436.33 | 24.4% | 75.6% |
| 2140 DUPLICATING | 1,124.36 | 2,103.04 | 6,564.50 | 20,000.00 | 7,106.54 | 13,435.50 | 32.8% | 67.2% |
| 2150 PROMOTIONAL MATERIALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 2160 PUBLIC USE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 2170 TRAINING MATERIALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| TOTAL OFFICE SUPPLIES | 1,751.96 | 2,916.27 | 13,006.35 | 45,244.00 | 11,817.26 | 32,237.65 | 28.7% | 71.3% |

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONTHLY BUDGET REPORT
AS OF APRIL 30, 2010

| | 2010 APRIL | 2009 APRIL | 2010 Y-T-D ACTUAL | 2010 BUDGET | 2009 Y-T-D ACTUAL | 2010 Y-T-D BUDGET REMAINING | 2010 % OF BUDGET USED | 2010 % OF BUDGET REMAINING |
|---|-----------------|------------------|-------------------------|-------------------|-------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| OPERATING SUPPLIES | | | | | | | | |
| 2210 CLEANING SUPPLIES | 1,720.12 | 0.00 | 10,729.57 | 32,000.00 | 7,475.52 | 21,270.43 | 33.5% | 66.5% |
| 2220 FUEL, OIL, & LUBRICANTS | 615.46 | 605.11 | 3,050.02 | 11,000.00 | 2,126.95 | 7,949.98 | 27.7% | 72.3% |
| 2230 CATALOGING SUPPLIES-BOOKS | 0.00 | 0.00 | 2,252.99 | 7,500.00 | 3,088.04 | 5,247.01 | 30.0% | 70.0% |
| 2240 A/V SUPPLIES-CATALOGING | 2,013.35 | 860.33 | 5,230.48 | 12,000.00 | 3,928.49 | 6,769.52 | 43.6% | 56.4% |
| 2250 CIRCULATION SUPPLIES | 158.57 | 168.92 | 357.64 | 263,434.00 | 326.10 | 263,076.36 | 0.1% | 99.9% |
| 2260 LIGHT BULBS | 0.00 | 235.02 | 1,480.69 | 8,000.00 | 1,740.20 | 6,519.31 | 18.5% | 81.5% |
| 2270 VIDEOTAPE - CATS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 2280 UNIFORMS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 2290 DISPLAY/EXHIBIT SUPPLIES | 0.00 | 0.00 | 0.00 | 700.00 | 0.00 | 700.00 | 0.0% | 100.0% |
| TOTAL OPERATING SUPPLIES | 4,507.50 | 1,869.38 | 23,101.39 | 334,634.00 | 18,685.30 | 311,532.61 | 6.9% | 93.1% |
| REPAIR & MAINTENANCE SUPPLIES | | | | | | | | |
| 2300 IS SUPPLIES | 842.52 | 266.58 | 2,426.24 | 5,500.00 | 474.53 | 3,073.76 | 44.1% | 55.9% |
| 2310 BUILDING MATERIALS & SUPPLIES | 1,545.59 | 465.63 | 6,917.09 | 17,200.00 | 4,308.65 | 10,282.91 | 40.2% | 59.8% |
| 2320 PAINT & PAINTING SUPPLIES | 0.00 | 0.00 | 33.23 | 500.00 | 0.00 | 466.77 | 6.6% | 93.4% |
| 2340 OTHER REPAIR & BINDING | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 0.0% | 100.0% |
| 2350 VIDEO MATERIALS - CATS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| TOTAL REPAIR & MAINTENANCE SUPPLIES | 2,388.11 | 732.21 | 9,376.56 | 24,200.00 | 4,783.18 | 14,823.44 | 38.7% | 61.3% |
| TOTAL SUPPLIES | 8,647.57 | 5,517.86 | 45,484.30 | 404,078.00 | 35,285.74 | 358,593.70 | 11.3% | 88.7% |
| OTHER SERVICES/CHARGES (3000'S) | | | | | | | | |
| PROFESSIONAL SERVICES | | | | | | | | |
| 3110 CONSULTING SERVICES | 1,260.00 | 370.00 | 3,780.00 | 10,000.00 | 370.00 | 6,220.00 | 37.8% | 62.2% |
| 3120 ENGINEERING/ARCHITECTURAL | 311.75 | 495.46 | 9,862.01 | 31,000.00 | 914.53 | 21,137.99 | 31.8% | 68.2% |
| 31201 ENCUMBERED ENGINEER/ARCH | 0.00 | 10,830.00 | 0.00 | 0.00 | 10,830.00 | 0.00 | #DIV/0! | #DIV/0! |
| 3130 LEGAL SERVICES | 188.36 | 0.00 | 3,726.40 | 23,100.00 | 2,284.20 | 19,373.60 | 16.1% | 83.9% |
| 3140 BUILDING SERVICES | 790.97 | 2,519.98 | 19,329.22 | 36,638.00 | 11,693.59 | 17,308.78 | 52.8% | 47.2% |
| 3150 MAINTENANCE CONTRACTS | 798.91 | 857.71 | 15,817.15 | 92,000.00 | 13,150.79 | 76,182.85 | 17.2% | 82.8% |
| 3160 COMPUTER SERVICES (OCLC) | 1,225.00 | 3,916.87 | 4,900.00 | 50,000.00 | 15,319.57 | 45,100.00 | 9.8% | 90.2% |
| 3170 ADMIN/ACCOUNTING SERVICES | 2,654.57 | 2,242.46 | 13,640.33 | 28,000.00 | 10,361.83 | 14,359.67 | 48.7% | 51.3% |
| TOTAL PROFESSIONAL SERVICES | 7,229.56 | 21,232.48 | 71,055.11 | 270,738.00 | 64,924.51 | 199,682.89 | 26.2% | 73.8% |
| COMMUNICATION & TRANSPORTATION | | | | | | | | |
| 3210 TELEPHONE | 2,431.72 | 2,239.61 | 12,060.12 | 31,000.00 | 8,878.14 | 18,939.88 | 38.9% | 61.1% |
| 3220 POSTAGE | 2,240.87 | 2,477.64 | 9,368.39 | 37,000.00 | 11,920.68 | 27,631.61 | 25.3% | 74.7% |
| 3230 TRAVEL EXPENSE | 0.00 | 80.96 | 187.20 | 10,000.00 | 80.96 | 9,812.80 | 1.9% | 98.1% |
| 3240 PROFESSIONAL MTG. (OFF-SITE) | 22.00 | 0.00 | 22.00 | 10,000.00 | 0.00 | 9,978.00 | 0.2% | 99.8% |
| 3250 CONTINUING ED. (ON-SITE) | 0.00 | 0.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 | 0.0% | 100.0% |
| 3260 FREIGHT & DELIVERY | 7.44 | 0.00 | 25.63 | 250.00 | 78.17 | 224.37 | 10.3% | 89.7% |
| TOTAL COMMUNICATION & TRANSPORTATION | 4,702.03 | 4,798.21 | 21,663.34 | 98,250.00 | 20,957.95 | 76,586.66 | 22.0% | 78.0% |

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONTHLY BUDGET REPORT
AS OF APRIL 30, 2010

| | 2010 APRIL | 2009 APRIL | 2010 Y-T-D ACTUAL | 2010 BUDGET | 2009 Y-T-D ACTUAL | 2010 Y-T-D BUDGET REMAINING | 2010 % OF BUDGET USED | 2010 % OF BUDGET REMAINING |
|---|------------------|------------------|-------------------------|---------------------|-------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| PRINTING & ADVERTISING | | | | | | | | |
| 3310 ADVERTISING & PUBLICATION | 49.00 | 868.00 | 369.67 | 8,000.00 | 1,282.00 | 7,630.33 | 4.6% | 95.4% |
| 3320 PRINTING | 212.95 | 400.45 | 238.45 | 19,000.00 | 875.76 | 18,761.55 | 1.3% | 98.7% |
| TOTAL PRINTING & ADVERTISING | 261.95 | 1,268.45 | 608.12 | 27,000.00 | 2,157.76 | 26,391.88 | 2.3% | 97.7% |
| INSURANCE | | | | | | | | |
| 3410 OFFICIAL BOND | 0.00 | 0.00 | 0.00 | 1,200.00 | 0.00 | 1,200.00 | 0.0% | 100.0% |
| 3420 OTHER INSURANCE | 2,000.00 | 2,000.00 | 47,405.00 | 60,000.00 | 35,255.00 | 12,595.00 | 79.0% | 21.0% |
| TOTAL INSURANCE | 2,000.00 | 2,000.00 | 47,405.00 | 61,200.00 | 35,255.00 | 13,795.00 | 77.5% | 22.5% |
| UTILITIES | | | | | | | | |
| 3510 GAS | 54.31 | 201.65 | 1,276.65 | 8,000.00 | 2,245.96 | 6,723.35 | 16.0% | 84.0% |
| 3520 ELECTRICITY | 20,606.67 | 18,573.76 | 98,720.14 | 291,212.00 | 98,068.71 | 192,491.86 | 33.9% | 66.1% |
| 3530 WATER | 1,461.08 | 807.14 | 3,425.89 | 17,000.00 | 3,319.96 | 13,574.11 | 20.2% | 79.8% |
| TOTAL UTILITIES | 22,122.06 | 19,582.55 | 103,422.68 | 316,212.00 | 103,634.63 | 212,789.32 | 32.7% | 67.3% |
| REPAIR & MAINTENANCE | | | | | | | | |
| 3610 BUILDING REPAIR | 0.00 | 2,580.36 | 11,658.41 | 45,640.00 | 19,241.72 | 33,981.59 | 25.5% | 74.5% |
| 3630 OTHER EQUIP/FURNITURE REPAIRS | 887.75 | 335.22 | 6,002.61 | 15,000.00 | 4,697.02 | 8,997.39 | 40.0% | 60.0% |
| 3640 VEHICLE REPAIR & MAINTENANCE | 640.06 | 23.95 | 7,262.01 | 8,000.00 | 3,883.72 | 737.99 | 90.8% | 9.2% |
| 3650 MATERIAL BINDING/REPAIR SERV. | 0.00 | 79.85 | 832.75 | 3,000.00 | 769.85 | 2,167.25 | 27.8% | 72.2% |
| TOTAL REPAIR & MAINTENANCE | 1,527.81 | 3,019.38 | 25,755.78 | 71,640.00 | 28,592.31 | 45,884.22 | 36.0% | 64.0% |
| RENTALS | | | | | | | | |
| 3710 REAL ESTATE RENTAL/PARKING | 30.00 | 30.00 | 19,744.00 | 32,000.00 | 19,554.00 | 12,256.00 | 61.7% | 38.3% |
| 3720 EQUIPMENT RENTAL | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.0% | 100.0% |
| TOTAL RENTALS | 30.00 | 30.00 | 19,744.00 | 32,500.00 | 19,554.00 | 12,756.00 | 60.8% | 39.2% |
| OTHER CHARGES | | | | | | | | |
| 3910 DUES/INSTITUTIONAL | 0.00 | 210.00 | 953.00 | 8,000.00 | 210.00 | 7,047.00 | 11.9% | 88.1% |
| 3920 INTEREST/TEMPORARY LOAN | 0.00 | 0.00 | 0.00 | 2,500.00 | 0.00 | 2,500.00 | 0.0% | 100.0% |
| 3930 TAXES & ASSESSMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 3940 TRANSFER TO LIRF | 0.00 | 0.00 | 0.00 | 150,000.00 | 0.00 | 150,000.00 | 0.0% | 100.0% |
| 3950 EDUCATIONAL SERV/LICENSING | 82.47 | 0.00 | 1,497.17 | 6,000.00 | 645.00 | 4,502.83 | 25.0% | 75.0% |
| 3960 COMMUNITY NEWS SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| TOTAL OTHER CHARGES | 82.47 | 210.00 | 2,450.17 | 166,500.00 | 855.00 | 164,049.83 | 1.5% | 98.5% |
| TOTAL OTHER SERVICES/CHARGES | 37,955.88 | 52,141.07 | 292,104.20 | 1,044,040.00 | 275,931.16 | 751,935.80 | 28.0% | 72.0% |

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONTHLY BUDGET REPORT
AS OF APRIL 30, 2010

| | 2010 APRIL | 2009 APRIL | 2010 Y-T-D ACTUAL | 2010 BUDGET | 2009 Y-T-D ACTUAL | 2010 Y-T-D BUDGET REMAINING | 2010 % OF BUDGET USED | 2010 % OF BUDGET REMAINING |
|--|-------------------|-------------------|-------------------------|---------------------|-------------------------|--------------------------------------|--------------------------------|-------------------------------------|
| CAPITAL OUTLAY (4000'S) | | | | | | | | |
| FURNITURE & EQUIPMENT | | | | | | | | |
| 4410 FURNITURE | 0.00 | 0.00 | 0.00 | 70,000.00 | 0.00 | 70,000.00 | 0.0% | 100.0% |
| 4420 AUDIO VISUAL EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 4430 OTHER EQUIPMENT | 55.79 | 0.00 | 55.79 | 0.00 | 0.00 | -55.79 | #DIV/0! | #DIV/0! |
| 4440 LAND & BUILDINGS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 44450 BUILDING RENOVATIONS | 0.00 | 0.00 | 16,400.00 | 216,000.00 | 0.00 | 199,600.00 | 7.6% | 92.4% |
| 444451 ENCUMBERED BLDG RENOVATIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 4460 IS EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 4465 IS SOFTWARE | 0.00 | 0.00 | 0.00 | 3,618.00 | 0.00 | 3,618.00 | 0.0% | 100.0% |
| 4470 EQUIPMENT - CATS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| 4475 SOFTWARE - CATS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | #DIV/0! | #DIV/0! |
| TOTAL FURNITURE & EQUIPMENT | 55.79 | 0.00 | 16,455.79 | 289,618.00 | 0.00 | 273,162.21 | 5.7% | 94.3% |
| OTHER CAPITAL OUTLAY | | | | | | | | |
| 4510 BOOKS | 38,418.98 | 29,408.36 | 195,529.77 | 577,714.00 | 165,470.78 | 382,184.23 | 33.8% | 66.2% |
| 4520 PERIODICALS & NEWSPAPERS | 453.20 | 0.00 | 6,042.90 | 44,007.00 | 1,860.32 | 37,964.10 | 13.7% | 86.3% |
| 4530 NONPRINT MATERIALS | 30,502.90 | 43,524.79 | 126,247.22 | 370,721.00 | 133,505.31 | 244,473.78 | 34.1% | 65.9% |
| 4540 ELECTRONIC RESOURCES | 0.00 | 0.00 | 16,345.09 | 67,973.00 | 14,871.27 | 51,627.91 | 24.0% | 76.0% |
| TOTAL OTHER CAPITAL OUTLAY | 69,375.08 | 72,933.15 | 344,164.98 | 1,060,415.00 | 315,707.68 | 716,250.02 | 32.5% | 67.5% |
| TOTAL CAPITAL OUTLAY | 69,430.87 | 72,933.15 | 360,620.77 | 1,350,033.00 | 315,707.68 | 989,412.23 | 26.7% | 73.3% |
| TOTAL OPERATING EXPENDITURES | 545,151.72 | 460,645.83 | 2,246,531.06 | 7,832,838.00 | 2,074,718.93 | 5,586,306.94 | 28.7% | 71.3% |

*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2010 to April 30, 2010
4 months = 33.3%

| Object | Object Descr | 2010 Budget | Jan 2010 | Feb 2010 | Mar 2010 | Apr 2010 | 2010 YTD Amt | 2010 % of Budget | Balance |
|--------|---------------------------|----------------|--------------|--------------|--------------|--------------|--------------|------------------|--------------|
| 10040 | MISCELLANEOUS | \$0.00 | \$72.74 | \$29.95 | \$69.95 | \$102.43 | \$275.07 | 0.00% | -\$275.07 |
| 11200 | ADMINISTRATION SALARIES | \$151,527.00 | \$11,320.62 | \$11,320.62 | \$11,320.62 | \$11,320.62 | \$45,282.48 | 29.88% | \$106,244.52 |
| 11300 | PROF/SUPERVISORS | \$467,539.00 | \$34,851.26 | \$34,851.26 | \$34,851.26 | \$34,851.26 | \$139,405.04 | 29.82% | \$328,133.96 |
| 11400 | PROFESSIONAL | \$1,329,632.00 | \$100,263.12 | \$100,392.49 | \$100,392.49 | \$100,392.49 | \$401,440.59 | 30.19% | \$928,191.41 |
| 11500 | SPECIALIST/TECHNICIANS | \$755,902.00 | \$57,428.16 | \$57,313.91 | \$57,310.74 | \$57,307.69 | \$229,360.50 | 30.34% | \$526,541.50 |
| 11600 | CLERICAL ASSISTANTS | \$497,785.00 | \$43,331.48 | \$41,006.09 | \$38,658.04 | \$39,341.52 | \$162,337.13 | 32.61% | \$335,447.87 |
| 11700 | PAGES | \$226,865.00 | \$16,053.31 | \$19,411.69 | \$18,167.29 | \$16,240.03 | \$69,872.32 | 30.80% | \$156,992.68 |
| 11800 | TEMPORARY STAFF | \$42,446.00 | \$2,876.50 | \$3,464.81 | \$3,647.75 | \$3,379.69 | \$13,368.75 | 31.50% | \$29,077.25 |
| 11900 | BUILDING | \$365,253.00 | \$26,600.60 | \$29,766.19 | \$24,653.13 | \$24,325.87 | \$105,345.79 | 28.84% | \$259,907.21 |
| 12100 | FICA/EMPLOYER | \$236,545.00 | \$17,234.71 | \$17,580.99 | \$17,051.18 | \$16,943.13 | \$68,810.01 | 29.09% | \$167,734.99 |
| 12300 | PERF/EMPLOYER | \$351,413.00 | \$0.00 | \$0.00 | \$0.00 | \$81,729.17 | \$81,729.17 | 23.26% | \$269,683.83 |
| 12400 | INS/EMPLOYER | \$550,459.00 | \$55,569.88 | \$40,361.06 | \$80,022.99 | \$39,323.42 | \$215,277.35 | 39.11% | \$335,181.65 |
| 12500 | MEDICARE/EMPLOYER | \$55,321.00 | \$4,030.69 | \$4,111.69 | \$3,987.77 | \$3,962.51 | \$16,092.66 | 29.09% | \$39,228.34 |
| 13100 | WORK STUDY | \$4,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$4,000.00 |
| 21100 | OFFICIAL RECORDS | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$1,000.00 |
| 21200 | STATIONERY/PRINTING | \$2,500.00 | \$0.00 | \$1,134.18 | \$0.00 | \$0.00 | \$1,134.18 | 45.37% | \$1,365.82 |
| 21300 | OFFICE SUPPLIES | \$21,744.00 | \$1,578.48 | \$1,688.08 | \$1,413.51 | \$627.60 | \$5,307.67 | 24.41% | \$16,436.33 |
| 21400 | DUPLICATING | \$20,000.00 | \$1,434.69 | \$2,432.49 | \$1,572.96 | \$1,124.36 | \$6,564.50 | 32.82% | \$13,435.50 |
| 22100 | CLEANING SUPPLIES | \$32,000.00 | \$4,541.27 | \$607.65 | \$3,860.53 | \$1,720.12 | \$10,729.57 | 33.53% | \$21,270.43 |
| 22200 | FUEL/OIL/LUBRICANTS | \$11,000.00 | \$1,079.16 | \$25.98 | \$1,329.42 | \$615.46 | \$3,050.02 | 27.73% | \$7,949.98 |
| 22300 | CATALOGING | \$7,500.00 | \$1,395.51 | \$857.48 | \$0.00 | \$0.00 | \$2,252.99 | 30.04% | \$5,247.01 |
| 22400 | A/V SUPPLIES/CATALOG | \$12,000.00 | \$1,386.26 | \$470.93 | \$1,359.94 | \$2,013.35 | \$5,230.48 | 43.59% | \$6,769.52 |
| 22500 | CIRCULATION SUPPLIES | \$263,434.00 | \$127.21 | \$0.00 | \$71.86 | \$158.57 | \$357.64 | 0.14% | \$263,076.36 |
| 22600 | LIGHT BULBS | \$8,000.00 | \$330.38 | \$421.25 | \$729.06 | \$0.00 | \$1,480.69 | 18.51% | \$6,519.31 |
| 22900 | DISPLAY/EXHIBITS SUPPLIES | \$700.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$700.00 |
| 23000 | IS SUPPLIES | \$5,500.00 | \$950.61 | \$67.82 | \$565.29 | \$842.52 | \$2,426.24 | 44.11% | \$3,073.76 |
| 23100 | BUILDING MATERIAL | \$17,200.00 | \$979.00 | \$3,172.24 | \$1,220.26 | \$1,545.59 | \$6,917.09 | 40.22% | \$10,282.91 |
| 23200 | PAINT/PAINTING SUPPLIES | \$500.00 | \$33.23 | \$0.00 | \$0.00 | \$0.00 | \$33.23 | 6.65% | \$466.77 |
| 23400 | OTHER REPAIRS/BINDING | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$1,000.00 |
| 31100 | CONSULTING SERVICES | \$10,000.00 | \$0.00 | \$2,520.00 | \$0.00 | \$1,260.00 | \$3,780.00 | 37.80% | \$6,220.00 |
| 31200 | ENGINEERING/ARCHITECT | \$31,000.00 | \$375.54 | \$8,943.54 | \$231.18 | \$311.75 | \$9,862.01 | 31.81% | \$21,137.99 |
| 31300 | LEGAL SERVICES | \$23,100.00 | \$965.30 | \$962.80 | \$1,609.94 | \$188.36 | \$3,726.40 | 16.13% | \$19,373.60 |
| 31400 | BUILDING SERVICES | \$36,638.00 | \$12,798.38 | \$4,064.01 | \$1,675.86 | \$790.97 | \$19,329.22 | 52.76% | \$17,308.78 |
| 31500 | MAINTENANCE | \$92,000.00 | \$6,933.67 | \$4,988.73 | \$3,095.84 | \$798.91 | \$15,817.15 | 17.19% | \$76,182.85 |
| 31600 | COMPUTER SERVICES | \$49,420.00 | \$1,225.00 | \$1,225.00 | \$1,225.00 | \$1,225.00 | \$4,900.00 | 9.92% | \$44,520.00 |
| 31700 | ADMIN/ACCOUNTING | \$28,000.00 | \$4,595.75 | \$3,888.70 | \$2,501.31 | \$2,654.57 | \$13,640.33 | 48.72% | \$14,359.67 |
| 32100 | TELEPHONE | \$31,000.00 | \$4,850.00 | \$2,114.28 | \$2,664.12 | \$2,431.72 | \$12,060.12 | 38.90% | \$18,939.88 |
| 32200 | POSTAGE | \$37,000.00 | \$1,950.55 | \$2,456.16 | \$2,720.81 | \$2,240.87 | \$9,368.39 | 25.32% | \$27,631.61 |
| 32300 | TRAVEL EXPENSE | \$10,000.00 | \$0.00 | \$16.80 | \$170.40 | \$0.00 | \$187.20 | 1.87% | \$9,812.80 |
| 32400 | PROFESSIONAL MTG/OFF | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$22.00 | \$22.00 | 0.22% | \$9,978.00 |
| 32500 | CONTINUING | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$10,000.00 |
| 32600 | FREIGHT/DELIVERY | \$250.00 | \$0.00 | \$18.19 | \$0.00 | \$7.44 | \$25.63 | 10.25% | \$224.37 |
| 33100 | ADVERTISING/PUBLICATION | \$8,000.00 | \$46.26 | \$274.41 | \$0.00 | \$49.00 | \$369.67 | 4.62% | \$7,630.33 |
| 33200 | PRINTING | \$19,000.00 | \$14.70 | \$10.80 | \$0.00 | \$212.95 | \$238.45 | 1.26% | \$18,761.55 |
| 34100 | OFFICIAL BOND INS. | \$1,200.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$1,200.00 |
| 34200 | OTHER INSURANCE | \$60,000.00 | \$0.00 | \$10,932.00 | \$34,473.00 | \$2,000.00 | \$47,405.00 | 79.01% | \$12,595.00 |
| 35100 | GAS | \$8,000.00 | \$54.29 | \$507.41 | \$660.64 | \$54.31 | \$1,276.65 | 15.96% | \$6,723.35 |
| 35200 | ELECTRICITY | \$291,212.00 | \$28,091.55 | \$24,694.43 | \$25,327.49 | \$20,606.67 | \$98,720.14 | 33.90% | \$192,491.86 |
| 35300 | WATER | \$17,000.00 | \$838.46 | \$819.25 | \$307.10 | \$1,461.08 | \$3,425.89 | 20.15% | \$13,574.11 |
| 36100 | BUILDING REPAIRS | \$46,220.00 | \$9,370.91 | \$1,312.50 | \$975.00 | \$0.00 | \$11,658.41 | 25.22% | \$34,561.59 |
| 36300 | OTHER EQUIP/FURNITURE | \$15,000.00 | \$912.75 | \$3,791.92 | \$410.19 | \$887.75 | \$6,002.61 | 40.02% | \$8,997.39 |
| 36400 | VEHICLE | \$8,000.00 | \$5,511.52 | \$1,056.04 | \$54.39 | \$640.06 | \$7,262.01 | 90.78% | \$737.99 |
| 36500 | MATERIALS | \$3,000.00 | \$661.48 | \$171.27 | \$0.00 | \$0.00 | \$832.75 | 27.76% | \$2,167.25 |
| 37100 | REAL ESTATE | \$32,000.00 | \$19,601.50 | \$37.50 | \$75.00 | \$30.00 | \$19,744.00 | 61.70% | \$12,256.00 |
| 37200 | EQUIPMENT RENTAL | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$500.00 |
| 39100 | DUES/INSTITUTIONAL | \$8,000.00 | \$30.00 | \$100.00 | \$823.00 | \$0.00 | \$953.00 | 11.91% | \$7,047.00 |
| 39200 | INTEREST/TEMPORARY | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,500.00 |
| 39400 | TRANSFER TO LIRF | \$150,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$150,000.00 |
| 39500 | EDUCATIONAL/LICENSING | \$6,000.00 | \$960.00 | \$0.00 | \$454.70 | \$82.47 | \$1,497.17 | 24.95% | \$4,502.83 |

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2010 to April 30, 2010
4 months = 33.3%

| Object | Object Descr | 2010 Budget | Jan 2010 | Feb 2010 | Mar 2010 | Apr 2010 | 2010 YTD Amt | 2010 % of Budget | Balance |
|--------|------------------------|----------------|--------------|--------------|--------------|--------------|-----------------|------------------------|----------------|
| 44100 | FURNITURE | \$70,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$70,000.00 |
| 44300 | OTHER EQUIPMENT | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$55.79 | \$55.79 | 0.00% | -\$55.79 |
| 44450 | BUILDING RENOVATION | \$216,000.00 | \$16,400.00 | \$0.00 | \$0.00 | \$0.00 | \$16,400.00 | 7.59% | \$199,600.00 |
| 44650 | IS SOFTWARE | \$3,618.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$3,618.00 |
| 45100 | BOOKS | \$577,714.00 | \$53,831.55 | \$44,563.35 | \$58,715.89 | \$38,418.98 | \$195,529.77 | 33.85% | \$382,184.23 |
| 45200 | PERIODICALS/NEWSPAPERS | \$44,007.00 | \$4,265.60 | \$1,236.63 | \$87.47 | \$453.20 | \$6,042.90 | 13.73% | \$37,964.10 |
| 45300 | NONPRINT MATERIALS | \$370,721.00 | \$44,643.72 | \$24,415.58 | \$26,685.02 | \$30,502.90 | \$126,247.22 | 34.05% | \$244,473.78 |
| 45400 | ELECTRONIC RESOURCES | \$67,973.00 | \$14,950.14 | \$0.00 | \$1,394.95 | \$0.00 | \$16,345.09 | 24.05% | \$51,627.91 |
| | | \$7,832,838.00 | \$617,347.49 | \$515,610.15 | \$568,594.34 | \$545,254.15 | \$2,246,806.13 | 28.68% | \$5,586,031.87 |

MONROE COUNTY PUBLIC LIBRARY

LIRF Budget & Expenditure Report

January 1, 2010 to April 30, 2010
4 months = 33.3%

| Object | Object Descr | 2010 Budget | Jan 2010 | Feb 2010 | Mar 2010 | Apr 2010 | YTD Amount | Balance | 2010 % of Budget |
|--------|----------------------------|--------------|------------|------------|------------|------------|-------------|--------------|------------------|
| 31201 | ENCUMBERED ENGINEER/ARCH | \$10,260.00 | \$3,420.00 | \$1,140.00 | \$1,140.00 | \$1,710.00 | \$7,410.00 | \$2,850.00 | 72.22% |
| 36100 | BUILDING REPAIRS | \$20,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$20,000.00 | 0.00% |
| 44100 | FURNITURE | \$26,479.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$26,479.00 | 0.00% |
| 44300 | OTHER EQUIPMENT | \$252,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$252,000.00 | 0.00% |
| 44450 | BUILDING RENOVATION | \$42,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$42,000.00 | 0.00% |
| 44451 | ENCUMBERED BLDG RENOVATION | \$151,058.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$151,058.00 | 0.00% |
| 44600 | IS EQUIPMENT | \$23,521.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$23,521.00 | 0.00% |
| 44650 | IS SOFTWARE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$5,400.00 | \$5,400.00 | -\$5,400.00 | 0.00% |
| | | \$525,318.00 | \$3,420.00 | \$1,140.00 | \$1,140.00 | \$7,110.00 | \$12,810.00 | \$512,508.00 | 2.44% |

MONROE COUNTY PUBLIC LIBRARY

Debt Service Budget & Expenditures Report

January 1, 2010 to April 30, 2010
4 months = 33.3%

| Object | Object Descr | 2010 Budget | Jan 2010 | Feb 2010 | Mar 2010 | Apr 2010 | 2010 YTD Amt | Balance | 2010 % of Budget |
|--------|---------------|----------------|--------------|--------------|--------------|--------------|--------------|----------------|------------------|
| 37100 | REAL ESTATE | \$1,996,000.00 | \$166,333.35 | \$166,333.33 | \$166,333.33 | \$166,333.33 | \$665,333.34 | \$1,330,666.66 | 33.33% |
| 39200 | INTEREST/TEMP | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 39250 | PAYMENT ON | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| 39450 | TRANSFER TO | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$1,996,000.00 | \$166,333.35 | \$166,333.33 | \$166,333.33 | \$166,333.33 | \$665,333.34 | \$1,330,666.66 | 33.33% |

MONROE COUNTY PUBLIC LIBRARY

Rainy Day Budget & Expenditures Report

January 1, 2010 to April 30, 2010
4 months = 33.3%

| Object | Object Descr | 2010 Budget | Jan 2010 | Feb 2010 | Mar 2010 | Apr 2010 | 2010 YTD Amt | Balance | % of Budget |
|--------|---------------------------|----------------|-------------|-------------|-------------|-------------|-----------------|--------------|----------------|
| 12200 | UNEMPLOYMENT COMPENSATION | \$10,000.00 | \$0.00 | \$0.00 | \$888.00 | \$717.82 | \$1,605.82 | \$8,394.18 | 16.06% |
| 21300 | OFFICE SUPPLIES | \$20,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$20,000.00 | 0.00% |
| 22100 | CLEANING SUPPLIES | \$20,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$20,000.00 | 0.00% |
| 31100 | CONSULTING SERVICES | \$50,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$50,000.00 | 0.00% |
| 31300 | LEGAL SERVICES | \$80,000.00 | \$2,993.50 | \$202.50 | \$1,710.50 | \$0.00 | \$4,906.50 | \$75,093.50 | 6.13% |
| 44450 | BUILDING RENOVATION | \$26,488.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$26,488.00 | 0.00% |
| | | \$206,488.00 | \$2,993.50 | \$202.50 | \$2,598.50 | \$717.82 | \$6,512.32 | \$199,975.68 | 3.15% |

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report

January 1, 2010 to April 30, 2010
4 months = 33.3%

| Object | Object Descr | 2010 Budget | Jan 2010 | Feb 2010 | Mar 2010 | Apr 2010 | YTD Amount | Balance | 2010 % of Budget |
|--------|------------------------|--------------|-------------|-------------|-------------|-------------|--------------|--------------|------------------|
| 11300 | PROF/SUPERVISORS | \$58,595.00 | \$4,507.54 | \$4,507.54 | \$4,507.54 | \$4,507.54 | \$18,030.16 | \$40,564.84 | 30.77% |
| 11400 | PROFESSIONAL ASSISTANT | \$118,264.00 | \$9,097.20 | \$9,097.20 | \$9,097.20 | \$9,097.20 | \$36,388.80 | \$81,875.20 | 30.77% |
| 11600 | CLERICAL ASSISTANTS | \$180,394.00 | \$14,506.58 | \$15,254.78 | \$15,943.60 | \$14,948.83 | \$60,653.79 | \$119,740.21 | 33.62% |
| 11800 | TEMPORAY STAFF | \$10,880.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$10,880.00 | 0.00% |
| 12100 | FICA/EMPLOYER | \$22,824.00 | \$1,653.20 | \$1,700.55 | \$1,737.90 | \$1,680.44 | \$6,772.09 | \$16,051.91 | 29.67% |
| 12300 | PERF/EMPLOYER | \$21,665.00 | \$0.00 | \$0.00 | \$0.00 | \$4,999.73 | \$4,999.73 | \$16,665.27 | 23.08% |
| 12400 | INS/EMPLOYER | \$42,792.00 | \$4,632.55 | \$2,952.24 | \$6,940.06 | \$3,197.17 | \$17,722.02 | \$25,069.98 | 41.41% |
| 12500 | MEDICARE/EMPLOYER | \$5,338.00 | \$386.64 | \$397.71 | \$406.45 | \$393.00 | \$1,583.80 | \$3,754.20 | 29.67% |
| 13100 | WORK STUDY | \$450.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$450.00 | 0.00% |
| 21200 | STATIONERY/PRINTING | \$1,000.00 | \$0.00 | \$267.74 | \$0.00 | \$0.00 | \$267.74 | \$732.26 | 26.77% |
| 21300 | OFFICE SUPPLIES | \$500.00 | \$208.05 | \$0.00 | \$0.00 | \$171.60 | \$379.65 | \$120.35 | 75.93% |
| 21400 | DUPLICATING | \$200.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$200.00 | 0.00% |
| 22200 | FUEL/OIL/LUBRICANTS | \$500.00 | \$124.11 | \$0.00 | \$27.20 | \$34.69 | \$186.00 | \$314.00 | 37.20% |
| 22700 | VIDEO TAPE/CATS | \$20,000.00 | \$117.19 | \$3,976.50 | \$0.00 | \$0.00 | \$4,093.69 | \$15,906.31 | 20.47% |
| 23000 | IS SUPPLIES | \$4,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$4,000.00 | 0.00% |
| 23500 | VIDEO MATERIALS/CATS | \$10,000.00 | \$348.61 | \$1,283.46 | \$473.73 | \$78.46 | \$2,184.26 | \$7,815.74 | 21.84% |
| 31300 | LEGAL SERVICES | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,000.00 | 0.00% |
| 31600 | COMPUTER SERVICES | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0.00% |
| 31650 | DIGITIZATION SERVICES | \$0.00 | \$653.59 | \$0.00 | \$0.00 | \$0.00 | \$653.59 | -\$653.59 | 0.00% |
| 32100 | TELEPHONE | \$3,500.00 | \$239.40 | \$88.02 | \$244.89 | \$255.21 | \$827.52 | \$2,672.48 | 23.64% |
| 32300 | TRAVEL EXPENSE | \$2,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,000.00 | 0.00% |
| 32400 | PROFESSIONAL MTG/OFF | \$525.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$525.00 | 0.00% |
| 32600 | FREIGHT/DELIVERY | \$750.00 | \$0.00 | \$0.00 | \$0.00 | \$143.68 | \$143.68 | \$606.32 | 19.16% |
| 36300 | OTHER EQUIP/FURNITURE | \$4,000.00 | \$0.00 | \$443.60 | \$0.00 | \$0.00 | \$443.60 | \$3,556.40 | 11.09% |
| 37100 | REAL ESTATE | \$2,000.00 | \$1,227.00 | \$0.00 | \$0.00 | \$0.00 | \$1,227.00 | \$773.00 | 61.35% |
| 39100 | DUES/INSTITUTIONAL | \$480.00 | \$0.00 | \$0.00 | \$0.00 | \$400.00 | \$400.00 | \$80.00 | 83.33% |
| 39500 | EDUCATIONAL/LICENSING | \$400.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$400.00 | 0.00% |
| 39600 | COMMUNITY NEWS | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0.00% |
| 44700 | EQUIPMENT - CATS | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0.00% |
| 44750 | SOFTWARE - CATS | \$5,000.00 | \$0.00 | \$399.95 | \$0.00 | \$0.00 | \$399.95 | \$4,600.05 | 8.00% |
| | | \$538,557.00 | \$37,701.66 | \$40,369.29 | \$39,378.57 | \$39,907.55 | \$157,357.07 | \$381,199.93 | 29.22% |

MONROE COUNTY PUBLIC LIBRARY

LCPF Budget & Expenditure Report

January 1, 2010 to April 30, 2010
4 months = 33.3%

| Object | Object Descr | 2010 Budget | Jan 2010 | Feb 2010 | Mar 2010 | Apr 2010 | YTD Amount | Balance | 2010 % of Budget |
|--------|---------------------|----------------|-------------|--------------|-------------|-------------|---------------|--------------|------------------------|
| 31100 | CONSULTING SERVICES | \$11,800.00 | \$1,300.00 | \$0.00 | \$0.00 | \$0.00 | \$1,300.00 | \$10,500.00 | 11.02% |
| 44100 | FURNITURE | \$0.00 | \$0.00 | \$2,390.16 | \$279.88 | \$0.00 | \$2,670.04 | -\$2,670.04 | 0.00% |
| 44300 | OTHER EQUIPMENT | \$188,200.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$188,200.00 | 0.00% |
| 44450 | BUILDING RENOVATION | \$185,154.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$185,154.00 | 0.00% |
| 44451 | ENCUMBERED BLDG | \$214,499.55 | \$4,015.66 | \$52,705.43 | \$79,102.55 | \$0.00 | \$135,823.64 | \$78,675.91 | 63.32% |
| 44600 | IS EQUIPMENT | \$68,961.00 | \$23,744.50 | -\$15,285.50 | \$0.00 | \$0.00 | \$8,459.00 | \$60,502.00 | 12.27% |
| 44650 | IS SOFTWARE | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$5,000.00 | 0.00% |
| 44700 | EQUIPMENT - CATS | \$45,961.00 | \$510.74 | \$9,763.47 | \$1,098.97 | \$355.97 | \$11,729.15 | \$34,231.85 | 25.52% |
| 44750 | SOFTWARE - CATS | \$3,000.00 | \$0.00 | \$1,997.00 | \$0.00 | \$0.00 | \$1,997.00 | \$1,003.00 | 66.57% |
| | | \$722,575.55 | \$29,570.90 | \$51,570.56 | \$80,481.40 | \$355.97 | \$161,978.83 | \$560,596.72 | 22.42% |

MONROE COUNTY PUBLIC LIBRARY

Expenditure Summary compared to last year

2010 compared to 2009: Period Ending April

| Fund | Fund Descr | April 2010 Amt | 2010 YTD Amt | 2010 Budget | April 2009 Amt | 2009 YTD Amt | 2009 Budget |
|-------------|-------------------|---------------------------|-------------------------|------------------------|-----------------------|-------------------------|------------------------|
| 001 | OPERATING | \$545,254.15 | \$2,246,806.13 | \$7,832,838.00 | \$460,871.93 | \$2,075,184.80 | \$7,040,556.00 |
| 002 | JAIL | \$445.95 | \$1,586.01 | \$6,000.00 | \$612.85 | \$1,238.06 | \$6,000.00 |
| 003 | CLEARING | \$887.49 | \$29,630.19 | \$27,067.74 | \$325.65 | \$3,719.29 | \$0.00 |
| 004 | GIFT | \$661.91 | \$661.91 | \$12,738.00 | \$146.24 | \$1,761.66 | \$0.00 |
| 005 | PLAC | \$3,200.00 | \$5,841.00 | \$0.00 | \$0.00 | \$5,250.00 | \$0.00 |
| 006 | RETIREES | \$1,465.07 | \$7,325.35 | \$0.00 | \$1,232.39 | \$4,606.93 | \$0.00 |
| 007 | LIRF | \$7,110.00 | \$12,810.00 | \$525,318.00 | \$0.00 | \$117,419.07 | \$223,831.25 |
| 008 | DEBT SERVICE | \$166,333.33 | \$665,333.34 | \$1,996,000.00 | \$166,333.33 | \$665,333.34 | \$1,996,000.00 |
| 009 | RAINY DAY | \$717.82 | \$6,512.32 | \$206,488.00 | \$19,952.27 | \$39,334.08 | \$323,200.00 |
| 010 | PAYROLL | \$319,705.86 | \$1,313,235.87 | \$0.00 | \$303,687.63 | \$1,346,077.69 | \$0.00 |
| 011 | INVESTMENT-GIFT | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 012 | TEEN COUNCIL | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 015 | LSTA | \$732.24 | \$3,157.61 | \$5,269.05 | \$0.00 | \$0.00 | \$21,132.00 |
| 016 | GIFT-RESTRICED | \$4,905.49 | \$22,352.60 | \$8,135.00 | \$4,193.03 | \$16,823.36 | \$0.00 |
| 017 | LEVY EXCESS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 018 | IN KIND | \$137,816.24 | \$225,233.24 | \$225,233.00 | \$0.00 | \$0.00 | \$0.00 |
| 019 | GIFT-FOUNDATION | \$8,898.54 | \$21,794.42 | \$72,489.14 | \$4,523.42 | \$33,871.44 | \$107,352.01 |
| 020 | SPECIAL REVENUE | \$39,907.55 | \$157,357.07 | \$538,557.00 | \$40,505.71 | \$155,931.07 | \$518,605.64 |
| 021 | CAPITAL PROJECTS | \$355.97 | \$161,978.83 | \$722,575.55 | \$25,054.20 | \$58,819.62 | \$535,621.45 |
| 022 | GATES HARDWARE | \$0.00 | \$15,285.50 | \$15,600.00 | \$0.00 | \$0.00 | \$0.00 |
| | | \$1,238,397.61 | \$4,896,901.39 | \$12,194,308.48 | \$1,027,438.65 | \$4,525,370.41 | \$10,772,298.35 |

MONROE COUNTY PUBLIC LIBRARY

Monthly Revenue Report (Cash Basis)

Current Period compared to Prior Period

Current Period: April 2010

Operating Fund

| Source | Source Descr | 2010 Budget | April 2010 Amt | 2010 YTD Amt | 2010 % of Budget Collected | 2009 Budget | April 2009 Amt | 2009 YTD Amt |
|--------|--------------------------------|----------------|-------------------|-----------------|-------------------------------------|----------------|-------------------|-----------------|
| 00100 | PROPERTY TAX/ADVANCES | \$4,861,253.00 | \$0.00 | \$450,137.10 | 9.26% | \$3,626,642.00 | \$0.00 | \$1,700,109.71 |
| 00200 | INTANGIBLES TAX | \$12,699.00 | \$0.00 | \$0.00 | 0.00% | \$11,500.00 | \$0.00 | \$0.00 |
| 00300 | LICENSE EXCISE TAX | \$346,364.00 | \$0.00 | \$174,513.59 | 50.38% | \$332,000.00 | \$0.00 | \$194,761.51 |
| 00400 | COUNTY OPTION INCOME TAX | \$2,217,128.00 | \$168,395.92 | \$739,042.68 | 33.33% | \$1,995,000.00 | \$183,574.00 | \$734,296.00 |
| 00500 | COMMERCIAL VEHICLE EXCISE TAX | \$40,163.00 | \$0.00 | \$0.00 | 0.00% | \$34,000.00 | \$0.00 | \$0.00 |
| 00600 | US FORESTRY FUND | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 |
| 03400 | ELL COPIERS/PRINTERS | \$0.00 | \$414.17 | \$1,370.82 | 0.00% | \$0.00 | \$432.71 | \$1,454.82 |
| 03500 | LOST/DAMAGED | \$0.00 | \$1,877.46 | \$6,808.29 | 0.00% | \$0.00 | \$670.24 | \$4,645.51 |
| 03600 | FINES/FEES | \$160,000.00 | \$15,185.02 | \$60,882.47 | 38.05% | \$120,750.00 | \$12,231.73 | \$53,493.82 |
| 03650 | COLLECTION AGENCY FEE | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 |
| 03700 | BLGTN COPIERS/PRINTERS | \$0.00 | \$1,262.00 | \$4,669.60 | 0.00% | \$16,000.00 | \$1,094.40 | \$4,433.27 |
| 03900 | MISCELLANEOUS RECEIPTS | \$0.00 | \$187.15 | \$2,445.57 | 0.00% | \$0.00 | \$134.86 | \$10,730.52 |
| 04100 | PUBLIC LIBRARY ACCESS CARD | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 |
| 04500 | PLAC DISTRIBUTION | \$10,000.00 | \$0.00 | \$0.00 | 0.00% | \$20,000.00 | \$0.00 | \$0.00 |
| 10000 | REALESTATE RECEIPTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 |
| 11500 | STATE DISTRIBUTION | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 |
| 17000 | READER PRINTER RECEIPTS | \$0.00 | \$167.40 | \$443.27 | 0.00% | \$0.00 | \$118.15 | \$580.96 |
| 18000 | COIN TELEPHONE RECEIPTS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 |
| 18500 | INTEREST FROM CHECKING/SAVINGS | \$0.00 | \$0.53 | \$12.33 | 0.00% | \$0.00 | \$2.78 | \$397.12 |
| 19000 | TEMPORARY LOANS | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 |
| 20000 | CABLE ACCESS FEES -BLOOMINGTON | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 |
| 20100 | CABLE ACCESS FEES - COUNTY | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 |
| 20200 | CABLE ACCESS FEES - ELLETTSVIL | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 |
| 53000 | LSTA INKIND GRANT | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 | \$0.00 |
| | | \$7,647,607.00 | \$187,489.65 | \$1,440,325.72 | 18.83% | \$6,155,892.00 | \$198,258.87 | \$2,704,903.24 |

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: April 2010

| FUND Descr | 4/1/2010 | MTD Debit | MTD Credit | 4/30/2010 | Bal Sht Descr |
|----------------------------|----------------|--------------|--------------|----------------|-----------------|
| OPERATING | -\$9,006.80 | \$169,319.06 | \$550,842.32 | -\$390,530.06 | CHASE/BANK ONE |
| OPERATING | \$5,600.65 | \$12,082.27 | \$0.00 | \$17,682.92 | MONROE BANK |
| OPERATING | \$3,468.94 | \$7,061.46 | \$0.00 | \$10,530.40 | UNITED COMMERCE |
| Fund 001 OPERATING | \$62.79 | \$188,462.79 | \$550,842.32 | -\$362,316.74 | |
| JAIL | \$4,859.94 | \$0.00 | \$445.95 | \$4,413.99 | CHASE/BANK ONE |
| CLEARING | \$177.59 | \$0.00 | \$1,402.50 | -\$1,224.91 | CHASE/BANK ONE |
| CLEARING | \$0.00 | \$450.00 | \$0.00 | \$450.00 | UNITED COMMERCE |
| Fund 003 CLEARING | \$177.59 | \$450.00 | \$1,402.50 | -\$774.91 | |
| GIFT UNRESTRICTED | \$26,220.06 | \$0.00 | \$661.91 | \$25,558.15 | CHASE/BANK ONE |
| GIFT UNRESTRICTED | \$16.00 | \$256.76 | \$0.00 | \$272.76 | MONROE BANK |
| Fund 004 GIFT UNRESTRICTED | \$26,236.06 | \$256.76 | \$661.91 | \$25,830.91 | |
| PLAC | \$3,200.00 | \$50.00 | \$3,200.00 | \$50.00 | CHASE/BANK ONE |
| PLAC | \$0.00 | \$651.00 | \$0.00 | \$651.00 | MONROE BANK |
| PLAC | \$0.00 | \$650.00 | \$0.00 | \$650.00 | UNITED COMMERCE |
| Fund 005 PLAC | \$3,200.00 | \$1,351.00 | \$3,200.00 | \$1,351.00 | |
| RETIREEES | -\$1,465.07 | \$1,465.07 | \$1,465.07 | -\$1,465.07 | CHASE/BANK ONE |
| LIRF | -\$383.97 | \$650,000.00 | \$1,710.00 | \$647,906.03 | CHASE/BANK ONE |
| LIRF | \$1,333,109.20 | \$353.74 | \$650,000.00 | \$683,462.94 | CHASE/BANK ONE |
| Fund 007 LIRF | \$1,332,725.23 | \$650,353.74 | \$651,710.00 | \$1,331,368.97 | |
| DEBT SERVICE | \$237,074.51 | \$77.15 | \$0.00 | \$237,151.66 | CHASE/BANK ONE |
| RAINY DAY | -\$14,192.63 | \$20,000.00 | \$717.82 | \$5,089.55 | CHASE/BANK ONE |
| RAINY DAY | \$828,778.30 | \$264.09 | \$20,000.00 | \$809,042.39 | CHASE/BANK ONE |
| Fund 009 RAINY DAY | \$814,585.67 | \$20,264.09 | \$20,717.82 | \$814,131.94 | |
| PAYROLL | -\$896.63 | \$319,690.16 | \$319,705.86 | -\$912.33 | CHASE/BANK ONE |
| LSTA | -\$2,618.54 | \$0.00 | \$732.24 | -\$3,350.78 | CHASE/BANK ONE |
| GIFT-RESTRICED | \$71,288.08 | \$0.00 | \$4,416.73 | \$66,871.35 | CHASE/BANK ONE |
| GIFT-RESTRICED | \$1,160.00 | \$3,055.00 | \$0.00 | \$4,215.00 | MONROE BANK |
| Fund 016 GIFT-RESTRICED | \$72,448.08 | \$3,055.00 | \$4,416.73 | \$71,086.35 | |
| GIFT-FOUNDATION | \$10,007.79 | \$341.59 | \$6,955.03 | \$3,394.35 | CHASE/BANK ONE |
| GIFT-FOUNDATION | \$0.00 | \$26.05 | \$0.00 | \$26.05 | MONROE BANK |
| Fund 019 GIFT-FOUNDATION | \$10,007.79 | \$367.64 | \$6,955.03 | \$3,420.40 | |
| SPECIAL REVENUE | \$5,647.70 | \$0.00 | \$39,592.27 | -\$33,944.57 | CHASE/BANK ONE |

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: April 2010

| FUND Descr | 4/1/2010 | MTD Debit | MTD Credit | 4/30/2010 | Bal Sht Descr |
|----------------------|-----------------|----------------------|-----------------------|------------------|--------------------------|
| CAPITAL PROJECTS | \$142,952.56 | \$0.00 | \$80,837.37 | \$62,115.19 | CHASE/BANK ONE |
| GATES HARDWARE GRANT | \$314.50 | \$0.00 | \$0.00 | \$314.50 | CHASE/BANK ONE |
| | \$2,645,312.18 | \$1,185,793.40 | \$1,682,685.07 | \$2,148,420.51 | |

MONROE COUNTY PUBLIC LIBRARY

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***Check Reconciliation©
CHASE BANK CHECKING
06100 BANKONECK
April 2010**

Account

| | | | |
|-------------------------------------|--------------|------------|--------------|
| Beginning Balance on 4/1/2010 | \$359,283.78 | Cleared | \$453,011.97 |
| + Receipts/Deposits | \$839,860.99 | Statement | \$453,011.97 |
| - Payments (Checks and Withdrawals) | \$746,132.80 | Difference | \$0.00 |
| Ending Balance as of 4/30/2010 | \$453,011.97 | | |

Check Book Balance

| | | | |
|--------|--------------------|-------------------|---------------------|
| Active | G 001-06100 | OPERATING | -\$390,530.06 |
| Active | G 002-06100 | JAIL | \$4,413.99 |
| Active | G 003-06100 | CLEARING | -\$1,224.91 |
| Active | G 004-06100 | GIFT UNRESTRICTED | \$25,558.15 |
| Active | G 005-06100 | PLAC | \$50.00 |
| Active | G 006-06100 | RETIREES | -\$1,465.07 |
| Active | G 007-06100 | LIRF | \$647,906.03 |
| Active | G 008-06100 | DEBT SERVICE | \$0.00 |
| Active | G 009-06100 | RAINY DAY | \$5,089.55 |
| Active | G 010-06100 | PAYROLL | -\$912.33 |
| Active | G 012-06100 | TEEN COUNCIL | \$0.00 |
| Active | G 015-06100 | LSTA | -\$3,350.78 |
| Active | G 016-06100 | GIFT-RESTRICED | \$66,871.35 |
| Active | G 017-06100 | LEVY EXCESS | \$0.00 |
| Active | G 019-06100 | GIFT-FOUNDATION | \$3,394.35 |
| Active | G 020-06100 | SPECIAL REVENUE | -\$33,944.57 |
| Active | G 021-06100 | CAPITAL PROJECTS | \$62,115.19 |
| Active | G 022-06100 | GATES HARDWARE | \$314.50 |
| | | Cash Balance | \$384,285.39 |
| | Beginng Balance | \$359,283.78 | |
| | + Total Deposits | \$839,860.99 | |
| | - Checks Written | \$814,859.38 | |
| | Check Book Balance | \$384,285.39 | |
| | Difference | \$0.00 | |

MONROE COUNTY PUBLIC LIBRARY

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***Check Reconciliation©**
CHASE BANK SAVINGS
06110 BANKONESV
April 2010

Account

| | | | |
|-------------------------------------|----------------|------------|----------------|
| Beginning Balance on 4/1/2010 | \$2,398,962.01 | Cleared | \$1,729,656.99 |
| + Receipts/Deposits | \$694.98 | Statement | \$1,729,656.99 |
| - Payments (Checks and Withdrawals) | \$670,000.00 | Difference | \$0.00 |
| Ending Balance as of 4/30/2010 | \$1,729,656.99 | | |

Check Book Balance

| | | | |
|--------|--------------------|------------------|-----------------------|
| Active | G 001-06110 | OPERATING | \$0.00 |
| Active | G 007-06110 | LIRF | \$683,462.94 |
| Active | G 008-06110 | DEBT SERVICE | \$237,151.66 |
| Active | G 009-06110 | RAINY DAY | \$809,042.39 |
| Active | G 016-06110 | GIFT-RESTRICED | \$0.00 |
| Active | G 017-06110 | LEVY EXCESS | \$0.00 |
| Active | G 019-06110 | GIFT-FOUNDATION | \$0.00 |
| Active | G 021-06110 | CAPITAL PROJECTS | \$0.00 |
| | | Cash Balance | \$1,729,656.99 |
| | Beginng Balance | \$2,398,962.01 | |
| | + Total Deposits | \$694.98 | |
| | - Checks Written | \$670,000.00 | |
| | Check Book Balance | \$1,729,656.99 | |
| | Difference | \$0.00 | |

MONROE COUNTY PUBLIC LIBRARY

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***Check Reconciliation©**

MONROE BANK CHECKING

06300 MONROECK

April 2010

Account

| | | | |
|-------------------------------------|-------------|------------|-------------|
| Beginning Balance on 4/1/2010 | \$51,776.65 | Cleared | \$22,847.73 |
| + Receipts/Deposits | \$16,071.08 | Statement | \$22,847.73 |
| - Payments (Checks and Withdrawals) | \$45,000.00 | Difference | \$0.00 |
| Ending Balance as of 4/30/2010 | \$22,847.73 | | |

Check Book Balance

| | | | |
|--------|--------------------|-------------------|--------------------|
| Active | G 001-06300 | OPERATING | \$17,682.92 |
| Active | G 002-06300 | JAIL | \$0.00 |
| Active | G 003-06300 | CLEARING | \$0.00 |
| Active | G 004-06300 | GIFT UNRESTRICTED | \$272.76 |
| Active | G 005-06300 | PLAC | \$651.00 |
| Active | G 006-06300 | RETIREEES | \$0.00 |
| Active | G 007-06300 | LIRF | \$0.00 |
| Active | G 008-06300 | DEBT SERVICE | \$0.00 |
| Active | G 012-06300 | TEEN COUNCIL | \$0.00 |
| Active | G 015-06300 | LSTA | \$0.00 |
| Active | G 016-06300 | GIFT-RESTRICED | \$4,215.00 |
| Active | G 019-06300 | GIFT-FOUNDATION | \$26.05 |
| Active | G 020-06300 | SPECIAL REVENUE | \$0.00 |
| | | Cash Balance | \$22,847.73 |
| | Beginng Balance | \$51,776.65 | |
| | + Total Deposits | \$16,071.08 | |
| | - Checks Written | \$45,000.00 | |
| | Check Book Balance | \$22,847.73 | |
| | Difference | \$0.00 | |

MONROE COUNTY PUBLIC LIBRARY

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***Check Reconciliation©**

UNITED COMMERCE

06400 UNITED COM

April 2010

Account

| | | | |
|-------------------------------------|-------------|------------|-------------|
| Beginning Balance on 4/1/2010 | \$28,468.94 | Cleared | \$11,630.40 |
| + Receipts/Deposits | \$8,161.46 | Statement | \$11,630.40 |
| - Payments (Checks and Withdrawals) | \$25,000.00 | Difference | \$0.00 |
| Ending Balance as of 4/30/2010 | \$11,630.40 | | |

Check Book Balance

| | | | |
|--------|--------------------|----------------|--------------------|
| Active | G 001-06400 | OPERATING | \$10,530.40 |
| Active | G 003-06400 | CLEARING | \$450.00 |
| Active | G 005-06400 | PLAC | \$650.00 |
| Active | G 016-06400 | GIFT-RESTRICED | \$0.00 |
| | | Cash Balance | \$11,630.40 |
| | Beginng Balance | \$28,468.94 | |
| | + Total Deposits | \$8,161.46 | |
| | - Checks Written | \$25,000.00 | |
| | Check Book Balance | \$11,630.40 | |
| | Difference | \$0.00 | |

2010 BOARD OF TRUSTEES CALENDAR

| <i>Month</i> | <i>Date</i> | <i>Date</i> | <i>Topic</i> |
|--------------|-------------|------------------|--|
| January | 13 | Work Session | |
| | 20 | Board Meeting | Annual Transfer of Appropriations Resolution to Request Advance Tax Draws |
| | | Board of Finance | Review Investment Report and Policy |
| February | | Work Session | |
| | | Board Meeting | Election of Board Officers |
| March | 10 | Work Session | Draft Library Capital Projects Fund |
| | 24 | Board Meeting | Approve Library Capital Projects Fund Plan for advertising |
| April | 14 | Work Session | |
| | 21 | Public Hearing | Library Capital Projects Fund Plan |
| | 21 | Board Meeting | Adopt Library Capital Projects Fund Plan and forward to County Council |
| May | 12 | Work Session | |
| | 19 | Board Meeting | Program Update: Summer Reading |
| June | 9 | Work Session | |
| | 16 | Board Meeting | Program Update: Indiana Bedrock Project |
| July | 14 | Work Session | Draft 2011 Budget |
| | 21 | Board Meeting | |
| August | 11 | Work Session | Revised 2011 Budget |
| | 18 | Board Meeting | Approve 2011 Budget for advertising |
| September | 8 | Work Session | |
| | 15 | Public Hearing | 2011 Budget |
| | 15 | Board Meeting | |
| October | 20 | Work Session | 2011 Budget, as recommended by County Council |
| | 27 | Board Meeting | Adopt 2011 Budget |
| November | 10 | Work Session | |
| | 17 | Board Meeting | |
| December | 8 | Work Session | |
| | 15 | Board Meeting | |

TO: Monroe County Public Library Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE: May 19, 2010

Beginning Employment

- Dustin Nightingale, Facilities/Building Services, Custodian, Pay Grade C, 20 hours/week, effective April 26, 2010.
- Jeff Canada, Facilities/Security, Security Technician, Pay Grade E, 20 hours/week, effective April 27, 2010.
- Mary Roebuck, Adult & Teen Services, Assistant-Reference/Intern, Pay Grade F (temporary), 15-18 hours/week, effective May 10, 2010.

Ending Employment

- Evan Kendrick, Adult & Teen Services, Assistant-Reference/Intern, Pay Grade F (temporary), 15 hours/week, effective May 9, 2010.
- Mary Mahoney, Adult & Teen Services, Assistant-Reference/Intern, Pay Grade F (temporary), 15 hours/week, effective May 9, 2010.
- Kyle Knight, Adult & Teen Services, Assistant-Reference/Intern, Pay Grade F (temporary), 15 hours/week, effective May 9, 2010.
- Roxanne Jones, CATS, Master Control Operator, Pay Grade C, 20 hours/week, effective May 9, 2010.

Job Changes

- Michael Simpson, Circulation, from Page, Pay Grade A, 15-18 hours/week to Page-Team Leader, Pay Grade B, 25 hours/week, effective May 10, 2010.
- Christine Sneed, Circulation, from Page, Pay Grade A, 15-18 hours/week to Page-Team Leader, Pay Grade B, 25 hours/week, effective May 10, 2010.
- Chris Chrzan, Circulation, from Clerk, Pay Grade C, 37.5 hours/week to 20 hours/week effective May 10, 2010.
- Chris Chrzan, to Adult & Teen Services, Assistant-Reference/Intern, Pay Grade F (temporary), 15-18 hours/week, effective May 10, 2010.
- Brenna Henry, Circulation, from Page-Team Leader, Pay Grade B to Adult & Teen Services, Assistant-Reference/Intern, Pay Grade F (temporary), 15-18 hours/week, effective May 10, 2010.

Carrying out our Strategic Plan goals...

- **Strengthen support for literacy and learning.**
 - During April, 368 children and teens were registered in “Read It Off”; 13 returned their cards to good standing; the Library waived \$455 in charges for 54 individuals.
 - The Children’s Homework Center closed for the year on April 28. 91 students attended 1,408 reading tutoring sessions; 310 students attended the drop-in Homework Center. Stori Snyder is busy analyzing trends and planning to develop ESL discussion groups for next school year. Children came in costume to Addie Hirshten’s “Castles, Kings and Queens” story time. The Summer Reading Video and May classroom visits will focus on attracting more children in grades 4-6. Outreach staff wrapped up visits to Head Start and invited children and parents to visit the Library and participate in Summer Reading.
 - Teen programs at the Main Library included Anime Club. At Ellettsville, Stephanie Holman’s storytelling was the reward for students completing the Stinesville Elementary School’s reading program.
 - Adult program highlights: Geothermal systems, Books Plus, and “Making the Most of a Day Trip to the Indiana State Library.”
 - 65 VITAL tutors were matched with learners; 63 individuals met in small group ESL classes. 6 learners, 8 ESL learners, and 7 tutors were on the waiting list in April.

| April Programs | | Children | | Young Adult | | Adult | | All Ages | |
|--------------------------|-----------------|-----------------|---------------|--------------------|---------------|----------------|---------------|-----------------|---------------|
| <i>Department</i> | <i>Location</i> | <i>Program</i> | <i>Attend</i> | <i>Program</i> | <i>Attend</i> | <i>Program</i> | <i>Attend</i> | <i>Program</i> | <i>Attend</i> |
| Adult | On Site | | | 7 | 48 | 8 | 117 | | |
| Children | On Site | 72 | 1972 | | | | | | |
| | Off Site | 1 | 15 | | | | | | |
| Outreach | Off Site | 17 | 270 | | | 3 | 45 | | |
| Ellettsville | On Site | 12 | 289 | 2 | 23 | 1 | 3 | 2 | 48 |
| | Off Site | 2 | 225 | | | | | | |
| Information | On Site | | | | | 17 | 94 | | |
| VITAL | On Site | | | | | 25 | 270 | | |
| Total by Audience | | 104 | 2,771 | 6 | 41 | 54 | 529 | 2 | 48 |
| Total Off-Site | | 20 | 510 | 0 | 0 | 3 | 45 | 0 | 0 |
| Total Programs | | | | | | | | 166 | |
| Total Attendance | | | | | | | | | 3,389 |

- **Expand access to information.**
 - The Library circulated 202,717 items, including 733 audiobooks downloaded, Bookmobile 7,587, Homebound 1,301, Jail 1,098, and Van 1,754.
 - Total gate count for April was 89,085 (Main Library: 75,503; Ellettsville: 13,582).
 - In April, we loaned 274 items to other libraries and borrowed 26 for our patrons.
 - 106 organizations reserved meeting rooms in April.
 - CATS produced 31 government, 94 patron, and 30 CATS programs; cablecast 2,222 hours of programming; hosted 14 in-house viewings and 111 editing sessions, delivered 105 dubs, and added 269 programs to the CATS collection.
 - Between February and mid-April, the Library distributed 40,881 state and federal tax forms.
- **Deliver exemplary service.**
 - Adult/Teen Services placed 508 “author alert” holds in April.

- At the request of a patron, Ellettsville acquired a wheelchair for public use.

Maintain broad and diverse collections.

- 4,472 items were added to the collection and 5,497 were withdrawn during April.
- Children's department has begun posting to a new readers' advisory blog for children.
- Circulation staff completed preparations for implementing collection agency service. 5,230 patrons cleared accounts during the "Double Dollar Days" promotion; payments during the week totaled \$13,547, more than \$10,000 higher than the same week last year.
- Materials evaluators reviewed 1,049 print and 1,545 media items for damage, repair, or discard. Collection Services staff assisted with cleaning using new disc repair machine.

■ **Optimize stewardship of the library's resources.**

People

- 385 volunteers contributed 1,118 hours; 18 individuals completed applications in April.
- Administration, Adult and Teen, Children's, Circulation, Collection, Community Outreach, and Information Services staff supported other departments.
- Christine presented "Digitization Projects with Contentdm" to 14 staff members, each of whom earned 2 technology LEUs.
- Several staff members attended a webinar on a new Polaris feature – floating collections.
- Marcella Poffald is training to work on the Spanish language van route; she and Audra Green are cross-training to work on the Bookmobile.

Processes

- Collection Development, Marketing and Events, Quality Services, and Staff Development Committees, Author Alert, and Polaris Implementation teams continued.
- 8 process improvement teams continued to work on documenting their processes.

Partnerships

- The Library's booth at the Business Expo featured renovation photos. The picture of the drive-up window under construction drew many comments.
- James Madison and Amy Brier previewed Indiana Bedrock collection and *Bloom Magazine* writer Pamela Keech interviewed Christine Friesel for the upcoming issue.
- Josh Wolf visited with parents from Grandview, Highland Park, and Summit elementary schools during the annual Dia de los Ninos celebration.
- Christina Jones and Polly Nuest presented an Every Child Ready to Read workshop for Monroe County United Ministries childcare staff.
- Josh Wolf and Stephanie Holman represented the Library on the Smart Start Coalition.
- Chris Hosler participated in the Drop-out Prevention Summit and in Partners in Education at Edgewood High School.

Technology and Facilities

- Pages are shifting half of the total Fiction collection resulting from repositioning. Steve Backs reported: "The second floor renovation has kicked into full gear, with activities occurring in virtually every corner of the public space. Carpet removal, shelves moving, temporary relocation of collections and the disappearance of "favorite" seating places are but a few of the disruptions our patrons and staff are enduring. So far the big surprise has been how accommodating our patrons have been... Some have even told us how glad they are that we are remaining open during this period."
- Freightliner production of Bookmobile chassis is now scheduled for May/early June.

Proposal to Increase Funds Appropriated for Main Library Renovation to Cover Canopy over Drive-up Window

For six months, we have been searching for a design for a canopy over the drive-up window that would 1) provide protection from the weather for patrons using the drive-up and staff working at the window, 2) match the existing design of the library, and 3) fit within the budgeted amounts.

We recently received a quote from a local firm that meets the first and second criteria, but will cost approximately \$35,000, substantially more than the \$4,500 included in the bid documents.

We have made every effort to reserve the renovation contingency fund, knowing that the canopy would be a substantial cost, but the remaining contingency fund is not enough to cover this amount and we are not comfortable allocating it completely, when other contingencies may yet arise.

We ask that the Board reallocate, for renovation contingencies, 2010 funds remaining as a result of the RFID bids being lower than estimated:

\$15,000 in the Library Improvement Reserve Fund

\$23,000 in the Operating Fund

We would plan to use the LIRF funding first and only use the Operating Funds if renovation contingency funds and LIRF funds were exhausted.