

**MONROE COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING**

**Wednesday, June 21, 2017  
Ellettsville Branch  
5:45 p.m.**

**AGENDA**

1. Call to Order –John Walsh, President
2. Consent Agenda – action item – Marilyn Wood
  - a. Minutes of May 17, 2017 Board Meeting (page 1-3)
  - b. Monthly Bills for Payment (page 4-9)
  - c. Monthly Financial Report (page 10-35)
  - d. Personnel Report (page 36-44)
  - e. 2017 Board Meeting Calendar (page 45)
3. Director’s Monthly Report – Marilyn Wood, Director (page 46-66)
4. Old Business
  - a. Strategic Direction Planning Update – Marilyn Wood (page 67-69)
  - b. Update on Main Library Second Floor Changes – Jane Cronkhite (page 70-71)
  - c. Ellettsville Renovation Update and Presentation of Community Feedback – Christine Matheu Architects
5. New Business – action items
  - a. Proposed Update to Fee Schedule – Gary Lettelleir (page 72)
6. Public Comment
7. Adjournment

View the Board Packet on the Library’s website:  
<http://mcpl.info/library-trustees/meetings>

**MONROE COUNTY PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
**May 17, 2017**  
**Main Library – Meeting Room 1B**  
**5:45 p.m.**

**Present**

**Board members:** Kari Esarey, David Ferguson, Christine Harrison, Kathy Loser, Valerie Merriam, John Walsh

**Library staff:** Lisa Champelli, Jane Cronkhite, Alex Galarza, Michael Hoerger, Gary Lettelleir, Glenn Myers, Ryan Stacy, Kathy Starks, Robert Stockwell, Erin Tobey, Marilyn Wood

**Others:** Tom Bunger

**Call to Order**

The meeting was called to order at 5:46 p.m. by Board President John Walsh.

**Consent Agenda**

Valerie Merriam moved to approve the consent agenda; Kari Esarey seconded the motion. After Library Director Marilyn Wood clarified specific items in the Board Packet in response to the Board’s questions, the consent agenda passed unanimously.

**Director’s Monthly Report**

Library Director Marilyn Wood presented the director’s monthly report for April. Among the items she discussed were:

- Monroe County’s Juvenile Probation Department’s participation in the nationwide Juvenile Detention Alternatives Initiative (JDAI) has recently included a partnership with the Library. Under the guidance of local organization Family Solutions and the Ground Floor, at-risk youth regularly visit the Library to develop social and digital skills. The local initiative also included a grant to the library for purchase of \$7,500 in STEM related tech toys for use in the Library with all teens.
- The new Strategic Direction Planning cycle is underway. Marilyn and Associate Director Jane Cronkhite met with contracted project facilitators in April to lay the groundwork for the new Plan, which is to include input from Library Staff, community stakeholders, and Library users moving forward. Toward this goal, an internal Strategic Direction team will be assembled prior to their meeting

with project facilitators in early June. Working through the end of summer, the team will assist in planning, collecting data on, and reporting on various aspects of the strategic process.

- Summer Library Program Guides have been printed and their distribution has begun.
- The Library has recently been recognized for three major national awards: the American Library Association's Excellence in Programming Award for 2015's Power of Words event featuring Congressman John Lewis, and two PR Xchange Awards for the Winter 2016 Program Guide and the guide accompanying the 2016 Maurice Sendak Exhibit at the Main Library.

Marilyn clarified specific points of her report in response to the Board's questions.

### **Old Business**

Jane updated the Board on the progress of the Ellettsville Branch renovation. The Library met with the Christine Matheu Architects in April, and focus groups for users of the Branch, as well as Library staff, have been planned for the near future.

Marilyn noted that based on current progress, it is expected that a bid for the renovation will go out in February 2018.

### **New Business**

**Declaring items surplus.** Kathy Loser moved that the submitted resolution to declare certain Library property surplus be approved, with David Ferguson seconding her motion. Library Financial Officer Gary Lettelleir proposed, in accordance with Library policy and State law, that two items— a mowing tractor and a collection of desk carrels—be declared surplus by the Library. Following a brief discussion in which the Board expressed its desire that the items be donated rather than sold, the resolution passed unanimously. The tractor will be donated to Monroe County Parks for their use in maintaining local area park properties.

**Security camera policy.** Kari Esarey moved to approve a proposed policy on the use of security cameras in the Library; Kathy Loser seconded the motion. Marilyn related the rationale behind the Library's decision to implement the new policy, and outlined its purpose and scope. After a discussion among the Board, which included clarification by Marilyn and Library legal counsel Tom Bunger on specific points, David moved that the policy be amended to make video available to law enforcement upon request and with the approval of the Director. Kathy seconded this motion, the motion to amend passed with five in favor and one opposed. The amended policy then passed, with five in favor and one opposed. The Board also

requested that a review of the new policy be added to the Library's annual schedule of policy review.

### **Update: Children's Services**

Lisa Champelli, Children's Audience Strategist at the Library, updated the Board on the Children's Services Unit. Among the items she discussed:

- Again this year, Children's Services, along with other units in the Library, is undertaking a Summer Reading Program. This summer's theme is "Build a Better World," and the unit will offer programs and activities on that theme. Building a Thriving and Compassionate Community (BTCC) is a partner with the Library's Summer Reading efforts.
- As part of a recent partnership with IU Health, Moms' Mondays have begun as a regular program for new and expecting mothers.
- The Library continues to engage in outreach at twenty-three Head Start classrooms and other community locations, providing story times to children there. The Library also plans to visit summer schools and summer reading camps throughout the community this summer, as well as Community Kitchen lunch sites and other locations.
- e-Access Cards were distributed to teachers at all K-12 schools in Monroe County in 2016. The cards, which allow classrooms to access the Library's electronic resources, have shown promising use, with over 1200 active users.
- Thanks to a grant from the Friends of the Library, a Story Walk will be installed at Reverend Butler Park in Bloomington. The Story Walk will lay out pages of a selected book across the park for viewing by visitors.
- The unit plans to take a more active role in technology training and media mentorship through its programming and services.

Lisa then fielded specific questions by the Board about the Children's Services unit.

### **Public Comment**

Erin Tobey, President of the American Federation of State, County, and Municipal Employees Local 2802, introduced herself to the Board on behalf of the labor union representing eligible Library Staff.

### **Adjournment**

Kathy moved to adjourn the meeting; David seconded the motion. The meeting adjourned at 7:07 p.m.

**MONROE COUNTY PUBLIC LIBRARY**

06/14/17 11:29 AM

Page 1

**\*Check Summary Register©**

**May 11, 2017 to June 07, 2017**

<b>Name</b>	<b>Check Date</b>	<b>Check Amt</b>	
<b>06600 MAINSOURCE CHECKING</b>			
Paid Chk# 005440	ALL-PHASE ELECTRIC SUPPLY	5/11/2017	\$51.84 LIGHTING SPLS
Paid Chk# 005441	AT&T (IL)	5/11/2017	\$127.82 2 DEDICATED PHONE LINES
Paid Chk# 005442	AUGUST F. STEPHAN	5/11/2017	\$27.99 REFUND ON LOST ITEM
Paid Chk# 005443	B & H PHOTO-VIDEO	5/11/2017	\$328.99 DIGITAL CAMERA/PIONEER GRANT
Paid Chk# 005444	BANCTEC INC.	5/11/2017	\$31.83 FOLDER MAINT.
Paid Chk# 005445	BETH A. MOELLERS	5/11/2017	\$14.25 REFUND ON CC PAYMENT
Paid Chk# 005446	BLOOMINGTON PUBLIC	5/11/2017	\$229.50 EMPLOYEES BUS PASSES
Paid Chk# 005447	CDW GOVERNMENT, INC.	5/11/2017	\$3.39 IT SPLS
Paid Chk# 005448	CENTURYLINK	5/11/2017	\$25.23 LONG-DISTANCE CALLS
Paid Chk# 005449	CITY OF BLOOMINGTON	5/11/2017	\$1,525.92 WATER & SEWER
Paid Chk# 005450	COMMUNITY JEEP OF	5/11/2017	\$851.28 VEHICLE REPAIR
Paid Chk# 005451	DORIS LYNCH	5/11/2017	\$9.14 BOOKS PLUS FOOD
Paid Chk# 005452	DUKE ENERGY	5/11/2017	\$20,483.31 ELECTRICITY
Paid Chk# 005453	ELECTRONIC COMMERCE, INC.	5/11/2017	\$1,931.55 PAYROLL SERVICES
Paid Chk# 005454	EVANSVILLE BINDERY, INC.	5/11/2017	\$192.75 BOOKS/PERIODICALS BINDING
Paid Chk# 005455	FREEDOM BUSINESS	5/11/2017	\$300.04 PRINT CARTRIDGES
Paid Chk# 005456	MIDWEST INSURANCE	5/11/2017	\$6,933.00 WORKERS' COMP POLICY
Paid Chk# 005457	MIDWEST PRESORT SERVICE	5/11/2017	\$214.00 POSTAGE SERVICE
Paid Chk# 005458	OCLC, INC.	5/11/2017	\$3,571.18 OCLC USAGE
Paid Chk# 005459	ORGANIC TRANSIT, INC.	5/11/2017	\$5,497.15 ELF/FINAL PYMT/SIP \$
Paid Chk# 005460	RICOH USA, INC.	5/11/2017	\$18.17 COPIER/ADD'L IMAGES
Paid Chk# 005461	SCHINDLER ELEVATOR	5/11/2017	\$830.45 ELEVATOR SERVICE
Paid Chk# 005462	SMITHVILLE COMMUNICATIONS	5/11/2017	\$178.91 PHONE SERVICE
Paid Chk# 005463	THE MAY AGENCY, INC.	5/11/2017	\$2,372.00 PROFESSIONAL LIABILITY
Paid Chk# 005464	UNIQUE MANAGEMENT	5/11/2017	\$716.00 COLLECTION AGENCY FEE
Paid Chk# 005465	WELLS FARGO VENDOR	5/11/2017	\$50.93 VITAL COPIER RENTAL
Paid Chk# 005466	BAKER & TAYLOR BOOKS	5/16/2017	\$29,433.45 BOOKS
Paid Chk# 005467	BIBLIOTHECA LLC	5/16/2017	\$2,450.24 E-BOOKS
Paid Chk# 005468	B-TECH LLC	5/16/2017	\$1,306.00 ANNUAL INSPECTIONS & WEBSERVICE
Paid Chk# 005469	BUNGER & ROBERTSON, LLP	5/16/2017	\$1,340.00 LEGAL SERVICES
Paid Chk# 005470	CENTER POINT LARGE PRINT	5/16/2017	\$224.10 BOOKS
Paid Chk# 005471	CHRIS HOSLER	5/16/2017	\$10.64 LJDESIGN CONF/FOOD
Paid Chk# 005472	CITY OF BLOOMINGTON	5/16/2017	\$75.00 ZONE 4 PARKING PERMIT
Paid Chk# 005473	COMCAST	5/16/2017	\$44.41 CABLE EQUIP. RENTAL
Paid Chk# 005474	DIGITAL RIVER, INC.	5/16/2017	\$3,058.92 CREATIVE CLOUD LICENSES
Paid Chk# 005475	EBSCO	5/16/2017	\$2,268.00 DATABASES
Paid Chk# 005476	ENVISIONWARE, INC.	5/16/2017	\$2,060.20 ANNUAL MAINT. CONTRACT
Paid Chk# 005477	FINDAWAY WORLD, LLC	5/16/2017	\$1,557.84 NONPRINT
Paid Chk# 005478	GALE/CENGAGE LEARNING	5/16/2017	\$1,199.53 BOOKS
Paid Chk# 005479	HP PRODUCTS	5/16/2017	\$156.06 FIRST-AID SPLS
Paid Chk# 005480	INDIANA POWER SERVICE &	5/16/2017	\$1,014.93 GENERATOR REPAIR
Paid Chk# 005481	IU HEALTH BLOOMINGTON, INC.	5/16/2017	\$75.00 YOGA W/BABY PROGRAM
Paid Chk# 005482	LIBRARY IDEAS LLC	5/16/2017	\$29,716.00 DATABASES
Paid Chk# 005483	LIVE OAK MEDIA	5/16/2017	\$131.78 NONPRINT
Paid Chk# 005484	MALKE J. ROSENFELD	5/16/2017	\$75.00 MAKE & CREATE PROGRAM
Paid Chk# 005485	MIDWEST PRESORT SERVICE	5/16/2017	\$283.61 POSTAGE SERVICE
Paid Chk# 005486	MIDWEST TAPE	5/16/2017	\$19,287.71 NONPRINT & E-BOOKS
Paid Chk# 005487	MONSTER TRASH	5/16/2017	\$187.02 TRASH SERVICE
Paid Chk# 005488	NATURE'S WAY, INC.	5/16/2017	\$85.00 INTERIOR PLANT MAINT.
Paid Chk# 005489	NETWORK SERVICES COMPANY	5/16/2017	\$1,827.35 CLEANING SPLS
Paid Chk# 005490	PENGUIN RANDOM HOUSE, LLC	5/16/2017	\$530.90 NONPRINT
Paid Chk# 005491	RECORDED BOOKS, INC.	5/16/2017	\$391.20 NONPRINT
Paid Chk# 005492	RICOH USA, INC.	5/16/2017	\$49.14 COPIER/ADD'L IMAGES
Paid Chk# 005493	SAM'S CLUB/SYNCHRONY BANK	5/16/2017	\$655.55 QUIZ BOWL FOOD & MEMBERSHIPS

**MONROE COUNTY PUBLIC LIBRARY**

06/14/17 11:29 AM

Page 2

**\*Check Summary Register©**

**May 11, 2017 to June 07, 2017**

	<b>Name</b>	<b>Check Date</b>	<b>Check Amt</b>	
Paid Chk#	005494	STEPHANIE HOLMAN	5/16/2017	\$34.06 CHILDREN'S SPLS
Paid Chk#	005495	THOMSON REUTERS - WEST	5/16/2017	\$442.34 BOOKS
Paid Chk#	005496	VECTREN ENERGY DELIVERY	5/16/2017	\$66.31 NATURAL GAS
Paid Chk#	005497	WESTON WOODS STUDIOS	5/16/2017	\$101.92 BOOKS
Paid Chk#	005498	WEX BANK	5/16/2017	\$24.14 FUEL
Paid Chk#	005499	WFHB	5/16/2017	\$3,000.00 WFHB/CATS NEWS PROGRAMS
Paid Chk#	005500	VECTREN ENERGY DELIVERY	5/16/2017	\$51.65 NATURAL GAS
Paid Chk#	005501	AMERICAN UNITED LIFE INS.	5/17/2017	\$1,532.30 403b TSA-AUL W/H
Paid Chk#	005502	MONROE COUNTY CLERK	5/17/2017	\$25.00 GARNISHMENT W/H
Paid Chk#	005503	BLOOMINGTON VALLEY	5/25/2017	\$54.43 BLDG SPLS
Paid Chk#	005504	CARMICHAEL TRUCK &	5/25/2017	\$932.09 BKM REPAIRS
Paid Chk#	005505	CITY OF BLOOMINGTON--	5/25/2017	\$1,197.00 MAY '17 PARKING GARAGES PERMIT
Paid Chk#	005506	ELECTRONIC COMMERCE, INC.	5/25/2017	\$903.00 PAYROLL SERVICES
Paid Chk#	005507	ENGRAVING AND STAMP	5/25/2017	\$14.65 NAME TAG/ELIZABETH GRAY
Paid Chk#	005508	FREEDOM BUSINESS	5/25/2017	\$1,639.96 PRINT CARTRIDGES
Paid Chk#	005509	GIBSON TELDATA, INC.	5/25/2017	\$373.00 MITEL 5330e PHONE
Paid Chk#	005510	HEIDI BROWN	5/25/2017	\$65.00 KID'S YOGA PROGRAM
Paid Chk#	005511	HP PRODUCTS	5/25/2017	\$213.65 BLDG SPLS
Paid Chk#	005512	INDIANA STATE LIBRARY/ILL	5/25/2017	\$925.00 ILL DELIVERY SERVICE
Paid Chk#	005513	JIM GORDON, INC	5/25/2017	\$29.98 COPIER OVERAGE
Paid Chk#	005514	LUSK ENTERTAINMENT GROUP,	5/25/2017	\$648.00 MAIN-LEGGO SHOW/ELL STEAM PARTY
Paid Chk#	005515	MIDWEST PRESORT SERVICE	5/25/2017	\$253.42 POSTAGE SERVICE
Paid Chk#	005516	NETWORK SERVICES COMPANY	5/25/2017	\$106.16 CLEANING SPLS
Paid Chk#	005517	NOLAN'S LAWN CARE SERVICE	5/25/2017	\$320.50 ELL. LAWN CARE
Paid Chk#	005518	RICOH USA, INC.	5/25/2017	\$145.24 COPIER ADDT'L IMAGES
Paid Chk#	005519	TASC	5/25/2017	\$617.48 COBRA & FSA ADMIN FEES
Paid Chk#	005520	ACCO BRANDS USA LLC	6/2/2017	\$192.45 LAMINATOR ROLLS
Paid Chk#	005521	ACTIVATE HEALTHCARE	6/2/2017	\$4,340.60 JULY '17 CLINIC COST
Paid Chk#	005522	ADP, INC.	6/2/2017	\$227.91 BACKGROUND CHECKS
Paid Chk#	005523	AFSCME COUNCIL 62	6/2/2017	\$1,141.53 UNION DUES W/H
Paid Chk#	005524	AMERICAN HERITAGE LIFE INS.	6/2/2017	\$359.12 MAY '17 OTHER INSURANCES W/H
Paid Chk#	005525	AMERICAN LIBRARY	6/2/2017	\$191.00 DATABASES
Paid Chk#	005526	AMERICAN UNITED LIFE INS.	6/2/2017	\$1,532.30 403b TSA-AUL W/H
Paid Chk#	005527	APPLE INC.	6/2/2017	\$6,368.00 32 IPODS-CUST. SERVICE USE
Paid Chk#	005528	AT&T (IL)	6/2/2017	\$1,034.63 PHONE SERVICE
Paid Chk#	005529	AT&T MOBILITY	6/2/2017	\$350.87 CELL PHONES
Paid Chk#	005530	B & H PHOTO-VIDEO	6/2/2017	\$1,544.00 CAMERA & MIC FOR VIDEO STUDIO
Paid Chk#	005531	BAKER & TAYLOR BOOKS	6/2/2017	\$21,742.46 BOOKS
Paid Chk#	005532	BIBLIOTHECA LLC	6/2/2017	\$12,442.45 E-BOOKS & RFID TAGS
Paid Chk#	005533	BLACKMESH	6/2/2017	\$1,300.00 MANAGED CLOUD HOSTING/JUNE
Paid Chk#	005534	CDW GOVERNMENT, INC.	6/2/2017	\$66.67 IT SPLS
Paid Chk#	005535	CHICAGO TRIBUNE	6/2/2017	\$401.96 PERIODICALS/1 YR.
Paid Chk#	005536	CHRIS HOSLER	6/2/2017	\$175.61 FOCUS GROUP REFRESHMENTS
Paid Chk#	005537	CITY DIRECTORIES	6/2/2017	\$285.00 BOOKS
Paid Chk#	005538	DELL MARKETING L.P.	6/2/2017	\$1,105.47 LAPTOP COMPUTER
Paid Chk#	005539	DELPHI SIGNS & GRAPHICS,	6/2/2017	\$410.00 SRP WINDOW CLINGS
Paid Chk#	005540	DEMCO SOFTWARE	6/2/2017	\$680.00 SOFTWARE RENEWALS
Paid Chk#	005541	DEMCO, INC.	6/2/2017	\$104.57 CATALOGING SPLS/BOOKS
Paid Chk#	005542	DUKE ENERGY	6/2/2017	\$1,635.55 ELECTRICITY
Paid Chk#	005543	DUNCAN SUPPLY COMPANY,	6/2/2017	\$168.70 BLDG SPLS
Paid Chk#	005544	FINDAWAY WORLD, LLC	6/2/2017	\$292.54 NONPRINT
Paid Chk#	005545	GALE/CENGAGE LEARNING	6/2/2017	\$885.37 BOOKS
Paid Chk#	005546	INFOGROUP	6/2/2017	\$620.00 BOOKS
Paid Chk#	005547	KIMBERLY BOLAN & ASSOC., LLC	6/2/2017	\$2,750.00 2ND FLOOR DESIGN
Paid Chk#	005548	KLEINDORFER'S HDWE	6/2/2017	\$51.61 BLDG SPLS

**MONROE COUNTY PUBLIC LIBRARY**

06/14/17 11:29 AM

Page 3

**\*Check Summary Register©**

**May 11, 2017 to June 07, 2017**

<b>Name</b>	<b>Check Date</b>	<b>Check Amt</b>	
Paid Chk# 005549	LEGAL SHIELD	6/2/2017	\$176.70 IDENTITY/LEGAL SERVICE W/H
Paid Chk# 005550	LOWE'S	6/2/2017	\$121.72 BLDG SPLS
Paid Chk# 005551	LUANN DILLON	6/2/2017	\$29.06 ELL. BOOK CLUB REFRESHMENTS
Paid Chk# 005552	MENARDS - BLOOMINGTON	6/2/2017	\$145.10 BLDG SPLS
Paid Chk# 005553	MIDWEST PRESORT SERVICE	6/2/2017	\$245.88 POSTAGE SERVICE
Paid Chk# 005554	MIDWEST TAPE	6/2/2017	\$10,267.71 NONPRINT
Paid Chk# 005555	MONROE COUNTY CLERK	6/2/2017	\$25.00 GARNISHMENT W/H
Paid Chk# 005556	PEARSON EDUCATION	6/2/2017	\$196.38 BOOKS
Paid Chk# 005557	PENGUIN RANDOM HOUSE, LLC	6/2/2017	\$1,225.55 NONPRINT
Paid Chk# 005558	B,B & C POW PEST CONTROL,	6/2/2017	\$95.00 PEST CONTROL
Paid Chk# 005559	QUILL CORPORATION	6/2/2017	\$277.75 OFFICE SPLS
Paid Chk# 005560	RECORDED BOOKS, INC.	6/2/2017	\$703.80 NONPRINT
Paid Chk# 005561	RICOH USA, INC.	6/2/2017	\$66.16 COPIER RENTAL
Paid Chk# 005562	RICOH USA, INC.	6/2/2017	\$19.39 ADD'L IMAGES
Paid Chk# 005563	STANSIFER RADIO COMPANY	6/2/2017	\$79.90 BLDG SPLS
Paid Chk# 005564	SWEETWATER	6/2/2017	\$1,449.87 VIDEO STUDIO PIANO & EQUIP.
Paid Chk# 005565	SYNCHRONY BANK/AMAZON	6/2/2017	\$9,161.06 BOOKS & NONPRINT
Paid Chk# 005566	THE ELLETTSVILLE JOURNAL	6/2/2017	\$13.23 LEGAL NOTICE
Paid Chk# 005567	THE WEEK	6/2/2017	\$69.00 PERIODICALS
Paid Chk# 005568	UNITED STATES TREASURY	6/2/2017	\$76.00 GARNISHMENT W/H
Paid Chk# 005569	UNITED WAY	6/2/2017	\$54.00 UNITED WAY W/H
Paid Chk# 005570	VALERIA A. DECASTRO	6/2/2017	\$18.99 REFUND ON LOST ITEM
Paid Chk# 005571	4IMPRINT, INC.	6/7/2017	\$1,902.80 BOOK BIKE/BOOK BAGS
Paid Chk# 005572	B-TECH LLC	6/7/2017	\$42.50 BLDG SERVICE
Paid Chk# 005573	CHASE CARD SERVICES	6/7/2017	\$17,394.86 VARIOUS
Paid Chk# 005574	ELLETTSVILLE UTILITIES	6/7/2017	\$248.25 WATER & SEWER
Paid Chk# 005575	FREEDOM BUSINESS	6/7/2017	\$262.00 PRINT CARTRIDGES
Paid Chk# 005576	GUARDIAN LIFE INS. CO.	6/7/2017	\$8,774.34 JUNE '17 HEALTH, VISION, STD & LIFE INS.
Paid Chk# 005577	IU HEALTH BLOOMINGTON, INC.	6/7/2017	\$75.00 YOGA W/BABY PROGRAM
Paid Chk# 005578	MIDWEST PRESORT SERVICE	6/7/2017	\$219.35 POSTAGE SERVICE
Paid Chk# 005579	POSTMASTER	6/7/2017	\$1,000.00 BULK MAILING
Paid Chk# 005580	QUILL CORPORATION	6/7/2017	\$32.97 SPLS/BOOK BAG KITS
Paid Chk# 005581	SIHO INSURANCE SERVICES	6/7/2017	\$43,467.24 JUNE '17 HEALTH INS.
Paid Chk# 005582	SMITHVILLE COMMUNICATIONS	6/7/2017	\$1,776.00 INTERNET SERVICE
Paid Chk# 005583	TRI-STATE BEARING	6/7/2017	\$122.16 BLDG SPLS
Paid Chk# 005584	WELLS FARGO VENDOR	6/7/2017	\$50.93 VITAL COPIER RENTAL
	<b>Total Checks</b>		<b>\$322,013.50</b>

MONROE COUNTY PUBLIC LIBRARY  
CHECKING ACCOUNTS  
05/11/17 - 06/07/17

MainSource Checking Account/Check Register Total	\$322,013.50
Add: Electronic Withdrawals	
MainSource Checking-Monthly Service Charge (Apr. '17)	21.00
German-American Bank-TSYS Fees/new system (May. '17)	436.94
Add: Payrolls	
Vouchers 05/12/17 Payroll (ECI)	131,311.17
Electronic transfer (ECI) employee/employer taxes	51,307.19
Electronic transfer (ECI) employee "HSA"	2,296.20
Electronic PERF pymt. 05/15/17	19,772.34
Electronic transfer 05/16/17 (TASC) employee/employer "FSA"	219.99
Vouchers 05/26/17 Payroll (ECI)	129,496.94
Electronic transfer (ECI) employee/employer taxes	50,903.85
Electronic transfer (ECI) employee "HSA"	2,496.20
Electronic PERF pymt. 05/30/17	19,666.89
Electronic transfer 05/31/17 (TASC) employee/employer "FSA"	219.99
6/9/17 Payroll	_____
TOTAL OF A/P AND PAYROLL CHECK REGISTERS	\$730,162.20



ck # 5573

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY\*Address Line 1\*303 E KIRKWOOD AVENUE\*BLOOMINGTON, IN 47408

Payee	Claim 30270
CHASE CARD SERVICES	Purchase Order No. 0
CARDMEMBER SERVICE	Terms
PALATINE, IL 60094-4014	Date Due

Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
5/7/2017		E019-011-21350 ITUNES/CHILD SPLS	\$3.20
5/11/2017		E019-011-21350 KROGER/CHILD SPLS	\$14.95
5/11/2017		E019-011-21350 DISC SCH SPLS/CHILD SPLS	\$99.21
5/12/2017		E016-011-21350 FARMPLAST/ROCK TO READ/SPLS	\$135.98
4/28/2017		E001-019-31500 WUNDERKINDER/MONTHLY SUB.	\$24.95
4/30/2017		E001-007-33200 MAILCHIMP/ENEWLETTER SVC	\$45.00
5/11/2017		E001-019-31500 HOOTSUITE/MNTHLY SERVICE	\$9.99
5/17/2017		E019-007-21350 PRINTING SVC/SRP DECORATIONS	\$149.74
5/16/2017		E019-007-21350 STORE SMART/SHELF TALKERS	\$205.60
5/22/2017		E019-007-21350 PRINTING SVC/STICKERS-BK BIKE BKS	\$84.97
4/27/2017		E001-018-45100 MT PUBLISHING/SALES TAX REFUND	(\$1.26)
4/25/2017		E001-018-45100 MT PUBLISHING/BOOKS	\$42.45
5/5/2017		E001-018-45100 UNIVERSITY/BOOKS	\$31.95
5/8/2017		E019-011-21350 DISC SCH SPLS/CHILD SPLS	\$43.49
5/10/2017		E001-018-45100 MT. PUBLISHING/BOOKS	\$25.95
5/2/2017		E001-007-21400 PRINTING SVC/SRP-BKM GUIDES	\$4,166.73
5/4/2017		E019-001-32500 MARKET 65/MW/LJ DESIGN FOOD	\$10.25
5/4/2017		E019-001-32500 SIDE BAR/MW/LJ DESIGN FOOD	\$51.00
5/4/2017		E019-007-21350 ALA/BOOKMARTS/SRP VIDEO	\$126.40
5/5/2017		E019-001-32500 BP/FUEL LJ DESIGN WORKSHOP	\$35.18
5/6/2017		E019-001-32400 SHERATON/MW/LJ DESIGN FOOD	\$18.05
5/9/2017		E019-001-32400 BLR/HCPRO-KWH CANCELLED CONF.	(\$449.00)
4/25/2017		E016-015-21350 4IMPRINT/GIFT/QUIZ BOWL \$	\$239.93
4/26/2017		E001-001-32500 IN SHRM/KWH/CONF.	\$420.00
5/2/2017		E001-008-23100 GLASDON/BLDG SPLS	\$87.62
5/10/2017		E001-008-23100 WEBSTAIRANT/BLDG SPLS	\$106.47
5/12/2010		E019-001-32300 IN HIST SOC/DILLION-FOOD	\$12.00
4/25/2017		E001-024-31500 WHENTOWORK/MNTHLY SCHEDULING	\$60.00
4/26/2017		E019-001-44300 ORGANIC TRANSIT/BK BIKE PART PYMT.	\$1,500.00
4/27/2017		E016-011-44300 WONDER WORKSHOP/TRI-KAPPA/STEM PROG ITEMS	\$2,620.00
4/27/2017		E016-011-44300 BLOXELS/TRI KAPPA/STEM PROG ITEMS	\$800.00
4/27/2017		E016-011-44300 SCH OUTFITTERS/TRI KAPPA/STEAM PROG ITEMS	\$662.63
5/1/2017		E019-001-39100 BLGTN SOFTBALL/PARADE ENTRY-BK BIKE	\$25.00
5/4/2017		E001-008-22200 CIRCLE 3/FUEL	\$58.49
5/18/2017		E001-008-22200 CIRCLE 3/FUEL	\$55.52
5/18/2017		E001-024-31500 WHENTOWORK/MNTHLY SCHEDULING	\$60.00
4/23/2017		E029-019-44600 DELL/LAPTOP	\$997.49
4/25/2017		E029-019-44600 MICROSOFT/TABLETS	\$2,876.10
5/12/2017		E001-019-23000 AMAZON/IT SPLS	\$27.57

5/12/2017	E001-019-23000 AMAZON/IT SPLS	\$38.37
5/16/2017	E020-016-31500 DREAMHOST/MNTHLY WEBSERVICE	\$50.00
4/26/2017	E001-019-23000 AMAZON/IT SPLS	\$54.97
5/11/2017	E001-019-23000 AMAZON/IT SPLS	\$350.16
5/22/2017	E019-026-21350 KROGER/REFUND SALES TAX	(\$0.38)
4/24/2017	E019-026-21350 POURHOUSE/TEEN DRINK	\$15.25
4/24/2017	E019-026-21350 AMAZON/TEEN SPLS	\$43.47
4/26/2017	E019-026-21350 AMAZON/TEEN SPLS	\$9.99
4/26/2017	E019-026-21350 AMAZON/TEEN SPLS	\$32.74
4/26/2017	E019-026-21350 AMAZON/TEEN SPLS	\$39.79
5/1/2017	E019-026-21350 KROGER/TEEN FOOD	\$22.67
5/8/2017	E019-026-21350 DRDONSUTTON/TEEN SPLS	\$33.28
5/9/2017	E001-026-23000 AMAZON/IT SPLS	\$29.98
5/10/2017	E001-026-23000 AMAZON/IT SPLS	\$14.95
5/15/2017	E019-026-21350 KROGER/TEEN FOOD	\$159.69
5/18/2017	E001-026-23000 AMAZON/IT SPLS	\$46.27
5/17/2017	E029-026-44650 AMAZON/AUDIO STUDIO SOTWARE	\$120.00
5/18/2017	E001-026-23000 AMAZON/IT SPLS	\$17.80
5/18/2017	E019-026-21350 AMAZON/TEEN SPLS	\$22.99
5/22/2017	E019-026-21350 AMAZON/TEEN SPLS	\$134.03
5/22/2017	E019-026-21350 KROGER/TEEN FOOD	\$105.87
5/22/2017	E019-026-21350 AMAZON/TEEN SPLS	\$12.99
4/24/2017	E001-015-22200 CIRCLE S/FUEL	\$56.00
5/1/2017	E001-015-22200 CIRCLE S/FUEL	\$56.11
5/3/2017	E001-015-22200 SUNOCO/FUEL	\$25.06
5/8/2017	E001-015-22200 CIRCLE S/FUEL	\$47.07
5/15/2017	E001-015-22200 CIRCLE S/FUEL	\$61.57
5/19/2017	E001-015-22200 CIRCLE S/FUEL	\$41.18
5/19/2017	E016-011-21350 MAY'S GREENHOUSE/GARDEN FUND	\$158.00
5/19/2017	E019-011-21350 KROGER/CHILD SPLS	\$17.05
5/19/2017	E001-001-32400 EB IN SUMMIT/LISA C/CONF.	\$25.00
5/22/2017	E019-011-21350 TARGET/CHILD SPLS	\$69.34
Total		\$17,394.86

VOUCHER NO. 30270

WARRANT NO. 5573

CHASE CARD SERVICES

ALLOWED

IN THE SUM OF \$ \$17,394.86

\$ \$17,394.86

ON ACCOUNT OF APPROPRIATION FOR

Board/Council Member

COST DISTRIBUTION LEDGER CLASSIFICATION  
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Acct. No.	Account Title	Amount
	E019-011-21350	\$3.20
	E019-011-21350	\$14.95
	E019-011-21350	\$99.21
	E016-011-21350	\$135.98

## Financial Report Comments

Reports as of 05-31-17

Board Meeting Date 06/21/17

Monthly Budget Report:

The following table compares the actual percentage of the budget used so far in the major expense categories this year compared to the guideline which is 41.7% after five months.

	% Spending Guideline	Actual % Spending
	May 31, 2017	
Wages and Benefits	41.7%	40.7%
Supplies	41.7%	24.4%
Other Services & Charges	41.7%	37.7%
Capital Outlay	41.7%	38.8%
Total Operating Expenditures	41.7%	39.5%

Last year at the end of May we had used 38.5% of the annual budget. At 39.5% of the annual budget so far this year, there is a 1% difference this year vs. last year. Overall spending patterns are very close to last year.

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY SUMMARY OF BUDGET CATEGORIES  
AS OF MAY 31, 2017  
FIVE MONTHS = 41.7%

	2017 APRIL	2016 APRIL	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	320,736.49	302,923.53	1,784,730.02	4,272,462.81	1,693,644.74	2,487,732.79	41.8%	58.2%
EMPLOYEE BENEFITS	122,958.35	97,972.46	575,015.82	1,513,808.89	553,908.86	938,793.07	38.0%	62.0%
OTHER WAGES	0.00	0.00	0.00	13,300.00	0.00	13,300.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	<u>443,694.84</u>	<u>400,895.99</u>	<u>2,359,745.84</u>	<u>5,799,571.70</u>	<u>2,247,553.60</u>	<u>3,439,825.86</u>	<u>40.7%</u>	<u>59.3%</u>
SUPPLIES								
OFFICE SUPPLIES	2,514.74	2,150.12	18,661.09	57,550.00	17,557.21	38,888.91	32.4%	67.6%
OPERATING SUPPLIES	2,651.60	11,277.53	24,407.34	111,400.00	35,854.53	86,992.66	21.9%	78.1%
REPAIR & MAINT. SUPPLIES	1,696.62	1,044.39	5,309.93	29,400.00	8,571.38	24,090.07	18.1%	81.9%
TOTAL SUPPLIES	<u>6,862.96</u>	<u>14,472.04</u>	<u>48,378.36</u>	<u>198,350.00</u>	<u>61,983.12</u>	<u>149,971.64</u>	<u>24.4%</u>	<u>75.6%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	22,545.29	13,779.13	93,558.66	413,500.00	95,665.53	319,941.34	22.6%	77.4%
COMMUNICATION & TRANSPORTATION	7,683.89	2,274.73	18,638.84	81,300.00	14,047.60	62,661.16	22.9%	77.1%
PRINTING & ADVERTISING	45.00	413.55	876.02	7,850.00	1,042.94	6,973.98	11.2%	88.8%
INSURANCE	9,305.00	-2,373.00	90,675.00	81,100.00	72,163.00	-9,575.00	111.8%	-11.8%
UTILITIES	23,908.30	22,828.42	126,708.45	362,750.00	119,070.49	236,041.55	34.9%	65.1%
REPAIR & MAINTENANCE	2,351.12	3,223.02	17,285.86	59,000.00	18,649.69	41,714.14	29.3%	70.7%
RENTALS	836.22	763.26	2,853.46	32,900.00	3,434.08	30,046.54	8.7%	91.3%
ELECTRONIC SERVICES	52,858.72	41,720.51	142,203.04	350,000.00	110,915.86	207,796.96	40.6%	59.4%
OTHER CHARGES	35,853.00	24,833.33	196,121.83	440,978.00	129,703.20	244,856.17	44.5%	55.5%
TOTAL OTHER SERVICES & CHARGES	<u>155,386.54</u>	<u>107,462.95</u>	<u>688,921.16</u>	<u>1,829,378.00</u>	<u>564,692.39</u>	<u>1,140,456.84</u>	<u>37.7%</u>	<u>62.3%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	328.99	0.00	2,081.79	34,000.00	3,865.82	31,918.21	6.1%	93.9%
OTHER CAPITAL OUTLAY	75,338.21	69,260.04	389,949.84	975,500.00	374,703.43	585,550.16	40.0%	60.0%
TOTAL CAPITAL OUTLAY	<u>75,667.20</u>	<u>69,260.04</u>	<u>392,031.63</u>	<u>1,009,500.00</u>	<u>378,569.25</u>	<u>617,468.37</u>	<u>38.8%</u>	<u>61.2%</u>
TOTAL OPERATING EXPENDITURES	<u>681,611.54</u>	<u>592,091.02</u>	<u>3,489,076.99</u>	<u>8,836,799.70</u>	<u>3,252,798.36</u>	<u>5,347,722.71</u>	<u>39.5%</u>	<u>60.5%</u>

2016 BUDGET 8,455,883.89  
% USED IN 2016 38.5%

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF MAY 31, 2017

	2017 MAY	2016 MAY	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
<b>PERSONNEL SERVICES (1000'S)</b>								
<b>SALARIES</b>								
1120 ADMINISTRATION/DIRECTORS	14,619.82	7,655.54	80,409.01	187,507.61	42,105.47	107,098.60	42.9%	57.1%
1130 MANAGERS/ASST. MANAGERS	79,747.39	77,897.38	447,735.95	1,036,770.16	443,068.65	589,034.21	43.2%	56.8%
1140 LIBRARIANS, EXPERTS	73,462.07	75,525.82	423,917.06	1,099,735.35	414,891.68	675,818.29	38.5%	61.5%
1150 SPECIALISTS	16,448.44	14,439.32	90,466.30	217,914.23	80,064.13	127,447.93	41.5%	58.5%
1160 ASSISTANTS/PARAPROFESSIONALS	60,755.22	52,912.13	325,609.44	719,284.83	297,649.66	393,675.39	45.3%	54.7%
1170 TECH/OPERATORS/SECRETARIES	4,725.00	4,500.02	26,022.31	60,449.80	24,783.24	34,427.49	43.0%	57.0%
1190 BUILDING SERVICES/MAINTENANCE	11,842.19	11,933.22	66,719.85	159,100.83	66,445.70	92,380.98	41.9%	58.1%
1200 BUILDING SERVICES/SECURITY	8,427.56	8,218.82	43,953.34	107,837.60	44,868.89	63,884.26	40.8%	59.2%
1280 PRODUCTION ASSISTANTS	1,417.01	1,335.22	8,137.16	17,836.00	7,386.69	9,698.84	45.6%	54.4%
1290 INFORMATION ASST/MATERIAL/SUPPORT	31,113.60	32,371.66	172,677.11	428,875.20	175,293.82	256,198.09	40.3%	59.7%
1300 SUPPORT/MATERIAL HANDLERS	18,178.19	14,928.24	99,082.49	221,000.00	90,439.77	121,917.51	44.8%	55.2%
1320 TECHNICIANS	0.00	1,206.16	0.00	16,151.20	6,647.04	16,151.20	0.0%	100.0%
<b>TOTAL SALARIES</b>	<b>320,736.49</b>	<b>302,923.53</b>	<b>1,784,730.02</b>	<b>4,272,462.81</b>	<b>1,693,644.74</b>	<b>2,487,732.79</b>	<b>41.8%</b>	<b>58.2%</b>
<b>EMPLOYEE BENEFITS</b>								
1210 EMPLOYER CONTRIBUTION/FICA	19,213.54	18,036.23	106,983.31	265,942.92	100,885.42	158,959.61	40.2%	59.8%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	42,287.48	27,256.88	157,784.82	377,097.47	136,885.81	219,312.65	41.8%	58.2%
1235 EMPLOYEE/PERF	11,326.95	7,300.92	42,263.61	101,008.27	36,996.17	58,744.66	41.8%	58.2%
1240 EMPLOYER CONT/INSURANCE	45,636.98	41,160.26	242,963.85	697,563.86	253,098.75	454,600.01	34.8%	65.2%
1245 EMPLOYER INS/FSA	0.00	0.00	0.00	0.00	2,300.25	0.00	#DIV/0!	#DIV/0!
1250 EMPLOYER CONT/MEDICARE	4,493.40	4,218.17	25,020.23	62,196.37	23,742.46	37,176.14	40.2%	59.8%
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>122,958.35</b>	<b>97,972.46</b>	<b>575,015.82</b>	<b>1,513,808.89</b>	<b>553,908.86</b>	<b>938,793.07</b>	<b>38.0%</b>	<b>62.0%</b>
<b>OTHER WAGES</b>								
1310 WORKSTUDY	0.00	0.00	0.00	3,300.00	0.00	3,300.00	0.0%	100.0%
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
<b>TOTAL OTHER WAGES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,300.00</b>	<b>0.00</b>	<b>13,300.00</b>	<b>0.0%</b>	<b>100.0%</b>
<b>TOTAL PERSONNEL SERVICES</b>	<b>443,694.84</b>	<b>400,895.99</b>	<b>2,359,745.84</b>	<b>5,799,571.70</b>	<b>2,247,553.60</b>	<b>3,439,825.86</b>	<b>40.7%</b>	<b>59.3%</b>
<b>SUPPLIES (2000'S)</b>								
<b>OFFICE SUPPLIES</b>								
2110 OFFICIAL RECORDS	0.00	0.00	0.00	1,100.00	0.00	1,100.00	0.0%	100.0%
2120 STATIONERY & PRINTING	0.00	0.00	74.81	550.00	138.25	475.19	13.6%	86.4%
2130 OFFICE SUPPLIES	14.65	105.22	2,701.44	11,500.00	2,506.86	8,798.56	23.5%	76.5%
2135 GENERAL SUPPLIES	0.00	0.00	42.71	200.00	0.00	157.29	21.4%	78.6%
2140 DUPLICATING	2,500.09	1,805.90	15,613.13	44,200.00	14,553.13	28,586.87	35.3%	64.7%
21600 PUBLIC USE SUPPLIES	0.00	239.00	229.00	0.00	358.97	-229.00	#DIV/0!	#DIV/0!
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
<b>TOTAL OFFICE SUPPLIES</b>	<b>2,514.74</b>	<b>2,150.12</b>	<b>18,661.09</b>	<b>57,550.00</b>	<b>17,557.21</b>	<b>38,888.91</b>	<b>32.4%</b>	<b>67.6%</b>

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF MAY 31, 2017

	2017 MAY	2016 MAY	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
<b>OPERATING SUPPLIES</b>								
2210 CLEANING SUPPLIES	1,933.51	0.00	9,339.56	40,000.00	10,116.17	30,660.44	23.3%	76.7%
2220 FUEL, OIL, & LUBRICANTS	398.27	290.44	3,441.23	9,000.00	1,452.41	5,558.77	38.2%	61.8%
2230 CATALOGING SUPPLIES-BOOKS	0.00	177.08	3,399.50	6,000.00	1,800.72	2,600.50	56.7%	43.3%
2240 A/V SUPPLIES-CATALOGING	267.98	1,090.01	1,237.34	6,000.00	2,559.97	4,762.66	20.6%	79.4%
2250 CIRCULATION SUPPLIES	0.00	9,720.00	6,490.60	32,500.00	13,974.39	26,009.40	20.0%	80.0%
2260 LIGHT BULBS	51.84	0.00	324.34	12,000.00	3,871.77	11,675.66	2.7%	97.3%
2280 UNIFORMS	0.00	0.00	174.77	1,900.00	1,646.82	1,725.23	9.2%	90.8%
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	0.00	0.00	4,000.00	432.28	4,000.00	0.0%	100.0%
<b>TOTAL OPERATING SUPPLIES</b>	<b>2,651.60</b>	<b>11,277.53</b>	<b>24,407.34</b>	<b>111,400.00</b>	<b>35,854.53</b>	<b>86,992.66</b>	<b>21.9%</b>	<b>78.1%</b>
<b>REPAIR &amp; MAINTENANCE SUPPLIES</b>								
2300 IT SUPPLIES	498.63	449.66	1,372.28	6,500.00	1,108.11	5,127.72	21.1%	78.9%
2310 BUILDING MATERIALS & SUPPLIES	1,137.39	594.73	3,573.30	22,000.00	7,199.46	18,426.70	16.2%	83.8%
2320 PAINT & PAINTING SUPPLIES	60.60	0.00	364.35	900.00	263.81	535.65	40.5%	59.5%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
<b>TOTAL REPAIR &amp; MAINTENANCE SUPPLIES</b>	<b>1,696.62</b>	<b>1,044.39</b>	<b>5,309.93</b>	<b>29,400.00</b>	<b>8,571.38</b>	<b>24,090.07</b>	<b>18.1%</b>	<b>81.9%</b>
<b>TOTAL SUPPLIES</b>	<b>6,862.96</b>	<b>14,472.04</b>	<b>48,378.36</b>	<b>198,350.00</b>	<b>61,983.12</b>	<b>149,971.64</b>	<b>24.4%</b>	<b>75.6%</b>
<b>OTHER SERVICES/CHARGES (3000'S)</b>								
<b>PROFESSIONAL SERVICES</b>								
3004 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	0.00	0.00	144.37	39,000.00	772.50	38,855.63	0.4%	99.6%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	7,000.00	0.00	7,000.00	0.0%	100.0%
3130 LEGAL SERVICES	1,340.00	540.00	4,532.72	15,500.00	2,764.87	10,967.28	29.2%	70.8%
3140 BUILDING SERVICES	3,218.40	366.02	11,462.41	40,000.00	10,378.10	28,537.59	28.7%	71.3%
3150 MAINTENANCE CONTRACTS	8,099.93	4,912.53	29,306.77	170,500.00	31,930.37	141,193.23	17.2%	82.8%
3160 COMPUTER SERVICES (OCLC)	5,347.18	5,221.60	26,735.37	72,500.00	26,107.49	45,764.63	36.9%	63.1%
3170 ADMIN/ACCOUNTING SERVICES	3,823.78	1,673.93	16,776.72	51,000.00	17,867.85	34,223.28	32.9%	67.1%
3175 COLLECTION AGENCY SERVICES	716.00	1,065.05	4,600.30	18,000.00	5,844.35	13,399.70	25.6%	74.4%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>22,545.29</b>	<b>13,779.13</b>	<b>93,558.66</b>	<b>413,500.00</b>	<b>95,665.53</b>	<b>319,941.34</b>	<b>22.6%</b>	<b>77.4%</b>
<b>COMMUNICATION &amp; TRANSPORTATION</b>								
3210 TELEPHONE	331.96	1,467.43	6,513.78	31,300.00	8,203.77	24,786.22	20.8%	79.2%
3215 CABLE TV	13.32	8.90	66.66	0.00	44.50	-66.66	#DIV/0!	#DIV/0!
3220 POSTAGE	980.51	798.40	5,211.50	19,000.00	5,717.07	13,788.50	27.4%	72.6%
3230 TRAVEL EXPENSE	0.00	0.00	383.32	10,000.00	11.81	9,616.68	3.8%	96.2%
3240 PROFESSIONAL MTG.	5,433.10	0.00	5,433.10	10,000.00	0.00	4,566.90	54.3%	45.7%
3250 CONTINUING ED.	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
3260 FREIGHT & DELIVERY	925.00	0.00	1,030.48	1,000.00	70.45	-30.48	103.0%	-3.0%
<b>TOTAL COMMUNICATION &amp; TRANSPORTATION</b>	<b>7,683.89</b>	<b>2,274.73</b>	<b>18,638.84</b>	<b>81,300.00</b>	<b>14,047.60</b>	<b>62,661.16</b>	<b>22.9%</b>	<b>77.1%</b>

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF MAY 31, 2017

	2017 MAY	2016 MAY	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
<b>PRINTING &amp; ADVERTISING</b>								
3310 ADVERTISING & PUBLICATION	0.00	0.00	696.02	2,850.00	449.39	2,153.98	24.4%	75.6%
3320 PRINTING	<u>45.00</u>	<u>413.55</u>	<u>180.00</u>	<u>5,000.00</u>	<u>593.55</u>	<u>4,820.00</u>	<u>3.6%</u>	<u>96.4%</u>
<b>TOTAL PRINTING &amp; ADVERTISING</b>	<b>45.00</b>	<b>413.55</b>	<b>876.02</b>	<b>7,850.00</b>	<b>1,042.94</b>	<b>6,973.98</b>	<b>11.2%</b>	<b>88.8%</b>
<b>INSURANCE</b>								
3410 OFFICIAL BOND	0.00	0.00	654.00	600.00	586.00	-54.00	109.0%	-9.0%
3420 OTHER INSURANCE	<u>9,305.00</u>	<u>-2,373.00</u>	<u>90,021.00</u>	<u>80,500.00</u>	<u>71,577.00</u>	<u>-9,521.00</u>	<u>111.8%</u>	<u>-11.8%</u>
<b>TOTAL INSURANCE</b>	<b>9,305.00</b>	<b>-2,373.00</b>	<b>90,675.00</b>	<b>81,100.00</b>	<b>72,163.00</b>	<b>-9,575.00</b>	<b>111.8%</b>	<b>-11.8%</b>
<b>UTILITIES</b>								
3510 GAS	117.96	165.56	1,424.91	4,450.00	1,484.43	3,025.09	32.0%	68.0%
3520 ELECTRICITY	22,002.23	21,033.91	118,358.87	332,000.00	110,720.05	213,641.13	35.7%	64.3%
3530 WATER	<u>1,788.11</u>	<u>1,628.95</u>	<u>6,924.67</u>	<u>26,300.00</u>	<u>6,866.01</u>	<u>19,375.33</u>	<u>26.3%</u>	<u>73.7%</u>
<b>TOTAL UTILITIES</b>	<b>23,908.30</b>	<b>22,828.42</b>	<b>126,708.45</b>	<b>362,750.00</b>	<b>119,070.49</b>	<b>236,041.55</b>	<b>34.9%</b>	<b>65.1%</b>
<b>REPAIR &amp; MAINTENANCE</b>								
3610 BUILDING REPAIR	375.00	1,772.83	7,548.95	29,000.00	13,722.58	21,451.05	26.0%	74.0%
3630 OTHER EQUIP/FURNITURE REPAIRS	0.00	0.00	3,702.93	16,000.00	629.14	12,297.07	23.1%	76.9%
3640 VEHICLE REPAIR & MAINTENANCE	1,783.37	1,450.19	5,598.11	12,500.00	4,172.80	6,901.89	44.8%	55.2%
3650 MATERIAL BINDING/REPAIR SERV.	<u>192.75</u>	<u>0.00</u>	<u>435.87</u>	<u>1,500.00</u>	<u>125.17</u>	<u>1,064.13</u>	<u>29.1%</u>	<u>70.9%</u>
<b>TOTAL REPAIR &amp; MAINTENANCE</b>	<b>2,351.12</b>	<b>3,223.02</b>	<b>17,285.86</b>	<b>59,000.00</b>	<b>18,649.69</b>	<b>41,714.14</b>	<b>29.3%</b>	<b>70.7%</b>
<b>RENTALS</b>								
3710 REAL ESTATE RENTAL/PARKING	836.22	763.26	2,853.46	32,900.00	3,359.08	30,046.54	8.7%	91.3%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3730 EVENTS-BOOTH & EQUIP. RENTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>75.00</u>	<u>0.00</u>	<u>#DIV/0!</u>	<u>#DIV/0!</u>
<b>TOTAL RENTALS</b>	<b>836.22</b>	<b>763.26</b>	<b>2,853.46</b>	<b>32,900.00</b>	<b>3,434.08</b>	<b>30,046.54</b>	<b>8.7%</b>	<b>91.3%</b>
<b>ELECTRONIC SERVICES</b>								
38450 DATABASES SERVICES	41,664.00	31,876.00	77,886.69	190,000.00	69,304.19	112,113.31	41.0%	59.0%
38460 E-BOOKS SERVICES	<u>11,194.72</u>	<u>9,844.51</u>	<u>64,316.35</u>	<u>160,000.00</u>	<u>41,611.67</u>	<u>95,683.65</u>	<u>40.2%</u>	<u>59.8%</u>
<b>TOTAL ELECTRONIC SERVICES</b>	<b>52,858.72</b>	<b>41,720.51</b>	<b>142,203.04</b>	<b>350,000.00</b>	<b>110,915.86</b>	<b>207,796.96</b>	<b>40.6%</b>	<b>59.4%</b>
<b>OTHER CHARGES</b>								
3910 DUES/INSTITUTIONAL	270.00	0.00	6,183.83	7,500.00	5,536.53	1,316.17	82.5%	17.5%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.0%	100.0%
3940 TRANSFER TO LIRF	35,583.00	24,833.33	177,915.00	426,978.00	124,166.67	249,063.00	41.7%	58.3%
3944 TRANSFER TO CATS SUBSIDY	0.00	0.00	12,023.00	0.00	0.00	-12,023.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.0%</u>	<u>100.0%</u>
<b>TOTAL OTHER CHARGES</b>	<b>35,853.00</b>	<b>24,833.33</b>	<b>196,121.83</b>	<b>440,978.00</b>	<b>129,703.20</b>	<b>244,856.17</b>	<b>44.5%</b>	<b>55.5%</b>
<b>TOTAL OTHER SERVICES/CHARGES</b>	<b>155,386.54</b>	<b>107,462.95</b>	<b>688,921.16</b>	<b>1,829,378.00</b>	<b>564,692.39</b>	<b>1,140,456.84</b>	<b>37.7%</b>	<b>62.3%</b>

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF MAY 31, 2017

	2017 MAY	2016 MAY	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	0.00	0.00	630.17	10,000.00	1,412.03	9,369.83	6.3%	93.7%
4430 OTHER EQUIPMENT	0.00	0.00	1,122.63	19,000.00	2,103.79	17,877.37	5.9%	94.1%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
4460 IT EQUIPMENT	328.99	0.00	328.99	0.00	0.00	-328.99	#DIV/0!	#DIV/0!
4465 IT SOFTWARE	0.00	0.00	0.00	0.00	350.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	328.99	0.00	2,081.79	34,000.00	3,865.82	31,918.21	6.1%	93.9%
OTHER CAPITAL OUTLAY								
4510 BOOKS	50,476.87	45,438.75	241,153.90	582,000.00	249,340.11	340,846.10	41.4%	58.6%
4520 PERIODICALS & NEWSPAPERS	0.00	-420.00	2,918.51	43,000.00	2,280.87	40,081.49	6.8%	93.2%
4530 NONPRINT MATERIALS	24,861.34	24,241.29	145,877.43	350,500.00	123,082.45	204,622.57	41.6%	58.4%
TOTAL OTHER CAPITAL OUTLAY	75,338.21	69,260.04	389,949.84	975,500.00	374,703.43	585,550.16	40.0%	60.0%
TOTAL CAPITAL OUTLAY	75,667.20	69,260.04	392,031.63	1,009,500.00	378,569.25	617,468.37	38.8%	61.2%
TOTAL OPERATING EXPENDITURES	681,611.54	592,091.02	3,489,076.99	8,836,799.70	3,252,798.36	5,347,722.71	39.5%	60.5%



MONROE COUNTY PUBLIC LIBRARY

06/13/17 11:59 AM

Page 1

Operating Budget & Expenditure Report

January 1, 2017 to May 31, 2017

5 months = 41.7%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	2017 YTD Amt	2017 YTD Balance	2017 %YTD Budget
11200	ADMINISTRATION	\$187,507.61	\$14,619.82	\$14,619.82	\$21,929.73	\$14,619.82	\$14,619.82	\$80,409.01	\$107,098.60	42.88%
11300	MANAGERS/ASST.	\$1,036,770.16	\$83,266.45	\$88,556.82	\$118,403.83	\$77,761.46	\$79,747.39	\$447,735.95	\$589,034.21	43.19%
11400	LIBRARIANS, EXPERTS	\$1,099,735.35	\$78,832.85	\$85,568.79	\$110,834.07	\$75,219.28	\$73,462.07	\$423,917.06	\$675,818.29	38.55%
11500	SPECIALISTS	\$217,914.23	\$16,448.40	\$16,448.41	\$24,672.63	\$16,448.42	\$16,448.44	\$90,466.30	\$127,447.93	41.51%
11600	ASSISTANTS/PARAPRO	\$719,284.83	\$58,631.62	\$57,097.66	\$88,438.30	\$60,686.64	\$60,755.22	\$325,609.44	\$393,675.39	45.27%
11700	TECH/OPERATORS/SEC	\$60,449.80	\$4,732.73	\$4,728.88	\$7,095.24	\$4,740.46	\$4,725.00	\$26,022.31	\$34,427.49	43.05%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$159,100.83	\$12,345.27	\$12,296.80	\$18,438.63	\$11,796.96	\$11,842.19	\$66,719.85	\$92,380.98	41.94%
12000	BUILDING	\$107,837.60	\$8,458.73	\$8,480.93	\$11,266.28	\$7,319.84	\$8,427.56	\$43,953.34	\$63,884.26	40.76%
12100	FICA/EMPLOYER	\$265,942.92	\$19,575.08	\$20,403.20	\$28,654.31	\$19,137.18	\$19,213.54	\$106,983.31	\$158,959.61	40.23%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$377,097.47	\$28,956.89	\$30,315.03	\$28,044.81	\$28,180.61	\$42,287.48	\$157,784.82	\$219,312.65	41.84%
12350	PERF/EMPLOYEE	\$101,008.27	\$7,756.29	\$8,120.08	\$7,511.95	\$7,548.34	\$11,326.95	\$42,263.61	\$58,744.66	41.84%
12400	INS/EMPLOYER	\$697,563.86	\$113,964.13	\$42,642.90	\$0.00	\$40,719.84	\$45,636.98	\$242,963.85	\$454,600.01	34.83%
12500	MEDICARE/EMPLOYER	\$62,196.37	\$4,578.04	\$4,771.74	\$6,701.30	\$4,475.75	\$4,493.40	\$25,020.23	\$37,176.14	40.23%
12800	PRODUCTION	\$17,836.00	\$1,470.14	\$1,459.52	\$2,221.16	\$1,569.33	\$1,417.01	\$8,137.16	\$9,698.84	45.62%
12900	INFORMATION	\$428,875.20	\$29,666.42	\$32,003.33	\$47,852.80	\$32,040.96	\$31,113.60	\$172,677.11	\$256,198.09	40.26%
13000	SUPPORT/MATERIAL	\$221,000.00	\$18,661.99	\$18,305.97	\$26,852.70	\$17,083.64	\$18,178.19	\$99,082.49	\$121,917.51	44.83%
13100	WORK STUDY	\$3,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,300.00	0.00%
13200	TECHNICIANS	\$16,151.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,151.20	0.00%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
21200	STATIONERY/BUS.	\$550.00	\$0.00	\$74.81	\$0.00	\$0.00	\$0.00	\$74.81	\$475.19	13.60%
21300	OFFICE SUPPLIES	\$11,500.00	\$32.29	\$974.62	\$1,030.26	\$649.62	\$14.65	\$2,701.44	\$8,798.56	23.49%
21350	GENERAL SUPPLIES	\$200.00	\$0.00	\$0.00	\$0.00	\$42.71	\$0.00	\$42.71	\$157.29	21.36%
21400	DUPLICATING	\$44,200.00	\$1,410.57	\$3,492.77	\$4,987.92	\$3,221.78	\$2,500.09	\$15,613.13	\$28,586.87	35.32%
21600	PUBLIC USE SUPPLIES	\$0.00	\$0.00	\$0.00	\$229.00	\$0.00	\$0.00	\$229.00	-\$229.00	0.00%
22100	CLEANING SUPPLIES	\$40,000.00	\$1,666.83	\$2,471.56	\$1,904.29	\$1,363.37	\$1,933.51	\$9,339.56	\$30,660.44	23.35%
22200	FUEL/OIL/LUBRICANTS	\$9,000.00	\$43.41	\$383.04	\$459.00	\$2,157.51	\$398.27	\$3,441.23	\$5,558.77	38.24%
22300	CATALOGING	\$6,000.00	\$201.08	\$1,502.09	\$0.00	\$1,696.33	\$0.00	\$3,399.50	\$2,600.50	56.66%
22400	A/V	\$6,000.00	\$72.93	\$0.00	\$748.44	\$147.99	\$267.98	\$1,237.34	\$4,762.66	20.62%
22500	CIRCULATION	\$32,500.00	\$6,479.35	\$0.00	\$0.00	\$11.25	\$0.00	\$6,490.60	\$26,009.40	19.97%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	2017 YTD Amt	2017 YTD Balance	%YTD Budget
22600	LIGHT BULBS	\$12,000.00	\$0.00	\$0.00	\$272.50	\$0.00	\$51.84	\$324.34	\$11,675.66	2.70%
22800	UNIFORMS	\$1,900.00	\$174.77	\$0.00	\$0.00	\$0.00	\$0.00	\$174.77	\$1,725.23	9.20%
22900	DISPLAY/EXHIBITS	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
23000	IT SUPPLIES	\$6,500.00	\$130.09	\$169.29	\$202.13	\$372.14	\$498.63	\$1,372.28	\$5,127.72	21.11%
23100	BUILDING MATERIAL	\$22,000.00	\$452.82	\$0.00	\$981.04	\$1,002.05	\$1,137.39	\$3,573.30	\$18,426.70	16.24%
23200	PAINT/PAINTING	\$900.00	\$0.00	\$0.00	\$85.48	\$218.27	\$60.60	\$364.35	\$535.65	40.48%
31100	CONSULTING SERVICES	\$39,000.00	\$0.00	\$0.00	\$144.37	\$0.00	\$0.00	\$144.37	\$38,855.63	0.37%
31200	ENGINEERING/ARCHITE	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
31300	LEGAL SERVICES	\$15,500.00	\$400.00	\$0.00	\$1,662.80	\$1,129.92	\$1,340.00	\$4,532.72	\$10,967.28	29.24%
31400	BUILDING SERVICES	\$40,000.00	\$2,555.12	\$2,716.60	\$2,125.27	\$847.02	\$3,218.40	\$11,462.41	\$28,537.59	28.66%
31500	MAINTENANCE	\$170,500.00	\$2,301.91	\$9,695.04	\$2,840.91	\$6,368.98	\$8,099.93	\$29,306.77	\$141,193.23	17.19%
31600	COMPUTER SERVICES	\$72,500.00	\$5,347.18	\$5,346.65	\$5,347.18	\$5,347.18	\$5,347.18	\$26,735.37	\$45,764.63	36.88%
31700	ADMIN/ACCOUNTING	\$51,000.00	\$2,445.03	\$4,881.08	\$2,939.97	\$2,686.86	\$3,823.78	\$16,776.72	\$34,223.28	32.90%
31750	COLLECTION AGENCY	\$18,000.00	\$1,002.40	\$1,512.55	\$912.90	\$456.45	\$716.00	\$4,600.30	\$13,399.70	25.56%
32100	TELEPHONE	\$31,300.00	\$1,622.93	\$346.02	\$2,681.41	\$1,531.46	\$331.96	\$6,513.78	\$24,786.22	20.81%
32150	CABLE TV SERVICE	\$0.00	\$17.80	\$8.90	\$13.32	\$13.32	\$13.32	\$66.66	-\$66.66	0.00%
32200	POSTAGE	\$19,000.00	\$1,035.57	\$1,058.99	\$1,189.71	\$946.72	\$980.51	\$5,211.50	\$13,788.50	27.43%
32300	TRAVEL EXPENSE	\$10,000.00	\$0.00	\$0.00	\$0.00	\$383.32	\$0.00	\$383.32	\$9,616.68	3.83%
32400	PROFESSIONAL MTG	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,433.10	\$5,433.10	\$4,566.90	54.33%
32500	CONTINUING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
32600	FREIGHT/DELIVERY	\$1,000.00	\$0.00	\$21.90	\$0.00	\$83.58	\$925.00	\$1,030.48	-\$30.48	103.05%
33100	ADVERTISING/PUBLICA	\$2,850.00	\$0.00	\$20.18	\$539.84	\$136.00	\$0.00	\$696.02	\$2,153.98	24.42%
33200	PRINTING SERVICES	\$5,000.00	\$0.00	\$45.00	\$45.00	\$45.00	\$45.00	\$180.00	\$4,820.00	3.60%
34100	OFFICIAL BOND INS.	\$600.00	\$0.00	\$654.00	\$0.00	\$0.00	\$0.00	\$654.00	-\$54.00	109.00%
34200	OTHER INSURANCE	\$80,500.00	\$0.00	\$17,357.00	\$58,431.00	\$4,928.00	\$9,305.00	\$90,021.00	-\$9,521.00	111.83%
35100	GAS	\$4,450.00	\$425.15	\$394.23	\$245.96	\$241.61	\$117.96	\$1,424.91	\$3,025.09	32.02%
35200	ELECTRICITY	\$332,000.00	\$26,942.80	\$22,594.56	\$24,072.75	\$22,746.53	\$22,002.23	\$118,358.87	\$213,641.13	35.65%
35300	WATER	\$26,300.00	\$1,183.56	\$996.35	\$1,280.64	\$1,676.01	\$1,788.11	\$6,924.67	\$19,375.33	26.33%
36100	BUILDING REPAIRS	\$29,000.00	\$1,698.27	\$240.00	\$4,598.26	\$637.42	\$375.00	\$7,548.95	\$21,451.05	26.03%
36300	OTHER	\$16,000.00	\$420.00	\$77.95	\$1,621.06	\$1,583.92	\$0.00	\$3,702.93	\$12,297.07	23.14%
36400	VEHICLE	\$12,500.00	\$965.26	\$153.33	\$2,696.15	\$0.00	\$1,783.37	\$5,598.11	\$6,901.89	44.78%
36500	MATERIALS	\$1,500.00	\$243.12	\$0.00	\$0.00	\$0.00	\$192.75	\$435.87	\$1,064.13	29.06%
37100	REAL ESTATE	\$32,900.00	\$550.96	\$717.24	\$213.48	\$535.56	\$836.22	\$2,853.46	\$30,046.54	8.67%
38450	DATABASES	\$190,000.00	\$995.00	\$669.47	\$9,995.00	\$24,563.22	\$41,664.00	\$77,886.69	\$112,113.31	40.99%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	2017 YTD Amt	2017 YTD Balance	%YTD Budget
38460	E-BOOKS	\$160,000.00	\$21,111.96	\$11,469.36	\$8,394.57	\$12,145.74	\$11,194.72	\$64,316.35	\$95,683.65	40.20%
39100	DUES/INSTITUTIONAL	\$7,500.00	\$5,133.83	\$0.00	\$780.00	\$0.00	\$270.00	\$6,183.83	\$1,316.17	82.45%
39200	INTEREST/TEMPORARY	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39400	TRANSFER TO LIRF	\$426,978.00	\$35,583.00	\$35,583.00	\$35,583.00	\$35,583.00	\$35,583.00	\$177,915.00	\$249,063.00	41.67%
39440	TRANSFER TO CATS	\$0.00	\$12,023.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,023.00	-\$12,023.00	0.00%
39500	EDUCATIONAL/LICENSI	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%
44100	FURNITURE	\$10,000.00	\$0.00	\$413.99	\$0.00	\$216.18	\$0.00	\$630.17	\$9,369.83	6.30%
44300	OTHER EQUIPMENT	\$19,000.00	\$799.00	\$323.63	\$0.00	\$0.00	\$0.00	\$1,122.63	\$17,877.37	5.91%
44450	BUILDING RENOVATION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
44600	IT EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$328.99	\$328.99	-\$328.99	0.00%
45100	BOOKS	\$582,000.00	\$66,681.48	\$34,420.84	\$47,159.11	\$42,415.60	\$50,476.87	\$241,153.90	\$340,846.10	41.44%
45200	PERIODICALS/NEWSPA	\$43,000.00	\$1,084.86	\$0.00	\$34.98	\$1,798.67	\$0.00	\$2,918.51	\$40,081.49	6.79%
45300	NONPRINT MATERIALS	\$350,500.00	\$41,808.33	\$25,621.09	\$26,015.31	\$27,571.36	\$24,861.34	\$145,877.43	\$204,622.57	41.62%
		\$8,836,799.70	\$747,006.51	\$632,227.01	\$801,381.75	\$626,850.18	\$681,611.54	\$3,489,076.99	\$5,347,722.71	39.48%

**LIRF Budget & Expenditure Report**

January 1, 2017 to May 31, 2017

5 months = 41.7%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	YTD Amount	2017 YTD Balance	2017 %YTD Budget
36100	BUILDING REPAIRS	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0.00%
44100	FURNITURE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44300	OTHER EQUIPMENT	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0.00%
44450	BUILDING	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0.00%
		\$525,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$525,000.00	0.00%

**MONROE COUNTY PUBLIC LIBRARY**

**Debt Service Budget & Expenditures Report**

January 1, 2017 to May 31, 2017  
5 months = 41.7%

Object Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	2017 YTD Amt	2017 YTD Balance	2017 %YTD Budget
37100 REAL ESTATE	\$688,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$688,500.00	0.00%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$688,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$688,500.00	0.00%

**MONROE COUNTY PUBLIC LIBRARY**

**Rainy Day Budget & Expenditures Report**

January 1, 2017 to May 31, 2017

5 months = 41.7%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	2017 YTD Amt	2017 YTD Balance	2017 %YTD Budget
31100	CONSULTING SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31200	ENGINEERING/ARCHITE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31300	LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
36100	BUILDING REPAIRS	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44100	FURNITURE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44300	OTHER EQUIPMENT	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44450	BUILDING RENOVATION	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%
		\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0.00%

**MONROE COUNTY PUBLIC LIBRARY**

06/13/17 11:29 AM

Page 1

**Special Revenue Budget & Expenditure Report**

January 1, 2017 to May 31, 2017

5 months = 41.7%

Object Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	YTD Amount	2017 YTD Balance	2017 %YTD Budget
11300 MANAGERS/ASST.	\$161,722.61	\$12,538.59	\$13,047.48	\$19,714.87	\$13,019.96	\$13,502.20	\$71,823.10	\$89,899.51	44.41%
11800 TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100 FICA/EMPLOYER	\$22,670.58	\$1,584.87	\$1,640.64	\$2,512.18	\$1,762.58	\$1,791.15	\$9,291.42	\$13,379.16	40.98%
12300 PERF/EMPLOYER	\$28,776.77	\$2,247.78	\$2,308.18	\$2,340.92	\$2,345.43	\$3,520.13	\$12,762.44	\$16,014.33	44.35%
12350 PERF/EMPLOYEE CONTRIB.	\$7,708.06	\$602.08	\$618.27	\$627.05	\$628.24	\$942.90	\$3,418.54	\$4,289.52	44.35%
12400 INS/EMPLOYER	\$44,475.30	\$10,396.65	\$2,942.08	\$0.00	\$2,790.90	\$585.21	\$16,714.84	\$27,760.46	37.58%
12500 MEDICARE/EMPLOYER	\$5,301.99	\$370.65	\$383.70	\$587.52	\$412.23	\$418.90	\$2,173.00	\$3,128.99	40.98%
12800 PRODUCTION ASSISTANTS	\$125,833.50	\$8,454.80	\$8,437.77	\$12,856.55	\$9,930.78	\$9,986.72	\$49,666.62	\$76,166.88	39.47%
12900 INFORMATION	\$38,792.00	\$2,439.40	\$2,765.69	\$4,723.42	\$3,166.56	\$3,210.06	\$16,305.13	\$22,486.87	42.03%
13100 WORK STUDY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
13200 TECHNICIANS	\$39,306.35	\$3,053.08	\$3,058.16	\$4,612.64	\$3,291.84	\$3,200.40	\$17,216.12	\$22,090.23	43.80%
21200 STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300 OFFICE SUPPLIES	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.23	\$20.23	\$579.77	3.37%
21400 DUPLICATING	\$700.00	\$0.00	\$66.26	\$0.00	\$0.00	\$2,132.91	\$2,199.17	-\$1,499.17	314.17%
22200 FUEL/OIL/LUBRICANTS	\$1,000.00	\$23.26	\$20.06	\$0.00	\$21.30	\$24.14	\$88.76	\$911.24	8.88%
22700 VIDEO TAPE/MEDIA	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
23000 IT SUPPLIES	\$1,200.00	\$310.08	\$21.98	\$0.00	\$65.00	\$397.95	\$795.01	\$404.99	66.25%
23500 AUDIO/VIDEO	\$8,000.00	\$2,844.88	\$0.00	\$1,271.63	\$599.58	\$434.41	\$5,150.50	\$2,849.50	64.38%
31100 CONSULTING SERVICES	\$8,000.00	\$180.00	\$0.00	\$500.00	\$0.00	\$0.00	\$680.00	\$7,320.00	8.50%
31300 LEGAL SERVICES	\$500.00	\$32.56	\$0.00	\$0.00	\$200.37	\$0.00	\$232.93	\$267.07	46.59%
31500 MAINTENANCE	\$1,000.00	\$0.00	\$50.00	\$50.00	\$49.93	\$3,108.92	\$3,258.85	-\$2,258.85	325.89%
31600 COMPUTER SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
31650 DIGITIZATION SERVICES	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
31700 ADMIN/ACCOUNTING	\$400.00	\$5.99	\$4.15	\$7.08	\$2.31	\$13.94	\$33.47	\$366.53	8.37%
32100 TELEPHONE	\$3,000.00	\$203.09	\$0.00	\$407.08	\$188.73	\$0.00	\$798.90	\$2,201.10	26.63%
32150 CABLE TV SERVICE	\$300.00	\$41.56	\$20.78	\$31.09	\$31.09	\$31.09	\$155.61	\$144.39	51.87%
32200 POSTAGE	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
32300 TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%

Object Object Descr	2017						YTD	2017	2017
	Budget	Jan.	Feb.	Mar.	Apr.	May	Amount	YTD Balance	%YTD Budget
32400 PROFESSIONAL MTG	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
32600 FREIGHT/DELIVERY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
36300 OTHER EQUIP/FURNITURE	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
37100 REAL ESTATE	\$3,000.00	\$1.08	-\$86.80	-\$124.52	-\$95.44	-\$95.44	-\$401.12	\$3,401.12	-13.37%
39100 DUES/INSTITUTIONAL	\$3,000.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,800.00	40.00%
39500 EDUCATIONAL/LICENSIN	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600 COMMUNITY NEWS	\$12,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$6,000.00	\$6,000.00	50.00%
44100 FURNITURE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$164.97	\$164.97	\$835.03	16.50%
44700 EQUIPMENT - CATS	\$147,000.00	\$0.00	\$0.00	\$369.70	\$0.00	\$0.00	\$369.70	\$146,630.30	0.25%
	\$703,787.16	\$46,530.40	\$38,298.40	\$50,487.21	\$38,411.39	\$46,390.79	\$220,118.19	\$483,668.97	31.28%



**MONROE COUNTY PUBLIC LIBRARY**

**Gen. Obligation Bond Budget & Expenditure 2016**

January 1, 2017 to May 31, 2017

5 months = 41.7%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	May	YTD Amount	2017 YTD Balance	2017 %YTD Budget
31100	CONSULTING	\$0.00	\$0.00	\$0.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00	-\$2,200.00	0.00%
31200	ENGINEERING/ARCHI	\$0.00	\$0.00	\$0.00	\$7,350.00	\$2,500.00	\$0.00	\$9,850.00	-\$9,850.00	0.00%
31500	MAINTENANCE	\$0.00	\$1,006.45	\$650.00	\$0.00	\$1,300.00	\$0.00	\$2,956.45	-\$2,956.45	0.00%
44452	BLDG LONG-TERM	\$0.00	\$539.97	\$1,238.89	\$5,422.57	\$7,105.66	\$0.00	\$14,307.09	-\$14,307.09	0.00%
44600	IT EQUIPMENT	\$0.00	\$1,848.49	\$2,687.00	\$12,372.98	\$1,768.00	\$2,574.00	\$21,250.47	-\$21,250.47	0.00%
44650	IT SOFTWARE	\$0.00	\$800.00	\$96.00	\$1,572.00	\$614.18	\$119.98	\$3,202.16	-\$3,202.16	0.00%
44700	EQUIPMENT - CATS	\$0.00	\$17,755.90	\$282.97	\$19,279.77	\$0.00	\$1,136.23	\$38,454.87	-\$38,454.87	0.00%
		\$0.00	\$21,950.81	\$4,954.86	\$48,197.32	\$13,287.84	\$3,830.21	\$92,221.04	-\$92,221.04	0.00%

# MONROE COUNTY PUBLIC LIBRARY

06/13/17 11:12 AM

Page 1

## Expenditure Summary compared to last year

2017 compared to 2016: Period Ending May

Fund	Fund Descr	2017 Budget	May 2017 Amt	2017 YTD Amt	2016 Budget	May 2016 Amt	2016 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,836,799.70	\$681,611.54	\$3,489,076.99	\$8,455,883.89	\$592,091.02	\$3,252,798.36	7.26%
002	JAIL	\$0.00	\$872.83	\$1,885.03	\$0.00	\$1,068.53	\$2,256.03	-16.44%
003	CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004	GIFT	\$0.00	\$299.91	\$419.21	\$0.00	\$123.57	\$433.14	-3.22%
005	PLAC	\$0.00	\$0.00	\$3,315.00	\$0.00	\$0.00	\$4,615.00	-28.17%
006	RETIREEES	\$0.00	\$0.00	\$0.00	\$0.00	\$88.25	\$441.25	-100.00%
007	LIRF	\$525,000.00	\$0.00	\$0.00	\$350,000.00	\$108.99	\$13,470.77	-100.00%
008	DEBT SERVICE	\$688,500.00	\$0.00	\$0.00	\$730,000.00	\$0.00	\$0.00	0.00%
009	RAINY DAY	\$150,000.00	\$0.00	\$0.00	\$324,500.00	\$0.00	\$0.00	0.00%
010	PAYROLL	\$0.00	\$355,888.26	\$1,963,628.26	\$0.00	\$340,395.29	\$1,878,529.66	4.53%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$7,335.58	\$46,047.58	\$0.00	\$6,662.37	\$43,732.27	5.29%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-	\$0.00	\$9,707.00	\$54,463.78	\$0.00	\$5,405.14	\$53,057.04	2.65%
020	SPECIAL REVENUE	\$703,787.16	\$46,390.79	\$220,118.19	\$615,509.07	\$39,370.29	\$218,494.55	0.74%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
022	GATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
027	COMMUNITY FDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
028	FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$3,902.57	\$29,387.55	-100.00%
029	GO BOND 2016	\$0.00	\$3,830.21	\$92,221.04	\$0.00	\$15,887.60	\$58,917.23	56.53%
		\$10,904,086.86	\$1,105,936.12	\$5,871,175.08	\$10,475,892.96	\$1,005,103.62	\$5,556,132.85	5.67%

**MONROE COUNTY PUBLIC LIBRARY**

**Revenue Totals Budget Forms (all funds)**

Source Descr	2017 YTD Budget	Jan	Feb	Mar	April	May	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
<b>Fund 001 OPERATING</b>									
PROPERTY	\$5,799,004.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,799,004.00	0.00%
INTANGIBLES TAX	\$18,023.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,023.00	0.00%
LICENSE EXCISE TAX	\$323,852.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$323,852.00	0.00%
LOCAL/COUNTY	\$2,198,787.00	\$0.00	\$366,464.50	\$183,232.25	\$183,232.25	\$183,232.25	\$916,161.25	\$1,282,625.75	41.67%
COMMERCIAL	\$42,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,510.00	0.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL	\$0.00	\$525.25	\$513.30	\$709.94	\$594.40	\$478.30	\$2,821.19	-\$2,821.19	0.00%
LOST/DAMAGED	\$0.00	\$1,306.22	\$1,323.78	\$1,808.55	\$1,421.25	\$1,114.29	\$6,974.09	-\$6,974.09	0.00%
FINES	\$150,000.00	\$9,032.48	\$7,593.29	\$7,554.26	\$6,367.87	\$7,075.57	\$37,623.47	\$112,376.53	25.08%
COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN COPIERS &	\$12,500.00	\$929.25	\$1,304.75	\$2,005.79	\$1,389.72	\$1,567.86	\$7,197.37	\$5,302.63	57.58%
MISCELLANEOUS	\$0.00	\$50.90	-\$50.00	\$2.40	\$49.95	\$90.09	\$143.34	-\$143.34	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GARNISHMENT FEES	\$0.00	\$7.74	\$7.74	\$3.78	\$2.52	\$2.52	\$24.30	-\$24.30	0.00%
E-RATE RECEIPTS	\$0.00	\$7,155.84	\$0.00	\$0.00	\$0.00	\$0.00	\$7,155.84	-\$7,155.84	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,500.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$7.25	\$17.90	\$25.86	\$9.80	\$14.95	\$75.76	-\$75.76	0.00%
OBITS	\$0.00	\$107.00	\$50.00	\$126.00	\$36.00	\$66.00	\$385.00	-\$385.00	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$3,362.36	\$2,816.55	\$3,607.75	\$3,289.38	\$3,155.64	\$16,231.68	-\$16,231.68	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT	\$4,000.00	\$1,007.93	\$1,034.45	\$881.88	\$1,064.55	\$1,377.51	\$5,366.32	-\$1,366.32	134.16%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$4,000.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$2,200.00	45.00%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Fund 001 OPERATING</b>	<b>\$8,565,176.00</b>	<b>\$25,292.22</b>	<b>\$381,076.26</b>	<b>\$199,958.46</b>	<b>\$197,457.69</b>	<b>\$198,174.98</b>	<b>\$1,001,959.61</b>	<b>\$7,563,216.39</b>	<b>11.70%</b>
<b>Fund 002 JAIL</b>									
RECEIPTS	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
<b>Fund 002 JAIL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,000.00</b>	<b>-\$6,000.00</b>	<b>0.00%</b>
<b>Fund 003 CLEARING</b>									
CONFERENCE/RECEI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2017 YTD Budget	Jan	Feb	Mar	April	May	2017 YTD Amt	2017 YTD Balance	% of Budget
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT UNRESTRICTED									
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$115.75	\$160.26	\$472.96	\$668.16	\$144.76	\$1,561.89	-\$1,561.89	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$115.75	\$160.26	\$472.96	\$668.16	\$144.76	\$1,561.89	-\$1,561.89	0.00%
Fund 005 PLAC									
PUBLIC LIBRARY	\$0.00	\$650.00	\$715.00	\$650.00	\$520.00	\$455.00	\$2,990.00	-\$2,990.00	0.00%
Fund 005 PLAC	\$0.00	\$650.00	\$715.00	\$650.00	\$520.00	\$455.00	\$2,990.00	-\$2,990.00	0.00%
Fund 006 RETIREES									
RETIREES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 006 RETIREES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF									
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$426,978.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$426,978.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$426,978.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$426,978.00	0.00%
Fund 008 DEBT SERVICE									
PROPERTY	\$688,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$688,500.00	0.00%
INTANGIBLES TAX	\$2,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,300.00	0.00%
LICENSE EXCISE TAX	\$36,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,000.00	0.00%
COMMERCIAL	\$5,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,300.00	0.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$732,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$732,100.00	0.00%
Fund 009 RAINY DAY									

Source Descr	2017 YTD Budget	Jan	Feb	Mar	April	May	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
LOCAL/COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 010 PAYROLL									
GROSS PAYROLL	\$0.00	\$358,504.53	\$371,775.27	\$527,242.95	\$353,651.50	\$355,448.91	\$1,966,623.16	-\$1,966,623.16	0.00%
Fund 010 PAYROLL	\$0.00	\$358,504.53	\$371,775.27	\$527,242.95	\$353,651.50	\$355,448.91	\$1,966,623.16	-\$1,966,623.16	0.00%
Fund 013 PETTY CASH									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-RESTRICED									
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$14,416.71	\$0.00	\$0.00	\$14,416.71	-\$14,416.71	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$500.00	\$1,500.00	\$0.00	\$4,626.00	\$13,948.00	\$20,574.00	-\$20,574.00	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$500.00	\$1,500.00	\$14,416.71	\$4,626.00	\$13,948.00	\$34,990.71	-\$34,990.71	0.00%
Fund 019 GIFT-FOUNDATION									
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$10,750.00	\$60,750.00	\$71,500.00	-\$71,500.00	0.00%
Fund 019 GIFT-	\$0.00	\$0.00	\$0.00	\$0.00	\$10,750.00	\$60,750.00	\$71,500.00	-\$71,500.00	0.00%
Fund 020 SPECIAL REVENUE									
MISCELLANEOUS	\$12,022.96	\$190.00	\$130.00	\$240.00	\$70.00	\$410.00	\$1,040.00	\$10,982.96	8.65%
CABLE ACCESS FEES	\$433,685.17	\$0.00	\$108,421.25	\$0.00	\$0.00	\$108,421.25	\$216,842.50	\$216,842.67	50.00%
CABLE ACCESS FEES	\$254,856.78	\$63,714.25	\$0.00	\$0.00	\$63,714.25	\$0.00	\$127,428.50	\$127,428.28	50.00%
CABLE ACCESS FEES	\$15,439.61	\$0.00	\$0.00	\$3,859.75	\$0.00	\$0.00	\$3,859.75	\$11,579.86	25.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$12,023.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,023.00	-\$12,023.00	0.00%
Fund 020 SPECIAL	\$716,004.52	\$75,927.25	\$108,551.25	\$4,099.75	\$63,784.25	\$108,831.25	\$361,193.75	\$354,810.77	50.45%
Fund 021 CAPITAL PROJECTS									
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2017 YTD Budget	Jan	Feb	Mar	April	May	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
Fund 024 FINRA GRANT									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND									
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND 2016									
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$10,440,258.52	\$460,989.75	\$869,778.04	\$746,840.83	\$631,457.60	\$737,752.90	\$3,446,819.12	\$6,993,439.40	33.01%

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: May 2017

FUND Descr	05/01/17	MTD Debit	MTD Credit	05/31/17	Bal Sht Descr	Act Status
OPERATING	\$6,522.91	\$5,075.55	\$0.00	\$11,598.46	OLD NATIONAL BANK CHECKING	Active
OPERATING	\$6,591.27	\$5,412.25	\$399.62	\$11,603.90	GERMAN AMER./CHECKING	Active
OPERATING	-\$75,037.45	\$484,280.99	\$646,755.88	-\$237,512.34	MAINSOURCE CHECKING	Active
OPERATING	\$339,436.23	\$3,155.64	\$300,000.00	\$42,591.87	MAINSOURCE SAVINGS	Active
OPERATING	\$2,631.15	\$368.85	\$0.00	\$3,000.00	ONB CD INVESTMENT	Active
OPERATING	\$6,657.23	\$1,008.66	\$0.00	\$7,665.89	INVEST. CD/MAINSOURCE	Active
Fund 001 OPERATING	\$286,801.34	\$499,301.94	\$947,155.50	-\$161,052.22		
JAIL	\$4,987.80	\$0.00	\$872.83	\$4,114.97	MAINSOURCE CHECKING	Active
Fund 002 JAIL	\$4,987.80	\$0.00	\$872.83	\$4,114.97		
GIFT UNRESTRICTED	\$724.41	\$133.76	\$0.00	\$858.17	OLD NATIONAL BANK CHECKING	Active
GIFT UNRESTRICTED	\$0.00	\$11.00	\$0.00	\$11.00	GERMAN AMER./CHECKING	Active
GIFT UNRESTRICTED	\$7,462.95	\$0.00	\$299.91	\$7,163.04	MAINSOURCE CHECKING	Active
Fund 004 GIFT UNRESTRICTED	\$8,187.36	\$144.76	\$299.91	\$8,032.21		
PLAC	\$325.00	\$65.00	\$0.00	\$390.00	OLD NATIONAL BANK CHECKING	Active
PLAC	\$325.00	\$390.00	\$0.00	\$715.00	GERMAN AMER./CHECKING	Active
PLAC	-\$130.00	\$0.00	\$0.00	-\$130.00	MAINSOURCE CHECKING	Active
Fund 005 PLAC	\$520.00	\$455.00	\$0.00	\$975.00		
LIRF	\$43,564.03	\$0.00	\$0.00	\$43,564.03	MAINSOURCE CHECKING	Active
LIRF	\$850,708.56	\$0.00	\$0.00	\$850,708.56	MAINSOURCE SAVINGS	Active
LIRF	\$1,197,735.57	\$0.00	\$0.00	\$1,197,735.57	INVEST. CD/MAINSOURCE	Active
Fund 007 LIRF	\$2,092,008.16	\$0.00	\$0.00	\$2,092,008.16		
DEBT SERVICE	\$263.58	\$0.00	\$0.00	\$263.58	MAINSOURCE CHECKING	Active
DEBT SERVICE	\$76,000.00	\$0.00	\$0.00	\$76,000.00	MAINSOURCE SAVINGS	Active
Fund 008 DEBT SERVICE	\$76,263.58	\$0.00	\$0.00	\$76,263.58		
RAINY DAY	\$20,384.18	\$0.00	\$0.00	\$20,384.18	MAINSOURCE CHECKING	Active
RAINY DAY	\$1,116,269.19	\$0.00	\$0.00	\$1,116,269.19	MAINSOURCE SAVINGS	Active
RAINY DAY	\$500,000.00	\$0.00	\$0.00	\$500,000.00	ONB CD INVESTMENT	Active
Fund 009 RAINY DAY	\$1,636,653.37	\$0.00	\$0.00	\$1,636,653.37		
PAYROLL	\$11,701.07	\$355,448.91	\$355,888.26	\$11,261.72	MAINSOURCE CHECKING	Active
Fund 010 PAYROLL	\$11,701.07	\$355,448.91	\$355,888.26	\$11,261.72		
GIFT-RESTRICED	\$4,466.00	\$4,871.00	\$0.00	\$9,337.00	OLD NATIONAL BANK CHECKING	Active
GIFT-RESTRICED	\$49,090.00	\$9,077.00	\$7,335.58	\$50,831.42	MAINSOURCE CHECKING	Active
Fund 016 GIFT-RESTRICED	\$53,556.00	\$13,948.00	\$7,335.58	\$60,168.42		
GIFT-FOUNDATION	\$10,750.00	\$0.00	\$0.00	\$10,750.00	OLD NATIONAL BANK CHECKING	Active
GIFT-FOUNDATION	-\$3,312.79	\$66,421.90	\$15,378.90	\$47,730.21	MAINSOURCE CHECKING	Active
Fund 019 GIFT-FOUNDATION	\$7,437.21	\$66,421.90	\$15,378.90	\$58,480.21		

FUND Descr	05/01/17	MTD Debit	MTD Credit	05/31/17	Bal Sht Descr	Act Status
SPECIAL REVENUE	\$145.48	\$410.00	\$13.94	\$541.54	GERMAN AMER./CHECKING	Active
SPECIAL REVENUE	\$121,517.00	\$108,516.69	\$46,472.29	\$183,561.40	MAINSOURCE CHECKING	Active
SPECIAL REVENUE	\$575,000.00	\$0.00	\$0.00	\$575,000.00	MAINSOURCE SAVINGS	Active
Fund 020 SPECIAL REVENUE	\$696,662.48	\$108,926.69	\$46,486.23	\$759,102.94		
GO BOND 2016	\$141,369.13	\$0.00	\$3,830.21	\$137,538.92	MAINSOURCE CHECKING	Active
GO BOND 2016	\$1,500,886.39	\$0.00	\$0.00	\$1,500,886.39	MAINSOURCE SAVINGS	Active
Fund 029 GO BOND 2016	\$1,642,255.52	\$0.00	\$3,830.21	\$1,638,425.31		
	\$6,517,033.89	\$1,044,647.20	\$1,377,247.42	\$6,184,433.67		



**MONROE COUNTY PUBLIC LIBRARY**

**\*Check Reconciliation©**

**ONB CHECKING  
06300 ONB/MONROE**

**May 2017**

**Account Summary**

Beginning Balance on	5/1/2017	\$22,788.32
+		\$10,145.31
-	Payments (Checks and Withdrawals)	\$0.00
Ending Balance as of	5/31/2017	\$32,933.63

**Check Book**

Active	G 001-06300	OPERATING	\$11,598.46
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$858.17
Active	G 005-06300	PLAC	\$390.00
Active	G 006-06300	RETIREES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 009-06300	RAINY DAY	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$9,337.00
Active	G 019-06300	GIFT-FOUNDATION	\$10,750.00
Active	G 020-06300	SPECIAL REVENUE	\$0.00
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$0.00
Active	G 028-06300	FINRA 2014	\$0.00
Active	G 029-06300	GO BOND 2016	\$0.00

Cash Balance **\$32,933.63**

Beginng Balance	\$22,788.32
+ Total Deposits	\$10,145.31
- Checks Written	\$0.00

Check Book \$32,933.63

Difference \$0.00

MONROE COUNTY PUBLIC LIBRARY

\*Check Reconciliation©

GERMAN-AMER/CHECKING

06400 GER AME/UC

May 2017

Account Summary

Beginning Balance on	5/1/2017	\$7,061.75
+		\$6,209.31
-	Payments (Checks and Withdrawals)	\$399.62
Ending Balance as of	5/31/2017	\$12,871.44

Check Book

Active	G 001-06400	OPERATING	\$11,603.90
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$11.00
Active	G 005-06400	PLAC	\$715.00
Active	G 007-06400	LIRF	\$0.00
Active	G 009-06400	RAINY DAY	\$0.00
Active	G 016-06400	GIFT-RESTRICED	\$0.00
Active	G 020-06400	SPECIAL REVENUE	\$541.54
Active	G 029-06400	GO BOND 2016	\$0.00
		Cash Balance	\$12,871.44

Beginng Balance	\$7,061.75
+ Total Deposits	\$6,209.31
- Checks Written	\$399.62

Check Book	\$12,871.44
Difference	\$0.00

**MONROE COUNTY PUBLIC LIBRARY**

06/13/17 10:14 AM  
Page 1

**\*Check Reconciliation©**  
**MAINSOURCE CHECKING**  
**06600 MAINSO CKG**  
**May 2017**

**Account Summary**

Beginning Balance on	5/1/2017	\$330,499.22
+		\$661,515.35
-	Payments (Checks and Withdrawals)	\$710,505.77
Ending Balance as of	5/31/2017	\$281,508.80

**Check Book**

Active	G 001-06600	OPERATING	-\$237,512.34
Active	G 002-06600	JAIL	\$4,114.97
Active	G 003-06600	CLEARING	\$0.00
Active	G 004-06600	GIFT UNRESTRICTED	\$7,163.04
Active	G 005-06600	PLAC	-\$130.00
Active	G 006-06600	RETIREEES	\$0.00
Active	G 007-06600	LIRF	\$43,564.03
Active	G 008-06600	DEBT SERVICE	\$263.58
Active	G 009-06600	RAINY DAY	\$20,384.18
Active	G 010-06600	PAYROLL	\$11,261.72
Active	G 016-06600	GIFT-RESTRICED	\$50,831.42
Active	G 017-06600	LEVY EXCESS	\$0.00
Active	G 019-06600	GIFT-FOUNDATION	\$47,730.21
Active	G 020-06600	SPECIAL REVENUE	\$183,561.40
Active	G 024-06600	FINRA GRANT	\$0.00
Active	G 026-06600	G O BOND	\$0.00
Active	G 027-06600	COMMUNITY FDTN	\$0.00
Active	G 028-06600	FINRA 2014	\$0.00
Active	G 029-06600	GO BOND 2016	\$137,538.92
		Cash Balance	<b>\$268,771.13</b>
	Beginng Balance	\$330,499.22	
	+ Total Deposits	\$661,515.35	
	- Checks Written	\$723,243.44	
	Check Book	\$268,771.13	
	O/S Checks	\$12,737.67	

**MONROE COUNTY PUBLIC LIBRARY**

06/13/17 9:14 AM  
Page 1

**\*Check Reconciliation©**

**MAINSOURCE SAVINGS**

**06610 MAINSO SAV**

**May 2017**

**Account Summary**

Beginning Balance on	5/1/2017	\$4,458,300.37
+		\$3,155.64
-	Payments (Checks and Withdrawals)	\$300,000.00
Ending Balance as of	5/31/2017	\$4,161,456.01

**Check Book**

Active	G 001-06610	OPERATING	\$42,591.87
Active	G 002-06610	JAIL	\$0.00
Active	G 003-06610	CLEARING	\$0.00
Active	G 004-06610	GIFT UNRESTRICTED	\$0.00
Active	G 005-06610	PLAC	\$0.00
Active	G 006-06610	RETIREES	\$0.00
Active	G 007-06610	LIRF	\$850,708.56
Active	G 008-06610	DEBT SERVICE	\$76,000.00
Active	G 009-06610	RAINY DAY	\$1,116,269.19
Active	G 010-06610	PAYROLL	\$0.00
Active	G 016-06610	GIFT-RESTRICED	\$0.00
Active	G 019-06610	GIFT-FOUNDATION	\$0.00
Active	G 020-06610	SPECIAL REVENUE	\$575,000.00
Active	G 024-06610	FINRA GRANT	\$0.00
Active	G 026-06610	G O BOND	\$0.00
Active	G 027-06610	COMMUNITY FDTN	\$0.00
Active	G 028-06610	FINRA 2014	\$0.00
Active	G 029-06610	GO BOND 2016	\$1,500,886.39

Cash Balance **\$4,161,456.01**

Beginng Balance	\$4,458,300.37
+ Total Deposits	\$3,155.64
- Checks Written	\$300,000.00

Check Book	\$4,161,456.01
Difference	\$0.00

TO: Monroe County Public Library – Board of Trustees  
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager  
RE: Personnel Report  
DATE June 21, 2017

### Beginning Employment

- Kelly Prill, Information Technology, IT Assistant, Pay Grade 6, 20 hours per week effective May 30, 2017.

### Ending Employment

- Marjorie Robinson, Building Services, Custodian, Pay Grade 3, 20 hours per week effective May 3, 2017.
- Ashley Hinshaw, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective May 12, 2017.
- Jennifer (Rocky) Festa, Customer Service, Information Assistant, Pay Grade 3, 20 hours per week effective May 24, 2017.
- Chelsea Hoover, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective June 4, 2017.

### Job Changes

- Daniel Hosler, Customer Service, Senior Information Assistant, Pay Grade 6, from 25 hours per week to 20 hours per week effective May 15, 2017.
- Israel Horton, Customer Service, Senior Information Assistant, Pay Grade 6 from 20 hours per week to 25 hours per week effective May 15, 2017.
- Daniel Mounlio, Customer Service, Senior Information Assistant, Pay Grade 6, from 37.5 hours per week to 20 hours per week effective May 29, 2017.
- Katelynn Dockerty, Customer Service, Senior Information Assistant, Pay Grade 6 from 20 hours per week to 37.5 hours per week effective May 29, 2017.

Pay Date: 05-12-2017

Pay Period: 04-17-2017 to 04-30-2017

### Operating Funds

	<i>Operating Fund</i>	<i>First Name</i>	<i>Last Name</i>
1	AC Services Operating	Calan	Blevins
2	AC Services Operating	Joseph	Camacho-Roy
3	AC Services Operating	Vincent	Desjardins
4	AC Services Operating	Victoria	Englert
5	AC Services Operating	Andrew	Fak
6	AC Services Operating	Logan	Farlee
7	AC Services Operating	Madison	Funk
8	AC Services Operating	Cynthia	Garrison
9	AC Services Operating	Charles	Gillespie
10	AC Services Operating	Kelsey	Grimm
11	AC Services Operating	Elizabeth	Hagan
12	AC Services Operating	Sarah	Harrison
13	AC Services Operating	Ashley	Hinshaw
14	AC Services Operating	Logan	Holmes
15	AC Services Operating	Chelsea	Hoover
16	AC Services Operating	Claire	Jenness
17	AC Services Operating	William	Koester
18	AC Services Operating	Deborah	Lang
19	AC Services Operating	Elias	McDermott-Sipe
20	AC Services Operating	Amber	McGarr
21	AC Services Operating	Michelle	Meyers
22	AC Services Operating	Sydney	Overtoom
23	AC Services Operating	Brigid	Phillips
24	AC Services Operating	Elizabeth	Polley
25	AC Services Operating	Daniel	Price
26	AC Services Operating	Rebecca	Ray
27	AC Services Operating	Karen	Smith
28	AC Services Operating	Kimberly	Smith
29	AC Services Operating	Benjamin	Snider
30	AC Services Operating	Jennifer	Speer
31	AC Services Operating	Felicity	Young
32	CS Special/Asst/Para Oper	Cynthia	Balzer
33	CS Special/Asst/Para Oper	Michael	Champion
34	CS Special/Asst/Para Oper	Marion	Clark
35	CS Special/Asst/Para Oper	Katelynn	Dockerty
36	CS Special/Asst/Para Oper	Paul	Duszynski
37	CS Special/Asst/Para Oper	Rebekah	Edelman
38	CS Special/Asst/Para Oper	Jennifer	Festa
39	CS Special/Asst/Para Oper	Israel	Horton
40	BS Security/Protect Operating	Ross	Jackson
41	CS Special/Asst/Para Oper	Seth	James
42	CS Special/Asst/Para Oper	Clinton	Lake
43	BL Service/Maintenance Oper	Clare	Miller
44	CS Special/Asst/Para Oper	Emily	Purcell
45	BL Service/Maintenance Oper	Marjorie	Robinson
46	CA Technician Oper	Addison	Rogers

Pay Date: 05-12-2017

Pay Period: 04-17-2017 to 04-30-2017

	<b><i>Operating Fund</i></b>	<b><i>First Name</i></b>	<b><i>Last Name</i></b>
47	CS Special/Asst/Para Oper	Ann	Segraves
48	BS Security/Protect Operating	James	Sims
49	BS Security/Protect Operating	Benjamin	Smith
50	CM Support Operating	William	Weaver
51	AC Services Operating	Kenneth	Carter
52	AC Services Operating	Craig	Clark
53	BL Service/Maintenance Oper	Deanna	Crane
54	CS Special/Asst/Para Oper	William	Ellis
55	CS Special/Asst/Para Oper	Edwin	Fallwell
56	AC Services Operating	Evan	Gornik
57	AC Services Operating	Arielle	Hacker
58	CS Special/Asst/Para Oper	Ian	Hoagland
59	CS Special/Asst/Para Oper	Daniel	Hosler
60	CS Special/Asst/Para Oper	Lillian	Jeness
61	EG Librarians, Experts Oper	Christina	Jones
62	CS Special/Asst/Para Oper	Kelly	Jordan
63	CS Special/Asst/Para Oper	Jack	Kovaleski
64	CS Special/Asst/Para Oper	Audra	Loudenbarger
65	EG Librarians, Experts Oper	Doris	Lynch
66	AC Services Operating	Juliann	Nelson
67	CS Special/Asst/Para Oper	Elizabeth	Salvaggio
68	BL Service/Maintenance Oper	Cherryl	Tincher
69	CA Technician Special Oper	Nathan	Wrigley
70	CS Special/Asst/Para Oper	Tracy	Lenn
71	CM Special/Asst/Para Oper	Erin	Tobey
72	AC Specialist/Asst/Para Oper	Meghan	Adams
73	EG Librarians, Experts Oper	Ellen	Arnholter
74	IT Manager/Asst/Strat Oper	Ned	Baugh
75	BL Service/Maintenance Oper	Terri	Bell
76	AC Librarians, Experts Oper	Melissa	Bruecks
77	CS Special/Asst/Para Oper	Michael	Campbell
78	SC Manager/Asst/Strat Oper	Lisa	Champelli
79	BL Manager/Asst/Strat Oper	Jeremiah	Chandler
80	CS Special/Asst/Para Oper	Jared	Cheek
81	CS Special/Asst/Para Oper	Burl	Cooper
82	AD Director/Assoc Operating	Jane	Cronkhite
83	EG Librarians, Experts Oper	Luann	Dillon
84	CS Special/Asst/Para Oper	Aubrey	Dunnuck
85	AC Specialist/Asst/Para Oper	Susan	Fallwell
86	EG Librarians, Experts Oper	Mary	Frasier
87	CS Special/Asst/Para Oper	Elizabeth	French
88	EG Librarians, Experts Oper	Christine	Friesel
89	EG Librarians, Experts Oper	Rebecca	Fyolek
90	EG Librarians, Experts Oper	Alejandria	Galarza
91	BS Security/Protect Operating	Dana	Geldhof
92	CS Special/Asst/Para Oper	Joshua	Gesten
93	EG Librarians, Experts Oper	James	Gossman

Pay Date: 05-12-2017

Pay Period: 04-17-2017 to 04-30-2017

<i>Operating Fund</i>	<i>First Name</i>	<i>Last Name</i>
94 AD Specialist/Asst/Para Oper	Marla	Gray
95 SA Manager/Asst/Strat Oper	Elizabeth	Gray
96 CM Librarians, Experts Oper	Paula	Gray-Overtoom
97 AC Librarians, Experts Oper	Cheryl	Green
98 BL Service/Maintenance Oper	Ronald	Greene
99 CS Special/Asst/Para Oper	Shawn	Henline
100 CM Manager/Asst/Strat Oper	Michael	Hoerger
101 EG Librarians, Experts Oper	Jennifer	Hoffman
102 EG Librarians, Experts Oper	Stephanie	Holman
103 SP Manager/Asst/Strat Oper	Christopher	Hosler
104 SS Manager/Asst/Strat Oper	Christopher	Jackson
105 BS Security/Protect Operating	Michael	Johnson
106 AC Manager/Asst/Strat Oper	Jennifer	Kellams
107 BL Service/Maintenance Oper	Bruce	Kelly
108 AD Specialist/Asst/Para Oper	Merriel	Kern
109 CS Special/Asst/Para Oper	Julia	Kinser
110 EG Librarians, Experts Oper	Jeannette	Lehr
111 AD Manager/Asst/Strat Oper	Gary	Lettelleir
112 CS Manager/Asst/Strat Oper	Mary	Loro
113 CS Special/Asst/Para Oper	Jacqueline	Lovings
114 ST Manager/Asst/Strat Oper	Kevin	MacDowell
115 BL Manager/Asst/Strat Oper	Jason	Matney
116 CS Special/Asst/Para Oper	John	Meador
117 CS Special/Asst/Para Oper	Amber	Mestre
118 BL Service/Maintenance Oper	John	Mosora
119 CS Special/Asst/Para Oper	Daniel	Mounlio
120 IT Specialist/Asst/Para Oper	Cody	Mullis
121 CS Manager/Asst/Strat Oper	Michele	Needham
122 AC Librarians, Experts Oper	Martha	Ody
123 EG Librarians, Experts Oper	Polly	OShea
124 CS Special/Asst/Para Oper	Samuel	Ott
125 EG Librarians, Experts Oper	Roberta	Overman
126 CS Special/Asst/Para Oper	Jonathon	Paull
127 CS Special/Asst/Para Oper	M Brandon	Rome
128 AC Librarians, Experts Oper	Jane	Ruddick
129 AD Manager/Asst/Strat Oper	Susan	Sater
130 IT Librarians Experts Oper	Vanessa	Schwegman
131 AD Support Operating	Brenda	Seibel
132 CS Special/Asst/Para Oper	Andrew	Slater
133 AC Specialist/Asst/Para Oper	Christine	Sneed
134 CM Special/Asst/Para Oper	Ryan	Stacy
135 CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
136 SD Manager/Asst/Strat Oper	Barbara	Swinson
137 AC Services Operating	Timothy	Thompson
138 EG Manager/Asst/Strat Oper	Bethany	Turrentine
139 AD Tech/Oper/Secretaries Oper	Pamela	Wallace
140 AC Manager/Asst/Strat Oper	Pamela	Wasmer



Pay Date: 05-12-2017  
 Pay Period: 04-17-2017 to 04-30-2017

<i>Operating Fund</i>	<i>First Name</i>	<i>Last Name</i>
141 AC Specialist/Asst/Para Oper	Pamela	White
142 AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Hardy
143 EG Manager/Asst/Strat Oper	Joshua	Wolf
144 AD Director/Assoc Operating	Marilyn	Wood
145 CS Special/Asst/Para Oper	Leanne	Zdravecky
	<b>Gross Paid</b>	<b>Hours Paid</b>
<b>Sub-Total Operating Funds</b>	<b>\$160,578.90</b>	<b>8,298.00</b>

**Special Funds**

<i>Special Fund</i>	<i>First Name</i>	<i>Last Name</i>
1 S CA Technician Oper	Nile	Arena
2 S CA Technician Oper	Nathan	Kroeger
3 S CA Technician Oper	Casey	Muyskens-Toth
4 S CA Technician Special Oper	Eric	Ayotte
5 S CA Technician Special Oper	Mark	Bookwalter
6 S CA Technician Special Oper	Wesley	Martin
7 S CA Technician Special Oper	Glenn	Myers
8 S FL Support Operating	Michael	Burns
9 S CA Technician Special Oper	Michael	Adams
10 S CA Manager/Asst/Strat Oper	Martin	ONeill
11 S FL Office Coordinator, Exper	Mary Jean	Regoli
12 S CA Manager/Asst/Strat Oper	Adam	Stillwell
13 S CA Technician Oper	Robert	Stockwell
14 S CA Technician Special Oper	David	Walter
15 S CA Manager/Asst/Strat Oper	Michael	White
	<b>Gross Paid</b>	<b>Hours Paid</b>
<b>Sub-Total Special Funds</b>	<b>\$18,030.04</b>	<b>971.25</b>
<b>TOTAL Employees/All Funds</b>	<b>\$178,608.94</b>	<b>9,269.25</b>

Pay Date: 05-26-2017

Pay Period: 05-01-2017 to 05-14-2017

### Operating Funds

	<i>Operating Fund</i>	<i>First Name</i>	<i>Last Name</i>
1	AC Services Operating	Calan	Blevins
2	AC Services Operating	Joseph	Camacho-Roy
3	AC Services Operating	Vincent	Desjardins
4	AC Services Operating	Adam	Diersing
5	AC Services Operating	Victoria	Englert
6	AC Services Operating	Andrew	Fak
7	AC Services Operating	Logan	Farlee
8	AC Services Operating	Cynthia	Garrison
9	AC Services Operating	Charles	Gillespie
10	AC Services Operating	Jennifer	Gliessman
11	AC Services Operating	Kelsey	Grimm
12	AC Services Operating	Elizabeth	Hagan
13	AC Services Operating	Sarah	Harrison
14	AC Services Operating	Ashley	Hinshaw
15	AC Services Operating	Logan	Holmes
16	AC Services Operating	Chelsea	Hoover
17	AC Services Operating	Claire	Jenness
18	AC Services Operating	William	Koester
19	AC Services Operating	Deborah	Lang
20	AC Services Operating	Micah	Littlefield
21	AC Services Operating	Elias	McDermott-Sipe
22	AC Services Operating	Amber	McGarr
23	AC Services Operating	Michelle	Meyers
24	AC Services Operating	Sydney	Overtoom
25	AC Services Operating	Brigid	Phillips
26	AC Services Operating	Elizabeth	Polley
27	AC Services Operating	Daniel	Price
28	AC Services Operating	Rebecca	Ray
29	AC Services Operating	Kimberly	Smith
30	AC Services Operating	Karen	Smith
31	AC Services Operating	Benjamin	Snider
32	AC Services Operating	Jennifer	Speer
33	CS Special/Asst/Para Oper	Cynthia	Balzer
34	CS Special/Asst/Para Oper	Michael	Champion
35	CS Special/Asst/Para Oper	Marion	Clark
36	CS Special/Asst/Para Oper	Katelynn	Dockerty
37	CS Special/Asst/Para Oper	Paul	Duszynski
38	CS Special/Asst/Para Oper	Rebekah	Edelman
39	CS Special/Asst/Para Oper	Jennifer	Festa
40	CS Special/Asst/Para Oper	Israel	Horton
41	BS Security/Protect Operating	Ross	Jackson
42	CS Special/Asst/Para Oper	Seth	James
43	CS Special/Asst/Para Oper	Clinton	Lake
44	BL Service/Maintenance Oper	Clare	Miller
45	CS Special/Asst/Para Oper	Emily	Purcell
46	BL Service/Maintenance Oper	Marjorie	Robinson

Pay Date: 05-26-2017

Pay Period: 05-01-2017 to 05-14-2017

	<b><i>Operating Fund</i></b>	<b><i>First Name</i></b>	<b><i>Last Name</i></b>
47	CA Technician Oper	Addison	Rogers
48	CS Special/Asst/Para Oper	Ann	Segraves
49	BS Security/Protect Operating	James	Sims
50	BS Security/Protect Operating	Benjamin	Smith
51	CM Support Operating	William	Weaver
52	AC Services Operating	Kenneth	Carter
53	AC Services Operating	Craig	Clark
54	BL Service/Maintenance Oper	Deanna	Crane
55	CS Special/Asst/Para Oper	William	Ellis
56	CS Special/Asst/Para Oper	Edwin	Fallwell
57	AC Services Operating	Evan	Gornik
58	AC Services Operating	Arielle	Hacker
59	CS Special/Asst/Para Oper	Ian	Hoagland
60	CS Special/Asst/Para Oper	Daniel	Hosler
61	CS Special/Asst/Para Oper	Lillian	Jenness
62	EG Librarians, Experts Oper	Christina	Jones
63	CS Special/Asst/Para Oper	Kelly	Jordan
64	CS Special/Asst/Para Oper	Jack	Kovaleski
65	CS Special/Asst/Para Oper	Audra	Loudenbarger
66	EG Librarians, Experts Oper	Doris	Lynch
67	AC Services Operating	Juliann	Nelson
68	CS Special/Asst/Para Oper	Elizabeth	Salvaggio
69	BL Service/Maintenance Oper	Cherryl	Tincher
70	CA Technician Special Oper	Nathan	Wrigley
71	CS Special/Asst/Para Oper	Tracy	Lenn
72	CM Special/Asst/Para Oper	Erin	Tobey
73	AC Specialist/Asst/Para Oper	Meghan	Adams
74	EG Librarians, Experts Oper	Ellen	Arnholter
75	IT Manager/Asst/Strat Oper	Ned	Baugh
76	BL Service/Maintenance Oper	Terri	Bell
77	AC Librarians, Experts Oper	Melissa	Bruecks
78	CS Special/Asst/Para Oper	Michael	Campbell
79	SC Manager/Asst/Strat Oper	Lisa	Champelli
80	BL Manager/Asst/Strat Oper	Jeremiah	Chandler
81	CS Special/Asst/Para Oper	Jared	Cheek
82	CS Special/Asst/Para Oper	Burl	Cooper
83	AD Director/Assoc Operating	Jane	Cronkhite
84	EG Librarians, Experts Oper	Luann	Dillon
85	CS Special/Asst/Para Oper	Aubrey	Dunnuck
86	AC Specialist/Asst/Para Oper	Susan	Fallwell
87	EG Librarians, Experts Oper	Mary	Frasier
88	CS Special/Asst/Para Oper	Elizabeth	French
89	EG Librarians, Experts Oper	Christine	Friesel
90	EG Librarians, Experts Oper	Rebecca	Fyolek
91	EG Librarians, Experts Oper	Alejandria	Galarza
92	BS Security/Protect Operating	Dana	Geldhof
93	CS Special/Asst/Para Oper	Joshua	Gesten

Pay Date: 05-26-2017

Pay Period: 05-01-2017 to 05-14-2017

<i>Operating Fund</i>	<i>First Name</i>	<i>Last Name</i>
94 EG Librarians, Experts Oper	James	Gossman
95 AD Specialist/Asst/Para Oper	Marla	Gray
96 SA Manager/Asst/Strat Oper	Elizabeth	Gray
97 CM Librarians, Experts Oper	Paula	Gray-Overtoom
98 AC Librarians, Experts Oper	Cheryl	Green
99 BL Service/Maintenance Oper	Ronald	Greene
100 CS Special/Asst/Para Oper	Shawn	Henline
101 CM Manager/Asst/Strat Oper	Michael	Hoerger
102 EG Librarians, Experts Oper	Jennifer	Hoffman
103 EG Librarians, Experts Oper	Stephanie	Holman
104 SP Manager/Asst/Strat Oper	Christopher	Hosler
105 SS Manager/Asst/Strat Oper	Christopher	Jackson
106 BS Security/Protect Operating	Michael	Johnson
107 AC Manager/Asst/Strat Oper	Jennifer	Kellams
108 BL Service/Maintenance Oper	Bruce	Kelly
109 AD Specialist/Asst/Para Oper	Merriel	Kern
110 CS Special/Asst/Para Oper	Julia	Kinser
111 EG Librarians, Experts Oper	Jeannette	Lehr
112 AD Manager/Asst/Strat Oper	Gary	Lettelleir
113 CS Manager/Asst/Strat Oper	Mary	Loro
114 CS Special/Asst/Para Oper	Jacqueline	Lovings
115 ST Manager/Asst/Strat Oper	Kevin	MacDowell
116 BL Manager/Asst/Strat Oper	Jason	Matney
117 CS Special/Asst/Para Oper	John	Meador
118 CS Special/Asst/Para Oper	Amber	Mestre
119 BL Service/Maintenance Oper	John	Mosora
120 CS Special/Asst/Para Oper	Daniel	Mounlio
121 IT Specialist/Asst/Para Oper	Cody	Mullis
122 CS Manager/Asst/Strat Oper	Michele	Needham
123 AC Librarians, Experts Oper	Martha	Ody
124 EG Librarians, Experts Oper	Polly	OShea
125 CS Special/Asst/Para Oper	Samuel	Ott
126 EG Librarians, Experts Oper	Roberta	Overman
127 CS Special/Asst/Para Oper	Jonathon	Paull
128 CS Special/Asst/Para Oper	M Brandon	Rome
129 AC Librarians, Experts Oper	Jane	Ruddick
130 AD Manager/Asst/Strat Oper	Susan	Sater
131 IT Librarians Experts Oper	Vanessa	Schwegman
132 AD Support Operating	Brenda	Seibel
133 CS Special/Asst/Para Oper	Andrew	Slater
134 AC Specialist/Asst/Para Oper	Christine	Sneed
135 CM Special/Asst/Para Oper	Ryan	Stacy
136 CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
137 SD Manager/Asst/Strat Oper	Barbara	Swinson
138 AC Services Operating	Timothy	Thompson
139 EG Manager/Asst/Strat Oper	Bethany	Turrentine
140 AD Tech/Oper/Secretaries Oper	Pamela	Wallace

Pay Date: 05-26-2017  
 Pay Period: 05-01-2017 to 05-14-2017

<i>Operating Fund</i>	<i>First Name</i>	<i>Last Name</i>
141 AC Manager/Asst/Strat Oper	Pamela	Wasmer
142 AC Specialist/Asst/Para Oper	Pamela	White
143 AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Hardy
144 EG Manager/Asst/Strat Oper	Joshua	Wolf
145 AD Director/Assoc Operating	Marilyn	Wood
146 CS Special/Asst/Para Oper	Leanne	Zdravecky
	<b>Gross Paid</b>	<b>Hours Paid</b>
<b>Sub-Total Operating Funds</b>	<b>\$160,981.81</b>	<b>8,324.53</b>

**Special Funds**

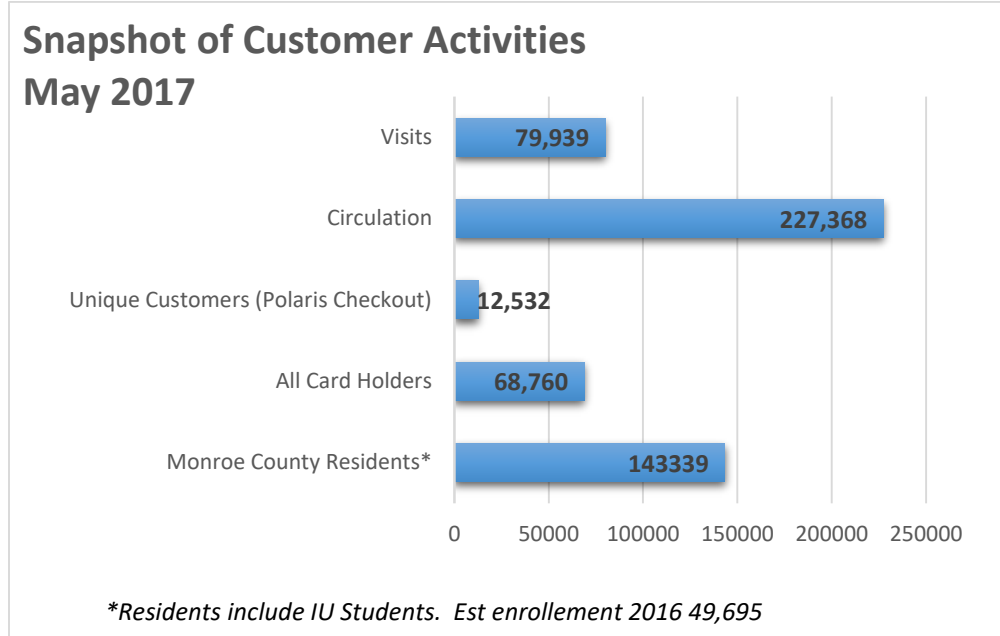
<i>Special Fund</i>	<i>First Name</i>	<i>Last Name</i>
1 S CA Technician Oper	Nile	Arena
2 S CA Technician Oper	Nathan	Kroeger
3 S CA Technician Oper	Casey	Muyskens-Toth
4 S CA Technician Special Oper	Eric	Ayotte
5 S CA Technician Special Oper	Mark	Bookwalter
6 S CA Technician Special Oper	Wesley	Martin
7 S CA Technician Special Oper	Glenn	Myers
8 S FL Support Operating	Michael	Burns
9 S CA Technician Special Oper	Michael	Adams
10 S CA Manager/Asst/Strat Oper	Martin	ONeill
11 S FL Office Coordinator, Exper	Mary Jean	Regoli
12 S CA Manager/Asst/Strat Oper	Adam	Stillwell
13 S CA Technician Oper	Robert	Stockwell
14 S CA Technician Special Oper	David	Walter
15 S CA Manager/Asst/Strat Oper	Michael	White
	<b>Gross Paid</b>	<b>Hours Paid</b>
<b>Sub-Total Special Funds</b>	<b>\$16,821.10</b>	<b>916.00</b>
<b>TOTAL Employees/All Funds</b>	<b>\$177,802.91</b>	<b>9,240.53</b>

## 2017 BOARD OF TRUSTEE'S CALENDER

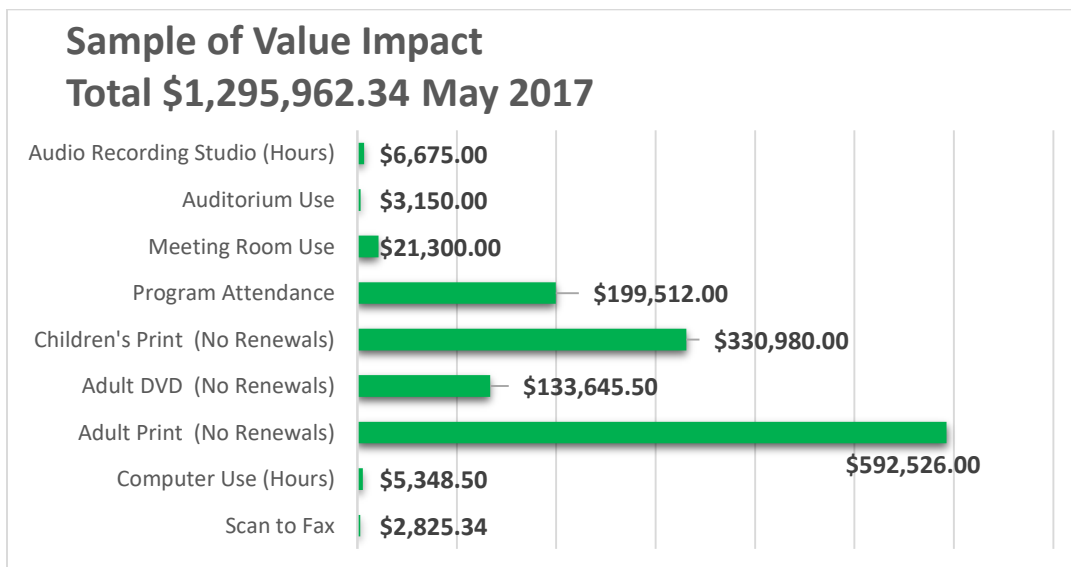
All meetings in Room 1B unless otherwise noted

Month	Date	Meeting Type	Potential Topics
January	11	Work Session*	
January	18	Board Meeting	Budget line-item transfers; officer slate approved; El Centro Contract; review Internet and Computer Use Policy; Update: El-Centro
January	18	Board of Finance	Review Investment Report and Policy
February	8	Work Session*	
February	15	Board Meeting	Election of Board Officers; Conflict of Interest forms; Update: Communications and Marketing
March	8	Work Session*	
March	22	Board Meeting	2016 Annual Report review; Review Long Range Strategic Plan; Update: Teen Services
April	12	Work Session*	
April	19	Board Meeting	Update: Customer Service
May	10	Work Session*	
May	17	Board Meeting	Update: Children's Services
June	14	Work Session*	
June	21	Board Meeting at Ellettsville	
July	12	Work Session*	
July	19	Board Meeting	Draft 2018 Budget; Update: Community Engagement & VITAL
August	9	Work Session*	
August	16	Board Meeting	Review any revisions to 2018 Budget, Approve 2018 Budget for advertising; Update: Special Audience Services
September	13	Work Session*	
September	20	Board Meeting	2018 Budget; Update: Building Services
September	20	Public Hearing	Public Hearing on 2018 Budget
October	11	Work Session*	
October	18	Board Meeting	Adopt 2018 Budget; approve 2018 employee insurance package; Update: Adult Services
November	8	Work Session*	
November	15	Board Meeting	Update: Staff Development
December	6	Work Session*	
December	13	Board Meeting	Approve 2018 salary schedule, Pay Schedule(dates), director's salary; 2018 Holiday & Closing Schedule;CATS contracts, Fines and Fees schedule; Update: CATS
*Work session dates are placeholders. Meetings are held only as needed.			
December 7, 2016			

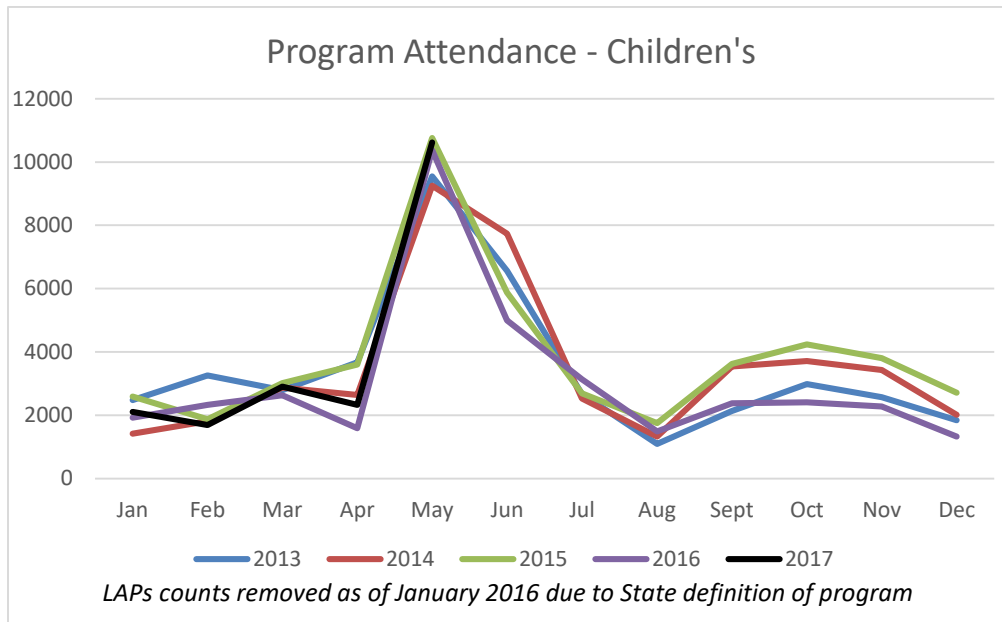
The Library averaged 2,665 visits per day and an overall visitor count of nearly 80,000. 7,579 items were checked out or renewed daily in **May**. 12,532 unique individuals checked out an item and 20,236 unique users have checked out an item so far in 2017 or 29% of the Library's total card holder population. A snapshot of customer activity for April is highlighted below:



In addition to borrowing books, DVD's, or downloading electronic items for circulation, 11,736 attendees enjoyed one of 239 different Library sponsored programs. Customers used the Library's computers for 14,523 sessions and 11,405 hours. 955 uses of the scanner helped customers fax or scan 3,322 pages. The Library served as a community resource as the meeting rooms, audio or video studios, or auditorium spaces were used 628 times or an average of 21 times per day. The value of a few services offered by the Library is highlighted below.



**GOAL 1: Strengthen 21st century literacy skills**



**1A. Strengthen early literacy skills**

- Preschoolers and their families explored the world of dinosaurs and fossils in the “Preschool Science and Math” program. Activities included: observing fossils, searching for dinosaur skeletons in sand - using tools similar to paleontologists, and using dino eggs to play a number line game, where they practiced one-to-one counting - a critical early numeracy skill. Children also played with states of matter as they worked to free dinos from blocks of ice; and imagined the world of dinosaurs in a group art activity, using crayons and stencils.
- The evening session of the “Baby and Me” program enables many couples to attend together with their babies. Many are singing along having learned the tunes and words to the rhymes by accessing the material on our website. This program also facilitates social connections among the ever increasing attendees (20 babies and 33 parents one night!). One mom informed Librarian Mary Frasier that she and her spouse meet up with another couple at the Baby program and have planned a dinner date together, too!
- Preschool age children in the Highland Park special needs classroom enjoyed stories with a gardening theme, presented by Librarian Mary Frasier. Mary modeled for the teacher some different ways to engage children with stories and songs by using a rabbit puppet, stick puppets for the story *The Little Red Hen*, and moving with shakers to the song *Mr. Sun*.
- Staff at the Edgewood Early Childhood Center collaborate with Librarian Stephanie Holman to plan an end of the school year Family Night that features the same theme as the Library’s Summer Reading Program. This enables Stephanie to provide enriching activities for children and families that also promote upcoming events at the Library. Activities supporting the “Build a Better World” theme included a marble maze and a building challenge.
- To gain time to visit schools and inform children about the Summer Reading Program, Librarians reduce the number of preschool storytimes conducted in May. The number of storytimes offered at Ellettsville also are reduced in June and July in order to add more programs for older children while



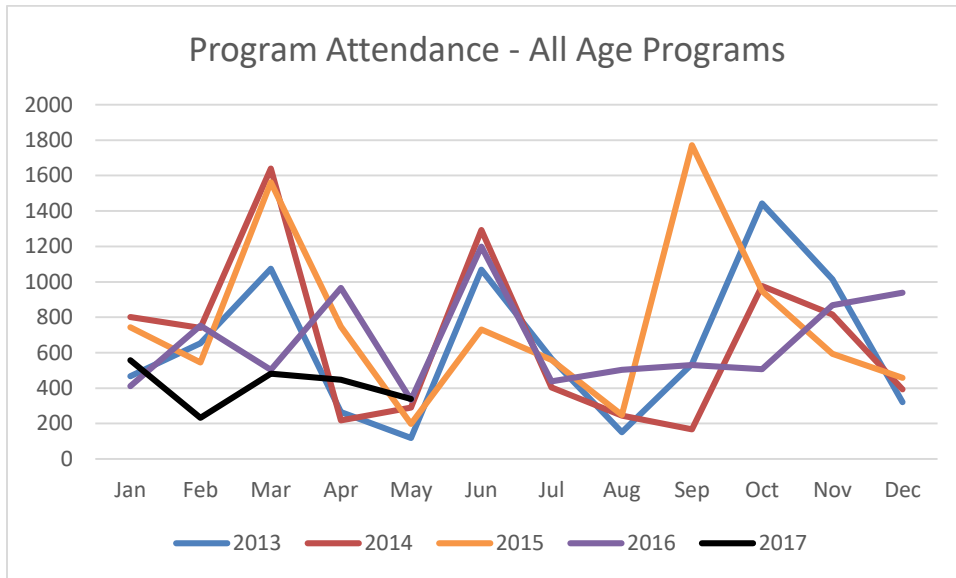
they are out of school. Librarian Stephanie Holman received feedback from families who expressed desire for more preschool storytimes at Ellettsville during the summer and will consider how to accommodate that in next summer's schedule of events.

## **1B. Support basic literacy skills**

---

- Children of all ages can take part in the Library's Summer Reading Program by reading independently or having someone read aloud to them. Between May 26 and 31, more than 1,500 children received a Summer Reading gameboard at either the Main Library (1,087), Ellettsville Branch (425), or on the Bookmobile (64). The gameboard allows children to record their reading efforts and other activities they can do as part of the Summer Reading Program.
- Two classes of 5th/6th grade students from Templeton visited on their last day of school to learn about the Library and enroll in either the Children's or Teen Summer Reading Program. Children's Strategist Lisa Champelli met with one class, while the other toured the Teen Space with Strategist Kevin MacDowell, and then alternated. Many students also signed up for a Library card in order to check out books. The teacher who requested the visit, specifically reminded students that reading over the summer helps them maintain and improve reading level. She noted one student who significantly increased her reading level after participating in the reading program last year.
- Children participating in Middle Way House's daycare also enjoyed stories told by Lisa Champelli and enrolled in the Summer Reading Program. Middle Way House staff plan to encourage children to read regularly and bring them to Library on a regular basis in summer.
- Children in the "Lego Club" program at the Main Library accepted Librarian Christina Jones' challenge to create something that would help "Build a Better World." One child built a home with a large wind turbine, which generated enough energy for the home and an indoor movie theater. Another child designed a car that used "dirty water" for fuel and in the process cleaned the water which was then used to water plants! There were many more wonderful examples - many of which reflected an awareness of clean, renewable energy.
- Storytelling programs presented in school classrooms can provide enriching literacy experiences for students. Librarian Mary Frasier visited a primary grade classroom at Highland Park Elementary and Christina Jones visited students at Binford and Marlin to help enhance the students' knowledge and appreciation of Indiana geology, history and culture through stories about animals from Indiana. They also shared pictures of the quarry at Independent Limestone Company in Bloomington and examples of some of the artwork created from limestone.
- Children's Strategist Lisa Champelli met with Katie Jantaraweragul, District Instructional Coach with MCCSC's Department of Curriculum and Instruction to consider how the Library can support literacy needs of MCCSC students. Katie shared an updated version of their Reading Correlation chart which helps Library staff provide effective reader's advisory to children and their families. Katie also reported that two schools (Summit and Clear Creek) will be piloting Spanish language immersion classrooms in the fall.
- VITAL English as New Language Groups completed spring session programming in May. The schedule included 11 different program options each week including conversation, grammar, arts and crafts, a writing group, and more. All levels of English speakers are invited to attend groups, 50+ individuals participated in the spring session. Summer Session groups will run May 29-June 23 and include the NEW topic of American Literature. VITAL staff provide all new learners with an introduction to Library resources for additional practice and opportunities to increase participation in the community.

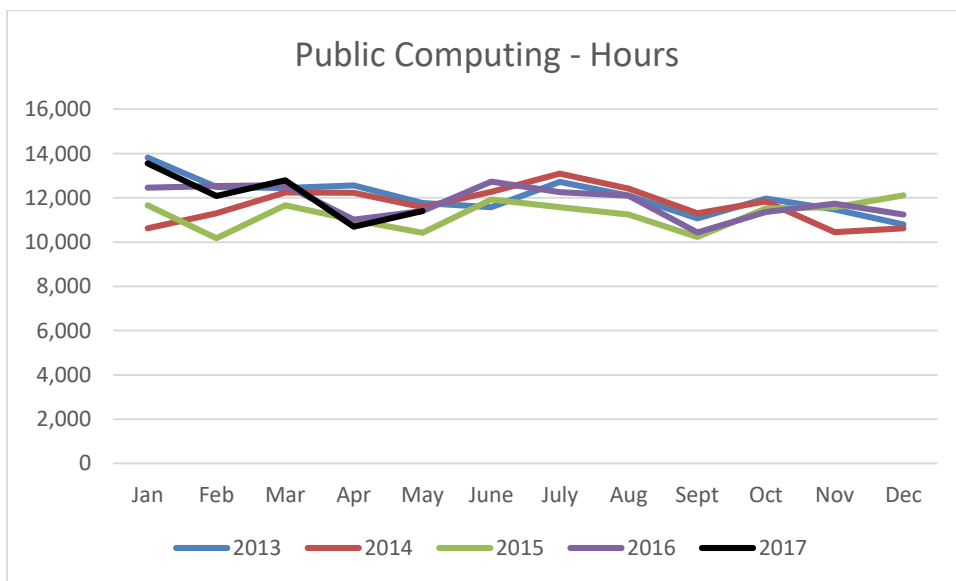
- May concluded the Reading and Math for Adults program, a partnership between VITAL and Broadview Learning Center. This group met 3 times a week for 12 weeks, providing intensive, personalized instruction in the areas of reading, math, and technology skills. Three current VITAL learners participated, taking the step from one to one tutoring to learning in a small group. They enjoyed the experience so much that all three are now enrolled in summer school classes at Broadview Learning Center. VITAL provides essential building blocks towards independent learning; we are thrilled to celebrate this achievement, and many more to come.



**1C. Serve as a community resource for digital literacy**

---

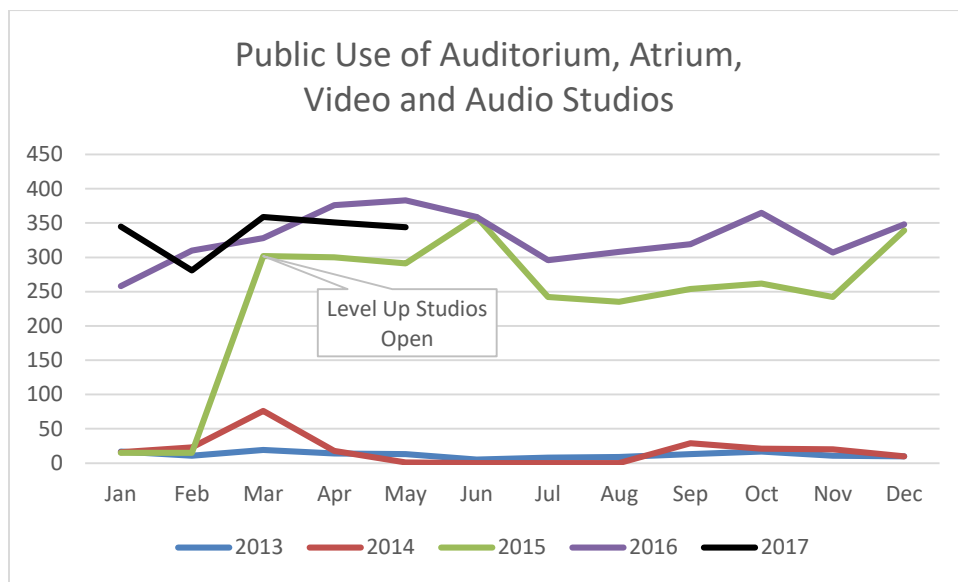
- 



**1D. Support digital creativity**

---

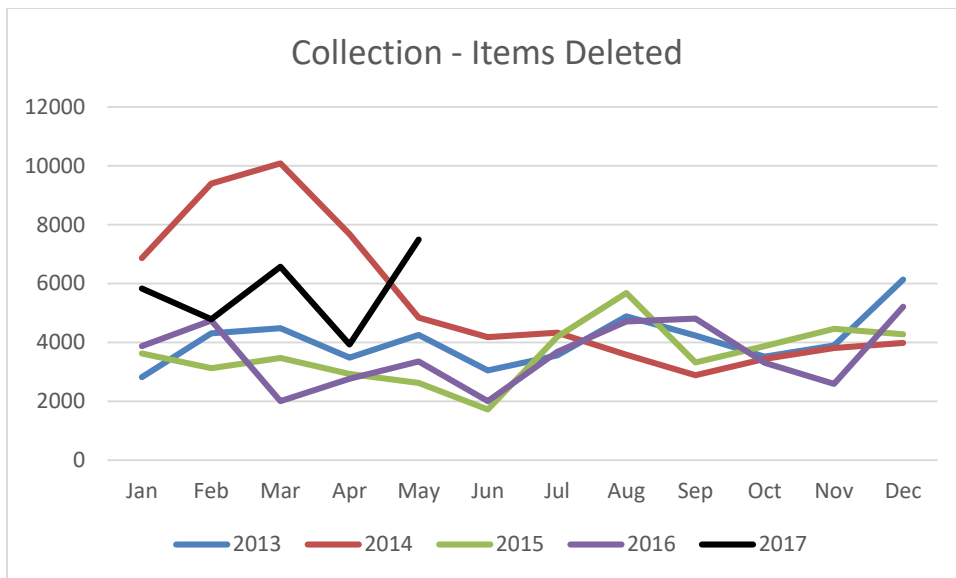
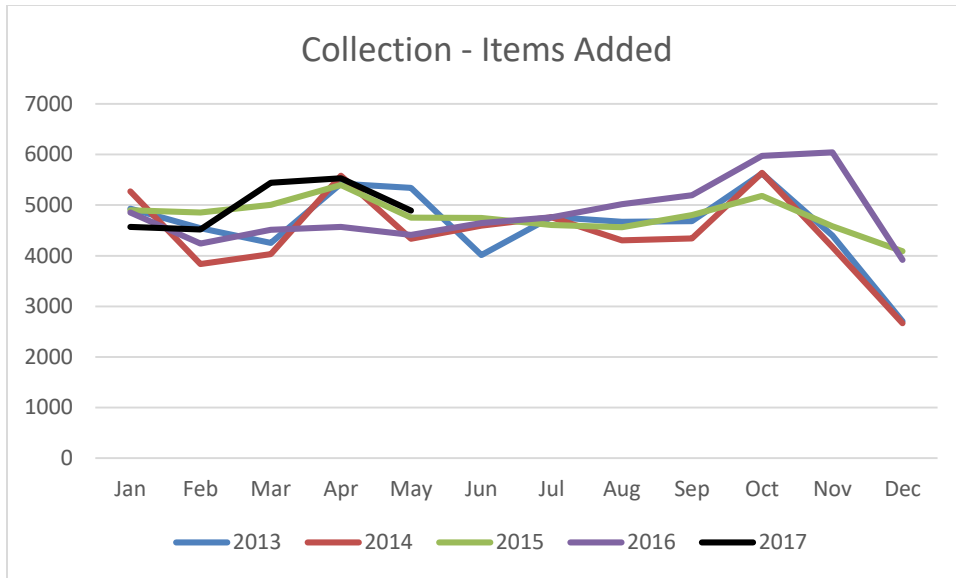
- In the “Green Screen Magic” program, children and families used apps and iPads to create photos with special effects during a “no school day” program. SIA Amber Mestre helped Librarian Alex Galarza cover a stool with green butcher paper and used green mats to help some of the kids be a little more creative with their projects. A couple kids used both of these items with green screen technology to create a photo of themselves riding a tiger or an elephant. One mom even downloaded the Green Screen app on her phone right away and then brought it in to use with her sons during the program. This was one of the immediate outcomes of the program: parents learn that getting creative with technology doesn't have to be complicated or expensive; it’s something they may easily do at home, too.

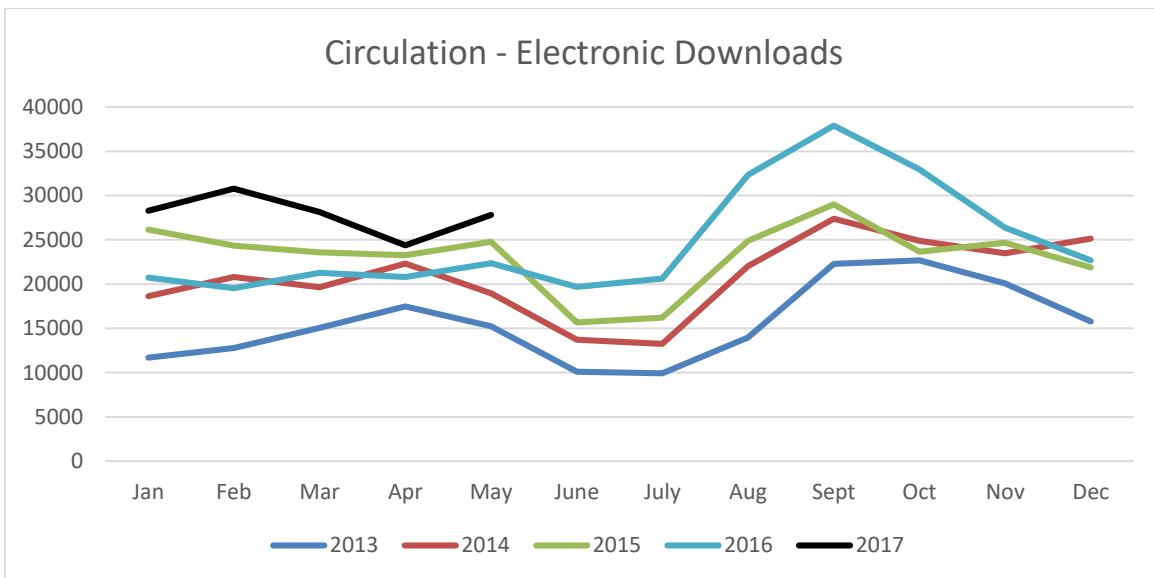
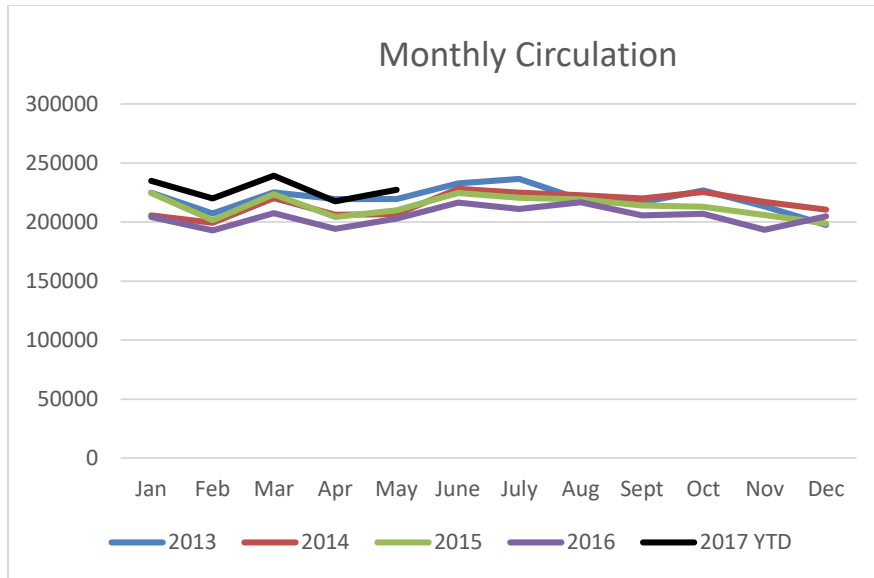


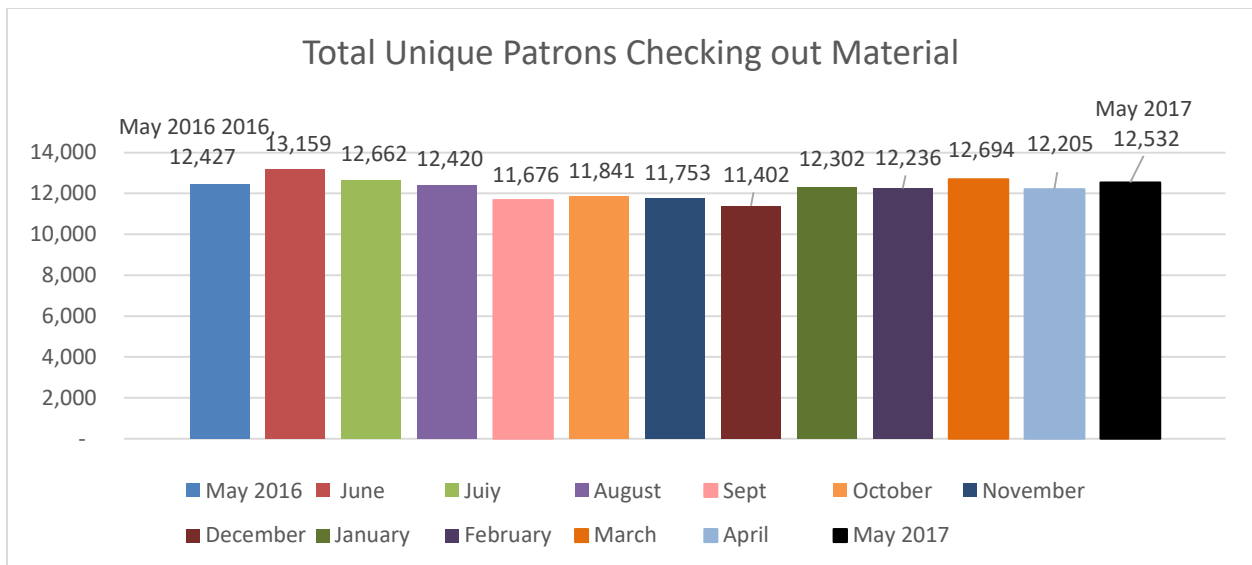
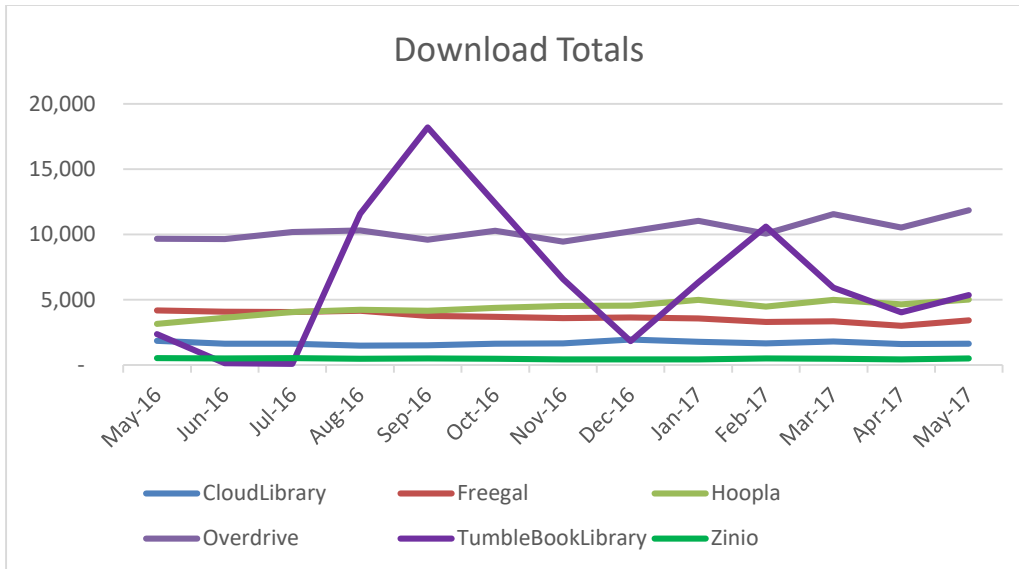
**1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats**

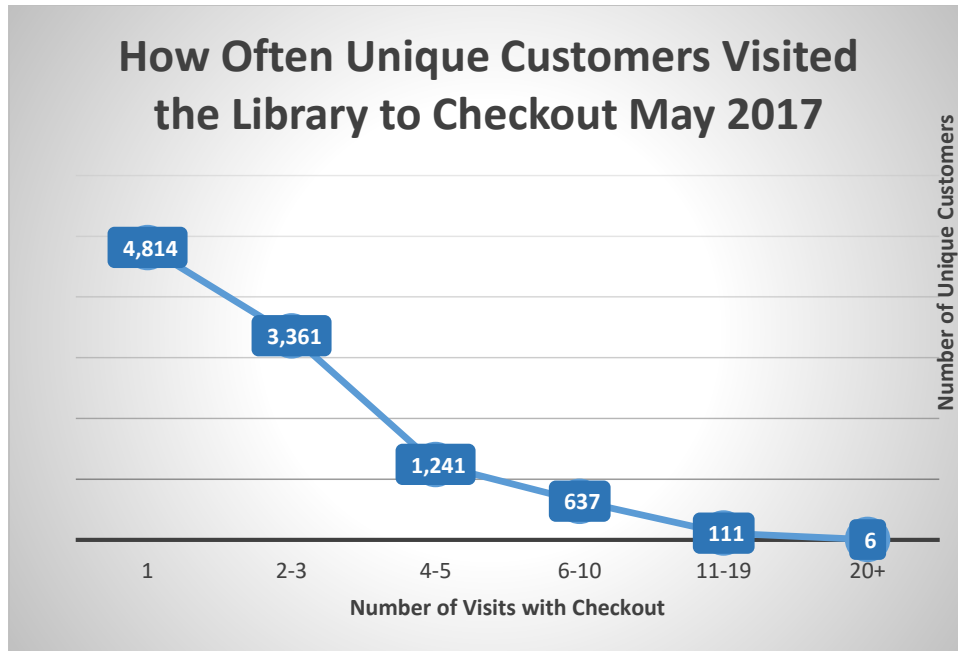
---

- Over 60 adult video games were added to the collection as part of a staff innovation grant. One third of the titles were checked out within the first couple days.
- Weeding of the collection continues according to the Library’s collection development policy. Following CREW guidelines weeding is based on a number of criteria – lack of circulation, obsolete or superseded information, duplication of materials, and physical condition.

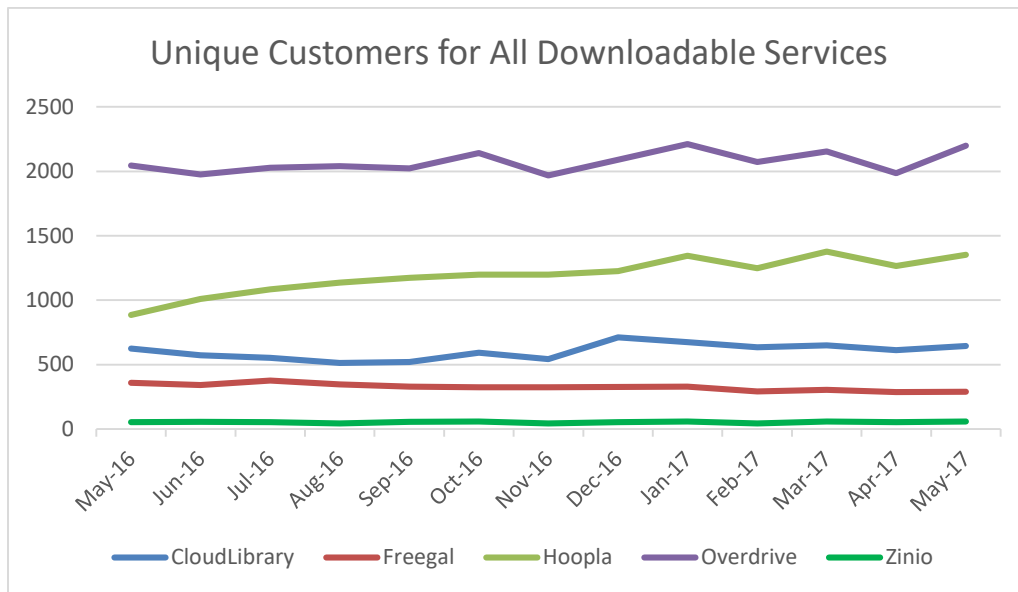








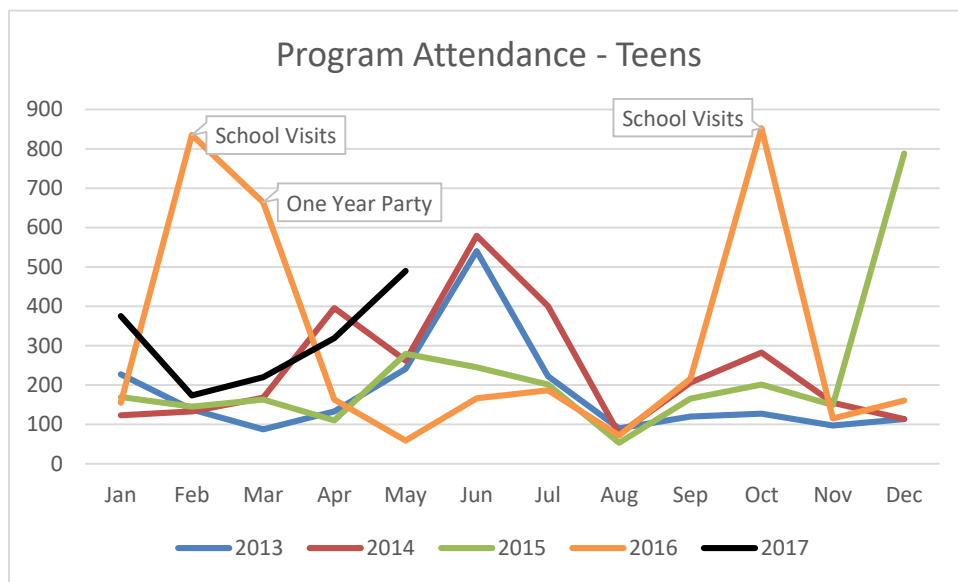
- To enhance understanding of unique customer use, the library calculated the number of visits (with checkouts) each of the unique customers made in a month. The data revealed the predictable result that most visitors checked out items 1-3 times in the month. What might be surprising is over 100 customers visited and checked out on 11 or more days in a 31 day month.



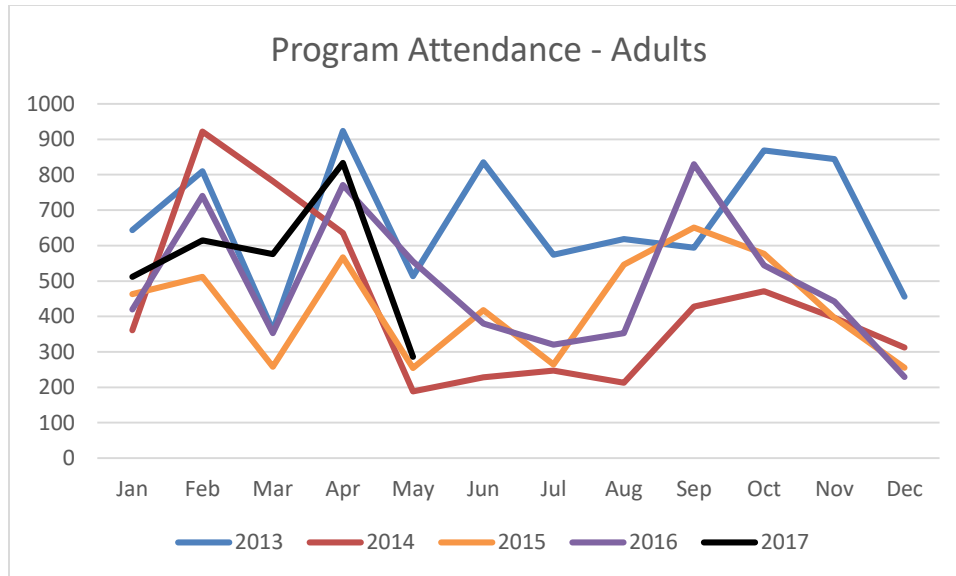
**GOAL 2: Provide shared access to the world’s information for free**

**2A. Provide programs for teens and adults**

- Children who have finished sixth grade are eligible to volunteer and help with activities and events in the Children’s department. Librarian Ellen Arnholter coordinates this program and held an orientation session for teens and their parents, which helps promote this opportunity for students to gain work experience and remain engaged with their Library while on school break.
- The Bloomington Indiana Scholastic Chess Club (BISCC) held a talk by International Chess Master John Donaldson in the MCPL Auditorium. Following the talk, Digital Creativity Specialist Jeannette Lehr facilitated a simultaneous chess game, in the atrium, during which Donaldson played 24 simultaneous chess games. From very young chess learners to middle aged adult players, the event was viewed by a large spectator audience. Donaldson graciously won all 24 games. A time-lapse [video](#) can be seen on Level Up’s YouTube page.
- Kevin MacDowell met with Julie Hill of Bell Trace to discuss potential programming to connect seniors and teens on a poetry project.





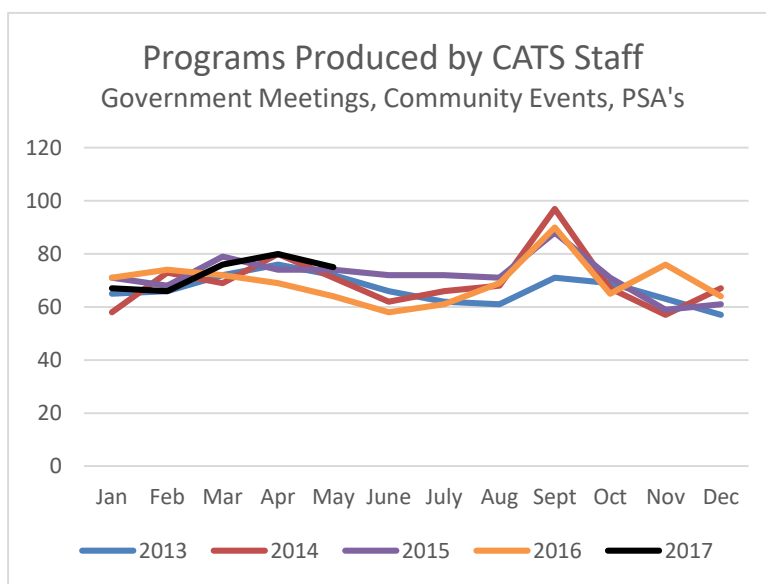


**2B. Increase community awareness of and engagement with the library**

- K-6 grade students in all 14 MCCSC and 3 RBBCSC Elementary Schools learned about the Library’s Summer Reading Program for Children. (Students who have finished 6<sup>th</sup> grade also learn about the Teen program.) Librarians show a sample of the Summer Reading Gameboard, share the Summer Reading video with students and encourage them to use their Library and read for fun this summer! Each student receives a bookmark designed by MCPL Communications and Marketing staff to take home with information about the Summer Reading Program, and how to get a Library card. Charter and private schools also bookmarks for every student to take home. A mother of two children who attend University school came to Library with her children to receive a Summer Reading gameboard and mentioned both her kids came home after hearing about the program filled with anticipation and excitement. She remarked how impressed she was with the program itself and the promotion for it, and noted that her children’s excitement indicated very successful marketing and work on the part of the library.
- Families waiting to pick up food at Pantry 279 in Ellettsville learned about the Library’s Summer Reading Games and other Library services when Librarian Stephanie Holman visited this busy agency on the last Wednesday in May. As a result of connecting with Stephanie at this location that is walking distance from the Ellettsville Library, a mother phoned the Library to clear up questions about her library card account, learned the location of nearest Bookmobile stop and visited the Ellettsville Branch the following week with her three young children before going on the pantry. Stephanie plans to visit the pantry again in July.
- Kindergarten students from Eastern Green County learned about what they can do and find at a public library and that the library is a fun place to visit when they spent part of their field trip day at the Library before visiting WonderLab. Children’s Strategist Lisa Champelli told a story to the classes. Students then took turns using the Learn and Play Space and playing with building toys, as well as choosing books to read.
- Teachers and administrators from Richland Bean Blossom Community School Corporation learned how the Library can support their STEAM and project based learning initiatives during a professional development day with community partners. Librarian Stephanie Holman attended and shared

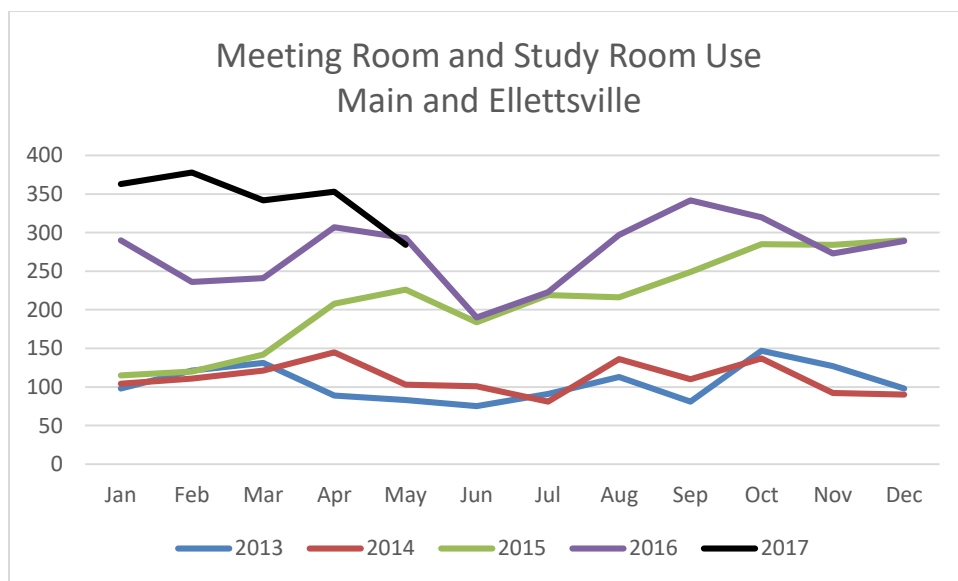
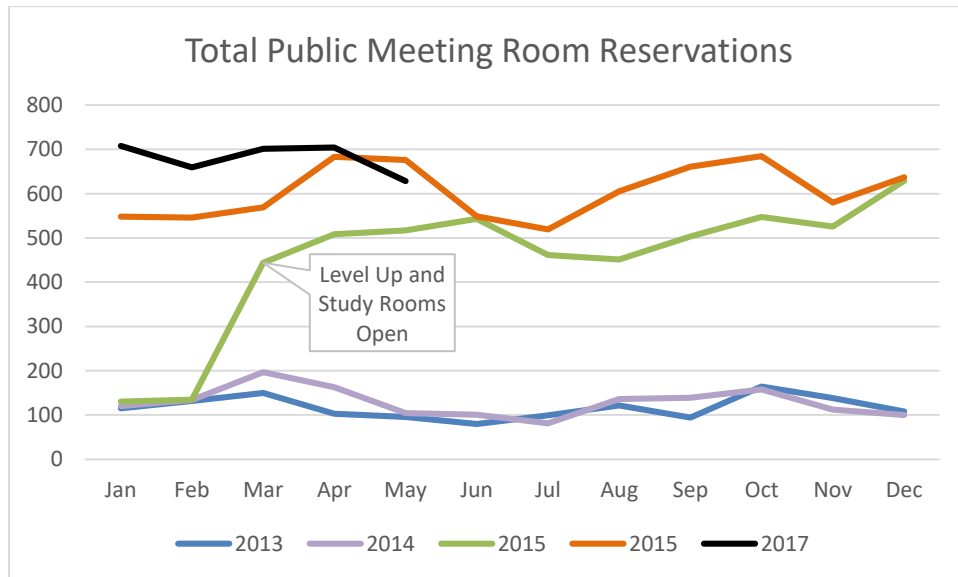
information with high school, junior high and elementary grade level teachers. In addition to informing teachers about programs and renovations to the Ellettsville branch, she offered to visit teachers in the fall and explain details about the Library's eAccess card program.

- Senior gardeners worked with children and families to plant flowers and vegetables in the raised beds as part of the "Generations Gardening Together" program. Children enjoyed learning about which plants were edible and which were not. They used their senses - smelling the flowers, rubbing the silvery leaves of the creeping thyme, and admiring the myriad colors of flowers. Librarian Christina Jones and Senior Information Assistant Annie Seagraves helped each child pot a small plant to take home and enjoy.
- Marilyn Wood interviewed with WFHB to discuss the Library's receipt of the American Library Association Programming award and a few details of the 2017 Power of Words event.
- On May 8<sup>th</sup>, the Library took delivery of the Book Bike, a pedal/electric hybrid vehicle. Funded by the Friends of the Library, the Book Bike will allow us to deliver programs and promote library services in new locations like local parks and neighborhoods we cannot get to with the Bookmobile. It will also facilitate engaging the community in conversations about their Library and how it can best meet their needs, as well as supporting the Friends in their membership and fund raising campaigns. Upcoming appearances include the Fair of the Arts at the Farmer's Market, Touch A Truck, and the Fourth of July Parade.
- Community Engagement Librarians Dory Lynch and Bobby Overman, along with Chris Jackson, Jane Cronkhite, and Elizabeth Gray, promoted the Library at this year's 50+ Expo. In addition to showcasing library programs and collections, they met with representatives of other agencies serving older Monroe County residents to promote our Homebound, Van, and Bookmobile service points, as well as our download and streaming offerings.
- Associate Director, Jane Cronkhite, met with Dr. Wilcox, superintendent of the RBBCSC regarding ways the Library and RBB can support one another. They discussed STEAM education, Ellettsville renovation plans, and librarian visits with teachers in the fall.



**2C. Strengthen services for nonprofit organizations**

- Teen and Digital Strategist Kevin MacDowell met with Bloomington Entertainment and Arts District (BEAD) director, Sean Starowitz to discuss ways they might establish future partnerships.
- Kevin MacDowell, working with the City’s Commission on Bicycling and Pedestrian Safety, arranged a skateboarding event during the City’s Bike to Work Day Block Party. This was also the first public sharing of the library’s new Book Bike and MacDowell and Chris Jackson were on hand to talk about the bike and how it will support library services and programming in the community.

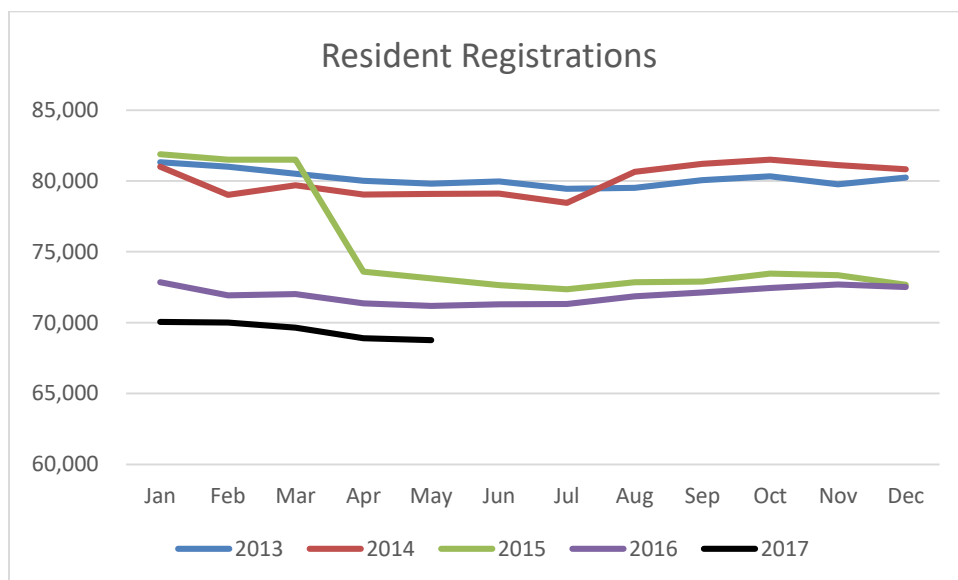


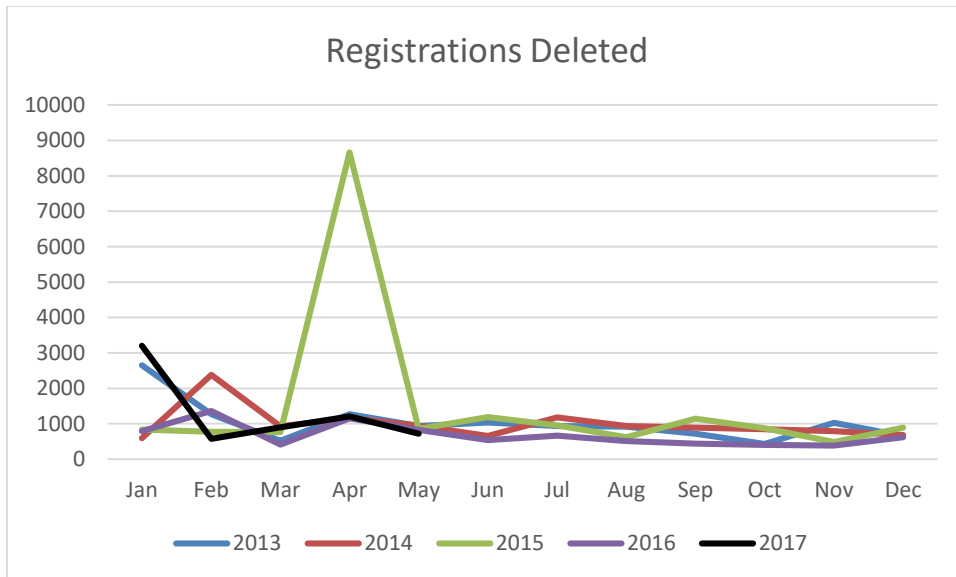
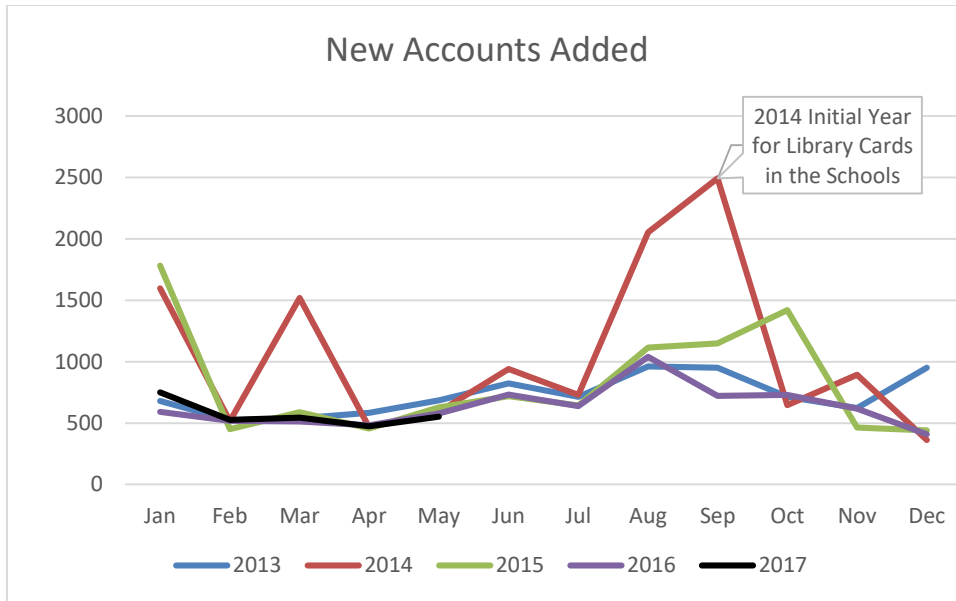
**2D. Continually refresh web content and improve usability based on principles of user-centered design**

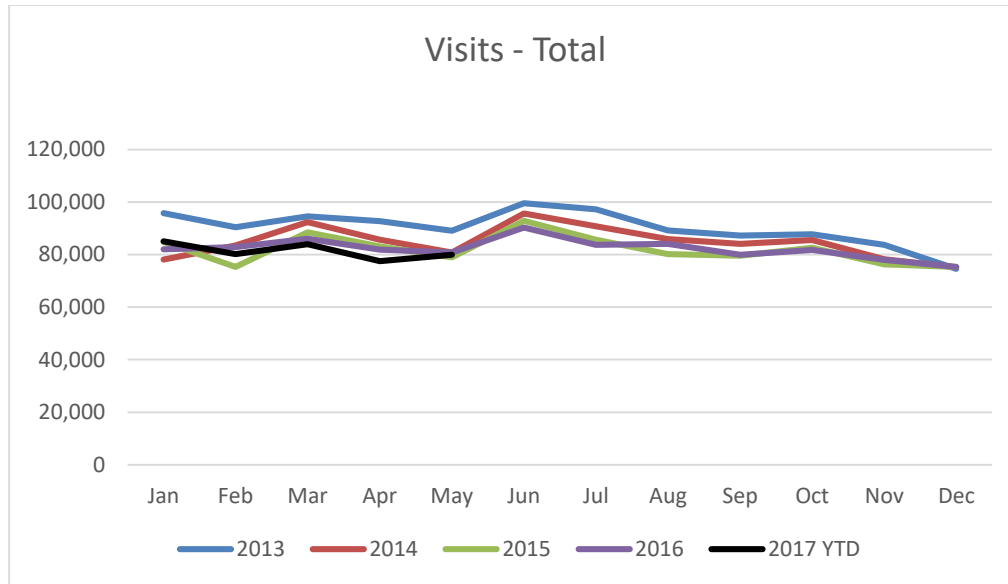
---

- Paula Gray-Overtoom in Communications & Marketing revamped the webpages hosting our staff-created booklists to greatly improve discoverability and navigation for our users. The page layouts have been improved for easier usage and now feature the most recent booklists at the top of the page, followed by expandable categories of booklists. The pages now also feature more graphics for a vastly improved user experience. Find the new pages here: [Kids](#) & [Teens](#).

**GOAL 3: Provide high quality, personalized customer service.**

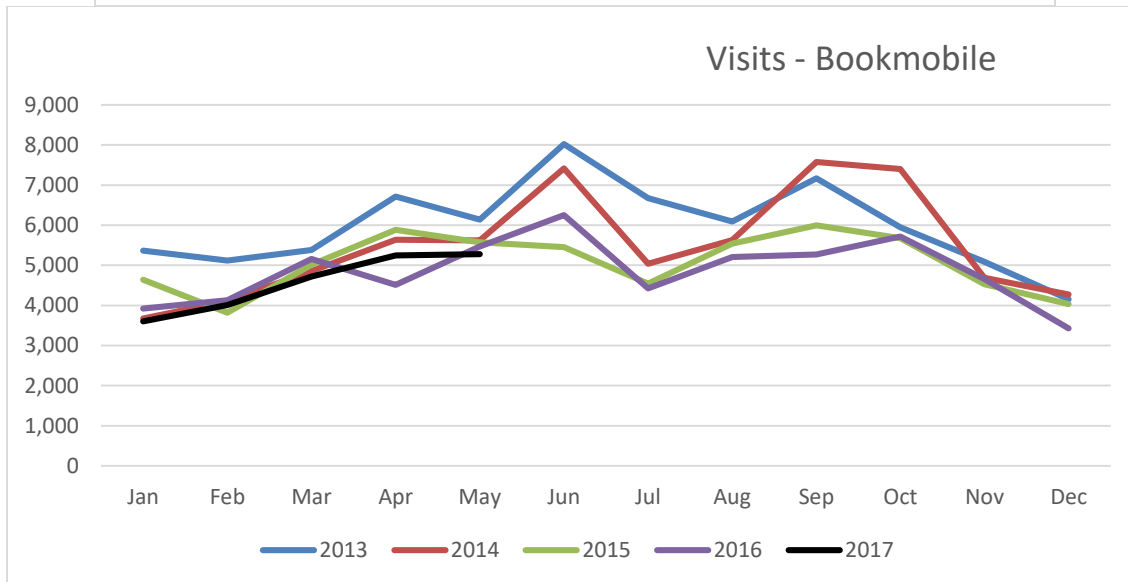
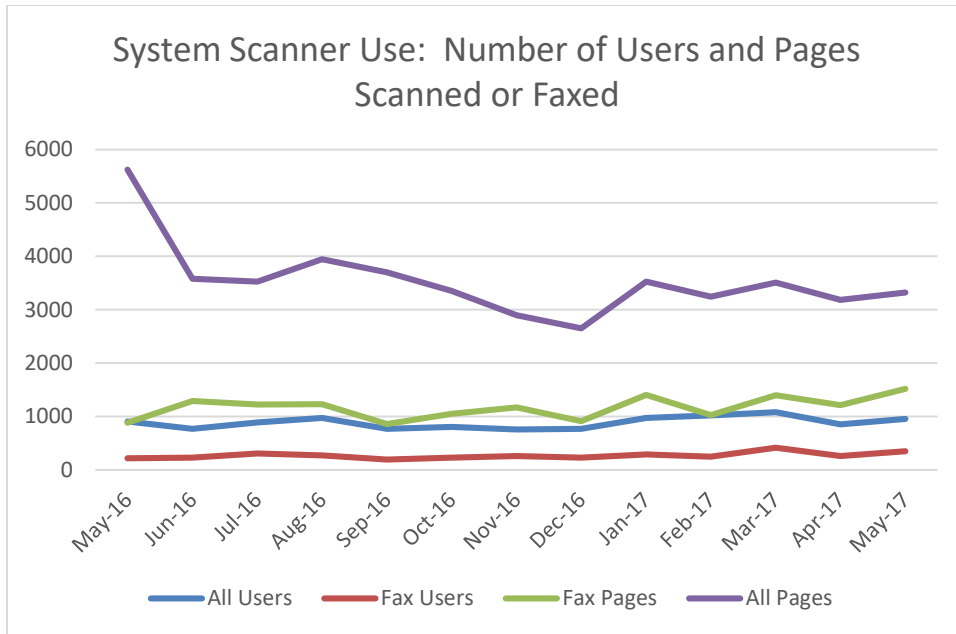




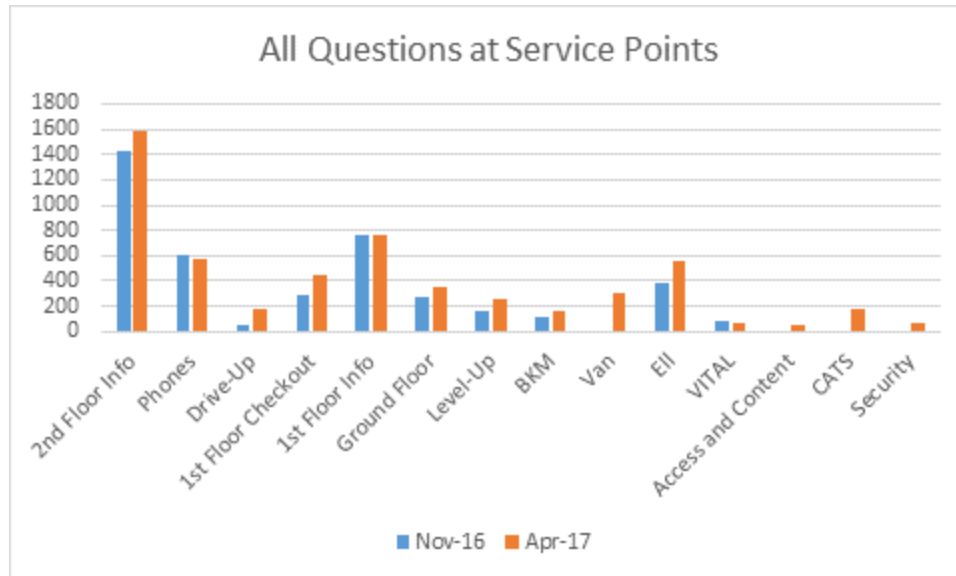


**3A. Provide quality customer service to increasingly diverse audiences**

- Special Audience Strategist Chris Jackson represented the library at the Dementia Friendly Conference and Workshop, a local event that brought together many stakeholders from the City of Bloomington, local health service providers, and service agencies that address the needs of older residents. Part of the goal of the Dementia Friendly America initiative, is for participating communities to work together to better support individuals living with Alzheimer’s and similar diseases, as well as their caregivers. One specific element for the library will be a broad staff development program so that all our public desk employees will have a better understanding of the relevant issues.
- With some of the same partners as above, the library hosted a program entitled “Dementia: A Positive Approach to Care” as part of the on-going Caregiver University series. These programs have been very well received.
- Our Bookmobile service makes weekly visits to most of the larger low-income communities in the county. For many children, it is their only regular opportunity to access library services. A grandmother visiting the Oakdale Square stop recently expressed her gratitude to mobile Librarian Polly O’Shea, telling her, “Thank you for being such an important part of my grandchildren’s lives.”
- The Library is developing a partnership with City of Bloomington Parks and Recreation to install a StoryWalk in Reverend Butler Park. Marilyn Wood, Lisa Champelli, Stephanie Holman and Christina Jones met with City representatives to work through logistical details and decisions to work toward an August installation.



- Bookmobile use remains strong with new locations responding well to the service. Daily use of the bookmobile exceeded 200 visits in May.
- The library conducted a reference use study during the last week of April 2017. The state library collects this information each year. The information is also useful to the library to assess staffing allocations at various service points. The 2<sup>nd</sup> Floor Information Desk answers twice as many questions overall (1,578) than the next most popular services point (1<sup>st</sup> Floor Information, 760). Both the highest volume of directional questions and the highest volume of reference questions are fielded by the 2<sup>nd</sup> Floor Information Desk. Compared to the 2016 study, the volume of questions is slightly higher, and distributed similarly at the various service points.



**3C. Position auditorium as a valued local performance venue**

---

- Kevin MacDowell met with technicians in the auditorium to address a long standing technical issue with the audio system. The problems were successfully identified and remedied.

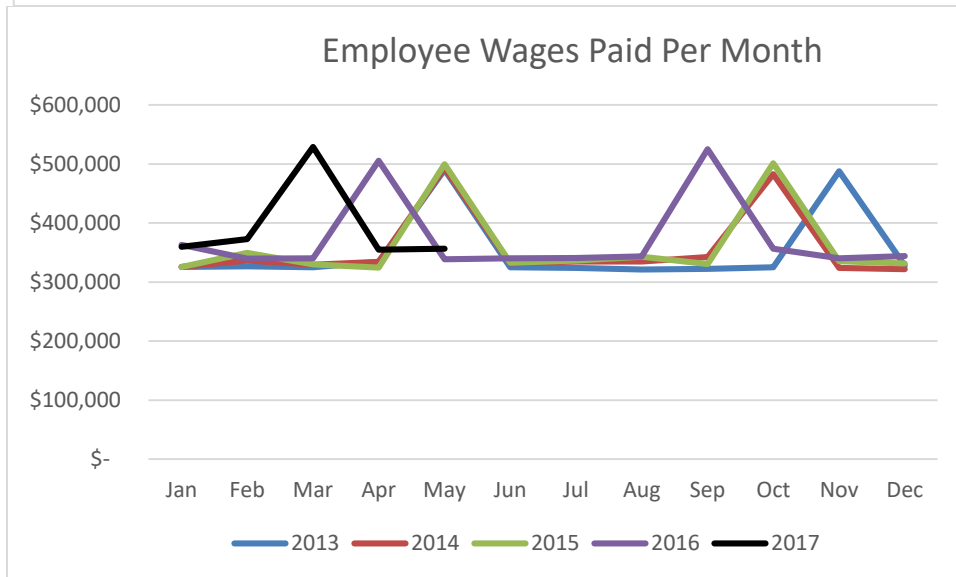
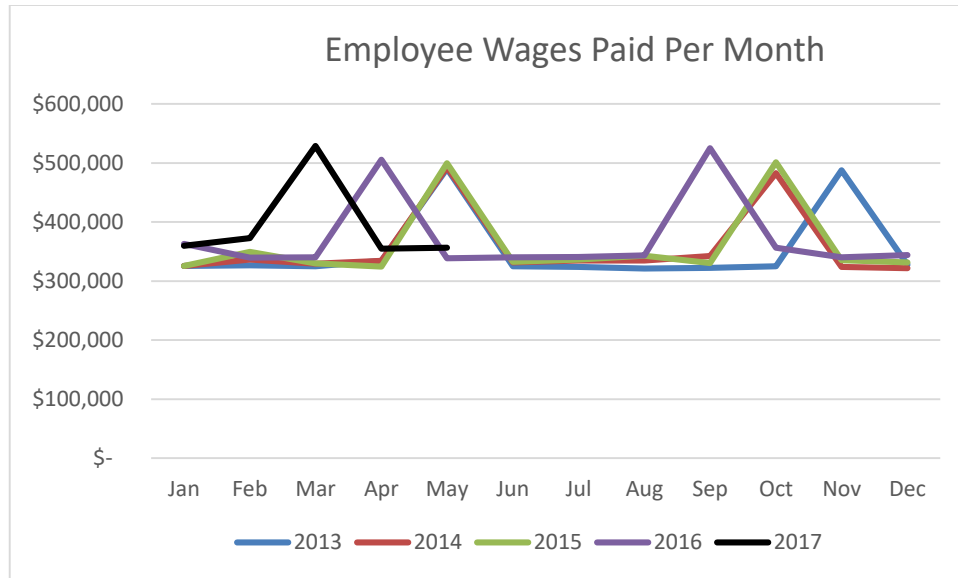
**GOAL 4: Optimize stewardship of library resources**

**4A. Recruit and retain quality employees**

---

- Librarian Ellen Arnholter and Lisa Champelli learned more about the resources available through INSPIRE during a training session led by an instructor from the Indiana State Library’s Professional Development Office. Lisa recommends that every staff member who helps answer reference questions attend this training session.
- Customer Experience Managers and Strategists viewed and discussed an Indiana State Library Webinar “Leadership vs. Management.”
- All Customer Service Staff and Librarians completed a self-directed exercise using mobile surface tablets to conduct typical help desk services. Josh Wolf and Mickey Needham held training sessions for this group to review objectives of “Roving” help meeting customers in the stacks and library spaces wherever they have questions.

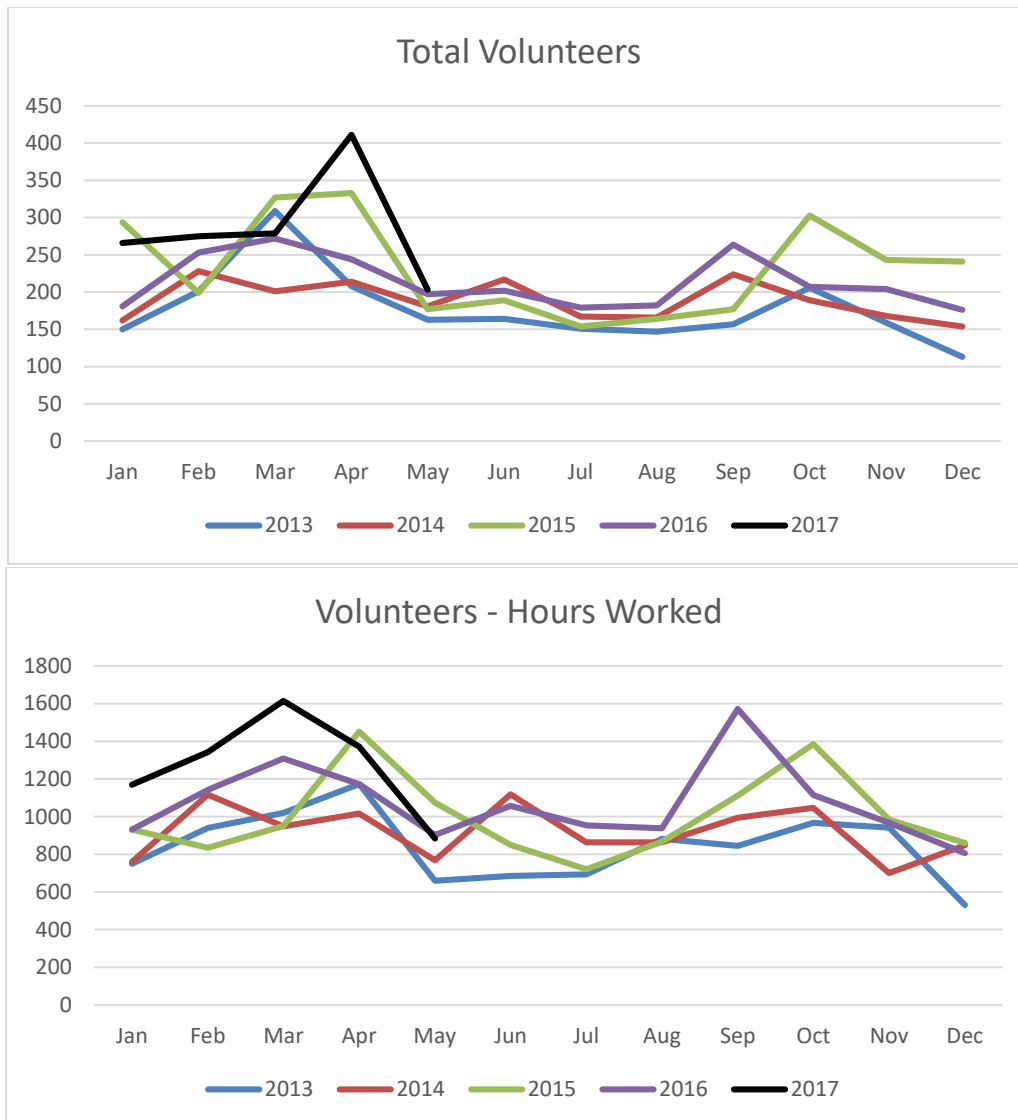




**4B. Assure adequate, stable funding for library operations**

---

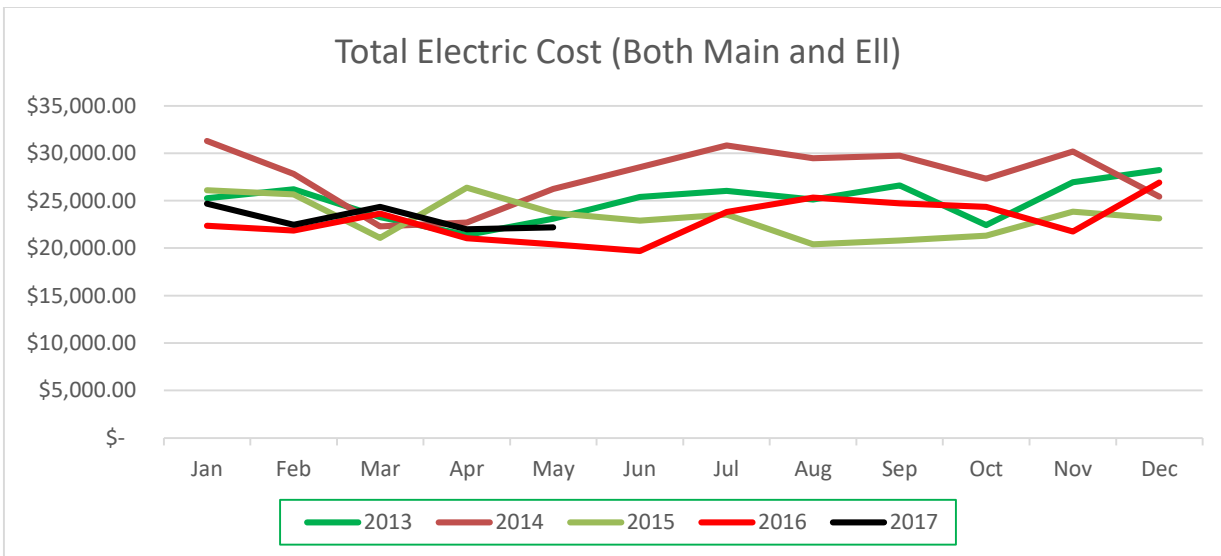
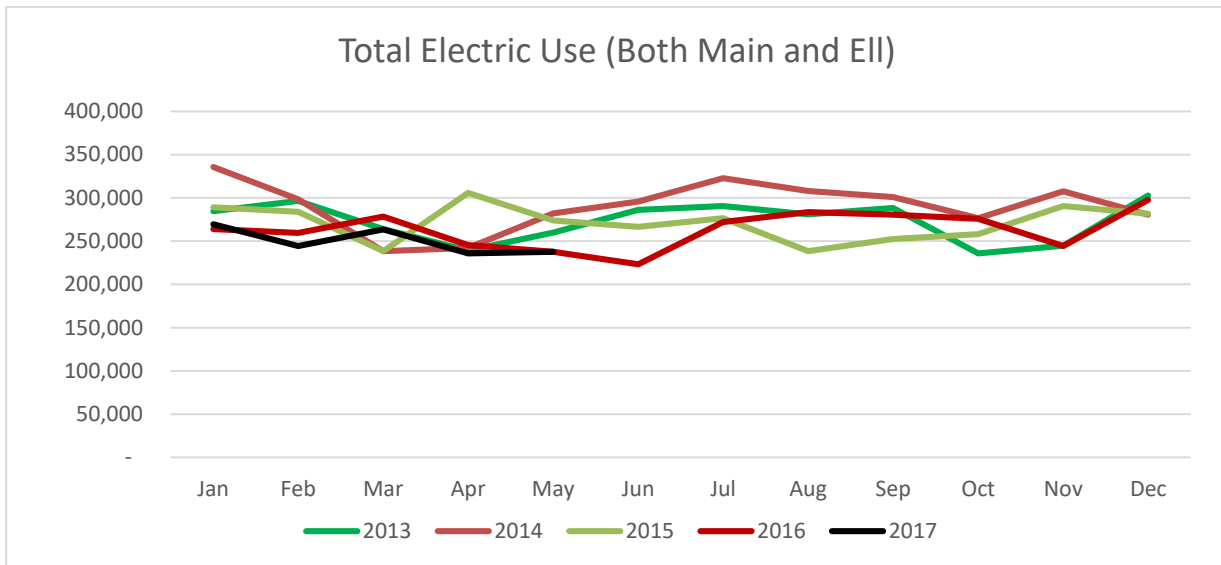
- Marilyn Wood attended the Tri Kappa Grant Presentation where she picked up our grant award of \$4,870.98 for purchase of technology and toys in support of collaborative STEM programming.



**4C. Maintain library facilities**

- Marilyn Wood, Jane Cronkhite and Chris Hosler attended the Library Journal Design Institute in Columbus Ohio and met with space planners, architects and other librarians to discuss best practices in space design and overcoming challenging space environments. They also toured several Columbus Metropolitan Libraries.
- Exterior stone repair and window sealing at the Main Library continued.
- The first day of community focus group sessions for the Ellettsville renovation were held and facilitated by Christine Matheu Architects.

4D. Improve stewardship of library assets and records



## **STRATEGIC DIRECTION UPDATE**

- The internal Strategic Direction Team, including six library staff and the Wiseman's, our facilitator, has been assembled and began meeting.
- The Team has discussed the data collection process, who to engage, potential ways to engage stakeholders, and how to communicate with staff and the community about our process.
- With input from the Leadership Team, partners & stakeholders and points of contact have been identified.
- On June 22, the Team will meet to review current community and MCPL data, finalize the stakeholder engagement list, identify focus group questions, discuss communicating with the staff and public, and discuss MCPL's mission statement.
- Staff can stay up to date on the work of the Team on the Staff intranet (Lint), where notes from Team meetings, data, stakeholder lists and timelines can be found. Staff are also invited to send questions or comments to the Team at any time.
- Prior to focus group engagement, the Library's website will be updated to include information about the forums.
- The Stakeholder list is attached for the Board's review and comment.

**Strategic Direction Planning -- Community Stakeholders to Engage**

<b>Stakeholders</b>	<b>Community - Point(s) of Contact</b>
Adult Audience	In Library Users
African-American Adults	IU Black Men's group, Black Graduate Student Association, Neal Marshal Center, Commission on the Status of Black Males, African American women alumni sorority (meets at Ell)
Arts	BEAD
Business Community, Monroe County, and Work Force Development	Chamber of Commerce, Bloomington and Ellettsville, Sproutbox, One World Catering, United Way, Smart Start, Community Foundation, Work One
Children and Families	In Library Users
computer users	In Library Users
Digitally Creative	In Library Users
Friends of the Library	FOL
Government	City of Bloomington, Mayor's Office, Commissions, Parks Planning; County: Council, Commissioners, Ellettsville Town Council
Health Services & Fitness	SCAAP - Cover Monroe County, CenterStone, IU Community Heath, YMCA, Volunteers in Medicine, Community Kitchen, Mother Hubbard's Cupboard
Higher Ed	School of Ed, Centre for Innovative Learning, SoIC/ILS, IU-Music Entrepreneurship, Ivy Tech
Immigrant groups	Turkish, Russian, IU International Center, El Centro, Refugee Network, Muslim - Openhearted Campaign
IU Informatics	
K-12 and adult ed.	MCCSC, RBBCSC, Homeschools, Private schools (parents and teachers, administrators)
Low income and homeless	Shalom, Neighborhood associations, Downtown Resource Officers, Shalom, Catholic Charities, HAND, New Leaf New Life, homeless individuals, Habitat for Humanity
MCPL Board of Trustees	

MCPL program partners	
MCPL volunteers	
Persons living with Disabilities	Indiana Institute for Disability
Pride or Prism Youth Groups	
Retirement or Seniors	Activing Aging Coalition, Area 10
Rural Community	Township Trustees, 4H, Purdue Extension, Bloomington Speedway, County Fair
Senior Audience	In Library Users
Southside neighbors	
Stonebelt	
Teen Audience	In Library Users
WFHB	
Youth Serving	Boys and Girls Club, Bloomington After School Network
MCPL Staff	



# Timeline

Version 4  
(6/16/17)



## ALREADY COMPLETED

- The overall service plan was developed for the Second Floor with staff input
- Final technology has been chosen with staff input
- A space design consultant was hired
- The consultant made space design recommendations informed by user observation and staff input
- Indiana Room and Visual Merchandising trainings have been developed
- Indiana Room and reference collections have been weeded or reassigned with staff input
- Staff have begun training on Indiana Room services by our subject expert staff
- Communication and roving technology purchased. Roving training completed, including peer-to-peer support and communication & roving devices.

## JUNE

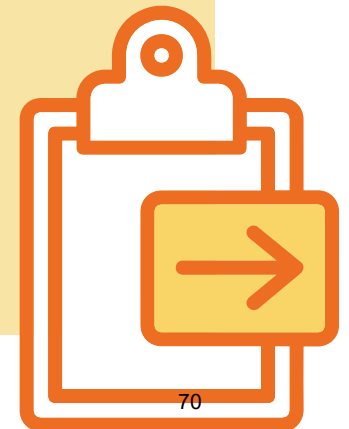
- Final approval of space design
- Furniture decisions made
- Collection project plan finalized
- iPod training begins

## JULY-AUGUST

- Furniture order placed
- Begin moving into new Information Center (*not phones*)
- Indiana Room resource guide training
- Visual merchandising training for SIA's
- Staff iPods fully implemented
- Collection changes underway

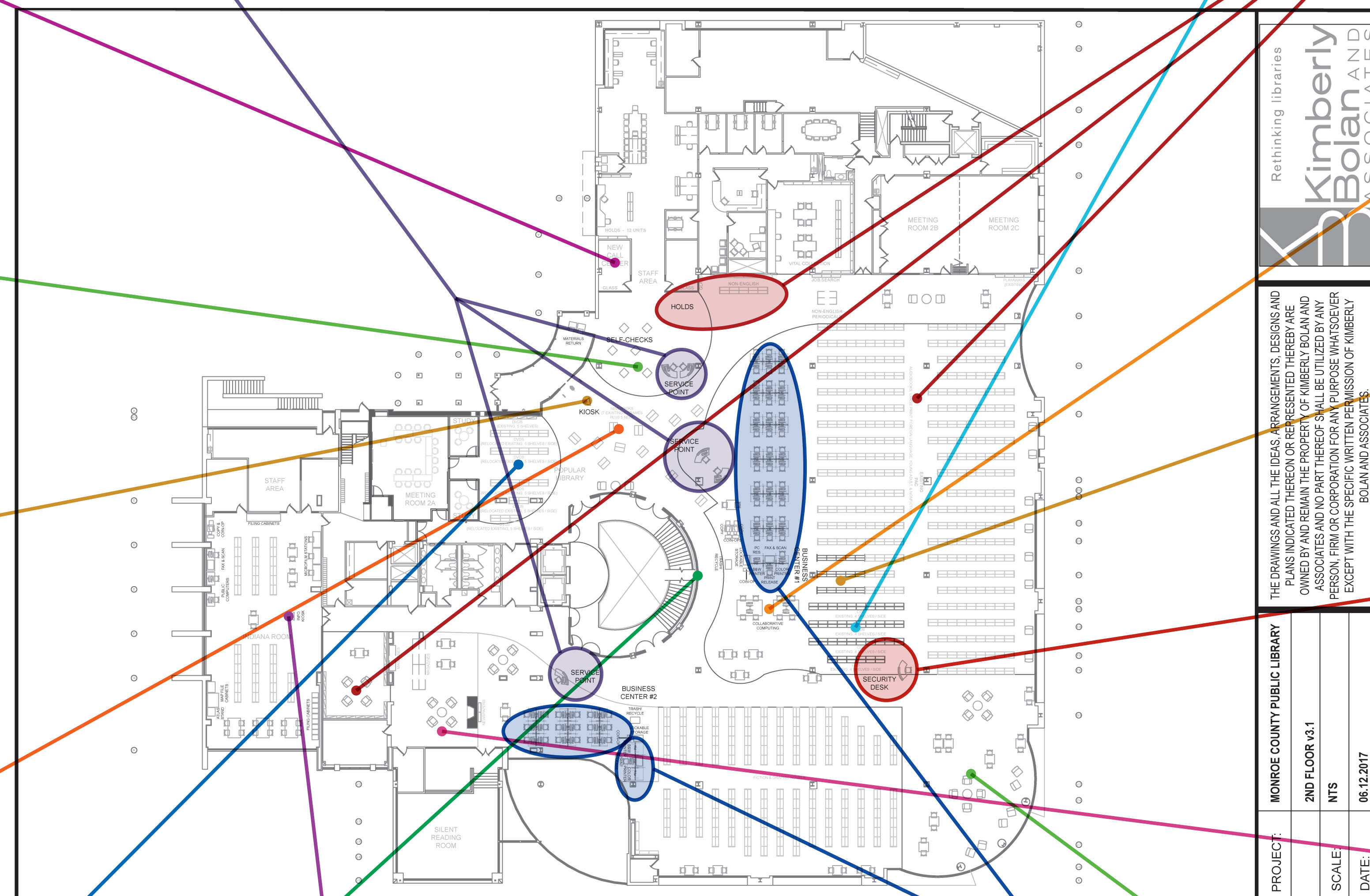
## SEPTEMBER-NOVEMBER

- Implementation of space design plans
- New self-checkout machines



# Second Floor Space Design

Presented here is the second floor design plan. Highlights of this plan include layout changes to positively affect customer experience, improved staff locations and sightlines, ease of access to collections, and intuitive space usability.



## NEW INFORMATION DESKS & LOCATIONS

The large Information Desk is replaced with three Information Desk locations positioning staff where customers need them most. The new locations support roving in high-traffic areas and provide clear sightlines across the second floor and between Information Desks. The new desks will be similar in style to the desks currently found in The Ground Floor and Level Up.

## NEW INFORMATION CENTER LOCATION

Based on the Information Center Team's recommendation, this location is close to the drive-up and within sight of Information Desks. The location enhances staff flexibility, the sharing of calls and information, and provides a quieter, more private space for answering phone calls. This space will also store lost & found, special collections (hotspots & park pass), and staff iPods.

## NEW SELF-CHECKOUTS

The Library is investigating new self-checkouts to provide enhanced self-service and expand the range of services available, including cash management, recommendations for Library items and programs, and instant downloads of e-content.

## NEW INFORMATION KIOSK

The information kiosk will help welcome customers entering the Library, providing information about what is happening and act as a discovery center for the Library's resources and services. New kiosks will also be installed at the first floor and Ellettsville Branch entrances, as well as the Indiana Room.

## NEW NEW ARRIVALS LOCATION

New Arrivals—also known as our popular library—moves out into the open entrance space; a can't-miss location near the new Information Desks. With additional a-frame shelving, this new location allows for a more dynamic display of our popular, new items, providing a browsable, bookstore feel.

## NEW DVD COLLECTION LOCATION

The DVD collection is moved to where New Arrivals are currently located. This is our highest circulating collection and will be more conveniently located for customer access and providing customer service.

## A CLEAN AND BEAUTIFUL GLASS WALL

The current print stations and wooden carrels are removed from the glass wall around the atrium to expose its simple beauty. Future plans may include a laptop bar with bar stool seating to give more spaces for computer work.

## INDIANA ROOM IMPROVEMENTS

Following the work and recommendations of the Indiana Room Team, the layout changes to improve usability, support self-service, and enhance the customer experience. Improvements include window seating, better microfilm location and usability, and a new self-guided information kiosk with resources for using the Indiana Room and research guides. In response to requests from Indiana Room users, the room will also feature two public computers for research and a scanner & copier station.

## NEW PUBLIC COMPUTER STATIONS

The quantity of computers remains the same, but they are broken into two clusters with updated and improved furniture, including power and cord management. Both clusters remain adjacent to Information Desks, but will no longer be the focal point for people entering the Library on the second floor. Both computer clusters will feature adjacent print stations and business centers.

## NEW CD COLLECTION LOCATION

The CD collection moves to the end of the Nonfiction ranges, remaining on its current, browsable shelving. The low-profile shelves allow for clear sight lines from the entrance to the Active Engagement Area.

## COLLECTION SHIFTING AND NEW LOCATIONS

The print collection moves and shifts to enhance the user experience. Customer holds are moved next to the self-checks for an easy grab-and-go experience. The Non-English collection moves to the former Holds area, conveniently located for VITAL users. Graphic novels move to the Fiction shelving area. The current Info Center area will hold Nonprofit, Chiltons, and other reference related collections.

## COLLABORATIVE COMPUTING

A frequent request from customers is the desire for a place to work collaboratively. A collaborative computer cluster will meet this need and feature accessible computers, monitors, power for personal devices, and space to spread out.

## REDUCED HEIGHT SHELVING

These shelving units will be reduced in height to provide a clear sightline to the corner of the building, including the new Security Desk.

## NEW SECURITY DESK & LOCATION

A new Security Desk is relocated to be adjacent to the current magazine reading area. The new location enables security to be more present in a high-traffic and social space, while maintaining direct sightlines to all three Information Desk locations.

## NEW MAGAZINE & NEWSPAPER COLLECTION LOCATION

The area outside the Silent Reading Room becomes a space for relaxation and reading. With magazines and newspapers in the area—and perhaps a working fireplace!—this area is designed for leisure reading and quiet book discussion.

## ACTIVE ENGAGEMENT AREA & NEW SEATING

One of our most beautiful spaces is redefined as an active engagement space. A plethora of seating and table options will remain, but ongoing activities like coloring, puzzles, and games redefine the area as a place for surprises, engagement, and new experiences. Soft seating across the floor will be replaced with new seating to enhance user experience and refresh the floor. New small tables will also be purchased and the carrels will be replaced with new seating.



## Monroe County Public Library 2017 Fee Schedule

Overdue fines	\$0.25/day (Maximum \$10/item) (No charge for children's materials)
Collection Agency Fee	\$10.00
<del>Replacement Library Card</del>	<del>\$1.00</del>
Annual Subscription Card – Non-resident	\$60.00
Lost items	Varies
Photocopies	\$0.10/page non-color, \$0.30/page color (Patrons granted \$0.30/day free reference material copies)
Printing	\$0.10/page non-color, \$0.30/page color (Patrons granted \$0.30/day free printing)
Obituaries supplied for out-of-county residents	\$3/name
Genealogy research for out-of-county residents	\$10/request
Meeting room and auditorium rental for businesses operating in Monroe County	\$150/hour for Auditorium and for 1B/1C combined \$75/hour for 1B, 1C, 2A
Meeting room clean-up fee	Maintenance (reset room, clean carpet, repair furniture, etc.): \$25/hour. Equipment damage or replacement: Cost + \$10 service fee
CATS dubs	\$10/dub (No charge for dubs of public meetings for elected officials from units with contracts with CATS)
Fine Option Program (for patrons 14+)	\$5/hour credit
Read It Off (children under age 18)	\$5 credit/use and return
Food for Fines credit	\$1 for each item

Proposed June 21, 2017