

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**Wednesday, May 17, 2017
Meeting Room 1B
5:45 p.m.**

AGENDA

1. Call to Order –John Walsh, President
2. Consent Agenda – action item – Marilyn Wood
 - a. Minutes of April 19, 2017 Board Meeting (page 1-3)
 - b. Monthly Bills for Payment (page 4-9)
 - c. Monthly Financial Report (page 10-33)
 - d. Personnel Report (page 34-42)
 - e. 2017 Board Meeting Calendar (page 43)
3. Director’s Monthly Report – Marilyn Wood, Director (page 44-61)
4. Old Business
 - a. Ellettsville Renovation Update – Jane Cronkhite
5. New Business – action items
 - a. Declaring Items Surplus – Gary Lettelleir (page 62)
 - b. Approval of Security Camera Policy – Marilyn Wood (page 63-64)
6. Updates:
 - a. Children’s Services – Lisa Champelli
7. Public Comment
8. Adjournment

View the Board Packet on the Library’s website:
<http://mcpl.info/library-trustees/meetings>

MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
April 19, 2017
Main Library – Meeting Room 1B
5:45 PM

Present

Board members: Kari Esarey, David Ferguson, Christine Harrison, Kathy Loser, Valerie Merriam, John Walsh

Library staff: Ellen Arnholter, Jane Cronkhite, Michael Hoerger, Jennifer Hoffman, Gary Lettelleir, Wes Martin, Ryan Stacy, Kathy Starks, David Walter, Kyle Wickemeyer-Hardy, Marilyn Wood

Others: Tom Bunger

Call to Order

The meeting was called to order at 5:47 p.m. by Board President John Walsh.

Consent Agenda

Trustee Kathy Loser moved to approve the consent agenda, with Trustee Valerie Merriam seconding the motion. The consent agenda passed unanimously without discussion.

Director's Monthly Report

Library Director Marilyn Wood presented the director's monthly report for March. Among the items she discussed were:

- The Library's wide variety of event programming for all ages was again reflected in March's offerings. In an exciting new development, the Bloomington *Herald-Times* has moved the "At the Library" column to its Thursday events section, and has invited the Library to contribute longer-form content.
- The Library has been named the national winner of the 2016 American Library Association's Excellence in Programming Award for its Power of Words event featuring Congressman John Lewis.

Marilyn clarified specific points in response to the Board's questions.

Old Business

None.

New Business

Approval of Christine Matheu Architects contract for renovation of the Ellettsville Branch.

Valerie moved to approve the Library's plan to award the bid to renovate the Ellettsville Branch to Christine Matheu Architects; Kathy seconded her motion. After the Board declined further discussion, the item passed unanimously.

Approval of contract with Browning Chapman for Exterior Stone Repair. Board Treasurer David Ferguson moved to approve the Library's plan to contract with Browning Chapman for repair of the stone exterior of the Main Library. Board Vice President Kari Esarey seconded his motion, and after Marilyn and Library Financial Officer Gary Lettelleir clarified specific questions by the Board, the item passed unanimously.

Approval to hire Wiseman Consultants to facilitate Strategic Planning Process. David moved to approve the Library's plan to hire Wiseman Consultants to guide the development of the Library's new Strategic Plan, with Valerie seconding the motion. Marilyn elaborated on the nature and scope of the plan, answering specific questions by the Board, and after a brief discussion, the item passed unanimously.

Update: Customer Service

Mickey Needham, Customer Service Manager at the Library, updated the Board on the unit's activities. Items she reported included:

- As the largest unit of public-facing staff, Customer Service is the most apparent face of the Library. The emphasis on flexibility and cross-training allows for the regular staffing of 11 service points by 33 full-time equivalent staff.
- Recent and upcoming changes to the service points and workflows in Customer Service reflect shifts in the nature of customer needs and demands. Traditional reference and circulation services have merged into single service points, for example, and staff are assigned work areas based on their individual areas of skill and level of rapport with patrons whenever possible.
- Training and scheduling remain challenges under the current service model. To ensure adequate and responsive customer service, staff development and mentoring continue to be emphasized.
- Customer Service staff regularly participate in teams, which may be long-standing or temporary depending on their objectives.

Mickey then fielded specific questions by the Board.

Public Comment

None.

Adjournment

Kathy moved to adjourn the meeting; Kari seconded the motion. The meeting adjourned at 6:27 p.m.

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

April 12, 2017 to May 10, 2017

Name	Check Date	Check Amt	
06600 MAINSOURCE CHECKING			
Paid Chk# 005298 AT&T (IL)	4/12/2017	\$127.71	2 DEDICATED PHONE LINES
Paid Chk# 005299 BANCTEC INC.	4/12/2017	\$31.83	MONTHLY FOLDER MAINT.
Paid Chk# 005300 BETH A. MOELLERS	4/12/2017	\$14.25	REFUND DOUBLE PYMT.
Paid Chk# 005301 BLACKMESH	4/12/2017	\$650.00	MANAGED CLOUD HOSTING
Paid Chk# 005302 BLOOMINGTON PAINT &	4/12/2017	\$196.30	PAINT & SPLS
Paid Chk# 005303 CENTURYLINK	4/12/2017	\$28.41	LONG-DISTANCE CALLS
Paid Chk# 005304 CITY OF BLOOMINGTON	4/12/2017	\$1,422.02	WATER & SEWER
Paid Chk# 005305 COMCAST	4/12/2017	\$44.41	EQUIP. RENTAL
Paid Chk# 005306 DORIS LYNCH	4/12/2017	\$14.48	ADULT PROGRAM SPLS
Paid Chk# 005307 DUKE ENERGY	4/12/2017	\$22,746.53	ELECTRICITY
Paid Chk# 005308 FREEDOM BUSINESS	4/12/2017	\$651.93	PRINT CARTRIDGES
Paid Chk# 005309 HFI MECHANICAL CONTRACTOR	4/12/2017	\$637.42	BLDG REPAIR
Paid Chk# 005310 HOOSIER TIMES	4/12/2017	\$524.00	PUBLIC NOTICE
Paid Chk# 005311 INDIANA POWER SERVICE &	4/12/2017	\$7,105.66	GENERATOR REPAIR
Paid Chk# 005312 LEXIA LEARNING SYSTEMS LLC	4/12/2017	\$1,500.00	WEBINAR & STUDENT SUBS/VITAL
Paid Chk# 005313 MALKE J. ROSENFELD	4/12/2017	\$75.00	MAKE & CREATE PROGRAM/ELL
Paid Chk# 005314 MATRIX INTEGRATION LLC	4/12/2017	\$1,294.50	EQUIP. REPAIR
Paid Chk# 005315 MIDWEST INSURANCE	4/12/2017	\$2,556.00	AUDIT ADJUSTMENT
Paid Chk# 005316 MIDWEST PRESORT SERVICE	4/12/2017	\$224.05	POSTAGE SERVICE
Paid Chk# 005317 NAPA AUTO PARTS	4/12/2017	\$39.96	FUEL, OIL, LUBRICANTS
Paid Chk# 005318 OCLC, INC.	4/12/2017	\$3,571.18	OCLC USAGE
Paid Chk# 005319 SMITHVILLE COMMUNICATIONS	4/12/2017	\$178.91	PHONE SERVICE
Paid Chk# 005320 SOFIA P. AFANADOR	4/12/2017	\$7.00	REFUND DOUBLE PYMT
Paid Chk# 005321 STEPHANIE ABBOTT	4/12/2017	\$383.32	REIMBURSE TRAVEL EXP. FOR INTE
Paid Chk# 005322 SUPPLYWORKS	4/12/2017	\$892.30	BLDG SPLS
Paid Chk# 005323 UNIQUE MANAGEMENT	4/12/2017	\$456.45	COLLECTION AGENCY FEE
Paid Chk# 005324 VIRGINIA H. RICHEY	4/12/2017	\$80.00	PRESCHOOL STORYTIME
Paid Chk# 005325 AMERICAN UNITED LIFE INS.	4/19/2017	\$1,532.30	403b TSA-AUL W/H
Paid Chk# 005326 APPLE INC.	4/19/2017	\$1,768.00	IT EQUIP.
Paid Chk# 005327 BAKER & TAYLOR BOOKS	4/19/2017	\$20,457.90	BOOKS
Paid Chk# 005328 BIBLIOTHECA LLC	4/19/2017	\$401.37	8 E-BOOK LICENSES/CLOUD LIBRARY
Paid Chk# 005329 BLACKMESH	4/19/2017	\$650.00	MANAGED CLOUD HOSTING
Paid Chk# 005330 BLOOM MAGAZINE	4/19/2017	\$71.85	3 COPIES/1YR. SUBSCRIPTION
Paid Chk# 005331 B-TECH LLC	4/19/2017	\$40.00	WEBSERVICE FEE
Paid Chk# 005332 CD BABY	4/19/2017	\$18.60	NONPRINT
Paid Chk# 005333 CDW GOVERNMENT, INC.	4/19/2017	\$32.89	IT SPLS
Paid Chk# 005334 CENTER POINT LARGE PRINT	4/19/2017	\$224.10	BOOKS
Paid Chk# 005335 CHARDON LABORATORIES, INC.	4/19/2017	\$662.00	BOILER/COOLING TWR SERVICE
Paid Chk# 005336 COMMISSION ON PUBLIC	4/19/2017	\$1,640.82	PERIODICALS
Paid Chk# 005337 DELL MARKETING L.P.	4/19/2017	\$66.98	IT SPLS
Paid Chk# 005338 DEMCO, INC.	4/19/2017	\$1,696.33	CATALOGING SPLS/BOOKS
Paid Chk# 005339 ELECTRONIC COMMERCE, INC.	4/19/2017	\$1,938.60	PAYROLL SERVICES
Paid Chk# 005340 ELISABETH W. HODGES	4/19/2017	\$73.90	BOOKS
Paid Chk# 005341 EMILY BROCKMAN	4/19/2017	\$80.00	MUSICAL STORYTIME PROGRAM
Paid Chk# 005342 FEDEX	4/19/2017	\$27.27	FREIGHT
Paid Chk# 005343 FINDAWAY WORLD, LLC	4/19/2017	\$1,211.20	NONPRINT
Paid Chk# 005344 GALE/CENGAGE LEARNING	4/19/2017	\$965.60	BOOKS
Paid Chk# 005345 GRASS ROOTS PRESS	4/19/2017	\$71.70	BOOKS
Paid Chk# 005346 HP PRODUCTS	4/19/2017	\$601.05	FRIEGHT
Paid Chk# 005347 IU HEALTH BLOOMINGTON, INC.	4/19/2017	\$75.00	YOGA W/BABY PROGRAM
Paid Chk# 005348 MALKE J. ROSENFELD	4/19/2017	\$75.00	MAKE & CREATE PROGRAM
Paid Chk# 005349 MATRIX INTEGRATION LLC	4/19/2017	\$390.00	EQUIP. REPAIR
Paid Chk# 005350 MENARDS - BLOOMINGTON	4/19/2017	\$21.97	PAINT SPLS
Paid Chk# 005351 MIDWEST PRESORT SERVICE	4/19/2017	\$224.63	POSTAGE SERVICE

MONROE COUNTY PUBLIC LIBRARY

05/10/17 2:04 PM

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***Check Summary Register©**

April 12, 2017 to May 10, 2017

Name		Check Date	Check Amt	
Paid Chk#	005352	MIDWEST TAPE	4/19/2017	\$22,989.33 NONPRINT, E-BOOKS
Paid Chk#	005353	MONROE COUNTY CLERK	4/19/2017	\$25.00 GARNISHMENT W/H
Paid Chk#	005354	MONSTER TRASH	4/19/2017	\$187.02 TRASH SERVICE
Paid Chk#	005355	MUSICIAN'S FRIEND	4/19/2017	\$49.99 IT SPLS
Paid Chk#	005356	NATURE'S WAY, INC.	4/19/2017	\$85.00 INTERIOR PLANT MAINT.
Paid Chk#	005357	NETWORK SERVICES COMPANY	4/19/2017	\$1,804.62 CLEANING SPLS
Paid Chk#	005358	NEW READERS PRESS	4/19/2017	\$213.40 10 COPIES/VITAL-GENERAL
Paid Chk#	005359	NEWSBANK	4/19/2017	\$6,980.00 DATABASES
Paid Chk#	005360	PENGUIN RANDOM HOUSE, LLC	4/19/2017	\$603.45 NONPRINT
Paid Chk#	005361	QUILL CORPORATION	4/19/2017	\$639.64 OFFICE SPLS
Paid Chk#	005362	RECORDED BOOKS, INC.	4/19/2017	\$17,684.02 DATABASES
Paid Chk#	005363	REGENT BOOK COMPANY	4/19/2017	\$15.93 BOOKS
Paid Chk#	005364	RICOH USA, INC.	4/19/2017	\$41.49 ADD'L IMAGES
Paid Chk#	005365	SAM'S CLUB/SYNCHRONY BANK	4/19/2017	\$376.93 STAFF-DAY FOOD & SPLS
Paid Chk#	005366	SPENCER EVENING WORLD	4/19/2017	\$86.00 PERIODICALS/1 YR. SUBSCRIPTION
Paid Chk#	005367	TEACHER CREATED RESOURCE	4/19/2017	\$91.94 BOOKS
Paid Chk#	005368	THOMSON REUTERS - WEST	4/19/2017	\$442.34 BOOKS
Paid Chk#	005369	UNITED LABORATORIES	4/19/2017	\$1,363.37 CLEANING SPLS
Paid Chk#	005370	VECTREN ENERGY DELIVERY	4/19/2017	\$193.34 NATURAL GAS
Paid Chk#	005371	WEX BANK	4/19/2017	\$21.30 FUEL
Paid Chk#	005372	JAMEX, INC.	4/20/2017	\$840.00 ANNUAL SUBSCRIPTION/(2) NETPAD
Paid Chk#	005373	KEVIN MACDOWELL	4/20/2017	\$206.10 IAN CONF./FOOD
Paid Chk#	005374	LUANN DILLON	4/20/2017	\$30.64 ELL. BOOK CLUB PROGRAM/FOOD
Paid Chk#	005375	VECTREN ENERGY DELIVERY	4/20/2017	\$48.27 NATURAL GAS
Paid Chk#	005376	ADP, INC.	4/26/2017	\$307.84 BACKGROUND CHECKS
Paid Chk#	005377	AT&T (IL)	4/26/2017	\$1,034.95 PHONE SERVICE
Paid Chk#	005378	AT&T MOBILITY	4/26/2017	\$350.21 CELL PHONES
Paid Chk#	005379	BRENDA SEIBEL	4/26/2017	\$34.23 WELLNESS SUPPLY
Paid Chk#	005380	BUNGER & ROBERTSON, LLP	4/26/2017	\$680.00 LEGAL SERVICES
Paid Chk#	005381	CITY OF BLOOMINGTON--	4/26/2017	\$1,197.00 APRIL '17 PARKING GARAGE FEES
Paid Chk#	005382	GRAPHIC VISIONS	4/26/2017	\$440.00 VINYL LETTERING SIGNS
Paid Chk#	005383	HEIDI BROWN	4/26/2017	\$65.00 KID'S YOGA PROGRAM
Paid Chk#	005384	JIM GORDON, INC	4/26/2017	\$40.21 COPIER OVERAGE CHARGES
Paid Chk#	005385	MIDWEST PRESORT SERVICE	4/26/2017	\$207.32 POSTAGE SERVICES
Paid Chk#	005386	RICOH USA, INC.	4/26/2017	\$66.16 ADMIN COPIER RENT
Paid Chk#	005387	RICOH USA, INC.	4/26/2017	\$153.30 VITAL COPIER/ADD'L IMAGES
Paid Chk#	005388	SACHA ARTERBERRY	4/26/2017	\$25.75 REFUND ON LOST ITEM
Paid Chk#	005389	STANSIFER RADIO COMPANY	4/26/2017	\$65.00 IT SPLS
Paid Chk#	005390	TODAY'S BUSINESS	4/26/2017	\$510.24 1ST QTR '17 FAX PROGRAM
Paid Chk#	005391	VANESSA SCHWEGMAN	4/26/2017	\$222.48 IUG CONF. EXPENSES
Paid Chk#	005392	VICTORIA M. GABHART	4/26/2017	\$25.26 REFUND ON LOST ITEM
Paid Chk#	005393	ACTIVATE HEALTHCARE	5/4/2017	\$4,143.30 JUNE '17 CLINIC COST
Paid Chk#	005394	AFSCME COUNCIL 62	5/4/2017	\$1,141.53 UNION DUES W/H
Paid Chk#	005395	ALL-PHASE ELECTRIC SUPPLY	5/4/2017	\$47.50 BLDG SPLS
Paid Chk#	005396	AMERICAN HERITAGE LIFE INS.	5/4/2017	\$359.12 APRIL.'17 OTHER INSURANCES
Paid Chk#	005397	AMERICAN UNITED LIFE INS.	5/4/2017	\$1,532.30 403b TSA-AUL W/H
Paid Chk#	005398	APRIL D. BRADSTOCK	5/4/2017	\$77.50 REFUND ON LOST ITEMS
Paid Chk#	005399	BAKER & TAYLOR BOOKS	5/4/2017	\$17,807.99 BOOKS
Paid Chk#	005400	BETHANY TURRENTINE	5/4/2017	\$7.47 VITAL SPLS
Paid Chk#	005401	BILL MCKNIGHT	5/4/2017	\$90.00 BOOKS
Paid Chk#	005402	BLACKSTONE AUDIO, INC.	5/4/2017	\$144.00 NONPRINT
Paid Chk#	005403	CDW GOVERNMENT, INC.	5/4/2017	\$206.02 2 MONITORS
Paid Chk#	005404	CHASE CARD SERVICES	5/4/2017	\$9,721.32 VARIOUS
Paid Chk#	005405	DUKE ENERGY	5/4/2017	\$1,518.92 ELECTRICITY
Paid Chk#	005406	ELECTRONIC COMMERCE, INC.	5/4/2017	\$100.00 PAYROLL SERVICE

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

April 12, 2017 to May 10, 2017

Name	Check Date	Check Amt	
Paid Chk# 005407 ELECTRONIC COMMUNICATION	5/4/2017	\$452.40	BLDG SPLS
Paid Chk# 005408 ELLETTSVILLE UTILITIES	5/4/2017	\$262.19	WATER & SEWER
Paid Chk# 005409 EMILY BROCKMAN	5/4/2017	\$80.00	MUSICAL STORYTIME PROGRAM
Paid Chk# 005410 ERMCO, INC.	5/4/2017	\$375.00	BLDG REPAIR/AUDITORIUM SOUND SYSTEM
Paid Chk# 005411 FINDAWAY WORLD, LLC	5/4/2017	\$66.74	NONPRINT
Paid Chk# 005412 FREEDOM BUSINESS	5/4/2017	\$278.00	TONER CARTRIDGES
Paid Chk# 005413 GALE/CENGAGE LEARNING	5/4/2017	\$847.85	BOOKS
Paid Chk# 005414 GIBSON TELDATA, INC.	5/4/2017	\$1,234.63	EXECUTIVE AGREEMENT
Paid Chk# 005415 GUARDIAN LIFE INS. CO.	5/4/2017	\$8,700.78	MAY '17 DENTAL, VISION, STD, & LIFE INS.
Paid Chk# 005416 IU HEALTH BLOOMINGTON, INC.	5/4/2017	\$75.00	YOGA W/BABY PROGRAM
Paid Chk# 005417 KLEINDORFER'S HDWE	5/4/2017	\$125.57	BLDG SPLS
Paid Chk# 005418 LEGAL SHIELD	5/4/2017	\$141.70	IDENTITY THEFT/PRE-PAID LEGAL
Paid Chk# 005419 LOWE'S	5/4/2017	\$60.60	PAINT SPLS
Paid Chk# 005420 MIDWEST PRESORT SERVICE	5/4/2017	\$229.48	POSTAGE SERVICE
Paid Chk# 005421 MIDWEST TAPE	5/4/2017	\$10,142.86	NONPRINT
Paid Chk# 005422 MONROE COUNTY CLERK	5/4/2017	\$25.00	GARNISHMENT W/H
Paid Chk# 005423 NEW ENGLAND HIST. GENEAL.	5/4/2017	\$151.60	BOOKS
Paid Chk# 005424 NOLAN'S LAWN CARE SERVICE	5/4/2017	\$1,084.50	LAWN CARE
Paid Chk# 005425 OFFICE DEPOT, INC.	5/4/2017	\$209.16	CHAIRS
Paid Chk# 005426 ORIENTAL TRADING COMPANY,	5/4/2017	\$1,848.15	CHILDRENS SRP PRIZES
Paid Chk# 005427 PENGUIN RANDOM HOUSE, LLC	5/4/2017	\$574.85	NONPRINT
Paid Chk# 005428 B,B & C POW PEST CONTROL,	5/4/2017	\$95.00	PEST CONTROL
Paid Chk# 005429 PYGMALION' S ART SUPPLIES	5/4/2017	\$10.47	LITTLE MAKERS SPLS
Paid Chk# 005430 RECORDED BOOKS, INC.	5/4/2017	\$22.80	NONPRINT
Paid Chk# 005431 RICOH USA, INC.	5/4/2017	\$18.61	COPIER/ADD'L IMAGES
Paid Chk# 005432 SCHINDLER ELEVATOR	5/4/2017	\$2,943.36	MAINT. CONTRACT
Paid Chk# 005433 SIHO INSURANCE SERVICES	5/4/2017	\$44,188.04	MAY '16 HEALTH INS.
Paid Chk# 005434 SMITHVILLE COMMUNICATIONS	5/4/2017	\$1,776.00	INTERNET SERVICE
Paid Chk# 005435 STANSIFER RADIO COMPANY	5/4/2017	\$7.68	AUDIO/VIDEO SPLS
Paid Chk# 005436 SYNCHRONY BANK/AMAZON	5/4/2017	\$4,572.72	BOOKS, NONPRINT
Paid Chk# 005437 UNITED STATES TREASURY	5/4/2017	\$76.00	GARNISHMENT W/H
Paid Chk# 005438 UNITED WAY	5/4/2017	\$54.00	UNITED WAY W/H
Paid Chk# 005439 WORLD BOOK, INC.	5/4/2017	\$9,680.00	DATABASES
Total Checks		\$268,224.46	

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
04/12/17 - 05/10/17

MainSource Checking Account/Check Register Total	\$268,224.46
Add: Electronic Withdrawals	
MainSource Checking-Monthly Service Charge (Apr. '17)	21.00
German-American Bank-TSYS Fees/new system (May. '17)	399.62
Add: Payrolls	
Vouchers 04/14/17 Payroll (ECI)	130,689.47
Electronic transfer (ECI) employee/employer taxes	51,509.68
Electronic transfer (ECI) employee "HSA"	2,296.20
Electronic PERF pymt. 04/19/17	19,725.01
Electronic transfer 04/18/17 (TASC) employee/employer "FSA"	219.99
Vouchers 04/28/17 Payroll (ECI)	128,870.46
Electronic transfer (ECI) employee/employer taxes	50,301.83
Electronic transfer (ECI) employee "HSA"	2,296.20
Electronic PERF pymt. 05/01/17	19,636.78
Electronic transfer 05/02/17 (TASC) employee/employer "FSA"	219.99
TOTAL OF A/P AND PAYROLL CHECK REGISTERS	\$674,410.69

ck # 5404

ACCOUNTS PAYABLE VOUCHER

MONROE COUNTY PUBLIC LIBRARY*Address Line 1*303 E KIRKWOOD AVENUE*BLOOMINGTON, IN 47408

<p style="text-align: center;">Payee</p> <p>CHASE CARD SERVICES</p> <p>CARDMEMBER SERVICE PALATINE, IL 60094-4014</p>	<p style="text-align: right;">Claim 30086</p> <p>Purchase Order No. 0</p> <p>Terms</p> <p>Date Due</p>
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Invoice Date	Invoice Number	Description (or note attached invoice(s) or bill(s))	Amount
3/23/2017		E019-011-21350 TARGET/CHILD-SRP VIDEO	\$36.84
3/24/2017		E019-011-21350 PIZZA X/CHILD-SRP VIDEO/FOOD	\$106.58
3/23/2017		E019-011-21350 PRINTING SERVICES/CHILD SRP PRIZES	\$132.81
3/23/2017		E019-010-21350 PRINTING SVCS/MAKEVENTION	\$64.20
3/28/2017		E001-019-31500 WUNDERKINDER/SOFTWARE SUBSCRIPTION	\$24.95
3/30/2017		E001-007-33200 MAILCHIMP/NEWSLETTER SERVICE	\$45.00
3/30/2017		E019-007-21350 PRINTING SVCS/CHILD DISPLAY SPLS	\$195.91
4/7/2017		E001-019-31500 EVERNOTE/YRLY SOFTWARE SUBSCRIPTION	\$59.99
4/11/2017		E001-019-31500 HOOTSUITE/SOCIAL MEDIA SUBSCRIPTION	\$9.99
4/6/2017		E001-018-45100 GENEALOGYGEMS/BOOKS	\$51.30
4/6/2017		E001-018-45300 DELIVERYAGE/LUCKYDIAZ/NONPRINT	\$39.50
4/12/2017		E001-018-45100 REBELGIRLS/BOOKS	\$99.00
4/14/2017		E001-018-45100 MT PUBLISHING/BOOKS	\$26.71
4/20/2017		E001-018-45100 FW CONSUMER/BOOKS	\$25.97
4/20/2017		E001-018-45100 MAPSPAST/BOOK	\$74.99
3/24/2017		E020-016-23000 BEST BUY/IT SPLS	\$397.95
3/24/2017		E020-016-23500 BEST BUY/AUDIO-VIDEO SPLS	\$99.99
4/3/2017		E029-016-44700 B&H PHOTO/CATS EQUIP.	\$655.50
4/5/2017		E029-016-44700 B&H PHOTO/CATS EQUIP.	\$80.75
4/6/2017		E020-016-23500 B&H PHOTO/AUDIO-VISUALSPLS	\$326.74
4/11/2017		E029-016-44700 BEST BUY/CATS EQUIP.	\$399.98
3/24/2017		E019-002-32500 ALA/STAFF DEV.--ECOURSE	\$199.00
3/29/2017		E001-008-22200 CIRCLE S/FUEL	\$63.29
4/5/2017		E004-001-21350 SAM'S CLUB/ADOLPHI CONF.	\$84.78
4/5/2017		E004-001-21350 BLGTN SANDWICH/ADOLPHI CONF.	\$215.13
4/7/2017		E016-015-21350 KROGER/QUIZ BOWL/VITAL	\$75.00
4/7/2017		E019-010-21350 KROGER/VITAL SPLS & FOOD	\$21.65
4/14/2017		E001-008-22200 CIRCLE S/FUEL	\$68.49
4/17/2017		E019-001-32400 IN HIST. SOCIETY/CONF.	\$45.00
3/24/2017		E001-005-31700 PURCH. INTEREST CREDIT ADJ.	(\$8.36)
3/23/2017		E001-005-31700 PURCH. INTEREST CREDIT ADJ.	(\$144.66)
3/26/2017		E019-002-21350 SAM'S CLUB/STAFF DAY	\$182.91
3/27/2017		E019-002-21350 KROGER/STAFF DAY	\$55.72
4/18/2017		E019-007-21350 PRINTING SVCS/SRP BOOKMARKS	\$560.83
3/24/2017		E001-019-23000 DREAM BIG/IT SPLS	\$12.40
3/30/2017		E019-001-32300 GO EXPRESS/TRAVEL	\$20.00
4/3/2017		E001-019-23000 SHENZHENSHI/IT SPLS	\$11.04
4/6/2017		E019-001-32300 WESTIN/CONF HOTEL	\$1,156.64
4/16/2017		E020-016-31500 DREAMHOST/CATS WEBSITE SERVICE	\$50.00
4/19/2017		E001-019-23000 DELL BUS/IT SPLS	\$59.99
4/20/2017		E029-019-44600 DELL BUS/IT EQUIP.	\$1,994.98

3/27/2017	E019-002-21350	BLGTN SANDWICH/STAFF DAY FOOD	\$1,003.11
4/15/2017	E001-019-23000	AMAZON/IT SPLS	\$9.99
3/26/2017	E001-026-23000	AMAZON/IT SPLS	\$114.84
3/25/2017	E016-026-21350	MENARDS/SKATEBOARD GRANT \$	\$47.20
4/1/2017	E001-026-23000	AMAZON/IT SPLS	\$35.40
4/5/2017	E019-026-21350	KROGER/TEEN SPLS	\$67.55
4/6/2017	E001-026-23000	AMAZON/IT SPLS	\$59.60
4/6/2017	E019-026-21350	AMAZON/TEEN SPLS	\$16.17
4/8/2017	E019-001-32300	GO EXPRESS/TRAVEL	\$10.00
4/8/2017	E019-001-32300	GO EXPRESS/TRAVEL	\$11.50
4/8/2017	E019-001-32300	GO EXPRESS/TRAVEL	\$20.00
4/17/2017	E019-026-21350	CVS/TEEN SPLS	\$18.94
4/19/2017	E029-026-44650	AMAZON/DOWNLOADABLE GAMES	\$119.98
4/20/2017	E001-026-23000	AMAZON/IT SPLS	\$12.00
4/22/2017	E019-026-21350	AMAZON/TEEN SPLS	\$50.09
4/22/2017	E001-026-23000	AMAZON/IT SPLS	\$179.98
3/24/2017	E001-015-22200	CIRCLE S/FUEL	\$36.08
3/27/2017	E001-015-22200	CIRCLE S/FUEL	\$50.04
4/3/2017	E001-015-22200	CIRCLE S/FUEL	\$41.65
4/10/2017	E001-015-22200	CIRCLE S/FUEL	\$53.38
4/17/2017	E001-015-22200	CIRCLE S/FUEL	\$44.01
4/20/2017	E001-015-22200	CIRCLE S/FUEL	\$41.33
Total			\$9,721.32

VOUCHER NO. 30086 WARRANT NO. 5404

CHASE CARD SERVICES

ALLOWED

IN THE SUM OF \$ \$9,721.32

\$ \$9,721.32

ON ACCOUNT OF APPROPRIATION FOR

Board/Council Member

COST DISTRIBUTION LEDGER CLASSIFICATION
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Acct. No.	Account Title	Amount
E019-011-21350		\$36.84
E019-011-21350		\$106.58
E019-011-21350		\$132.81
E019-010-21350		\$64.20
E001-019-31500		\$24.95
E001-007-33200		\$45.00
E019-007-21350		\$195.91
E001-019-31500		\$59.99
E001-019-31500		\$9.99
E001-018-45100		\$51.30
E001-018-45300		\$39.50
E001-018-45100		\$99.00
E001-018-45100		\$26.71
E001-018-45100		\$25.97

Financial Report Comments

Reports as of 04-30-17

Board Meeting Date 05/17/17

Monthly Budget Report:

The following table compares the actual percentage of the budget used so far in the major expense categories this year compared to the guideline which is 33.3% after four months.

	% Spending Guideline	Actual % Spending
	April 30, 2017	
Wages and Benefits	33.3%	33.0%
Supplies	33.3%	20.9%
Other Services & Charges	33.3%	29.2%
Capital Outlay	33.3%	31.3%
Total Operating Expenditures	33.3%	31.8%

Last year at the end of April we had used 31.5% of the annual budget. The wages and benefits total for the month includes two pay days compared to April 2016 when we had three pay days. That is the reason why this month's wages and benefits total is about \$105,000 less than the total for April 2016.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF APRIL 30, 2017
FOUR MONTHS = 33.3%

	2017 APRIL	2016 APRIL	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	319,286.81	453,334.22	1,463,993.53	4,272,462.81	1,390,721.21	2,808,469.28	34.3%	65.7%
EMPLOYEE BENEFITS	100,061.72	71,220.34	452,057.47	1,513,808.89	455,936.40	1,061,751.42	29.9%	70.1%
OTHER WAGES	0.00	0.00	0.00	13,300.00	0.00	13,300.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	<u>419,348.53</u>	<u>524,554.56</u>	<u>1,916,051.00</u>	<u>5,799,571.70</u>	<u>1,846,657.61</u>	<u>3,883,520.70</u>	<u>33.0%</u>	<u>67.0%</u>
SUPPLIES								
OFFICE SUPPLIES	3,914.11	4,210.58	16,146.35	57,550.00	15,407.09	41,403.65	28.1%	71.9%
OPERATING SUPPLIES	5,376.45	4,942.30	21,755.74	111,400.00	24,577.00	89,644.26	19.5%	80.5%
REPAIR & MAINT. SUPPLIES	1,592.46	2,385.04	3,613.31	29,400.00	7,526.99	25,786.69	12.3%	87.7%
TOTAL SUPPLIES	<u>10,883.02</u>	<u>11,537.92</u>	<u>41,515.40</u>	<u>198,350.00</u>	<u>47,511.08</u>	<u>156,834.60</u>	<u>20.9%</u>	<u>79.1%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	16,836.41	12,588.90	71,013.37	413,500.00	81,886.40	342,486.63	17.2%	82.8%
COMMUNICATION & TRANSPORTATION	2,958.40	2,887.35	10,954.95	81,300.00	11,772.87	70,345.05	13.5%	86.5%
PRINTING & ADVERTISING	181.00	45.00	831.02	7,850.00	629.39	7,018.98	10.6%	89.4%
INSURANCE	4,928.00	2,372.00	81,370.00	81,100.00	74,536.00	-270.00	100.3%	-0.3%
UTILITIES	24,664.15	24,141.31	102,800.15	362,750.00	96,242.07	259,949.85	28.3%	71.7%
REPAIR & MAINTENANCE	2,221.34	9,022.39	14,934.74	59,000.00	15,426.67	44,065.26	25.3%	74.7%
RENTALS	535.56	175.75	2,017.24	32,900.00	2,670.82	30,882.76	6.1%	93.9%
ELECTRONIC SERVICES	36,708.96	42,106.22	89,344.32	350,000.00	69,195.35	260,655.68	25.5%	74.5%
OTHER CHARGES	35,583.00	25,083.33	160,268.83	440,978.00	104,869.87	280,709.17	36.3%	63.7%
TOTAL OTHER SERVICES & CHARGES	<u>124,616.82</u>	<u>118,422.25</u>	<u>533,534.62</u>	<u>1,829,378.00</u>	<u>457,229.44</u>	<u>1,295,843.38</u>	<u>29.2%</u>	<u>70.8%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	216.18	0.00	1,752.80	34,000.00	3,865.82	32,247.20	5.2%	94.8%
OTHER CAPITAL OUTLAY	71,785.63	59,115.67	314,611.63	975,500.00	305,443.39	660,888.37	32.3%	67.7%
TOTAL CAPITAL OUTLAY	<u>72,001.81</u>	<u>59,115.67</u>	<u>316,364.43</u>	<u>1,009,500.00</u>	<u>309,309.21</u>	<u>693,135.57</u>	<u>31.3%</u>	<u>68.7%</u>
TOTAL OPERATING EXPENDITURES	<u><u>626,850.18</u></u>	<u><u>713,630.40</u></u>	<u><u>2,807,465.45</u></u>	<u><u>8,836,799.70</u></u>	<u><u>2,660,707.34</u></u>	<u><u>6,029,334.25</u></u>	<u><u>31.8%</u></u>	<u><u>68.2%</u></u>

2016 BUDGET 8,455,883.89
% USED IN 2016 31.5%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF APRIL 30, 2017

	2017 APRIL	2016 APRIL	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION/DIRECTORS	14,619.82	11,483.30	65,789.19	187,507.61	34,449.93	121,718.42	35.1%	64.9%
1130 MANAGERS/ASST. MANAGERS	77,761.46	115,620.57	367,988.56	1,036,770.16	365,171.27	668,781.60	35.5%	64.5%
1140 LIBRARIANS, EXPERTS	75,219.28	111,548.36	350,454.99	1,099,735.35	339,365.86	749,280.36	31.9%	68.1%
1150 SPECIALISTS	16,448.42	21,865.61	74,017.86	217,914.23	65,624.81	143,896.37	34.0%	66.0%
1160 ASSISTANTS/PARAPROFESSIONALS	60,686.64	82,419.55	264,854.22	719,284.83	244,737.53	454,430.61	36.8%	63.2%
1170 TECH/OPERATORS/SECRETARIES	4,740.46	6,761.05	21,297.31	60,449.80	20,283.22	39,152.49	35.2%	64.8%
1190 BUILDING SERVICES/MAINTENANCE	11,796.96	17,957.94	54,877.66	159,100.83	54,512.48	104,223.17	34.5%	65.5%
1200 BUILDING SERVICES/SECURITY	7,319.84	12,244.61	35,525.78	107,837.60	36,650.07	72,311.82	32.9%	67.1%
1280 PRODUCTION ASSISTANTS	1,569.33	2,049.10	6,720.15	17,836.00	6,051.47	11,115.85	37.7%	62.3%
1290 INFORMATION ASST/MATERIAL/SUPPORT	32,040.96	45,339.55	141,563.51	428,875.20	142,922.16	287,311.69	33.0%	67.0%
1300 SUPPORT/MATERIAL HANDLERS	17,083.64	24,237.22	80,904.30	221,000.00	75,511.53	140,095.70	36.6%	63.4%
1320 TECHNICIANS	0.00	1,807.36	0.00	16,151.20	5,440.88	16,151.20	0.0%	100.0%
TOTAL SALARIES	319,286.81	453,334.22	1,463,993.53	4,272,462.81	1,390,721.21	2,808,469.28	34.3%	65.7%
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	19,137.18	26,898.81	87,769.77	265,942.92	82,849.19	178,173.15	33.0%	67.0%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	28,180.61	26,430.68	115,497.34	377,097.47	109,628.93	261,600.13	30.6%	69.4%
1235 EMPLOYEE/PERF	7,548.34	7,409.98	30,936.66	101,008.27	29,695.25	70,071.61	30.6%	69.4%
1240 EMPLOYER CONT/INSURANCE	40,719.84	4,041.78	197,326.87	697,563.86	211,938.49	500,236.99	28.3%	71.7%
1245 EMPLOYER INS/FSA	0.00	0.00	0.00	0.00	2,300.25	0.00	#DIV/0!	#DIV/0!
1250 EMPLOYER CONT/MEDICARE	4,475.75	6,439.09	20,526.83	62,196.37	19,524.29	41,669.54	33.0%	67.0%
TOTAL EMPLOYEE BENEFITS	100,061.72	71,220.34	452,057.47	1,513,808.89	455,936.40	1,061,751.42	29.9%	70.1%
OTHER WAGES								
1310 WORKSTUDY	0.00	0.00	0.00	3,300.00	0.00	3,300.00	0.0%	100.0%
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
TOTAL OTHER WAGES	0.00	0.00	0.00	13,300.00	0.00	13,300.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	419,348.53	524,554.56	1,916,051.00	5,799,571.70	1,846,657.61	3,883,520.70	33.0%	67.0%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	0.00	0.00	0.00	1,100.00	0.00	1,100.00	0.0%	100.0%
2120 STATIONERY & PRINTING	0.00	0.00	74.81	550.00	138.25	475.19	13.6%	86.4%
2130 OFFICE SUPPLIES	649.62	292.99	2,686.79	11,500.00	2,401.64	8,813.21	23.4%	76.6%
2135 GENERAL SUPPLIES	42.71	0.00	42.71	200.00	0.00	157.29	21.4%	78.6%
2140 DUPLICATING	3,221.78	3,917.59	13,113.04	44,200.00	12,747.23	31,086.96	29.7%	70.3%
21600 PUBLIC USE SUPPLIES	0.00	0.00	229.00	0.00	119.97	-229.00	#DIV/0!	#DIV/0!
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	3,914.11	4,210.58	16,146.35	57,550.00	15,407.09	41,403.65	28.1%	71.9%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF APRIL 30, 2017

	2017 APRIL	2016 APRIL	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	1,363.37	1,512.76	7,406.05	40,000.00	10,116.17	32,593.95	18.5%	81.5%
2220 FUEL, OIL, & LUBRICANTS	2,157.51	331.81	3,042.96	9,000.00	1,161.97	5,957.04	33.8%	66.2%
2230 CATALOGING SUPPLIES-BOOKS	1,696.33	823.17	3,399.50	6,000.00	1,623.64	2,600.50	56.7%	43.3%
2240 A/V SUPPLIES-CATALOGING	147.99	883.24	969.36	6,000.00	1,469.96	5,030.64	16.2%	83.8%
2250 CIRCULATION SUPPLIES	11.25	0.00	6,490.60	32,500.00	4,254.39	26,009.40	20.0%	80.0%
2260 LIGHT BULBS	0.00	0.00	272.50	12,000.00	3,871.77	11,727.50	2.3%	97.7%
2280 UNIFORMS	0.00	1,391.32	174.77	1,900.00	1,646.82	1,725.23	9.2%	90.8%
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	0.00	0.00	4,000.00	432.28	4,000.00	0.0%	100.0%
TOTAL OPERATING SUPPLIES	5,376.45	4,942.30	21,755.74	111,400.00	24,577.00	89,644.26	19.5%	80.5%
REPAIR & MAINTENANCE SUPPLIES								
2300 IT SUPPLIES	372.14	388.22	873.65	6,500.00	658.45	5,626.35	13.4%	86.6%
2310 BUILDING MATERIALS & SUPPLIES	1,002.05	1,996.82	2,435.91	22,000.00	6,604.73	19,564.09	11.1%	88.9%
2320 PAINT & PAINTING SUPPLIES	218.27	0.00	303.75	900.00	263.81	596.25	33.8%	66.3%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	1,592.46	2,385.04	3,613.31	29,400.00	7,526.99	25,786.69	12.3%	87.7%
TOTAL SUPPLIES	10,883.02	11,537.92	41,515.40	198,350.00	47,511.08	156,834.60	20.9%	79.1%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3004 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	0.00	0.00	144.37	39,000.00	772.50	38,855.63	0.4%	99.6%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	7,000.00	0.00	7,000.00	0.0%	100.0%
3130 LEGAL SERVICES	1,129.92	1,038.80	3,192.72	15,500.00	2,224.87	12,307.28	20.6%	79.4%
3140 BUILDING SERVICES	847.02	422.02	8,244.01	40,000.00	10,012.08	31,755.99	20.6%	79.4%
3150 MAINTENANCE CONTRACTS	6,368.98	872.31	21,206.84	170,500.00	27,017.84	149,293.16	12.4%	87.6%
3160 COMPUTER SERVICES (OCLC)	5,347.18	5,221.60	21,388.19	72,500.00	20,885.89	51,111.81	29.5%	70.5%
3170 ADMIN/ACCOUNTING SERVICES	2,686.86	3,987.02	12,952.94	51,000.00	16,193.92	38,047.06	25.4%	74.6%
3175 COLLECTION AGENCY SERVICES	456.45	1,047.15	3,884.30	18,000.00	4,779.30	14,115.70	21.6%	78.4%
TOTAL PROFESSIONAL SERVICES	16,836.41	12,588.90	71,013.37	413,500.00	81,886.40	342,486.63	17.2%	82.8%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	1,531.46	1,664.45	6,181.82	31,300.00	6,736.34	25,118.18	19.8%	80.2%
3215 CABLE TV	13.32	8.90	53.34	0.00	35.60	-53.34	#DIV/0!	#DIV/0!
3220 POSTAGE	946.72	1,202.19	4,230.99	19,000.00	4,918.67	14,769.01	22.3%	77.7%
3230 TRAVEL EXPENSE	383.32	11.81	383.32	10,000.00	11.81	9,616.68	3.8%	96.2%
3240 PROFESSIONAL MTG.	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
3250 CONTINUING ED.	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
3260 FREIGHT & DELIVERY	83.58	0.00	105.48	1,000.00	70.45	894.52	10.5%	89.5%
TOTAL COMMUNICATION & TRANSPORTATION	2,958.40	2,887.35	10,954.95	81,300.00	11,772.87	70,345.05	13.5%	86.5%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF APRIL 30, 2017

	2017 APRIL	2016 APRIL	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	136.00	0.00	696.02	2,850.00	449.39	2,153.98	24.4%	75.6%
3320 PRINTING	<u>45.00</u>	<u>45.00</u>	<u>135.00</u>	<u>5,000.00</u>	<u>180.00</u>	<u>4,865.00</u>	<u>2.7%</u>	<u>97.3%</u>
TOTAL PRINTING & ADVERTISING	181.00	45.00	831.02	7,850.00	629.39	7,018.98	10.6%	89.4%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	654.00	600.00	586.00	-54.00	109.0%	-9.0%
3420 OTHER INSURANCE	<u>4,928.00</u>	<u>2,372.00</u>	<u>80,716.00</u>	<u>80,500.00</u>	<u>73,950.00</u>	<u>-216.00</u>	<u>100.3%</u>	<u>-0.3%</u>
TOTAL INSURANCE	4,928.00	2,372.00	81,370.00	81,100.00	74,536.00	-270.00	100.3%	-0.3%
UTILITIES								
3510 GAS	241.61	214.93	1,306.95	4,450.00	1,318.87	3,143.05	29.4%	70.6%
3520 ELECTRICITY	22,746.53	22,446.50	96,356.64	332,000.00	89,686.14	235,643.36	29.0%	71.0%
3530 WATER	<u>1,676.01</u>	<u>1,479.88</u>	<u>5,136.56</u>	<u>26,300.00</u>	<u>5,237.06</u>	<u>21,163.44</u>	<u>19.5%</u>	<u>80.5%</u>
TOTAL UTILITIES	24,664.15	24,141.31	102,800.15	362,750.00	96,242.07	259,949.85	28.3%	71.7%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	637.42	7,597.72	7,173.95	29,000.00	11,949.75	21,826.05	24.7%	75.3%
3630 OTHER EQUIP/FURNITURE REPAIRS	1,583.92	0.00	3,702.93	16,000.00	629.14	12,297.07	23.1%	76.9%
3640 VEHICLE REPAIR & MAINTENANCE	0.00	1,299.50	3,814.74	12,500.00	2,722.61	8,685.26	30.5%	69.5%
3650 MATERIAL BINDING/REPAIR SERV.	<u>0.00</u>	<u>125.17</u>	<u>243.12</u>	<u>1,500.00</u>	<u>125.17</u>	<u>1,256.88</u>	<u>16.2%</u>	<u>83.8%</u>
TOTAL REPAIR & MAINTENANCE	2,221.34	9,022.39	14,934.74	59,000.00	15,426.67	44,065.26	25.3%	74.7%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	535.56	100.75	2,017.24	32,900.00	2,595.82	30,882.76	6.1%	93.9%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3730 EVENTS-BOOTH & EQUIP. RENTAL	<u>0.00</u>	<u>75.00</u>	<u>0.00</u>	<u>0.00</u>	<u>75.00</u>	<u>0.00</u>	<u>#DIV/0!</u>	<u>#DIV/0!</u>
TOTAL RENTALS	535.56	175.75	2,017.24	32,900.00	2,670.82	30,882.76	6.1%	93.9%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	24,563.22	33,471.01	36,222.69	190,000.00	37,428.19	153,777.31	19.1%	80.9%
38460 E-BOOKS SERVICES	<u>12,145.74</u>	<u>8,635.21</u>	<u>53,121.63</u>	<u>160,000.00</u>	<u>31,767.16</u>	<u>106,878.37</u>	<u>33.2%</u>	<u>66.8%</u>
TOTAL ELECTRONIC SERVICES	36,708.96	42,106.22	89,344.32	350,000.00	69,195.35	260,655.68	25.5%	74.5%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	0.00	250.00	5,913.83	7,500.00	5,536.53	1,586.17	78.9%	21.1%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.0%	100.0%
3940 TRANSFER TO LIRF	35,583.00	24,833.33	142,332.00	426,978.00	99,333.34	284,646.00	33.3%	66.7%
3944 TRANSFER TO CATS SUBSIDY	0.00	0.00	12,023.00	0.00	0.00	-12,023.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSING	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.0%</u>	<u>100.0%</u>
TOTAL OTHER CHARGES	35,583.00	25,083.33	160,268.83	440,978.00	104,869.87	280,709.17	36.3%	63.7%
TOTAL OTHER SERVICES/CHARGES	124,616.82	118,422.25	533,534.62	1,829,378.00	457,229.44	1,295,843.38	29.2%	70.8%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF APRIL 30, 2017

	2017 APRIL	2016 MARCH	2017 Y-T-D ACTUAL	2017 BUDGET	2016 Y-T-D ACTUAL	2017 Y-T-D BUDGET REMAINING	2017 % OF BUDGET USED	2017 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	216.18	0.00	630.17	10,000.00	1,412.03	9,369.83	6.3%	93.7%
4430 OTHER EQUIPMENT	0.00	0.00	1,122.63	19,000.00	2,103.79	17,877.37	5.9%	94.1%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
4460 IT EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4465 IT SOFTWARE	0.00	0.00	0.00	0.00	350.00	0.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	216.18	0.00	1,752.80	34,000.00	3,865.82	32,247.20	5.2%	94.8%
OTHER CAPITAL OUTLAY								
4510 BOOKS	42,415.60	41,439.98	190,677.03	582,000.00	203,901.36	391,322.97	32.8%	67.2%
4520 PERIODICALS & NEWSPAPERS	1,798.67	427.78	2,918.51	43,000.00	2,700.87	40,081.49	6.8%	93.2%
4530 NONPRINT MATERIALS	27,571.36	17,247.91	121,016.09	350,500.00	98,841.16	229,483.91	34.5%	65.5%
TOTAL OTHER CAPITAL OUTLAY	71,785.63	59,115.67	314,611.63	975,500.00	305,443.39	660,888.37	32.3%	67.7%
TOTAL CAPITAL OUTLAY	72,001.81	59,115.67	316,364.43	1,009,500.00	309,309.21	693,135.57	31.3%	68.7%
TOTAL OPERATING EXPENDITURES	626,850.18	713,630.40	2,807,465.45	8,836,799.70	2,660,707.34	6,029,334.25	31.8%	68.2%

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2017 to April 30, 2017

4 months = 33.3%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	2017 YTD Amt	2017 YTD Balance	2017 %YTD Budget
11200	ADMINISTRATION	\$187,507.61	\$14,619.82	\$14,619.82	\$21,929.73	\$14,619.82	\$65,789.19	\$121,718.42	35.09%
11300	MANAGERS/ASST.	\$1,036,770.16	\$83,266.45	\$88,556.82	\$118,403.83	\$77,761.46	\$367,988.56	\$668,781.60	35.49%
11400	LIBRARIANS, EXPERTS	\$1,099,735.35	\$78,832.85	\$85,568.79	\$110,834.07	\$75,219.28	\$350,454.99	\$749,280.36	31.87%
11500	SPECIALISTS	\$217,914.23	\$16,448.40	\$16,448.41	\$24,672.63	\$16,448.42	\$74,017.86	\$143,896.37	33.97%
11600	ASSISTANTS/PARAPRO	\$719,284.83	\$58,631.62	\$57,097.66	\$88,438.30	\$60,686.64	\$264,854.22	\$454,430.61	36.82%
11700	TECH/OPERATORS/SEC	\$60,449.80	\$4,732.73	\$4,728.88	\$7,095.24	\$4,740.46	\$21,297.31	\$39,152.49	35.23%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$159,100.83	\$12,345.27	\$12,296.80	\$18,438.63	\$11,796.96	\$54,877.66	\$104,223.17	34.49%
12000	BUILDING	\$107,837.60	\$8,458.73	\$8,480.93	\$11,266.28	\$7,319.84	\$35,525.78	\$72,311.82	32.94%
12100	FICA/EMPLOYER	\$265,942.92	\$19,575.08	\$20,403.20	\$28,654.31	\$19,137.18	\$87,769.77	\$178,173.15	33.00%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$377,097.47	\$28,956.89	\$30,315.03	\$28,044.81	\$28,180.61	\$115,497.34	\$261,600.13	30.63%
12350	PERF/EMPLOYEE	\$101,008.27	\$7,756.29	\$8,120.08	\$7,511.95	\$7,548.34	\$30,936.66	\$70,071.61	30.63%
12400	INS/EMPLOYER	\$697,563.86	\$113,964.13	\$42,642.90	\$0.00	\$40,719.84	\$197,326.87	\$500,236.99	28.29%
12500	MEDICARE/EMPLOYER	\$62,196.37	\$4,578.04	\$4,771.74	\$6,701.30	\$4,475.75	\$20,526.83	\$41,669.54	33.00%
12800	PRODUCTION	\$17,836.00	\$1,470.14	\$1,459.52	\$2,221.16	\$1,569.33	\$6,720.15	\$11,115.85	37.68%
12900	INFORMATION	\$428,875.20	\$29,666.42	\$32,003.33	\$47,852.80	\$32,040.96	\$141,563.51	\$287,311.69	33.01%
13000	SUPPORT/MATERIAL	\$221,000.00	\$18,661.99	\$18,305.97	\$26,852.70	\$17,083.64	\$80,904.30	\$140,095.70	36.61%
13100	WORK STUDY	\$3,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,300.00	0.00%
13200	TECHNICIANS	\$16,151.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,151.20	0.00%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
21200	STATIONERY/BUS.	\$550.00	\$0.00	\$74.81	\$0.00	\$0.00	\$74.81	\$475.19	13.60%
21300	OFFICE SUPPLIES	\$11,500.00	\$32.29	\$974.62	\$1,030.26	\$649.62	\$2,686.79	\$8,813.21	23.36%
21350	GENERAL SUPPLIES	\$200.00	\$0.00	\$0.00	\$0.00	\$42.71	\$42.71	\$157.29	21.36%
21400	DUPLICATING	\$44,200.00	\$1,410.57	\$3,492.77	\$4,987.92	\$3,221.78	\$13,113.04	\$31,086.96	29.67%
21600	PUBLIC USE SUPPLIES	\$0.00	\$0.00	\$0.00	\$229.00	\$0.00	\$229.00	-\$229.00	0.00%
22100	CLEANING SUPPLIES	\$40,000.00	\$1,666.83	\$2,471.56	\$1,904.29	\$1,363.37	\$7,406.05	\$32,593.95	18.52%
22200	FUEL/OIL/LUBRICANTS	\$9,000.00	\$43.41	\$383.04	\$459.00	\$2,157.51	\$3,042.96	\$5,957.04	33.81%
22300	CATALOGING	\$6,000.00	\$201.08	\$1,502.09	\$0.00	\$1,696.33	\$3,399.50	\$2,600.50	56.66%
22400	A/V	\$6,000.00	\$72.93	\$0.00	\$748.44	\$147.99	\$969.36	\$5,030.64	16.16%
22500	CIRCULATION	\$32,500.00	\$6,479.35	\$0.00	\$0.00	\$11.25	\$6,490.60	\$26,009.40	19.97%
22600	LIGHT BULBS	\$12,000.00	\$0.00	\$0.00	\$272.50	\$0.00	\$272.50	\$11,727.50	2.27%
22800	UNIFORMS	\$1,900.00	\$174.77	\$0.00	\$0.00	\$0.00	\$174.77	\$1,725.23	9.20%
22900	DISPLAY/EXHIBITS	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
23000	IT SUPPLIES	\$6,500.00	\$130.09	\$169.29	\$202.13	\$372.14	\$873.65	\$5,626.35	13.44%
23100	BUILDING MATERIAL	\$22,000.00	\$452.82	\$0.00	\$981.04	\$1,002.05	\$2,435.91	\$19,564.09	11.07%
23200	PAINT/PAINTING	\$900.00	\$0.00	\$0.00	\$85.48	\$218.27	\$303.75	\$596.25	33.75%
31100	CONSULTING SERVICES	\$39,000.00	\$0.00	\$0.00	\$144.37	\$0.00	\$144.37	\$38,855.63	0.37%
31200	ENGINEERING/ARCHITE	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
31300	LEGAL SERVICES	\$15,500.00	\$400.00	\$0.00	\$1,662.80	\$1,129.92	\$3,192.72	\$12,307.28	20.60%
31400	BUILDING SERVICES	\$40,000.00	\$2,555.12	\$2,716.60	\$2,125.27	\$847.02	\$8,244.01	\$31,755.99	20.61%
31500	MAINTENANCE	\$170,500.00	\$2,301.91	\$9,695.04	\$2,840.91	\$6,368.98	\$21,206.84	\$149,293.16	12.44%
31600	COMPUTER SERVICES	\$72,500.00	\$5,347.18	\$5,346.65	\$5,347.18	\$5,347.18	\$21,388.19	\$51,111.81	29.50%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	2017 YTD Amt	2017 YTD Balance	%YTD Budget
31700	ADMIN/ACCOUNTING	\$51,000.00	\$2,445.03	\$4,881.08	\$2,939.97	\$2,686.86	\$12,952.94	\$38,047.06	25.40%
31750	COLLECTION AGENCY	\$18,000.00	\$1,002.40	\$1,512.55	\$912.90	\$456.45	\$3,884.30	\$14,115.70	21.58%
32100	TELEPHONE	\$31,300.00	\$1,622.93	\$346.02	\$2,681.41	\$1,531.46	\$6,181.82	\$25,118.18	19.75%
32150	CABLE TV SERVICE	\$0.00	\$17.80	\$8.90	\$13.32	\$13.32	\$53.34	-\$53.34	0.00%
32200	POSTAGE	\$19,000.00	\$1,035.57	\$1,058.99	\$1,189.71	\$946.72	\$4,230.99	\$14,769.01	22.27%
32300	TRAVEL EXPENSE	\$10,000.00	\$0.00	\$0.00	\$0.00	\$383.32	\$383.32	\$9,616.68	3.83%
32400	PROFESSIONAL MTG	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
32500	CONTINUING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
32600	FREIGHT/DELIVERY	\$1,000.00	\$0.00	\$21.90	\$0.00	\$83.58	\$105.48	\$894.52	10.55%
33100	ADVERTISING/PUBLICA	\$2,850.00	\$0.00	\$20.18	\$539.84	\$136.00	\$696.02	\$2,153.98	24.42%
33200	PRINTING SERVICES	\$5,000.00	\$0.00	\$45.00	\$45.00	\$45.00	\$135.00	\$4,865.00	2.70%
34100	OFFICIAL BOND INS.	\$600.00	\$0.00	\$654.00	\$0.00	\$0.00	\$654.00	-\$54.00	109.00%
34200	OTHER INSURANCE	\$80,500.00	\$0.00	\$17,357.00	\$58,431.00	\$4,928.00	\$80,716.00	-\$216.00	100.27%
35100	GAS	\$4,450.00	\$425.15	\$394.23	\$245.96	\$241.61	\$1,306.95	\$3,143.05	29.37%
35200	ELECTRICITY	\$332,000.00	\$26,942.80	\$22,594.56	\$24,072.75	\$22,746.53	\$96,356.64	\$235,643.36	29.02%
35300	WATER	\$26,300.00	\$1,183.56	\$996.35	\$1,280.64	\$1,676.01	\$5,136.56	\$21,163.44	19.53%
36100	BUILDING REPAIRS	\$29,000.00	\$1,698.27	\$240.00	\$4,598.26	\$637.42	\$7,173.95	\$21,826.05	24.74%
36300	OTHER	\$16,000.00	\$420.00	\$77.95	\$1,621.06	\$1,583.92	\$3,702.93	\$12,297.07	23.14%
36400	VEHICLE	\$12,500.00	\$965.26	\$153.33	\$2,696.15	\$0.00	\$3,814.74	\$8,685.26	30.52%
36500	MATERIALS	\$1,500.00	\$243.12	\$0.00	\$0.00	\$0.00	\$243.12	\$1,256.88	16.21%
37100	REAL ESTATE	\$32,900.00	\$550.96	\$717.24	\$213.48	\$535.56	\$2,017.24	\$30,882.76	6.13%
38450	DATABASES	\$190,000.00	\$995.00	\$669.47	\$9,995.00	\$24,563.22	\$36,222.69	\$153,777.31	19.06%
38460	E-BOOKS	\$160,000.00	\$21,111.96	\$11,469.36	\$8,394.57	\$12,145.74	\$53,121.63	\$106,878.37	33.20%
39100	DUES/INSTITUTIONAL	\$7,500.00	\$5,133.83	\$0.00	\$780.00	\$0.00	\$5,913.83	\$1,586.17	78.85%
39200	INTEREST/TEMPORARY	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39400	TRANSFER TO LIRF	\$426,978.00	\$35,583.00	\$35,583.00	\$35,583.00	\$35,583.00	\$142,332.00	\$284,646.00	33.33%
39440	TRANSFER TO CATS	\$0.00	\$12,023.00	\$0.00	\$0.00	\$0.00	\$12,023.00	-\$12,023.00	0.00%
39500	EDUCATIONAL/LICENSI	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%
44100	FURNITURE	\$10,000.00	\$0.00	\$413.99	\$0.00	\$216.18	\$630.17	\$9,369.83	6.30%
44300	OTHER EQUIPMENT	\$19,000.00	\$799.00	\$323.63	\$0.00	\$0.00	\$1,122.63	\$17,877.37	5.91%
44450	BUILDING RENOVATION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
45100	BOOKS	\$582,000.00	\$66,681.48	\$34,420.84	\$47,159.11	\$42,415.60	\$190,677.03	\$391,322.97	32.76%
45200	PERIODICALS/NEWSPA	\$43,000.00	\$1,084.86	\$0.00	\$34.98	\$1,798.67	\$2,918.51	\$40,081.49	6.79%
45300	NONPRINT MATERIALS	\$350,500.00	\$41,808.33	\$25,621.09	\$26,015.31	\$27,571.36	\$121,016.09	\$229,483.91	34.53%
		\$8,836,799.70	\$747,006.51	\$632,227.01	\$801,381.75	\$626,850.18	\$2,807,465.45	\$6,029,334.25	31.77%

LIRF Budget & Expenditure Report

January 1, 2017 to April 30, 2017

4 months = 33.3%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	YTD Amount	2017 YTD Balance	2017 %YTD Budget
36100	BUILDING REPAIRS	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0.00%
44100	FURNITURE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44300	OTHER EQUIPMENT	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	0.00%
44450	BUILDING	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0.00%
		\$525,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$525,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Debt Service Budget & Expenditures Report

January 1, 2017 to April 30, 2017

4 months = 33.3%

Object Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	2017 YTD Amt	2017	2017
							Balance	%YTD Budget
37100 REAL ESTATE	\$688,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$688,500.00	0.00%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$688,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$688,500.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Rainy Day Budget & Expenditures Report

January 1, 2017 to April 30, 2017

4 months = 33.3%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	2017 YTD Amt	2017 YTD Balance	2017 %YTD Budget
31100	CONSULTING SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31200	ENGINEERING/ARCHITE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31300	LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
36100	BUILDING REPAIRS	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44100	FURNITURE	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44300	OTHER EQUIPMENT	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
44450	BUILDING RENOVATION	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%
		\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report
January 1, 2017 to April 30, 2017
4 months = 33.3%

Object Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	YTD Amount	2017 YTD Balance	2017 %YTD Budget
11300 MANAGERS/ASST.	\$161,722.61	\$12,538.59	\$13,047.48	\$19,714.87	\$13,019.96	\$58,320.90	\$103,401.71	36.06%
11800 TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100 FICA/EMPLOYER	\$22,670.58	\$1,584.87	\$1,640.64	\$2,512.18	\$1,762.58	\$7,500.27	\$15,170.31	33.08%
12300 PERF/EMPLOYER	\$28,776.77	\$2,247.78	\$2,308.18	\$2,340.92	\$2,345.43	\$9,242.31	\$19,534.46	32.12%
12350 PERF/EMPLOYEE CONTRIB.	\$7,708.06	\$602.08	\$618.27	\$627.05	\$628.24	\$2,475.64	\$5,232.42	32.12%
12400 INS/EMPLOYER	\$44,475.30	\$10,396.65	\$2,942.08	\$0.00	\$2,790.90	\$16,129.63	\$28,345.67	36.27%
12500 MEDICARE/EMPLOYER	\$5,301.99	\$370.65	\$383.70	\$587.52	\$412.23	\$1,754.10	\$3,547.89	33.08%
12800 PRODUCTION ASSISTANTS	\$125,833.50	\$8,454.80	\$8,437.77	\$12,856.55	\$9,930.78	\$39,679.90	\$86,153.60	31.53%
12900 INFORMATION	\$38,792.00	\$2,439.40	\$2,765.69	\$4,723.42	\$3,166.56	\$13,095.07	\$25,696.93	33.76%
13100 WORK STUDY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
13200 TECHNICIANS	\$39,306.35	\$3,053.08	\$3,058.16	\$4,612.64	\$3,291.84	\$14,015.72	\$25,290.63	35.66%
21200 STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300 OFFICE SUPPLIES	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
21400 DUPLICATING	\$700.00	\$0.00	\$66.26	\$0.00	\$0.00	\$66.26	\$633.74	9.47%
22200 FUEL/OIL/LUBRICANTS	\$1,000.00	\$23.26	\$20.06	\$0.00	\$21.30	\$64.62	\$935.38	6.46%
22700 VIDEO TAPE/MEDIA	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
23000 IT SUPPLIES	\$1,200.00	\$310.08	\$21.98	\$0.00	\$65.00	\$397.06	\$802.94	33.09%
23500 AUDIO/VIDEO	\$8,000.00	\$2,844.88	\$0.00	\$1,271.63	\$599.58	\$4,716.09	\$3,283.91	58.95%
31100 CONSULTING SERVICES	\$8,000.00	\$180.00	\$0.00	\$500.00	\$0.00	\$680.00	\$7,320.00	8.50%
31300 LEGAL SERVICES	\$500.00	\$32.56	\$0.00	\$0.00	\$200.37	\$232.93	\$267.07	46.59%
31500 MAINTENANCE	\$1,000.00	\$0.00	\$50.00	\$50.00	\$49.93	\$149.93	\$850.07	14.99%
31600 COMPUTER SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
31650 DIGITIZATION SERVICES	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
31700 ADMIN/ACCOUNTING	\$400.00	\$5.99	\$4.15	\$7.08	\$2.31	\$19.53	\$380.47	4.88%
32100 TELEPHONE	\$3,000.00	\$203.09	\$0.00	\$407.08	\$188.73	\$798.90	\$2,201.10	26.63%
32150 CABLE TV SERVICE	\$300.00	\$41.56	\$20.78	\$31.09	\$31.09	\$124.52	\$175.48	41.51%
32200 POSTAGE	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
32300 TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
32400 PROFESSIONAL MTG	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
32600 FREIGHT/DELIVERY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
36300 OTHER EQUIP/FURNITURE	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
37100 REAL ESTATE	\$3,000.00	\$1.08	-\$86.80	-\$124.52	-\$95.44	-\$305.68	\$3,305.68	-10.19%
39100 DUES/INSTITUTIONAL	\$3,000.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,800.00	40.00%
39500 EDUCATIONAL/LICENSIN	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
39600 COMMUNITY NEWS	\$12,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$9,000.00	25.00%
44100 FURNITURE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
44700 EQUIPMENT - CATS	\$147,000.00	\$0.00	\$0.00	\$369.70	\$0.00	\$369.70	\$146,630.30	0.25%
	\$703,787.16	\$46,530.40	\$38,298.40	\$50,487.21	\$38,411.39	\$173,727.40	\$530,059.76	24.68%

MONROE COUNTY PUBLIC LIBRARY

Gen. Obligation Bond Budget & Expenditure 2016

January 1, 2017 to April 30, 2017

4 months = 33.3%

Object	Object Descr	2017 Budget	Jan.	Feb.	Mar.	Apr.	YTD Amount	2017 YTD Balance	2017 %YTD Budget
31100	CONSULTING	\$0.00	\$0.00	\$0.00	\$2,200.00	\$0.00	\$2,200.00	-\$2,200.00	0.00%
31200	ENGINEERING/ARCHI	\$0.00	\$0.00	\$0.00	\$7,350.00	\$2,500.00	\$9,850.00	-\$9,850.00	0.00%
31500	MAINTENANCE	\$0.00	\$1,006.45	\$650.00	\$0.00	\$1,300.00	\$2,956.45	-\$2,956.45	0.00%
44452	BLDG LONG-TERM	\$0.00	\$539.97	\$1,238.89	\$5,422.57	\$7,105.66	\$14,307.09	-\$14,307.09	0.00%
44600	IT EQUIPMENT	\$0.00	\$1,848.49	\$2,687.00	\$12,372.98	\$1,768.00	\$18,676.47	-\$18,676.47	0.00%
44650	IT SOFTWARE	\$0.00	\$800.00	\$96.00	\$1,572.00	\$614.18	\$3,082.18	-\$3,082.18	0.00%
44700	EQUIPMENT - CATS	\$0.00	\$17,755.90	\$282.97	\$19,279.77	\$0.00	\$37,318.64	-\$37,318.64	0.00%
		\$0.00	\$21,950.81	\$4,954.86	\$48,197.32	\$13,287.84	\$88,390.83	-\$88,390.83	0.00%

MONROE COUNTY PUBLIC LIBRARY

Expenditure Summary compared to last year

2017 compared to 2016: Period Ending April

Fund	Fund Descr	2017 Budget	April 2017 2017 Amt	YTD Amt	2016 Budget	April 2016 2016 Amt	YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,836,799.70	\$626,850.18	\$2,807,465.45	\$8,455,883.89	\$713,504.14	\$2,660,707.34	5.52%
002	JAIL	\$0.00	\$1,012.20	\$1,012.20	\$0.00	\$0.00	\$1,187.50	-14.76%
003	CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004	GIFT	\$0.00	\$51.91	\$119.30	\$0.00	\$138.99	\$309.57	-61.46%
005	PLAC	\$0.00	\$2,015.00	\$3,315.00	\$0.00	\$2,535.00	\$4,615.00	-28.17%
006	RETIREEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$353.00	-100.00%
007	LIRF	\$525,000.00	\$0.00	\$0.00	\$350,000.00	-\$7,221.18	\$13,361.78	-100.00%
008	DEBT SERVICE	\$688,500.00	\$0.00	\$0.00	\$730,000.00	\$0.00	\$0.00	0.00%
009	RAINY DAY	\$150,000.00	\$0.00	\$0.00	\$324,500.00	\$0.00	\$0.00	0.00%
010	PAYROLL	\$0.00	\$357,345.86	\$1,607,740.00	\$0.00	\$490,392.95	\$1,538,134.37	4.53%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$8,806.31	\$38,712.00	\$0.00	\$13,248.76	\$37,069.90	4.43%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-	\$0.00	\$13,774.82	\$44,756.78	\$0.00	\$9,446.91	\$47,651.90	-6.08%
020	SPECIAL REVENUE	\$703,787.16	\$38,411.39	\$173,727.40	\$615,509.07	\$52,212.03	\$179,124.26	-3.01%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
022	GATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
027	COMMUNITY FDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
028	FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$9,945.35	\$25,484.98	-100.00%
029	GO BOND 2016	\$0.00	\$13,287.84	\$88,390.83	\$0.00	\$22,207.01	\$43,029.63	105.42%
		\$10,904,086.86	\$1,061,555.51	\$4,765,238.96	\$10,475,892.96	\$1,306,409.96	\$4,551,029.23	4.71%

MONROE COUNTY PUBLIC LIBRARY

Revenue Totals Budget Forms (all funds)

Source Descr	2017 YTD Budget	Jan	Feb	Mar	April	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
Fund 001 OPERATING								
PROPERTY	\$5,799,004.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,799,004.00	0.00%
INTANGIBLES TAX	\$18,023.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,023.00	0.00%
LICENSE EXCISE TAX	\$323,852.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$323,852.00	0.00%
LOCAL/COUNTY	\$2,198,787.00	\$0.00	\$366,464.50	\$183,232.25	\$183,232.25	\$732,929.00	\$1,465,858.00	33.33%
COMMERCIAL	\$42,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,510.00	0.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL	\$0.00	\$525.25	\$513.30	\$709.94	\$594.40	\$2,342.89	-\$2,342.89	0.00%
LOST/DAMAGED	\$0.00	\$1,306.22	\$1,323.78	\$1,808.55	\$1,421.25	\$5,859.80	-\$5,859.80	0.00%
FINES	\$150,000.00	\$9,032.48	\$7,593.29	\$7,554.26	\$6,367.87	\$30,547.90	\$119,452.10	20.37%
COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN COPIERS &	\$12,500.00	\$929.25	\$1,304.75	\$2,005.79	\$1,389.72	\$5,629.51	\$6,870.49	45.04%
MISCELLANEOUS	\$0.00	\$50.90	-\$50.00	\$2.40	\$49.95	\$53.25	-\$53.25	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GARNISHMENT FEES	\$0.00	\$7.74	\$7.74	\$3.78	\$2.52	\$21.78	-\$21.78	0.00%
E-RATE RECEIPTS	\$0.00	\$7,155.84	\$0.00	\$0.00	\$0.00	\$7,155.84	-\$7,155.84	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,500.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$7.25	\$17.90	\$25.86	\$9.80	\$60.81	-\$60.81	0.00%
OBITS	\$0.00	\$107.00	\$50.00	\$126.00	\$36.00	\$319.00	-\$319.00	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$3,362.36	\$2,816.55	\$3,607.75	\$3,289.38	\$13,076.04	-\$13,076.04	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT	\$4,000.00	\$1,007.93	\$1,034.45	\$881.88	\$1,064.55	\$3,988.81	\$11.19	99.72%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$4,000.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$2,200.00	45.00%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$8,565,176.00	\$25,292.22	\$381,076.26	\$199,958.46	\$197,457.69	\$803,784.63	\$7,761,391.37	9.38%
Fund 002 JAIL								
RECEIPTS	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING								
CONFERENCE/RECEI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2017 YTD Budget	Jan	Feb	Mar	April	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT UNRESTRICTED								
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$115.75	\$160.26	\$472.96	\$668.16	\$1,417.13	-\$1,417.13	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$115.75	\$160.26	\$472.96	\$668.16	\$1,417.13	-\$1,417.13	0.00%
Fund 005 PLAC								
PUBLIC LIBRARY	\$0.00	\$650.00	\$715.00	\$650.00	\$520.00	\$2,535.00	-\$2,535.00	0.00%
Fund 005 PLAC	\$0.00	\$650.00	\$715.00	\$650.00	\$520.00	\$2,535.00	-\$2,535.00	0.00%
Fund 006 RETIREES								
RETIREES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 006 RETIREES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF								
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$426,978.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$426,978.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$426,978.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$426,978.00	0.00%
Fund 008 DEBT SERVICE								
PROPERTY	\$688,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$688,500.00	0.00%
INTANGIBLES TAX	\$2,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,300.00	0.00%
LICENSE EXCISE TAX	\$36,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,000.00	0.00%
COMMERCIAL	\$5,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,300.00	0.00%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$732,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$732,100.00	0.00%
Fund 009 RAINY DAY								

Source Descr	2017 YTD Budget	Jan	Feb	Mar	April	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
LOCAL/COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 010 PAYROLL								
GROSS PAYROLL	\$0.00	\$358,504.53	\$371,775.27	\$527,242.95	\$353,651.50	\$1,611,174.25	-\$1,611,174.25	0.00%
Fund 010 PAYROLL	\$0.00	\$358,504.53	\$371,775.27	\$527,242.95	\$353,651.50	\$1,611,174.25	-\$1,611,174.25	0.00%
Fund 013 PETTY CASH								
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE								
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-RESTRICED								
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$14,416.71	\$0.00	\$14,416.71	-\$14,416.71	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$500.00	\$1,500.00	\$0.00	\$4,626.00	\$6,626.00	-\$6,626.00	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$500.00	\$1,500.00	\$14,416.71	\$4,626.00	\$21,042.71	-\$21,042.71	0.00%
Fund 019 GIFT-FOUNDATION								
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$10,750.00	\$10,750.00	-\$10,750.00	0.00%
Fund 019 GIFT-	\$0.00	\$0.00	\$0.00	\$0.00	\$10,750.00	\$10,750.00	-\$10,750.00	0.00%
Fund 020 SPECIAL REVENUE								
MISCELLANEOUS	\$12,022.96	\$190.00	\$130.00	\$240.00	\$70.00	\$630.00	\$11,392.96	5.24%
CABLE ACCESS FEES	\$433,685.17	\$0.00	\$108,421.25	\$0.00	\$0.00	\$108,421.25	\$325,263.92	25.00%
CABLE ACCESS FEES	\$254,856.78	\$63,714.25	\$0.00	\$0.00	\$63,714.25	\$127,428.50	\$127,428.28	50.00%
CABLE ACCESS FEES	\$15,439.61	\$0.00	\$0.00	\$3,859.75	\$0.00	\$3,859.75	\$11,579.86	25.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$12,023.00	\$0.00	\$0.00	\$0.00	\$12,023.00	-\$12,023.00	0.00%
Fund 020 SPECIAL	\$716,004.52	\$75,927.25	\$108,551.25	\$4,099.75	\$63,784.25	\$252,362.50	\$463,642.02	35.25%
Fund 021 CAPITAL PROJECTS								
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Source Descr	2017 YTD Budget	Jan	Feb	Mar	April	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
Fund 024 FINRA GRANT								
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND								
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT								
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014								
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND 2016								
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$10,440,258.52	\$460,989.75	\$869,778.04	\$746,840.83	\$631,457.60	\$2,709,066.22	\$7,731,192.30	25.95%

MONROE COUNTY PUBLIC LIBRARY

Cash Balances by fund

Current Period: April 2017

FUND Descr	4/01/17	MTD Debit	MTD Credit	4/30/17	Bal Sht Descr	Act Status
OPERATING	\$2,030.31	\$4,492.60	\$0.00	\$6,522.91	OLD NATIONAL BANK CHECKING	Active
OPERATING	\$1,690.82	\$5,451.64	\$551.19	\$6,591.27	GERMAN AMER./CHECKING	Active
OPERATING	-\$67,480.98	\$584,295.92	\$591,852.39	-\$75,037.45	MAINSOURCE CHECKING	Active
OPERATING	\$736,146.85	\$3,289.38	\$400,000.00	\$339,436.23	MAINSOURCE SAVINGS	Active
OPERATING	\$2,250.00	\$381.15	\$0.00	\$2,631.15	ONB CD INVESTMENT	Active
OPERATING	\$5,973.83	\$683.40	\$0.00	\$6,657.23	INVEST. CD/MAINSOURCE	Active
Fund 001 OPERATING	\$680,610.83	\$598,594.09	\$992,403.58	\$286,801.34		
JAIL	\$6,000.00	\$0.00	\$1,012.20	\$4,987.80	MAINSOURCE CHECKING	Active
Fund 002 JAIL	\$6,000.00	\$0.00	\$1,012.20	\$4,987.80		
GIFT UNRESTRICTED	\$56.25	\$668.16	\$0.00	\$724.41	OLD NATIONAL BANK CHECKING	Active
GIFT UNRESTRICTED	\$7,514.86	\$0.00	\$51.91	\$7,462.95	MAINSOURCE CHECKING	Active
Fund 004 GIFT UNRESTRICTED	\$7,571.11	\$668.16	\$51.91	\$8,187.36		
PLAC	\$65.00	\$260.00	\$0.00	\$325.00	OLD NATIONAL BANK CHECKING	Active
PLAC	\$65.00	\$260.00	\$0.00	\$325.00	GERMAN AMER./CHECKING	Active
PLAC	\$1,885.00	\$0.00	\$2,015.00	-\$130.00	MAINSOURCE CHECKING	Active
Fund 005 PLAC	\$2,015.00	\$520.00	\$2,015.00	\$520.00		
LIRF	\$43,564.03	\$0.00	\$0.00	\$43,564.03	MAINSOURCE CHECKING	Active
LIRF	\$850,708.56	\$0.00	\$0.00	\$850,708.56	MAINSOURCE SAVINGS	Active
LIRF	\$1,197,735.57	\$0.00	\$0.00	\$1,197,735.57	INVEST. CD/MAINSOURCE	Active
Fund 007 LIRF	\$2,092,008.16	\$0.00	\$0.00	\$2,092,008.16		
DEBT SERVICE	\$263.58	\$0.00	\$0.00	\$263.58	MAINSOURCE CHECKING	Active
DEBT SERVICE	\$76,000.00	\$0.00	\$0.00	\$76,000.00	MAINSOURCE SAVINGS	Active
Fund 008 DEBT SERVICE	\$76,263.58	\$0.00	\$0.00	\$76,263.58		
RAINY DAY	\$20,384.18	\$0.00	\$0.00	\$20,384.18	MAINSOURCE CHECKING	Active
RAINY DAY	\$1,116,269.19	\$0.00	\$0.00	\$1,116,269.19	MAINSOURCE SAVINGS	Active
RAINY DAY	\$500,000.00	\$0.00	\$0.00	\$500,000.00	ONB CD INVESTMENT	Active
Fund 009 RAINY DAY	\$1,636,653.37	\$0.00	\$0.00	\$1,636,653.37		
PAYROLL	\$15,395.43	\$353,651.50	\$357,345.86	\$11,701.07	MAINSOURCE CHECKING	Active
Fund 010 PAYROLL	\$15,395.43	\$353,651.50	\$357,345.86	\$11,701.07		
GIFT-RESTRICED	\$0.00	\$4,466.00	\$0.00	\$4,466.00	OLD NATIONAL BANK CHECKING	Active
GIFT-RESTRICED	\$57,736.31	\$163.96	\$8,810.27	\$49,090.00	MAINSOURCE CHECKING	Active
Fund 016 GIFT-RESTRICED	\$57,736.31	\$4,629.96	\$8,810.27	\$53,556.00		
GIFT-FOUNDATION	\$0.00	\$10,750.00	\$0.00	\$10,750.00	OLD NATIONAL BANK CHECKING	Active
GIFT-FOUNDATION	\$10,462.03	\$0.00	\$13,774.82	-\$3,312.79	MAINSOURCE CHECKING	Active
Fund 019 GIFT-FOUNDATION	\$10,462.03	\$10,750.00	\$13,774.82	\$7,437.21		
SPECIAL REVENUE	\$77.79	\$70.00	\$2.31	\$145.48	GERMAN AMER./CHECKING	Active

FUND Descr	4/01/17	MTD Debit	MTD Credit	4/30/17	Bal Sht Descr	Act Status
SPECIAL REVENUE	\$96,211.83	\$63,850.28	\$38,545.11	\$121,517.00	MAINSOURCE CHECKING	Active
SPECIAL REVENUE	\$575,000.00	\$0.00	\$0.00	\$575,000.00	MAINSOURCE SAVINGS	Active
Fund 020 SPECIAL REVENUE	\$671,289.62	\$63,920.28	\$38,547.42	\$696,662.48		
GO BOND 2016	\$154,656.97	\$0.00	\$13,287.84	\$141,369.13	MAINSOURCE CHECKING	Active
GO BOND 2016	\$1,500,886.39	\$0.00	\$0.00	\$1,500,886.39	MAINSOURCE SAVINGS	Active
Fund 029 GO BOND 2016	\$1,655,543.36	\$0.00	\$13,287.84	\$1,642,255.52		
	\$6,911,548.80	\$1,032,733.99	\$1,427,248.90	\$6,517,033.89		

MONROE COUNTY PUBLIC LIBRARY

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**ONB CHECKING
06300 ONB/MONROE**

April 2017

Account Summary

Beginning Balance on	4/1/2017	\$2,151.56
+		\$20,636.76
-	Payments (Checks and Withdrawals)	\$0.00
Ending Balance as of	4/30/2017	\$22,788.32

Check Book

Active	G 001-06300	OPERATING	\$6,522.91
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$724.41
Active	G 005-06300	PLAC	\$325.00
Active	G 006-06300	RETIREES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 009-06300	RAINY DAY	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$4,466.00
Active	G 019-06300	GIFT-FOUNDATION	\$10,750.00
Active	G 020-06300	SPECIAL REVENUE	\$0.00
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$0.00
Active	G 028-06300	FINRA 2014	\$0.00
Active	G 029-06300	GO BOND 2016	\$0.00

Cash Balance **\$22,788.32**

Beginng Balance	\$2,151.56
+ Total Deposits	\$20,636.76
- Checks Written	\$0.00

Check Book **\$22,788.32**

Difference **\$0.00**

MONROE COUNTY PUBLIC LIBRARY

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***Check Reconciliation©
GERMAN-AMER/CHECKING
06400 GER AME/UC
April 2017**

Account Summary

Beginning Balance on	4/1/2017	\$1,833.61
+		\$5,779.33
-	Payments (Checks and Withdrawals)	\$551.19
Ending Balance as of	4/30/2017	\$7,061.75

Check Book

Active	G 001-06400	OPERATING	\$6,591.27
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$0.00
Active	G 005-06400	PLAC	\$325.00
Active	G 007-06400	LIRF	\$0.00
Active	G 009-06400	RAINY DAY	\$0.00
Active	G 016-06400	GIFT-RESTRICED	\$0.00
Active	G 020-06400	SPECIAL REVENUE	\$145.48
Active	G 029-06400	GO BOND 2016	\$0.00
		Cash Balance	\$7,061.75

Beginng Balance	\$1,833.61
+ Total Deposits	\$5,779.33
- Checks Written	\$551.19

Check Book	\$7,061.75
Difference	\$0.00

MONROE COUNTY PUBLIC LIBRARY

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MAINSOURCE CHECKING
06600 MAINSO CKG
April 2017

Account Summary

Beginning Balance on	4/1/2017	\$360,293.69
+		\$647,130.61
-	Payments (Checks and Withdrawals)	\$676,925.08
Ending Balance as of	4/30/2017	\$330,499.22

Check Book

Active	G 001-06600	OPERATING	-\$75,037.45
Active	G 002-06600	JAIL	\$4,987.80
Active	G 003-06600	CLEARING	\$0.00
Active	G 004-06600	GIFT UNRESTRICTED	\$7,462.95
Active	G 005-06600	PLAC	-\$130.00
Active	G 006-06600	RETIREEES	\$0.00
Active	G 007-06600	LIRF	\$43,564.03
Active	G 008-06600	DEBT SERVICE	\$263.58
Active	G 009-06600	RAINY DAY	\$20,384.18
Active	G 010-06600	PAYROLL	\$11,701.07
Active	G 016-06600	GIFT-RESTRICED	\$49,090.00
Active	G 017-06600	LEVY EXCESS	\$0.00
Active	G 019-06600	GIFT-FOUNDATION	-\$3,312.79
Active	G 020-06600	SPECIAL REVENUE	\$121,517.00
Active	G 024-06600	FINRA GRANT	\$0.00
Active	G 026-06600	G O BOND	\$0.00
Active	G 027-06600	COMMUNITY FDTN	\$0.00
Active	G 028-06600	FINRA 2014	\$0.00
Active	G 029-06600	GO BOND 2016	\$141,369.13

Cash Balance **\$321,859.50**

Beginng Balance	\$360,293.69
+ Total Deposits	\$647,130.61
- Checks Written	\$685,564.80

Check Book	\$321,859.50
O/S Checks	\$8,639.72

MONROE COUNTY PUBLIC LIBRARY

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MAINSOURCE SAVINGS

06610 MAINSO SAV

April 2017

Account Summary

Beginning Balance on	4/1/2017	\$4,855,010.99
+		\$3,289.38
-	Payments (Checks and Withdrawals)	\$400,000.00
Ending Balance as of	4/30/2017	\$4,458,300.37

Check Book

Active	G 001-06610	OPERATING	\$339,436.23
Active	G 002-06610	JAIL	\$0.00
Active	G 003-06610	CLEARING	\$0.00
Active	G 004-06610	GIFT UNRESTRICTED	\$0.00
Active	G 005-06610	PLAC	\$0.00
Active	G 006-06610	RETIREES	\$0.00
Active	G 007-06610	LIRF	\$850,708.56
Active	G 008-06610	DEBT SERVICE	\$76,000.00
Active	G 009-06610	RAINY DAY	\$1,116,269.19
Active	G 010-06610	PAYROLL	\$0.00
Active	G 016-06610	GIFT-RESTRICED	\$0.00
Active	G 019-06610	GIFT-FOUNDATION	\$0.00
Active	G 020-06610	SPECIAL REVENUE	\$575,000.00
Active	G 024-06610	FINRA GRANT	\$0.00
Active	G 026-06610	G O BOND	\$0.00
Active	G 027-06610	COMMUNITY FDTN	\$0.00
Active	G 028-06610	FINRA 2014	\$0.00
Active	G 029-06610	GO BOND 2016	\$1,500,886.39

Cash Balance **\$4,458,300.37**

Beginng Balance	\$4,855,010.99
+ Total Deposits	\$3,289.38
- Checks Written	\$400,000.00

Check Book \$4,458,300.37

Difference \$0.00

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE May 17, 2017

Beginning Employment

- Ben Smith, Building Services/Security, Security Technician, Pay Grade 5, 20 hours per week effective April 17, 2017.
- Virginia Hosler, Community Engagement, Community Engagement Librarian, Pay Grade 8, 37.5 hours per week effective May 15, 2017.
- Kelsey Grimm, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective April 21, 2017.
- Elizabeth Hagan, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective April 21, 2017.
- William (Bill) Koester, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective April 21, 2017.
- Adam Diersing, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective May 1, 2017.
- Jennifer Gliessman, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective May 1, 2017.
- Micah Littlefield, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective May 1, 2017.
- Steve Schuster, CATS, Production Assistant, Pay Grade 4, 25 hours per week effective May 30, 2017.

Ending Employment

- Madison Funk, Access & Content Services, Material Handler, Pay Grade 1, 15 hours per week effective April 28, 2017.

Job Changes

- Elizabeth Gray, from Community Engagement, Community Engagement Librarian, Pay Grade 8, 37.5 hours per week to Adult Strategist, Pay Grade 10, 37.5 hours per week effective May 1, 2017.

Active Library EmployeesPay Date: **04-14-2017**Pay Period: **03-20-2017 to 04-02-2017****Operating Funds**

	Operating Fund	First Name	Last Name
1	AC Services Operating	Calan	Blevins
2	AC Services Operating	Joseph	Camacho-Roy
3	AC Services Operating	Vincent	Desjardins
4	AC Services Operating	Victoria	Englert
5	AC Services Operating	Andrew	Fak
6	AC Services Operating	Logan	Farlee
7	AC Services Operating	Madison	Funk
8	AC Services Operating	Cynthia	Garrison
9	AC Services Operating	Charles	Gillespie
10	AC Services Operating	Sarah	Harrison
11	AC Services Operating	Ashley	Hinshaw
12	AC Services Operating	Logan	Holmes
13	AC Services Operating	Chelsea	Hoover
14	AC Services Operating	Claire	Jenness
15	AC Services Operating	Deborah	Lang
16	AC Services Operating	Elias	McDermott-Sipe
17	AC Services Operating	Amber	McGarr
18	AC Services Operating	Michelle	Meyers
19	AC Services Operating	Sydney	Overtoom
20	AC Services Operating	Brigid	Phillips
21	AC Services Operating	Elizabeth	Polley
22	AC Services Operating	Daniel	Price
23	AC Services Operating	Rebecca	Ray
24	AC Services Operating	Karen	Smith
25	AC Services Operating	Kimberly	Smith
26	AC Services Operating	Benjamin	Snider
27	AC Services Operating	Jennifer	Speer
28	AC Services Operating	Felicity	Young
29	CS Special/Asst/Para Oper	Cynthia	Balzer
30	CS Special/Asst/Para Oper	Michael	Champion
31	CS Special/Asst/Para Oper	Marion	Clark
32	CS Special/Asst/Para Oper	Katelynn	Dockerty
33	CS Special/Asst/Para Oper	Paul	Duszynski
34	CS Special/Asst/Para Oper	Rebekah	Edelman
35	CS Special/Asst/Para Oper	Jennifer	Festa
36	CS Special/Asst/Para Oper	Israel	Horton
37	BS Security/Protect Operating	Ross	Jackson
38	CS Special/Asst/Para Oper	Seth	James
39	CS Special/Asst/Para Oper	Clinton	Lake
40	BL Service/Maintenance Oper	Clare	Miller
41	CS Special/Asst/Para Oper	Emily	Purcell
42	BL Service/Maintenance Oper	Marjorie	Robinson
43	CA Technician Oper	Addison	Rogers
44	CS Special/Asst/Para Oper	Ann	Segraves
45	BS Security/Protect Operating	James	Sims
46	CM Support Operating	William	Weaver
47	AC Services Operating	Kenneth	Carter
48	AC Services Operating	Craig	Clark

	Operating Fund	First Name	Last Name
49	BL Service/Maintenance Oper	Deanna	Crane
50	CS Special/Asst/Para Oper	William	Ellis
51	CS Special/Asst/Para Oper	Edwin	Fallwell
52	AC Services Operating	Evan	Gornik
53	AC Services Operating	Arielle	Hacker
54	CS Special/Asst/Para Oper	Ian	Hoagland
55	CS Special/Asst/Para Oper	Daniel	Hosler
56	CS Special/Asst/Para Oper	Lillian	Jenness
57	EG Librarians, Experts Oper	Christina	Jones
58	CS Special/Asst/Para Oper	Kelly	Jordan
59	CS Special/Asst/Para Oper	Jack	Kovaleski
60	CS Special/Asst/Para Oper	Audra	Loudenbarger
61	EG Librarians, Experts Oper	Doris	Lynch
62	AC Services Operating	Juliann	Nelson
63	CS Special/Asst/Para Oper	Elizabeth	Salvaggio
64	BL Service/Maintenance Oper	Cherryl	Tincher
65	CA Technician Special Oper	Nathan	Wrigley
66	CS Special/Asst/Para Oper	Tracy	Lenn
67	CM Special/Asst/Para Oper	Erin	Tobey
68	AC Specialist/Asst/Para Oper	Meghan	Adams
69	EG Librarians, Experts Oper	Ellen	Arnholter
70	IT Manager/Asst/Strat Oper	Ned	Baugh
71	BL Service/Maintenance Oper	Terri	Bell
72	AC Librarians, Experts Oper	Melissa	Bruecks
73	CS Special/Asst/Para Oper	Michael	Campbell
74	SC Manager/Asst/Strat Oper	Lisa	Champelli
75	BL Manager/Asst/Strat Oper	Jeremiah	Chandler
76	CS Special/Asst/Para Oper	Jared	Cheek
77	CS Special/Asst/Para Oper	Burl	Cooper
78	AD Director/Assoc Operating	Jane	Cronkhite
79	EG Librarians, Experts Oper	Luann	Dillon
80	CS Special/Asst/Para Oper	Aubrey	Dunnuck
81	AC Specialist/Asst/Para Oper	Susan	Fallwell
82	EG Librarians, Experts Oper	Mary	Frasier
83	CS Special/Asst/Para Oper	Elizabeth	French
84	EG Librarians, Experts Oper	Christine	Friesel
85	EG Librarians, Experts Oper	Rebecca	Fyolek
86	EG Librarians, Experts Oper	Alejandria	Galarza
87	BS Security/Protect Operating	Dana	Geldhof
88	CS Special/Asst/Para Oper	Joshua	Gesten
89	EG Librarians, Experts Oper	James	Gossman
90	AD Specialist/Asst/Para Oper	Marla	Gray
91	EG Librarians, Experts Oper	Elizabeth	Gray
92	CM Librarians, Experts Oper	Paula	Gray-Overtoom
93	AC Librarians, Experts Oper	Cheryl	Green
94	BL Service/Maintenance Oper	Ronald	Greene
95	CS Special/Asst/Para Oper	Shawn	Henline
96	CM Manager/Asst/Strat Oper	Michael	Hoerger
97	EG Librarians, Experts Oper	Jennifer	Hoffman
98	EG Librarians, Experts Oper	Stephanie	Holman
99	SP Manager/Asst/Strat Oper	Christopher	Hosler
100	SS Manager/Asst/Strat Oper	Christopher	Jackson
101	BS Security/Protect Operating	Michael	Johnson

Operating Fund		First Name	Last Name
102	AC Manager/Asst/Strat Oper	Jennifer	Kellams
103	BL Service/Maintenance Oper	Bruce	Kelly
104	AD Specialist/Asst/Para Oper	Merriel	Kern
105	CS Special/Asst/Para Oper	Julia	Kinser
106	EG Librarians, Experts Oper	Jeannette	Lehr
107	AD Manager/Asst/Strat Oper	Gary	Lettelleir
108	CS Manager/Asst/Strat Oper	Mary	Loro
109	CS Special/Asst/Para Oper	Jacqueline	Lovings
110	ST Manager/Asst/Strat Oper	Kevin	MacDowell
111	BL Manager/Asst/Strat Oper	Jason	Matney
112	CS Special/Asst/Para Oper	John	Meador
113	CS Special/Asst/Para Oper	Amber	Mestre
114	BL Service/Maintenance Oper	John	Mosora
115	CS Special/Asst/Para Oper	Daniel	Mounlio
116	IT Specialist/Asst/Para Oper	Cody	Mullis
117	CS Manager/Asst/Strat Oper	Michele	Needham
118	AC Librarians, Experts Oper	Martha	Ody
119	EG Librarians, Experts Oper	Polly	OShea
120	CS Special/Asst/Para Oper	Samuel	Ott
121	EG Librarians, Experts Oper	Roberta	Overman
122	CS Special/Asst/Para Oper	Jonathon	Paull
123	CS Special/Asst/Para Oper	M Brandon	Rome
124	AC Librarians, Experts Oper	Jane	Ruddick
125	AD Manager/Asst/Strat Oper	Susan	Sater
126	IT Librarians Experts Oper	Vanessa	Schwegman
127	AD Support Operating	Brenda	Seibel
128	CS Special/Asst/Para Oper	Andrew	Slater
129	AC Specialist/Asst/Para Oper	Christine	Sneed
130	CM Special/Asst/Para Oper	Ryan	Stacy
131	CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
132	SD Manager/Asst/Strat Oper	Barbara	Swinson
133	AC Services Operating	Timothy	Thompson
134	EG Manager/Asst/Strat Oper	Bethany	Turrentine
135	AD Tech/Oper/Secretaries Oper	Pamela	Wallace
136	AC Manager/Asst/Strat Oper	Pamela	Wasmer
137	AC Specialist/Asst/Para Oper	Pamela	White
138	AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Hardy
139	EG Manager/Asst/Strat Oper	Joshua	Wolf
140	AD Director/Assoc Operating	Marilyn	Wood
141	CS Special/Asst/Para Oper	Leanne	Zdravecky
Sub-Total Operating Funds		Gross Pay	Hours Paid
		\$161,693.18	8,394.50

Special Funds

Special Fund	First Name	Last Name	
1	S CA Technician Oper	Nile	Arena
2	S CA Technician Oper	Nathan	Kroeger
3	S CA Technician Oper	Casey	Muyskens-Toth
4	S CA Technician Special Oper	Eric	Ayotte
5	S CA Technician Special Oper	Mark	Bookwalter

Operating Fund		First Name	Last Name
6	S CA Technician Special Oper	Wesley	Martin
7	S CA Technician Special Oper	Glenn	Myers
8	S FL Support Operating	Michael	Burns
9	S CA Technician Special Oper	Michael	Adams
10	S CA Manager/Asst/Strat Oper	Martin	ONeill
11	S FL Office Coordinator, Exper	Mary Jean	Regoli
12	S CA Manager/Asst/Strat Oper	Adam	Stillwell
13	S CA Technician Oper	Robert	Stockwell
14	S CA Technician Special Oper	David	Walter
15	S CA Manager/Asst/Strat Oper	Michael	White
		Gross Pay	Hours Paid
	Sub-Total Special Funds	\$17,539.92	949.00
	TOTAL Employees/All Funds	\$179,233.10	9,343.50

Active Library EmployeesPay Date: **04-28-2017**Pay Period: **04-03-2017 - 04-16-2017****Operating Funds**

	<i>Operating Fund</i>	<i>First Name</i>	<i>Last Name</i>
1	AC Services Operating	Calan	Blevins
2	AC Services Operating	Joseph	Camacho-Roy
3	AC Services Operating	Vincent	Desjardins
4	AC Services Operating	Victoria	Englert
5	AC Services Operating	Andrew	Fak
6	AC Services Operating	Logan	Farlee
7	AC Services Operating	Madison	Funk
8	AC Services Operating	Cynthia	Garrison
9	AC Services Operating	Charles	Gillespie
10	AC Services Operating	Sarah	Harrison
11	AC Services Operating	Ashley	Hinshaw
12	AC Services Operating	Logan	Holmes
13	AC Services Operating	Chelsea	Hoover
14	AC Services Operating	Claire	Jenness
15	AC Services Operating	Deborah	Lang
16	AC Services Operating	Elias	McDermott-Sipe
17	AC Services Operating	Amber	McGarr
18	AC Services Operating	Michelle	Meyers
19	AC Services Operating	Sydney	Overtoom
20	AC Services Operating	Brigid	Phillips
21	AC Services Operating	Elizabeth	Polley
22	AC Services Operating	Daniel	Price
23	AC Services Operating	Rebecca	Ray
24	AC Services Operating	Karen	Smith
25	AC Services Operating	Kimberly	Smith
26	AC Services Operating	Benjamin	Snider
27	AC Services Operating	Jennifer	Speer
28	AC Services Operating	Felicity	Young
29	CS Special/Asst/Para Oper	Cynthia	Balzer
30	CS Special/Asst/Para Oper	Michael	Champion
31	CS Special/Asst/Para Oper	Marion	Clark
32	CS Special/Asst/Para Oper	Katelynn	Dockerty
33	CS Special/Asst/Para Oper	Paul	Duszynski
34	CS Special/Asst/Para Oper	Rebekah	Edelman
35	CS Special/Asst/Para Oper	Jennifer	Festa
36	CS Special/Asst/Para Oper	Israel	Horton
37	BS Security/Protect Operating	Ross	Jackson
38	CS Special/Asst/Para Oper	Seth	James
39	CS Special/Asst/Para Oper	Clinton	Lake
40	BL Service/Maintenance Oper	Clare	Miller
41	CS Special/Asst/Para Oper	Emily	Purcell
42	BL Service/Maintenance Oper	Marjorie	Robinson
43	CA Technician Oper	Addison	Rogers
44	CS Special/Asst/Para Oper	Ann	Segraves
45	BS Security/Protect Operating	James	Sims
46	CM Support Operating	William	Weaver
47	AC Services Operating	Kenneth	Carter

	<i>Operating Fund</i>	<i>First Name</i>	<i>Last Name</i>
48	AC Services Operating	Craig	Clark
49	BL Service/Maintenance Oper	Deanna	Crane
50	CS Special/Asst/Para Oper	William	Ellis
51	CS Special/Asst/Para Oper	Edwin	Fallwell
52	AC Services Operating	Evan	Gornik
53	AC Services Operating	Arielle	Hacker
54	CS Special/Asst/Para Oper	Ian	Hoagland
55	CS Special/Asst/Para Oper	Daniel	Hosler
56	CS Special/Asst/Para Oper	Lillian	Jenness
57	EG Librarians, Experts Oper	Christina	Jones
58	CS Special/Asst/Para Oper	Kelly	Jordan
59	CS Special/Asst/Para Oper	Jack	Kovaleski
60	CS Special/Asst/Para Oper	Audra	Loudenbarger
61	EG Librarians, Experts Oper	Doris	Lynch
62	AC Services Operating	Juliann	Nelson
63	CS Special/Asst/Para Oper	Elizabeth	Salvaggio
64	BL Service/Maintenance Oper	Cherryl	Tincher
65	CA Technician Special Oper	Nathan	Wrigley
66	CS Special/Asst/Para Oper	Tracy	Lenn
67	CM Special/Asst/Para Oper	Erin	Tobey
68	AC Specialist/Asst/Para Oper	Meghan	Adams
69	EG Librarians, Experts Oper	Ellen	Arnholter
70	IT Manager/Asst/Strat Oper	Ned	Baugh
71	BL Service/Maintenance Oper	Terri	Bell
72	AC Librarians, Experts Oper	Melissa	Bruecks
73	CS Special/Asst/Para Oper	Michael	Campbell
74	SC Manager/Asst/Strat Oper	Lisa	Champelli
75	BL Manager/Asst/Strat Oper	Jeremiah	Chandler
76	CS Special/Asst/Para Oper	Jared	Cheek
77	CS Special/Asst/Para Oper	Burl	Cooper
78	AD Director/Assoc Operating	Jane	Cronkhite
79	EG Librarians, Experts Oper	Luann	Dillon
80	CS Special/Asst/Para Oper	Aubrey	Dunnuck
81	AC Specialist/Asst/Para Oper	Susan	Fallwell
82	EG Librarians, Experts Oper	Mary	Frasier
83	CS Special/Asst/Para Oper	Elizabeth	French
84	EG Librarians, Experts Oper	Christine	Friesel
85	EG Librarians, Experts Oper	Rebecca	Fyolek
86	EG Librarians, Experts Oper	Alejandria	Galarza
87	BS Security/Protect Operating	Dana	Geldhof
88	CS Special/Asst/Para Oper	Joshua	Gesten
89	EG Librarians, Experts Oper	James	Gossman
90	AD Specialist/Asst/Para Oper	Marla	Gray
91	EG Librarians, Experts Oper	Elizabeth	Gray
92	CM Librarians, Experts Oper	Paula	Gray-Overtoom
93	AC Librarians, Experts Oper	Cheryl	Green
94	BL Service/Maintenance Oper	Ronald	Greene
95	CS Special/Asst/Para Oper	Shawn	Henline
96	CM Manager/Asst/Strat Oper	Michael	Hoerger
97	EG Librarians, Experts Oper	Jennifer	Hoffman
98	EG Librarians, Experts Oper	Stephanie	Holman

Operating Fund	First Name	Last Name
99 SP Manager/Asst/Strat Oper	Christopher	Hosler
100 SS Manager/Asst/Strat Oper	Christopher	Jackson
101 BS Security/Protect Operating	Michael	Johnson
102 AC Manager/Asst/Strat Oper	Jennifer	Kellams
103 BL Service/Maintenance Oper	Bruce	Kelly
104 AD Specialist/Asst/Para Oper	Merriel	Kern
105 CS Special/Asst/Para Oper	Julia	Kinser
106 EG Librarians, Experts Oper	Jeannette	Lehr
107 AD Manager/Asst/Strat Oper	Gary	Lettelleir
108 CS Manager/Asst/Strat Oper	Mary	Loro
109 CS Special/Asst/Para Oper	Jacqueline	Lovings
110 ST Manager/Asst/Strat Oper	Kevin	MacDowell
111 BL Manager/Asst/Strat Oper	Jason	Matney
112 CS Special/Asst/Para Oper	John	Meador
113 CS Special/Asst/Para Oper	Amber	Mestre
114 BL Service/Maintenance Oper	John	Mosora
115 CS Special/Asst/Para Oper	Daniel	Mounlio
116 IT Specialist/Asst/Para Oper	Cody	Mullis
117 CS Manager/Asst/Strat Oper	Michele	Needham
118 AC Librarians, Experts Oper	Martha	Ody
119 EG Librarians, Experts Oper	Polly	OShea
120 CS Special/Asst/Para Oper	Samuel	Ott
121 EG Librarians, Experts Oper	Roberta	Overman
122 CS Special/Asst/Para Oper	Jonathon	Paull
123 CS Special/Asst/Para Oper	M Brandon	Rome
124 AC Librarians, Experts Oper	Jane	Ruddick
125 AD Manager/Asst/Strat Oper	Susan	Sater
126 IT Librarians Experts Oper	Vanessa	Schwegman
127 AD Support Operating	Brenda	Seibel
128 CS Special/Asst/Para Oper	Andrew	Slater
129 AC Specialist/Asst/Para Oper	Christine	Sneed
130 CM Special/Asst/Para Oper	Ryan	Stacy
131 CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
132 SD Manager/Asst/Strat Oper	Barbara	Swinson
133 AC Services Operating	Timothy	Thompson
134 EG Manager/Asst/Strat Oper	Bethany	Turrentine
135 AD Tech/Oper/Secretaries Oper	Pamela	Wallace
136 AC Manager/Asst/Strat Oper	Pamela	Wasmer
137 AC Specialist/Asst/Para Oper	Pamela	White
138 AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Hardy
139 EG Manager/Asst/Strat Oper	Joshua	Wolf
140 AD Director/Assoc Operating	Marilyn	Wood
141 CS Special/Asst/Para Oper	Leanne	Zdravecky

	Gross Paid	Hours Paid
Sub-Total Operating Funds	\$158,438.75	8,116.00

Special Funds

Special Fund	First Name	Last Name
1 S CA Technician Oper	Nile	Arena

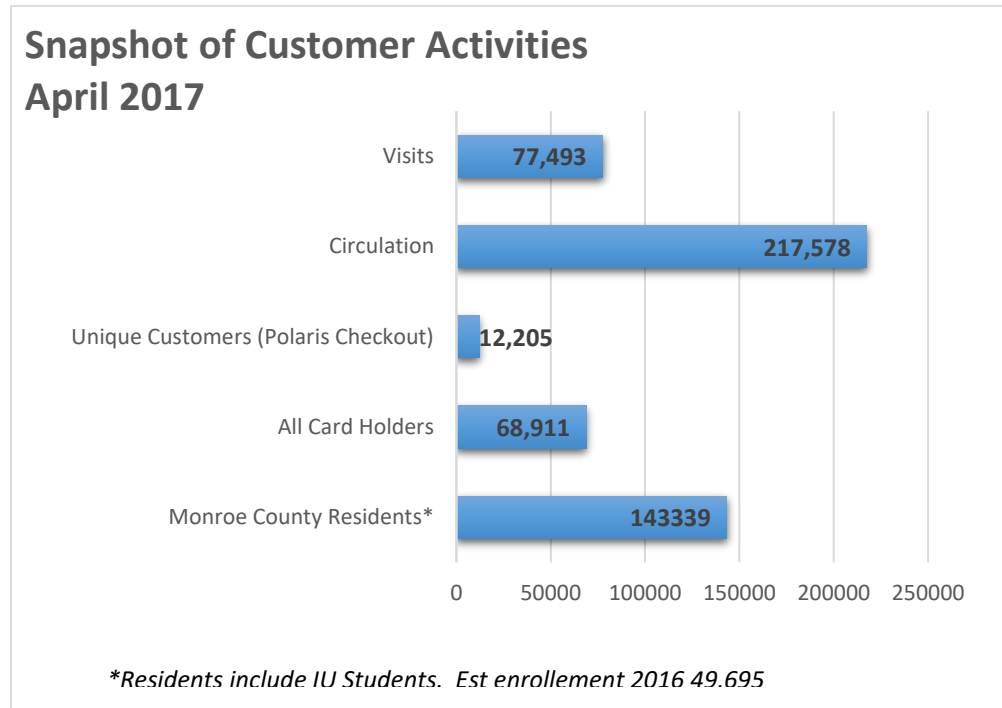
<i>Operating Fund</i>	<i>First Name</i>	<i>Last Name</i>		
2 S CA Technician Oper	Nathan	Kroeger		
3 S CA Technician Oper	Casey	Muyskens-Toth		
4 S CA Technician Special Oper	Eric	Ayotte		
5 S CA Technician Special Oper	Mark	Bookwalter		
6 S CA Technician Special Oper	Wesley	Martin		
7 S CA Technician Special Oper	Glenn	Myers		
8 S FL Support Operating	Michael	Burns		
9 S CA Technician Special Oper	Michael	Adams		
10 S CA Manager/Asst/Strat Oper	Martin	ONeill		
11 S FL Office Coordinator, Exper	Mary Jean	Regoli		
12 S CA Manager/Asst/Strat Oper	Adam	Stillwell		
13 S CA Technician Oper	Robert	Stockwell		
14 S CA Technician Special Oper	David	Walter		
S CA Manager/Asst/Strat Oper	Michael	White		
	Gross Paid	Hours Paid		
<i>Sub-Total Special Funds</i>	\$16,940.89	926.00		
TOTAL Employees/All Funds	\$175,379.64	9,042.00		

2017 BOARD OF TRUSTEE'S CALENDER

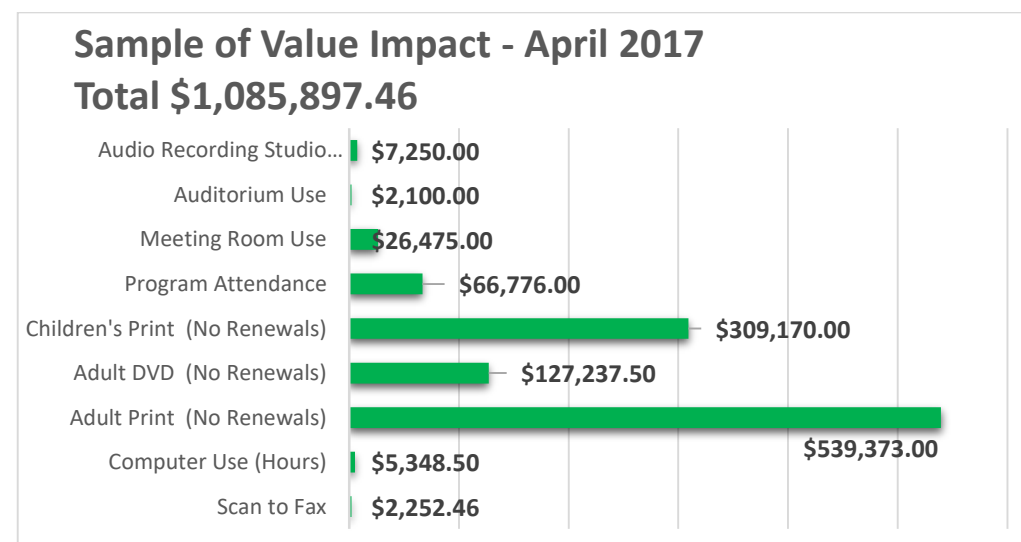
All meetings in Room 1B unless otherwise noted

Month	Date	Meeting Type	Potential Topics
January	11	Work Session*	
January	18	Board Meeting	Budget line-item transfers; officer slate approved; El Centro Contract; review Internet and Computer Use Policy; Update: El-Centro
January	18	Board of Finance	Review Investment Report and Policy
February	8	Work Session*	
February	15	Board Meeting	Election of Board Officers; Conflict of Interest forms; Update: Communications and Marketing
March	8	Work Session*	
March	22	Board Meeting	2016 Annual Report review; Review Long Range Strategic Plan; Update: Teen Services
April	12	Work Session*	
April	19	Board Meeting	Update: Customer Service
May	10	Work Session*	
May	17	Board Meeting	Update: Children's Services
June	14	Work Session*	
June	21	Board Meeting at Ellettsville	Update: Programming and Branch Services
July	12	Work Session*	
July	19	Board Meeting	Draft 2018 Budget; Update: Community Engagement & VITAL
August	9	Work Session*	
August	16	Board Meeting	Review any revisions to 2018 Budget, Approve 2018 Budget for advertising; Update: Special Audience Services
September	13	Work Session*	
September	20	Board Meeting	2018 Budget; Update: Building Services
September	20	Public Hearing	Public Hearing on 2018 Budget
October	11	Work Session*	
October	18	Board Meeting	Adopt 2018 Budget; approve 2018 employee insurance package; Update: Adult Services
November	8	Work Session*	
November	15	Board Meeting	Update: Staff Development
December	6	Work Session*	
December	13	Board Meeting	Approve 2018 salary schedule, Pay Schedule(dates), director's salary; 2018 Holiday & Closing Schedule;CATS contracts, Fines and Fees schedule; Update: CATS
*Work session dates are placeholders. Meetings are held only as needed.			
December 7, 2016			

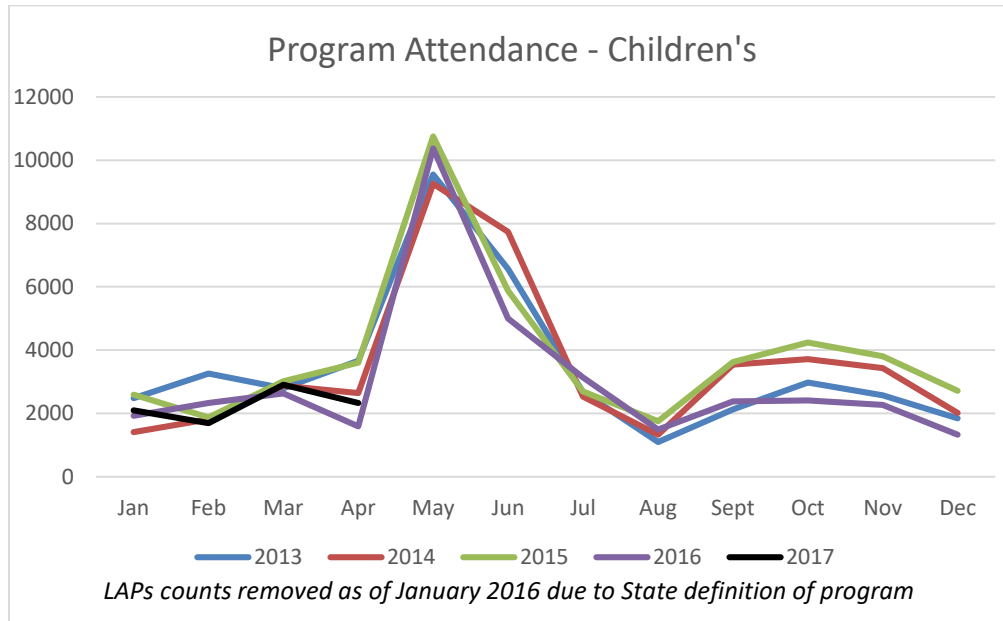
The Library averaged 2,672 visits per day and an overall visitor count of nearly 77,500. 7,503 items were checked out or renewed daily in **April**. 12,205 unique individuals checked out an item and 18,496 unique users have checked out an item so far in 2017 or 27% of the Library's total card holder population. A snapshot of customer activity for April is highlighted below:



In addition to borrowing books, DVD's, or downloading electronic items for circulation, 3,928 attendees enjoyed one of 211 different Library sponsored programs. Customers used the Library's computers 10,697 hours and 18% of the Library's total computer usage supported customer wireless access. 855 uses of the scanner helped customers fax or scan 3,183 pages. The Library served as a community resource as the meeting rooms, audio or video studios, or auditorium spaces were used 704 times or an average of 24 times per day. The value of a few services offered by the Library is highlighted below.



GOAL 1: Strengthen 21st century literacy skills



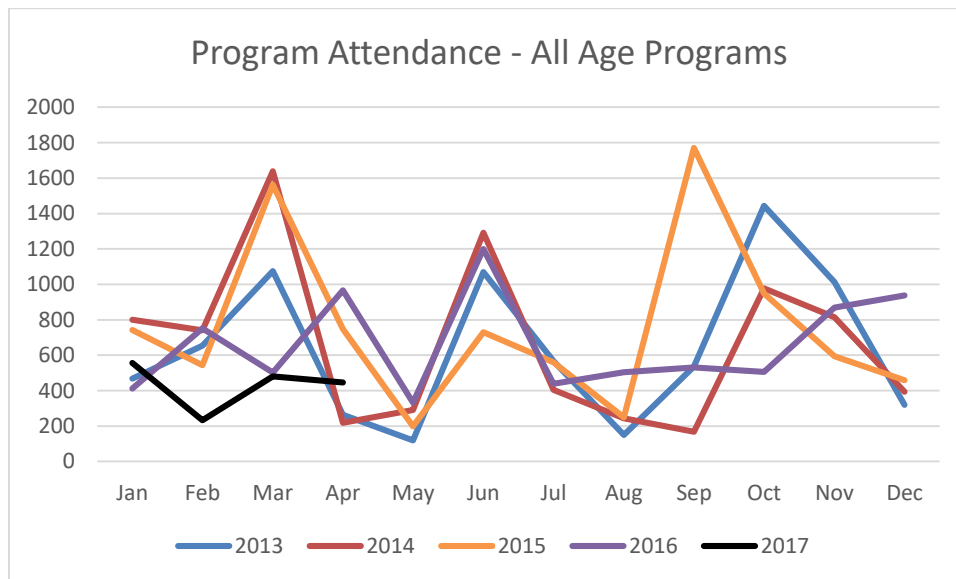
1A. Strengthen early literacy skills

- Children and families enjoyed special events in honor of Week of the Young Child, including a visit with Maisy mouse at both the Main and Ellettsville libraries. The Maisy stories by Lucy Cousins feature bright colors and topics appealing to preschoolers. All the books on display during the programs were checked out.
- Grandmothers, uncles, moms and dads learned how to foster early literacy skills in the young children they love during an “Every Child Ready to Read Workshop”. Librarian Christina Jones demonstrated five best practices: talk-sing-read-write-play, and ways to build vocabulary, letter knowledge and other critical skills. At the end of the session each child received a book, courtesy of the Friends of the Library.
- Librarian Stephanie Holman has observed a “baby boom” in Ellettsville area with increasing attendance at infant and toddler programs at the branch.

1B. Support basic literacy skills

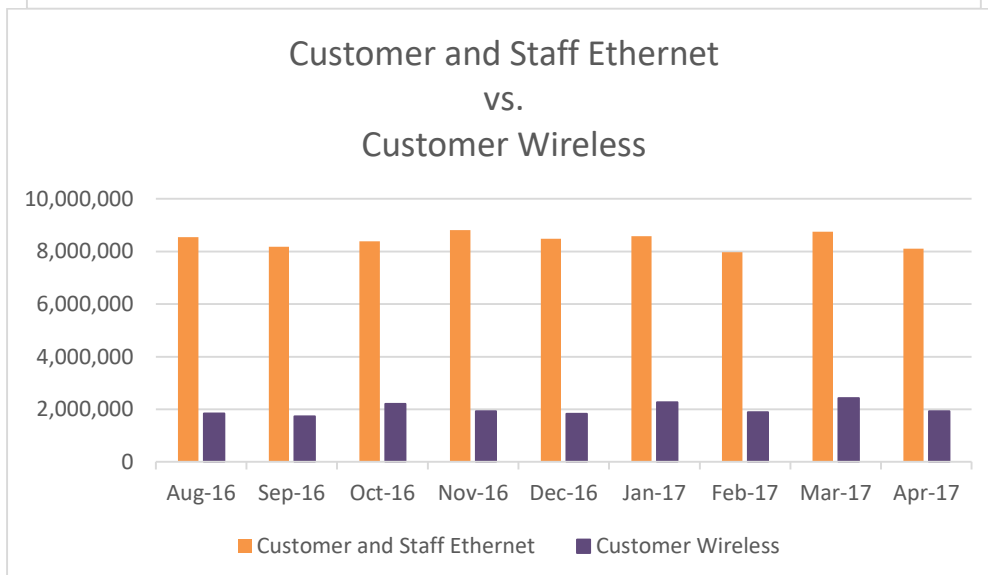
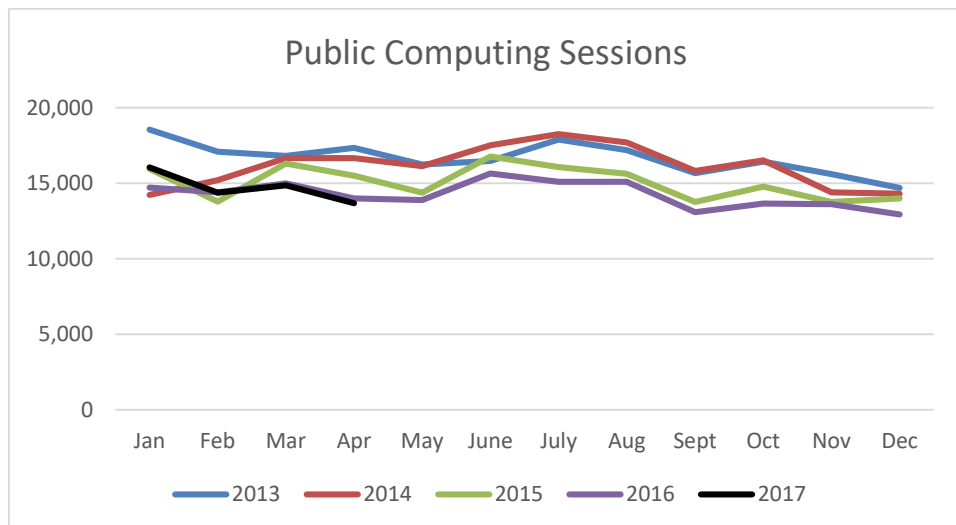
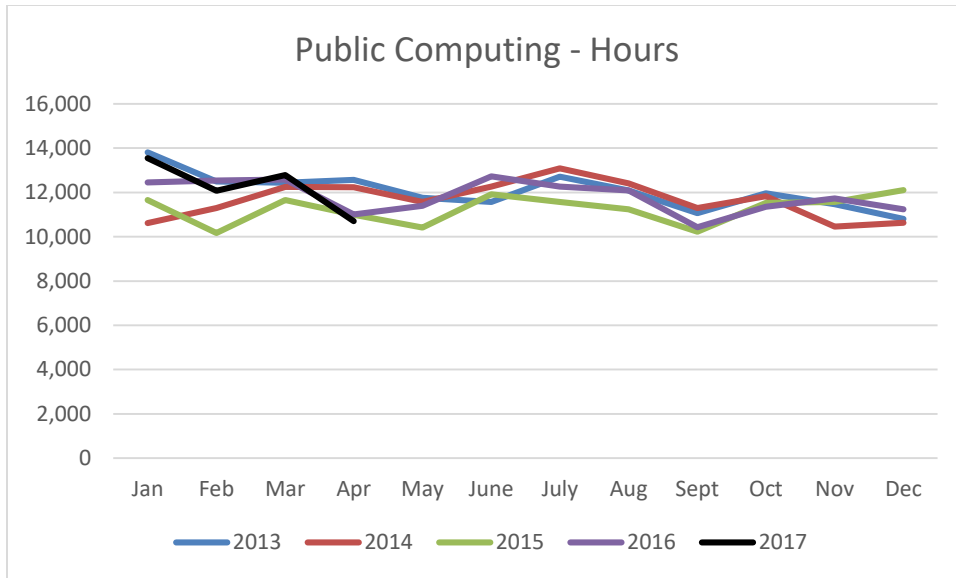
- First and second grade students from Rogers school learned how to use the Library catalog and locate nonfiction books in the children’s area as part of their visit to the Library to research mammals.
- Children and families enjoyed a “First Theater Experience” at the Library when the outstanding Cardinal Stage Company cast presented scenes from *A Year with Frog and Toad*, based on the stories by Arnold Lobel. Nearly all of the Library’s print copies of *Frog and Toad* have been checked out the past month, but the audiobooks are available for instant streaming on Hoopla.

- Librarian Mary Frasier has presented a number of storytelling programs to school-age children at area schools. Mary finds that often the stories inspire so many questions from the children that she'll choose to spend time answering questions and facilitating their conversation instead of telling an additional story.
- More than 400 students participating in the "Earth Day Young Authors Conference" at Edgewood Primary School learned from Librarian Stephanie Holman a variety of ways to tell stories using puppets, fold and tell, draw and tell, and musical instruments. Stephanie was one of the presenters at this Conference demonstrating activities that stimulate learning and inquiry and lead to reading.
- As schools complete end of year projects, staff working at the Children's Help Desk receive requests to select and hold books for teachers on a variety of topics. Library staff see a particular need for print books on nonfiction topics at an early reader level.



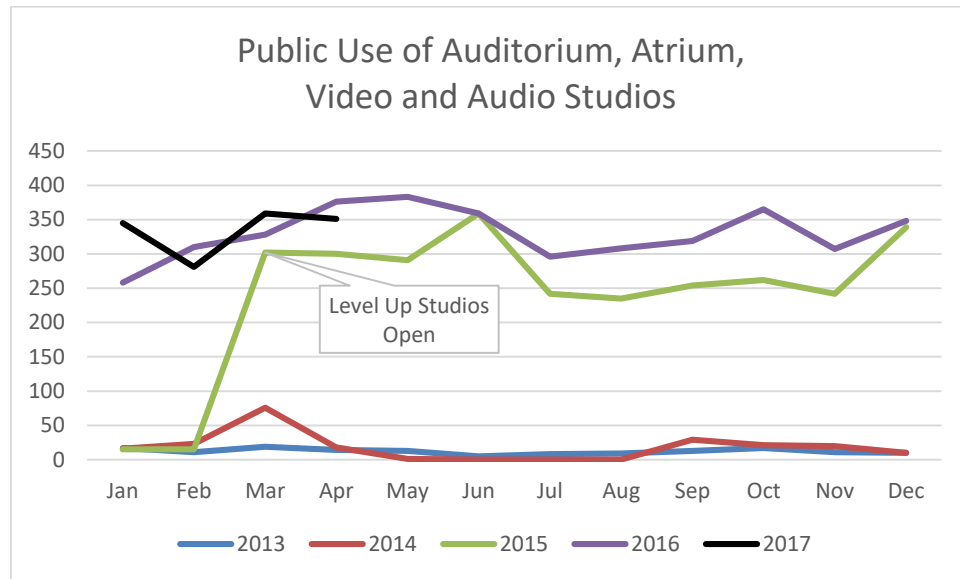
1C. Serve as a community resource for digital literacy

- Special Audiences Strategist Chris Jackson and Community Engagement Librarian Bobby Overman visited Meadowood on April 6th to show residents how to use personal technology to access and download library e-books, audiobooks, and videos.
- MCCSC School Librarians appreciated receiving copies of the Library's "Know Your News" bookmark featuring tips for distinguishing good and bad sources of information – especially those found online. Lisa Champelli, Children's Strategist, shared these at the school librarians' April meeting, and will plan to send additional copies to schools at the start of the next school year.



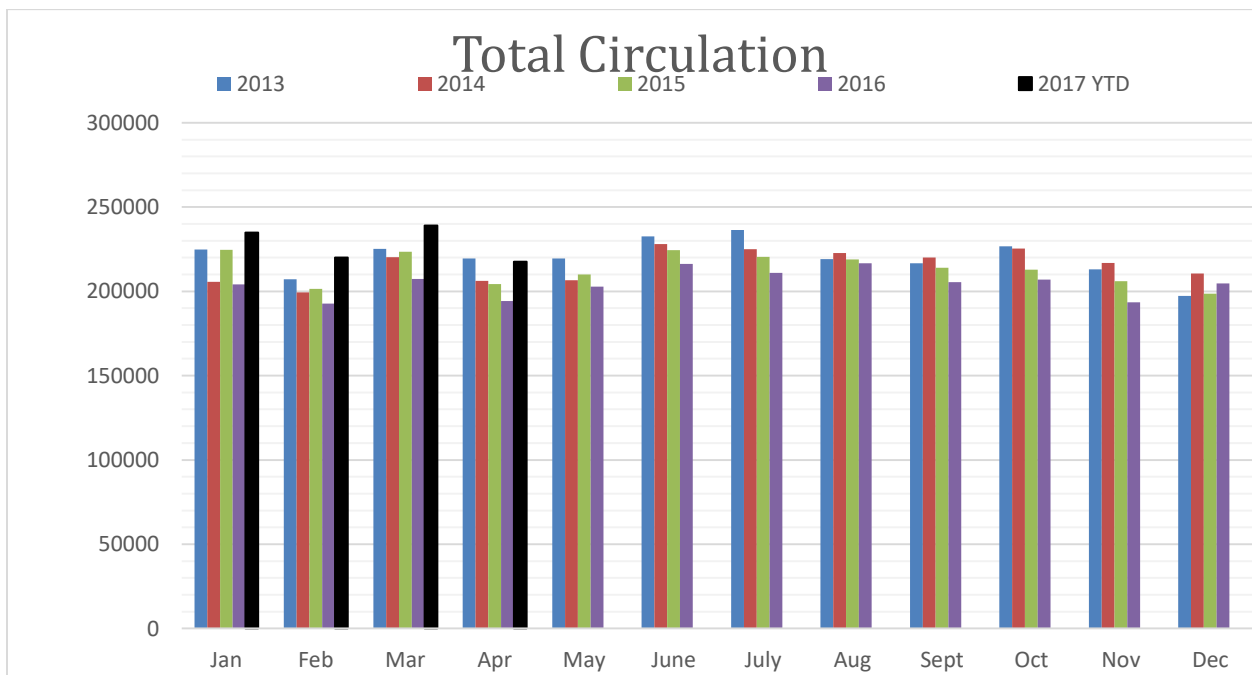
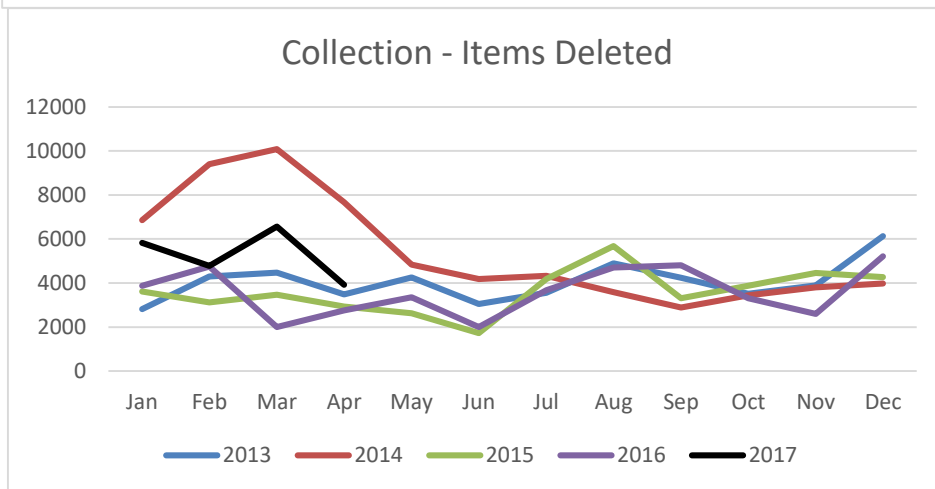
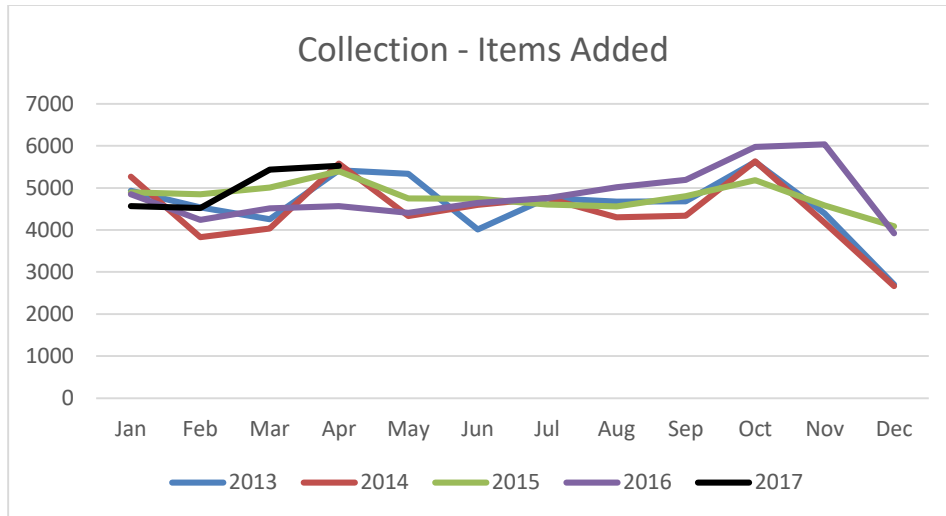
1D. Support digital creativity

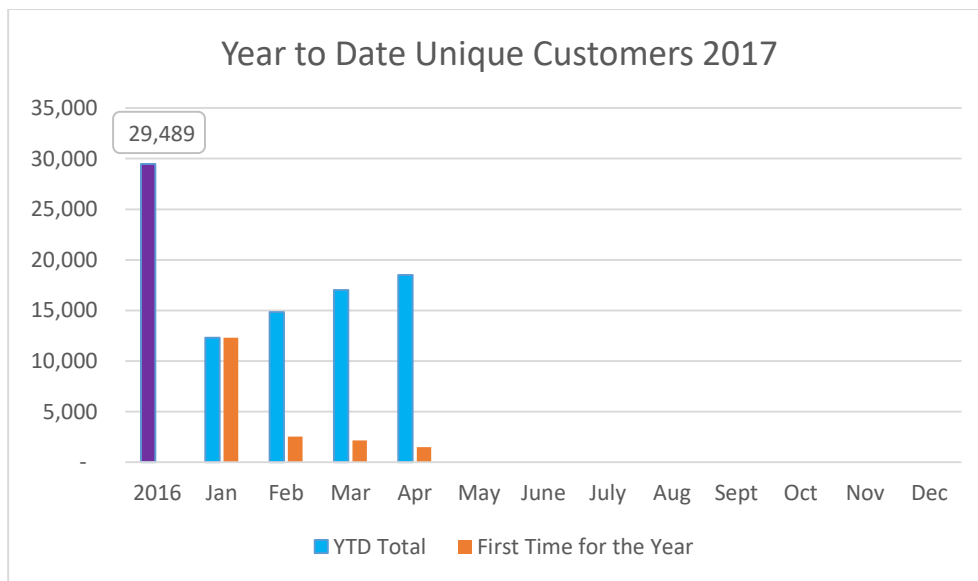
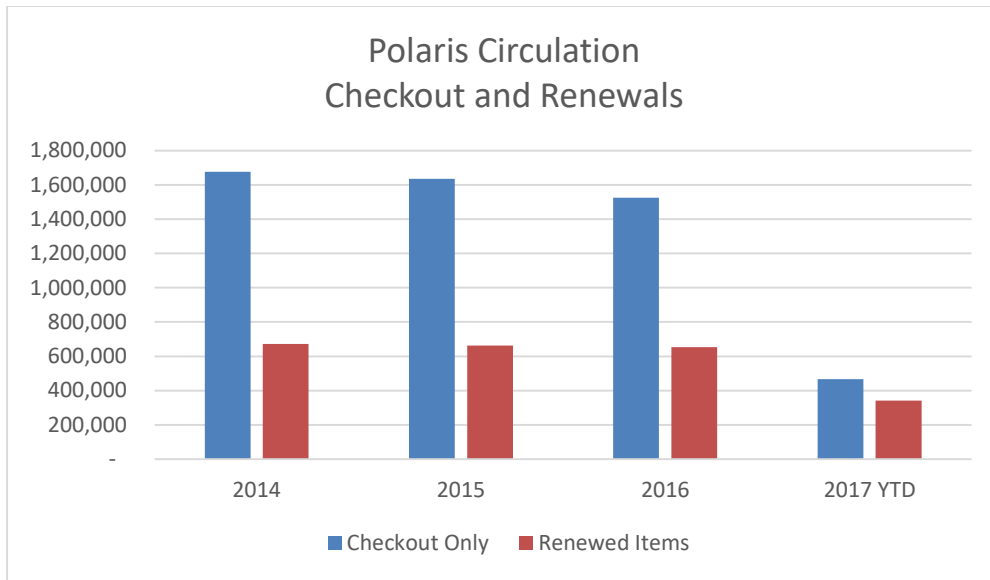
- School age children learned how to use iPads and app technology to create Stop Motion Animation videos. In addition to teaching children how to create their own movie, Librarian Alex Galarza informs participating parents that she chose the featured app because it was free, easy to use, and didn't include ads. Before the program concluded, kids had the opportunity to project their video on the wall for all to enjoy. Families have appreciated the evening session of this program. The Library plans to offer more weekend sessions in the fall.

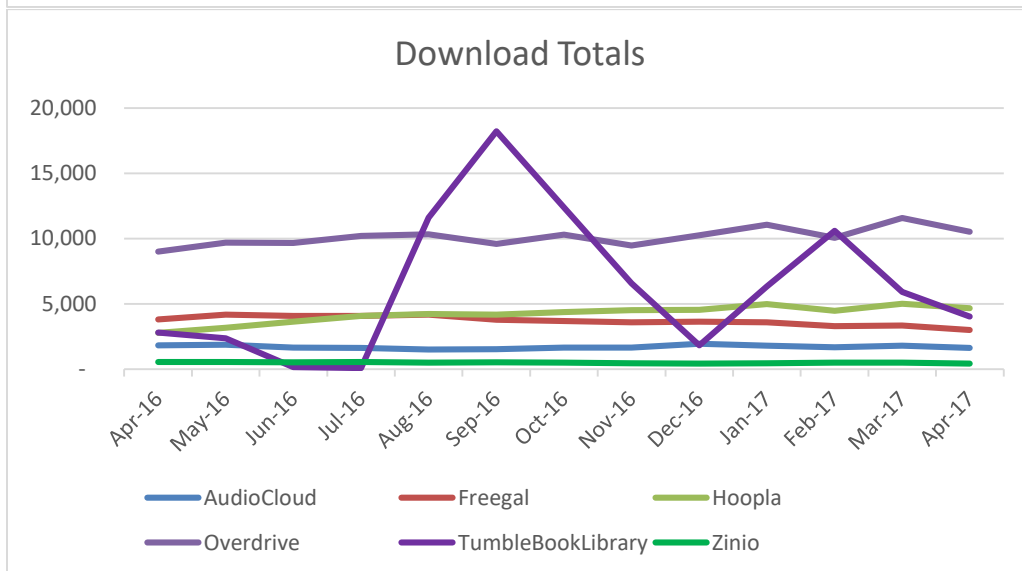
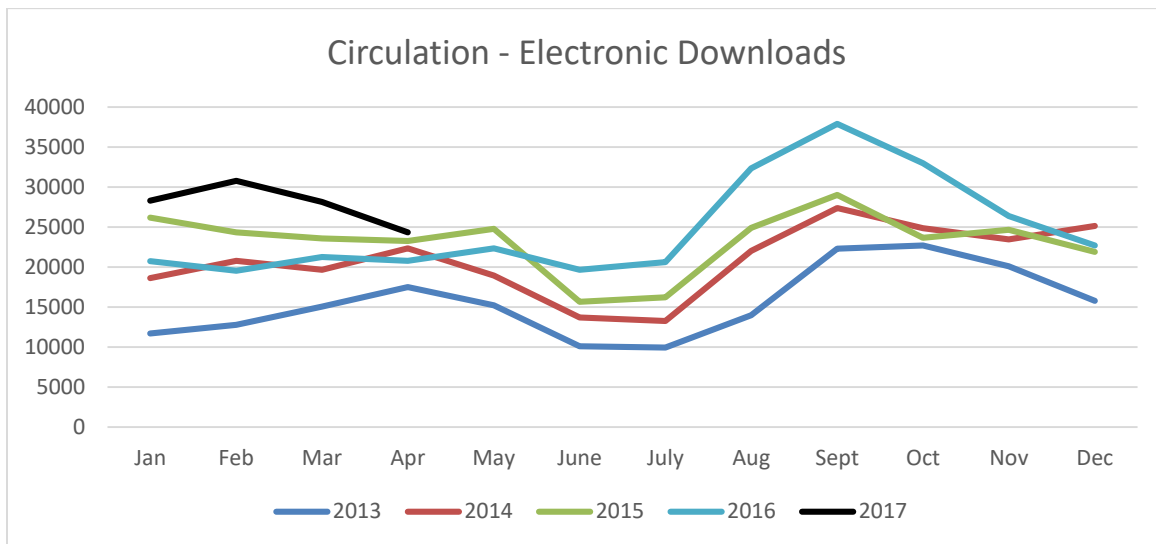
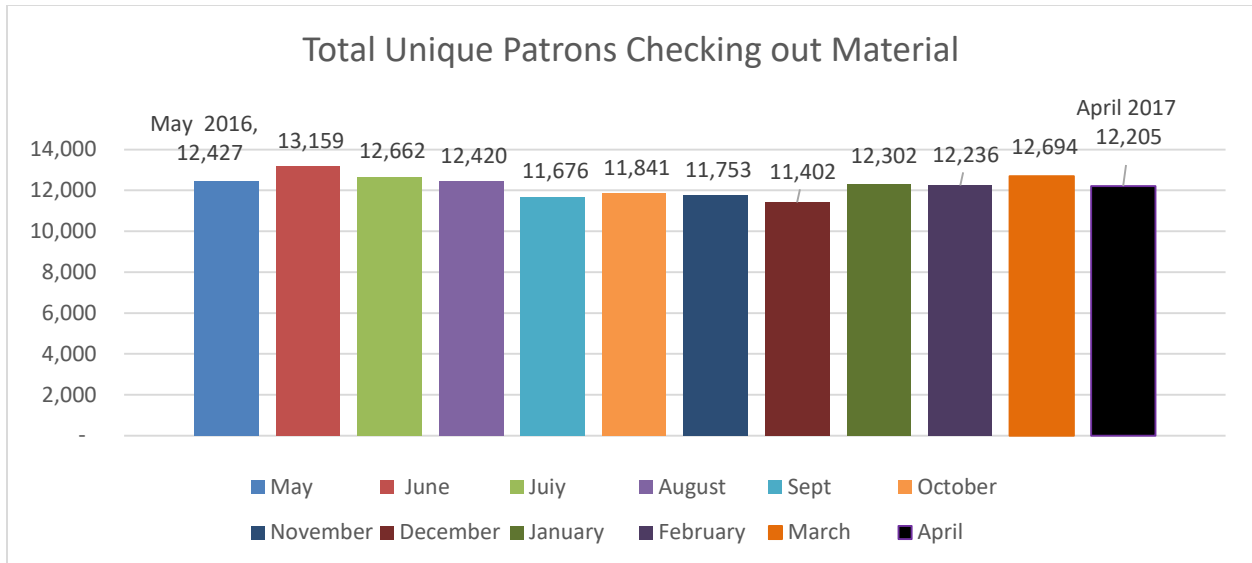


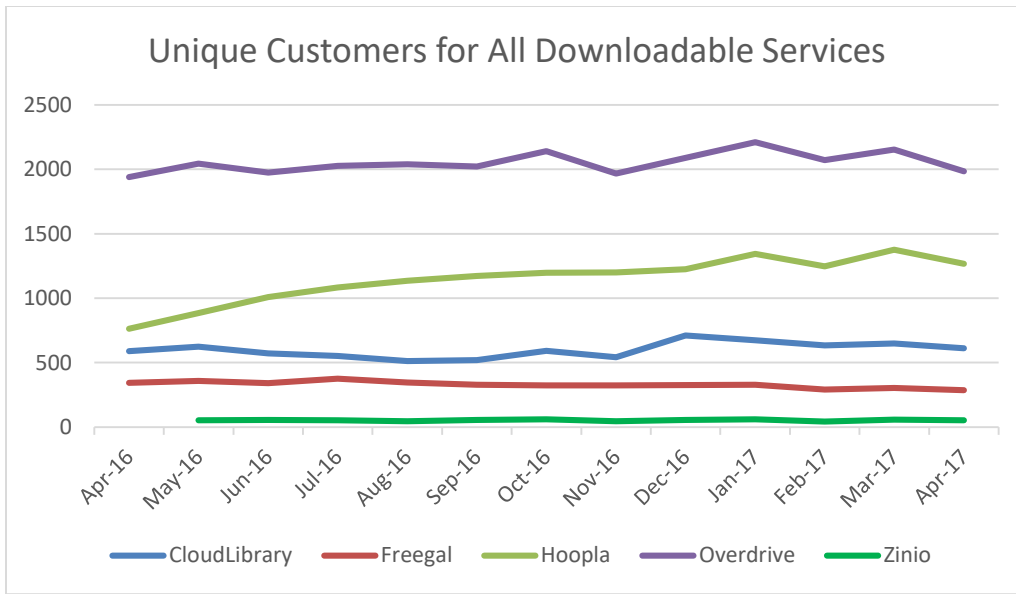
1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats

- VITAL recently purchased a subscription for *Lexia Strategies*, a web-based reading program that provides adult appropriate instruction at a foundational skill level. This personalized program will provide additional learning opportunities for adults who want to improve their reading skills, including those who have dyslexia and beginning English Language Learners. The Library purchased 25 seats for the pilot program, and will monitor usage for possible expansion in the future. Many learners have expressed interest in E-learning, we are excited to offer them this new opportunity.



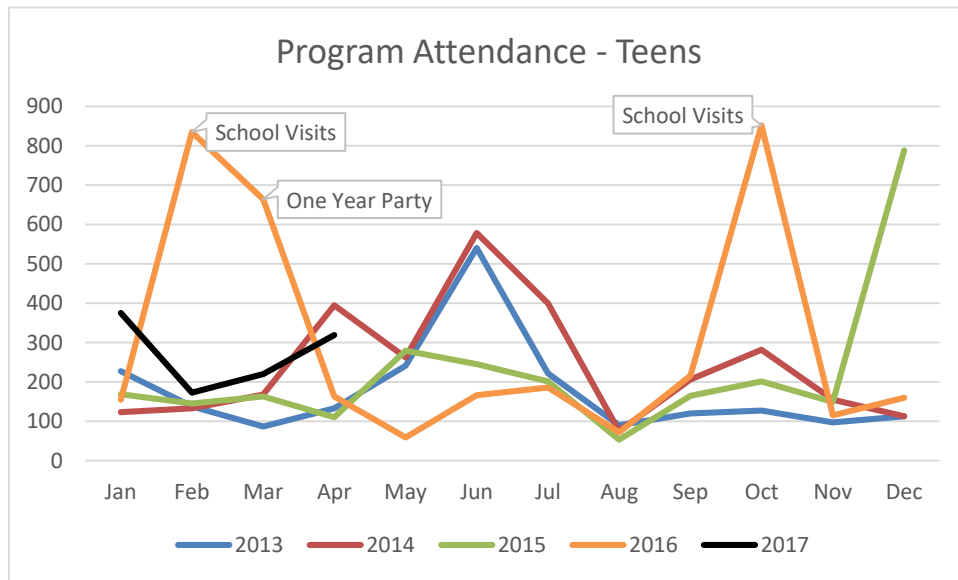


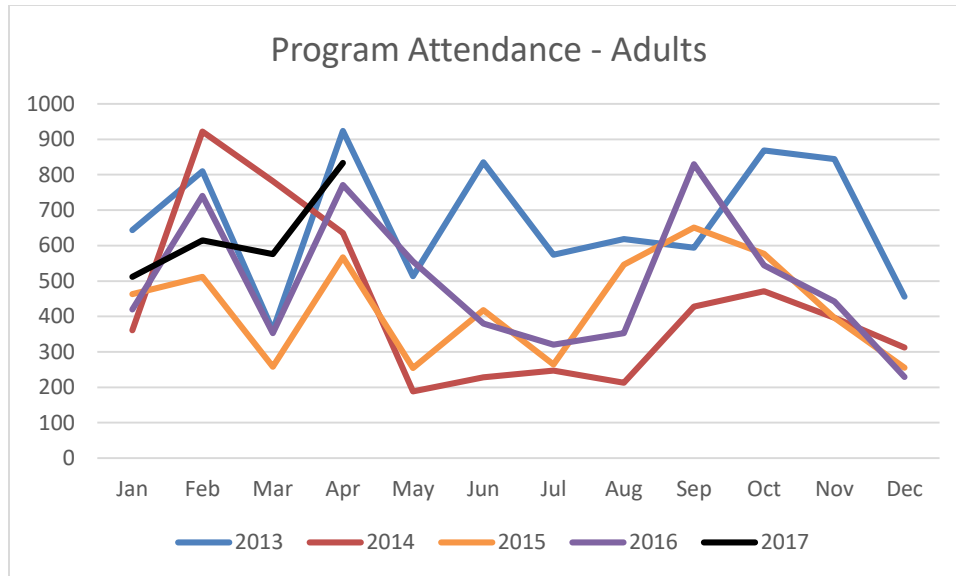




GOAL 2: Provide shared access to the world's information for free

2A. Provide programs for teens and adults





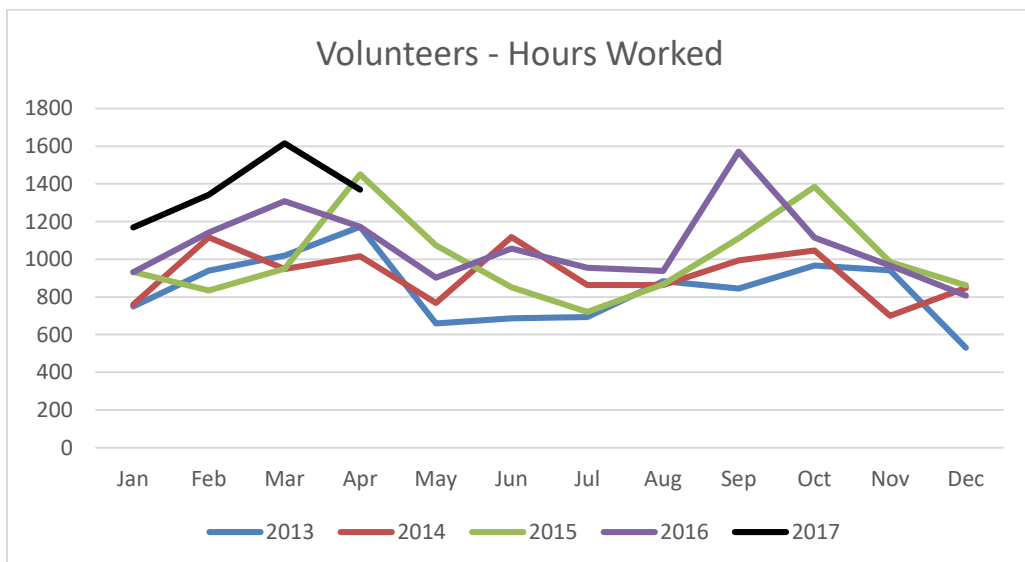
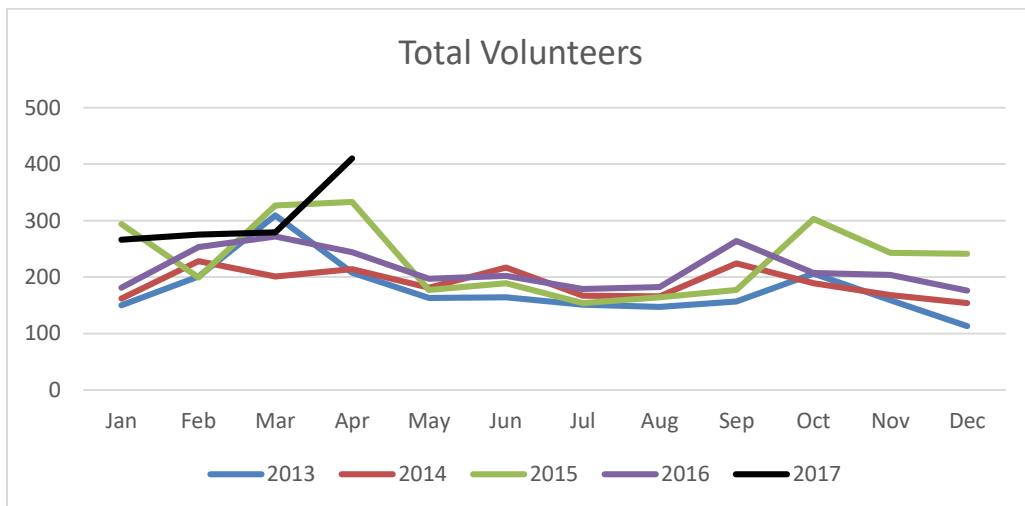
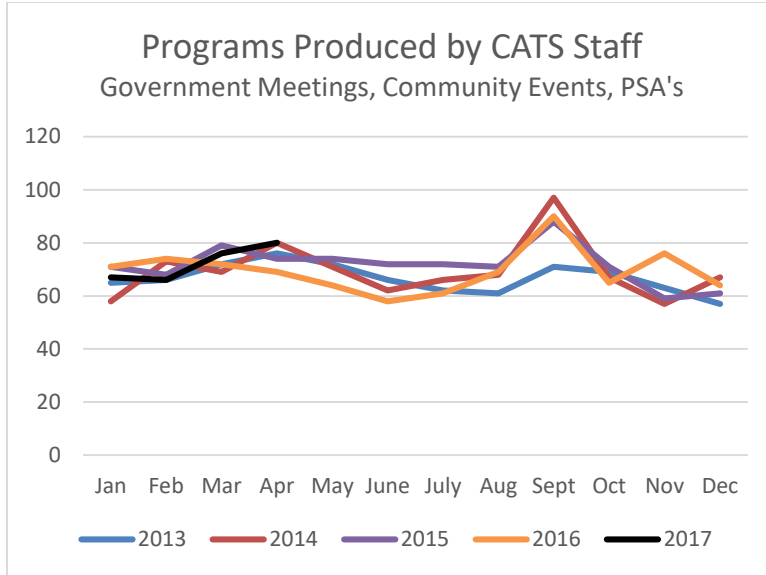
- In the second installment of the new Caregiver University program series, local attorney Michelle McCrory spoke about legal concerns that come with aging and caregiving: power of attorney, guardianship, living wills, and Medicaid planning.
- During National Library Week, April 9-15, teens who visited The Ground Floor received a free Ground Floor t-shirt designed and printed just for them. This gift was in appreciation and in support of the teens who participate in programs, hang out, play games, make crafts and just generally make use of and enjoy the space. All 100 t-shirts were given away and teens have been showing off their love of the space by wearing them immediately.
- Digital Creativity Specialist Jeannette Lehr met with partners from Indiana University's Advanced Visualization Lab as part of our coordination of an exciting new "Virtual Reality camp" offered to Library customers this summer. The camp will split into two tracks, each focusing on different aspects of creating virtual reality environments and closes with a public reception and exhibit of the virtual reality environment created during the week. Attendees will experience the final product using the library's HTC Vive virtual reality headset. The camp will take place from June 6-10th and is open to anyone age 12 and up.

2B. Increase community awareness of and engagement with the library

- The Library will receive two awards in the PR Xchange Awards Competition - an annual design competition sponsored by the public relations branch of Library Leadership and Management Association (LLAMA) division of ALA. The Library's Winter Program Guide and the guide created for the Maurice Sendak exhibit each won first place.
- Marilyn Wood attended the Friends of the Library new member reception and tour where she welcomed new members and described how the Friends support is critical to the Library while she provided examples of 2016 and 2017 initiatives.
- The 34th annual VITAL Quiz Bowl event ran from April 24-28th in the Library Auditorium and was aired live by CATS. This year's competition included 30 team representing all the wonderful things Bloomington has to offer including social groups, churches, local businesses, philanthropic

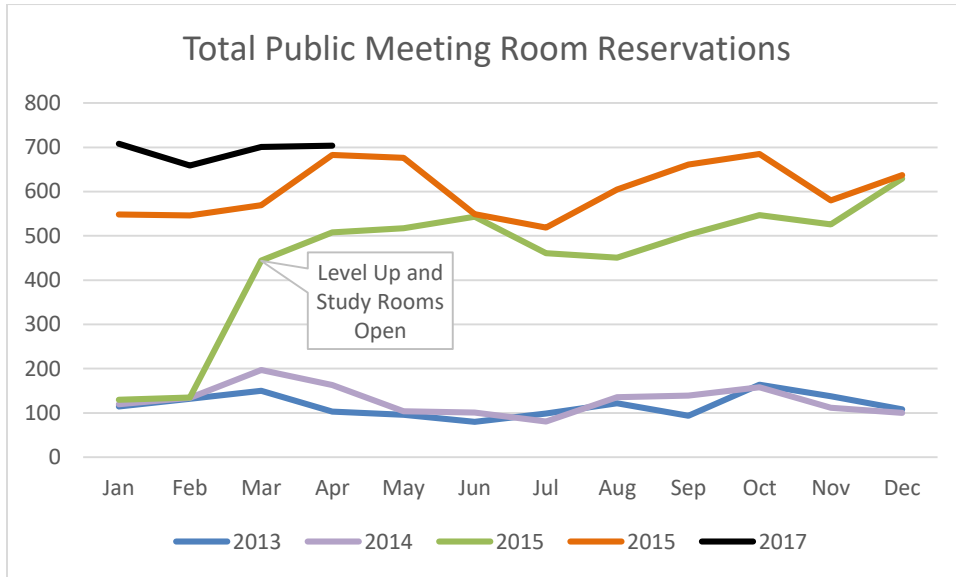
organizations, direct service providers, Library staff, educators, government agencies, and trivia buffs. The Library congratulates this year's winners the Rag Tag Band of Misfits, who are now four time Quiz Bowl champions. This event plays a key role in raising awareness about literacy and educational opportunities for adults in our community. We extend our thanks and appreciation to all who provide support to this MCPL tradition.

- Chris Jackson took the Bookmobile to Clear Creek Elementary School's Ice Cream Social as part of their reading celebration. Over 100 students and family members visited and checked out books.
- Lisa Champelli, Children's Strategist, shared information with colleagues about the Monroe County Systems of Care meeting she attended. One of the interests of this coalition of organizations providing social and behavioral health services is to establish a database listing current information about mental and behavioral health services available locally.
- More than 300 children made bookmarks with Library staff during the Family Day at Lotus Blossoms World Bazaar. Librarian Mary Frasier spoke with hundreds of additional people who stopped to pick up informational materials about the Library. Mary connected with many people who were not library users, as well as several familiar families. Everyone enjoyed the creative activity and was complimentary about the Library in general.
- Librarian Christina Jones and members of the "MCPL LEGO Club" were invited to tape a segment of the Friday Zone on WTIU. Christina described the goals and format of the Library's LEGO programs. Then, Christina invited the LEGO Club kids to build something using only 31 LEGOS - a challenge inspired by a book in the children's nonfiction collection. The segment was interspersed with footage filmed at our LEGO Club session earlier in the month, and is available for viewing on YouTube: <https://youtu.be/tI9heQTEmJA>
- Librarians Christina Jones and Alex Galarza worked with CATS staff to produce the Summer Reading Video, which helps inform school age children and their families about the Library's Summer Reading Program. The video is posted online at: <http://mcpl.info/childrens/srp>.
- Teen and Digital Creativity Strategist Kevin MacDowell met with Christine, McAfee, Juvenile Division Supervisor for the Probation Department to discuss ways to encourage more proactive use of the services, materials and resources offered by the Library for pre-adjudicated teens through the Juvenile Detention Alternatives Initiative (JDAI) partnership.
- The month of April was filled with concerts, meetings, lectures and luncheons, as CATS crews fanned out to cover a multitude of events in the community. Highlighting the month was the VITAL quiz bowl.

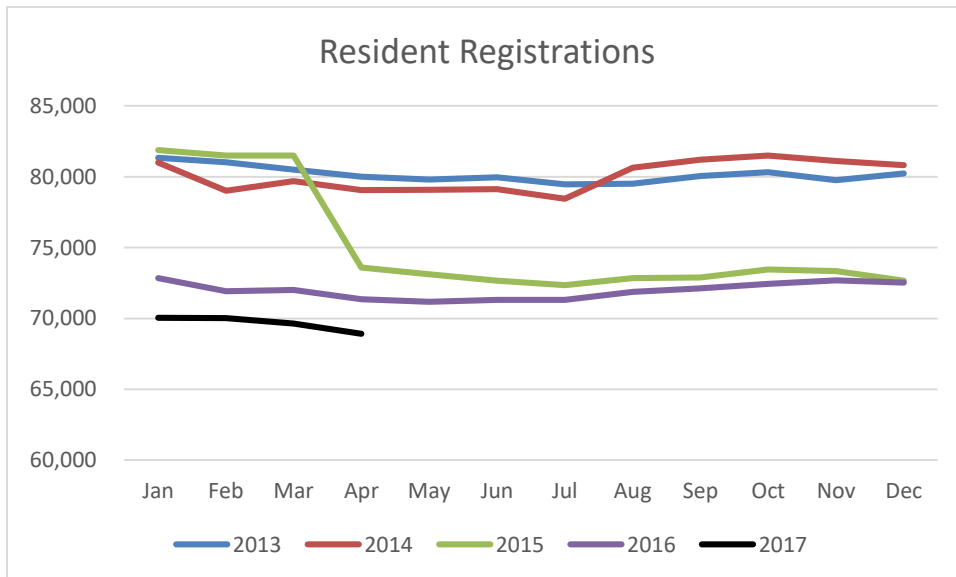


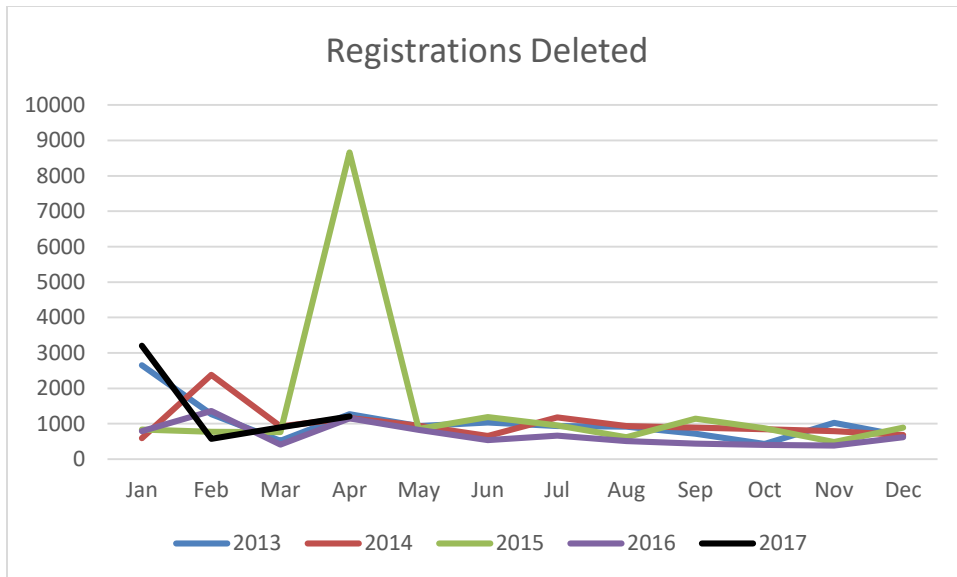
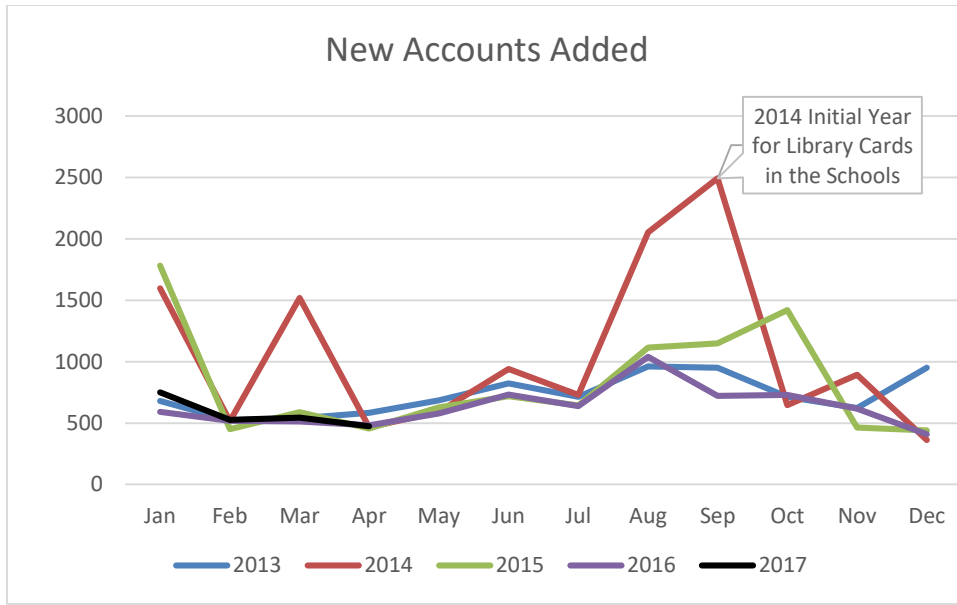
2C. Strengthen services for nonprofit organizations

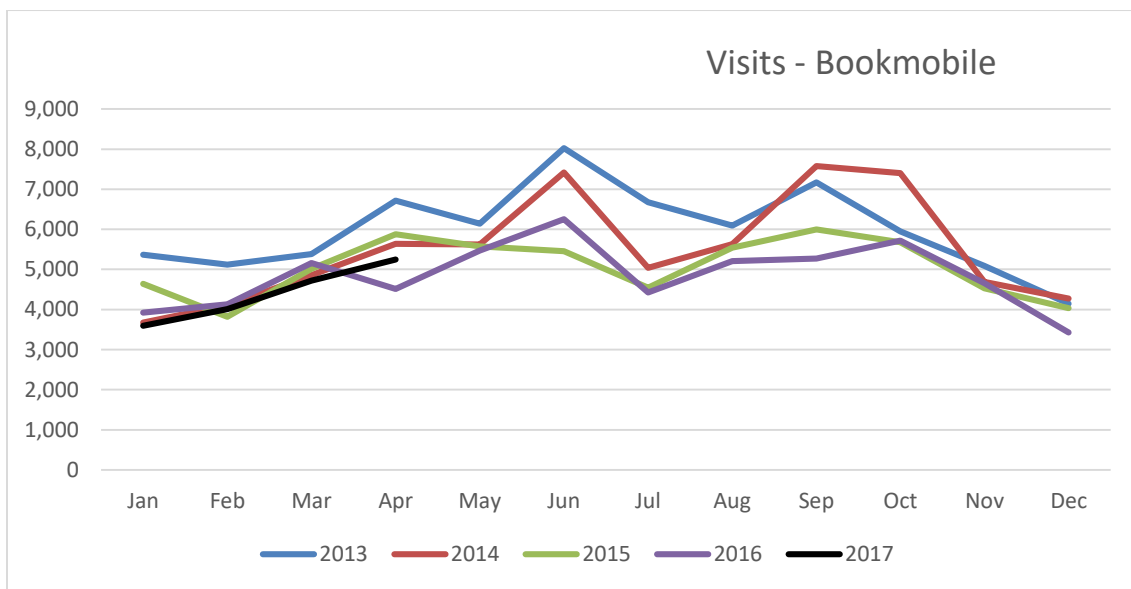
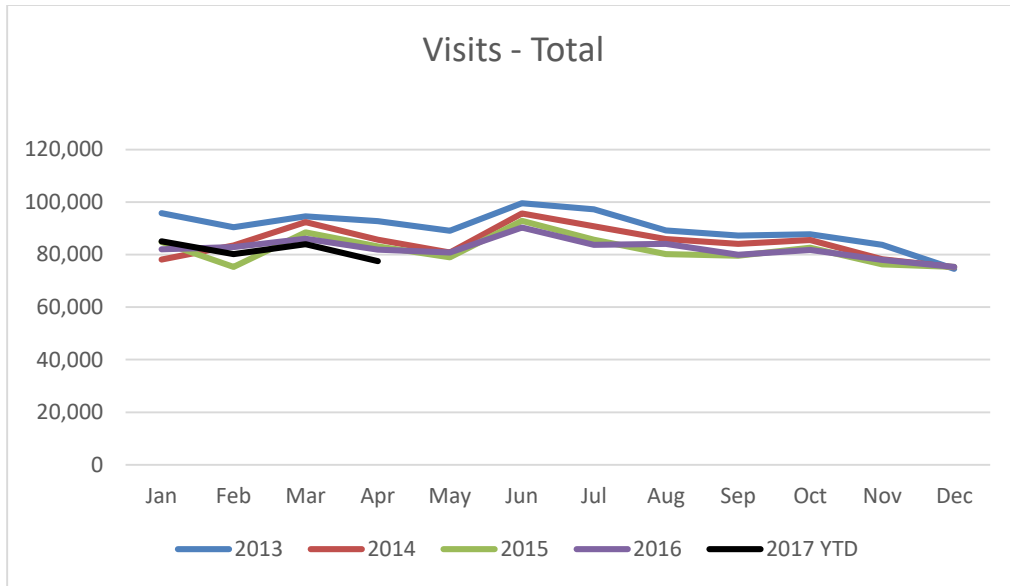
- With summer around the corner, Lisa Champelli communicated with summer camp coordinators about the types of Library activities that can accommodate camp groups serving K-6 graders.

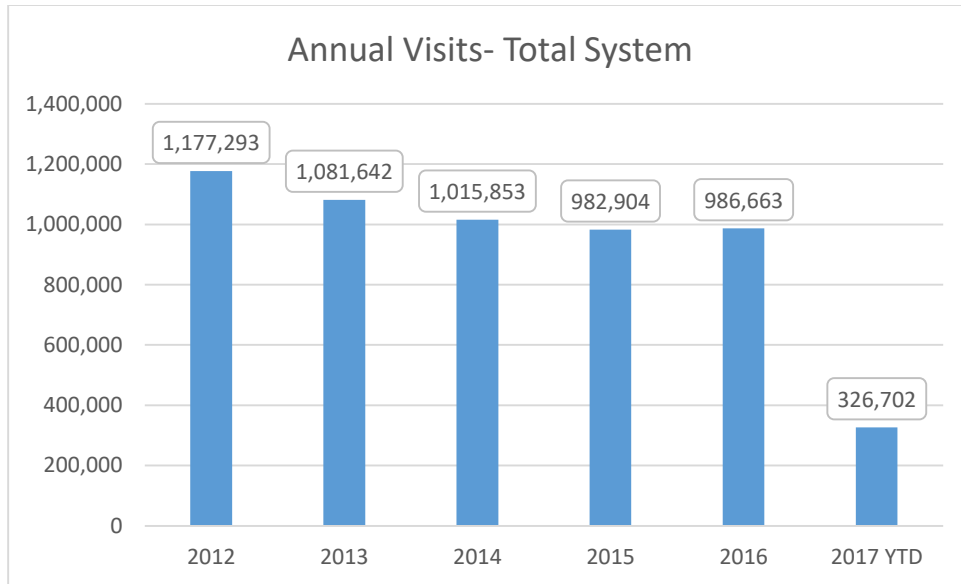


GOAL 3: Provide high quality, personalized customer service.









3A. Provide quality customer service to increasingly diverse audiences

- April is Accessibility Awareness Month, and the Library participated with an Atrium display showcasing accessible media; a Staff Picks display of favorite books and movies highlighting accessibility issues; and with Director Marilyn Wood accepting recognition from the Bloomington Council on Community Accessibility for the Library’s commitment to meeting the needs of everyone. There was record attendance of 50 individuals at our April Autism Friendly Movie.

3B. Develop a unified communication strategy

- The new video component of the Library’s eNewsletter, Think Library, has proved quite popular. The Communications & Marketing Unit and Community Access Televisions Services (CATS) continue improving the format and inviting new staff to participate in presenting the segments. You can [check out the latest newsletter issue and videos on our website](#), as well as subscribe. The videos are also running on the CATS Library Channel.

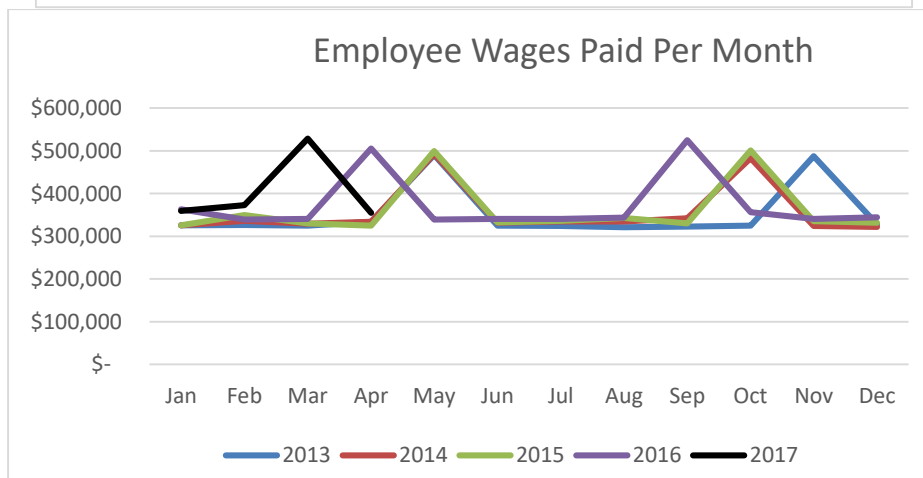
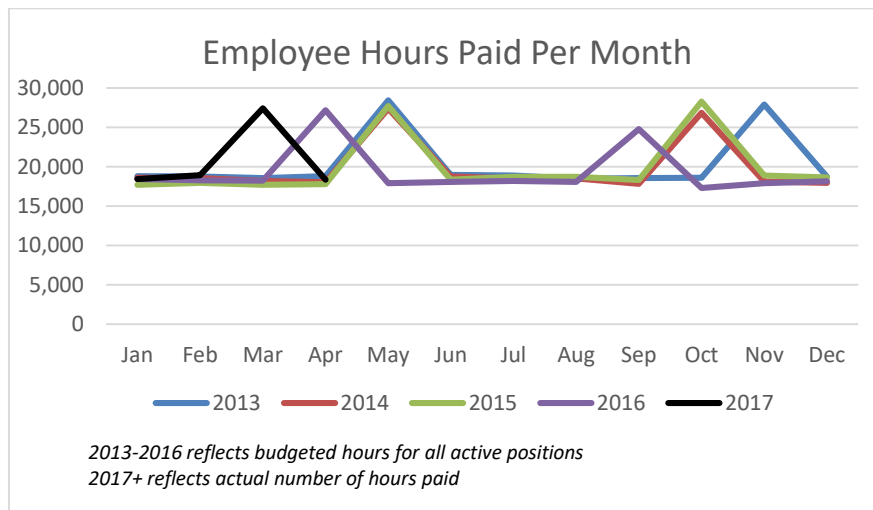
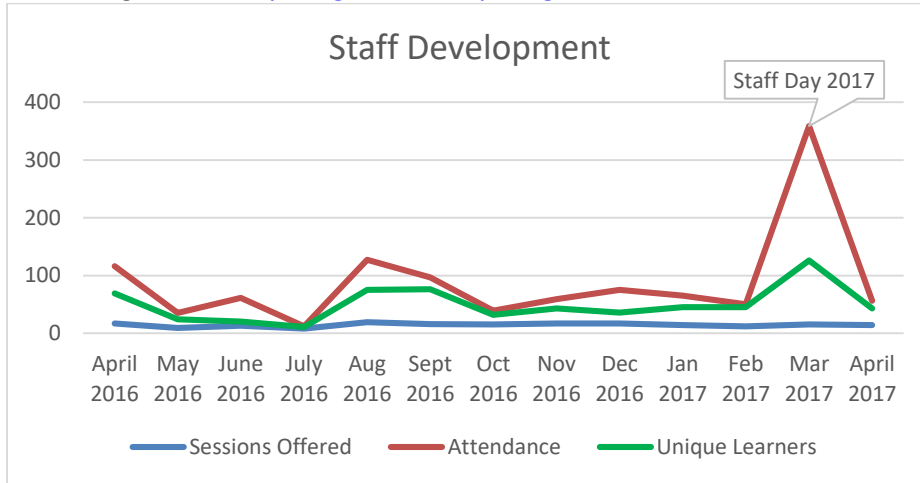
GOAL 4: Optimize stewardship of library resources

4A. Recruit and retain quality employees

- The Administrators and Directors of Large Public Libraries in Indiana held their bi-annual meeting at MCPL. Marilyn Wood along with 25 other directors discussed current issues in customer experience and service models, technology, human resources, legal standards and other best practices.
- Security staff Jason Matney and Michael Johnson led an updated “Main Library Emergency Training.” Their presentation featured an interactive component where staff played different service roles and used a building map to describe, “what would I do” in various emergency situations. Twenty different staff attended. One employee said, “I thought it was a good

training. I've been here lots of years and I learned something new. He kept me engaged during the class."

- Digital Creativity staff Jeannette Lehr and Andrew Slater led a "flipped instruction" class in the second of a hands-on topic series. After reviewing instructions for Level Up software Logic Pro X, staff met in two separate workshops and used Audio Studio equipment to make group songs. They shared the resulting [Wednesday Song](#) and [Sunday Song](#).



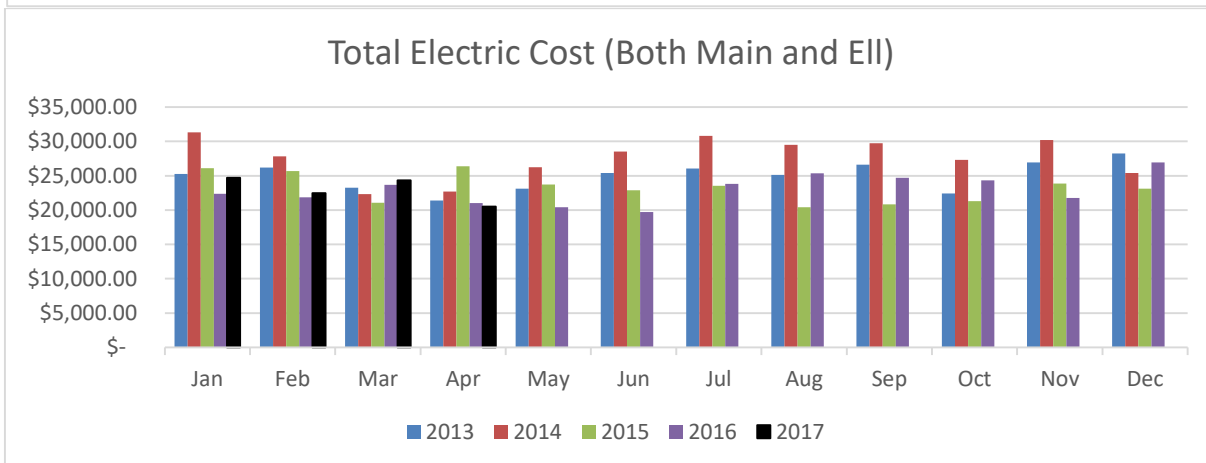
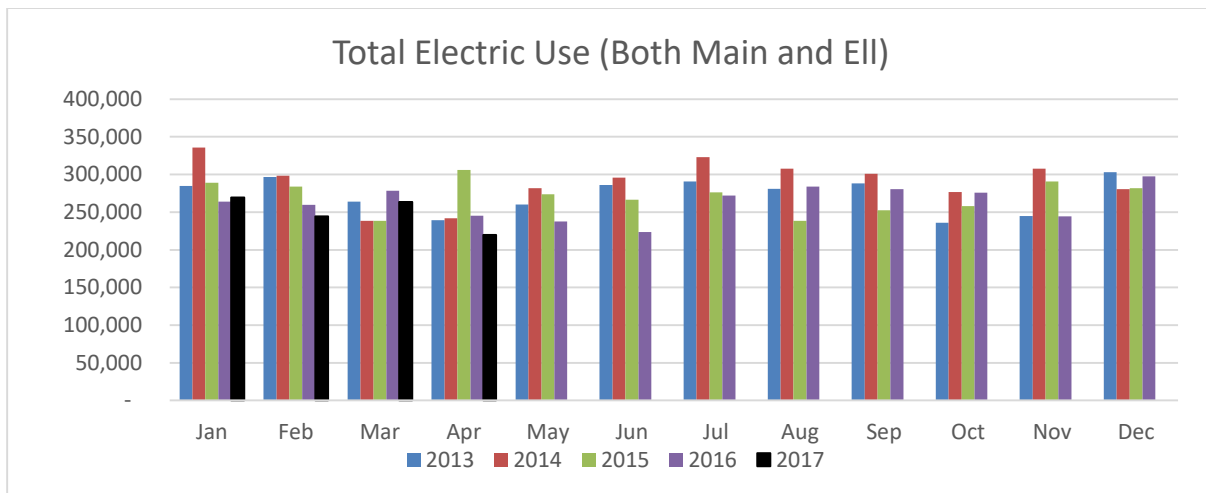
4B. Assure adequate, stable funding for library operations

- Marilyn Wood and Gary Lettelleir attended the County Council meeting to request an additional appropriation for the transfer of \$930,000 from operating surplus to the Library’s Improvement Reserve Fund. The council continued their decision to July due to concerns about possible city annexation. After annexation planning was halted, the Council rescheduled the Library’s request for their May 23rd meeting.

4C. Maintain library facilities

- Building Services staff completed in-house improvements to the second floor entrance vestibule including painting, repairs and updated lighting. Staff made similar improvements to the Library’s interview room. The exterior stone repair began work late in April and will extend into June.

4D. Improve stewardship of library assets and records



**MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS**

WHEREAS, the equipment listed below is no longer needed by the library, and

WHEREAS, the estimated value of the item(s) listed below is less than \$1,000 and the library has the authority to sell, transfer, demolish, or junk the items under IC 5-22-22-6 Public or private sale or transfer without advertising or IC 5-22-22-8 Worthless property,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Monroe County Public Library declares the following item(s) surplus and authorizes disposition of the items.

Local Tag	Description	Serial #	Year
400514	TRACTOR 15 Carrels	25000228	2008

ADOPTED THIS 17th DAY OF MAY, 2017

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Security Camera Policy

The Monroe County Public Library strives to offer a welcoming environment where customers can use the library's resources in safety and comfort. Security cameras are in use at the Library for the narrow purpose of enhancing the physical security of the Library, its property, staff and customers. The purpose of this policy is to establish guidelines for the placement and use of the cameras, as well as the access and retrieval of recorded images.

Security camera purpose and placement guidelines

- Security cameras will be used in public places to document events involving the safety and security of patrons, staff, and library property. Cameras will not be installed in areas of the library where individuals have a reasonable expectation of privacy, such as restrooms, private offices, or staff break rooms. Cameras will be placed in indoor and outdoor areas.
- Cameras will not be positioned to identify a person's reading, viewing, or listening activities in the library.
- Signs are posted at the library entrances informing the public and staff that cameras are in use.
- Cameras are not installed for the purpose of monitoring staff performance and will not be used for the purpose of routine staff performance evaluations.
- Cameras are not continuously monitored and therefore individuals should continue to take appropriate precautions for their safety and for the security of their personal property.
- Camera locations will not be changed without permission from the Director or designee.

Use and Disclosure of Video Records

- Digital records may be used to identify the person or persons responsible for library policy violations, criminal activity, damage or destruction of library property or actions disruptive to normal library operations.
- Data from the cameras is recorded and stored on an onsite DVR. Recorded data is considered confidential and secure. Access to recorded data is limited to the following Library staff: Library Director, Security staff, or the Director's designated appointees. Authorized individuals may review recorded data in order to identify those responsible for suspected library policy violations or criminal activity on library property.
- Digital security records are not to be used to identify the activities of individual Library patrons except as viewed in relation to suspected criminal activity, suspected violation of the Library's Policies or incidents where there is reasonable basis to believe a claim may be made against the Library for civil liability.
- Authorized Library staff may use a still shot or selected portions of recorded data to request law enforcement review of a specific individual or for investigating a crime on library property.

- A copy of digital security data will be made available to law enforcement through a court order, such as a legal subpoena or warrant. Recorded data will be accorded the same level of confidentiality and protection provided to Library users by Indiana state law and the Library's policies.
- Images may be shared with Library security staff to identify person(s) suspended from Library property.
- Confidentiality and privacy issues prevent the Library from allowing the public to view security camera footage. If the Library receives a request from the general public to view recorded camera footage, the public will be advised to file a police report.
- Video images are stored digitally and retained for approximately 30 days or as storage space allows.
- In the event of a suspected crime or incident, still shots or selected portions of the recorded data will be maintained until resolution of the specific incident.
- Occasional spot-checking of images and recordings will occur to assure proper operation of security equipment.
- Live viewing of data may occur to alert staff to customers in an unstaffed public area of the Library or in cases of suspected criminal activity.
- Recordings shall not be used or disclosed other than as specifically authorized by this policy. Staff who misuse this data will be subject to disciplinary action.

Policy proposed May 17, 2017