**VITAL (Volunteers In Tutoring Adult Learners)**

Tutoring Report

Monroe County Public Library

303 East Kirkwood Avenue

Bloomington, IN 47408-3534 (812) 349-3173**vital@mcpl. info**

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| **Learner’s Name:**   | **Tutor’s Name:**   |
| Learner’s **Long -Term Goals**:Example: *“Obtain driver’s license”, “increase involvement in community”, “Enter higher education*” Learner’s **Short -Term Objectives**:Attainable within 3-6 months – Example: *“Read the Driver’s Manual”, “Learn 100 new words.”* | **Date: From**First session on this report.**To-**Last session on this report. |
| **Session Number** | **Session Date** | **Learning Activities/Materials Used** | **Tutoring Time**  |
| Session No. | Date of session |  Activities, Materials, and Equipment used in this session.  | Hours this session |
| Session No. | Date of session |  Activities, Materials, and Equipment used in this session.  | Hours this session |
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|  ESL (English As a Second Language) **Current Levels and Outcomes**  Native Speaker  |
| Choose an item. | Choose an item. |
| Bader Level: Score | Other:Other level advancement |
| [ ] Advanced level in a series/completed a bookBook/Series title[ ] GED passed/higher score achieved Score[ ] Entered Higher Ed Name of Institution. [ ] Citizenship earned[ ] Driver’s License obtained[ ] Passed other standardized test or improved score ([ ] ASVAB,[ ]  TOEFL,[ ]  CDL) Other test[ ] Other basic skills improvement – (Vocabulary, Reading Comprehension, Math, Writing, Spelling, Social Studies/Civics, etc.) Areas of improvement  | [ ] Improved wellness/healthy lifestyle[ ] Increased involvement in children’s education [ ] Increased involvement in the community[ ] Increased self-sufficiency[ ] Voted/Registered to vote[ ] Achieved other personal goal Personal goal achieved[ ] Gained Employment /or better job[ ] Retained employment /met workplace goal |
| **Accomplishments this period:** Learner’s accomplishments during the period of this report. *For example “Recognizes and understands street signs”, “Learned 100 new sight words”.* | **Total Tutoring Hours for session on this Report** |
| Total hours |