

BOARD OF TRUSTEES MEETING

Wednesday, October 19, 2016

Meeting Room 1B

5:45 p.m.

AGENDA

1. Call to Order – John Walsh, President
2. Consent Agenda – action item – Marilyn Wood
 - a. Minutes of September 21, 2016 Public Hearing on Budget (page 1)
 - b. Minutes of September 21, 2016 Board Meeting (page 2-5)
 - c. Monthly Bills for Payment (page 6-11)
 - d. Monthly Financial Report (page 12-39)
 - e. Personnel Report (page 40-49)
 - f. 2016 Board Calendar (page 50)
3. Director’s Monthly Report – Marilyn Wood (page 51-73)
4. Old Business
5. New Business – action items
 - a. Resolution Declaring Property Surplus (page 74-75) – Gary Lettelleir
 - b. 2017 Budget Adoption– Gary Lettelleir (page 76-95)
 - c. 2017 Employee Insurance Package Adoption – Kyle Wickemeyer-Hardy (page 96-101)
 - d. Annual Review of Computer Disaster Recovery (confidential internal document sent separately of online packet)
6. Update: Ellettsville Renovation Planning – Jane Cronkhite (page 102-105)
7. Public Comment
8. Adjournment

View the Board Packet on the Library’s website: <http://mcpl.info/library-trustees/meetings>

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
PUBLIC HEARING ON 2017 BUDGET
September 21, 2016
Meeting Room 1B
5:45 p.m.**

Present

Board members: Donna Atkinson, Kari Isaacson Esarey, David L. Ferguson, Katherine E. Loser, Valerie Merriam, Fred Risinger, and John A. Walsh

Library staff: Jason Chandler, Jane Cronkhite, Michael Hoerger, Gary Lettelleir, Jason Matney, Kyle Wickemeyer-Hardy, and Marilyn Wood

Others: Tom Bunger

Call to Order

The hearing was called to order at 5:45 p.m. by Board President John Walsh.

2017 Budget

Gary Lettelleir, Library Finance Officer, gave a presentation on the 2017 Library budget. Included in his discussion were the projected revenues, expenditures, and cash balances across four funds for 2017, as well as how these projections compare to the current year's budget.

Public Comment

None.

Adjournment

Kari Isaacson Esarey moved to adjourn; David L. Ferguson seconded the motion. After unanimous agreement by the Board, John Walsh adjourned the hearing at 5:55 p.m.

**MONROE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
September 21, 2016
Meeting Room 1B**

Immediately following Public Hearing on 2017 Budget at 5:45 p.m.

Present

Board members: Donna Atkinson, Kari Isaacson Esarey, David L. Ferguson, Katherine E. Loser, Valerie Merriam, Fred Risinger, and John A. Walsh

Library staff: Jason Chandler, Jane Cronkhite, Michael Hoerger, Gary Lettelleir, Jason Matney, Kyle Wickemeyer-Hardy, and Marilyn Wood

Others: Tom Bungler

Call to Order

The meeting was called to order at 5:56 p.m. by Board President John Walsh.

New Board Member

John Walsh introduced the newest member of the Board of Trustees, Donna Atkinson.

Consent Agenda

Valerie Merriam moved to approve the consent agenda; Kathy Loser seconded the motion. The consent agenda passed unanimously.

Director's Monthly Report

Library Director Marilyn Wood presented the director's monthly report for August. Wood highlighted statistics in the report related to unique users of the Library, circulation, and electronic resources.

John Walsh asked about statistics for Tumblebooks and Hoopla. Wood answered that the statistics for those resources are included in circulation statistics.

Kari Esarey inquired about a drop off in Read It Off usage. Wood answered that the Library does not charge fines for children's materials, which might limit the need to utilize the Read It Off program.

Valerie Merriam asked for more information about the Downtown Civility Group. Wood gave an update of the Library's involvement in Mayor Hamilton's initiative and the work of the group.

Valerie Merriam followed up by asking how often Library security patrol the building and exterior. Jason Matney, Building Services and Security Assistant Manager, answered that security circles the building, inside and out, every 30-minutes.

Old Business

There was no old business to discuss.

New Business

Election of Vice President

Valerie Merriam moved to elect Kari Isaacson Esarey Vice President of the Board; Fred Risinger seconded the motion. Kari Esarey was elected Vice President unanimously.

Resolution Declaring Property Surplus

Kari Esarey moved to approve the resolution; Fred Risinger seconded the motion. Gary Lettelleir presented the property surplus list and offered to answer questions. The resolution passed unanimously.

Approval of Old National Bank Account Resolution

Valerie Merriam moved to approve the resolution; Kari Esarey seconded the motion. Gary Lettelleir presented background on opening a new CD account with Old National Bank. The resolution passed unanimously.

Fair Labor Standard Act Changes (FLSA)

David Ferguson moved to approve the FLSA changes; Kathy Loser seconded the motion. Kyle Wickemeyer-Hardy presented the changes made to current pay grades identifying exempt and non-exempt status to meet new federal standards. Pay grades 8 and 9 moved from exempt to non-exempt status.

Valerie Merriam asked if the only change for effected employees was having to punch in and out. Wickemeyer-Hardy answered that it was the only technical difference, though time management and priorities will be effected as well.

Valerie followed up by asking if extra hours could be requested when needed. Kyle answered yes; employees can go up to 40 hours in a given week before overtime pay kicks in, but working additional hours of overtime will require management approval.

The Fair Labor Standard Act changes passed unanimously.

Policy Review: Meeting Rooms

Kari Esarey moved to approve the updated meeting room policy; David Ferguson seconded the motion. Marilyn Wood presented the revised policy and highlighted the changes.

Valerie Merriam asked if the changes affect the production studios in Level Up. Wood answered, no, those spaces are governed by the study room policy.

John Walsh asked if the 18+ age requirement was new. Wood answered, no.

Kathy Loser asked if the \$150/hour rate for business was correct; it seemed a low price. Wood answered that the price is accurate and that business rarely utilize Library meeting rooms or the Auditorium.

The revised Meeting Room Policy passed unanimously.

Policy Review: Bylaws of Monroe County Public Library Board

David Ferguson moved to approve the policy; Kathy Loser seconded the motion. Marilyn Wood presented the revised policy and highlighted the changes that were made to bring the policy into alignment with changes made to the MCPL employee policy manual on nepotism.

The revised bylaws passed unanimously.

Update: Building Services and Security

Jason Chandler, Manager of Building Services and Security, presented an update of his Unit's work over the past year and upcoming projects. Past year highlights included work on the Maurice Sendak exhibit, central clock system update, conversion of Meeting Room 1A to a performer green room, build of the Baby Learn and Play Space, improved recycling, and progress on long-term building maintenance projects and updates.

Jason then provided information on upcoming projects, including updates to the exterior of the Main Library and the forthcoming renovation of the Ellettsville Branch.

Jason finished his presentation by thanking his staff and acknowledging their ongoing hard work and great job of stepping up when vacancies happen.

Valerie Merriam asked if work on the building's limestone was affected by weather. Jason answered that it is seasonal; work will be done in the spring.

Kari Esarey asked how many Building Services and Security staff there is. Jason answered 15.

Kathy Loser asked if security staff have to work after hour events in the Auditorium. Marilyn Wood answered that the Library does not rent out spaces after hours.

John Walsh asked about the division of staff in the Unit. Jason responded that 5-6 are security staff, the rest are focused on facilities, maintenance, and cleaning. Marilyn Wood added that staff in the Unit are also responsible for transporting

materials to the Ellettsville Branch and back, taking care of snow in the winter, and general upkeep of landscaping.

John Walsh asked if resealing the Main Library's windows required removing them. Jason answered no, except for 3-5 specialized windows.

Public Comment

None.

Adjournment

Donna Atkinson moved to adjourn; Kathy Loser seconded the motion. After unanimous agreement by the Board, John Walsh adjourned the meeting at 6:39 p.m.

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

September 14, 2016 to October 12, 20162016

Name	Check Date	Check Amt	
06600 MAINSOURCE CHECKING			
Paid Chk# 004325	ABLE CARD, LLC	9/20/2016	\$1,795.10 E-ACCESS LIBRARY CARDS
Paid Chk# 004326	ADTEC	9/20/2016	\$530.00 E-RATE FUNDING/PHASE 1 FY2016
Paid Chk# 004327	AMERICAN UNITED LIFE INS.	9/20/2016	\$1,507.30 403b TSA-AUL W/H C30048
Paid Chk# 004328	BAKER & TAYLOR BOOKS	9/20/2016	\$22,143.07 BOOKS/JOHN LLOYD GRANT
Paid Chk# 004329	BIBLIOTHECA LLC	9/20/2016	\$2,863.34 E-BOOKS
Paid Chk# 004330	BLACKMESH	9/20/2016	\$650.00 MANAGED CLOUD HOSTING
Paid Chk# 004331	BLACKSTONE AUDIO, INC.	9/20/2016	\$100.00 PATRON REQUEST/ADULT A-V
Paid Chk# 004332	BOOKS IN MOTION	9/20/2016	\$6.00 NONPRINT
Paid Chk# 004333	BUNGER & ROBERTSON, LLP	9/20/2016	\$500.00 LEGAL SERVICES
Paid Chk# 004334	CENTER POINT LARGE PRINT	9/20/2016	\$224.10 BOOKS
Paid Chk# 004335	CHRIS HOSLER	9/20/2016	\$52.18 REIMBURSE/ELL BLDG SPLS
Paid Chk# 004336	COMCAST	9/20/2016	\$29.68 EQUIP. RENTAL
Paid Chk# 004337	EBSCO	9/20/2016	\$4.40 PERIODICALS
Paid Chk# 004338	ETHAN BROWN	9/20/2016	\$100.00 TEEN 3D PRINTER PROGRAM
Paid Chk# 004339	FAMILY ROOTS PUBLISHING	9/20/2016	\$195.70 BOOKS
Paid Chk# 004340	FREEDOM BUSINESS	9/20/2016	\$782.43 TONER
Paid Chk# 004341	GALE/CENGAGE LEARNING	9/20/2016	\$1,075.83 BOOKS
Paid Chk# 004342	GLOBAL LIGHT MEDIA	9/20/2016	\$49.95 PERIODICALS
Paid Chk# 004343	INTERNET MINDED DESIGN AND	9/20/2016	\$720.00 KOON \$/MONROE CTY TIMELINE: SP
Paid Chk# 004344	JIM GORDON, INC	9/20/2016	\$6.23 COPIER OVERAGE
Paid Chk# 004345	M. T. PUBLISHING COMPANY,	9/20/2016	\$189.80 BOOKS
Paid Chk# 004346	MATTHEW BENDER & CO., INC.	9/20/2016	\$72.08 BOOKS
Paid Chk# 004347	MCCALL'S QUICK QUILTS	9/20/2016	\$23.98 PERIODICALS
Paid Chk# 004348	MIDWEST COLLABORATIVE	9/20/2016	\$15,600.53 DATABASES
Paid Chk# 004349	MIDWEST PRESORT SERVICE	9/20/2016	\$519.50 POSTAGE SERVICES
Paid Chk# 004350	MIDWEST TAPE	9/20/2016	\$11,784.11 BOOKS
Paid Chk# 004351	OCLC, INC.	9/20/2016	\$3,571.18 MONTHLY OCLC USAGE DISCOUNT
Paid Chk# 004352	PENGUIN RANDOM HOUSE, LLC	9/20/2016	\$743.35 NONPRINT
Paid Chk# 004353	RECORDED BOOKS, INC.	9/20/2016	\$191.40 NONPRINT
Paid Chk# 004354	RICOH USA, INC.	9/20/2016	\$3,226.14 LONG TERM COPIER/CHILDREN'S DE
Paid Chk# 004355	ROCKFORD MAP PUBLISHERS,	9/20/2016	\$1,429.95 BOOKS
Paid Chk# 004356	SCHOLASTIC LIBRARY	9/20/2016	\$304.20 BOOKS
Paid Chk# 004357	SIERRA CLUB	9/20/2016	\$12.00 PERIODICALS
Paid Chk# 004358	SYLVAN LEARNING CENTER	9/20/2016	\$150.00 CHILDREN LEGAL PROGRAMS
Paid Chk# 004359	THOMSON REUTERS - WEST	9/20/2016	\$442.34 BOOKS
Paid Chk# 004360	UNIQUE MANAGEMENT	9/20/2016	\$1,467.80 COLLECTION AGENCY
Paid Chk# 004361	VIRGINIA H. RICHEY	9/20/2016	\$60.00 CHILDREN'S STORY TIME AT ELL
Paid Chk# 004362	AMERICAN HERITAGE LIFE INS.	9/21/2016	\$287.28 SEPT.'16 OTHER INS.
Paid Chk# 004363	BIBLIOTHECA LLC	9/21/2016	\$2,345.60 2 RFID WORKSTATION PADS
Paid Chk# 004364	FALICIA BREWER	9/21/2016	\$150.00 PROGRAM/NONPROFIT CENTRAL
Paid Chk# 004365	GIBSON TELDATA, INC.	9/21/2016	\$1,234.63 QTRLY EXECUTIVE ASSURANCE AGRE
Paid Chk# 004366	ICE MILLER LLP	9/21/2016	\$99.00 LEGAL SERVICE/GENERAL LABOR
Paid Chk# 004367	JIM GORDON, INC	9/21/2016	\$18.54 COPIERS OVERAGE
Paid Chk# 004368	KYLE WICKEMEYER-HARDY	9/21/2016	\$1,013.74 SHRM CONF. FEE
Paid Chk# 004369	MORRISONS TV AND	9/21/2016	\$1,099.00 EQUIP. REPAIR
Paid Chk# 004370	NETWORK SERVICES COMPANY	9/21/2016	\$31.72 CLEANING SPLS
Paid Chk# 004371	NICOLAS CASTELLUCCIO	9/21/2016	\$20.71 REFUND ON LOST ITEM
Paid Chk# 004372	PCM-G	9/21/2016	\$1,070.00 IT SPLS
Paid Chk# 004373	ADP, INC.	9/28/2016	\$251.66 BACKGROUND CHECKS
Paid Chk# 004374	AT&T (IL)	9/28/2016	\$1,035.46 PHONE SERVICE
Paid Chk# 004375	AT&T MOBILITY	9/28/2016	\$304.76 CELL PHONES
Paid Chk# 004376	CINTAS CORPORATION	9/28/2016	\$177.69 FIRST-AID SPLS
Paid Chk# 004377	CITY OF BLOOMINGTON	9/28/2016	\$1,212.00 SEPT. PARKING PERMITS
Paid Chk# 004378	DUKE ENERGY	9/28/2016	\$1,782.75 ELECTRICITY

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

September 2016 to October 2016

Name	Check Date	Check Amt	
Paid Chk# 004379 ENGRAVING AND STAMP	9/28/2016	\$70.76	OFFICE SPLS
Paid Chk# 004380 FREEDOM BUSINESS	9/28/2016	\$506.94	DRUM
Paid Chk# 004381 MARCY D. NAYLOR	9/28/2016	\$20.00	REFUND ON LOST ITEM
Paid Chk# 004382 MIDWEST PRESORT SERVICE	9/28/2016	\$292.80	POSTAGE SERVICE
Paid Chk# 004383 NOLAN'S LAWN CARE SERVICE	9/28/2016	\$2,985.60	BLDG SERVICES
Paid Chk# 004384 QUILL CORPORATION	9/28/2016	\$146.75	OFFICE SPLS
Paid Chk# 004385 RICOH USA, INC.	9/28/2016	\$66.16	ADMIN COPIER RENTAL
Paid Chk# 004386 SHANIKA HEYWARD	9/28/2016	\$200.00	STAFF TRAINING/IN-HOUSE
Paid Chk# 004387 SMITH SYST. DRIVER	9/28/2016	\$2,738.24	DRIVER TRAINING/IN-HOUSE
Paid Chk# 004388 THE MACEXPRIENCE	9/28/2016	\$136.00	EQUIPMENT REPAIR
Paid Chk# 004389 VECTREN ENERGY DELIVERY	9/28/2016	\$46.00	NATURAL GAS
Paid Chk# 004390 WOODS ELECTRICAL	9/28/2016	\$4,800.00	RELOCATION OF DUPLEX PUMP CONT
Paid Chk# 004391 ACTIVATE HEALTHCARE	10/5/2016	\$4,384.95	NOV. '16 CLINIC COSTS
Paid Chk# 004392 AFSCME COUNCIL 62	10/5/2016	\$984.77	UNION DUES W/H
Paid Chk# 004393 AMERICAN UNITED LIFE INS.	10/5/2016	\$1,507.30	403b TSA-AUL W/H C30048
Paid Chk# 004394 BAKER & TAYLOR BOOKS	10/5/2016	\$21,254.35	BOOKS
Paid Chk# 004395 BANYON DATA SYSTEMS, INC.	10/5/2016	\$795.00	FUND SUPPORT
Paid Chk# 004396 BLACKSTONE AUDIO, INC.	10/5/2016	\$50.00	NONPRINT
Paid Chk# 004397 CARMICHAEL TRUCK &	10/5/2016	\$368.13	BKM MAINT.
Paid Chk# 004398 CHASE CARD SERVICES	10/5/2016	\$4,297.93	ILF/CONF./BRUECKS
Paid Chk# 004399 CINTAS CORPORATION	10/5/2016	\$64.83	FIRST-AID SPLS
Paid Chk# 004400 COSTUME SPECIALISTS, INC.	10/5/2016	\$140.00	CHILD PROGRAM COSTUME
Paid Chk# 004401 CRYSTAL CLEAR	10/5/2016	\$1,190.00	WINDOW CLEANING
Paid Chk# 004402 DARCI HAWKHURST	10/5/2016	\$722.00	SEPT.'16 VITAL TUTOR TRAINING
Paid Chk# 004403 DEMCO, INC.	10/5/2016	\$684.01	CIRCULATION SPLS
Paid Chk# 004404 ELLETTTSVILLE UTILITIES	10/5/2016	\$256.45	WATER & SEWER
Paid Chk# 004405 EMILY A. SPRINGSTON	10/5/2016	\$34.94	REFUND ON LOST ITEMS
Paid Chk# 004406 FINDAWAY WORLD, LLC	10/5/2016	\$2,515.49	CIRCULATION SPLS
Paid Chk# 004407 FREEDOM BUSINESS	10/5/2016	\$1,949.92	PRINT CARTRIDGES
Paid Chk# 004408 GALE/CENGAGE LEARNING	10/5/2016	\$386.83	BOOKS
Paid Chk# 004409 GIFT	10/5/2016	\$56.00	PERIODICALS
Paid Chk# 004410 GUARDIAN LIFE INS. CO.	10/5/2016	\$8,066.04	OCT.'16 STD INS.
Paid Chk# 004411 HFI MECHANICAL CONTRACTORS	10/5/2016	\$488.14	BLDG SPLS
Paid Chk# 004412 INDIANA HISTORICAL BUREAU	10/5/2016	\$66.00	NONPRINT
Paid Chk# 004413 INDIANA STATE LIBRARY	10/5/2016	\$2,535.00	3RD QTR.'16 PLAC
Paid Chk# 004414 KAREN K. STRUNK	10/5/2016	\$30.49	REFUND CHECK
Paid Chk# 004415 LEARNING TREASURES	10/5/2016	\$33.22	CHILDREN SPLS
Paid Chk# 004416 LEGAL SHIELD	10/5/2016	\$224.94	IDENTITY THEFT/LEGAL SERVICES
Paid Chk# 004417 LOWE'S	10/5/2016	\$73.58	PAINT SPLS
Paid Chk# 004418 MANGO LANGUAGES	10/5/2016	\$8,698.57	YR. SUBSCRIPTION/DATABASES
Paid Chk# 004419 MENARDS - BLOOMINGTON	10/5/2016	\$67.84	BLDG SPLS
Paid Chk# 004420 MIDWEST PRESORT SERVICE	10/5/2016	\$285.78	POSTAGE SERVICES
Paid Chk# 004421 MIDWEST TAPE	10/5/2016	\$15,142.31	PATRON REQUEST/ADULT A-V
Paid Chk# 004422 NEW READERS PRESS	10/5/2016	\$54.00	BOOKS
Paid Chk# 004423 PENGUIN RANDOM HOUSE, LLC	10/5/2016	\$936.20	NONPRINT
Paid Chk# 004424 QUILL CORPORATION	10/5/2016	\$16.44	OFFICE SPLS
Paid Chk# 004425 RECORDED BOOKS, INC.	10/5/2016	\$889.35	NONPRINT
Paid Chk# 004426 SADDLEBACK EDUCATIONAL	10/5/2016	\$1,553.82	BOOKS
Paid Chk# 004427 SCOLA	10/5/2016	\$1,444.00	YRLY SUBSCRIPT. 10/1/16-09/30/
Paid Chk# 004428 SIHO INSURANCE SERVICES	10/5/2016	\$42,760.18	OCT.'16 HEALTH INS.
Paid Chk# 004429 SMITHVILLE COMMUNICATIONS	10/5/2016	\$1,776.00	INTERNET SERVICE
Paid Chk# 004430 SYNCHRONY BANK/AMAZON	10/5/2016	\$3,697.68	PATRON REQUEST/ADULT BKS
Paid Chk# 004431 THE ROWMAN & LITTLEFIELD	10/5/2016	\$228.67	BOOKS
Paid Chk# 004432 UNITED STATES TREASURY	10/5/2016	\$114.00	GARNISHMENT W/H
Paid Chk# 004433 UNITED WAY	10/5/2016	\$81.00	UNITED WAY W/H

MONROE COUNTY PUBLIC LIBRARY

***Check Summary Register©**

September 2016 to October 2016

Name	Check Date	Check Amt
Paid Chk# 004434 WELLS FARGO VENDOR	10/5/2016	\$50.93 MNTHLY RENTAL ON VITAL COPIER
Paid Chk# 004435 YOURMEMBERSHIP.COM	10/5/2016	\$325.00 ASS. DIR. HELP WANTED AD.
Paid Chk# 004436 ALL-PHASE ELECTRIC SUPPLY	10/12/2016	\$25.11 LIGHTING
Paid Chk# 004437 B-TECH LLC	10/12/2016	\$336.25 MONTHLY WEBSERVICE FEE
Paid Chk# 004438 CARMICHAEL TRUCK &	10/12/2016	\$1,378.65 SPRINTER REPAIR
Paid Chk# 004439 CARTOON-UPS	10/12/2016	\$400.00 SNAPSHOT DAY EVENT
Paid Chk# 004440 CIM TECHNOLOGY SOLUTIONS	10/12/2016	\$859.00 HDMI HOOK UP FOR PROJECTOR
Paid Chk# 004441 CINTAS CORPORATION	10/12/2016	\$317.85 FIRST-AID SPLS
Paid Chk# 004442 DEMCO, INC.	10/12/2016	\$9,543.00 DURALIGHT CARTS
Paid Chk# 004443 DUKE ENERGY	10/12/2016	\$22,936.97 ELECTRICITY
Paid Chk# 004444 ELLETTVILLE TRUE VALUE	10/12/2016	\$27.48 BLDG SPLS
Paid Chk# 004445 FREE THINK, INC.	10/12/2016	\$10,800.00 REUSABLE TOTE BAGS
Paid Chk# 004446 HFI MECHANICAL CONTRACTORS	10/12/2016	\$9,850.00 SUMP PIT PUMP INSTALL
Paid Chk# 004447 HP PRODUCTS	10/12/2016	\$914.45 BLDG SPLS
Paid Chk# 004448 INDIANA POWER SERVICE &	10/12/2016	\$1,552.70 GENERATOR REPAIRS
Paid Chk# 004449 INTERNET MINDED DESIGN AND	10/12/2016	\$966.00 3RD QTR.'16 CATS PROJECTS
Paid Chk# 004450 KAREN KOVICH	10/12/2016	\$300.00 SNAPSHOT DAY PROGRAM
Paid Chk# 004451 MALKE J. ROSENFELD	10/12/2016	\$75.00 CHILDREN'S PROGRAM
Paid Chk# 004452 MARIACHI BAND ZELAYA	10/12/2016	\$900.00 HISPANIC HERITAGE DAY BAND
Paid Chk# 004453 MATRIX INTEGRATION LLC	10/12/2016	\$702.00 SEMI-ANNUAL SUPORT/CISCO ASA F
Paid Chk# 004454 MICHAEL D. LACOPO	10/12/2016	\$481.12 GENEOLGY PROGRAM/HHG GRANT
Paid Chk# 004455 MIDWEST PRESORT SERVICE	10/12/2016	\$287.56 POSTAGE SERVICES
Paid Chk# 004456 NETWORK SERVICES COMPANY	10/12/2016	\$1,815.57 CLEANING SPLS
Paid Chk# 004457 OCLC, INC.	10/12/2016	\$3,571.18 MONTHLY OCLC USAGE DISCOUNT
Paid Chk# 004458 RAYMOND E. BOOMHOWER	10/12/2016	\$50.00 INDIANA ROOM PROGRAM
Paid Chk# 004459 RICOH USA, INC.	10/12/2016	\$11.68 VITAL COPIER ADD'L IMAGES
Paid Chk# 004460 RONALD L. DARRAH	10/12/2016	\$30.00 MILITARY ANCESTORS/HHG GRANT
Paid Chk# 004461 SCHINDLER ELEVATOR	10/12/2016	\$913.63 N. EMPLOYEE ELEVATOR SERVICE
Paid Chk# 004462 SMITHVILLE COMMUNICATIONS	10/12/2016	\$178.79 PHONE SERVICE
Paid Chk# 004463 SUZANNE KERN - PETTY CASH	10/12/2016	\$22.92 POSTAGE
Paid Chk# 004464 UNIQUE MANAGEMENT	10/12/2016	\$1,100.85 COLLECTION AGENCY FEE
Paid Chk# 004465 UNITED LABORATORIES	10/12/2016	\$293.86 CLEANING SPLS
Paid Chk# 004466 VECTREN ENERGY DELIVERY	10/12/2016	\$73.05 NATURAL GAS
Paid Chk# 004467 VERIZON WIRELESS	10/12/2016	\$120.03 DATA LINES/BKM
Paid Chk# 004468 WOODS ELECTRICAL	10/12/2016	\$1,950.00 SUMP PUMP CIRCUIT CONNECTIONS
Total Checks		\$301,334.24

MONROE COUNTY PUBLIC LIBRARY
CHECKING ACCOUNTS
09/14/16 - 10/00/16

MainSource Checking Account/Check Register Total	\$0.00
Add: Electronic Withdrawals	
Merchant Services-Monthly Credit Card Fees (Oct. '16)	108.04
MainSource Checking-Monthly Service Charge (Oct. '16)	0.00
MainSource Checking-ACH Block Charge (Sept. '16)	20.00
German-American Bank-TSYS Fees/new system (Oct. '16)	580.05
Add: Payrolls	
Vouchers 09/16/16 Payroll (ECI)	130,212.58
Electronic transfer (ECI) employee/employer taxes	51,064.78
Electronic transfer (ECI) employee "HSA"	2,424.96
Electronic PERF pymt. 09/22/16	20,220.29
Electronic transfer 09/20/16 (TASC) employee/employer "FSA"	236.92
Vouchers 09/30/16 Payroll (ECI)	128,376.67
Electronic transfer (ECI) employee/employer taxes	48,924.36
Electronic transfer (ECI) employer "HSA"	827.50
Electronic transfer (ECI) employee "HSA"	2,424.96
Electronic PERF pymt. 09/30/16	19,297.02
Electronic transfer 10/04/16 (TASC) employee/employer "FSA"	248.46
TOTAL OF A/P AND PAYROLL CHECK REGISTERS	\$404,966.59

ck# 4398

Payee	Claim 28960
CHASE CARD SERVICES	Purchase Order No. 0
CARDMEMBER SERVICE	Terms
PALATINE, IL 60094-4014	Date Due

Invoice Date	Invoice Number	Description (or note attached Invoice(s) or bill(s))	Amount
8/24/2016		E019-011-21350 DISCOUNT SCHOOL SPLS/CHILD PROGR. SPLS	\$69.82
9/8/2016		E019-011-21350 HOBBY-LOBBY/CHILD PROGRAM SPLS	\$9.41
9/12/2016		E019-011-21350 HOBBY-LOBBY/CHILD PROGRAM SPLS	\$24.73
9/20/2016		E019-011-21350 MICHAELS/CHILD PROGRAM SPLS	\$9.98
8/24/2016		E001-024-22500 OVERNIGHTPRINTS/TEMP LIB. CARDS 1ST GRADE	\$34.34
8/27/2016		E001-019-31500 SURVEYMONKEY/YRLY SUB.	\$300.00
8/28/2016		E001-019-31500 WUNDERKINDER/SOFTWARE MAINT.	\$24.95
8/30/2016		E001-007-21400 PRINTING SVCS/BOOKMARKS	\$155.50
8/30/2016		E001-007-33200 MAILCHIMP/MNTHLY ENEWSLETTER SVCS	\$45.00
9/11/2016		E001-019-31500 HOOTSUITE/MNTHLY SOCIAL MEDIA	\$9.99
9/21/2016		E001-008-21200 OVERNIGHTPRINTS/BUS. CARDS/MATNEY	\$25.71
8/31/2016		E001-018-45300 FAMILYVINEYARD/NONPRINT	\$12.21
8/24/2016		E019-010-21350 KROGER/ADULT SPLS	\$15.95
8/24/2016		E019-010-21350 TARGET/ADULT SPLS	\$43.23
8/23/2016		E019-010-21350 ADAFRUITE/ADULT PROGRAM SPLS	\$97.52
9/8/2016		E019-010-21350 OTC BRANDS/ADULT PROGRAM SPLS	\$52.00
9/12/2016		E019-010-32300 FORT HARRISON/LODGINGS	\$122.84
9/12/2016		E019-010-32400 ILF/IPLA CONF.	\$90.00
9/14/2016		E019-010-21350 KROGER/BOOK CLUB FOOD	\$22.34
9/22/2016		E016-016-21350 LITTLE CAESAR'S/FOOD	\$25.57
9/2/2016		E001-008-22200 CIRCLE S/FUEL	\$58.84
9/7/2016		E019-001-32300 SOUTHWEST/AIR TO MIDWINTER ALA	\$227.96
9/7/2016		E019-001-32400 ALA/ALA MIDWINTER CONF.	\$215.00
9/15/2016		E019-007-32400 ILF/CONF./HOERGER	\$270.00
9/15/2016		E019-001-32400 ILF/CONF./LOSER	\$70.00
9/15/2016		E019-001-32400 ILF/CONF./WOOD	\$150.00
9/15/2016		E019-018-32400 ILF/CONF./BRUECKS	\$195.00
9/15/2016		E019-010-32400 ILF/CONF./BACKS	\$195.00
9/15/2016		E019-003-32400 ILF/CONF./CRONKHITE	\$215.00
9/15/2016		E019-018-32400 ILF/CONF./KELLAMS	\$225.00
8/29/2016		E001-004-21350 IN SECRETARY OF STATE/NOTARY APPLICATION FEE	\$11.22
9/1/2016		E001-004-32200 USPS/POSTAGE	\$6.80
9/15/2016		E001-004-32200 USPS/POSTAGE	\$7.36
9/15/2016		E001-004-32200 USPS/POSTAGE	\$2.48
9/15/2016		E001-008-22200 CIRCLE K/REBATE/FUEL	(\$0.28)
8/23/2016		E019-007-21350 PRINTING SVCS/DOOR LABELS BKM	\$33.52
9/2/2016		E001-005-31700 PAYPAL/MNTHLY CC FEE	\$59.95
9/13/2016		E001-008-22200 CIRCLE K/FUEL	\$27.75
9/21/2016		E001-008-22200 CIRCLE S/FUEL	\$71.07
8/30/2016		E001-015-22200 EXONMOBILE/FUEL REBATE	(\$0.26)
8/22/2016		E001-015-22200 CIRCLE S/FUEL BKM	\$66.77
8/26/2016		E001-015-22200 EXXONMOBILE/FUEL-BLACK VAN	\$25.88
8/29/2016		E001-015-22200 CIRCLE S/FUEL BKM	\$70.28

9/6/2016	E001-015-22200 CIRCLE S/FUEL BKM	\$55.61
9/12/2016	E001-015-22200 CIRCLE S/FUEL BKM	\$44.01
9/16/2016	E001-015-22200 MARATHON/FUEL-BLACK VAN	\$32.42
9/19/2016	E001-015-22200 CIRCLE S/FUEL BKM	\$54.80
9/20/2016	E001-015-22200 CIRCLE S/FUEL GREEN VAN	\$41.08
8/31/2016	E001-019-23000 JAMEX/IT SPLS	\$101.00
8/31/2016	R001-024-03500 MCPL/SELF CHECK TEST PYMT	\$0.05
9/16/2016	E020-016-31500 DREAMHOST/MNTHLY CATS WEBSITE FEE	\$50.00
9/20/2016	E001-019-23000 MONOPRICE/IT SPLS	\$73.99
8/26/2016	E019-026-21350 AMAZON/TEEN SPLS	\$34.95
8/26/2016	E019-026-21350 AMAZON/TEEN SPLS	\$22.49
8/29/2016	E029-026-44650 BLIZZARD/GAMES	\$59.99
8/29/2016	E019-026-21350 MICHAEL'S/TEEN SPLS	\$95.88
8/29/2016	E029-026-44650 STEAMPOWERED/DOWNLOADABLE GAMES	\$59.99
8/31/2016	E019-026-21350 OFFICE OF LETTERS/TEEN PROGRAM SPLS	\$5.03
9/2/2016	E019-026-21350 VANCE MUSIC/TEEN SPLS	\$14.95
9/2/2016	E019-026-21350 KROGER/TEEN FOOD	\$36.01
9/9/2016	E019-026-21350 STARBUCKS/TEEN SPLS	\$31.90
9/9/2016	E019-026-21350 CAFÉ PIZZERIA/MENTOR APPRECIATION	\$53.82
9/19/2016	E019-026-21350 CVS/TEEN FOOD	\$34.53
Total		\$4,297.93

VOUCHER NO. 28960

WARRANT NO.

4398

CHASE CARD SERVICES

ALLOWED

IN THE SUM OF \$ \$4,297.93

\$ \$4,297.93

ON ACCOUNT OF APPROPRIATION FOR

Board/Council Member

COST DITRIBUTION LEDGER CLASSIFICATION
IF CLAIM PAID MOTOR VEHICLE HIGHWAY FUND

Acct. No.	Account Title	Amount
E019-011-21350		\$69.82
E019-011-21350		\$9.41
E019-011-21350		\$24.73
E019-011-21350		\$9.98
E001-024-22500		\$34.34
E001-019-31500		\$300.00
E001-019-31500		\$24.95
E001-007-21400		\$155.50
E001-007-33200		\$45.00
E001-019-31500		\$9.99
E001-008-21200		\$25.71
E001-018-45300		\$12.21
E019-010-21350		\$15.95
E019-010-21350		\$43.23
E019-010-21350		\$97.52
E019-010-21350		\$52.00

Financial Report Comments

Reports as of 09-30-16

Board Meeting Date 10/19/16

Monthly Budget Report:

The following table compares the actual percentage of the budget used so far in the major expense categories this year compared to the spending guideline which is 75% after nine months.

	% Spending Guideline	Actual % Spending
	Sept 30, 2016	
Wages and Benefits	75.0%	73.4%
Supplies	75.0%	51.7%
Other Services & Charges	75.0%	61.6%
Capital Outlay	75.0%	69.3%
Total Operating Expenditures	75.0%	70.1%

It looks like revenue is likely to exceed spending for 2016.

MONROE COUNTY PUBLIC LIBRARY
MONTHLY SUMMARY OF BUDGET CATEGORIES
AS OF SEPTEMBER 30, 2016
NINE MONTHS = 75.0%

	2016 SEPTEMBER	2015 SEPTEMBER	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	477,062.10	298,159.31	3,091,898.40	4,073,258.71	2,849,148.46	981,360.31	75.9%	24.1%
EMPLOYEE BENEFITS	134,942.44	111,249.24	1,032,273.48	1,528,025.18	972,760.40	495,751.70	67.6%	32.4%
OTHER WAGES	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	<u>612,004.54</u>	<u>409,408.55</u>	<u>4,124,171.88</u>	<u>5,616,283.89</u>	<u>3,821,908.86</u>	<u>1,492,112.01</u>	<u>73.4%</u>	<u>26.6%</u>
SUPPLIES								
OFFICE SUPPLIES	6,326.69	6,913.98	35,843.94	58,400.00	33,831.29	22,556.06	61.4%	38.6%
OPERATING SUPPLIES	4,730.40	5,692.49	54,200.68	120,300.00	67,098.30	66,099.32	45.1%	54.9%
REPAIR & MAINT. SUPPLIES	1,078.34	2,514.38	15,977.18	26,400.00	17,298.86	10,422.82	60.5%	39.5%
TOTAL SUPPLIES	<u>12,135.43</u>	<u>15,120.85</u>	<u>106,021.80</u>	<u>205,100.00</u>	<u>118,228.45</u>	<u>99,078.20</u>	<u>51.7%</u>	<u>48.3%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	17,434.12	100,649.12	211,101.48	370,100.00	251,892.77	158,998.52	57.0%	43.0%
COMMUNICATION & TRANSPORTATION	4,000.72	3,401.94	27,357.84	86,600.00	34,027.83	59,242.16	31.6%	68.4%
PRINTING & ADVERTISING	102.48	0.00	1,430.42	7,350.00	2,337.58	5,919.58	19.5%	80.5%
INSURANCE	0.00	0.00	72,163.00	77,600.00	72,281.00	5,437.00	93.0%	7.0%
UTILITIES	29,771.32	24,604.47	219,083.97	386,050.00	232,574.04	166,966.03	56.8%	43.2%
REPAIR & MAINTENANCE	1,615.49	1,316.34	26,373.26	55,500.00	24,815.85	29,126.74	47.5%	52.5%
RENTALS	196.80	199.36	25,496.76	36,600.00	23,401.34	11,103.24	69.7%	30.3%
ELECTRONIC SERVICES	27,616.01	48,755.81	204,763.65	320,000.00	181,514.75	115,236.35	64.0%	36.0%
OTHER CHARGES	24,833.33	17,083.33	229,084.04	311,000.00	740,379.66	81,915.96	73.7%	26.3%
TOTAL OTHER SERVICES & CHARGES	<u>105,570.27</u>	<u>196,010.37</u>	<u>1,016,854.42</u>	<u>1,650,800.00</u>	<u>1,563,224.82</u>	<u>633,945.58</u>	<u>61.6%</u>	<u>38.4%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	1,689.00	2,162.89	5,991.07	35,000.00	26,949.16	29,008.93	17.1%	82.9%
OTHER CAPITAL OUTLAY	<u>77,417.00</u>	<u>70,770.61</u>	<u>676,126.38</u>	<u>948,700.00</u>	<u>720,415.59</u>	<u>272,573.62</u>	<u>71.3%</u>	<u>28.7%</u>
TOTAL CAPITAL OUTLAY	<u>79,106.00</u>	<u>72,933.50</u>	<u>682,117.45</u>	<u>983,700.00</u>	<u>747,364.75</u>	<u>301,582.55</u>	<u>69.3%</u>	<u>30.7%</u>
TOTAL OPERATING EXPENDITURES	<u><u>808,816.24</u></u>	<u><u>693,473.27</u></u>	<u><u>5,929,165.55</u></u>	<u><u>8,455,883.89</u></u>	<u><u>6,250,726.88</u></u>	<u><u>2,526,718.34</u></u>	<u><u>70.1%</u></u>	<u><u>29.9%</u></u>

2015 BUDGET 8,826,029.92
% USED IN 2015 70.8%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF SEPTEMBER 30, 2016

	2016 SEPTEMBER	2015 SEPTEMBER	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
PERSONNEL SERVICES (1000'S)								
SALARIES								
1120 ADMINISTRATION/DIRECTORS	21,290.99	7,461.55	87,997.67	180,540.00	97,146.82	92,542.33	48.7%	51.3%
1130 MANAGERS/ASST. MANAGERS	121,153.86	81,738.59	806,312.77	1,052,556.87	624,247.86	246,244.10	76.6%	23.4%
1140 LIBRARIANS, EXPERTS	114,361.36	69,183.74	755,928.42	1,004,405.22	789,362.28	248,476.80	75.3%	24.7%
1150 SPECIALISTS	27,043.30	14,431.47	153,293.68	205,078.14	318,889.73	51,784.46	74.7%	25.3%
1160 ASSISTANTS/PARAPROFESSIONALS	82,918.26	51,508.12	543,539.82	706,002.18	423,627.86	162,462.36	77.0%	23.0%
1170 TECH/OPERATORS/SECRETARIES	6,750.04	4,275.00	45,033.36	56,686.50	90,037.59	11,653.14	79.4%	20.6%
1190 BUILDING SERVICES/MAINTENANCE	16,271.06	10,521.23	116,892.13	137,100.44	176,706.86	20,208.31	85.3%	14.7%
1200 BUILDING SERVICES/SECURITY	11,971.29	6,796.04	80,278.44	113,915.64	44,263.09	33,637.20	70.5%	29.5%
1280 PRODUCTION ASSISTANTS	2,090.17	1,247.01	13,868.82	32,765.46	7,086.09	18,896.64	42.3%	57.7%
1290 INFORMATION ASST/MATERIAL/SUPPORT	43,117.80	34,145.10	309,230.99	456,228.66	189,801.46	146,997.67	67.8%	32.2%
1300 SUPPORT/MATERIAL HANDLERS	28,282.85	15,705.49	167,438.14	112,831.38	82,238.26	-54,606.76	148.4%	-48.4%
1320 TECHNICIANS	1,811.12	1,145.97	12,084.16	15,148.22	5,740.56	3,064.06	79.8%	20.2%
TOTAL SALARIES	477,062.10	298,159.31	3,091,898.40	4,073,258.71	2,849,148.46	981,360.31	75.9%	24.1%
EMPLOYEE BENEFITS								
1210 EMPLOYER CONTRIBUTION/FICA	28,527.71	17,609.04	184,326.79	250,062.64	170,001.20	65,735.85	73.7%	26.3%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
1230 EMPLOYER CONTRIBUTION/PERF	42,513.28	26,686.83	274,492.23	373,925.31	263,569.98	99,433.08	73.4%	26.6%
1235 EMPLOYEE/PERF	11,387.50	7,148.28	73,855.02	100,158.59	70,810.84	26,303.57	73.7%	26.3%
1240 EMPLOYER CONT/INSURANCE	45,842.17	55,686.91	454,042.25	735,396.22	428,620.02	281,353.97	61.7%	38.3%
1245 EMPLOYER INS/FSA	0.00	0.00	2,300.25	0.00	0.00	-2,300.25	#DIV/0!	#DIV/0!
1250 EMPLOYER CONT/MEDICARE	6,671.78	4,118.18	43,256.94	58,482.42	39,758.36	15,225.48	74.0%	26.0%
TOTAL EMPLOYEE BENEFITS	134,942.44	111,249.24	1,032,273.48	1,528,025.18	972,760.40	495,751.70	67.6%	32.4%
OTHER WAGES								
1310 WORKSTUDY	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.0%	100.0%
1180 TEMPORARY STAFF	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
TOTAL OTHER WAGES	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.0%	100.0%
TOTAL PERSONNEL SERVICES	612,004.54	409,408.55	4,124,171.88	5,616,283.89	3,821,908.86	1,492,112.01	73.4%	26.6%
SUPPLIES (2000'S)								
OFFICE SUPPLIES								
2110 OFFICIAL RECORDS	0.00	0.00	0.00	1,100.00	0.00	1,100.00	0.0%	100.0%
2120 STATIONERY & PRINTING	73.93	66.65	236.68	900.00	403.49	663.32	26.3%	73.7%
2130 OFFICE SUPPLIES	562.36	374.54	5,178.86	13,200.00	4,309.91	8,021.14	39.2%	60.8%
2135 GENERAL SUPPLIES	0.00	0.00	74.88	0.00	0.00	-74.88	#DIV/0!	#DIV/0!
2140 DUPLICATING	5,690.40	6,472.79	29,994.55	43,200.00	29,117.89	13,205.45	69.4%	30.6%
21600 PUBLIC USE SUPPLIES	0.00	0.00	358.97	0.00	0.00	-358.97	#DIV/0!	#DIV/0!
2150 PROMOTIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL OFFICE SUPPLIES	6,326.69	6,913.98	35,843.94	58,400.00	33,831.29	22,556.06	61.4%	38.6%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF SEPTEMBER 30, 2016

	2016 SEPTEMBER	2015 SEPTEMBER	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
OPERATING SUPPLIES								
2210 CLEANING SUPPLIES	1,524.60	2,371.95	17,727.54	42,200.00	25,367.51	24,472.46	42.0%	58.0%
2220 FUEL, OIL, & LUBRICANTS	435.73	518.97	4,360.54	10,500.00	3,967.46	6,139.46	41.5%	58.5%
2230 CATALOGING SUPPLIES-BOOKS	0.00	213.33	3,430.73	7,000.00	3,107.46	3,569.27	49.0%	51.0%
2240 A/V SUPPLIES-CATALOGING	0.00	128.90	2,908.56	9,200.00	2,072.06	6,291.44	31.6%	68.4%
2250 CIRCULATION SUPPLIES	2,719.64	2,436.01	18,827.10	32,500.00	21,245.61	13,672.90	57.9%	42.1%
2260 LIGHT BULBS	0.00	23.33	4,523.25	10,000.00	8,399.02	5,476.75	45.2%	54.8%
2280 UNIFORMS	50.43	0.00	1,900.00	1,900.00	1,352.01	0.00	100.0%	0.0%
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	0.00	522.96	7,000.00	1,587.17	6,477.04	7.5%	92.5%
TOTAL OPERATING SUPPLIES	4,730.40	5,692.49	54,200.68	120,300.00	67,098.30	66,099.32	45.1%	54.9%
REPAIR & MAINTENANCE SUPPLIES								
2300 IT SUPPLIES	281.95	199.34	2,220.18	5,000.00	3,855.37	2,779.82	44.4%	55.6%
2310 BUILDING MATERIALS & SUPPLIES	738.58	2,204.98	13,401.59	21,000.00	13,220.02	7,598.41	63.8%	36.2%
2320 PAINT & PAINTING SUPPLIES	57.81	110.06	355.41	400.00	223.47	44.59	88.9%	11.1%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL REPAIR & MAINTENANCE SUPPLIES	1,078.34	2,514.38	15,977.18	26,400.00	17,298.86	10,422.82	60.5%	39.5%
TOTAL SUPPLIES	12,135.43	15,120.85	106,021.80	205,100.00	118,228.45	99,078.20	51.7%	48.3%
OTHER SERVICES/CHARGES (3000'S)								
PROFESSIONAL SERVICES								
3004 MISC. UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3110 CONSULTING SERVICES	530.00	530.00	1,302.50	11,000.00	2,123.75	9,697.50	11.8%	88.2%
3120 ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
3130 LEGAL SERVICES	1,016.36	1,157.78	19,274.97	15,000.00	10,257.34	-4,274.97	128.5%	-28.5%
3140 BUILDING SERVICES	3,747.85	1,940.27	21,114.89	40,000.00	23,871.86	18,885.11	52.8%	47.2%
3150 MAINTENANCE CONTRACTS	1,897.43	87,818.62	79,722.56	155,600.00	130,149.00	75,877.44	51.2%	48.8%
3160 COMPUTER SERVICES (OCLC)	5,347.18	3,770.60	47,245.05	70,500.00	45,697.40	23,254.95	67.0%	33.0%
3170 ADMIN/ACCOUNTING SERVICES	3,427.50	3,641.85	31,549.36	47,000.00	27,424.52	15,450.64	67.1%	32.9%
3175 COLLECTION AGENCY SERVICES	1,467.80	1,790.00	10,892.15	21,000.00	12,368.90	10,107.85	51.9%	48.1%
TOTAL PROFESSIONAL SERVICES	17,434.12	100,649.12	211,101.48	370,100.00	251,892.77	158,998.52	57.0%	43.0%
COMMUNICATION & TRANSPORTATION								
3210 TELEPHONE	2,753.02	1,919.51	14,649.47	33,600.00	16,857.46	18,950.53	43.6%	56.4%
3215 CABLE TV	8.90	6.62	80.10	0.00	52.96	-80.10	#DIV/0!	#DIV/0!
3220 POSTAGE	1,224.70	1,404.93	11,506.64	22,000.00	12,126.05	10,493.36	52.3%	47.7%
3230 TRAVEL EXPENSE	0.00	18.96	84.53	10,000.00	2,677.12	9,915.47	0.8%	99.2%
3240 PROFESSIONAL MTG. (OFF-SITE)	0.00	0.00	0.00	10,000.00	285.00	10,000.00	0.0%	100.0%
3250 CONTINUING ED. (ON-SITE)	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
32501 ENCUMBERED CONTINU. ED.(ON-SITE)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3260 FREIGHT & DELIVERY	14.10	51.92	1,037.10	1,000.00	2,029.24	-37.10	103.7%	-3.7%
TOTAL COMMUNICATION & TRANSPORTATION	4,000.72	3,401.94	27,357.84	86,600.00	34,027.83	59,242.16	31.6%	68.4%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF SEPTEMBER 30, 2016

	2016 SEPTEMBER	2015 SEPTEMBER	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
PRINTING & ADVERTISING								
3310 ADVERTISING & PUBLICATION	57.48	0.00	656.87	2,350.00	1,947.82	1,693.13	28.0%	72.0%
3320 PRINTING	45.00	0.00	773.55	5,000.00	389.76	4,226.45	15.5%	84.5%
TOTAL PRINTING & ADVERTISING	102.48	0.00	1,430.42	7,350.00	2,337.58	5,919.58	19.5%	80.5%
INSURANCE								
3410 OFFICIAL BOND	0.00	0.00	586.00	600.00	450.00	14.00	97.7%	2.3%
3420 OTHER INSURANCE	0.00	0.00	71,577.00	77,000.00	71,831.00	5,423.00	93.0%	7.0%
TOTAL INSURANCE	0.00	0.00	72,163.00	77,600.00	72,281.00	5,437.00	93.0%	7.0%
UTILITIES								
3510 GAS	99.48	100.65	1,931.24	4,950.00	2,535.47	3,018.76	39.0%	61.0%
3520 ELECTRICITY	27,122.68	22,007.32	201,735.59	354,000.00	215,131.90	152,264.41	57.0%	43.0%
3530 WATER	2,549.16	2,496.50	15,417.14	27,100.00	14,906.67	11,682.86	56.9%	43.1%
TOTAL UTILITIES	29,771.32	24,604.47	219,083.97	386,050.00	232,574.04	166,966.03	56.8%	43.2%
REPAIR & MAINTENANCE								
3610 BUILDING REPAIR	82.00	1,120.61	16,423.11	28,000.00	12,216.98	11,576.89	58.7%	41.3%
3630 OTHER EQUIP/FURNITURE REPAIRS	266.39	0.00	1,800.17	16,000.00	3,589.02	14,199.83	11.3%	88.7%
3640 VEHICLE REPAIR & MAINTENANCE	1,267.10	0.00	7,781.26	10,000.00	8,205.11	2,218.74	77.8%	22.2%
3650 MATERIAL BINDING/REPAIR SERV.	0.00	195.73	368.72	1,500.00	804.74	1,131.28	24.6%	75.4%
TOTAL REPAIR & MAINTENANCE	1,615.49	1,316.34	26,373.26	55,500.00	24,815.85	29,126.74	47.5%	52.5%
RENTALS								
3710 REAL ESTATE RENTAL/PARKING	196.80	199.36	25,421.76	36,600.00	23,401.34	11,178.24	69.5%	30.5%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3730 EVENTS-BOOTH & EQUIP. RENTAL	0.00	0.00	75.00	0.00	0.00	-75.00	#DIV/0!	#DIV/0!
TOTAL RENTALS	196.80	199.36	25,496.76	36,600.00	23,401.34	11,103.24	69.7%	30.3%
ELECTRONIC SERVICES								
38450 DATABASES SERVICES	15,600.53	39,050.53	94,944.72	175,000.00	114,525.24	80,055.28	54.3%	45.7%
38460 E-BOOKS SERVICES	12,015.48	9,705.28	109,818.93	145,000.00	66,989.51	35,181.07	75.7%	24.3%
TOTAL ELECTRONIC SERVICES	27,616.01	48,755.81	204,763.65	320,000.00	181,514.75	115,236.35	64.0%	36.0%
OTHER CHARGES								
3910 DUES/INSTITUTIONAL	0.00	0.00	5,584.03	8,000.00	5,546.65	2,415.97	69.8%	30.2%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.0%	100.0%
3940 TRANSFER TO LIRF	24,833.33	17,083.33	223,500.01	298,000.00	733,750.01	74,499.99	75.0%	25.0%
3945 TRANSFER TO ANOTHER FUND (R.DAY)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3950 EDUCATIONAL SERV/LICENSE	0.00	0.00	0.00	3,000.00	1,083.00	3,000.00	0.0%	100.0%
TOTAL OTHER CHARGES	24,833.33	17,083.33	229,084.04	311,000.00	740,379.66	81,915.96	73.7%	26.3%
TOTAL OTHER SERVICES/CHARGES	105,570.27	196,010.37	1,016,854.42	1,650,800.00	1,563,224.82	633,945.58	61.6%	38.4%

MONROE COUNTY PUBLIC LIBRARY
MONTHLY BUDGET REPORT
AS OF SEPTEMBER 30, 2016

	2016 SEPTEMBER	2015 SEPTEMBER	2016 Y-T-D ACTUAL	2016 BUDGET	2015 Y-T-D ACTUAL	2016 Y-T-D BUDGET REMAINING	2016 % OF BUDGET USED	2016 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	1,689.00	2,162.89	3,182.45	10,000.00	10,099.23	6,817.55	31.8%	68.2%
4430 OTHER EQUIPMENT	0.00	0.00	2,458.62	20,000.00	15,242.98	17,541.38	12.3%	87.7%
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4445 BUILDING RENOVATIONS	0.00	0.00	0.00	5,000.00	1,606.95	5,000.00	0.0%	100.0%
4460 IT EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4465 IT SOFTWARE	0.00	0.00	350.00	0.00	0.00	-350.00	#DIV/0!	#DIV/0!
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
TOTAL FURNITURE & EQUIPMENT	1,689.00	2,162.89	5,991.07	35,000.00	26,949.16	29,008.93	17.1%	82.9%
OTHER CAPITAL OUTLAY								
4510 BOOKS	50,978.70	44,440.51	436,694.63	562,700.00	444,691.14	126,005.37	77.6%	22.4%
4520 PERIODICALS & NEWSPAPERS	90.33	892.05	5,906.10	43,000.00	9,813.85	37,093.90	13.7%	86.3%
4530 NONPRINT MATERIALS	26,347.97	25,438.05	233,525.65	343,000.00	265,910.60	109,474.35	68.1%	31.9%
TOTAL OTHER CAPITAL OUTLAY	77,417.00	70,770.61	676,126.38	948,700.00	720,415.59	272,573.62	71.3%	28.7%
TOTAL CAPITAL OUTLAY	79,106.00	72,933.50	682,117.45	983,700.00	747,364.75	301,582.55	69.3%	30.7%
TOTAL OPERATING EXPENDITURES	808,816.24	693,473.27	5,929,165.55	8,455,883.89	6,250,726.88	2,526,718.34	70.1%	29.9%

MONROE COUNTY PUBLIC LIBRARY

Operating Budget & Expenditure Report

January 1, 2016 to September 30, 2016

9 months = 75.0%

Object	Object Descr	2016 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	2016 YTD Amt	2016 YTD Balance	2016 %YTD Budget
11200	ADMINISTRATION	\$180,540.00	\$7,655.54	\$7,655.54	\$11,483.30	\$7,655.54	\$7,655.54	\$7,655.53	\$9,290.14	\$21,290.99	\$87,997.67	\$92,542.33	48.74%
11300	MANAGERS/ASST.	\$1,052,556.87	\$77,080.34	\$77,080.35	\$115,620.57	\$77,897.38	\$80,565.97	\$80,767.51	\$80,756.78	\$121,153.86	\$806,312.77	\$246,244.10	76.61%
11400	LIBRARIANS, EXPERTS	\$1,004,405.22	\$73,375.70	\$73,424.65	\$111,548.36	\$75,525.82	\$74,175.65	\$76,237.64	\$76,262.09	\$114,361.36	\$755,928.42	\$248,476.80	75.26%
11500	SPECIALISTS	\$205,078.14	\$14,650.95	\$14,642.79	\$21,865.61	\$14,439.32	\$14,534.62	\$15,377.19	\$16,274.44	\$27,043.30	\$153,293.68	\$51,784.46	74.75%
11600	ASSISTANTS/PARAPRO	\$706,002.18	\$54,673.48	\$54,022.10	\$82,419.55	\$52,912.13	\$55,145.29	\$52,997.24	\$54,829.37	\$82,918.26	\$543,539.82	\$162,462.36	76.99%
11700	TECH/OPERATORS/SEC	\$56,686.50	\$4,503.69	\$4,511.06	\$6,761.05	\$4,500.02	\$4,500.02	\$4,500.03	\$4,500.03	\$6,750.04	\$45,033.36	\$11,653.14	79.44%
11800	TEMPORAY STAFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
11900	BUILDING	\$137,100.44	\$12,146.53	\$11,987.99	\$17,957.94	\$11,933.22	\$11,947.51	\$11,430.45	\$10,797.41	\$16,271.06	\$116,892.13	\$20,208.31	85.26%
12000	BUILDING	\$113,915.64	\$8,106.36	\$8,273.86	\$12,244.61	\$8,218.82	\$8,067.76	\$7,973.97	\$7,396.53	\$11,971.29	\$80,278.44	\$33,637.20	70.47%
12100	FICA/EMPLOYER	\$250,062.64	\$18,175.45	\$18,211.00	\$26,898.81	\$18,036.23	\$18,147.77	\$18,332.43	\$18,433.46	\$28,527.71	\$184,326.79	\$65,735.85	73.71%
12200	UNEMPLOYMENT	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
12300	PERF/EMPLOYER	\$373,925.31	\$26,908.79	\$26,567.35	\$26,430.68	\$27,256.88	\$40,546.64	\$13,670.64	\$40,875.86	\$42,513.28	\$274,492.23	\$99,433.08	73.41%
12350	PERF/EMPLOYEE	\$100,158.59	\$7,207.71	\$7,116.26	\$7,409.98	\$7,300.92	\$10,860.71	\$3,661.76	\$10,948.88	\$11,387.50	\$73,855.02	\$26,303.57	73.74%
12400	INS/EMPLOYER	\$735,396.22	\$41,316.79	\$49,296.34	\$4,041.78	\$41,160.26	\$44,164.70	\$65,648.08	\$45,288.55	\$45,842.17	\$454,042.25	\$281,353.97	61.74%
12450	EMPLOYER INS./FSA	\$0.00	\$2,300.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,300.25	-\$2,300.25	0.00%
12500	MEDICARE/EMPLOYER	\$58,482.42	\$4,250.78	\$4,259.08	\$6,439.09	\$4,218.17	\$4,244.20	\$4,287.45	\$4,311.05	\$6,671.78	\$43,256.94	\$15,225.48	73.97%
12800	PRODUCTION	\$32,765.46	\$1,325.31	\$1,355.05	\$2,049.10	\$1,335.22	\$1,322.00	\$1,322.01	\$1,747.95	\$2,090.17	\$13,868.82	\$18,896.64	42.33%
12900	INFORMATION	\$456,228.66	\$32,482.17	\$33,258.23	\$45,339.55	\$32,371.66	\$29,265.38	\$32,147.89	\$29,406.10	\$43,117.80	\$309,230.99	\$146,997.67	67.78%
13000	SUPPORT/MATERIAL	\$112,831.38	\$17,416.27	\$17,879.89	\$24,237.22	\$14,928.24	\$16,389.86	\$15,686.67	\$16,638.99	\$28,282.85	\$167,438.14	-\$54,606.76	148.40%
13100	WORK STUDY	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
13200	TECHNICIANS	\$15,148.22	\$1,209.92	\$1,206.16	\$1,807.36	\$1,206.16	\$1,209.92	\$1,206.16	\$1,209.92	\$1,811.12	\$12,084.16	\$3,064.06	79.77%
21100	OFFICIAL RECORDS	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,100.00	0.00%
21200	STATIONERY/BUS.	\$900.00	\$0.00	\$138.25	\$0.00	\$0.00	\$0.00	\$24.50	\$0.00	\$73.93	\$236.68	\$663.32	26.30%
21300	OFFICE SUPPLIES	\$13,200.00	\$323.83	\$1,206.32	\$292.99	\$105.22	\$748.46	\$406.73	\$954.45	\$562.36	\$5,178.86	\$8,021.14	39.23%
21350	GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$25.00	\$29.88	\$0.00	\$74.88	-\$74.88	0.00%
21400	DUPLICATING	\$43,200.00	\$1,832.16	\$5,423.90	\$3,917.59	\$1,805.90	\$5,858.81	\$998.38	\$2,893.83	\$5,690.40	\$29,994.55	\$13,205.45	69.43%
21600	PUBLIC USE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$239.00	\$0.00	\$0.00	\$0.00	\$0.00	\$358.97	-\$358.97	0.00%
22100	CLEANING SUPPLIES	\$42,200.00	\$2,604.49	\$3,104.49	\$1,512.76	\$0.00	\$2,839.51	\$1,522.13	\$1,725.13	\$1,524.60	\$17,727.54	\$24,472.46	42.01%

Object	Object Descr	2016 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	2016 YTD Amt	2016 YTD Balance	2016 %YTD Budget
22200	FUEL/OIL/LUBRICANTS	\$10,500.00	\$200.78	\$323.71	\$331.81	\$290.44	\$1,557.83	\$495.25	\$419.32	\$435.73	\$4,360.54	\$6,139.46	41.53%
22300	CATALOGING	\$7,000.00	\$472.00	\$121.72	\$823.17	\$177.08	\$0.00	\$1,438.17	\$191.84	\$0.00	\$3,430.73	\$3,569.27	49.01%
22400	A/V	\$9,200.00	\$481.68	\$105.04	\$883.24	\$1,090.01	\$15.05	\$142.49	\$191.05	\$0.00	\$2,908.56	\$6,291.44	31.61%
22500	CIRCULATION	\$32,500.00	\$0.00	\$1,005.39	\$0.00	\$9,720.00	\$0.00	\$2,133.07	\$0.00	\$2,719.64	\$18,827.10	\$13,672.90	57.93%
22600	LIGHT BULBS	\$10,000.00	\$1,212.59	\$2,445.60	\$0.00	\$0.00	\$434.20	\$0.00	\$217.28	\$0.00	\$4,523.25	\$5,476.75	45.23%
22800	UNIFORMS	\$1,900.00	\$0.00	\$255.50	\$1,391.32	\$0.00	\$202.75	\$0.00	\$0.00	\$50.43	\$1,900.00	\$0.00	100.00%
22900	DISPLAY/EXHIBITS	\$7,000.00	\$0.00	\$432.28	\$0.00	\$0.00	\$90.68	\$0.00	\$0.00	\$0.00	\$522.96	\$6,477.04	7.47%
23000	IT SUPPLIES	\$5,000.00	\$35.00	\$235.23	\$388.22	\$449.66	\$334.20	\$219.85	\$276.07	\$281.95	\$2,220.18	\$2,779.82	44.40%
23100	BUILDING MATERIAL	\$21,000.00	\$889.49	\$1,252.58	\$1,996.82	\$594.73	\$3,077.97	\$700.57	\$1,685.01	\$738.58	\$13,401.59	\$7,598.41	63.82%
23200	PAINT/PAINTING	\$400.00	\$0.00	\$263.81	\$0.00	\$0.00	\$0.00	\$0.00	\$33.79	\$57.81	\$355.41	\$44.59	88.85%
31100	CONSULTING SERVICES	\$11,000.00	\$105.00	\$667.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$530.00	\$1,302.50	\$9,697.50	11.84%
31200	ENGINEERING/ARCHITE	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
31300	LEGAL SERVICES	\$15,000.00	\$240.00	\$323.09	\$1,038.80	\$540.00	\$7,568.84	\$5,680.40	\$2,244.50	\$1,016.36	\$19,274.97	-\$4,274.97	128.50%
31400	BUILDING SERVICES	\$40,000.00	\$4,437.62	\$2,923.02	\$422.02	\$366.02	\$4,870.00	\$987.52	\$1,131.42	\$3,747.85	\$21,114.89	\$18,885.11	52.79%
31500	MAINTENANCE	\$155,600.00	\$19,460.77	\$4,593.21	\$872.31	\$4,912.53	\$7,085.67	\$1,003.77	\$37,805.32	\$1,897.43	\$79,722.56	\$75,877.44	51.24%
31600	COMPUTER SERVICES	\$70,500.00	\$5,221.09	\$5,221.60	\$5,221.60	\$5,221.60	\$5,221.60	\$5,221.60	\$5,347.18	\$5,347.18	\$47,245.05	\$23,254.95	67.01%
31700	ADMIN/ACCOUNTING	\$47,000.00	\$5,593.87	\$3,255.33	\$3,987.02	\$1,673.93	\$2,880.45	\$2,854.56	\$4,519.00	\$3,427.50	\$31,549.36	\$15,450.64	67.13%
31750	COLLECTION AGENCY	\$21,000.00	\$1,244.05	\$1,378.30	\$1,047.15	\$1,065.05	\$1,396.20	\$1,109.80	\$1,074.00	\$1,467.80	\$10,892.15	\$10,107.85	51.87%
32100	TELEPHONE	\$33,600.00	\$1,934.87	\$1,669.61	\$1,664.45	\$1,467.43	\$1,839.46	\$1,376.07	\$477.15	\$2,753.02	\$14,649.47	\$18,950.53	43.60%
32150	CABLE TV SERVICE	\$0.00	\$8.90	\$8.90	\$8.90	\$8.90	\$8.90	\$8.90	\$8.90	\$8.90	\$80.10	-\$80.10	0.00%
32200	POSTAGE	\$22,000.00	\$1,238.89	\$1,262.55	\$1,202.19	\$798.40	\$2,401.20	\$1,064.11	\$1,099.56	\$1,224.70	\$11,506.64	\$10,493.36	52.30%
32300	TRAVEL EXPENSE	\$10,000.00	\$0.00	\$0.00	\$11.81	\$0.00	\$0.00	\$72.72	\$0.00	\$0.00	\$84.53	\$9,915.47	0.85%
32400	PROFESSIONAL	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
32500	CONTINUING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
32600	FREIGHT/DELIVERY	\$1,000.00	\$70.45	\$0.00	\$0.00	\$0.00	\$27.55	\$0.00	\$925.00	\$14.10	\$1,037.10	-\$37.10	103.71%
33100	ADVERTISING/PUBLICA	\$2,350.00	\$402.47	\$46.92	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$57.48	\$656.87	\$1,693.13	27.95%
33200	PRINTING SERVICES	\$5,000.00	\$45.00	\$45.00	\$45.00	\$413.55	\$45.00	\$45.00	\$45.00	\$45.00	\$773.55	\$4,226.45	15.47%
34100	OFFICIAL BOND INS.	\$600.00	\$150.00	\$436.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$586.00	\$14.00	97.67%
34200	OTHER INSURANCE	\$77,000.00	\$71,578.00	\$0.00	\$2,372.00	-\$2,373.00	\$0.00	\$0.00	\$0.00	\$0.00	\$71,577.00	\$5,423.00	92.96%
35100	GAS	\$4,950.00	\$456.38	\$346.12	\$214.93	\$165.56	\$99.11	\$152.02	\$96.20	\$99.48	\$1,931.24	\$3,018.76	39.01%
35200	ELECTRICITY	\$354,000.00	\$22,354.28	\$23,051.33	\$22,446.50	\$21,033.91	\$20,390.61	\$19,692.22	\$23,810.03	\$27,122.68	\$201,735.59	\$152,264.41	56.99%
35300	WATER	\$27,100.00	\$1,995.01	\$408.12	\$1,479.88	\$1,628.95	\$1,617.69	\$2,056.01	\$2,328.27	\$2,549.16	\$15,417.14	\$11,682.86	56.89%

Object	Object Descr	2016 Budget	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	2016 YTD Amt	2016 YTD Balance	%YTD Budget
36100	BUILDING REPAIRS	\$28,000.00	\$3,582.03	\$620.00	\$7,597.72	\$1,772.83	\$6,361.79	\$1,699.74	-\$5,443.00	\$82.00	\$16,423.11	\$11,576.89	58.65%
36300	OTHER	\$16,000.00	\$478.46	\$45.78	\$0.00	\$0.00	\$0.00	\$454.64	\$450.00	\$266.39	\$1,800.17	\$14,199.83	11.25%
36400	VEHICLE	\$10,000.00	\$432.20	\$97.20	\$1,299.50	\$1,450.19	\$0.00	\$1,703.65	\$637.71	\$1,267.10	\$7,781.26	\$2,218.74	77.81%
36500	MATERIALS	\$1,500.00	\$0.00	\$0.00	\$125.17	\$0.00	\$243.55	\$0.00	\$0.00	\$0.00	\$368.72	\$1,131.28	24.58%
37100	REAL ESTATE	\$36,600.00	\$634.25	\$409.76	\$100.75	\$763.26	\$452.08	-\$642.80	\$22,056.60	\$196.80	\$25,421.76	\$11,178.24	69.46%
37300	EVENTS-BOOTH	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	-\$75.00	0.00%
38450	DATABASES	\$175,000.00	\$642.18	\$615.00	\$33,471.01	\$31,876.00	\$3,265.00	\$0.00	\$6,775.00	\$15,600.53	\$94,944.72	\$80,055.28	54.25%
38460	E-BOOKS	\$145,000.00	\$5,000.13	\$4,945.84	\$8,635.21	\$9,844.51	\$10,314.44	\$20,701.22	\$25,176.12	\$12,015.48	\$109,818.93	\$35,181.07	75.74%
39100	DUES/INSTITUTIONAL	\$8,000.00	\$0.00	\$780.00	\$250.00	\$0.00	\$0.00	\$0.00	\$47.50	\$0.00	\$5,584.03	\$2,415.97	69.80%
39200	INTEREST/TEMPORARY	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
39400	TRANSFER TO LIRF	\$298,000.00	\$24,833.33	\$24,833.33	\$24,833.33	\$24,833.33	\$24,833.33	\$24,833.35	\$24,833.33	\$24,833.33	\$223,500.01	\$74,499.99	75.00%
39500	EDUCATIONAL/LICENSI	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
44100	FURNITURE	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$81.42	\$1,689.00	\$3,182.45	\$6,817.55	31.82%
44300	OTHER EQUIPMENT	\$20,000.00	\$1,713.82	\$0.00	\$0.00	\$0.00	\$0.00	\$354.83	\$0.00	\$0.00	\$2,458.62	\$17,541.38	12.29%
44450	BUILDING RENOVATION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
44650	IT SOFTWARE	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	-\$350.00	0.00%
45100	BOOKS	\$562,700.00	\$41,945.00	\$51,086.60	\$41,439.98	\$45,438.75	\$56,326.02	\$44,418.14	\$35,631.66	\$50,978.70	\$436,694.63	\$126,005.37	77.61%
45200	PERIODICALS/NEWSPA	\$43,000.00	\$43.95	\$987.90	\$427.78	-\$420.00	\$2,805.63	\$19.97	\$709.30	\$90.33	\$5,906.10	\$37,093.90	13.74%
45300	NONPRINT MATERIALS	\$343,000.00	\$18,702.54	\$20,795.60	\$17,247.91	\$24,241.29	\$31,783.57	\$27,955.28	\$24,356.38	\$26,347.97	\$233,525.65	\$109,474.35	68.08%
		\$8,455,883.89	\$647,382.59	\$578,265.13	\$713,630.40	\$592,091.02	\$629,910.69	\$583,831.51	\$653,808.75	\$808,816.24	\$5,929,165.55	\$2,526,718.34	70.12%

MONROE COUNTY PUBLIC LIBRARY

LIRF Budget & Expenditure Report

January 1, 2016 to September 30, 2016

9 months = 75.0%

Object	Object Descr	2016 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	YTD Amount	2016 YTD Balance	2016 %YTD Budget
36100	BUILDING REPAIRS	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00%
44100	FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$383.89	\$458.85	\$0.00	\$45.43	\$888.17	-\$888.17	0.00%
44300	OTHER EQUIPMENT	\$100,000.00	\$0.00	\$825.59	\$0.00	\$32.74	\$0.00	\$0.00	\$208.95	\$119.98	\$0.00	\$1,187.26	\$98,812.74	1.19%
44450	BUILDING	\$150,000.00	\$0.00	\$7,662.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,662.20	\$142,337.80	5.11%
44600	IT EQUIPMENT	\$0.00	\$15.45	\$99.96	\$498.95	\$893.52	\$108.99	\$0.00	\$245.66	\$83.37	\$0.00	\$1,945.90	-\$1,945.90	0.00%
44650	IT SOFTWARE	\$0.00	\$0.00	\$0.00	\$3,333.37	\$0.00	\$0.00	\$0.00	\$39.99	\$735.21	\$0.00	\$4,108.57	-\$4,108.57	0.00%
		\$350,000.00	\$15.45	\$8,587.75	\$3,832.32	\$926.26	\$108.99	\$383.89	\$953.45	\$938.56	\$45.43	\$15,792.10	\$334,207.90	4.51%

MONROE COUNTY PUBLIC LIBRARY

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Debt Service Budget & Expenditures Report

January 1, 2016 to September 30, 2016

9 months = 75.0%

Object Object Descr	2016 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	2016 YTD Amt	2016 YTD Balance	2016 %YTD Budget
37100 REAL ESTATE	\$730,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$349,826.67	\$0.00	\$0.00	\$0.00	\$349,826.67	\$380,173.33	47.92%
39200 INTEREST/TEMPO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250 PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$730,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$349,826.67	\$0.00	\$0.00	\$0.00	\$349,826.67	\$380,173.33	47.92%

MONROE COUNTY PUBLIC LIBRARY

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Rainy Day Budget & Expenditures Report

January 1, 2016 to September 30, 2016

9 months = 75.0%

Object	Object Descr	2016 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	2016 YTD Amt	2016 YTD Balance	2016 %YTD Budget
31100	CONSULTING SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31200	ENGINEERING/ARCHITE	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31300	LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
36100	BUILDING REPAIRS	\$49,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,500.00	0.00%
44100	FURNITURE	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44300	OTHER EQUIPMENT	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
44450	BUILDING RENOVATION	\$115,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$115,000.00	0.00%
		\$324,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$324,500.00	0.00%

MONROE COUNTY PUBLIC LIBRARY

Special Revenue Budget & Expenditure Report

January 1, 2016 to September 30, 2016

9 months = 75.0%

Object	Object Descr	2016 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	YTD Amount	2016 YTD Balance	2016 %YTD Budget
11300	MANAGERS/ASST.	\$155,480.13	\$12,077.85	\$12,077.87	\$12,077.87	\$18,116.79	\$12,077.87	\$12,077.87	\$12,077.85	\$12,077.86	\$18,116.80	\$120,778.63	\$34,701.50	77.68%
11700	TECH/OPERATORS/SECRE	\$59,733.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,733.65	0.00%
11800	TEMPORAY STAFF	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
12100	FICA/EMPLOYER	\$22,962.91	\$1,642.34	\$1,601.96	\$1,630.75	\$2,483.48	\$1,669.09	\$1,658.79	\$1,666.95	\$1,703.33	\$2,362.31	\$16,419.00	\$6,543.91	71.50%
12300	PERF/EMPLOYER	\$27,436.13	\$2,153.70	\$2,097.07	\$2,099.01	\$2,155.97	\$2,163.32	\$3,234.11	\$1,076.85	\$3,235.16	\$3,243.82	\$21,459.01	\$5,977.12	78.21%
12350	PERF/EMPLOYEE CONTRIB.	\$7,348.97	\$576.88	\$561.71	\$562.23	\$577.48	\$579.46	\$866.26	\$288.44	\$866.55	\$868.87	\$5,747.88	\$1,601.09	78.21%
12400	INS/EMPLOYER	\$52,691.51	\$10,128.84	\$2,619.93	\$3,798.06	\$381.30	\$3,162.93	\$3,206.69	\$6,856.55	\$3,380.95	\$3,266.56	\$36,801.81	\$15,889.70	69.84%
12500	MEDICARE/EMPLOYER	\$5,000.00	\$384.09	\$374.66	\$381.38	\$580.82	\$390.36	\$387.94	\$389.85	\$398.35	\$552.48	\$3,839.93	\$1,160.07	76.80%
12800	PRODUCTION ASSISTANTS	\$0.00	\$9,399.29	\$8,826.93	\$8,973.24	\$14,412.67	\$10,813.33	\$10,628.09	\$10,637.18	\$10,726.14	\$12,335.35	\$96,752.22	-\$96,752.22	0.00%
12900	INFORMATION	\$0.00	\$3,076.57	\$3,009.22	\$3,351.86	\$4,726.24	\$2,154.96	\$2,216.28	\$2,292.20	\$2,823.64	\$4,552.28	\$28,203.25	-\$28,203.25	0.00%
13100	WORK STUDY	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
13200	TECHNICIANS	\$155,155.77	\$2,935.53	\$2,935.50	\$2,935.50	\$4,413.04	\$2,986.87	\$2,935.52	\$2,935.52	\$2,935.50	\$4,501.11	\$29,514.09	\$125,641.68	19.02%
21200	STATIONERY/BUS. CARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
21300	OFFICE SUPPLIES	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
21400	DUPLICATING	\$700.00	\$0.00	\$0.00	\$53.53	\$0.00	\$0.00	\$0.00	\$0.00	\$132.94	\$0.00	\$186.47	\$513.53	26.64%
22200	FUEL/OIL/LUBRICANTS	\$1,000.00	\$19.45	\$16.09	\$0.00	\$34.94	\$0.00	\$17.55	\$28.31	\$21.97	\$0.00	\$138.31	\$861.69	13.83%
22700	VIDEO TAPE/MEDIA	\$5,000.00	\$0.00	\$0.00	\$5,261.17	\$0.00	\$0.00	\$0.00	\$0.00	\$1,240.00	\$0.00	\$6,501.17	-\$1,501.17	130.02%
23000	IT SUPPLIES	\$1,200.00	\$0.00	\$0.00	\$92.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$92.56	\$1,107.44	7.71%
23500	VIDEO MATERIALS/CATS	\$10,000.00	\$132.93	\$1,136.50	\$380.92	\$0.00	\$0.00	\$0.00	\$0.00	\$149.76	\$0.00	\$1,800.11	\$8,199.89	18.00%
31100	CONSULTING SERVICES	\$10,000.00	\$1,284.00	\$0.00	\$0.00	\$1,092.00	\$0.00	\$3,850.00	\$1,434.00	\$0.00	\$0.00	\$7,660.00	\$2,340.00	76.60%
31300	LEGAL SERVICES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62.98	\$0.00	\$0.00	\$251.66	\$314.64	\$185.36	62.93%
31500	MAINTENANCE	\$500.00	\$50.00	\$50.00	\$50.00	\$3,108.85	\$50.00	\$50.00	\$50.00	\$169.40	\$278.00	\$3,856.25	-\$3,356.25	771.25%
31600	COMPUTER SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
31650	DIGITIZATION SERVICES	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0.00%
31700	ADMIN/ACCOUNTING	\$100.00	\$28.06	\$5.80	\$8.34	\$8.01	\$32.36	\$18.53	\$5.23	\$4.35	\$0.28	\$110.96	-\$10.96	110.96%
32100	TELEPHONE	\$3,000.00	\$0.00	\$316.12	\$159.06	\$204.02	\$0.00	\$372.66	\$0.00	\$161.61	\$322.83	\$1,536.30	\$1,463.70	51.21%
32150	CABLE TV SERVICE	\$200.00	\$20.78	\$20.78	\$20.78	\$20.78	\$20.78	\$20.78	\$20.78	\$20.78	\$20.78	\$187.02	\$12.98	93.51%
32200	POSTAGE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$135.87	\$135.87	\$864.13	13.59%

Object Object Descr	2016										YTD Amount	2016 YTD Balance	2016 %YTD Budget	
	Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.				
32300 TRAVEL EXPENSE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
32400 PROFESSIONAL MTG/OFF	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
32600 FREIGHT/DELIVERY	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
36300 OTHER EQUIP/FURNITURE	\$6,000.00	\$1,550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$136.00	\$1,686.00	\$4,314.00	\$4,314.00	28.10%
37100 REAL ESTATE	\$4,000.00	-\$78.16	-\$78.16	-\$78.16	-\$104.36	-\$81.04	-\$83.92	-\$76.80	\$2,888.20	-\$117.24	\$2,190.36	\$1,809.64	\$1,809.64	54.76%
39100 DUES/INSTITUTIONAL	\$2,000.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$350.00	\$0.00	\$0.00	\$150.00	\$0.00	\$1,700.00	\$300.00	\$300.00	85.00%
39500 EDUCATIONAL/LICENSIN	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
39600 COMMUNITY NEWS	\$12,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$9,000.00	\$3,000.00	\$3,000.00	75.00%
44100 FURNITURE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
44700 EQUIPMENT - CATS	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,206.79	\$0.00	\$0.00	\$77,206.79	-\$32,206.79	-\$32,206.79	171.57%
	\$615,509.07	\$45,382.15	\$39,771.98	\$41,758.10	\$52,212.03	\$39,370.29	\$41,520.13	\$116,889.70	\$43,086.49	\$53,827.76	\$473,818.63	\$141,690.44	\$141,690.44	76.98%

MONROE COUNTY PUBLIC LIBRARY

Gen. Obligation Bond Budget & Expenditure 2016

January 1, 2016 to September 30, 2016

9 months = 75.0%

Object	Object Descr	2016 Budget	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	YTD Amount	2016 YTD Balance	2016 %YTD Budget
31400	BUILDING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	-\$1,800.00	0.00%
31500	MAINTENANCE	\$0.00	\$0.00	\$1,300.00	\$650.00	\$0.00	\$1,300.00	\$0.00	\$1,300.00	\$650.00	\$650.00	\$5,850.00	-\$5,850.00	0.00%
31700	ADMIN/ACCOUNTING	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$419.00	\$0.00	\$669.00	-\$669.00	0.00%
36100	BUILDING REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,078.30	\$968.68	\$8,046.98	-\$8,046.98	0.00%
36300	OTHER	\$0.00	\$2,039.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,039.00	-\$2,039.00	0.00%
44300	OTHER EQUIPMENT	\$0.00	\$0.00	\$501.94	\$0.00	\$8,147.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,649.38	-\$8,649.38	0.00%
44452	BLDG LONG-TERM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,770.92	\$0.00	\$1,125.00	\$4,800.00	\$9,695.92	-\$9,695.92	0.00%
44600	IT EQUIPMENT	\$0.00	\$0.00	\$945.00	\$551.90	\$366.57	\$10,461.15	\$0.00	\$1,040.00	\$149.00	\$19,484.84	\$32,998.46	-\$32,998.46	0.00%
44602	IT EQUIP. LONG-	\$0.00	\$0.00	\$0.00	\$0.00	\$11,011.00	\$4,002.50	\$1,224.00	\$0.00	\$0.00	\$5,964.00	\$22,201.50	-\$22,201.50	0.00%
44650	IT SOFTWARE	\$0.00	\$0.00	\$415.00	\$36.39	\$0.00	\$123.95	\$19.99	\$0.00	\$0.00	\$0.00	\$595.33	-\$595.33	0.00%
44700	EQUIPMENT - CATS	\$0.00	\$0.00	\$2,403.39	\$11,730.00	\$2,682.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,815.39	-\$16,815.39	0.00%
		\$0.00	\$2,289.00	\$5,565.33	\$12,968.29	\$22,207.01	\$15,887.60	\$6,814.91	\$2,340.00	\$9,421.30	\$31,867.52	\$109,360.96	-\$109,360.96	0.00%

MONROE COUNTY PUBLIC LIBRARY

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Expenditure Summary compared to last year

2016 compared to 2015: Period Ending September

Fund	Fund Descr	2016 Budget	September 2016 Amt	2016 YTD Amt	2015 Budget	September 2015 Amt	2015 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$8,455,883.89	\$808,816.24	\$5,929,165.55	\$8,826,029.92	\$691,131.53	\$6,250,726.88	-5.14%
002	JAIL	\$0.00	\$953.33	\$4,835.36	\$0.00	\$1,963.98	\$4,268.92	13.27%
003	CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,267.80	-100.00%
004	GIFT	\$0.00	\$0.00	\$586.79	\$0.00	\$935.66	\$6,414.29	-90.85%
005	PLAC	\$0.00	\$0.00	\$6,630.00	\$0.00	\$0.00	\$7,285.00	-8.99%
006	RETIREEES	\$0.00	\$0.00	\$529.50	\$0.00	\$342.44	\$2,782.50	-80.97%
007	LIRF	\$350,000.00	\$45.43	\$15,792.10	\$350,000.00	\$23,389.05	\$187,038.18	-91.56%
008	DEBT SERVICE	\$730,000.00	\$0.00	\$349,826.67	\$620,000.00	\$0.00	\$307,383.75	13.81%
009	RAINY DAY	\$324,500.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$207,745.73	-100.00%
010	PAYROLL	\$0.00	\$520,441.07	\$3,420,934.42	\$0.00	\$332,596.20	\$3,162,399.49	8.18%
011	INVESTMENT-GIFT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$0.00	\$11,019.89	\$87,456.30	\$0.00	\$8,089.28	\$66,619.83	31.28%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,168.74	-100.00%
018	IN KIND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-	\$0.00	\$9,553.97	\$87,894.95	\$0.00	\$3,326.68	\$64,313.53	36.67%
020	SPECIAL REVENUE	\$615,509.07	\$53,827.76	\$473,818.63	\$675,103.04	\$37,781.99	\$359,758.77	31.70%
021	CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
022	GATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
023	LSTA-CIVIL WAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
024	FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$385.94	-100.00%
025	LSTA-SMITHVILLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
026	G O BOND	\$0.00	\$0.00	\$0.00	\$372,296.00	\$8,344.84	\$259,964.29	-100.00%
027	COMMUNITY FDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$58.95	\$7,708.95	-100.00%
028	FINRA 2014	\$0.00	\$0.00	\$39,308.76	\$0.00	\$4,122.20	\$25,975.63	51.33%
029	GO BOND 2016	\$0.00	\$31,867.52	\$109,360.96	\$0.00	\$0.00	\$0.00	0.00%
		\$10,475,892.96	\$1,436,525.21	\$10,526,139.99	\$11,243,428.96	\$1,112,082.80	\$10,938,208.22	-3.77%

MONROE COUNTY PUBLIC LIBRARY

Revenue Totals Budget Forms (all funds)

Source Descr	2016 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
Fund 001 OPERATING												
PROPERTY	\$5,598,164.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,139,834.31	\$0.00	\$0.00	\$0.00	\$3,139,834.31	\$2,458,329.69	56.09%
INTANGIBLES TAX	\$17,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,957.16	\$0.00	\$0.00	\$0.00	\$9,957.16	\$7,042.84	58.57%
LICENSE EXCISE TAX	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$183,356.07	\$0.00	\$0.00	\$0.00	\$183,356.07	\$116,643.93	61.12%
COUNTY OPTION	\$2,026,293.00	\$168,857.75	\$168,857.75	\$168,857.75	\$168,857.75	\$168,857.75	\$168,857.75	\$168,857.75	\$168,857.75	\$1,519,719.75	\$506,573.25	75.00%
COMMERCIAL	\$44,000.00	\$0.00	\$0.00	\$0.00	\$21,262.87	\$0.00	\$0.00	\$0.00	\$0.00	\$21,262.87	\$22,737.13	48.32%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ELL	\$0.00	\$636.20	\$550.30	\$516.83	\$505.90	\$417.00	\$306.10	\$567.55	\$593.20	\$4,337.28	-\$4,337.28	0.00%
LOST/DAMAGED	\$0.00	\$1,567.24	\$1,596.40	\$1,532.84	\$1,347.88	\$1,548.20	\$1,620.58	\$1,767.98	\$1,307.03	\$14,329.18	-\$14,329.18	0.00%
FINES	\$150,000.00	\$12,431.33	\$13,879.44	\$9,931.93	\$12,286.62	\$11,151.99	\$9,186.56	\$11,191.06	\$10,155.09	\$102,747.40	\$47,252.60	68.50%
COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
BLGTN COPIERS &	\$12,500.00	\$1,191.43	\$1,270.90	\$1,113.91	\$1,095.32	\$1,198.70	\$1,496.75	\$1,433.31	\$1,497.49	\$11,510.71	\$989.29	92.09%
MISCELLANEOUS	\$0.00	\$33.50	\$63.75	\$4,154.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,251.24	-\$4,251.24	0.00%
PUBLIC LIBRARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MEETING ROOM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GARNISHMENT FEES	\$0.00	\$4.17	\$3.52	\$5.28	\$3.52	\$3.52	\$8.74	\$8.74	\$2.28	\$46.29	-\$46.29	0.00%
E-RATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,258.96	\$10,258.96	-\$10,258.96	0.00%
PLAC DISTRIBUTION	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,305.74	\$0.00	\$0.00	\$0.00	\$18,305.74	-\$5,805.74	146.45%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
READER PRINTER	\$0.00	\$47.20	\$36.55	\$617.16	\$27.20	\$30.15	\$27.90	\$19.26	\$37.00	\$866.22	-\$866.22	0.00%
OBITS	\$0.00	\$105.10	\$123.00	\$136.00	\$90.00	\$105.00	\$142.00	\$117.00	\$112.00	\$1,032.10	-\$1,032.10	0.00%
COIN TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$4,000.00	\$1,776.30	\$1,924.23	\$1,716.45	\$1,871.94	\$1,977.51	\$2,668.86	\$2,804.74	\$2,826.58	\$19,576.09	-\$15,576.09	489.40%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT	\$0.00	\$220.86	\$220.87	\$206.64	\$928.53	\$214.44	\$390.73	\$378.13	\$482.80	\$3,256.72	-\$3,256.72	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CABLE ACCESS FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RENT INCOME	\$4,000.00	\$1,800.00	\$300.00	\$0.00	\$225.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$4,125.00	-\$125.00	103.13%
LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 001 OPERATING	\$8,168,457.00	\$188,671.08	\$188,826.71	\$188,788.79	\$208,502.53	\$3,536,957.54	\$186,505.97	\$187,145.52	\$196,130.18	\$5,068,773.09	\$3,099,683.91	62.05%

Source Descr	2016 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
Fund 002 JAIL												
RECEIPTS	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 002 JAIL	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
Fund 003 CLEARING												
CONFERENCE/RECEI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REALESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
YMCA RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF CC RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPLF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ILL FINES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REIMBURSEMENT/CL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/COBRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FEMA/CLEARING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INSURANCE/CLAIMS-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 003 CLEARING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT UNRESTRICTED												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
UNRESTRICTED GIFT	\$0.00	\$154.04	\$79.95	\$230.61	\$698.02	\$169.57	\$688.82	\$175.66	\$109.89	\$2,526.30	-\$2,526.30	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 004 GIFT	\$0.00	\$154.04	\$79.95	\$230.61	\$698.02	\$169.57	\$688.82	\$175.66	\$109.89	\$2,526.30	-\$2,526.30	0.00%
Fund 005 PLAC												
PUBLIC LIBRARY	\$0.00	\$845.00	\$585.00	\$325.00	\$650.00	\$1,040.00	\$910.00	\$715.00	\$910.00	\$7,085.00	-\$7,085.00	0.00%
Fund 005 PLAC	\$0.00	\$845.00	\$585.00	\$325.00	\$650.00	\$1,040.00	\$910.00	\$715.00	\$910.00	\$7,085.00	-\$7,085.00	0.00%
Fund 006 RETIREES												
RETIREES	\$0.00	\$94.25	\$88.25	\$88.25	\$88.25	\$87.55	\$0.00	\$0.00	\$0.00	\$528.80	-\$528.80	0.00%
Fund 006 RETIREES	\$0.00	\$94.25	\$88.25	\$88.25	\$88.25	\$87.55	\$0.00	\$0.00	\$0.00	\$528.80	-\$528.80	0.00%
Fund 007 LIRF												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LIRF RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$149,000.00	\$0.00	\$0.00	\$0.00	\$149,000.00	-\$149,000.00	0.00%

Source Descr	2016 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$298,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$298,000.00	0.00%
RENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 007 LIRF	\$298,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$149,000.00	\$0.00	\$0.00	\$0.00	\$149,000.00	\$149,000.00	50.00%
Fund 008 DEBT SERVICE												
PROPERTY	\$700,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$392,119.89	\$0.00	\$0.00	\$0.00	\$392,119.89	\$307,880.11	56.02%
INTANGIBLES TAX	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,237.28	\$0.00	\$0.00	\$0.00	\$1,237.28	\$262.72	82.49%
LICENSE EXCISE TAX	\$28,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,783.90	\$0.00	\$0.00	\$0.00	\$22,783.90	\$5,216.10	81.37%
COMMERCIAL	\$3,700.00	\$0.00	\$0.00	\$0.00	\$2,642.13	\$0.00	\$0.00	\$0.00	\$0.00	\$2,642.13	\$1,057.87	71.41%
US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 008 DEBT	\$733,200.00	\$0.00	\$0.00	\$0.00	\$2,642.13	\$416,141.07	\$0.00	\$0.00	\$0.00	\$418,783.20	\$314,416.80	57.12%
Fund 009 RAINY DAY												
COUNTY OPTION	\$0.00	\$0.00	\$0.00	\$601,198.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$601,198.19	-\$601,198.19	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
MCPL OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 009 RAINY DAY	\$0.00	\$0.00	\$0.00	\$601,198.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$601,198.19	-\$601,198.19	0.00%
Fund 010 PAYROLL												
GROSS PAYROLL	\$0.00	\$338,362.00	\$339,442.72	\$505,099.94	\$337,738.68	\$339,306.87	\$339,902.50	\$342,287.63	\$523,712.25	\$3,427,601.69	-\$3,427,601.69	0.00%
Fund 010 PAYROLL	\$0.00	\$338,362.00	\$339,442.72	\$505,099.94	\$337,738.68	\$339,306.87	\$339,902.50	\$342,287.63	\$523,712.25	\$3,427,601.69	-\$3,427,601.69	0.00%
Fund 013 PETTY CASH												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 013 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 014 CHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-RESTRICED												

Source Descr	2016 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RECEIPTS	\$0.00	\$11,717.08	\$0.00	\$11,980.81	\$11,905.04	\$0.00	\$0.00	\$0.00	\$12,095.52	\$47,698.45	-\$47,698.45	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$1,454.42	\$320.00	\$0.00	\$519.48	\$13,077.74	\$3,990.00	\$0.00	\$0.00	\$20,211.64	-\$20,211.64	0.00%
INTEREST/DIVIDEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 016 GIFT-	\$0.00	\$13,171.50	\$320.00	\$11,980.81	\$12,424.52	\$13,077.74	\$3,990.00	\$0.00	\$12,095.52	\$67,910.09	-\$67,910.09	0.00%
Fund 019 GIFT-FOUNDATION												
MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
RESTRICED GIFT	\$0.00	\$0.00	\$0.00	\$22,500.00	\$62,081.20	\$0.00	\$0.00	\$11,250.00	\$0.00	\$110,831.20	-\$110,831.20	0.00%
Fund 019 GIFT-	\$0.00	\$0.00	\$0.00	\$22,500.00	\$62,081.20	\$0.00	\$0.00	\$11,250.00	\$0.00	\$110,831.20	-\$110,831.20	0.00%
Fund 020 SPECIAL REVENUE												
MISCELLANEOUS	\$0.00	\$150.00	\$210.00	\$220.00	\$970.00	\$530.00	\$140.00	\$130.00	\$10.00	\$3,300.00	-\$3,300.00	0.00%
CABLE ACCESS FEES	\$429,391.00	\$107,347.75	\$0.00	\$107,347.75	\$0.00	\$0.00	\$0.00	\$107,347.75	\$0.00	\$322,043.25	\$107,347.75	75.00%
CABLE ACCESS FEES	\$245,527.00	\$60,381.75	\$0.00	\$60,381.75	\$0.00	\$0.00	\$0.00	\$60,381.75	\$0.00	\$181,145.25	\$64,381.75	73.78%
CABLE ACCESS FEES	\$14,874.00	\$0.00	\$3,718.50	\$0.00	\$0.00	\$3,718.50	\$0.00	\$0.00	\$3,718.50	\$11,155.50	\$3,718.50	75.00%
CONTRACT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 020 SPECIAL	\$689,792.00	\$167,879.50	\$3,928.50	\$167,949.50	\$970.00	\$4,248.50	\$140.00	\$167,859.50	\$3,728.50	\$517,644.00	\$172,148.00	75.04%
Fund 021 CAPITAL PROJECTS												
PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTANGIBLES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
LICENSE EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
COMMERCIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 021 CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 024 FINRA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND												
BOND SALE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 026 G O BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027 COMMUNITY FDTN GRANT												

Source Descr	2016 YTD Budget	Feb	Mar	April	May	June	July	Aug	Sept	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 027	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 028 FINRA 2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND 2016												
RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fund 029 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$9,889,449.00	\$715,177.37	\$533,271.13	\$1,498,161.0	\$625,795.33	\$4,460,028.84	\$532,137.29	\$709,433.31	\$736,686.34	\$10,377,881.56	-\$488,432.56	104.94%

MONROE COUNTY PUBLIC LIBRARY

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Cash Balances by fund

Current Period: September 2016

FUND Descr	09/01/16	MTD Debit	MTD Credit	09/30/16	Bal Sht Descr	Act Status
OPERATING	\$12,700.33	\$6,906.95	\$0.00	\$19,607.28	OLD NATIONAL BANK CHECKING	Active
OPERATING	\$11,598.70	\$7,074.93	\$720.63	\$17,953.00	GERMAN AMER./CHECKING	Active
OPERATING	\$8,922.22	\$583,448.81	\$786,226.74	-\$193,855.71	MAINSOURCE CHECKING	Active
OPERATING	\$1,518,297.27	\$2,826.58	\$400,000.00	\$1,121,123.85	MAINSOURCE SAVINGS	Active
OPERATING	\$3,397.18	\$482.80	\$1,645.43	\$2,234.55	INVEST. CD/MAINSOURCE	Active
Fund 001 OPERATING	\$1,554,915.70	\$600,740.07	\$1,188,592.80	\$967,062.97		
JAIL	\$2,117.97	\$0.00	\$953.33	\$1,164.64	MAINSOURCE CHECKING	Active
Fund 002 JAIL	\$2,117.97	\$0.00	\$953.33	\$1,164.64		
GIFT UNRESTRICTED	\$228.64	\$106.89	\$0.00	\$335.53	OLD NATIONAL BANK CHECKING	Active
GIFT UNRESTRICTED	\$4.00	\$3.00	\$0.00	\$7.00	GERMAN AMER./CHECKING	Active
GIFT UNRESTRICTED	\$17,743.74	\$0.00	\$0.00	\$17,743.74	MAINSOURCE CHECKING	Active
Fund 004 GIFT UNRESTRICTED	\$17,976.38	\$109.89	\$0.00	\$18,086.27		
PLAC	\$195.00	\$325.00	\$0.00	\$520.00	OLD NATIONAL BANK CHECKING	Active
PLAC	\$910.00	\$585.00	\$0.00	\$1,495.00	GERMAN AMER./CHECKING	Active
PLAC	\$520.00	\$0.00	\$0.00	\$520.00	MAINSOURCE CHECKING	Active
Fund 005 PLAC	\$1,625.00	\$910.00	\$0.00	\$2,535.00		
LIRF	\$142,345.03	\$200,000.00	\$100,045.43	\$242,299.60	MAINSOURCE CHECKING	Active
LIRF	\$800,708.56	\$0.00	\$0.00	\$800,708.56	MAINSOURCE SAVINGS	Active
LIRF	\$1,100,000.00	\$0.00	\$200,000.00	\$900,000.00	INVEST. CD/MAINSOURCE	Active
Fund 007 LIRF	\$2,043,053.59	\$200,000.00	\$300,045.43	\$1,943,008.16		
DEBT SERVICE	\$92,650.84	\$0.00	\$0.00	\$92,650.84	MAINSOURCE SAVINGS	Active
Fund 008 DEBT SERVICE	\$92,650.84	\$0.00	\$0.00	\$92,650.84		
RAINY DAY	\$20,384.18	\$0.00	\$0.00	\$20,384.18	MAINSOURCE CHECKING	Active
RAINY DAY	\$1,116,269.19	\$0.00	\$0.00	\$1,116,269.19	MAINSOURCE SAVINGS	Active
RAINY DAY	\$500,000.00	\$0.00	\$0.00	\$500,000.00	ONB CD INVESTMENT	Active
Fund 009 RAINY DAY	\$1,636,653.37	\$0.00	\$0.00	\$1,636,653.37		
PAYROLL	\$12,032.51	\$523,712.25	\$520,441.07	\$15,303.69	MAINSOURCE CHECKING	Active
Fund 010 PAYROLL	\$12,032.51	\$523,712.25	\$520,441.07	\$15,303.69		
GIFT-RESTRICED	\$3,990.00	\$12,095.52	\$0.00	\$16,085.52	OLD NATIONAL BANK CHECKING	Active
GIFT-RESTRICED	\$65,174.49	\$0.00	\$11,019.89	\$54,154.60	MAINSOURCE CHECKING	Active
Fund 016 GIFT-RESTRICED	\$69,164.49	\$12,095.52	\$11,019.89	\$70,240.12		
GIFT-FOUNDATION	\$11,250.00	\$133.06	\$0.00	\$11,383.06	OLD NATIONAL BANK CHECKING	Active
GIFT-FOUNDATION	\$47,426.00	\$0.00	\$9,687.03	\$37,738.97	MAINSOURCE CHECKING	Active

FUND Descr	09/01/16	MTD Debit	MTD Credit	09/30/16	Bal Sht Descr	Act Status
Fund 019 GIFT-FOUNDATION	\$58,676.00	\$133.06	\$9,687.03	\$49,122.03		
SPECIAL REVENUE	\$0.00	\$3,718.50	\$0.00	\$3,718.50	OLD NATIONAL BANK CHECKING	Active
SPECIAL REVENUE	\$212.70	\$10.00	\$0.28	\$222.42	GERMAN AMER./CHECKING	Active
SPECIAL REVENUE	\$83,932.98	\$100,117.24	\$53,944.72	\$130,105.50	MAINSOURCE CHECKING	Active
SPECIAL REVENUE	\$425,000.00	\$0.00	\$0.00	\$425,000.00	MAINSOURCE SAVINGS	Active
Fund 020 SPECIAL REVENUE	\$509,145.68	\$103,845.74	\$53,945.00	\$559,046.42		
GO BOND 2016	\$34,729.79	\$0.00	\$31,867.52	\$2,862.27	MAINSOURCE CHECKING	Active
GO BOND 2016	\$1,832,105.60	\$0.00	\$0.00	\$1,832,105.60	MAINSOURCE SAVINGS	Active
Fund 029 GO BOND 2016	\$1,866,835.39	\$0.00	\$31,867.52	\$1,834,967.87		
	\$7,864,846.92	\$1,441,546.53	\$2,116,552.07	\$7,189,841.38		

MONROE COUNTY PUBLIC LIBRARY

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ONB CHECKING

06300 ONB/MONROE

September 2016

Account Summary

Beginning Balance on	9/1/2016	\$28,363.97
+		\$23,285.92
-	Payments (Checks and Withdrawals)	\$0.00
Ending Balance as of	9/30/2016	\$51,649.89

Check Book

Active	G 001-06300	OPERATING	\$19,607.28
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$335.53
Active	G 005-06300	PLAC	\$520.00
Active	G 006-06300	RETIREES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 009-06300	RAINY DAY	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$16,085.52
Active	G 019-06300	GIFT-FOUNDATION	\$11,383.06
Active	G 020-06300	SPECIAL REVENUE	\$3,718.50
Active	G 024-06300	FINRA GRANT	\$0.00
Active	G 027-06300	COMMUNITY FDTN	\$0.00
Active	G 028-06300	FINRA 2014	\$0.00
Active	G 029-06300	GO BOND 2016	\$0.00

Cash Balance **\$51,649.89**

Beginng Balance	\$28,363.97
+ Total Deposits	\$23,285.92
- Checks Written	\$0.00

Check Book **\$51,649.89**

Difference **\$0.00**

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GERMAN-AMER/CHECKING
06400 GER AME/UC
September 2016

Account Summary

Beginning Balance on	9/1/2016	\$12,725.40
+		\$7,672.65
-	Payments (Checks and Withdrawals)	\$720.63
Ending Balance as of	9/30/2016	\$19,677.42

Check Book

Active	G 001-06400	OPERATING	\$17,953.00
Active	G 003-06400	CLEARING	\$0.00
Active	G 004-06400	GIFT UNRESTRICTED	\$7.00
Active	G 005-06400	PLAC	\$1,495.00
Active	G 007-06400	LIRF	\$0.00
Active	G 009-06400	RAINY DAY	\$0.00
Active	G 016-06400	GIFT-RESTRICED	\$0.00
Active	G 020-06400	SPECIAL REVENUE	\$222.42
Active	G 029-06400	GO BOND 2016	\$0.00
		Cash Balance	\$19,677.42
	Beginng Balance	\$12,725.40	
	+ Total Deposits	\$7,672.65	
	- Checks Written	\$720.63	
	Check Book	\$19,677.42	
	Difference	\$0.00	

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GERMAN AMER./MONEY M

06410 GERMAN/MM

August 2016

Account Summary

Beginning Balance on	8/1/2016	\$2,004,470.87
+		\$631.55
-	Payments (Checks and Withdrawals)	\$2,005,102.42
Ending Balance as of	8/31/2016	\$0.00

Check Book

Active	G 001-06410	OPERATING	\$0.00
Active	G 007-06410	LIRF	\$0.00
Active	G 009-06410	RAINY DAY	\$0.00
Active	G 029-06410	GO BOND 2016	\$0.00
		Cash Balance	\$0.00
	Beginng Balance	\$2,004,470.87	
	+ Total Deposits	\$631.55	
	- Checks Written	\$2,005,102.42	
	Check Book	\$0.00	
	Difference	\$0.00	

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MAINSOURCE CHECKING
06600 MAINSO CKG
September 2016

Account Summary

Beginning Balance on	9/1/2016	\$448,674.23
+		\$780,854.91
-	Payments (Checks and Withdrawals)	\$879,135.99
Ending Balance as of	9/30/2016	\$350,393.15

Check Book

Active	G 001-06600	OPERATING	-\$193,855.71
Active	G 002-06600	JAIL	\$1,164.64
Active	G 003-06600	CLEARING	\$0.00
Active	G 004-06600	GIFT UNRESTRICTED	\$17,743.74
Active	G 005-06600	PLAC	\$520.00
Active	G 006-06600	RETIREES	\$0.00
Active	G 007-06600	LIRF	\$242,299.60
Active	G 008-06600	DEBT SERVICE	\$0.00
Active	G 009-06600	RAINY DAY	\$20,384.18
Active	G 010-06600	PAYROLL	\$15,303.69
Active	G 016-06600	GIFT-RESTRICED	\$54,154.60
Active	G 017-06600	LEVY EXCESS	\$0.00
Active	G 019-06600	GIFT-FOUNDATION	\$37,738.97
Active	G 020-06600	SPECIAL REVENUE	\$130,105.50
Active	G 024-06600	FINRA GRANT	\$0.00
Active	G 026-06600	G O BOND	\$0.00
Active	G 027-06600	COMMUNITY FDTN	\$0.00
Active	G 028-06600	FINRA 2014	\$0.00
Active	G 029-06600	GO BOND 2016	\$2,862.27

Cash Balance **\$328,421.48**

Beginng Balance	\$448,674.23
+ Total Deposits	\$780,854.91
- Checks Written	\$901,107.66

Check Book	\$328,421.48
O/S Checks	\$21,971.67

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MAINSOURCE SAVINGS

06610 MAINSO SAV

September 2016

Account Summary

Beginning Balance on	9/1/2016	\$5,785,031.46
+		\$2,826.58
-	Payments (Checks and Withdrawals)	\$400,000.00
Ending Balance as of	9/30/2016	\$5,387,858.04

Check Book

Active	G 001-06610	OPERATING	\$1,121,123.85
Active	G 002-06610	JAIL	\$0.00
Active	G 003-06610	CLEARING	\$0.00
Active	G 004-06610	GIFT UNRESTRICTED	\$0.00
Active	G 005-06610	PLAC	\$0.00
Active	G 006-06610	RETIREES	\$0.00
Active	G 007-06610	LIRF	\$800,708.56
Active	G 008-06610	DEBT SERVICE	\$92,650.84
Active	G 009-06610	RAINY DAY	\$1,116,269.19
Active	G 010-06610	PAYROLL	\$0.00
Active	G 016-06610	GIFT-RESTRICED	\$0.00
Active	G 019-06610	GIFT-FOUNDATION	\$0.00
Active	G 020-06610	SPECIAL REVENUE	\$425,000.00
Active	G 024-06610	FINRA GRANT	\$0.00
Active	G 026-06610	G O BOND	\$0.00
Active	G 027-06610	COMMUNITY FDTN	\$0.00
Active	G 028-06610	FINRA 2014	\$0.00
Active	G 029-06610	GO BOND 2016	\$1,832,105.60
		Cash Balance	\$5,387,858.04

Beginng Balance	\$5,785,031.46
+ Total Deposits	\$2,826.58
- Checks Written	\$400,000.00

Check Book	\$5,387,858.04
Difference	\$0.00

TO: Monroe County Public Library – Board of Trustees
FROM: Kyle Wickemeyer-Hardy, Human Resources Manager
RE: Personnel Report
DATE: October 19, 2016

Beginning Employment

- Marjorie Robinson, Building Services, Custodian, Pay Grade 3, 20 hours per week effective September 22, 2016.

Ending Employment

- Levon Williams, Access & Content Services, Material Handler, Pay Grade 1, 15-18 hours per week effective August 26, 2016.
- Marsali Andrews, Access & Content Services, Material Handler, Pay Grade 1, 15-18 hours per week effective September 24, 2016.
- Amy Hamilton, Customer Services, Senior Information Assistant, Pay Grade 6, 25 hours per week effective September 30, 2016.
- Luther “Butch” Miller, Building Services, Security Technician, Pay Grade 5, 20 hours per week effective September 23, 2016.

Job Changes

- Cody Mullis, IT, from Information Technician Assistant, Pay Grade 6, 20 hours per week to Technology Information Specialist, Pay Grade 7, 37.5 hours per week effective September 19, 2016.

Returning Indiana University Work Study Students in September

Human Resources Clerk

- Alyssa Smith

Learn and Play Space Program Assistants:

- Dae’Dreona Dabney
- Amy Giambelluca,
- Karla Govea
- Judith Segmet Pinckney
- Judith Paniagua,
- Iris Fry

Library Digitization Clerk

- Sarah Furfaro,
- Abigail Pigg
- Carmen Wedding

Office Assistant/Bookstore

- Haider Al-Awadi

VITAL Office Assistant

- Sarah Menefee
- Leeza Yorke,

New Indiana University Work Study Students in September

Digitization Clerk

- Abigail Bridgeman
- Karli Lewis
- Sarah Smith-Hollers
- Craig Sullivan
- Katie Thibodeau

Learn and Play Space Program Assistants

- Molly O'Connor
- Gracie Scott

Office Assistant

- Patricia Cornejo

Office Assistant/Bookstore

- Dwayne Walter

Active Library Employees
As of 09-16-2016

Operating Funds			
	Operating Funds	First Name	Last Name
1	AC Services Operating	Miriam	Boyken
2	AC Services Operating	Joseph	Camacho-Roy
3	AC Services Operating	Lindsey	Catinella
4	AC Services Operating	Paul	Duszynski
5	AC Services Operating	Victoria	Englert
6	AC Services Operating	Andrew	Fak
7	AC Services Operating	Logan	Farlee
8	AC Services Operating	Cynthia	Garrison
9	AC Services Operating	Ashley	Hinshaw
10	AC Services Operating	Logan	Holmes
11	AC Services Operating	Chelsea	Hoover
12	AC Services Operating	Israel	Horton
13	AC Services Operating	Claire	Jenness
14	AC Services Operating	Deborah	Lang
15	AC Services Operating	Michelle	Meyers
16	AC Services Operating	Juliann	Nelson
17	AC Services Operating	Brigid	Phillips
18	AC Services Operating	Elizabeth	Polley
19	AC Services Operating	Emily	Purcell
20	AC Services Operating	Rebecca	Ray
21	AC Services Operating	Riley	Reynolds
22	AC Services Operating	Kacey	Ross
23	AC Services Operating	Casey	Scarborough
24	AC Services Operating	Brandon	Seals
25	AC Services Operating	Karen	Smith
26	AC Services Operating	Kimberly	Smith
27	AC Services Operating	Benjamin	Snider
28	AC Services Operating	Jennifer	Speer
29	AC Services Operating	Roger	Stremming II
30	AC Services Operating	Levon	Williams
31	CS Special/Asst/Para Oper	Cynthia	Balzer
32	CS Special/Asst/Para Oper	Emily	Buis
33	CS Special/Asst/Para Oper	Michael	Champion
34	CS Special/Asst/Para Oper	Marion	Clark
35	CS Special/Asst/Para Oper	Katelynn	Dockerty
36	CS Special/Asst/Para Oper	Jennifer	Festa
37	CS Special/Asst/Para Oper	Melissa	Fielman
38	BS Security/Protect Operating	Ross	Jackson
39	CS Special/Asst/Para Oper	Seth	James
40	BL Service/Maintenance Oper	Clare	Miller
41	BS Security/Protect Operating	Luther	Miller
42	IT Technicians Operating	Cody	Mullis
43	CA Technician Oper	Addison	Rogers
44	CS Special/Asst/Para Oper	Ann	Segraves
45	BS Security/Protect Operating	James	Sims

Active Library Employees
As of 09-16-2016

	Operating Funds	First Name	Last Name
46	CM Support Operating	William	Weaver
47	AC Services Operating	Kenneth	Carter
48	AC Services Operating	Craig	Clark
49	BL Service/Maintenance Oper	Deanna	Crane
50	CS Special/Asst/Para Oper	William	Ellis
51	CS Special/Asst/Para Oper	Edwin	Fallwell
52	CS Special/Asst/Para Oper	Elizabeth	French
53	AC Services Operating	Evan	Gornik
54	AC Services Operating	Arielle	Hacker
55	CS Special/Asst/Para Oper	Amy	Hamilton
56	CS Special/Asst/Para Oper	Ian	Hoagland
57	CS Special/Asst/Para Oper	Daniel	Hosler
58	CS Special/Asst/Para Oper	Lillian	Jeness
59	CS Special/Asst/Para Oper	Amanda	Johnson
60	EG Librarians, Experts Oper	Christina	Jones
61	CS Special/Asst/Para Oper	Jack	Kovaleski
62	CS Special/Asst/Para Oper	Audra	Loudenbarger
63	EG Librarians, Experts Oper	Doris	Lynch
64	BL Service/Maintenance Oper	Cherryl	Tincher
65	CA Technician Special Oper	Nathan	Wrigley
66	CS Special/Asst/Para Oper	Tracy	Lenn
67	CM Special/Asst/Para Oper	Erin	Tobey
68	EG Librarians, Experts Oper	Ellen	Arnholter
69	SA Manager/Asst/Strat Oper	Steven	Backs
70	IT Manager/Asst/Strat Oper	Ned	Baugh
71	BL Service/Maintenance Oper	Terri	Bell
72	AC Librarians, Experts Oper	Melissa	Bruecks
73	CS Special/Asst/Para Oper	Michael	Campbell
74	CS Special/Asst/Para Oper	Keith	Carter
75	SC Manager/Asst/Strat Oper	Lisa	Champelli
76	BL Manager/Asst/Strat Oper	Jeremiah	Chandler
77	CS Special/Asst/Para Oper	Jared	Cheek
78	CS Special/Asst/Para Oper	Burl	Cooper
79	AD Director/Assoc Operating	Jane	Cronkhite
80	AC Librarians, Experts Oper	D'Arcy	Danielson
81	EG Librarians, Experts Oper	Luann	Dillon
82	CS Special/Asst/Para Oper	Aubrey	Dunnuck
83	AC Specialist/Asst/Para Oper	Susan	Fallwell
84	EG Librarians, Experts Oper	Mary	Frasier
85	EG Librarians, Experts Oper	Christine	Friesel
86	EG Librarians, Experts Oper	Rebecca	Fyolek
87	EG Librarians, Experts Oper	Alejandria	Galarza
88	BS Security/Protect Operating	Dana	Geldhof
89	CS Special/Asst/Para Oper	Joshua	Gesten
90	EG Librarians, Experts Oper	James	Gossman
91	AD Specialist/Asst/Para Oper	Marla	Gray

Active Library Employees
As of 09-16-2016

	Operating Funds	First Name	Last Name
92	EG Librarians, Experts Oper	Elizabeth	Gray
93	CM Librarians, Experts Oper	Paula	Gray-Overtoom
94	AC Librarians, Experts Oper	Cheryl	Green
95	BL Service/Maintenance Oper	Ronald	Greene
96	CS Special/Asst/Para Oper	Shawn	Henline
97	CM Manager/Asst/Strat Oper	Michael	Hoerger
98	EG Librarians, Experts Oper	Jennifer	Hoffman
99	EG Librarians, Experts Oper	Stephanie	Holman
100	SP Manager/Asst/Strat Oper	Christopher	Hosler
101	SS Manager/Asst/Strat Oper	Christopher	Jackson
102	BS Security/Protect Operating	Michael	Johnson
103	CS Special/Asst/Para Oper	Kelly	Jordan
104	AC Manager/Asst/Strat Oper	Jennifer	Kellams
105	BL Service/Maintenance Oper	Bruce	Kelly
106	AD Specialist/Asst/Para Oper	Merriel	Kern
107	CS Special/Asst/Para Oper	Julia	Kinser
108	IT Specialist/Asst/Para Oper	Joseph	Langfitt
109	EG Librarians, Experts Oper	Jeannette	Lehr
110	AD Manager/Asst/Strat Oper	Gary	Lettelleir
111	CS Manager/Asst/Strat Oper	Mary	Loro
112	CS Special/Asst/Para Oper	Jacqueline	Lovings
113	ST Manager/Asst/Strat Oper	Kevin	MacDowell
114	BL Manager/Asst/Strat Oper	Jason	Matney
115	CS Special/Asst/Para Oper	John	Meador
116	CS Special/Asst/Para Oper	Amber	Mestre
117	BL Service/Maintenance Oper	John	Mosora
118	CS Special/Asst/Para Oper	Daniel	Mounlio
119	CS Manager/Asst/Strat Oper	Michele	Needham
120	AC Librarians, Experts Oper	Martha	Ody
121	EG Librarians, Experts Oper	Polly	OShea
122	CS Special/Asst/Para Oper	Samuel	Ott
123	EG Librarians, Experts Oper	Roberta	Overman
124	CS Special/Asst/Para Oper	Jonathon	Paull
125	CS Special/Asst/Para Oper	M Brandon	Rome
126	AC Librarians, Experts Oper	Jane	Ruddick
127	AD Manager/Asst/Strat Oper	Susan	Sater
128	IT Librarians Experts Oper	Vanessa	Schwegman
129	AD Support Operating	Brenda	Seibel
130	CS Special/Asst/Para Oper	Andrew	Slater
131	AC Specialist/Asst/Para Oper	Christine	Sneed
132	CM Special/Asst/Para Oper	Ryan	Stacy
133	CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
134	SD Manager/Asst/Strat Oper	Barbara	Swinson

Active Library Employees
As of 09-16-2016

Operating Funds		First Name	Last Name
135	EG Manager/Asst/Strat Oper	Bethany	Terry
136	AC Services Operating	Timothy	Thompson
137	AD Tech/Oper/Secretaries Oper	Pamela	Wallace
138	AC Manager/Asst/Strat Oper	Pamela	Wasmer
139	AC Specialist/Asst/Para Oper	Pamela	White
140	AD Manager/Asst/Strat Oper	Kyle	Wickemeyer-Hardy
141	EG Manager/Asst/Strat Oper	Joshua	Wolf
142	AD Director/Assoc Operating	Marilyn	Wood
143	CS Special/Asst/Para Oper	Leanne	Zdravecky

Sub Total Operating Funds **\$162,603.74** **4155.00**

Special/Gift Funds

Special Funds		First Name	Last Name
1	S CA Technician Oper	Joshua	Brewer
2	S CA Technician Oper	Nathan	Kroeger
3	S CA Technician Oper	Casey	Muyskens-Toth
4	S CA Technician Special Oper	Eric	Ayotte
5	S CA Technician Special Oper	Clinton	Lake
6	S CA Technician Special Oper	Glenn	Myers
7	S FL Support Operating	Michael	Burns
8	S CA Technician Special Oper	Michael	Adams
9	S CA Manager/Asst/Strat Oper	Martin	O'Neill
10	S FL Office Coordinator, Exper	Mary Jean	Regoli
11	S CA Manager/Asst/Strat Oper	Adam	Stillwell
12	S CA Technician Oper	Robert	Stockwell
13	S CA Technician Special Oper	David	Walter
14	S CA Manager/Asst/Strat Oper	Michael	White

Sub Total Special/Gift Funds **\$15,479.01** **427.50**

TOTAL All EE's ALL Funds **\$178,083** **4582.50**

Active Library Employees
As of 09-30-2016

Operating Funds			
	Operating Funds	First Name	Last Name
1	AC Services Operating	Marsali	Andrews
2	AC Services Operating	Sydney	Bohuk
3	AC Services Operating	Miriam	Boyken
4	AC Services Operating	Joseph	Camacho-Roy
5	AC Services Operating	Lindsey	Catinella
6	AC Services Operating	Paul	Duszynski
7	AC Services Operating	Victoria	Englert
8	AC Services Operating	Andrew	Fak
9	AC Services Operating	Logan	Farlee
10	AC Services Operating	Cynthia	Garrison
11	AC Services Operating	Ashley	Hinshaw
12	AC Services Operating	Logan	Holmes
13	AC Services Operating	Chelsea	Hoover
14	AC Services Operating	Israel	Horton
15	AC Services Operating	Claire	Jenness
16	AC Services Operating	Deborah	Lang
17	AC Services Operating	Michelle	Meyers
18	AC Services Operating	Juliann	Nelson
19	AC Services Operating	Brigid	Phillips
20	AC Services Operating	Elizabeth	Polley
21	AC Services Operating	Emily	Purcell
22	AC Services Operating	Rebecca	Ray
23	AC Services Operating	Riley	Reynolds
24	AC Services Operating	Casey	Scarborough
25	AC Services Operating	Brandon	Seals
26	AC Services Operating	Karen	Smith
27	AC Services Operating	Kimberly	Smith
28	AC Services Operating	Benjamin	Snider
29	AC Services Operating	Jennifer	Speer
30	AC Services Operating	Roger	Stremming II
31	CS Special/Asst/Para Oper	Cynthia	Balzer
32	CS Special/Asst/Para Oper	Emily	Buis
33	CS Special/Asst/Para Oper	Michael	Champion
34	CS Special/Asst/Para Oper	Marion	Clark
35	CS Special/Asst/Para Oper	Katelynn	Dockerty
36	CS Special/Asst/Para Oper	Jennifer	Festa
37	CS Special/Asst/Para Oper	Melissa	Fielman
38	BS Security/Protect Operating	Ross	Jackson
39	CS Special/Asst/Para Oper	Seth	James
40	BL Service/Maintenance Oper	Clare	Miller
41	BS Security/Protect Operating	Luther	Miller
42	CA Technician Oper	Addison	Rogers
43	CS Special/Asst/Para Oper	Ann	Segraves
44	BS Security/Protect Operating	James	Sims
45	CM Support Operating	William	Weaver

Active Library Employees
As of 09-30-2016

	Operating Funds	First Name	Last Name
46	AC Services Operating	Laura	Capshaw
47	AC Services Operating	Kenneth	Carter
48	AC Services Operating	Craig	Clark
49	BL Service/Maintenance Oper	Deanna	Crane
50	CS Special/Asst/Para Oper	William	Ellis
51	CS Special/Asst/Para Oper	Edwin	Fallwell
52	CS Special/Asst/Para Oper	Elizabeth	French
53	AC Services Operating	Evan	Gornik
54	AC Services Operating	Arielle	Hacker
55	CS Special/Asst/Para Oper	Amy	Hamilton
56	CS Special/Asst/Para Oper	Ian	Hoagland
57	CS Special/Asst/Para Oper	Daniel	Hosler
58	CS Special/Asst/Para Oper	Lillian	Jenness
59	CS Special/Asst/Para Oper	Amanda	Johnson
60	EG Librarians, Experts Oper	Christina	Jones
61	CS Special/Asst/Para Oper	Kelly	Jordan
62	CS Special/Asst/Para Oper	Jack	Kovaleski
63	CS Special/Asst/Para Oper	Audra	Loudenbarger
64	EG Librarians, Experts Oper	Doris	Lynch
65	BL Service/Maintenance Oper	Cherryl	Tincher
66	CA Technician Special Oper	Nathan	Wrigley
67	CS Special/Asst/Para Oper	Tracy	Len
68	CM Special/Asst/Para Oper	Erin	Tobey
69	EG Librarians, Experts Oper	Ellen	Arnholter
70	SA Manager/Asst/Strat Oper	Steven	Backs
71	IT Manager/Asst/Strat Oper	Ned	Baugh
72	BL Service/Maintenance Oper	Terri	Bell
73	AC Librarians, Experts Oper	Melissa	Bruecks
74	CS Special/Asst/Para Oper	Michael	Campbell
75	CS Special/Asst/Para Oper	Keith	Carter
76	SC Manager/Asst/Strat Oper	Lisa	Champelli
77	BL Manager/Asst/Strat Oper	Jeremiah	Chandler
78	CS Special/Asst/Para Oper	Jared	Cheek
79	CS Special/Asst/Para Oper	Burl	Cooper
80	AD Director/Assoc Operating	Jane	Cronkhite
81	AC Librarians, Experts Oper	D'Arcy	Danielson
82	EG Librarians, Experts Oper	Luann	Dillon
83	CS Special/Asst/Para Oper	Aubrey	Dunnuck
84	AC Specialist/Asst/Para Oper	Susan	Fallwell
85	EG Librarians, Experts Oper	Mary	Frasier
86	EG Librarians, Experts Oper	Christine	Friesel
87	EG Librarians, Experts Oper	Rebecca	Fyolek
88	EG Librarians, Experts Oper	Alejandria	Galarza
89	BS Security/Protect Operating	Dana	Geldhof
90	CS Special/Asst/Para Oper	Joshua	Gesten
91	EG Librarians, Experts Oper	James	Gossman

Active Library Employees
As of 09-30-2016

	Operating Funds	First Name	Last Name
92	AD Specialist/Asst/Para Oper	Marla	Gray
93	EG Librarians, Experts Oper	Elizabeth	Gray
94	CM Librarians, Experts Oper	Paula	Gray-Overtoom
95	AC Librarians, Experts Oper	Cheryl	Green
96	BL Service/Maintenance Oper	Ronald	Greene
97	CS Special/Asst/Para Oper	Shawn	Henline
98	CM Manager/Asst/Strat Oper	Michael	Hoerger
99	EG Librarians, Experts Oper	Jennifer	Hoffman
100	EG Librarians, Experts Oper	Stephanie	Holman
101	SP Manager/Asst/Strat Oper	Christopher	Hosler
102	SS Manager/Asst/Strat Oper	Christopher	Jackson
103	BS Security/Protect Operating	Michael	Johnson
104	AC Manager/Asst/Strat Oper	Jennifer	Kellams
105	BL Service/Maintenance Oper	Bruce	Kelly
106	AD Specialist/Asst/Para Oper	Merriel	Kern
107	CS Special/Asst/Para Oper	Julia	Kinser
108	EG Librarians, Experts Oper	Jeannette	Lehr
109	AD Manager/Asst/Strat Oper	Gary	Lettelleir
110	CS Manager/Asst/Strat Oper	Mary	Loro
111	CS Special/Asst/Para Oper	Jacqueline	Lovings
112	ST Manager/Asst/Strat Oper	Kevin	MacDowell
113	BL Manager/Asst/Strat Oper	Jason	Matney
114	CS Special/Asst/Para Oper	John	Meador
115	CS Special/Asst/Para Oper	Amber	Mestre
116	BL Service/Maintenance Oper	John	Mosora
117	CS Special/Asst/Para Oper	Daniel	Mounlio
118	IT Specialist/Asst/Para Oper	Cody	Mullis
119	CS Manager/Asst/Strat Oper	Michele	Needham
120	AC Librarians, Experts Oper	Martha	Ody
121	EG Librarians, Experts Oper	Polly	OShea
122	CS Special/Asst/Para Oper	Samuel	Ott
123	EG Librarians, Experts Oper	Roberta	Overman
124	CS Special/Asst/Para Oper	Jonathon	Paull
125	CS Special/Asst/Para Oper	M Brandon	Rome
126	AC Librarians, Experts Oper	Jane	Ruddick
127	AD Manager/Asst/Strat Oper	Susan	Sater
128	IT Librarians Experts Oper	Vanessa	Schwegman
129	AD Support Operating	Brenda	Seibel
130	CS Special/Asst/Para Oper	Andrew	Slater
131	AC Specialist/Asst/Para Oper	Christine	Sneed
132	CM Special/Asst/Para Oper	Ryan	Stacy
133	CS Special/Asst/Para Oper	Kathleen	Starks-Dyer
134	SD Manager/Asst/Strat Oper	Barbara	Swinson

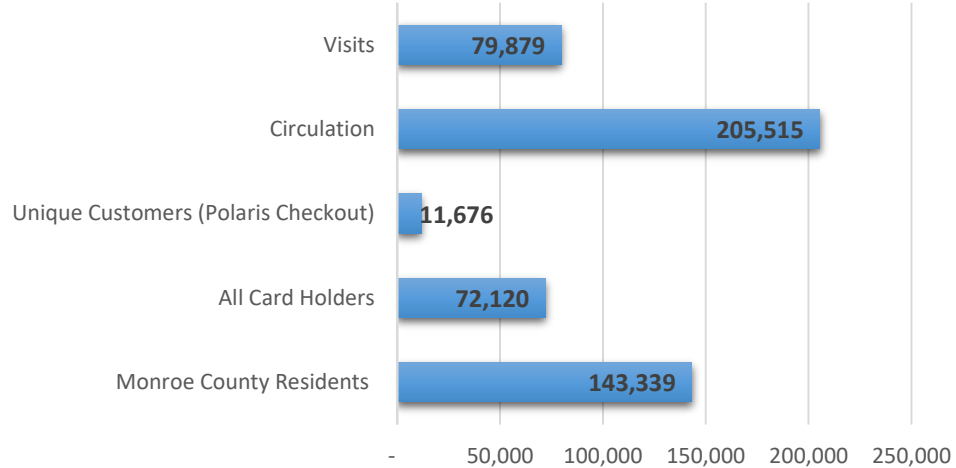
2017 BOARD OF TRUSTEE'S CALENDER

All meetings in Room 1B unless otherwise noted

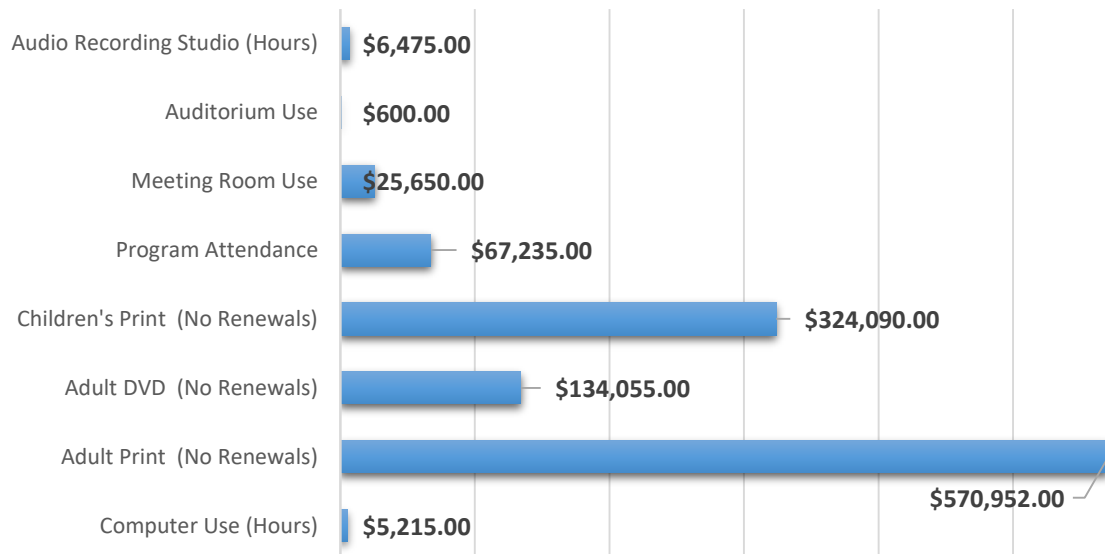
Month	Date	Meeting Type	Potential Topics
January	11	Work Session*	
January	18	Board Meeting	Budget line-item transfers; officer slate approved; Conflict of Interest forms; El Centro Contract; Update: El-Centro
January	18	Board of Finance	Review Investment Report and Policy
February	8	Work Session*	
February	15	Board Meeting in Rm 2A	Election of Board Officers; Annual report; review Internet and Computer Use Policy, Update: Customer Service
March	8	Work Session*	
March	22	Board Meeting in Rm 2A	Review Long Range Strategic Plan; Update: Teen Services
April	12	Work Session*	
April	19	Board Meeting	Update: Friends of the Library
May	10	Work Session*	
May	17	Board Meeting	Update: Children's Services
June	14	Work Session*	
June	21	Board Meeting at Ellettsville	Update: Programming and Branch Services
July	12	Work Session*	
July	19	Board Meeting	Draft 2017 Budget; Update: Community Engagement & VITAL
August	9	Work Session*	
August	16	Board Meeting	Revise 2017 Budget, Approve 2017 Budget for advertising; Update: Special Audience Services
September	13	Work Session*	
September	20	Board Meeting	2017 Budget; Update: Building Services
September	20	Public Hearing	Public Hearing on 2017 Budget
October	11	Work Session*	
October	18	Board Meeting	Adopt 2017 Budget; approve 2017 employee insurance package; Update: Ellettsville Renovation
November	8	Work Session*	
November	15	Board Meeting	Approve 2017 Holiday & Closing Schedule; Update: Staff Development
December	6	Work Session*	
December	13	Board Meeting	Approve 2017 salary schedule, Pay Schedule(dates), director's salary; CATS contracts, Fines and Fees schedule; Update: CATS
*Work session dates are placeholders. Meetings are held only as needed.			
September 23, 2016			

In September, the Library averaged 2,754 visits per day and 7,087 items were checked out or renewed daily. A snapshot of customer activity is highlighted below:

**Snapshot of Customer Activities
September 2016**



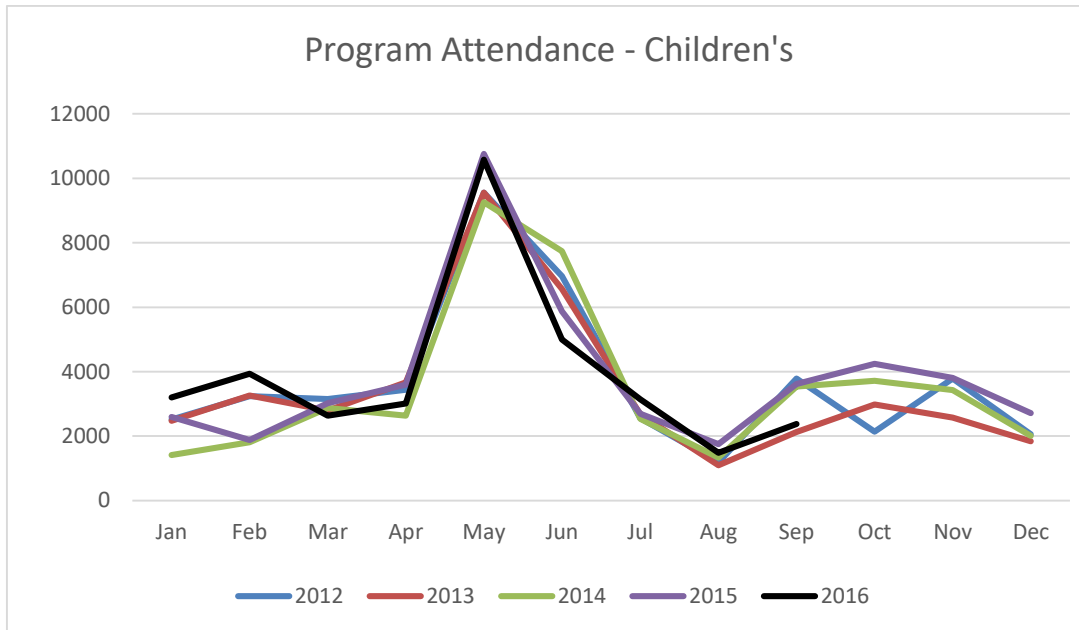
**Sample of Value Impact
Total \$1,134,272.00**



In addition to borrowing books, DVD's, or downloading electronic resources for circulation, 3,955 attendees enjoyed one of 187 different Library programs in the library or in the community in September. Customers used the Library's computers for more than 10,430 hours, and made use of

the meeting rooms, audio or video studios, or auditorium 661 times or an average of nearly 23 times per day.

GOAL 1: Strengthen 21st century literacy skills



1A. Strengthen early literacy skills

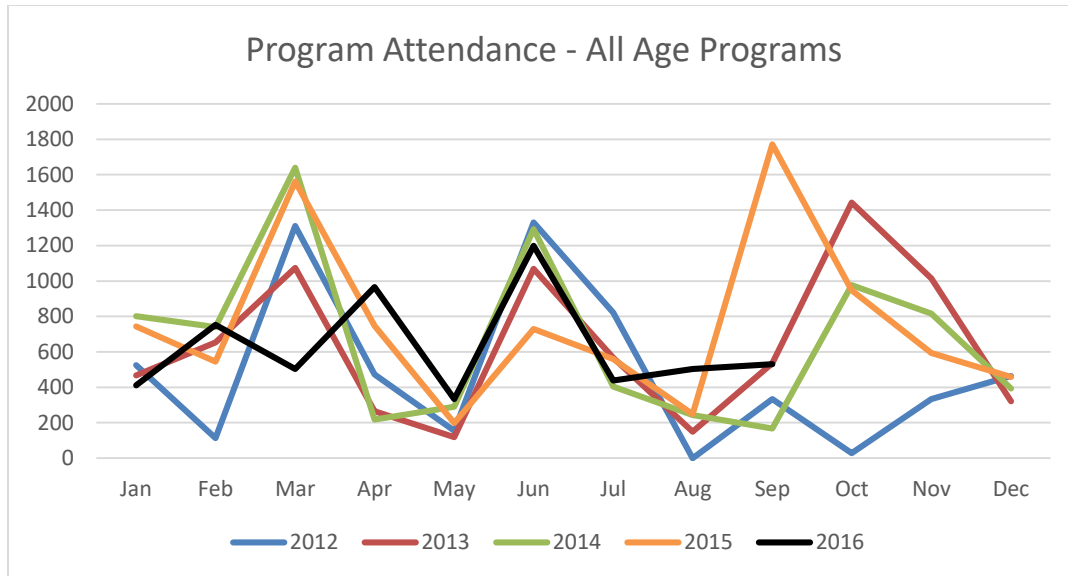
- Families enjoyed more evening options for storytimes at the Library starting in September with the addition of an evening “Tuneful Twos” and Evening “Family Storytime” once a month on Tuesday nights, and a monthly “Pajama Storytime” for young children on Wednesday evenings. Librarian Mary Frasier reports: *This is the first time we have offered the content of our monthly “Storyhour Extravaganza” program in the evening and it worked beautifully. There were a few two-year-olds who left early, but most stayed for the full 45 minutes. Everyone participated in the stories, songs and rhymes. Lots of people thanked me for offering the program as they left.*
- Back-to-school season brings new families to Bloomington and attendance at daytime programs for young children remains high at both Main and Ellettsville. Baby and Me

- programs are offered at 10 and again at 11 am on Wednesday mornings at Main. Two sessions presented back-to-back helps alleviate overcrowding.
- More than 70 people attended the “Preschool Science and Math” program in September where preschoolers and their caregivers adopted pets at Carl's Pet Adoption Center, counting out money to cover the adoption fee, and exploring other numeracy concepts such as relative position on the number line, as well as sorting and classification.
- Parents and other caregivers learned about “Every Child Ready to Read” early literacy practices. Librarian Christina Jones presented the interactive workshop which focused on alphabetic and vocabulary. Children particularly enjoyed writing letters in sand and shaving cream, and parents

were very appreciative of the gift books from the Friends of the Library.

1B. Support basic literacy skills

- First graders from seven different MCCSC schools and two parochial schools visited in September to learn about their community Library and the types of materials they can borrow. Children especially enjoy visiting the Bookmobile and meeting Stripes the Tiger who helps them understand the difference between telling a story and asking a question. When prompted to give an example of a question you might ask at the Library, one first grader responded: "Why do we have acid in our stomach instead of knives?" As part of our Library Card partnership with MCCSC, first graders also received their own MCPL Library Card and a special bookmark to take home.
- Reimagining Opera for Kids, a community partner organization that provides First Theater Experiences programs for young people at the Library, presented a debut performance of "Rufus and Rita". Preschoolers and school-age children were part of the all-ages audience of 120 who had opportunity to interact with the story and ask questions of the performers afterward. Many parents expressed appreciation for the performance and an older school age child asked how she could use the auditorium to perform a play she has written with friends.
- To support the "Lifelines" curriculum taught in Richland Bean Blossom schools, Librarian Stephanie Holman and Senior Information Assistant Amy Hamilton updated booklists featuring titles about character traits and social issues, such as responsibility and friendship. Teachers who learned about the booklists from Stephanie during a "Partners in Education" meeting requested copies of the booklists, which we hope to have posted to the Library website soon.
- Homeschool parents and their children learned about some of the electronic resources available through the Library's website where they can learn about Indiana before stepping back in time with Educator Erin Anderson from the Monroe County History Center. Erin shared information and answered questions about life in the 1800s as part of a program called "Pack Your Wagon." Using a model wagon and miniature figurines, Erin asked children to consider what pioneers would need to bring with them to begin life in the new state of Indiana.
- The "STEM Party" at the Ellettsville Library attracted some new families, including tween boys. Children tried out different science and technology-related activities, such as using a solar oven and creating a short video using Animoto website. Librarian Stephanie Holman plans to repeat this program with different activities on a regular basis in support of local schools' emphasis on STEM topics: Science Technology Engineering and Math – although it may be a STEAM party next time with the inclusion of Art activities.

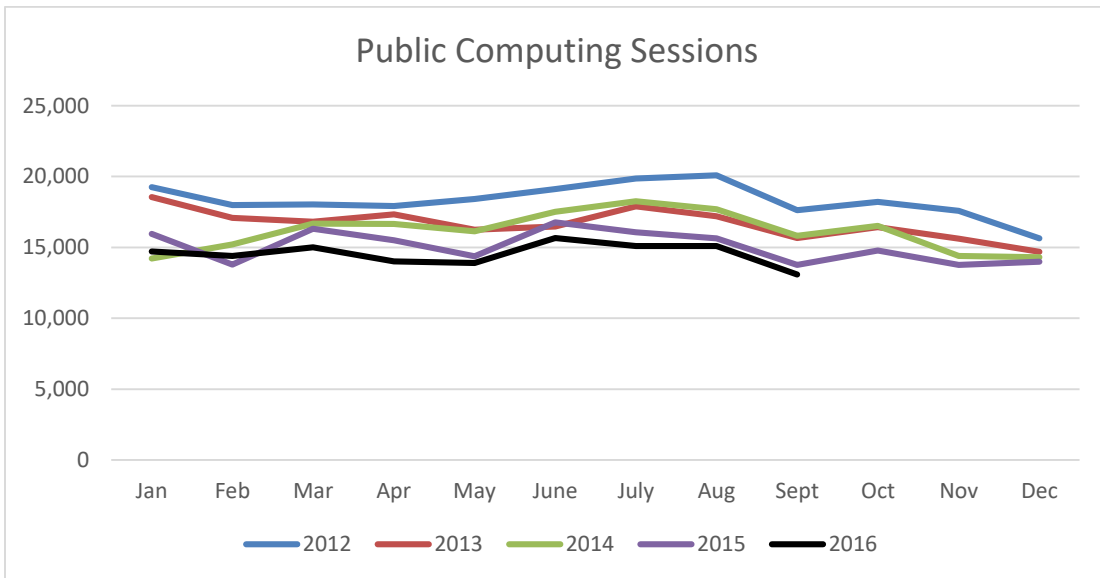
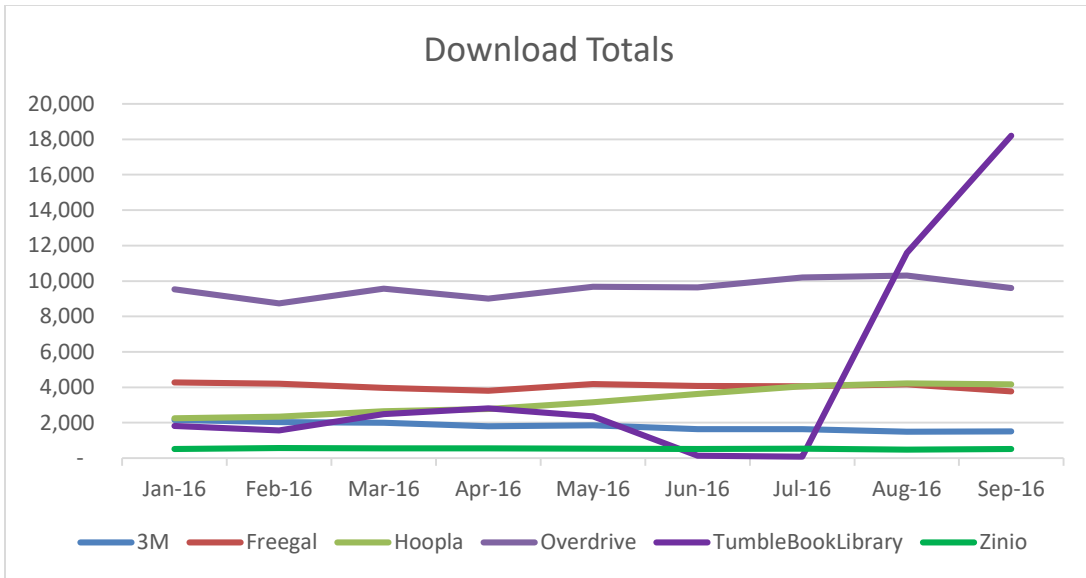


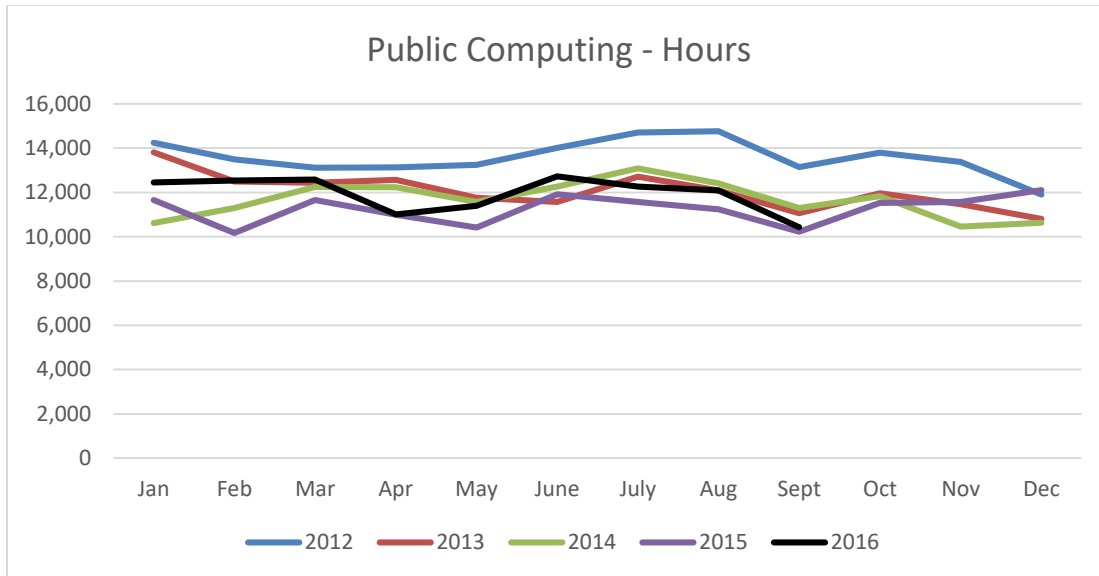
1C. Serve as a community resource for digital literacy

- All MCCSC Elementary Schools received eAccess cards for their student and teachers. Some teachers had been looking forward to the cards to help make it easier to use databases such as CultureGrams. Childs Elementary School reports: *We love the e-access cards. Thank you so much. I put a link on our webpage to the MCPL e-access page. It's easy and we love the databases. Thank you for this tremendous resource. It's already in our teachers' hands, and our 6th grade crew is already using it.* Roll out of the eAccess cards to all MCCSC and RBB schools was completed by the first week of October. MCPL Librarians and Strategists will be checking in with all schools to provide ongoing support and obtain feedback about each school’s use of the cards.
- By sharing the LEGO WeDo kits provided by Sylvan Learning, more than 20 children took part in the “LEGO Robotics program”;

however, we still had to turn some families away who were on the waiting list. Children were great at collaborating and showing each other what they discovered. One participant exclaimed: "This is the coolest piece of LEGO gear I've seen in my life." Many families asked when the program would be offered again. We hope to receive grant funding to purchase our own classroom set of LEGO WeDos so we can offer this program on a recurring basis.

- Kevin MacDowell, along with a Senior Information Assistant, visited four MCCSC schools. During their visit they set up portable audio production equipment and provided library guides and brochures. The purpose of each visit was to engage students in a fun way and tell them about the new spaces and services for teens at the Library. MacDowell also delivered eAccess cards to each of the schools during his visit.





1D. Support digital creativity

- In the Radical Fun program for children ages 8-12, participants used LEGOs and other materials in conjunction with an iPad app called Stop Motion Studio to create their own animated video. Librarian Alex Galarza reports this was the first time the children had ever created their own stop motion film, and all of them enjoyed imagining a story in their head and making that story come to life on the screen. Alex posted the videos the children made to the Library's

blog, available on the public website: <http://mcpl.info/blogs/oh-thinks-you-can-think/radical-fun-project-stop-motion>
 Alex also notes that almost every time she features an app in a Library program, a parent will ask about the app and how they might use it at home with their children. Even though the parent at this program had an Android tablet, Alex found a compatible app that would do the same thing as the app used at the Library.

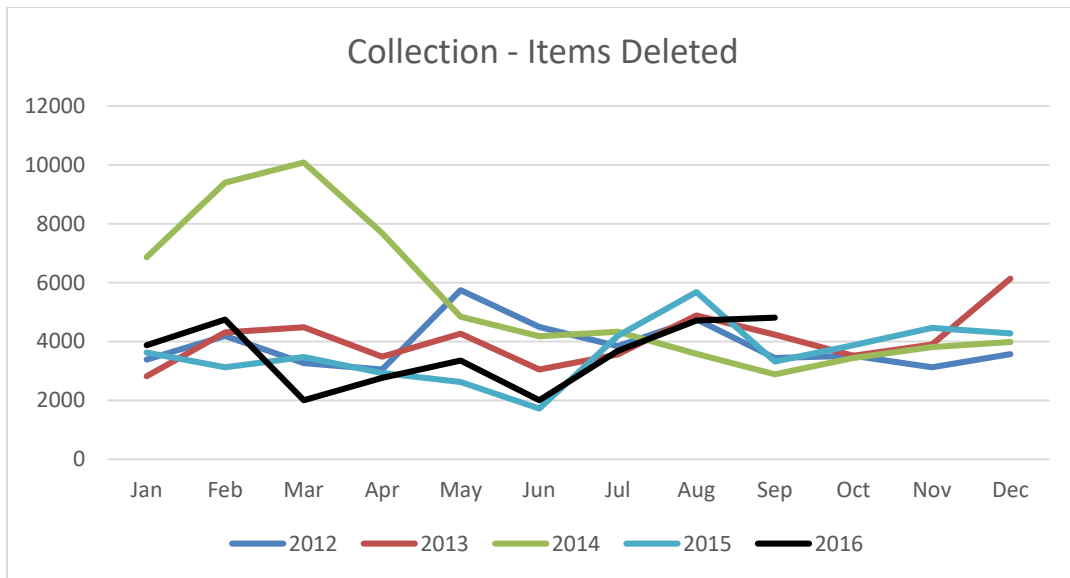
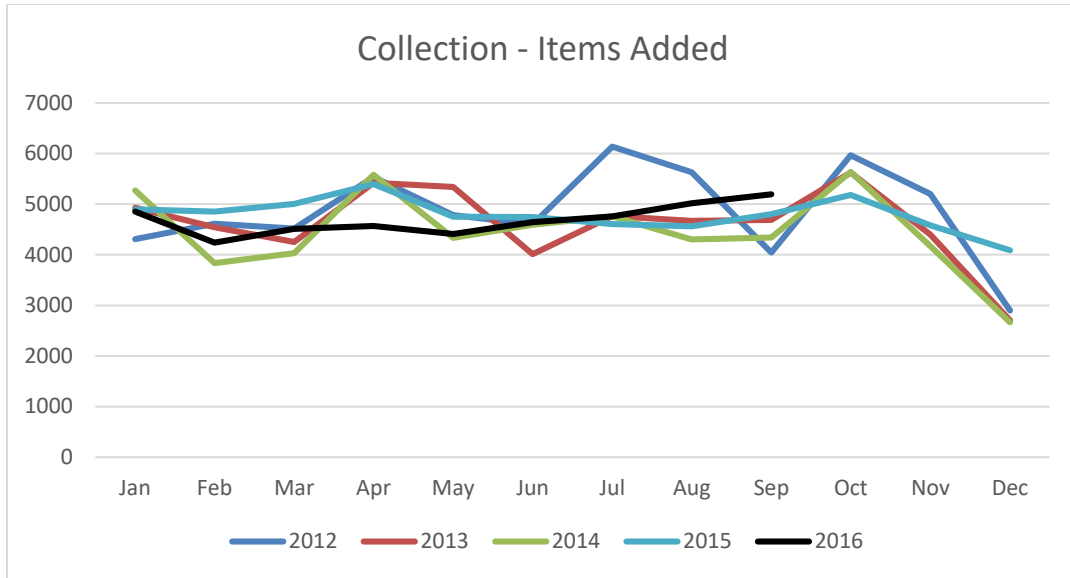
1E. Maintain collections to meet current needs, adding new formats and removing obsolete formats

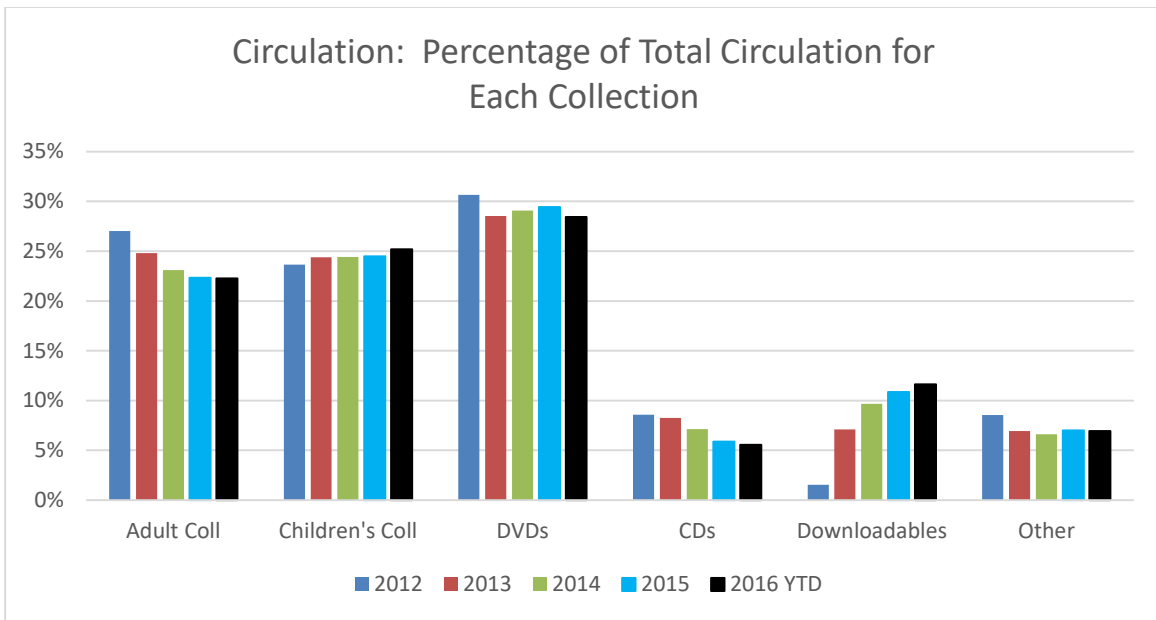
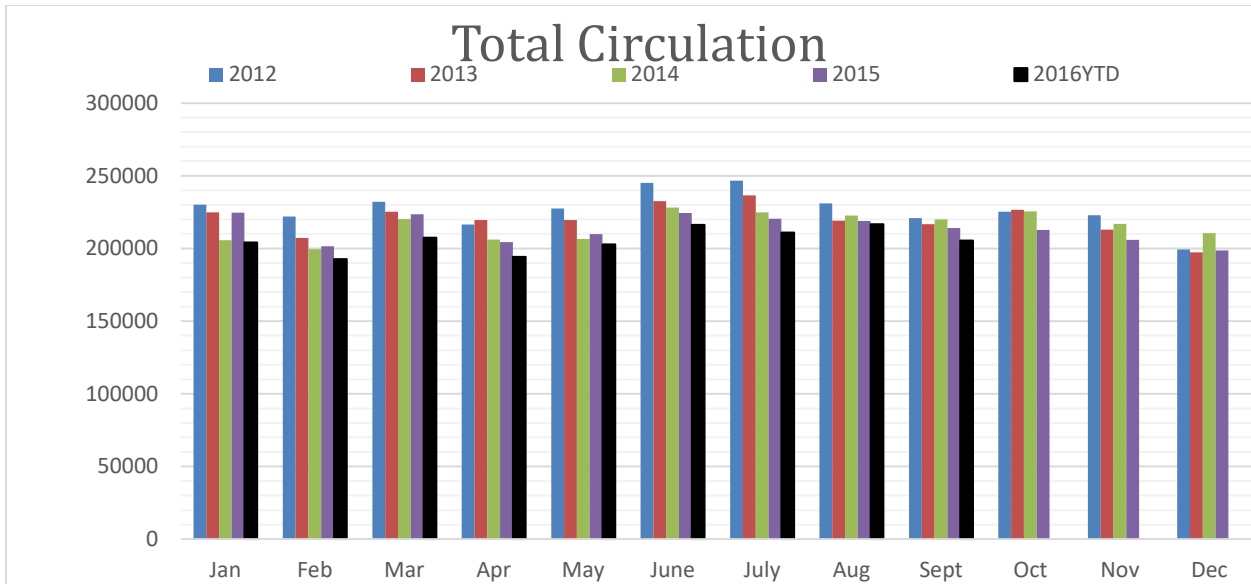
- A visitor to the Children's area remarked that she loves the reorganization of the read-along books. She says before, when they were in the bags, she never used them, but now she gets 10-15 every time she comes to the library and they really help pass the time with her daughter on their commute. She hopes the Library will continue to purchase more titles for this collection.
- Library staff working with children's collections weeded picturebook and fiction collection to alleviate overcrowded shelves.
- In a partnership with Indiana University's School of Informatics and Computing, a Level Up program on data visualization called Maps and Macroscopic Tools was coordinated. IU's curated exhibit, Places and Spaces: Mapping Science loaned a

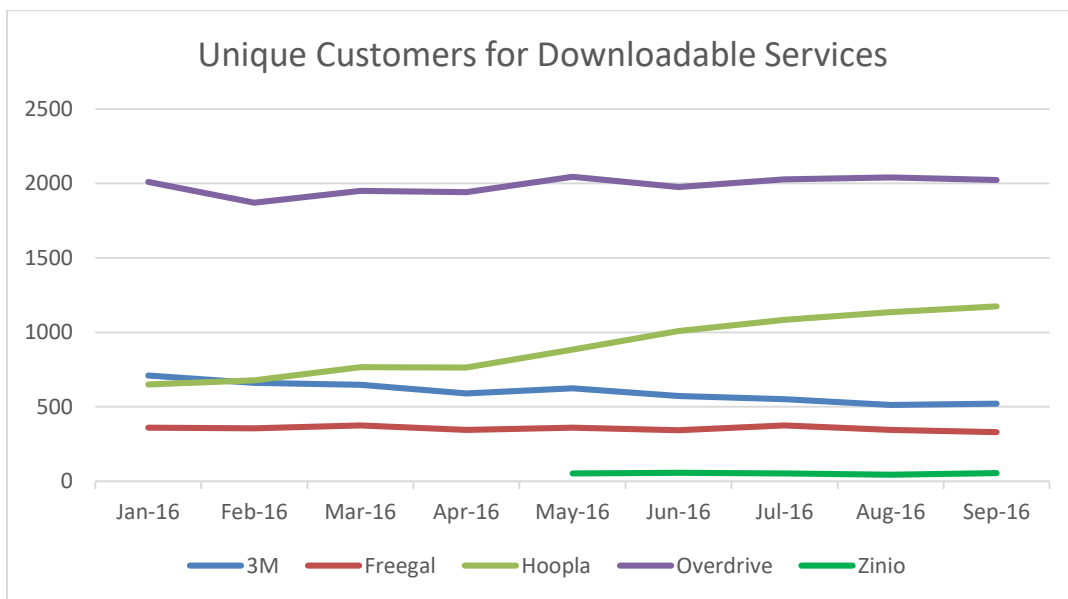
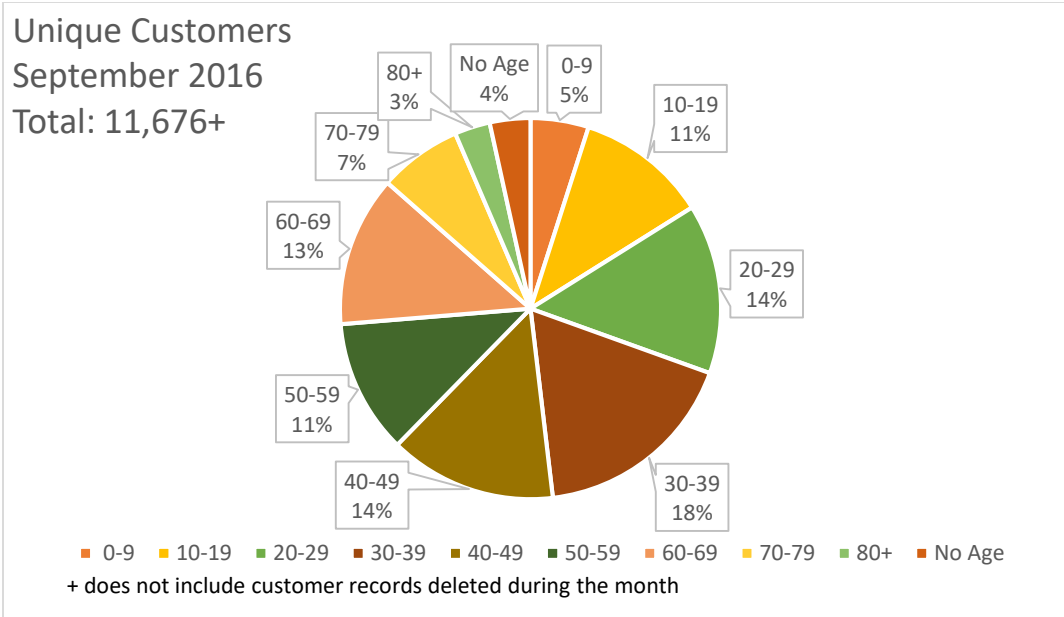
small portion of the exhibit to MCPL from August 15 – September 7. The exhibit was a popular interactive kiosk which led participants through visualizations of weather patterns, interrelated literature, and global news patters. Over 120 individual sessions and 2,220 page views occurred at the library. Books which surrounded the exhibit were constantly

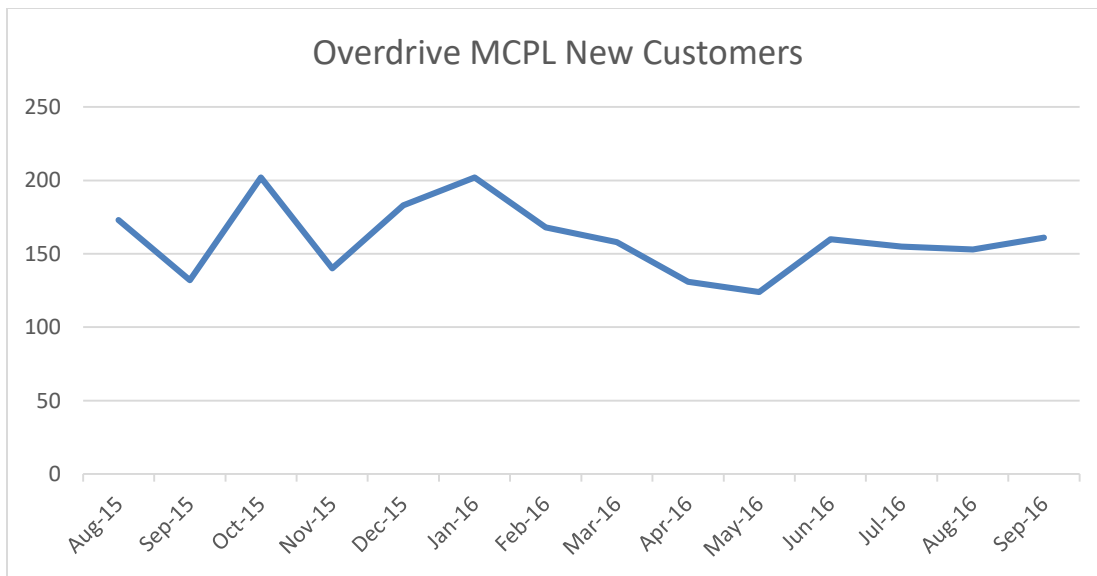
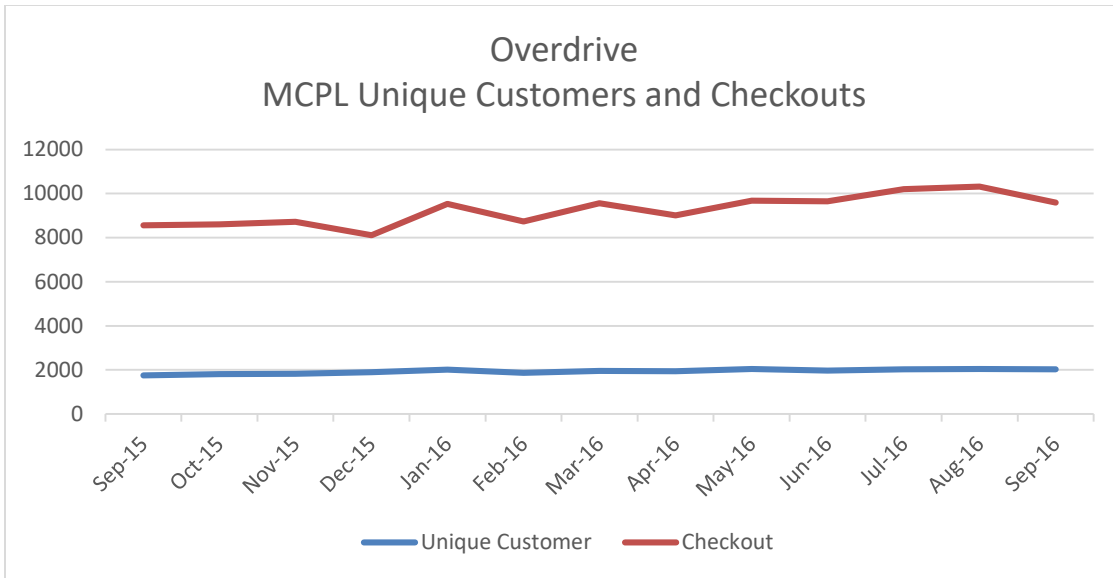
being used and staff received many positive comments from Library customers.

- In their first full month of circulation, the ten WiFi hotspots circulated 40 times. With a seven day loan period, this means they were in circulation almost non-stop.









GOAL 2: Provide shared access to the world’s information for free

2A. Provide programs for teens and adults

- Educator Ceci Maron-Puntarelli led a very informative and useful workshop for parents on how to provide positive, constructive discipline for their young children. Participants had opportunity to ask questions, role play and share experiences. Comments after the conclusion of the workshop included: "It was excellent!" and "I hope she comes again for more workshops."
- We held the first two events in our “Understanding Alzheimer’s” series: A

screening of the film *You're Looking at Me Like I Live Here and I Don't* co-sponsored with IU Health Bloomington, and a program from the Alzheimer's Association entitled, *Memory Loss, Dementia, & Alzheimer's Disease: The Basics*. Community interest has been strong, and the series is featured in the current issue of SCCAP's Safety-Net publication.

- Community Engagement Librarian Dory Lynch organized "Harmonist at Nightfall: a Visit by Indiana's Poet Laureate". Shari Wagner began the event with a five minute multimedia presentation of a poem that had been a collaboration between her, a filmmaker, musician, and dancer. She then shared the poet laureate website where she offers poetry prompts and promotes the work of Indiana poets of all ages. She also shared many of her own poems and stories, focusing on the history and landscape of Indiana. She wove these themes together as well as personal family history into her work. The program ended with a Q and A. The audience was very engaged and thrilled by her presentation. About 20 of the 51 attendees remained afterward to speak with Ms. Wagner.
- "Sisters in Crime Presents Mystery Writing & Publishing: A Panel Discussion" was attended by six members of the Speed City Chapter of Sisters in Crime. The panel members included one male (they are welcome in the organization.) All wrote either mystery novels or short stories. Several also wrote in other genres--one was a playwright, another wrote romantic suspense. The members had varied backgrounds: a sculptor, a scientist, a nurse, a beauty technician, a computer specialist and an Army veteran. Their occupations and hobbies gave them material for their books. They discussed agents and the state of publishing today, particularly e-publishing. They offered advice both to new writers and people who wanted to sell or self-publish finished work. The audience was very attentive and interested and came up afterward to meet and discuss things privately with panel attendees. Everyone (19 attendees)--audience and panel members alike--seemed quite happy with the program.
- Five ladies came to discuss the book *Flipped for Murder* by Maddie Day at the Ellettsville Book Club. This is a pseudonym for Edith Maxell a descendent of David Maxwell one of the early presidents of Indiana University. One of our ladies knows her and shared many stories about her writings and personal life. Everyone enjoyed the book, a typical cozy, the first in a new series set in Story, IN. We all thought the characters were interesting and fun people. One person commented this was a nice break from the very heavy reading we have been doing about World War II.
- "Getting the Most out of Ancestry". Juliana Szucs, Ancestry representative, came and gave her program on getting the best use of the database. Fifty-six people were registered, eighty showed up. After a 70 minute presentation, there were 30 minutes of questions. Many people thanked Luann Dillon for arranging for Juliana to come and said the class was very helpful. Two people decided to renew their home subscriptions. Over half of the people registered and attended because they saw the article in the HT.
- "A Brief Look at Indiana History, Places and People". Seventeen senior citizens politely listened to Librarian Luann Dillon talk about prehistoric Indiana, Native Americans, the Jennings/Harrison feud and early settlers. A few asked questions. Many people afterwards told me they enjoyed it very much and learned a lot about our state. A woman from the new Jill's House gave me her card and asked if I would come to Jill's House and repeat the program.
- "Staying Warm and Staying Green". This partnership program between the Monroe County Energy Challenge and the Library provided a weekend day full of fun activities for all ages, from a bike generator to hands

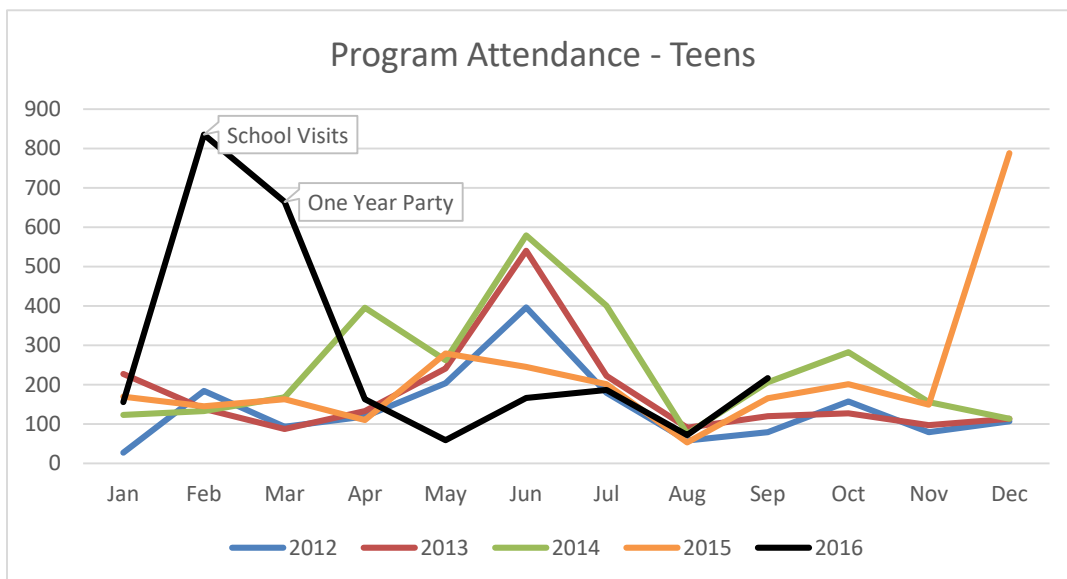
on instruction about applying caulk and home winterizing. The program set up included a number of community groups doing energy conservation outreach in the atrium, demonstrations and instruction in room 1C and the MCEC van and demonstrations outside on Lincoln and on the Library Plaza. Organizers reported they had over 80 participants in the atrium alone. Thanks to Brenda Seibel for her help in organizing the event and for putting the Library in touch with MCEC through her work on the Wellness Committee.

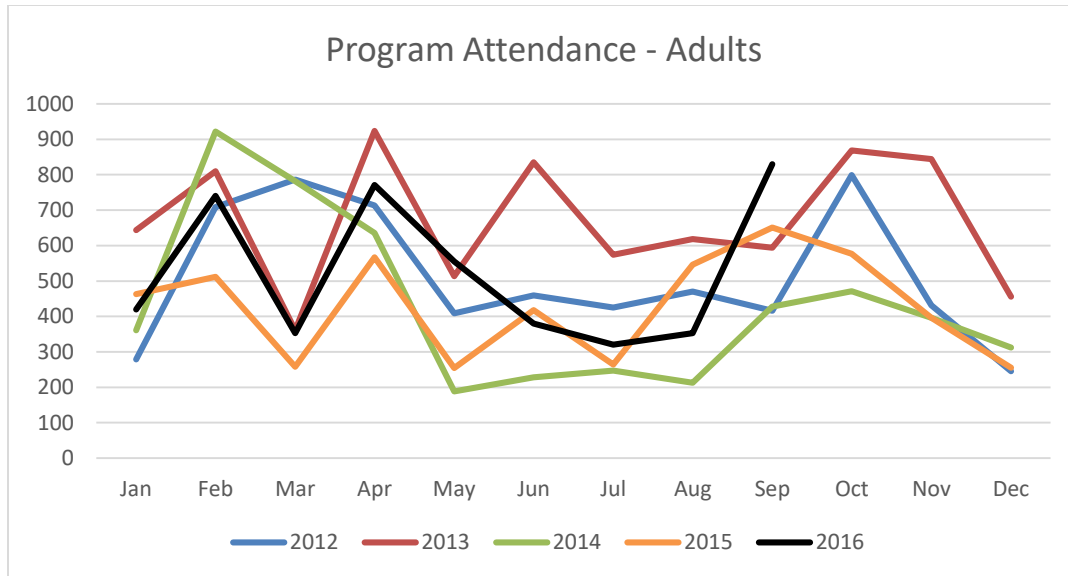
- “Fall Concert: Southern Indiana Wind Ensemble and Friends”. A talented group of musicians and vocalists performed a combination of musical pieces, from classical arrangements for piano, viola and voice to the always popular "Liberty March", by John Phillip Sousa. 51 visitors of all ages stopped by to enjoy the show.
- Elizabeth Gray reports that 52 patrons visited *Adorable Adoptables* this month in the library atrium. This program often results in beginning the process of adopting a pet from the shelter and on an occasion people will actually take one of the pets home that day!

- “New Movie Monday”. A lower attendance than usual, but Community Engagement Librarian Elizabeth Gray reports that the 19 people who came to see *Me Before You* were all really satisfied with this tear jerker.
- “What do County Commissioners Do”? As part of the Library’s ongoing partnership with the League of Women Voters of Bloomington and Monroe County, Former Commissioners Charlotte Zietlow and Joyce Poling spent an evening explaining the roles and duties of the Commissioners, how they differ from and interact with the County Council and provided several insightful stories about their own experiences serving Monroe County. There were 17 attendees at this event.

Apart from these semi-regular information sessions, the Library and LWV are currently partnering on the League’s Candidate Forums. This year the League held as many sessions at the library as they could, rather than splitting time between multiple local venues. Of course, CATS has long recorded and archived the Forums. For more information about the LWV/MCPL project “Be a Voter”, visit:

<http://www.mcpl.info/vote>



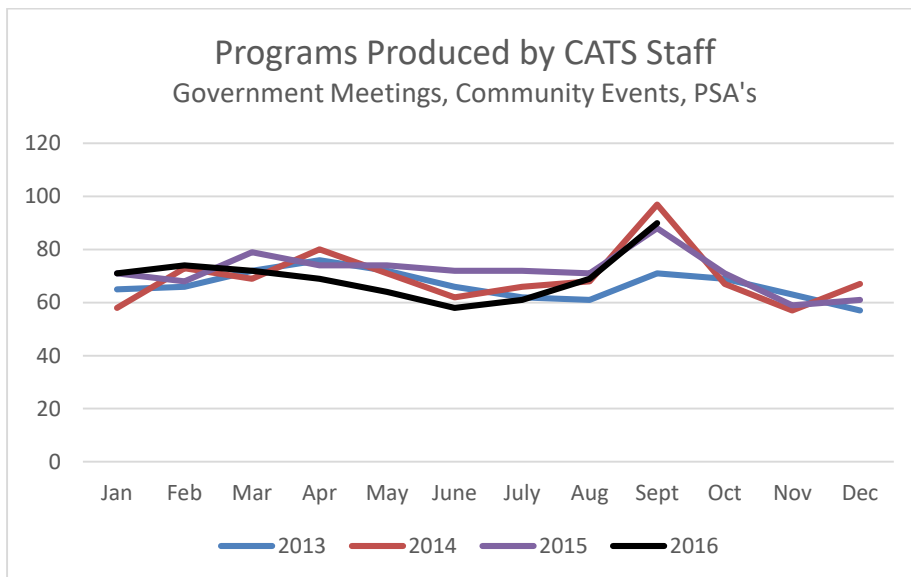


2B. Increase community awareness of and engagement with the library

- Marilyn Wood and Chris Jackson gave a presentation to the Bloomington Rotary Club, highlighting the traditional and non-traditional ways the library meets the needs of our community.
- Marilyn gave an interview for an IU student publication describing the many resources and programs our Library has to benefit the IU student population.
- As an outgrowth from Chris Jackson’s involvement on the Council for Community Accessibility, the Library is distributing information and registration materials for the Bloomington and Monroe County Special Needs Registry. This important database helps first responders know when there might be a person with a disability at a residence, potentially life-saving information in a fire or other emergency situation. We are facilitating registration for all of our customers on the Homebound Service.
- Librarian Stephanie Holman spoke with teachers at Edgewood Intermediate School about the Library’s new eAccess cards.
- Children from RBB elementary schools practiced vocabulary and math skills with Librarian Stephanie Holman during Education Day for the Monroe County Fall Festival. Stephanie invited children to see if they could come up with a “\$100 Dollar Word” by assigning a numerical value to letters and adding up their total point value. Throughout the day, Stephanie gave away program brochures and spoke with many people about the Library and its resources.
- Lisa Champelli and Kevin MacDowell attended the inaugural meeting of the Healthiest Cities and Counties Challenge – an initiative sponsored by BTCC Bloomington, a network of agencies, schools, and individuals focused on Building a Thriving Compassionate Community in Bloomington and driving positive change in Monroe County.
- In partnership with IU’s Center for Innovative Teaching and Learning, its community engagement coordinator, Michael Valiant and Teen and Digital Creativity Strategist, Kevin MacDowell, identified three IU classes with students with great potential for the Library’s volunteer mentor program. After class visits from MacDowell, 12 students chose

the Library’s program as their service learning experience. These students received volunteer orientation and have already clocked 100 hours of scheduled mentoring time in the Ground Floor. The

main task of the mentors is to develop professional relationships with the teens while engaging them in activities to make full use of library materials and ultimately enforce 21st century literacy skills.



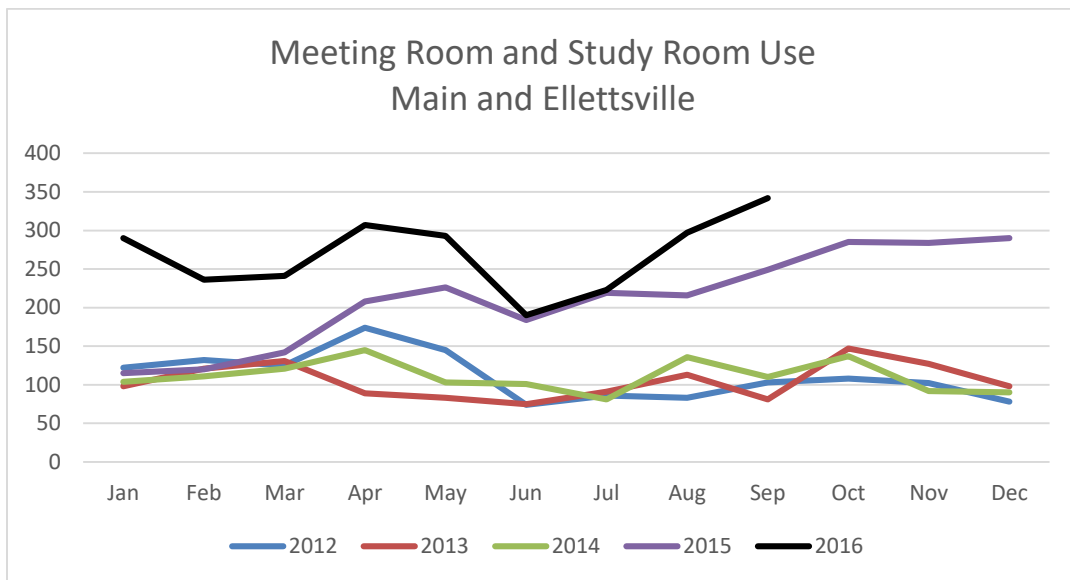
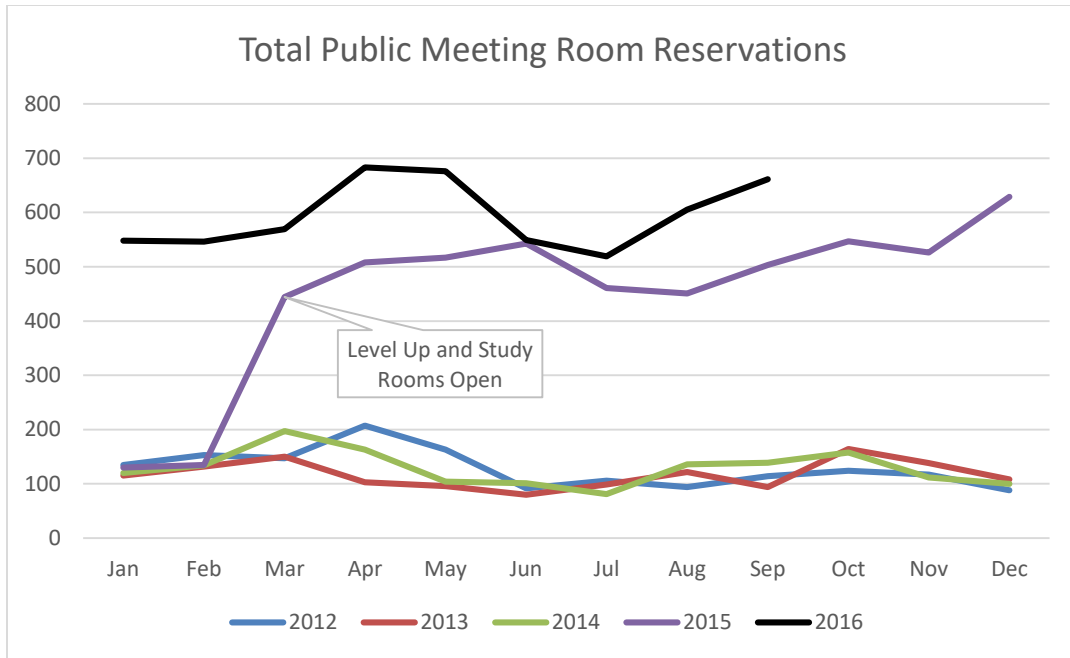
- September is one of the busiest months of the year for CATS. Staff covered Lotus Fest, League of Women Voters Candidate

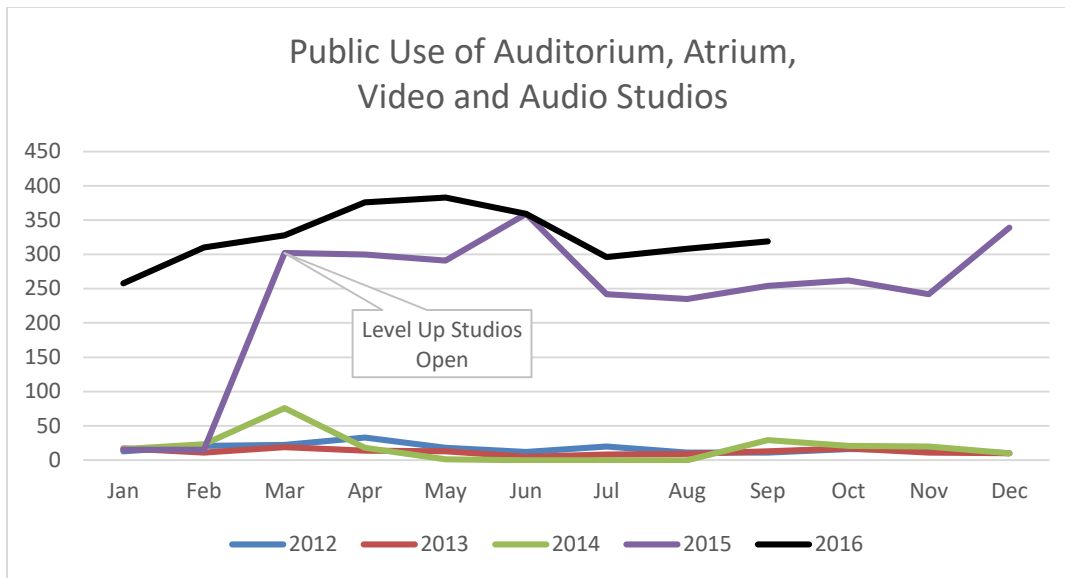
Forums, multiple candidates appearances for Candidates on Demand, as well as regular coverage of both governmental and community events and work sessions.

2C. Strengthen services for nonprofit organizations

- Community Engagement Librarian Bobby Overman coordinated two programs to support nonprofits this month; “Meet the Funders”, which is presented in partnership with the Nonprofit Alliance of Monroe County, is a multi-session workshop to help organizations learn more about grant

writing, fundraising and networking, and “Finding Funders through the Foundation Center Database”, in which Bobby teaches grant seekers how to use the Foundation Center’s comprehensive research product. In total, she reached 43 participants with these programs in September.





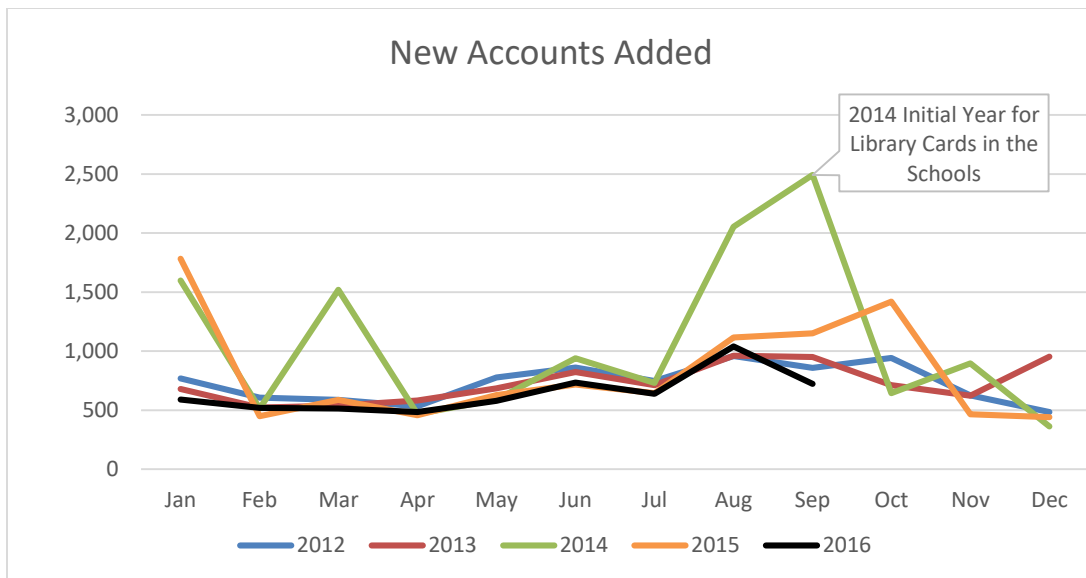
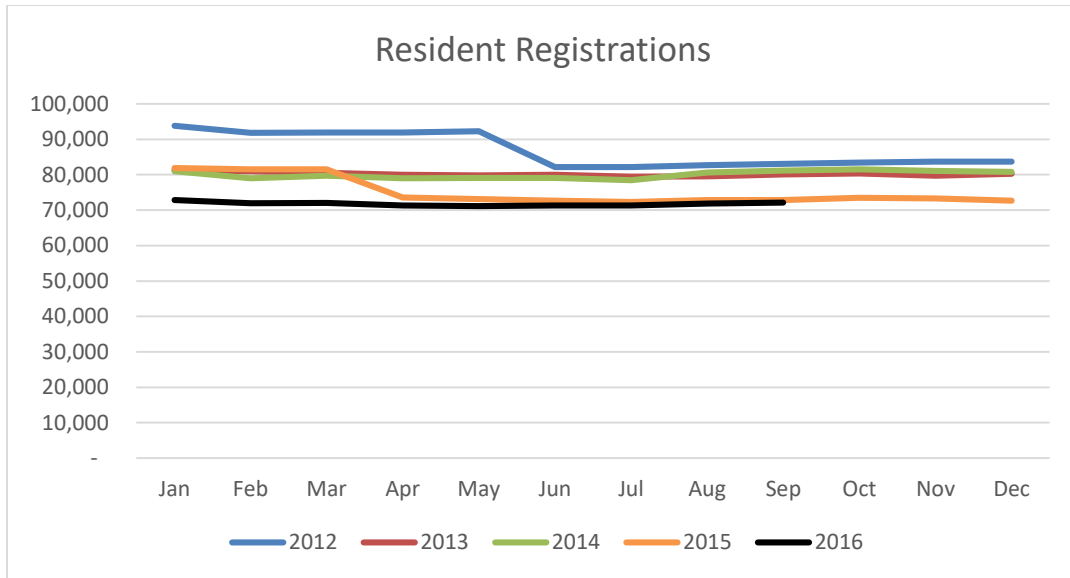
2D. Continually refresh web content and improve usability based on principles of user-centered design

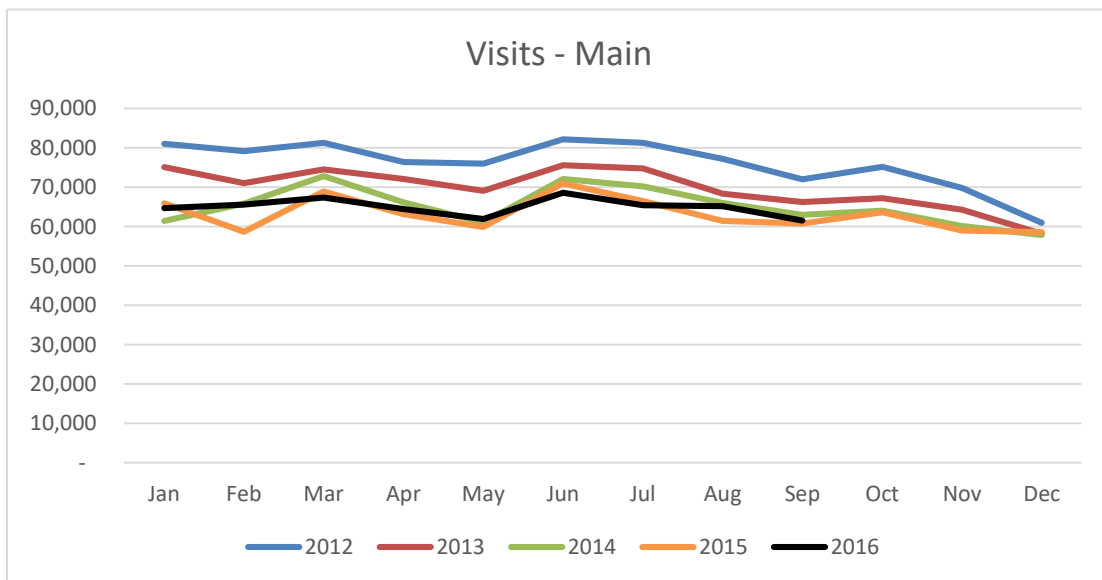
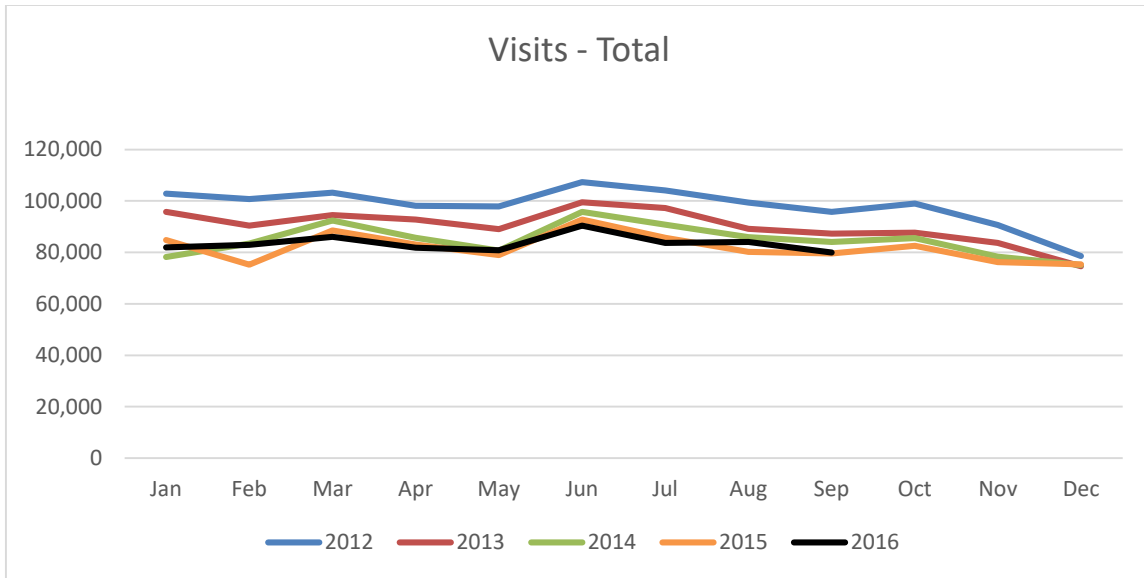
- Library staff began testing the new Library website in September. The response has been positive, and several staff offered great suggestions to improve usability and design. The public will be invited to test the new site in October.

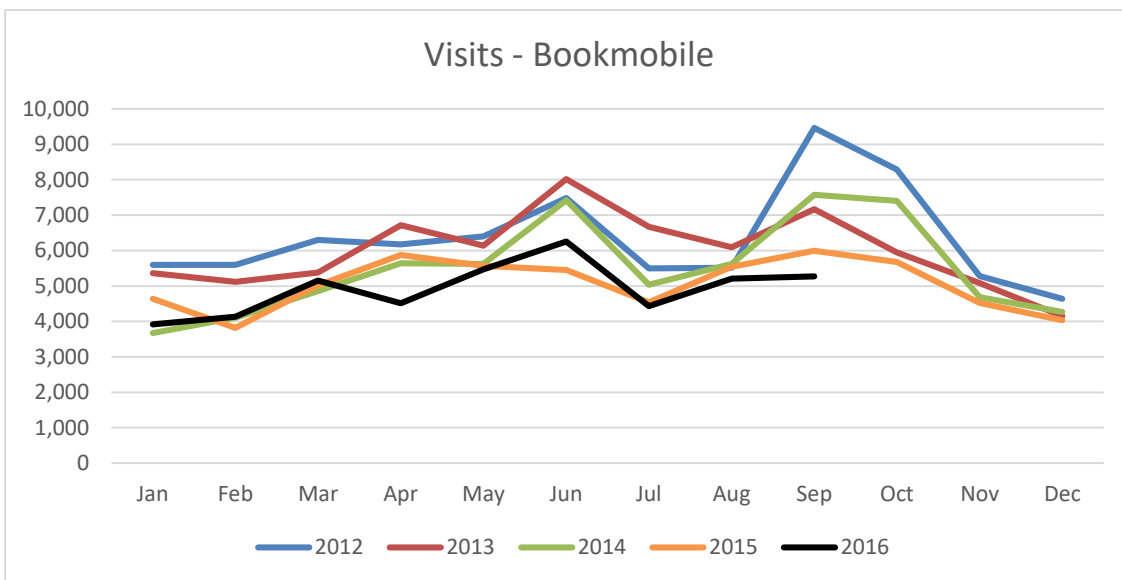
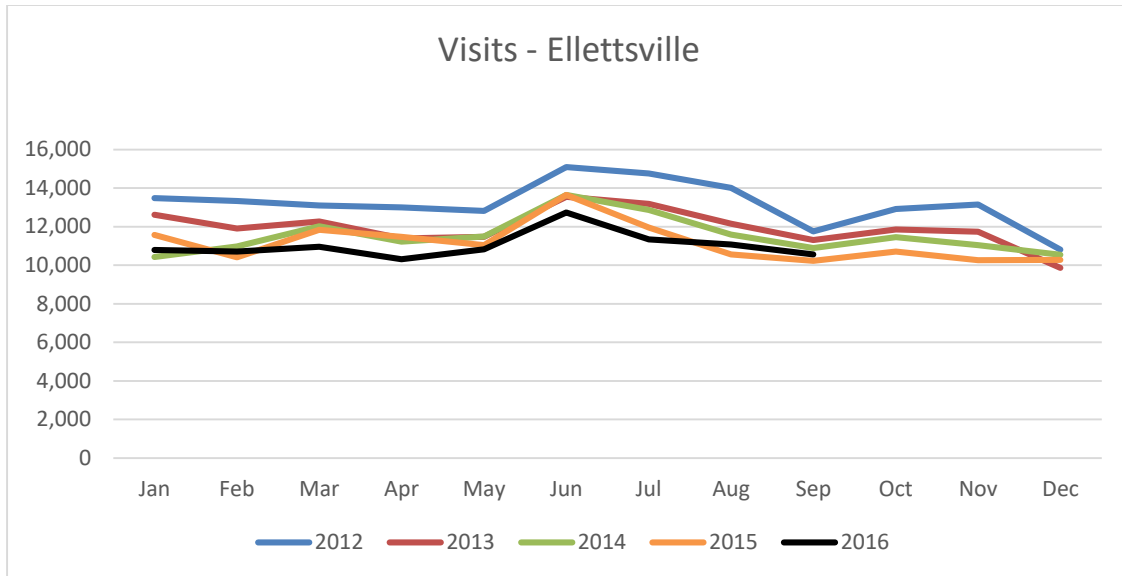
2E. Increase technological infrastructure capacity to support increased digital focus

- Infrastructure update planning in Community Access Television Services continue. Schematics and planning for upgrades is nearing completion.
- The Library's IT server equipment is aging and in need of replacement. To make more efficient use of server space and provide more flexibility, the Library purchased one powerful server capable of hosting our applications, rather than replacing multiple individual servers. This system has built-in redundancy in server processors, storage, and network connections. This system replaces at least 10 of our existing Windows servers and provides additional capacity due to the pooled/shared environment.

GOAL 3: Provide high quality, personalized customer service.







3A. Provide quality customer service to increasingly diverse audiences

- Lisa Champelli offered classes for Library staff on Children’s Reference and Reader’s Advisory, to help increase staff knowledge of relevant resources and issues.

3B. Develop a unified communication strategy

- The Library’s Facebook post about the new Mobile Hotspots was one of its most popular ever. The post reached over 6,000 people and resulted in over 200 reactions, comments, and shares. One patron exclaimed, “Another reason we LOVE our library!”

- The September issue of the Library's eNewsletter, *Think Library*, focused on the introduction of Credo Reference and the Alzheimer's Education Series the Library is

presenting this fall. Think Library was sent to 1,871 people with an open rate of 43.1%, nearly double the nonprofit industry average.

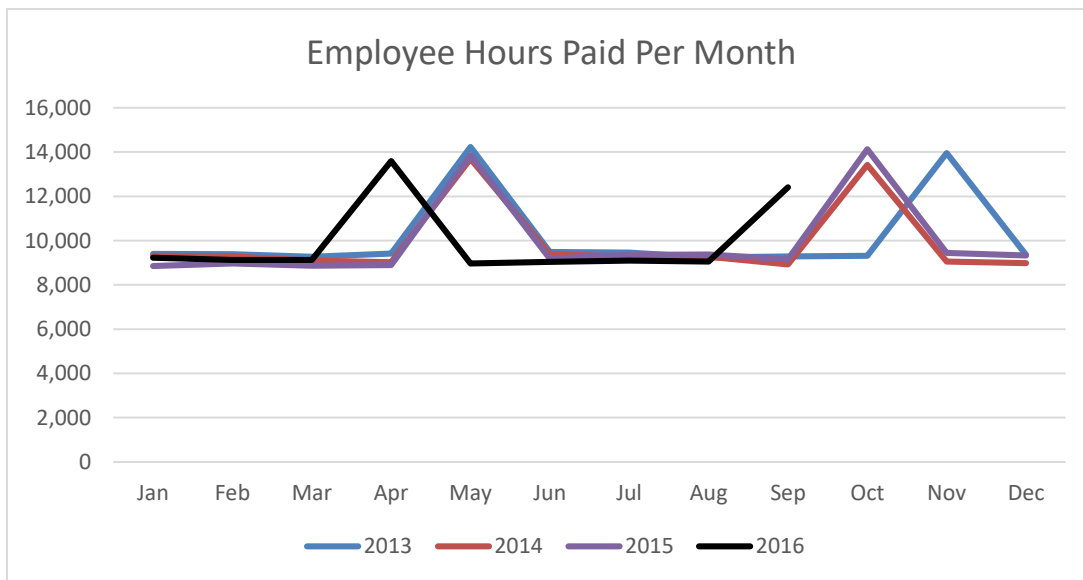
GOAL 4: Optimize stewardship of library resources

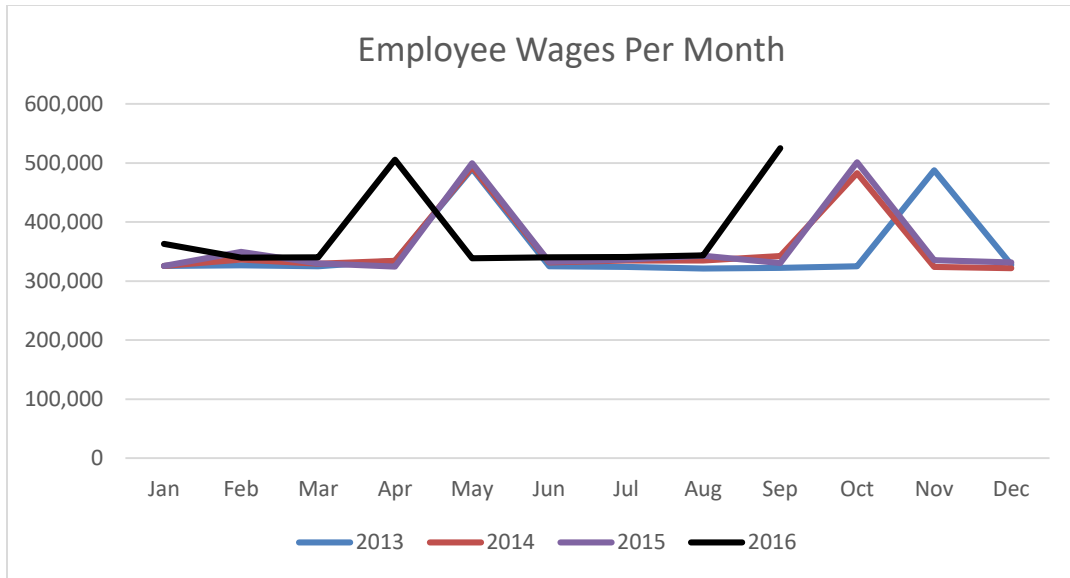
4A. Recruit and retain quality employees

- All Library staff that drive the Bookmobile and outreach van participated in a full day Smith System safe driving program. Half the day was spent in a classroom, and half the day on the road driving a Library vehicle. While we have an excellent safety record, the employees involved universally

agreed that this was a day well spent, helping them to improve their personal driving behaviors and to better anticipate potentially dangerous situations.

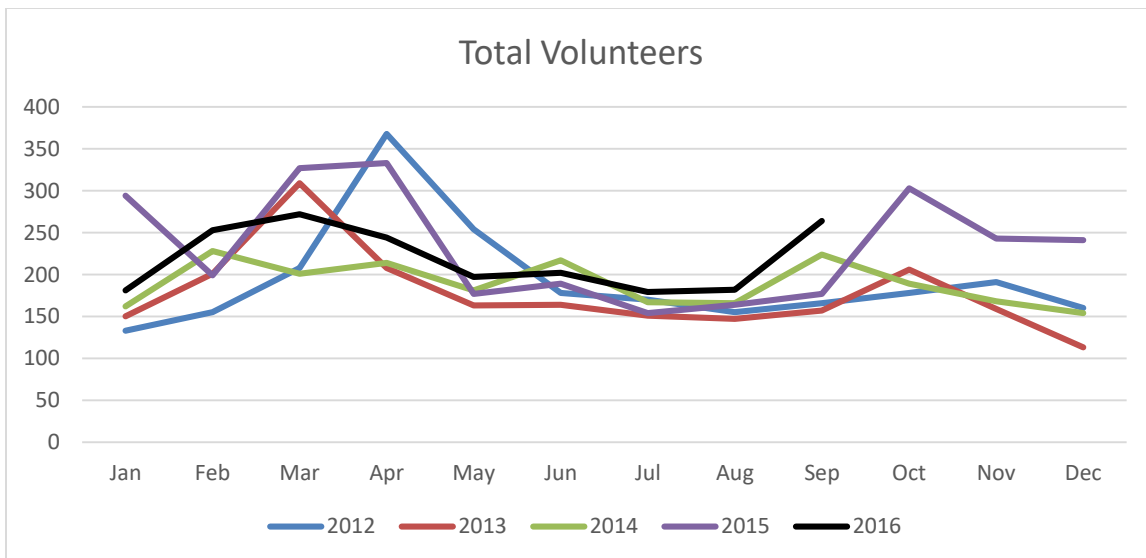
- Employee hours worked and paid in September reflect a three pay-check month.

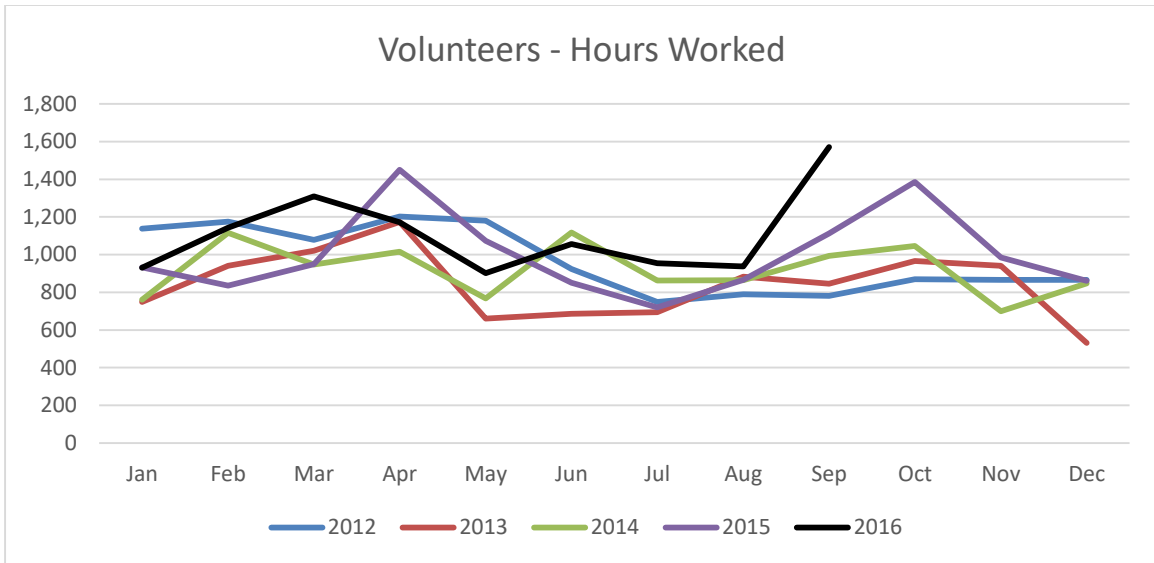




4B. Assure adequate, stable funding for library operations

- At the Friends of the Library Board meeting, Marilyn Wood presented options and opportunities of projects to fund which would benefit the Library and the community. The Friends Board is considering options for distribution or investment of a major bequest they recently received.



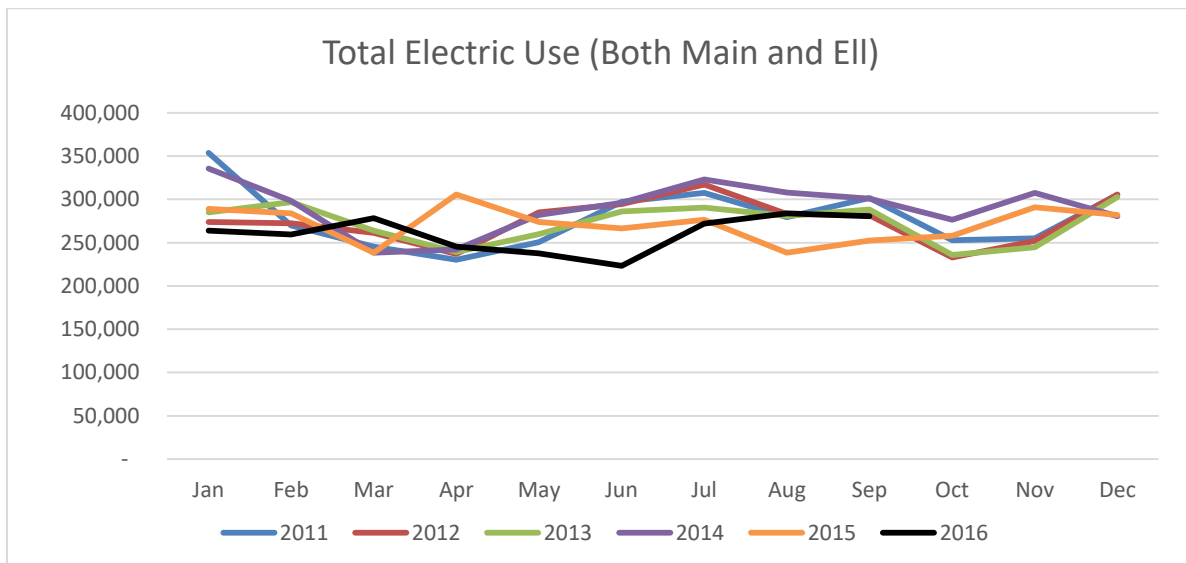


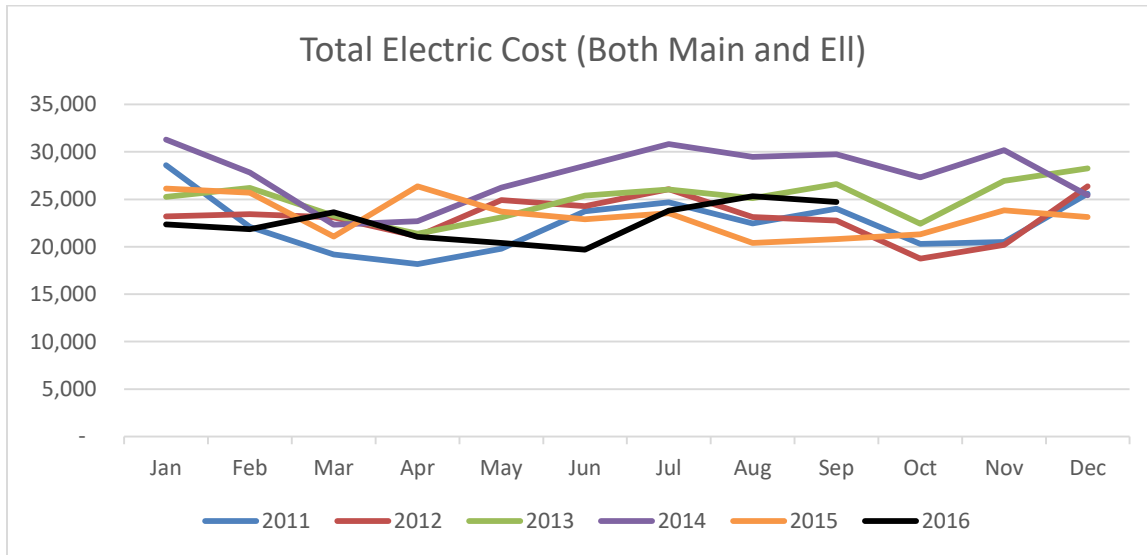
4C. Maintain library facilities

- We hope a long time facilities problem was resolved this month with the installation of a sump pump in the exterior stair well at the parking lot. Previously, heavy rains have caused flooding into the building and the sump pump will control excess water in this space.

4D. Improve stewardship of library assets and records

- Internal controls training for required staff continues. 84 individuals had completed the training as of October 8.





MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS

WHEREAS, the equipment listed below is no longer needed by the library, and

WHEREAS, the estimated value of the item(s) listed below is less than \$1,000 and the library has the authority to sell, transfer, demolish, or junk the items under IC 5-22-22-6 Public or private sale or transfer without advertising or IC 5-22-22-8 Worthless property,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Monroe County Public Library declares the following item(s) surplus and authorizes disposition of the items.

Local Tag	Description	Serial #	Year
401274	COMPUTER/MICRO TOWER	MXL9421BSK	2009
401072	COMPUTER	MXL850176M	2008
401295	COMPUTER/MICRO TOWER	MXL9421BWN	2009
401282	COMPUTER/MICRO TOWER	MXL9421BTL	2009
401280	COMPUTER/MICRO TOWER	MXL9421BTJ	2009
401297	COMPUTER/MICRO TOWER	MXL9421BWR	2009
401264	COMPUTER/MICRO TOWER	MXL9421BPD	2009
401260	COMPUTER/MICRO TOWER	MXL9421BNV	2009
401268	COMPUTER/MICRO TOWER	MXL9421BQ7	2009
401291	COMPUTER/MICRO TOWER	MXL9421BVY	2009
401069	COMPUTER	MXL850177V	2008
401427	COMPUTER-DESKTOP	MXZ00904SP	2010
401434	COMPUTER-DESKTOP	MXZ01606N0	2010
401442	COMPUTER-DESKTOP	4CW0140708	2010
400186	Computer	CKQ4691	2006
401052	COMPUTER-LAPTOP	93J8XH1	2009
401385	COMPUTER-LAPTOP	CBU2113990	2010
401383	COMPUTER-TAPTOP	CBU2113991	2010
401382	COMPUTER-LAPTOP	CBU2113265	2010
401378	COMPUTER-LAPTOP	CBU2113714	2010
401384	COMPUTER-LAPTOP	CBU2113776	2010
401380	COMPUTER-TAPTOP	CBU2113270	2010
401381	COMPUTER-TAPTOP	CBU2125540	2010
	Canon image class D1350	SN 460401983	
	HP LaserJet P4051n	SN CNDY337343	
	HP Compaq dx2400	SN 2UA85010FQ	
	HP Compaq dc5800	SN 2UA8450VTR	

HP Compaq dc5800	SN 2UA8450VVW
HP Pro 3130 MT	460401572
HP Pro 3130 MT	SN MXL1210892
Dell Optiplex GX620	SN DHM7RC1
Dell Optiplex GX620	SN DVT5Z91
Dell Optiplex GX620	SN HVT5Z91
DELL LATITUDE D505	SN 8DZJR61
Dell Latitude E6500	SN B3J8XH1
Access Points - 4 Cisco Aironets	
4 3COM	
4 receipt printers	
hard drives	
Epson Stylus C88+ (x2 came with AWE computers, never used)	
Dell monitors, 17" x6	
Samsung Monitor	
Gateway Monitors x3	
Dell projector 2300 MP	SN FP1P961
Sharp PG-F320W (SN obstructed by ceiling mount)	50127633

ADOPTED THIS 19th DAY OF OCTOBER, 2016

AYE

NAY

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4

Ordinance Number:

Be it ordained/resolved by the **Monroe County Council** that for the expenses of **MONROE COUNTY PUBLIC LIBRARY** for the year ending December 31, **2017** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **MONROE COUNTY PUBLIC LIBRARY**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Monroe County Council**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Monroe County Council	County Council	10/19/2016

DLGF-Reviewed Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0061	RAINY DAY	\$150,000	\$0	0.0000
0101	GENERAL	\$8,836,800	\$5,799,004	0.0863
0180	DEBT SERVICE	\$688,500	\$688,500	0.0102
2011	LIBRARY IMPROVEMENT RESERVE	\$525,000	\$0	0.0000
		\$10,200,300	\$6,487,504	0.0965

Name		Signature
John Walsh	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
David Ferguson	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Fred Risinger	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Kari Isaacson Esarey	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Katherine Loser	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Valerie Merriam	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Donna Atkinson	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4

ATTEST

Name	Title	Signature
Fred Risinger	Secretary	

**Monroe County Public Library
2017 Budget**

September

We received the final figure for Local Income Tax. The Library's 2017 share will be \$2,198,787. It is an increase of about \$172,000 or 8.51% over the previous year.

August

We met with our DLGF representative on August 11. We were advised to increase our operating budget by about \$60,000 and reduce our Debt fund budget by \$11,500. It is complicated because the Gateway system still has some flaws related to how tax cap credits are entered. We made the adjustment and increased the estimated LIRF transfer. By doing this we get the advertised totals to the amounts recommended by our DLGF representative.

Updated from July budget narrative

Following our current strategic initiatives, the financial plan for 2017 considers both the community's needs for library services now and into the future. The 2017 budget plan has the following primary areas of focus:

- Maintaining current operational levels at all facilities while encouraging growth of audiences served.
- Facilities management through life cycle replacement planning.
- Providing for new services to meet needs of our growing community through planning for a new branch.
- Ellettsville renovation, seeking architect proposals and beginning construction in 2017.

Here is a comparison of the Operating Fund projected 2017 spending budget vs. the 2016 spending budget:

	2016	2017	%
	Operating Fund Spending Budget		increase
Wages and Benefits	5,616,284	5,799,572	3.26%
Supplies	205,100	198,350	-3.29%
Other Services & Charges	1,337,800	1,392,400	4.08%
LIRF Transfer	298,000	426,978	43.28%
Capital Outlay	998,700	1,019,500	2.08%
Total Operating Expenditures	8,455,884	8,836,800	4.50%

Wage and Benefit Assumptions

Wages and benefits account for 66% of the 2017 budget. We have estimated a raise increase of about 3% for this first draft of the budget. We have estimated a 15% increase for the employer contribution to health insurance. The final decision about the wage increase percent will be made in December 2016, after we confirm health insurance costs for 2017.

2017 Revenue Summary

The total Operating Fund revenue projection for 2017 is about \$8,565,000, an increase of about 5% compared to 2016 revenue projections. The property tax revenue projection is based on an increase of 3.8% - the 2017 AVGQ. The Local Income Tax will increase to about 2.2 million which is about 8.5% higher than the previous year. The other revenue lines which include fines, fees, and miscellaneous state tax revenue make up about 6% of the annual total operating fund revenue and they are based on the 2016 projections. (See Worksheet A.)

Budgeted Deficit – Expected Surplus

Each year the Library maximizes budgeted revenue and spending authority by making annual increases in the operating fund as high as the AVGQ will allow. Budgeting at this level helps reduce the possibility of going back to the County Council for an additional appropriation should there be a spending need. We have been fortunate in the past few years and these higher than needed budgeted spending amounts have allowed the Library to accumulate funds for goals outside our normal operating expenses.

Over the past three budget years the budgeted spending has been higher than the budgeted revenue resulting in a **projected** deficit in each of those overall budgets. The budgeted deficit for 2015 was projected at about \$244,000. The actual results for 2015 were much better though and we ended with a surplus of about \$535,000 which has been earmarked mostly for spending on the new branch and the Ellettsville renovation. The budgeted deficit for 2016 is about \$350,000 but I am projecting that we will end up with a surplus of at least \$200,000. For 2017 the budgeted spending is about \$270,000 higher than budgeted revenue. We anticipate 2017 surpluses will follow previous years.

Revenue in other Funds

The Library received a surprise windfall amounting to about \$600,000 in additional COIT revenue for 2016. We were directed to account for the unplanned revenue in the Rainy Day Fund. The windfall will be part of the reserve balance we are building for facility projects.

Minimum Cash Reserve Balance

The library's minimum cash reserves are at about \$3 million which is about 30% of the total spending budget. We are using a guideline of one million dollars as the minimum cash reserves in each of these three funds - Operating, Rainy Day, and LIRF funds.

New Branch Allocation – projected balance

Projected 12-31-16 balance - \$2,118,000

Plus - 2017 LIRF transfer - \$376,000

Plus - Estimated 2016 surplus - \$200,000

Plus estimated 2019 bond allocation - \$1,245,000 (board approval request in January 2018 – bond sale December 2018)

Total estimated funds for New Branch end of 2017 plus the next bond allocation - \$3,939,000

Accompanying Documents

Worksheet A shows estimated revenue, expense, and cash balances, by fund.

Worksheet B includes line item expenditures for all four funds.

Worksheet C shows line item expenditures in the Operating Fund budget, compared to previous years.

Worksheet D provides narrative information about each fund and items that changed significantly.

2017 Budget - estimated revenue, expense, and cash balances

Worksheet A	2016 Budget after 1782	2017 Estimates
Operating Fund		
Asses. Val.	6,605,505,317	6,718,593,869
INCOME		
<i>Property Tax 2017 - growth quotient = 1.038</i>		
Property Tax	\$ 5,581,652	5,799,004
County Option Income Tax	\$ 2,026,293	\$ 2,198,787
Commercial Vehicle Excise Tax	\$ 42,508	\$ 42,510
Financial Institutions Tax	\$ 18,918	\$ 18,023
License Excise	\$ 291,702	\$ 323,852
Fines/Fees	\$ 150,000	\$ 150,000
Other - meeting rooms/interest	\$ 8,000	\$ 8,000
Copier fees	\$ 12,500	\$ 12,500
Other - PLAC	\$ 12,500	\$ 12,500
	TOTAL \$ 8,144,073	\$ 8,565,176
EXPENSES		
Personnel Services	\$ 5,616,284	\$ 5,799,572
Supplies	\$ 205,100	\$ 198,350
Other Services/Charges	\$ 1,635,800	\$ 1,392,400
LIRF xfer w/ tax cap adj 48,022		\$ 426,978
Capital	\$ 998,700	\$ 1,019,500
	TOTAL before encumbrance \$8,455,884	\$8,836,800
Encumbrance		\$ (271,624)
	\$8,455,884	
FUND BALANCE		
Beginning	\$ 1,752,955	\$ 1,752,955
Income less exp.		\$ (271,624)
Ending balance	\$ 1,752,955	\$ 1,481,331

Debt Service Fund

INCOME

Property Tax	\$	693,578	\$	688,500
Circuit Breaker	\$	(718)		
Commercial Vehicle Excise Tax		5,282		5,300
Financial Institutions Tax		2,351		2,300
License Excise		36,247		36,000
TOTAL	\$	736,740	\$	732,100

EXPENSES

Bond Payment	\$	696,527	\$	688,500
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FUND BALANCE

Beginning	\$	23,694	\$	23,694
Income less exp.			\$	43,600
Ending balance	\$	23,694	\$	67,294

Library Improvement Reserve Fund

INCOME

Transfer	\$	298,000	\$	426,978
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EXPENSES

Other Services/Charges	\$	100,000	\$	125,000
Capital	\$	250,000	\$	400,000
TOTAL		\$350,000		\$525,000

FUND BALANCE

Beginning	\$	1,809,800	\$	2,107,800
xfer -	\$	298,000		
Renov/eq				
Total	\$	2,107,800	\$	2,107,800

		Rainy Day Fund	
INCOME	Transfer - repay		
EXPENSES			
	Other Services/Charges	\$ 109,500	\$ 85,000
	Additional Appropriation		
	Capital	\$ 215,000	\$ 65,000
	TOTAL	\$324,500	\$150,000
FUND BALANCE			
	Beginning	\$ 1,035,455	\$ 1,635,455
	COIT distribution	\$ 600,000	
	Renov		
	Total	\$ 1,635,455	\$ 1,635,455

		2017	2017	2017	2017	2017
2017 BUDGET		OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
PERSONNEL SERVICES						
SALARIES						
	1120 ADMINISTRATION	187,508				
	1130 MANAGERS	1,036,770				
	1140 LIBRARIANS, EXPERTS	1,099,735				
	1150 SPECIALISTS	217,914				
	1160 ASSISTANTS-PARAPROFESSIONALS	719,285				
	1170 TECH / SECRETARIES	60,450				
	1180 -see "Other Wages" below					
	1190 BUILDING SERVICES-MAINT.	159,101				
	1200 BUILDING SERVICES-SECURITY	107,838				
	1280 PRODUCTION ASSISTANTS	17,836				
	1290 INFO ASST. / MATERIAL SUPPORT	428,875				
	1300 MATERIAL HANDLER	221,000				
	1320 TECHNICIANS	16,151				
TOTAL SALARIES		4,272,463		-	-	4,272,463
EMPLOYEE BENEFITS						
	1210 EMPLOYER CONTRIBUTION/FICA	265,943				
	1220 UNEMPLOYMENT COMPENSATION	10,000				
	1230 EMPLOYER CONTRIBUTION/PERF	377,098				
	1235 EMPLOYEE CONTRIBUTION/PERF	101,008				
	1240 EMPLOYER CONT/INSURANCE	697,564				
	1250 EMPLOYER CONT/MEDICARE	62,196				
TOTAL EMPLOYEE BENEFITS		1,513,809		-		1,513,809
OTHER WAGES						
	1310 WORKSTUDY	3,300				
	1180 TEMPORARY STAFF	10,000				
	1350 STIPEND	-				
TOTAL OTHER WAGES		13,300				13,300
TOTAL PERSONNEL SERVICES (1000s)		5,799,572		-		5,799,572

		2017	2017	2017	2017	2017
2017 BUDGET		OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
SUPPLIES (2000s)						
OFFICE SUPPLIES						
	2110 OFFICIAL RECORDS	1,100				
	2120 STATIONERY & PRINTING	550				
	2130 OFFICE SUPPLIES	11,500				
	2140 DUPLICATING	44,400				
	2150 PROMOTIONAL MATERIALS	-				
TOTAL OFFICE SUPPLIES		57,550		-		57,550
OPERATING SUPPLIES						
	2210 CLEANING SUPPLIES	40,000				
	2220 FUEL, OIL, & LUBRICANTS	9,000				
	2230 CATALOGING SUPPLIES	6,000				
	2240 AUDIO VISUAL SUPPLIES	6,000				
	2250 CIRCULATION SUPPLIES	32,500				
	2260 LIGHT BULBS	12,000				
	2270 RECORDING MATERIALS - CATS	-				
	2280 UNIFORMS	1,900				
	2290 DISPLAY/EXHIBIT SUPPLIES	4,000				
TOTAL OPERATING SUPPLIES		111,400		-		111,400
REPAIR & MAINTENANCE SUPPLIES						
	2300 IS SUPPLIES	6,500				
	2310 BUILDING MATERIALS & SUPPLIES	22,000				
	2315 ENERGY AUDIT SUPPLIES	-				
	2320 PAINT & PAINTING SUPPLIES	900				
	2340 OTHER REPAIR & BINDING	-				
	2350 RECORDING EQUIP SUPPLIES - CATS	-				
TOTAL REPAIR & MAINTENANCE SUPPLIES		29,400				29,400
TOTAL SUPPLIES (2000s)		198,350		-		198,350
OTHER SERVICES/CHARGES (3000s)						
PROFESSIONAL SERVICES						
	3110 CONSULTING SERVICES	39,000		20,000		

		2017	2017	2017	2017	2017
2017 BUDGET		OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
	3120 ENGINEERING/ARCHITECTURAL	7,000		20,000		
	3130 LEGAL SERVICES	15,500		20,000		
	3140 BUILDING SERVICES	40,000				
	3150 MAINTENANCE CONTRACTS	170,500				
	3160 OCLC & COMPUTER SERVICES	72,500				
	3170 ADMIN/ACCOUNTING SERVICES	51,000				
	3175 COLLECTION AGENCY SERVICE	18,000				
	TOTAL PROFESSIONAL SERVICES	413,500	-	60,000		473,500
	COMMUNICATION & TRANSPORTATION					
	3210 TELEPHONE	31,300				
	3220 POSTAGE	19,000				
	3230 TRAVEL EXPENSE	10,000				
	3240 PROFESSIONAL MEETINGS	10,000				
	3250 CONTINUING EDUCATION	10,000				
	3260 FREIGHT & DELIVERY	1,000				
	TOTAL COMMUNICATION & TRANSPORTATION	81,300				81,300
	PRINTING & ADVERTISING					
	3310 ADVERTISING & PUBLICATION	2,850				
	3320 PRINTING	5,000				
	TOTAL PRINTING & ADVERTISING	7,850				7,850
	INSURANCE					
	3410 OFFICIAL BOND	600				
	3420 OTHER INSURANCE	80,500				
	TOTAL INSURANCE	81,100				81,100
	UTILITIES					
	3510 GAS	4,450				
	3520 ELECTRICITY	332,000				
	3530 WATER	26,300				
	TOTAL UTILITIES	362,750				362,750
	REPAIR & MAINTENANCE					
	3610 BUILDING REPAIR	29,000	125,000	25,000		

		2017	2017	2017	2017	2017
2017 BUDGET		OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
	3630 OTHER REPAIR	16,000				
	3640 VEHICLE REPAIR & MAINTENANCE	12,500				
	3650 MATERIALS BINDING/REPAIR	1,500				
	TOTAL REPAIR & MAINTENANCE	59,000	125,000	25,000		209,000
	RENTALS					
	3710 REAL ESTATE RENTAL/BOND PMT.	32,900			688,500	
	3720 EQUIPMENT RENTAL	-				
	TOTAL RENTALS	32,900			688,500	721,400
	OTHER CHARGES					
	3845 ELEC. RECOURCES-DATABASES	190,000				
	3846 E-BOOKS	150,000				
	3910 DUES/INSTITUTIONAL	7,500				
	3920 INTEREST/TEMPORARY LOAN	2,000				
	3930 TAXES & ASSESSMENTS	-				
	3940 TRANSFER TO LIRF	426,978				
	3945 TRANSFER TO RAINY DAY	-				
	3950 EDUCATIONAL LICENSING/SERVICES	4,500				
	TOTAL OTHER CHARGES	780,978				780,978
	TOTAL OTHER SERVICES/CHARGES (3000s)	1,819,378	125,000	85,000	688,500	2,717,878
	CAPITAL OUTLAY (4000s)					
	FURNITURE & EQUIPMENT					
	4410 FURNITURE	10,000	25,000	25,000		
	4420 AUDIO VISUAL EQUIPMENT	-				
	4430 OTHER EQUIPMENT	19,000	125,000	25,000		
	4440 LAND & BUILDINGS	-				
	4450 BUILDING RENOVATION -	5,000	250,000	15,000		
	4460 IS EQUIPMENT	-				
	4465 IS SOFTWARE	-				
	4470 EQUIPMENT - CATS	-				
	4475 SOFTWARE - CATS	-				
	TOTAL FURNITURE & EQUIPMENT	34,000	400,000	65,000		499,000

		2017	2017	2017	2017	2017
	2017 BUDGET	OPERATING	LIRF	RAINY DAY	DEBT SERVICE	TOTAL FUNDS
	OTHER CAPITAL OUTLAY					
	4510 BOOKS	582,000				
	4520 PERIODICALS & NEWSPAPERS	43,000				
	4530 NONPRINT MATERIALS	340,000				
	to get to 15%	20,500				
	4540 ELECTRONIC RESOURCES	-				
	TOTAL OTHER CAPITAL OUTLAY	985,500				985,500
		15.00%				
	TOTAL CAPITAL OUTLAY	1,019,500	400,000	65,000		1,484,500
	TOTAL EXPENDITURES 2017	8,836,800	525,000	150,000	688,500	10,200,300
	TOTAL BUDGET 2016	8,455,884	350,000	324,500	730,000	9,860,384
	Increase from 2015	4.50%	50.00%	-53.78%	-5.68%	3.45%

2017 BUDGET COMPARISON

Worksheet C	2017 BUDGET	2016 BUDGET	2015 ACTUAL	2014 ACTUAL
PERSONNEL SERVICES (1000'S)				
SALARIES				
1120 ADMINISTRATION	187,508	180,540	123,262	187,268
1130 MANAGERS	1,036,770	1,052,557	902,239	616,208
1140 LIBRARIANS, EXPERTS	1,099,735	1,004,405	1,043,051	1,191,262
1150 SPECIALISTS	217,914	205,078	369,085	780,042
1160 ASSISTANTS-PARAPROFESSIONALS	719,285	706,002	596,084	468,598
1170 TECH / SECRETARIES	60,450	56,687	105,021	229,230
1180 -see "Other Wages" below				
1190 BUILDING SERVICES-MAINT.	159,101	137,100	216,767	376,170
1200 BUILDING SERVICES-SECURITY	107,838	113,916	71,000	
1280 PRODUCTION ASSISTANTS	17,836	32,765	11,557	
1290 INFO ASST. / MATERIAL SUPPORT	428,875	456,229	306,637	
1300 MATERIAL HANDLER	221,000	112,831	142,310	
1320 TECHNICIANS	16,151	15,148	9,753	
TOTAL SALARIES	4,272,463	4,073,259	3,896,766	3,848,778
EMPLOYEE BENEFITS				
1210 EMPLOYER CONTRIBUTION/FICA	265,943	250,063	232,449	228,078
1220 UNEMPLOYMENT COMPENSATION	10,000	10,000		
1230 EMPLOYER CONTRIBUTION/PERF	377,098	373,925	357,313	355,157
1235 EMPLOYEE CONTRIBUTION/PERF	101,008	100,159	95,921	95,407
1240 EMPLOYER CONT/INSURANCE	697,564	735,396	551,867	692,328
1250 EMPLOYER CONT/MEDICARE	62,196	58,482	54,363	53,341
TOTAL EMPLOYEE BENEFITS	1,513,809	1,528,025	1,291,913	1,424,309
OTHER WAGES				
1310 WORKSTUDY	3,300	5,000	1,994	2,555
1180 TEMPORARY STAFF	10,000	10,000	-	1,359
1350 STIPEND/RECLASSIFICATION				
TOTAL OTHER WAGES	13,300	15,000	1,994	3,913
TOTAL PERSONNEL SERVICES	5,799,572	5,616,284	5,190,673	5,277,001

Worksheet C

	2017 BUDGET 65.63%	2016 BUDGET 66.42%	2015 ACTUAL 63.12%	2014 ACTUAL 70.26%
SUPPLIES (2000'S)				
OFFICE SUPPLIES				
2110 OFFICIAL RECORDS	1,100	1,100	46	908
2120 STATIONERY & PRINTING	550	900	517	73
2130 OFFICE SUPPLIES	11,500	12,200	6,633	6,602
2140 DUPLICATING	44,400	44,200	42,493	30,218
2150 PROMOTIONAL MATERIALS				200
TOTAL OFFICE SUPPLIES	57,550	58,400	49,688	38,001
OPERATING SUPPLIES				
2210 CLEANING SUPPLIES	40,000	42,200	31,808	38,429
2220 FUEL, OIL, & LUBRICANTS	9,000	10,500	5,358	8,077
2230 CATALOGING SUPPLIES-BOOKS	6,000	7,000	4,510	4,346
2240 A/V SUPPLIES-CATALOGING	6,000	9,200	4,602	3,966
2250 CIRCULATION SUPPLIES	32,500	32,500	29,351	27,131
2260 LIGHT BULBS	12,000	10,000	8,508	10,573
2270 VIDEOTAPE - CATS				
2280 UNIFORMS	1,900	1,900	1,352	1,838
2290 DISPLAY/EXHIBIT SUPPLIES	4,000	7,000	1,646	2,230
TOTAL OPERATING SUPPLIES	111,400	120,300	87,134	96,590
REPAIR & MAINTENANCE SUPPLIES				
2300 IS SUPPLIES	6,500	5,000	5,647	2,415
2310 BUILDING MATERIALS & SUPPLIES	22,000	21,000	19,059	15,247
2315 ENERGY AUDIT MATERIALS				
2320 PAINT & PAINTING SUPPLIES	900	400	898	287
2340 OTHER REPAIR & BINDING				
2350 VIDEO MATERIALS - CATS				
TOTAL REPAIR & MAINTENANCE SUPPLIES	29,400	26,400	25,604	17,949
TOTAL SUPPLIES	198,350	205,100	162,426	152,540

Worksheet C	2017 BUDGET	2016 BUDGET	2015 ACTUAL	2014 ACTUAL
OTHER SERVICES/CHARGES (3000'S)				
PROFESSIONAL SERVICES				
3110 CONSULTING SERVICES	39,000	11,000	2,308	12,763
3120 ENGINEERING/ARCHITECTURAL	7,000	10,000	-	10,000
3130 LEGAL SERVICES	15,500	15,000	12,912	7,851
3140 BUILDING SERVICES	40,000	40,000	30,660	33,283
3150 MAINTENANCE CONTRACTS	170,500	155,600	138,169	116,985
3160 COMPUTER SERVICES (OCLC)	72,500	70,500	62,047	60,247
3170 ADMIN/ACCOUNTING SERVICES	51,000	47,000	41,865	39,289
3175 COLLECTION AGENCY SERVICES	18,000	21,000	17,112	15,822
TOTAL PROFESSIONAL SERVICES	413,500	370,100	305,073	296,240
COMMUNICATION & TRANSPORTATION				
3210 TELEPHONE	31,300	33,600	21,981	28,302
3220 POSTAGE	19,000	22,000	15,945	16,652
3230 TRAVEL EXPENSE	10,000	10,000	2,719	3,406
3240 PROFESSIONAL MTG. (OFF-SITE)	10,000	10,000	2,612	1,423
3250 CONTINUING ED. (ON-SITE)	10,000	10,000		1,246
3260 FREIGHT & DELIVERY	1,000	1,000	2,064	17
TOTAL COMMUNICATION & TRANSPORTATION	81,300	86,600	45,322	51,046
PRINTING & ADVERTISING				
3310 ADVERTISING & PUBLICATION	2,850	2,350	1,948	3,400
3320 PRINTING	5,000	5,000	860	1,331
TOTAL PRINTING & ADVERTISING	7,850	7,350	2,808	4,731
INSURANCE				
3410 OFFICIAL BOND	600	600	450	450
3420 OTHER INSURANCE	80,500	77,000	71,831	71,658
TOTAL INSURANCE	81,100	77,600	72,281	72,108
UTILITIES				
3510 GAS	4,450	4,950	2,916	2,624
3520 ELECTRICITY	332,000	354,000	280,803	334,672

Worksheet C		2017	2016	2015	2014
		BUDGET	BUDGET	ACTUAL	ACTUAL
	3530 WATER	26,300	27,100	21,582	20,904
TOTAL UTILITIES		362,750	386,050	305,300	358,200
REPAIR & MAINTENANCE					
	3610 BUILDING REPAIR	29,000	28,000	32,752	22,433
	3630 OTHER EQUIP/FURNITURE REPAIRS	16,000	16,000	5,635	4,168
	3640 VEHICLE REPAIR & MAINTENANCE	12,500	10,000	11,455	5,187
	3650 MATERIAL BINDING/REPAIR SERV.	1,500	1,500	932	739
TOTAL REPAIR & MAINTENANCE		59,000	55,500	50,774	32,527
RENTALS					
	3710 REAL ESTATE RENTAL/BOND PMT.	32,900	35,600	23,290	31,438
	3720 EQUIPMENT RENTAL				
TOTAL RENTALS		32,900	35,600	23,290	31,438
OTHER CHARGES					
	3845 ELEC. REOURCES-DATABASES	190,000	175,000	143,414	146,331
	3846 E-BOOKS	150,000	145,000	131,298	118,738
	3910 DUES/INSTITUTIONAL	7,500	8,000	5,617	7,671
	1004 MISCELLANEOUS				
	3920 INTEREST/TEMPORARY LOAN	2,000	2,000	-	-
	3930 TAXES & ASSESSMENTS				
	3940 TRANSFER TO LIRF	426,978	298,000	785,000	-
	3945 TRANSFER TO RAINY DAY				
	3950 EDUCATIONAL SERV/LICENSING	4,500	4,000	3,688	3,155
TOTAL OTHER CHARGES		780,978	632,000	1,069,017	275,896
TOTAL OTHER SERVICES/CHARGES		1,819,378	1,650,800	1,873,866	1,122,186
CAPITAL OUTLAY (4000'S)					
FURNITURE & EQUIPMENT					
	4410 FURNITURE	10,000	10,000	16,574	1,788
	44105 ENCUMBERED FURNITURE				
	4420 AUDIO VISUAL EQUIPMENT				

Worksheet C	2017 BUDGET	2016 BUDGET	2015 ACTUAL	2014 ACTUAL
4430 OTHER EQUIPMENT	19,000	20,000	16,453	17,279
4440 LAND & BUILDINGS				
4450 BUILDING RENOVATIONS	5,000	5,000	1,607	4,529
4460 IS EQUIPMENT				
4465 IS SOFTWARE				
4470 EQUIPMENT - CATS				
4475 SOFTWARE - CATS				
TOTAL FURNITURE & EQUIPMENT	34,000	35,000	34,634	23,596
OTHER CAPITAL OUTLAY				
4510 BOOKS	582,000	562,700	570,167	549,042
4520 PERIODICALS & NEWSPAPERS	43,000	43,000	42,548	38,856
4530 NONPRINT MATERIALS	340,000	343,000	348,739	347,662
to get to 15%	20,500		-	-
4540 ELECTRONIC RESOURCES	-	-	-	-
TOTAL OTHER CAPITAL OUTLAY	985,500	948,700	961,455	935,560
	15.00%	15.00%	15.03%	15.99%
TOTAL CAPITAL OUTLAY	1,019,500	983,700	996,088	959,155
TOTAL OPERATING EXPENDITURES	8,836,800	8,455,884	8,223,054	7,510,882

2017 Operating Fund Revenue Estimate

<i>Revenue Source</i>	<i>2016</i>	<i>2017</i>	<i>% Change</i>	<i>\$ Change</i>
Property Tax	\$5,581,652	\$5,799,004	3.89%	\$217,352
COIT	\$2,026,293	\$2,198,787	8.51%	\$172,494
Commercial Vehicle Excise Tax	\$42,508	\$42,510	0.00%	\$2
Financial Institutions Tax	\$18,918	\$18,023	-4.73%	(\$895)
License Excise Tax	\$291,702	\$323,852	11.02%	\$32,150
Fines and Fees	\$150,000	\$150,000	0.00%	\$0
Other Fees (Copier/PLAC)	\$25,000	\$25,000	0.00%	\$0
Interest / meeting rooms	\$8,000	\$8,000	0.00%	\$0
TOTAL REVENUE	\$8,144,073	\$8,565,176	5.17%	\$421,103

2017 Spending Estimates

	<i>2016</i>	<i>2017</i>	<i>% Change</i>	<i>\$ Change</i>
Operating Fund				
Personnel Services	5,616,284	5,799,572		
Supplies	205,100	198,350		
Other Services/Charges	1,337,800	1,392,400		
LIRF transfer w/tax cap adj 48,022	298,000	426,978		
Capital	998,700	1,019,500		
	8,455,884	8,836,800	4.5%	380,916
Debt Fund				
Debt Service - G.O. Bond Payment	696,527	688,500	-1.2%	(8,027)
Library Improvement Reserve Fund				
Contingency Appropriations	350,000	525,000	50.0%	175,000
Rainy Day Fund				
Contingency Appropriations	324,500	150,000	-53.8%	(174,500)
Total Budget	9,826,911	10,200,300	3.8%	373,389



Monroe County Public Library

Addendum A

PPO \$500, HSA \$2,500 & HSA \$5,000 Deductible Plans + Clinic

SIHO - Landmark Combined Network

Health Care Premium Contributions for Year 2017

Full-time and 30-hour Employees Insurance + Clinic	PPO \$500 \$1,500 deductible <i>Embedded (LAQ)</i>				HSA - Buy-up \$2,500 \$5000 deductible <i>Non-Embedded (L5N)</i>				HSA - Core \$5,000 \$10,000 deductible <i>Embedded (LYR)</i>			
	CONTRIBUTIONS				CONTRIBUTIONS				CONTRIBUTIONS			
	Employee		Library		Employee		Library		Employee		Library	
	Annual	Biweekly	Annual	Bi-weekly	Annual	Biweekly	Annual	Bi-Weekly	Annual	Biweekly	Annual	Bi-weekly
Employee Only												
37.5 Hr/Week FT	\$1,519	\$58.43	\$7,604	\$292.46	-\$557	-\$21.41	\$7,604	\$292.46	-\$2,003	-\$77.05	\$7,604	\$292.46
30 Hr/Week/PT	\$3,040	\$116.92	\$6,083	\$233.97	\$964	\$37.08	\$6,083	\$233.97	-\$483	-\$18.56	\$6,083	\$233.97
EE/Child(ren)												
37.5 Hr/Week FT	\$7,536	\$289.86	\$9,223	\$354.73	\$3,758	\$144.53	\$9,223	\$354.73	\$1,125	\$43.28	\$9,223	\$354.73
30 Hr/Week/PT	\$9,381	\$360.81	\$7,378	\$283.79	\$5,603	\$215.48	\$7,378	\$283.79	\$2,970	\$114.22	\$7,378	\$283.79
EE/Spouse												
37.5 Hr/Week FT	\$9,764	\$375.52	\$9,616	\$369.85	\$5,362	\$206.25	\$9,616	\$369.85	\$2,296	\$88.29	\$9,616	\$369.85
30 Hr/Week/PT	\$11,687	\$449.49	\$7,693	\$295.88	\$7,286	\$280.22	\$7,693	\$295.88	\$4,219	\$162.26	\$7,693	\$295.88
Family												
37.5 Hr/Week FT	\$13,095	\$503.67	\$10,761	\$413.90	\$8,028	\$308.79	\$10,761	\$413.90	\$4,339	\$166.88	\$10,761	\$413.90
30 Hr/Week/PT	\$15,248	\$586.45	\$8,609	\$331.12	\$10,181	\$391.57	\$8,609	\$331.12	\$6,491	\$249.66	\$8,609	\$331.12

Voluntary Activate Clinic Employees & Dependents not covered by MCPL Health Insurance	Voluntary Activate Clinic Coverage 50%				Voluntary Activate Clinic Coverage @ 75% paid by Part Time (15/20/25 Hr. Staff)			
	CONTRIBUTIONS				CONTRIBUTIONS			
	Employee		Library		Employee		Library	
	Annual	Biweekly	Annual	Bi-weekly	Annual	Biweekly	Annual	Bi-weekly
Employee Only	\$237	\$9.11	\$237	\$9.11	\$118	\$4.55	\$355	\$13.66
Additional <u>Per Dependent</u>	\$237	\$9.11	\$237	\$9.11				
Family/Employee +3 Dep	\$947	\$36.43	\$947	\$36.43				

Note: Employee must participate in clinic in order to enroll dependent

The Library contributes an equal amount to each 37.5 employee.

\$7,604

Contributions to 30-hour employees are calculated at 80% of the 37.5-hour employee rate.

*The Library contributes 15% of Family/Spouse/Children premiums for full-time employees.

*Negative contributions represent funds **deposited** by the Library to the employee's HSA account. The employee may also contribute additional funds (pre-tax) up to the annual cap. The maximum in 2017 is \$3,400 for employee only and \$6,750 for those with dependent/family coverage.



Addendum B

Guardian Dental Premiums

Monroe County Public Library

Dental Care Premium Contributions for Year 2017

Coverage Type and Employee Status	Dental Contributions			
	Employee Contributions		Library Contributions	
Employee Only	Annual	Biweekly	Annual	Bi-weekly
37.5 Hr/Week FT	\$42.49	\$1.63	\$424.55	\$16.33
30 Hr/Week/PT	\$127.40	\$4.90	\$339.64	\$13.06
25 Hr/Week/PT	\$184.01	\$7.08	\$283.03	\$10.89
20 Hr/Week/PT	\$240.61	\$9.25	\$226.43	\$8.71
EE/Child(ren)				
37.5 Hr/Week FT	\$511.28	\$19.66	\$507.28	\$19.51
30 Hr/Week/PT	\$612.74	\$23.57	\$405.82	\$15.61
25 Hr/Week/PT	\$680.38	\$26.17	\$338.18	\$13.01
20 Hr/Week/PT	\$748.01	\$28.77	\$270.55	\$10.41
EE/Spouse				
37.5 Hr/Week FT	\$467.53	\$17.98	\$499.55	\$19.21
30 Hr/Week/PT	\$567.44	\$21.82	\$399.64	\$15.37
25 Hr/Week/PT	\$634.04	\$24.39	\$333.04	\$12.81
20 Hr/Week/PT	\$700.65	\$26.95	\$266.43	\$10.25
Family				
37.5 Hr/Week FT	\$983.03	\$37.81	\$590.53	\$22.71
30 Hr/Week/PT	\$1,101.14	\$42.35	\$472.42	\$18.17
25 Hr/Week/PT	\$1,179.88	\$45.38	\$393.68	\$15.14
20 Hr/Week/PT	\$1,258.61	\$48.41	\$314.95	\$12.11

In this option, the Library contributes an equal amount to each full-time employee

Part-time contributions are calculated based on the percentage of time worked (20 hrs. = 53%; 25hrs. = 66%; 30hrs. = 80%).

\$424.55

The Library contributes 15% of Family/Spouse/Children premiums for full-time employees.

Annual deductible for an individual is \$25.00. *The family deductible limit is 3 per family, and must be met by one, or combination of, family members before plan coverage takes effect at 100%.*



Monroe County Public Library

Addendum C

Guardian VSP Choice Network Vision Premiums for Year 2017

Voluntary/Employee Paid

	Annual Rate	Monthly Rate	Bi-Weekly Rate
Employee Only	\$123.48	\$10.29	\$4.75
Employee/Children	\$211.68	\$17.64	\$8.14
Employee/Spouse	\$207.72	\$17.31	\$7.99
Employee/Family	\$335.28	\$27.94	\$12.90

Addendum D
Monroe County Public Library
2017 Short Term Disability (STD) Benefit Offering

The Library offers the voluntary Short Term Disability benefit on a cost shared basis. This benefit helps to protect employees' income when they are unable to work for an extended period of time due to qualifying health conditions.

What you need to know

- Employees working 37.5, 30 and 25 hours per week are eligible for the STD benefit.
- Employees must exhaust accumulated sick and personal leave before using STD.
- The cost of coverage is based on individual income and will differ for each employee.

The Library contributes up to an annual maximum of \$150 per employee enrolled in STD coverage.

Employees working **37.5** hours per week receive a **\$150** annual contribution
Employees working **30** hours per week receive a **\$120** annual contribution
Employees working **25** hours per week receive a **\$100** annual contribution

You will find your bi-weekly Guardian STD premium rate in your personalized benefits packet. Please look in the booklet for your annual salary and slide to the left to find your bi-weekly rate.

Note that salaries are rounded to the nearest \$5,000. The payroll deduction amount may vary by a few cents due to rounding.

The amounts listed below are the bi-weekly amounts that MCPL will contribute.

37.5 hours per week: \$5.77 per pay

30.0 hours per week: \$4.62 per pay

25.0 hours per week: \$3.85 per pay





2017 Summary of MCPL Benefits Available for 37.5 and 30 hour Status Employees

Staff Working 37.5 hrs./wk.

Combined Employer and Employee Contributions

- SIHO Group Medical Insurance (PPO or HSA)
- Activate Health Clinic
- German American – Health Savings Account (HSA)
- Guardian Dental Insurance
- Guardian Short Term Disability (STD)

Employer Paid

- Public Employees Retirement Fund (PERF) Contributions
 - **Employer** Share: 11.2% of employee's earnings paid bi-weekly
 - **Employee** Share: 3% of employee's earnings paid bi-weekly.
The employee's share is currently paid by MCPL on behalf of the employee.
- Guardian Term Life & Accidental Death and Dismemberment Insurance (ADD)
- Guardian Long Term Disability (LTD)
- Employee Assistance Program (EAP)

Employee Paid – Voluntary Benefits

- TASC Flexible Spending Account (FSA)
- Guardian Vision
- Guardian Voluntary Term Life & Accidental Death and Dismemberment Insurance (ADD)
- Pre-Paid Legal
- Allstate Critical Illness, Cancer, and Accident Insurance

Staff Working 30 hour hrs./wk.

Combined Employer and Employee Contributions

- SIHO Group Medical Insurance (PPO or HSA)
- Activate Health Clinic
- German American HSA Account
- Guardian Dental Insurance
- Guardian Short Term Disability (STD)

Employee Paid – Voluntary Benefits

- TASC Flexible Spending Account (FSA)
- Guardian Vision
- Guardian Voluntary Term Life & Accidental Death and Dismemberment Insurance (ADD)
- Allstate Critical Illness, Cancer, and Accident Insurance



Summary of MCPL 2017 Benefits Available Available for 25, 20 and 15-18 Hour Status Employees

Staff Working 25 & 20 hrs./wk.

Employer Paid Benefits

- Sick and Personal Leave (see MCPL Employee Manual on Lint for details)
- 9 Paid Holidays earned annually

Combined Employer and Employee Contributions

- Dental Insurance
- Activate Health Clinic
- Short-Term Disability (25+ hrs./wk. employees)

Employee Paid – Voluntary Benefits

- Flexible Spending Account (FSA)
 - Vision
 - Guardian Voluntary Term Life & Accidental Death and Dismemberment Insurance (ADD)
 - Allstate Critical Illness, Cancer, and Accident Insurance
-
-

Staff Working 15 - 18 hrs./wk.

Combined Employer and Employee Contributions

- Activate Health Clinic

All MCPL Staff

Employee Paid – Voluntary Benefits

- Identification (ID) Theft and Legal Shield insurance (fraud & credit protection and legal services)
- United Way of Monroe County – a convenient way to contribute to this philanthropic organization

Ellettsville Branch Renovation Team

Timeline for Team Review and Recommendations:

- Team members will be selected by September 30
- All staff survey on Renovation Plans will be issued by October 14
- Team recommendations are due by November 22
- Leadership Team response will be made by December 13

Criteria for Evaluating Team Recommendations:

Recommendations are due to the Leadership Team for review by November 22. The Leadership Team will respond to recommendations by December 13. Recommendations will be reviewed with the following principles and criteria of evaluation:

- Is it financially feasible?
- Does it ensure or enhance a quality customer experience?
- Does it consider changes needed to improve the facility?
- Does it enhance or streamline processes?
- Is it responsive to the community and Library's needs?
- Does it consider future needs of our community?
- Is it sustainable?

Charge:

Develop top priorities and outcomes for the Ellettsville renovation project. Address wear and tear issues, and consider areas of concern in the current building (e.g. A/C or HVAC). Consider the incorporation of new formats and services offered since the building was designed and renovated, and how customer and staff needs or expectations have changed patterns (or will change) use of the building. Consider services to our babies and teens, configuration of the circulation and reference area, the materials handling area and address the parking lot and ADA issues.

Deliverable:

Present a written proposal with a plan for building changes. These recommendations will be used to complete the program statement that will be used as part of our conversations with the community and for the Request for Proposal used to select an architect. Please consider and address the following:

- Desired outcomes for the renovation. Thinking about the next 15-20 years, identify space needs that will be:
 - Ideal, if you could have everything you dreamed of
 - Essential
 - Not essential but preferred
- Describe every function the space needs to support now and for the next 15-20 years. What kinds of public services do you envision occurring in the space? How many individuals need work space? What kinds of work space? What kinds of equipment/furnishings will be needed?
- Ideal adjacencies needed for work space, equipment, or service areas.
- Seek input from others in the library and gather ideas from other places – libraries and other public spaces.
- What quality service means/definition.
- Technology requirements.

- Changing trends in use.
- Opportunities to attract new audiences.
Potential impact to delivery of other services if changes are made to current facility.
- The condition and adequacy of the present facility to meet current and future needs.
Optimal space needs for customers, collection, programming or services, equipment, staff, and processing needs.
- Questions you have that architects might help answer.

Make use of the following data and resources:

- Current use statistics
- Other Libraries, library literature or public areas which most effectively make use of public space
- Our Mission and strategic objectives
- 2012 community survey
- Approximately \$850,000 is available for construction and soft costs associated with the renovation.

Timeline for renovation planning and construction:

- Staff team address and identify top priorities for renovation – Fall 2016
- Community input sought simultaneously through this process of staff review
- Architect proposals – winter 2016-17
- Construction to begin – fall 2017 with completion in 2018

Team Membership and Participation

A team-based approach for managing and implementing our strategic direction is a critical part of our organizational success. Teams will be instrumental in identifying challenges and recommending potential solutions by developing best practices to accommodate the evolving environment at Monroe County Public Library. We encourage and invite everyone to be involved in this process. Membership on a team is not required—there will be many opportunities for staff to provide input.

Each Team will follow these guidelines:

- Membership is open to staff involved in providing the service or process.
- Due to time constraints, most individuals will be limited to participation on one team.
- This is a short and intense process. Recommendations are due by November 22.
- This is a priority for the Library and team members will be granted the necessary work time.
- Teams are expected to reach out to staff to obtain needed information and feedback.
- Even if you are not part of a specific team, you are encouraged to share your ideas and feedback.
- Team leaders will encourage open dialog and ensure all members are able to express their opinions.
- Team members should test their assumptions as they work through potential solutions and reach for the most innovative way to perform the work.
- Recommendations are submitted to the Leadership Team, who review the results and identify next steps.

Ellettsville Branch Library Renovation Survey 2016

Monroe County Public Library seeks your input about improvements to the Ellettsville Branch facility and services to the community. Including your name is optional. Please respond by November 5, 2016.

1. Do you have a Monroe County Public Library card? Yes No I Don't Know

2. On average, how often do you visit the Ellettsville Branch Library?

Daily Weekly Monthly Less than once a month Never

3. Please circle the three main purposes for which you or members of your household used the Library over the past year.

- | | |
|--|--|
| Borrow materials / Pick up items on hold | Work on a school assignment |
| Attend a library event | Receive help from a staff member |
| Attend a community meeting | Use job search resources/find information for work |
| Use a computer or internet access | Other |

4. How would you rate each of the following services at the Ellettsville Branch Library?

	Excellent	Good	Fair	Poor	Don't Know
Customer service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Collections	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Space and events for children	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Space and events for adults	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Internet access and computers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall, how would you rate the library?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. How IMPORTANT is each of the following services to you?

	Very	Important	Somewhat	Not	Don't Know
Borrowing materials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assistance from staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Study rooms & quiet areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Computers and Internet access	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Career, business and self-improvement resources	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Digital creativity resources	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community gathering space	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Space and events for babies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Space and events for children	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Space and events for teens	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. What do you value most about the Library?

7. How could the Ellettsville Branch Library and its services be improved?

8. How does the Library benefit you?

9. If there was a maker space/do-it-yourself space at the Ellettsville Branch Library, what would you like to create?

10. Do you own an e-reader or smart device? Yes No No, but I'm thinking of getting one

If Yes, please circle the type(s) of e-reader or smart device you own:

Tablet (iPad, Kindle Fire, etc) E-reader (Kindle Paperwhite, Nook, Kobo, etc) Smart Phone

12. Do you have high speed cable or internet access at home? Yes No No, but I'm thinking of getting it

13. Please circle all of the broadband or streaming services you have at home:

High speed or broadband cable or internet (Smithville, Comcast)

Amazon Prime Hulu Netflix Other: _____

14. Circle the ages of all individuals living in your household:

Birth-Pre Kindergarten Kindergarten-Grade 5 Grade 6-12

18-25 years 26-39 years 40-55 years 55+ years

Your name (optional): _____

Please return to the Information Desk at the Library.



Monroe County
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